

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY AUGUST 7, 2019 AT 6:00 P.M.

AGENDA

1. CALL TO ORDER

2. DECLARATIONS OF INTEREST

3. PRIORITIZATION OF AGENDA

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on July 17, 2019 be adopted as circulated. **Rsl.**

5. DEPUTATIONS

Matters Arising.

6. PLANNING/BUILDING

- i) John Jackson, Parry Sound Area Planning Board. **Rsl.**
Re: Consent Application No. B20/2019 (McD) Curry. (1 new lot, Georgian Bay).
- ii) Akzo Nobel Coatings Ltd. And Grandview Estates. **Rsl.**
Re: Z03-2019 Rezoning Application; Minor Amendment.
- iii) Report of the Clerk/Planner. **(attachment)**
Re: Staff Report C-2019-10, Z04 Housekeeping – Comprehensive Zoning By-law 2017-05 Mapping Corrections.
- iv) Dale and Deanna Robinson, 2 Valley Stream Drive, Part Lot 6 Concession A. **(attachment)**
Re: Z05-2019 Zoning By-law Amendment Application/Staff Comments.
- v) Steve Mallory, 3 Scullion Road, Lot 18 Concession 3. **(attachment)**
Re: Z06-2019 Zoning By-law Amendment Application/Staff Comments.
- vi) Report of the Clerk/Planner. **(attachment)**
Re: Staff Report C-2019-11, 31 Ryder Drive, Bayside Condo Easement.

Matters Arising.

7. BY-LAW ENFORCEMENT

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY AUGUST 7, 2019 AT 6:00 P.M.

AGENDA

Matters Arising.

8. FIRE PROTECTION

- i) Report of the Fire Chief. **(attachment)**
Re: 2019 Year to Date Service Report.
- ii) Report of the Fire Chief. **(attachment)**
Re: Staff Report FC-2019-04, New Draft Open Air Burning By-Law.

Matters Arising.

9. EMERGENCY MANAGEMENT

Matters Arising.

10. RECREATION

- i) Report of the Director of Parks and Recreation. **(attachment)**
Re: Staff Report DPR-2019-08, General Update.

Matters Arising.

11. PUBLIC WORKS

- i) Report of the Public Works Manager. **(attachment)**
Re: Staff Report PW-2019-02, Monthly Report.

Matters Arising.

12. ENVIRONMENT

- i) Waste Management.
- ii) Environmental Services Supervisor. **(attachment)**
Nobel Water System Standard of Care Training for Council Members.

Matters Arising.

13. FINANCE

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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AGENDA

- i) Accounts Payable. **Rsl.**
- ii) David Pearce, Stewardship Ontario, Thinking beyond the box.
(attachment)
Re: Industry Funding for Municipal Blue Box Recycling for the first quarter of the 2019 Program Year.

Matters Arising.

14. ADMINISTRATION

- i) Doug Downey, Attorney General. **(attachment)**
Re: Joint and Several Liability Insurance Costs; Invitation to participate in government review.
- ii) Township of McKellar. **(attachment)**
Re: Resolution 19-270; Request McKellar ratepayers access to McDougall Landfill, and that the Township of McKellar be invoiced on a monthly basis for the service.
Re: Resolution 19-272; Request for a meeting with the Mayor and CAO of the Municipality of McDougall to discuss landfill related matters.
- iii) Steve Clark, Minister of Municipal Affairs and Housing. **(attachment)**
Re: Provincial Policy Statement Review – Draft Policies.
- iv) District of Parry Sound Municipal Association. **(attachment)**
Re: September 27, 2019 Fall Meeting Registration.

Matters Arising.

15. REQUESTS FOR SUPPORT

- i) The Corporation of the City of Stratford . **(attachment)**
Re: Opposition to Changes in 2019 Provincial Budget and Planning Act.
- ii) Town of Halton Hills. **(attachment)**
Re: Request for the Province of Ontario to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers.

Matters Arising.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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AGENDA

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

17. COMMITTEE REPORTS

- i) North Bay Parry Sound District Health Unit. **(attachment)**
Re: June 26, 2019 Board of Health/Standing Committee Meeting Minutes.
- ii) Community Policing Advisory Committee. **(attachment)**
Re: July 18, 2019 Agenda.
- iii) Community Policing Advisory Committee. **(attachment)**
Re: CFS Billing Summary Report Explained.
- iv) North Bay Parry Sound District Health Unit. **(attachment)**
Re: Harmful Blue-Green Algae in Talon Lake and McQuaby Lake.
- v) North Bay Parry Sound District Health Unit. **(attachment)**
Re: Reduction of Emergency Department Oral Health-Related Visits in North Bay.

Matters Arising.

18. REPORT OF THE CAO

19. GENERAL ITEMS AND NEW BUSINESS

20. BY-LAWS

- i) By-law 2019-28. **(attachment)**
Re: Being a By-law Prescribing Times for Setting Fires; Precautions to be Observed and Penalties for Contraventions and to Repeal By-law No. 2003-18.
- ii) By-law 2019-45. **(attachment)**
Re: A By-law to amend By-law No. 2017-05 to rezone lands within the Municipality of McDougall (Akzo Nobel Coatings Ltd. and Grandview Estates).

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(attachment)**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY AUGUST 7, 2019 AT 6:00 P.M.

AGENDA

22. CLOSED SESSION

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

24. CONFIRMATION BY-LAW

- i) By-Law No. 2019-47.
Re: To confirm the proceedings of the Committee/Council meeting held
on August 7, 2019.

25. ADJOURNMENT

Resolution List for August 7, 2019

THAT the minutes of the Committee/Council Meeting held on July 17, 2019 be adopted as circulated.

THAT the Council for the Corporation of the Municipality of McDougall has no objection to the approval of Consent Application No. B20/2019 (McD), as applied for by Norma Curry, for one new lot together with a right-of-way, subject to:

1. The severed lot being rezoned to the Residential (RR) zone.
2. That the retained lands be rezoned to the Waterfront Residential 1 (WF1) Zone to the WF1-Limited Service zone.
3. The right-of-way to the retained waterfront be south of the existing dwelling as shown on the attached sketch.
4. That the retained lands be the subject of a 51(26) consent agreement to limit responsibility for the private access and to indemnify the municipality for any further right-of-way use.
5. Payment of Parkland Dedication fees satisfactory to the Municipality.
6. Receiving 911 addressing for the new lot.
7. Complying with the Municipality's zoning by-law.
8. Payment of any applicable planning fees.

THAT as per the authority granted under section 34 (17) of the Planning Act R.S.O. 1990, Chapter P.13 as amended, Council has determined that the changes to proposed By-law No. 2019-45 for Rezoning Application No. Z03-2019 (Akzo Nobel/Grandview) as indicated does not require further notice to be provided.

THAT the attached lists of Accounts Payable for July __, 2019 in the amount of \$_____ and payroll for July __, 2019 in the amount of \$_____ be approved for payment.

BE IT RESOLVED that the next portion of the meeting be closed to the public at _____ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;

7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

THAT Council reconvene in Open Session at _____ p.m.

THAT we do now adjourn at _____ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, JULY 17, 2019 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	K. Dixon
	Councillor	L. Gregory
	Councillor	J. Ryman

DRAFT

And

CAO	T. Hunt (Acting Clerk)
Fire Chief	B. Leduc
Chief Building Official	D. Swim
Admin/Treasury Assistant	T. Hazzard

Regrets:	Deputy Mayor	J. Constable
	Clerk	L. West
	Treasurer	E. Robinson

PUBLIC MEETING

The regular meeting of Council was preceded by a Public Meeting to consider a proposed zoning by-law amendment application pursuant to Section 34 of the Planning Act;

Mayor Robinson called to order at 7:01 p.m. the Public Meeting to consider Rezoning Application Z03-2019 Akzo Nobel Coatings Ltd. and Grandview Estates.

Mayor Robinson advised the purpose of the proposed Zoning By-law Amendment is to correct a number of zonings related to the Akzo Nobel former D.I.L. lands from the Residential Holding (RR-H) to the General Industrial (M1) Zone, and from the Rural (RU) Zone lands to the General Industrial (M1) Zone.

THE EFFECT of the proposed Zoning By-law amendment is to fulfil a number of agreements between the owners and the Municipality.

Mayor Robinson asked the Acting Clerk if any written correspondence on this file had been received. The Acting Clerk noted that none had been received.

Mayor Robinson asked if there was anyone present who wishes to make verbal representation either in support of, or in opposition to this zoning by-law amendment. No one was present.

Mayor Robinson noted that following the consideration of a by-law, which may take place at the discretion of council at a future meeting, anyone who wishes to appeal the

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MINUTES

decision of Council may file with the Clerk of the Municipality during the appeal period, and in the prescribed manner. The appeal period is in effect for twenty (20) days, commencing on the date the notice of passing of this by-law is sent out.

Mayor Robinson declared the meeting closed at 7:02 p.m.

1. CALL TO ORDER

Mayor Robinson called the regular meeting to order at 7:02 p.m.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

Nil

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on July 3, 2019 be adopted as circulated.

Resolution No. 2019/82

Dixon/Ryman

THAT the minutes of the Committee/Council Meeting held on July 3, 2019 be adopted as circulated. **“Carried”**

5. DEPUTATIONS

Nil

Matters Arising.

Nil

6. PLANNING/BUILDING

- i) John Jackson, Parry Sound Area Planning Board.
Re: Consent Application No. B18/2019 (McD) Lubbelinkhof.
(Easement, Pineridge Drive).

Resolution No. 2019/83

Dixon/Ryman

THAT the Council for the Corporation of the Municipality of McDougall has no objection to the approval of Consent No. B18/2019 (McD), for a waterline easement as applied for by Paul Lubbelinkhof on Part of Lots 28 and 29, Concession 9 in the Geographic Township of McDougall, now the Municipality of McDougall, subject to the following conditions:

1. Payment of any applicable planning fees.

“Carried”

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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MINUTES

- ii) John Jackson, Parry Sound Area Planning Board.
Re: Consent Application No. B20/2019 (McD) Curry. (1 new lot, Georgian Bay).
John Jackson gave an overview. Council requested the following additions be added to the resolution;
- That the retained lands be rezoned to the Waterfront Residential 1(WF1) Zone to the WF1-Limited Service zone.
 - The right-of-way to the retained waterfront be south of the existing dwelling as shown on the provided sketch.
 - That the retained lands be the subject of the 51(26) consent agreement to limit responsibility for the private access and to indemnify the municipality for any further right-of-way use.
- iii) Report of the Chief Building Official CBO-2019-03.
Re: Building Permit Activity Update
The Chief Building Official gave an overview of this report.

Matters Arising.

Nil

7. BY-LAW ENFORCEMENT

Nil

Matters Arising.

Chief Leduc noted the following:

- Update on progress and training of the new By-Law Enforcement Officer.
- Update on the George Hunt Parking Lot following upgrades. Council gave direction for staff to monitor the volume of vehicle parking during the daytime hours of 11 to 5 for a few days and bring back a report.

8. FIRE PROTECTION

- i) Report of the Fire Chief.
Re: 2019 Year to Date Service Report.
This was reviewed by Council.
- ii) Report of the Fire Chief FC-2019-03.
Re: General Update.
Chief Leduc gave an overview of this report.

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MINUTES

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

Nil

Matters Arising.

Nil

10. RECREATION

Nil

Matters Arising.

Councillor Ryman noted concerns from a McDougall resident regarding dog waste on the Nobel walking trail. It was suggested perhaps some containers be placed along the trail. Council noted that this would be forwarded to the 2020 budget discussions.

11. PUBLIC WORKS

Nil

Matters Arising.

Nil

12. ENVIRONMENT

- i) Waste Management.
Nil

Matters Arising.

Nil

13. FINANCE

- i) Accounts Payable.
Resolution No. 2019/84
THAT the attached lists of Accounts Payable for July 16, 2019 in the amount of \$196,631.26 and payroll for July 18, 2019 in the amount of \$51,140.06 be approved for payment.
Ryman/Dixon
“Carried”

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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MINUTES

- ii) Linda Lamoureux, Executive Chair, Paul Muldoon, Associate Chair, and Kelly Triantafilou, Registrar, Tribunals Ontario.
Re: Proposed Changes to the Assessment Review Board's Rules of Practice and Procedure.
This was reviewed by Council.

Matters Arising.

Nil

14. ADMINISTRATION

- i) M.M. (Marc) Bedard, Superintendent Commander, Municipal Policing Bureau, Ontario Provincial Police.
Re: Available to meet at the Association of Municipalities of Ontario (AMO) Conference 2019.
This was reviewed by Council.
- ii) Parry Sound Area Community Business & Development Centre Inc.
Re: Parry Sound Area Demographic Information 2019.
This was reviewed by Council.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

- i) Bonnie Nistico-Dunk, City Clerk, St. Catharines.
Re: Free Menstrual Products at City Facilities.
Resolution No. 2019/85 **Ryman/Dixon**
THAT the Council for the Corporation of the Municipality of McDougall supports the attached resolution of the City of St. Catharines in regards to providing free menstrual products at city facilities.
"Defeated"
- ii) Amanda Gubbels, Administrator/Clerk, Township of Warwick.
Re: Resolution Regarding Enforcement for Safety on Family Farms.
Resolution No. 2019/86 **Dixon/Ryman**
THAT the Council for the Corporation of the Municipality of McDougall supports the attached resolution of the Township of Warwick regarding enforcement for safety on family farms.
"Carried"

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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MINUTES

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

17. COMMITTEE REPORTS

- i) North Bay Parry sound District Health Unit.
Re: Resolution related to the Public health Transformation Initiative in Northeastern Ontario.
This was reviewed by Council.
- ii) North Bay Parry sound District Health Unit.
Re: Blue-Green Algae in Lake Nipissing in Patterson and Nipissing Townships.
This was reviewed by Council.
- iii) Belvedere Heights.
Re: Help Support the Belvedere Heights Resident Camp 2019.
This was reviewed by Council.

Matters Arising.

Nil

18. REPORT OF THE CAO

The CAO noted the following:

- Staff has been working on the Pineridge Drive Culvert Replacement tender issues.
- Attended an MTO contract meeting on Tuesday and provided an update regarding recycled asphalt.
- Updated Council with regards to the Municipal Office Building outside upgrade. Mr. Hunt will bring a report back to Council.

19. GENERAL ITEMS AND NEW BUSINESS

Nil

20. BY-LAWS

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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MINUTES

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings.

There were no changes to the tracking sheet.

22. CLOSED SESSION

Nil

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

Nil

24. CONFIRMATION BY-LAW

i) By-Law No. 2019-46.

Re: To confirm the proceedings of the Committee/Council meeting held on July 17, 2019.

**Read a First, Second and Third Time, Passed, Signed and Sealed this
17th day of July 2019.**

25. ADJOURNMENT

Resolution No. 2019/87

THAT we do now adjourn at 7:57 p.m.

Ryman/Dixon

“Carried”

REPORT TO COUNCIL



Report No.:	C-2019-10
Council Date:	August 7, 2019
From:	Lori West, Clerk/Planner
Subject:	Z04 Housekeeping – Comprehensive Zoning By-law 2017-05 Mapping Correction

Background:

February 1, 2017, the Municipality of McDougall adopted Comprehensive Zoning By-law 2017-05. Since adoption of the Zoning By-law minor mapping errors have been brought to the attention of staff.

Map changes are being proposed where the zoning was not carried forward from Comprehensive Zoning By-law 2004-50. In certain situations the adoption of the new Zoning By-law has created non-conforming situations. The map changes look to resolve the issues brought to the attention of staff since the adoption of the new Comprehensive Zoning By-Law. In total, there are 4 of these changes being proposed in this housekeeping update.

Table 1: Summary of Corrections

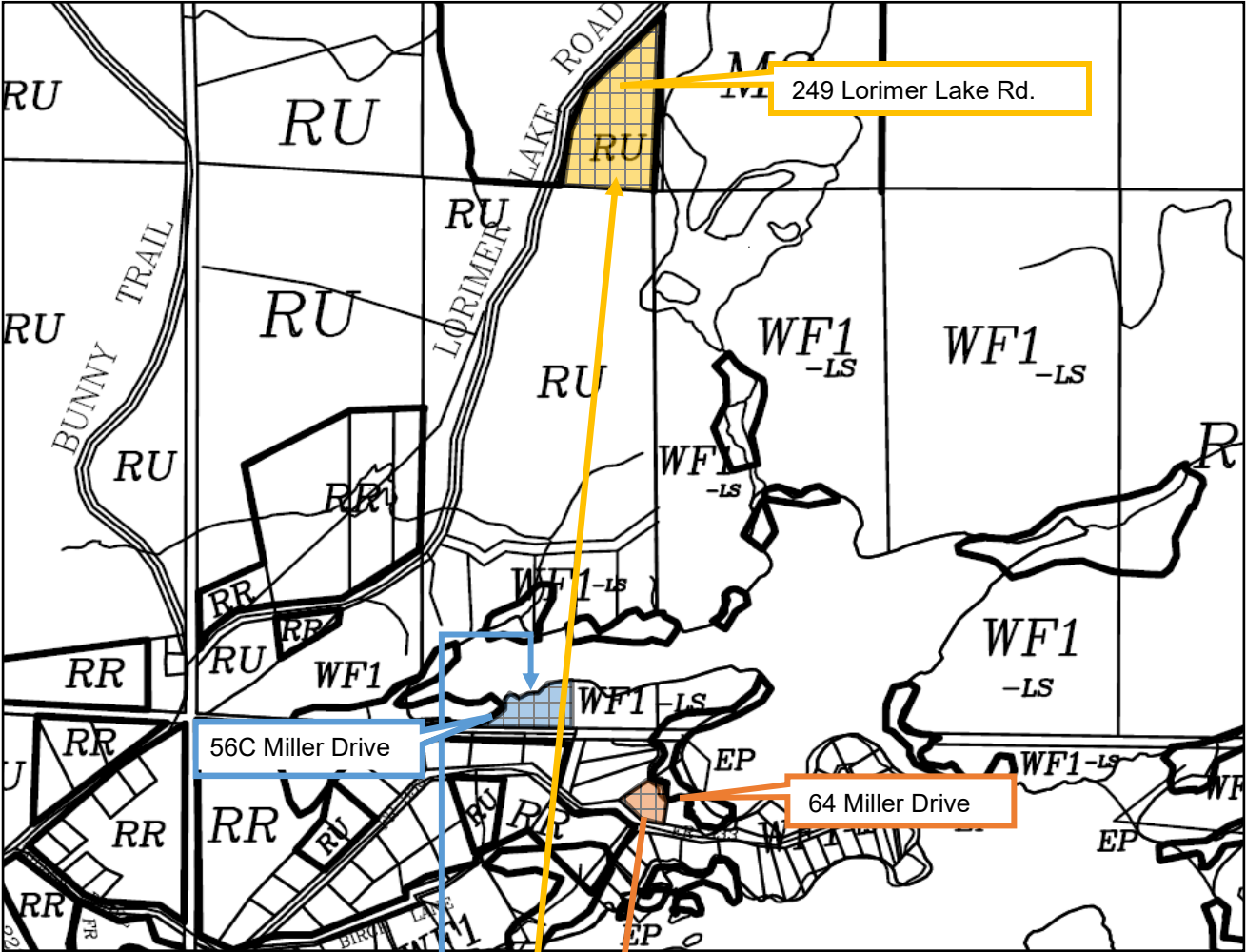
Property ID	2004-50 Zoning	2017-05 Zoning	Comment
56C Miller Drive 4931-020-001-04650	Waterfront Residential – Limited Service (WF1 LS)	Crown Land (CL)	October 2017 Council Passed Resolution 2018-138 that the error will be corrected by a housekeeping zoning by-law amendment. Rezone CL to WF1-LS
64 Miller Drive 4931-020-001-03013	Waterfront Residential – Limited Service (WF1 LS)	Crown Land (CL)	Miller Drive is a municipally maintained road, recommend housekeeping rezone to WF1 Rezone CL to WF1
249 Lorimer Lake Rd. 4931-020-001-06320	Rural (RU)	Industrial Pit (M3)	The M3 Zone does not match the existing residential use. Rezone M3 to RU
76 Burnside Bridge Rd. 4931-010-003-15300	Waterfront Residential – Limited Service (WF1 LS)	Crown Land (CL)	Burnside Bridge Road is a municipally maintained road, recommend housekeeping rezone to WF1 Rezone CL to WF1

Recommendation:

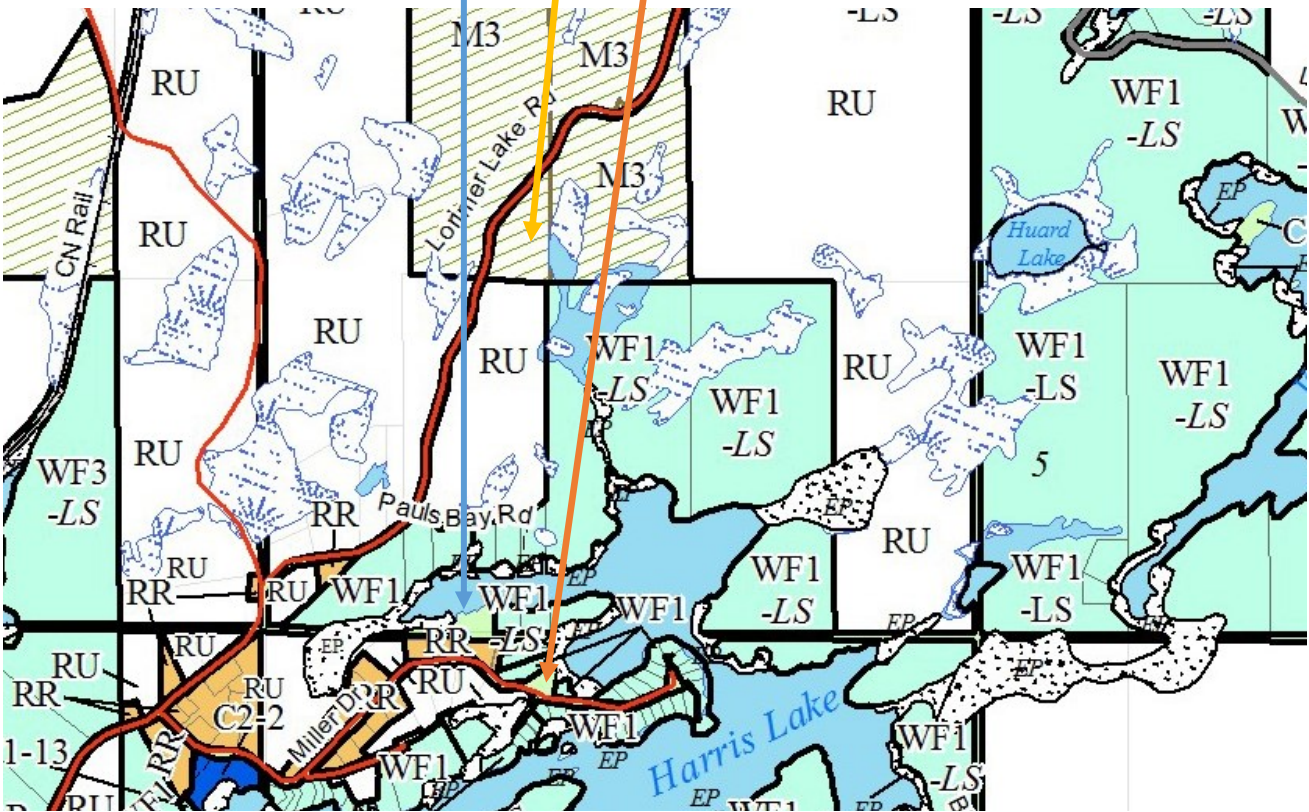
That Report No. C-2019-10, regarding Z04 Housekeeping- Comprehensive Zoning By-law 2017-05 Mapping Correction, be received as information.

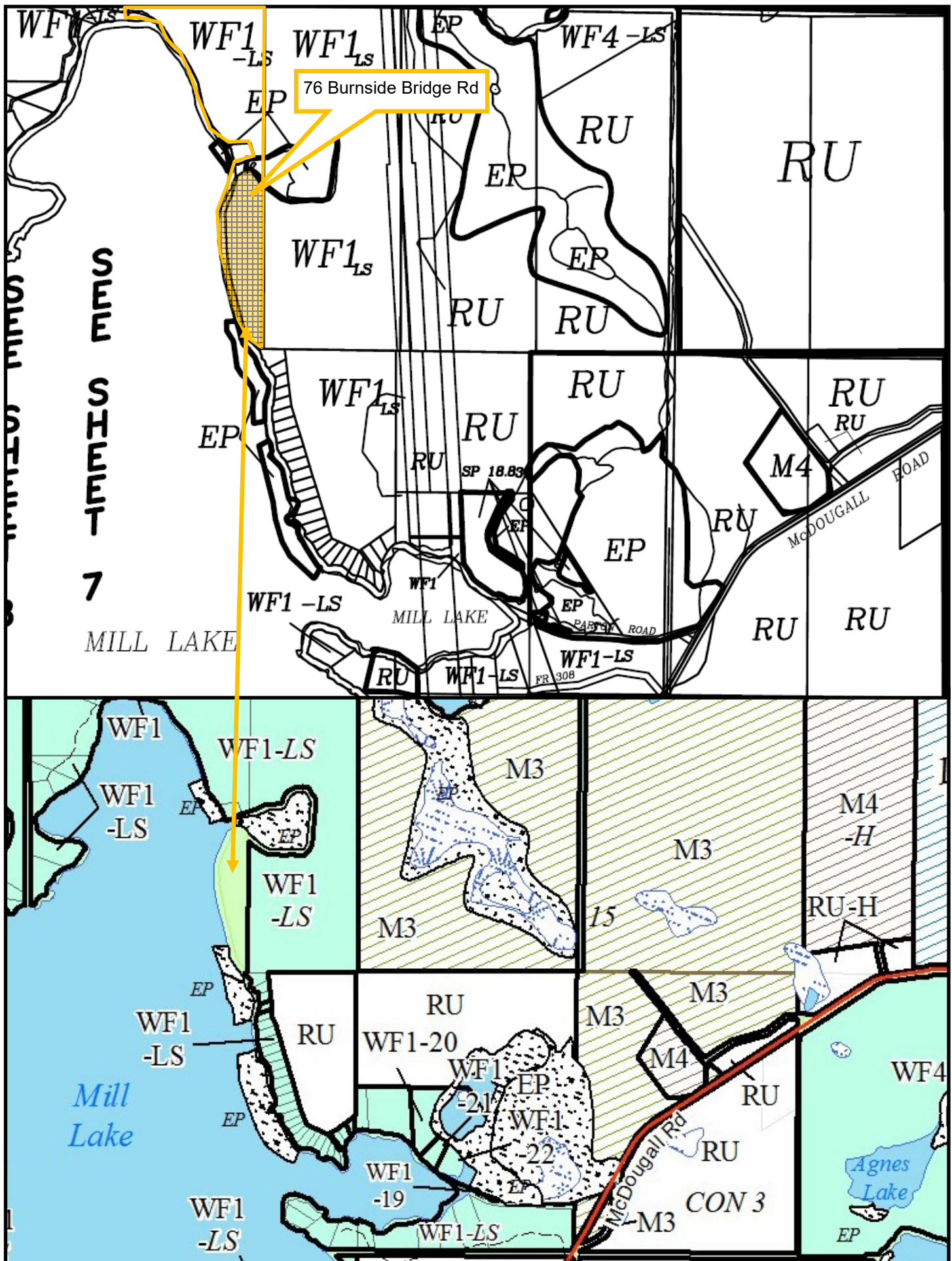
And that Council for the Corporation of the Municipality of McDougall direct staff to proceed with the proposed amendments in accordance with the requirements of the Planning Act.

Zoning By-law 2004-50



Zoning By-law 2017-05







**MUNICIPALITY OF MCDougall ZONING BY-LAW
AMENDMENT APPLICATION**

ZONING BY-LAW AMENDMENT APPLICATION CHECKLIST

Please ensure you have completed the following prior to submitting your application:

GENERAL INSTRUCTIONS: Read carefully before completing application.

- ☐ Complete Application and plans to be submitted.
- ☐ Application fees attached. Cheque made payable to the Municipality of McDougall
 - \$1,000.00 deposit towards expenses
 - \$300.00 non-refundable administration fee.

All costs related to the rezoning will be the responsibility of the applicant.

- ☐ Application to be signed by owner or authorized agent only.
- ☐ The consideration of this application does not make the Municipality liable for any of the applicant's costs for legal, surveying or any other professional costs.
- ☐ If there are objections to the amending by-law and a hearing of the Ontario Municipal Board is to be held, you should arrange to be present in person, or to be represented by your lawyer, at the meeting. All costs related to the hearing are the responsibility of the applicant.

NOTE

Any costs over and above the **\$1000.00** deposit relating to this application, including but not limited to engineering studies, legal opinions, planning consultant fees, and Ontario Municipal Board hearing costs, will be the responsibility of the applicant.

x *Lynda Robinson*
7 *D. L.*
Signature of Applicant or Agent

July 30, 2019
Date

APPLICANTS POSTING INSTRUCTIONS

In order to facilitate consideration of your Application for Zoning By-law Amendment, we ask that you complete the following upon submission of the application to the Municipality.

- Mark out, on the ground, the location of the proposed lot lines - marking it clearly with stakes and colored ribbon.
- It is the responsibility of the Applicant to mark the property which is the subject of this Application.

Council members and/or Municipal staff may conduct site inspections of your lands. By submitting this application, you are authorizing the Municipality to access your lands for the purposes of conducting the required site inspection. Please be advised that where access is by water or by summer maintained municipal road or by private road, the consideration of the application may be delayed during the winter until safe access can be obtained to the lands.

You may be required to submit a copy of the Deed for the subject land. If access is provided by private road/right-of-way from a municipal road, attach a copy of the deed indicating if the access is registered on title.

Your application will not be processed until it is complete. A complete application will be determined in accordance with the requirements of the Planning Act, the Provincial Policy Statement, and the Municipality of McDougall Official Plan. Please be advised that technical and supporting studies submitted, as part of a complete application may be required to be peer reviewed. If a Peer Review is required, the cost will be at the expense of the applicant in accordance with policies of the McDougall Official Plan. The Planning Department will obtain prior authorization to proceed with the peer review from the applicant. To expedite the processing of your application please ensure it is complete upon submission. Incomplete applications will be returned for you to attend to the identified submission deficiencies. We will not hold incomplete applications in our office.

If you require additional assistance regarding this application, please contact the Planning Department at:

Municipality of McDougall
Phone: 705-342-5252 or;
E-mail: lwest@mcdougall.ca



Municipality of McDougall
Application for
ZONING BY-LAW AMENDMENT

OFFICE USE ONLY		Date Stamp: <div style="font-size: 1.5em; color: blue; font-weight: bold; margin-top: 20px;">RECEIVED JUL 30 2019</div>
Application No.: Z _____		
File Name: _____		
Civic Address: _____		
Application Complete:	Fee Received:	
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
<input type="checkbox"/> No	<input type="checkbox"/> No	

ROLL # 4931-101-001-115106-0000

1. CONTACT INFORMATION:

All communication will be directed to the Primary Contact only. Copies of correspondence will be sent to all parties and filed according to Municipal procedure.

Primary Contact Dale Robinson

a) Registered Owner(s): Dale Patrick Robinson and Deanna Lynn Robinson

(List all owners and contact information if multiple exist)

Mailing address line 1: 2 Valley Stream Drive

Mailing address line 2: _____

City: McDougall Postal code: P2A2W9 Province/State: Ontario

Home phone: 705-342-9489

Home fax: _____

Business phone: 705-746-5999

Business fax: 705-746-9845

Email address: dalerobinson123@gmail.com

b) Agent: _____

Mailing address line 1: _____

Mailing address line 2: _____

City: _____ Postal Code: _____ Province/State: _____

Home phone: _____

Home fax: _____

Business phone: _____

Business fax: _____

Email address: _____

2. DESCRIPTION OF SUBJECT LANDS

- a) Concession(s): A
- b) Lot(s): Part Lot 6
- c) Registered Plan No.: 42R6986 Lot(s)/Block(s): Part 4, Part 3
- d) Reference Plan No.: _____ Part(s): _____
- e) Geographic Township (former municipality): McDougall
- f) Civic Address: 2 Valley Stream Drive
- g) Dimensions of subject lands:

Frontage (m)	Depth (m)	Area (ha)
7.62	81	1.75

- h) Official Plan (current designation of subject lands): Residential
- i) How does the application conform to the Official Plan: Nobel settlement area
- j) Are there any easements or right-of-ways affecting the subject lands?

☒ Yes
☐ No

If yes, indicate and describe the purpose of the easement or right-of-ways:

1 Valley Stream Drive has a ROW over Part 3

Municipality has easement on Part 3 for municipal water line

- k) The subject land is within an area where zoning with conditions apply:

☐ Yes
☒ No

If yes, please attach an explanation of how the application conforms to the Official Plan policies relating to the zoning with conditions.

- l) The subject land is within an area of land designated under any provincial plan or plans:

☐ Yes
☒ No

If yes, does the application conform to or does not conflict with the applicable provincial plan or plans:

☒ Yes
☐ No

3. ZONING BY-LAW AMENDMENT

- a) The current zoning of the subject land: Residential
- b) The nature and extent of the proposed rezoning: Allowing a reduction on frontage
- c) The purpose of the proposed rezoning: Allowing the frontage to be 25 feet instead of 100 feet to reflect an existing driveway access the has been in use for over 30 years

- d) Dimensions of the proposed lands to be rezoned:

If only a portion of the subject, property is being rezoned.

Frontage (m)	Depth (m)	Area (ha)
7.62	81	1.75

- e) The application is to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement:

☐ Yes
☒ No

If yes, attach details of the Official Plan or Official Plan amendment that deals with the above matter.

- f) The application is to remove land from an area of employment:

☐ Yes
☒ No

If yes, attach details of the Official Plan or Official Plan amendment that deals with the above matter.

- g) The requested amendment to the Zoning By-law is consistent with the policy statements issued under subsection 3 (1) of the Act:

☒ Yes
☐ No

h) EXISTING AND PROPOSED USES

- a) Date the subject land was acquired by the current Owner: 1981
- b) Existing uses of the subject land: Principal residence - single family dwelling
- c) Length of time that the existing uses have continued: 1981

d) Proposed uses of the subject land: Principal residence - Single family dwelling

**Attach a separate description if necessary*

e) Date the existing building(s) or structure(s) on the subject land were constructed:

Type of building/ structure	Date Constructed
1. Single family dwelling	1982
2 Residential garage	1995
3.	
4.	

f) Location of all **existing** structures on the subject land (metric):

Type of building/ structure	Front Yard (m)	Interior Side Yard (m)	Exterior Side yard (m)	Rear yard (m)
1. Dwelling	40	20	20	20
2. Garage	30	20	20	20
3. Woodshed	25	20	20	20
4.				

**Attach separate sheet if more than 4 existing structures*

g) Location of all **Proposed** structures on the subject land (metric):

Type of building/ structure	Front Yard (m)	Interior Side Yard (m)	Exterior Side yard (m)	Rear yard (m)
1.				
2.				
3.				
4.				

**Attach separate sheet if more than 4 proposed structures*

h) Dimensions of all **existing** structures on subject land.

Building	Ground Floor Area (m ²)	Gross Floor Area (m ²)	# of Stories	Length (m)	Width (m)	Height (m)
1. Dwelling	160.93	205	2			7
2. Garage	160.93	160.93	1	14.63	11	4.26
3. Woodshed	42	42	1	6	7	7
4.						

i) Dimensions of all Proposed structures on subject land

Building	Ground Floor Area (m ²)	Gross Floor Area (m ²)	# of Stories	Length (m)	Width (m)	Height (m)
1.	None					
2.						
3.						
4.						

j) What are the adjacent land uses:

To the north: Vacant land

To the south: Railway

To the west: Condominium

To the east: Municipal road

k) Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 metres of the Subject Land, unless otherwise specified (indicate approx. distance)
An agricultural operation, including livestock facility or stockyard	<input type="checkbox"/>	<input type="checkbox"/>
A landfill	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/>
A Provincially significant wetland (Class 1,2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/>
Flood plain	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/>
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
An active mine site	<input type="checkbox"/>	<input type="checkbox"/>
An industrial or commercial use, and specify the uses(s)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A municipal or federal airport	<input type="checkbox"/>	<input type="checkbox"/>

5. ACCESS

a) Access to the subject land is provided by: _____

- ☐ Provincial highway
- ☒ Municipal road (year round)
- ☐ Municipal road (seasonal)
- ☐ Private road / Right-of-Way
- ☐ Other road
- ☐ Water

b) If access to the subject land is by water only, indicate the following:

Docking facility: _____

Distance from docking to subject land: _____

Distance from docking to nearest public road: _____

Parking facility: _____

Distance from docking to parking: _____

Distance from parking to nearest public road: _____

c) Are there any easements or restrictive covenants affection the subject land?

☐ Yes

☒ No

If YES describe the easement or covenant and its effect. _____

d) If access to the subject land is by private road, or if "right-of-way" indicate who owns the land or road, who is responsible for its maintenance and whether it is maintains seasonally or all year. _____

6. SERVICES

a) Water is provided to the subject land by:

- ☐ Private well
- ☐ Privately owned/operated communal well
- ☐ Lake or other water body
- ☒ Other: Municipal

b) Sewage disposal is provided to the subject land by:

- ☒ Private sewage system
- ☐ Privately owned/operated communal sewage system
- ☐ Privy
- ☐ Other:

c) Storm drainage is provided to the subject land by:

<input checked="" type="checkbox"/>	Ditches
<input type="checkbox"/>	Swales
<input checked="" type="checkbox"/>	Natural

7. OTHER APPLICATIONS

a) Is the subject land currently the subject of an application for a Minor Variance, Consent or approval of a Plan of Subdivision?

☐ Yes
☒ No
☐ Unknown

If YES, and if known, specify the application number: _____

b) Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment?

☐ Yes
☒ No
☐ Unknown

If YES, and if known, specify the number for the amendment: _____

8. DIRECTIONS: HOW TO GET THERE

Civic Address: 2 Valley Stream Drive, McDougall, Ontario

Directions from McDougall Municipal Office (5 Barager Blvd. McDougall) to your site:

Nobel Road north to Murray Point Road to Valley Stream Drive

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

9. AUTHORIZATION BY OWNER

Applicable if an Agent is making this application on your behalf.

If the Applicant is not the Owner of the subject land of this Application, the written authorization of the Owner stating that the Agent is authorized to make the Application on their behalf must be included with this application form or the authorization set out below must be completed.

Please Note: If the Owner is an incorporated company, authorization of the appropriate signing officer(s) is required in accordance with the company's by-laws.

I (we), Dave Patrick Lanson, Deanne Lynn Lanson the undersigned,
(Registered Owner(s))

being the Registered Owner(s) of the subject land, hereby authorize N/A
(Agent)

to act as my Agent with respect to the preparation and submission of this Application.

Signature of Owner

Date

Signature of Owner

Date

10. FREEDOM OF INFORMATION AND PRIVACY

Personal information contained in this form, collected and maintained pursuant to Section 34 of The Planning Act, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56.

The applicant acknowledges that the Municipality considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Municipality photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Clerk/Planner at the Municipality of McDougall 705-342-5252

x [Signature]
Signature of Owner

July 30, 2019
Date

[Signature]
Signature of Owner

Date

Joseph Robinson
Signature of Witness

July 30, 2019
Date

11. DECLARATION OF OWNER/AGENT

Must be signed by the Owner(s)/Agent in the presence of a Commissioner.

I Dave P Robinson, D. Lynn Robinson (Owner(s)/Agent) of the
Municipality of McDougall in the
County/District/Regional Municipality of Parry Sound do
solemnly declare that all of the statements contained in this Application are true and I make
this solemn declaration conscientiously believing it to be true and knowing that it is of the
same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Municipality of McDougall
in the District of Parry Sound of Parry Sound
this 30th day of July, 2019.

[Signature]
Signature of Owner

July 30, 2019.
Date

Signature of Agent (if Applicable)

[Signature]
Signature of Commissioner

Date
Clerk, Municipality of McDougall
a Commissioner of Oaths, Section 1(2)(1)
Commissioners for Taking Affidavits Act
Chapter C.17, RSO 1990.

Commissioners Stamp

12. ADDITIONAL FEES

If Planning, Engineering and/or legal fees are incurred by the Municipality pertaining to
this Application, the Applicant, by endorsing below, hereby agrees to submit the balance
due, upon receipt of an invoice for same.

[Signature]
Signature of Owner/Agent

July 30, 2019
Date

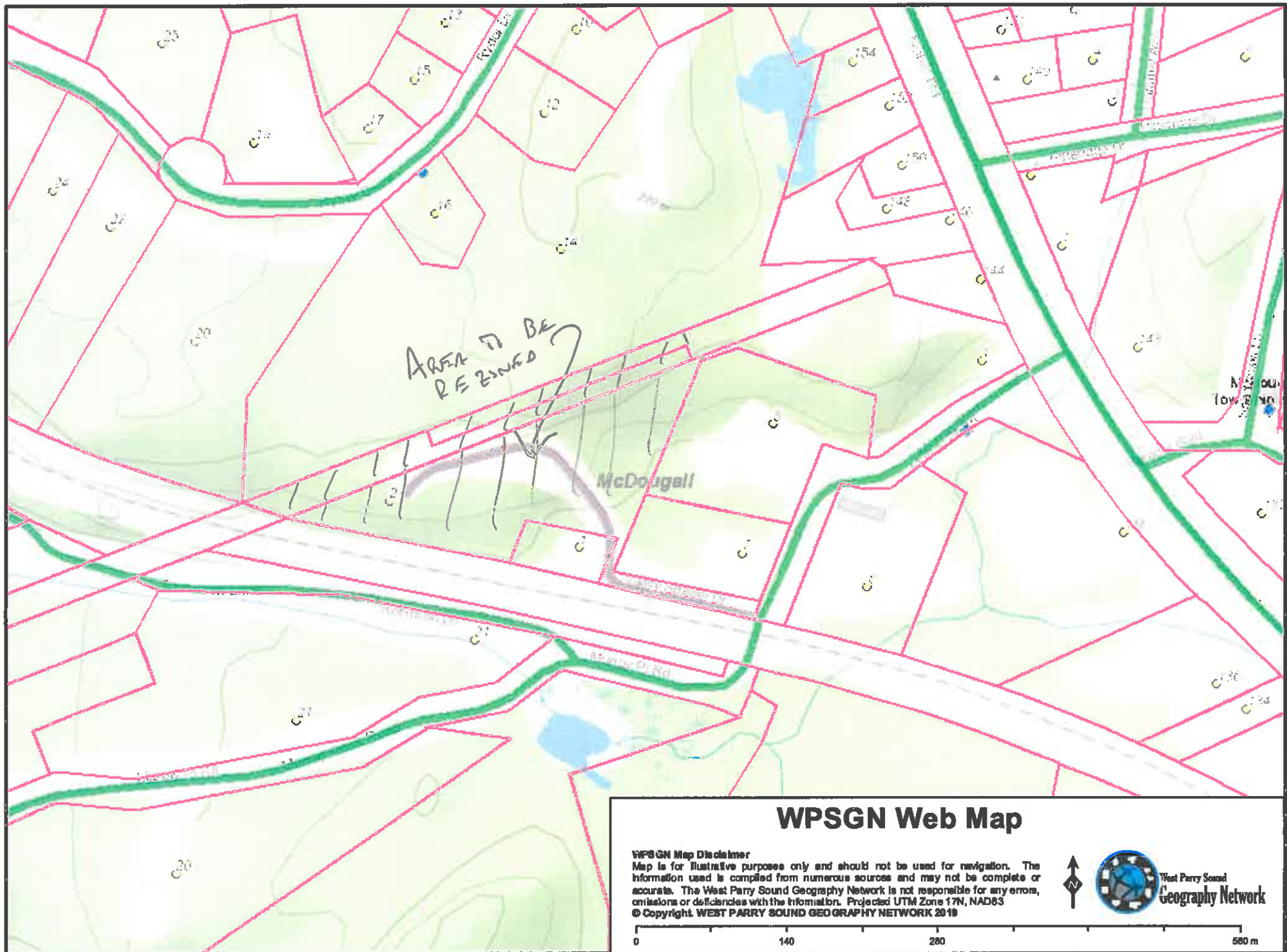
13. PLANS REQUIRED

Please attach 2 copies of the sketch, site plan or survey **drawn to scale, in metric.**

One copy must be submitted on 8.5" x 11" paper and an electronic version in Adobe Acrobat pdf format.

Minimum requirements will be a sketch showing the following:

- ☒ The boundaries and dimensions (frontage, depth and area) of the subject land.
- ☒ Indicate the area to be rezoned.
- ☒ The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front lot line, rear lot line and the side lot lines.
- ☒ The approximate location of all topographical, natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the Applicant, may affect the Application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- ☒ The current uses on land that is adjacent to the subject land.
- ☒ The location and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public road, a private road or a right-of-way.
- ☐ If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- ☐ If the subject land has Lake Frontage, label the lake name.
- ☐ The location and nature of any easement affecting the subject land.
- ☐ North arrow and scale.



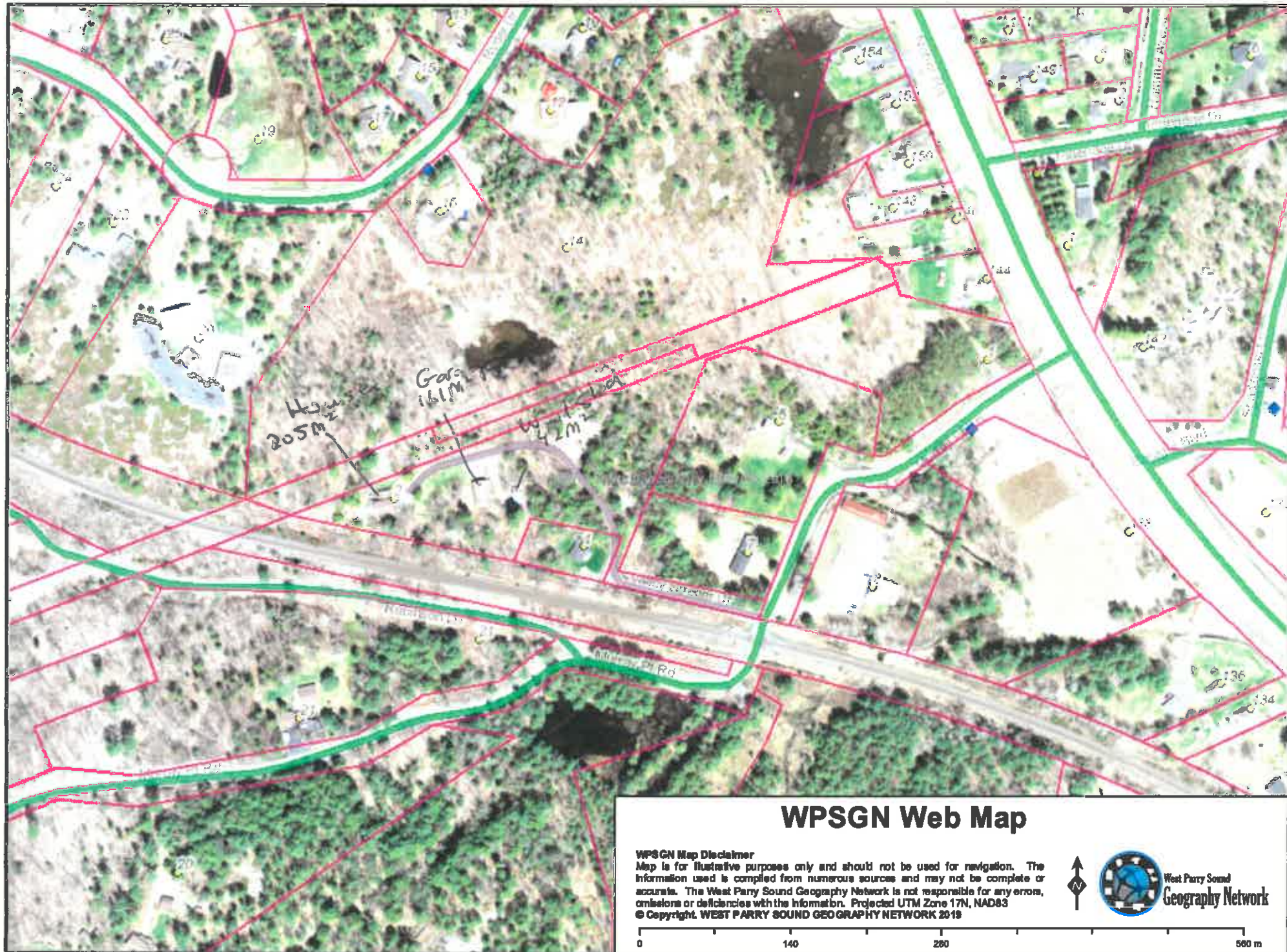
WPSGN Web Map

WPSGN Map Disclaimer

Map is for illustrative purposes only and should not be used for navigation. The information used is compiled from numerous sources and may not be complete or accurate. The West Parry Sound Geography Network is not responsible for any errors, omissions or deficiencies with the information. Projected UTM Zone 17N, NAD83
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West Parry Sound
Geography Network



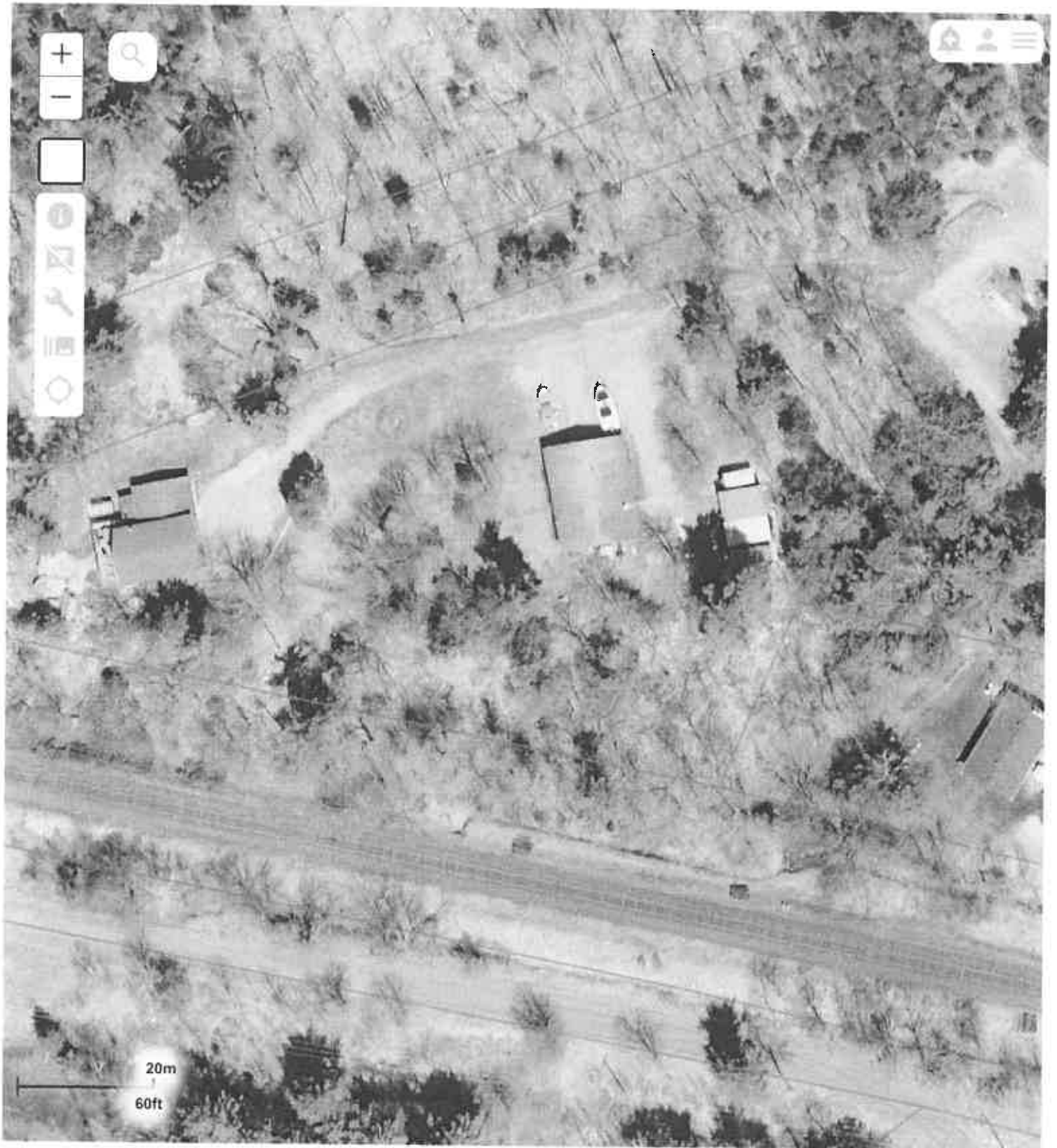
WPSGN Web Map

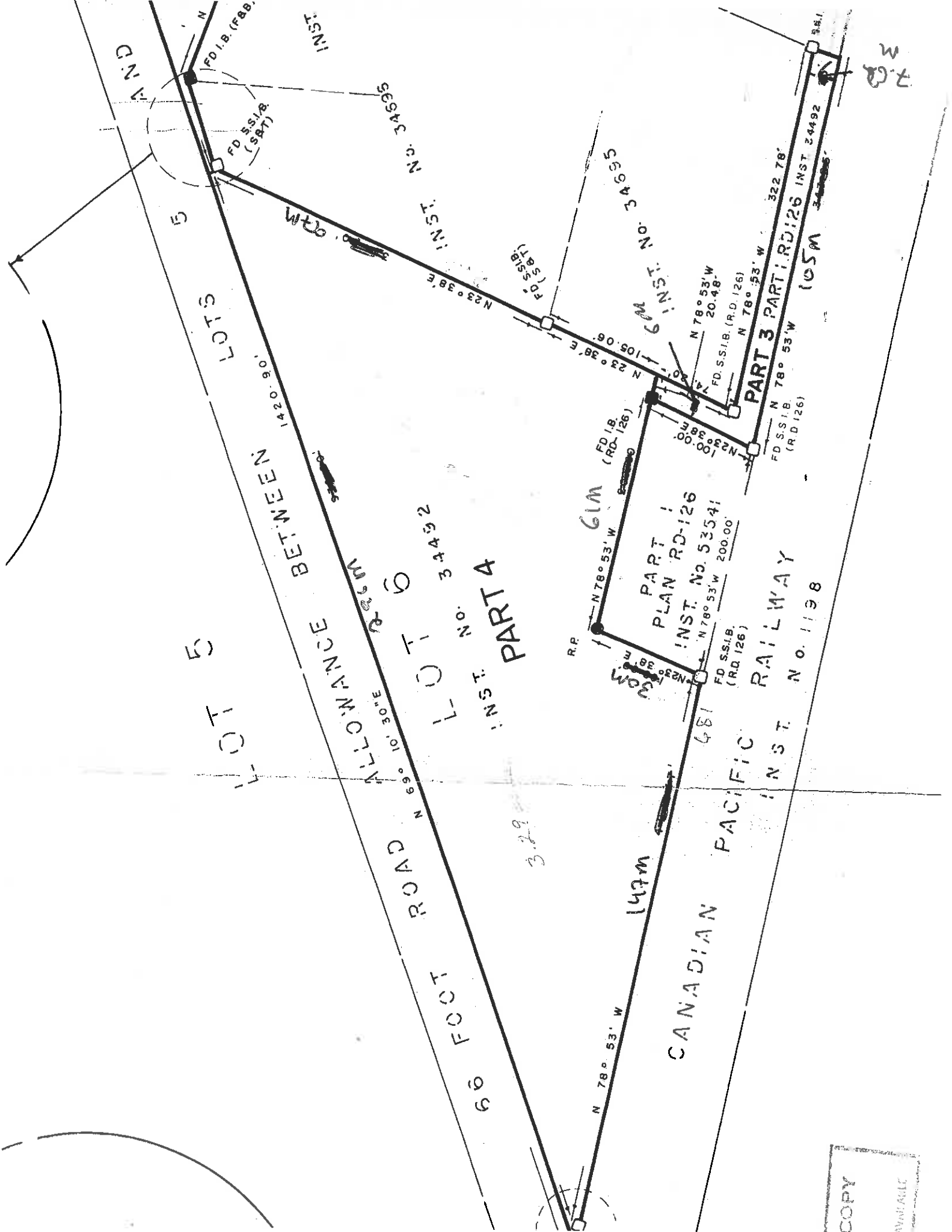
WPSGN Map Disclaimer
Map is for illustrative purposes only and should not be used for navigation. The information used is compiled from numerous sources and may not be complete or accurate. The West Parry Sound Geography Network is not responsible for any errors, omissions or deficiencies with the information. Projected UTM Zone 17N, NAD83
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West Parry Sound
Geography Network

0 140 280 560 m





COPY

AVAIL

MUNICIPALITY OF McDOUGALL

INTERNAL CIRCULATION CHECKLIST	
1	Is the manuscript clearly written and easy to read?
2	Is the manuscript well organized and logical?
3	Is the manuscript free of errors (spelling, grammar, punctuation, etc.)?
4	Is the manuscript free of plagiarism?
5	Is the manuscript free of bias and discrimination?
6	Is the manuscript free of offensive language?
7	Is the manuscript free of inappropriate content?
8	Is the manuscript free of excessive self-promotion?
9	Is the manuscript free of excessive repetition?
10	Is the manuscript free of excessive length?
11	Is the manuscript free of excessive jargon?
12	Is the manuscript free of excessive technical details?
13	Is the manuscript free of excessive references?
14	Is the manuscript free of excessive figures and tables?
15	Is the manuscript free of excessive footnotes?
16	Is the manuscript free of excessive abbreviations?
17	Is the manuscript free of excessive acronyms?
18	Is the manuscript free of excessive capital letters?
19	Is the manuscript free of excessive italics?
20	Is the manuscript free of excessive boldface?
21	Is the manuscript free of excessive underlining?
22	Is the manuscript free of excessive superscripts and subscripts?
23	Is the manuscript free of excessive mathematical symbols?
24	Is the manuscript free of excessive chemical formulas?
25	Is the manuscript free of excessive biological terms?
26	Is the manuscript free of excessive physical terms?
27	Is the manuscript free of excessive psychological terms?
28	Is the manuscript free of excessive sociological terms?
29	Is the manuscript free of excessive historical terms?
30	Is the manuscript free of excessive geographical terms?
31	Is the manuscript free of excessive political terms?
32	Is the manuscript free of excessive economic terms?
33	Is the manuscript free of excessive legal terms?
34	Is the manuscript free of excessive medical terms?
35	Is the manuscript free of excessive scientific terms?
36	Is the manuscript free of excessive technical terms?
37	Is the manuscript free of excessive industry terms?
38	Is the manuscript free of excessive business terms?
39	Is the manuscript free of excessive financial terms?
40	Is the manuscript free of excessive marketing terms?
41	Is the manuscript free of excessive sales terms?
42	Is the manuscript free of excessive customer service terms?
43	Is the manuscript free of excessive human resources terms?
44	Is the manuscript free of excessive information technology terms?
45	Is the manuscript free of excessive computer terms?
46	Is the manuscript free of excessive software terms?
47	Is the manuscript free of excessive hardware terms?
48	Is the manuscript free of excessive network terms?
49	Is the manuscript free of excessive security terms?
50	Is the manuscript free of excessive privacy terms?
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58	Is the manuscript free of excessive support terms?
59	Is the manuscript free of excessive training terms?
60	Is the manuscript free of excessive documentation terms?
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62	Is the manuscript free of excessive collaboration terms?
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64	Is the manuscript free of excessive joint venture terms?
65	Is the manuscript free of excessive merger terms?
66	Is the manuscript free of excessive acquisition terms?
67	Is the manuscript free of excessive takeover terms?
68	Is the manuscript free of excessive divestiture terms?
69	Is the manuscript free of excessive spin-off terms?
70	Is the manuscript free of excessive reorganization terms?
71	Is the manuscript free of excessive restructuring terms?
72	Is the manuscript free of excessive transformation terms?
73	Is the manuscript free of excessive conversion terms?
74	Is the manuscript free of excessive liquidation terms?
75	Is the manuscript free of excessive bankruptcy terms?
76	Is the manuscript free of excessive insolvency terms?
77	Is the manuscript free of excessive receivership terms?
78	Is the manuscript free of excessive liquidation terms?
79	Is the manuscript free of excessive reorganization terms?
80	Is the manuscript free of excessive restructuring terms?
81	Is the manuscript free of excessive transformation terms?
82	Is the manuscript free of excessive conversion terms?
83	Is the manuscript free of excessive liquidation terms?
84	Is the manuscript free of excessive bankruptcy terms?
85	Is the manuscript free of excessive insolvency terms?
86	Is the manuscript free of excessive receivership terms?
87	Is the manuscript free of excessive liquidation terms?
88	Is the manuscript free of excessive reorganization terms?
89	Is the manuscript free of excessive restructuring terms?
90	Is the manuscript free of excessive transformation terms?
91	Is the manuscript free of excessive conversion terms?
92	Is the manuscript free of excessive liquidation terms?
93	Is the manuscript free of excessive bankruptcy terms?
94	Is the manuscript free of excessive insolvency terms?
95	Is the manuscript free of excessive receivership terms?
96	Is the manuscript free of excessive liquidation terms?
97	Is the manuscript free of excessive reorganization terms?
98	Is the manuscript free of excessive restructuring terms?
99	Is the manuscript free of excessive transformation terms?
100	Is the manuscript free of excessive conversion terms?

TYPE OF APPLICATION	Zoning By-law Amendment
APPLICANT NAME	Robinson - Z05

CIRCULATE TO	INDICATE WITH X	COMMENTS YES OR NO	NAME
CHIEF BUILDING OFFICIAL	x		
MANAGER OF PUBLIC WORKS	x		
FIRE CHIEF	x	No	Brian Leduc
MUNICIPAL ENFORCEMENT	x	No	Brian Leduc
CAO	x		
PLANNER	x	No	Lori West
TREASURER	x		
OTHER - Environmental Services	x		

COMMENTS OR ATTACH REPORT	
---------------------------	--

No concerns, application is to satisfy condition of consent application B15/2019(McD)



MUNICIPALITY OF MCDUGALL ZONING BY-LAW AMENDMENT APPLICATION

ZONING BY-LAW AMENDMENT APPLICATION CHECKLIST

Please ensure you have completed the following prior to submitting your application:

GENERAL INSTRUCTIONS: Read carefully before completing application.

- ☐ Complete Application and plans to be submitted.
 - ☐ Application fees attached. Cheque made payable to the Municipality of McDougall
 - \$1,000.00 deposit towards expenses
 - \$300.00 non-refundable administration fee.
- All costs related to the rezoning will be the responsibility of the applicant.***
- ☐ Application to be signed by owner or authorized agent only.
 - ☐ The consideration of this application does not make the Municipality liable for any of the applicant's costs for legal, surveying or any other professional costs.
 - ☐ If there are objections to the amending by-law and a hearing of the Ontario Municipal Board is to be held, you should arrange to be present in person, or to be represented by your lawyer, at the meeting. All costs related to the hearing are the responsibility of the applicant.

NOTE

Any costs over and above the \$1000.00 deposit relating to this application, including but not limited to engineering studies, legal opinions, planning consultant fees, and Ontario Municipal Board hearing costs, will be the responsibility of the applicant.

Steve Mallory
Signature of Applicant or Agent

July 29, 2019
Date

APPLICANTS POSTING INSTRUCTIONS

In order to facilitate consideration of your Application for Zoning By-law Amendment, we ask that you complete the following upon submission of the application to the Municipality.

- Mark out, on the ground, the location of the proposed lot lines - marking it clearly with stakes and colored ribbon.
- It is the responsibility of the Applicant to mark the property which is the subject of this Application.

Council members and/or Municipal staff may conduct site inspections of your lands. By submitting this application, you are authorizing the Municipality to access your lands for the purposes of conducting the required site inspection. Please be advised that where access is by water or by summer maintained municipal road or by private road, the consideration of the application may be delayed during the winter until safe access can be obtained to the lands.

You may be required to submit a copy of the Deed for the subject land. If access is provided by private road/right-of-way from a municipal road, attach a copy of the deed indicating if the access is registered on title.

Your application will not be processed until it is complete. A complete application will be determined in accordance with the requirements of the Planning Act, the Provincial Policy Statement, and the Municipality of McDougall Official Plan. Please be advised that technical and supporting studies submitted, as part of a complete application may be required to be peer reviewed. If a Peer Review is required, the cost will be at the expense of the applicant in accordance with policies of the McDougall Official Plan. The Planning Department will obtain prior authorization to proceed with the peer review from the applicant. To expedite the processing of your application please ensure it is complete upon submission. Incomplete applications will be returned for you to attend to the identified submission deficiencies. We will not hold incomplete applications in our office.

If you require additional assistance regarding this application, please contact the Planning Department at:

Municipality of McDougall
Phone: 705-342-5252 or;
E-mail: lwest@mcdougall.ca



Municipality of McDougall
Application for
ZONING BY-LAW AMENDMENT

OFFICE USE ONLY Application No.: Z - File Name: _____ Civic Address: _____		Date Stamp: RECEIVED JUL 29 2019
Application Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	Fee Received: <input type="checkbox"/> Yes <input type="checkbox"/> No	

ROLL # 4931- - - - -0000

1. CONTACT INFORMATION:

All communication will be directed to the Primary Contact only. Copies of correspondence will be sent to all parties and filed according to Municipal procedure.

Primary Contact Steve Mallory

a) Registered Owner(s): Steven Amasa Mallory

(List all owners and contact information if multiple exist)

Mailing address line 1: 2774 Hwy 124

Mailing address line 2: _____

City: Sundridge Postal code: P0A 1Z0 Province/State: Ont.

Home phone: 705 384 0199 Home fax: _____

Business phone: 705 475 2455 Business fax: _____

Email address: Steve@summertimeproperties.net

b) Agent: _____

Mailing address line 1: _____

Mailing address line 2: _____

City: _____ Postal Code: _____ Province/State: _____

Home phone: _____ Home fax: _____

Business phone: _____ Business fax: _____

Email address: _____

2. DESCRIPTION OF SUBJECT LANDS

- a) Concession(s): 3
- b) Lot(s): 18
- c) Registered Plan No.: PSR-1287 Lot(s)/Block(s): _____
- d) Reference Plan No.: _____ Part(s): _____
- e) Geographic Township (former municipality): McDougall
- f) Civic Address: 3 Scullion Rd.
- g) Dimensions of subject lands: as per survey

Frontage (m)	Depth (m)	Area (ha)

- h) Official Plan (current designation of subject lands): Water front
- i) How does the application conform to the Official Plan: no change
- j) Are there any easements or right-of-ways affecting the subject lands?
- ☐ Yes ☒ No

If yes, indicate and describe the purpose of the easement or right-of-ways:

- k) The subject land is within an area where zoning with conditions apply:

☐ Yes ☒ No

If yes, please attach an explanation of how the application conforms to the Official Plan policies relating to the zoning with conditions.

- l) The subject land is within an area of land designated under any provincial plan or plans:

☐ Yes ☒ No

If yes, does the application conform to or does not conflict with the applicable provincial plan or plans:

☐ Yes ☐ No

3. ZONING BY-LAW AMENDMENT

- a) The current zoning of the subject land: RU
- b) The nature and extent of the proposed rezoning: extending water access lots
- c) The purpose of the proposed rezoning: So new lot additions have the same zoning as the existing waterfront property
- _____
- _____

- d) Dimensions of the proposed lands to be rezoned: as per survey
If only a portion of the subject, property is being rezoned.

Frontage (m)	Depth (m)	Area (ha)

- e) The application is to implement an alteration to the boundary of an area of settlement or to implement a new area of settlement:

☐ Yes ☒ No

If yes, attach details of the Official Plan or Official Plan amendment that deals with the above matter.

- f) The application is to remove land from an area of employment:

☐ Yes ☒ No

If yes, attach details of the Official Plan or Official Plan amendment that deals with the above matter.

- g) The requested amendment to the Zoning By-law is consistent with the policy statements issued under subsection 3 (1) of the Act:

☒ Yes ☐ No

4. EXISTING AND PROPOSED USES

- a) Date the subject land was acquired by the current Owner: June 2003
- b) Existing uses of the subject land: bushland

- c) Length of time that the existing uses have continued: since purchased

- d) Proposed uses of the subject land: typical waterfront useage
→ potential septic location

**Attach a separate description if necessary*

- e) Date the existing building(s) or structure(s) on the subject land were constructed: N/A

	Type of building/ structure	Date Constructed
1.		
2.		
3.		
4.		

f) Location of all **existing** structures on the subject land (metric): *N/A*

	Type of building/ structure	Front Yard (m)	Interior Side Yard (m)	Exterior Side yard (m)	Rear yard (m)
1.					
2.					
3.					
4.					

**Attach separate sheet if more than 4 existing structures*

g) Location of all **Proposed** structures on the subject land (metric): *not know at this time*

	Type of building/ structure	Front Yard (m)	Interior Side Yard (m)	Exterior Side yard (m)	Rear yard (m)
1.					
2.					
3.					
4.					

**Attach separate sheet if more than 4 proposed structures*

h) Dimensions of all **existing** structures on subject land. *N/A*

	Building	Ground Floor Area (m ²)	Gross Floor Area (m ²)	# of Stories	Length (m)	Width (m)	Height (m)
1.							
2.							
3.							
4.							

i) Dimensions of all **Proposed** structures on subject land *N/A*

	Building	Ground Floor Area (m ²)	Gross Floor Area (m ²)	# of Stories	Length (m)	Width (m)	Height (m)
1.							
2.							
3.							
4.							

j) What are the adjacent land uses:

To the north: *bush land*

To the south: *bush land*

To the west: *water front*

To the east: *bush land*

k) Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 metres of the Subject Land, unless otherwise specified (indicate approx. distance)
An agricultural operation, including livestock facility or stockyard	<input type="checkbox"/>	<input type="checkbox"/>
A landfill	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/>
A Provincially significant wetland (Class 1,2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/>
Flood plain	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/>
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/>
An active mine site	<input type="checkbox"/>	<input type="checkbox"/>
An industrial or commercial use, and specify the uses(s)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line	<input type="checkbox"/>	<input type="checkbox"/>
A municipal or federal airport	<input type="checkbox"/>	<input type="checkbox"/>

5. ACCESS

a) Access to the subject land is provided by: attached waterfront lot

☐ Provincial highway

☐ Municipal road (year round)

☐ Municipal road (seasonal)

☐ Private road / Right-of-Way

☒ Other road

☒ Water

b) If access to the subject land is by water only, indicate the following:

Provide written confirmation of parking and docking facilities.

Docking facility: _____

Distance from docking to subject land: _____

Distance from docking to nearest public road: _____

Parking facility: _____

Distance from docking to parking: _____

Distance from parking to nearest public road: _____

c) Are there any easements or restrictive covenants affecting the subject land?

☐ Yes

☒ No

If YES describe the easement or covenant and its effect. _____

- d) If access to the subject land is by private road, or if "right-of-way" indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year. yes owned by Steve Mallory

6. SERVICES

- a) Water is provided to the subject land by:

- ☐ Private well ☐ Privately owned/operated communal well
☒ Lake or other water body ☐ Other:

- b) Sewage disposal is provided to the subject land by:

- ☐ Private sewage system ☐ Privately owned/operated communal sewage system
☒ Privy some ☐ Other: attached to lot that commonly use compost system

- c) Storm drainage is provided to the subject land by:

- ☐ Ditches ☐ Swales
☒ Natural

7. OTHER APPLICATIONS

- a) Is the subject land currently the subject of an application for a Minor Variance, Consent or approval of a Plan of Subdivision?

- ☒ Yes ☐ No
☐ Unknown

If YES, and if known, specify the application number: approved appl. # 613/2019 (MCD) Mallory

- b) Has the land ever been the subject of an Official Plan Amendment or Zoning By-Law Amendment?

- ☐ Yes ☐ No
☒ Unknown do not think so

If YES, and if known, specify the number for the amendment: _____

8. DIRECTIONS: HOW TO GET THERE

Civic Address: 3 Scullion Rd

Directions from McDougall Municipal Office (5 Barager Blvd. McDougall) to your site:

Out McDougall Rd. Turn Left on Scullion Rd to #3

9. AUTHORIZATION BY OWNER

Applicable if an Agent is making this application on your behalf.

If the Applicant is not the Owner of the subject land of this Application, the written authorization of the Owner stating that the Agent is authorized to make the Application on their behalf must be included with this application form or the authorization set out below must be completed.

Please Note: If the Owner is an incorporated company, authorization of the appropriate signing officer(s) is required in accordance with the company's by-laws.

I (we), _____ the undersigned,
(Registered Owner(s))
being the Registered Owner(s) of the subject land, hereby authorize _____
(Agent)
to act as my Agent with respect to the preparation and submission of this Application.

Signature of Owner

Date

Signature of Owner

Date

10. FREEDOM OF INFORMATION AND PRIVACY

Personal information contained in this form, collected and maintained pursuant to Section 34 of The Planning Act, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Municipality considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Municipality photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Clerk/Planner at the Municipality of McDougall 705-342-5252


Signature of Owner


Date

Signature of Owner

Date


Signature of Witness


Date

11. DECLARATION OF OWNER/AGENT

Must be signed by the Owner(s)/Agent in the presence of a Commissioner.

I Steve Mallory (Owner(s)/Agent) of the
town of Sundridge in the
County/District/Regional Municipality of Magnetawan do
solemnly declare that all of the statements contained in this Application are true and I make
this solemn declaration conscientiously believing it to be true and knowing that it is of the
same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Municipality of McDougall
in the District of Perry Sound
this 29th day of July, 2019.

Steve Mallory
Signature of Owner

July 29, 2019
Date

Signature of Agent (if Applicable)

Jon Wolf
Signature of Commissioner

Date

Clerk, Municipality of McDougall
a Commissioner of Oaths, Section 1(2)(1)
Commissioners for Taking Affidavits Act
Chapter C.17, RSO 1990.

Commissioners Stamp

12. ADDITIONAL FEES

If Planning, Engineering and/or legal fees are incurred by the Municipality pertaining to
this Application, the Applicant, by endorsing below, hereby agrees to submit the balance
due, upon receipt of an invoice for same.

Steve Mallory
Signature of Owner/Agent

July 29, 2019
Date

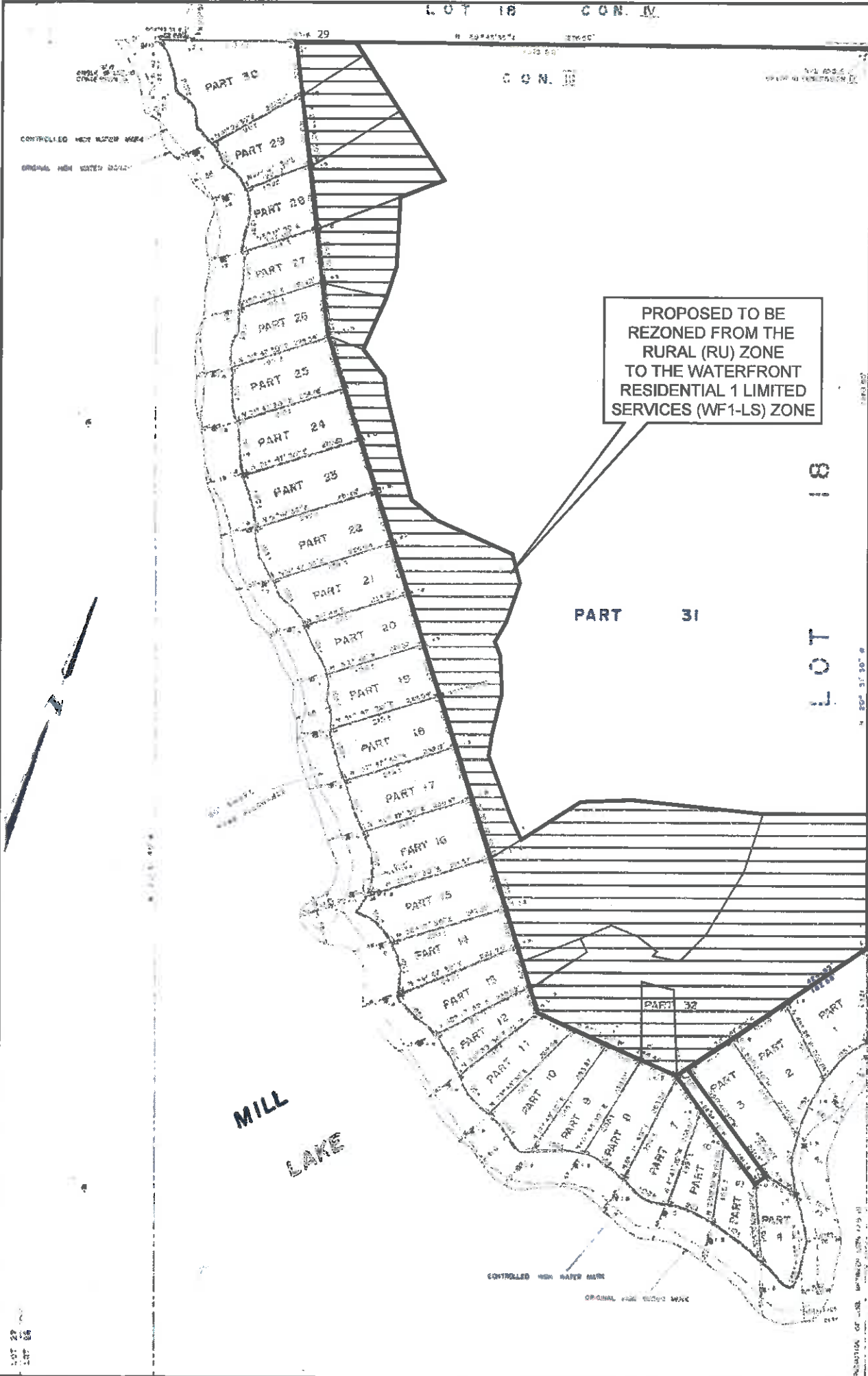
13. PLANS REQUIRED

Please attach 2 copies of the sketch, site plan or survey **drawn to scale, in metric.**

One copy must be submitted on 8.5" x 11" paper and an electronic version in Adobe Acrobat pdf format.

Minimum requirements will be a sketch showing the following:

- ☐ The boundaries and dimensions (frontage, depth and area) of the subject land.
- ☐ Indicate the area to be rezoned.
- ☐ The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front lot line, rear lot line and the side lot lines.
- ☐ The approximate location of all topographical, natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the Applicant, may affect the Application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- ☐ The current uses on land that is adjacent to the subject land.
- ☐ The location and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public road, a private road or a right-of-way.
- ☐ If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- ☐ If the subject land has Lake Frontage, label the lake name.
- ☐ The location and nature of any easement affecting the subject land.
- ☐ North arrow and scale.



PROPOSED TO BE
REZONED FROM THE
RURAL (RU) ZONE
TO THE WATERFRONT
RESIDENTIAL 1 LIMITED
SERVICES (WF1-LS) ZONE

18

17

LOT

LOT

PART 31

MILL
LAKE

CONTROLLED HIGH WATER MARK
ORIGINAL HIGH WATER MARK

LOT 27
LOT 28

70, 60, 50, 40, 30, 20, 10, 0

MUNICIPALITY OF McDOUGALL

INTERNAL CIRCULATION CHECKLIST	
1. <input type="checkbox"/> All documents are complete and accurate.	
2. <input type="checkbox"/> All documents are properly filed and indexed.	
3. <input type="checkbox"/> All documents are properly stored and maintained.	
4. <input type="checkbox"/> All documents are properly handled and disposed of.	
5. <input type="checkbox"/> All documents are properly reviewed and approved.	
6. <input type="checkbox"/> All documents are properly distributed and disseminated.	
7. <input type="checkbox"/> All documents are properly archived and preserved.	
8. <input type="checkbox"/> All documents are properly accessed and retrieved.	
9. <input type="checkbox"/> All documents are properly updated and revised.	
10. <input type="checkbox"/> All documents are properly monitored and controlled.	

TYPE OF APPLICATION	Zoning By-law Amendment
APPLICANT NAME	Mallory - Z06

CIRCULATE TO	INDICATE WITH X	COMMENTS YES OR NO	NAME
CHIEF BUILDING OFFICIAL	x		
MANAGER OF PUBLIC WORKS	x		
FIRE CHIEF	x	No	Brian Leduc
MUNICIPAL ENFORCEMENT	x	No	Brian Leduc
CAO	x		
PLANNER	x	No	Lori
TREASURER	x		
OTHER - Environmental Services	x		

COMMENTS OR ATTACH REPORT	
---------------------------	--

No concerns, application is to satisfy condition of consent application B13/2019(McD)

REPORT TO COUNCIL



Report No.:	C-2019-11
Council Date:	August 7, 2019
From:	Lori West, Clerk/Planner
Subject:	31 Ryder Dr., Bayside Condo Septic Easement

Background:

Ryan Mercier of 31 Ryder Drive has made a request to the Municipality of McDougall to amend an easement over his lands.

In 1990 an easement was registered during the Bayside Condominium development that recognizes the groundwater contamination area for the condo sewage disposal system. The easement states the following *“privilege and easement in, over, along, upon, under and through the land... for the purposes of discharging effluent of any nature or kind from a sewage disposal system located on Part of Lots 4 and 5, Concession “A:...”*

The transferee (The Municipality of McDougall) shall be permitted and shall have the right to contaminate the ground water beneath the land by the discharge of the effluent referred to in Paragraph 1 above and the Transferor or its successors or assigns shall not have any recourse against the Transferee as a result of such contamination or degradation of ground water”.

In 2016 two new lots were created within the ground water contamination area based on the new lots being serviced by the municipal water system.

Mr. Mercier has since developed the lands, and a sale is currently pending subject to the release of the easement. Evidently, the purchaser is unable to obtain financing due to the language of the easement registered on title.

The initial request to the Municipality was to amend the wording of the easement. The proposed amendment has been considered by staff and the municipal solicitor, Ed Veldboom of Russell Christie LLP. The proposed amendment to clarify the language will not change or reduce the scope of the Municipality's rights. The Ministry of Environment, Conservation and Parks has been circulated for comment. At the time of preparing this report no comments have been received.

Since preparing the amendment to the easement it has come to staff's attention that the request of the purchaser, is for the Municipality to release the easement in place of a Notice of State. Staff will discuss this request with legal prior to bringing a recommendation forward.

Recommendation:

That Report C-2019-11, regarding 31 Ryder Drive, Bayside Condo Easement be received as information.

Appendix A: Sketch of the Bayside Condominium Groundwater Contamination Area

- A PROJECT DESCRIPTION
5 SINGLE DETACHED DWELLINGS
CONDOMINIUM OWNERSHIP
± 2 hectares (5 acres)
(FORMERLY PHASE II BAYHILL)
INDIVIDUAL SEPTICS, TOWNSHIP WATER
- B BAYHILL CONDOMINIUM 21 UNITS
- C BAYHILL OFFICES
- D PREVIOUSLY SEVERED MODEL HOME
- E TOWNSHIP-OWNED TILE FIELD
- F PHASE III BAYHILL
- G } OTHER LANDS OWNED BY GEORGE RYDER CONSTRUCTION
- H }
- I }
- J }
- K }

OFFICIAL PLAN

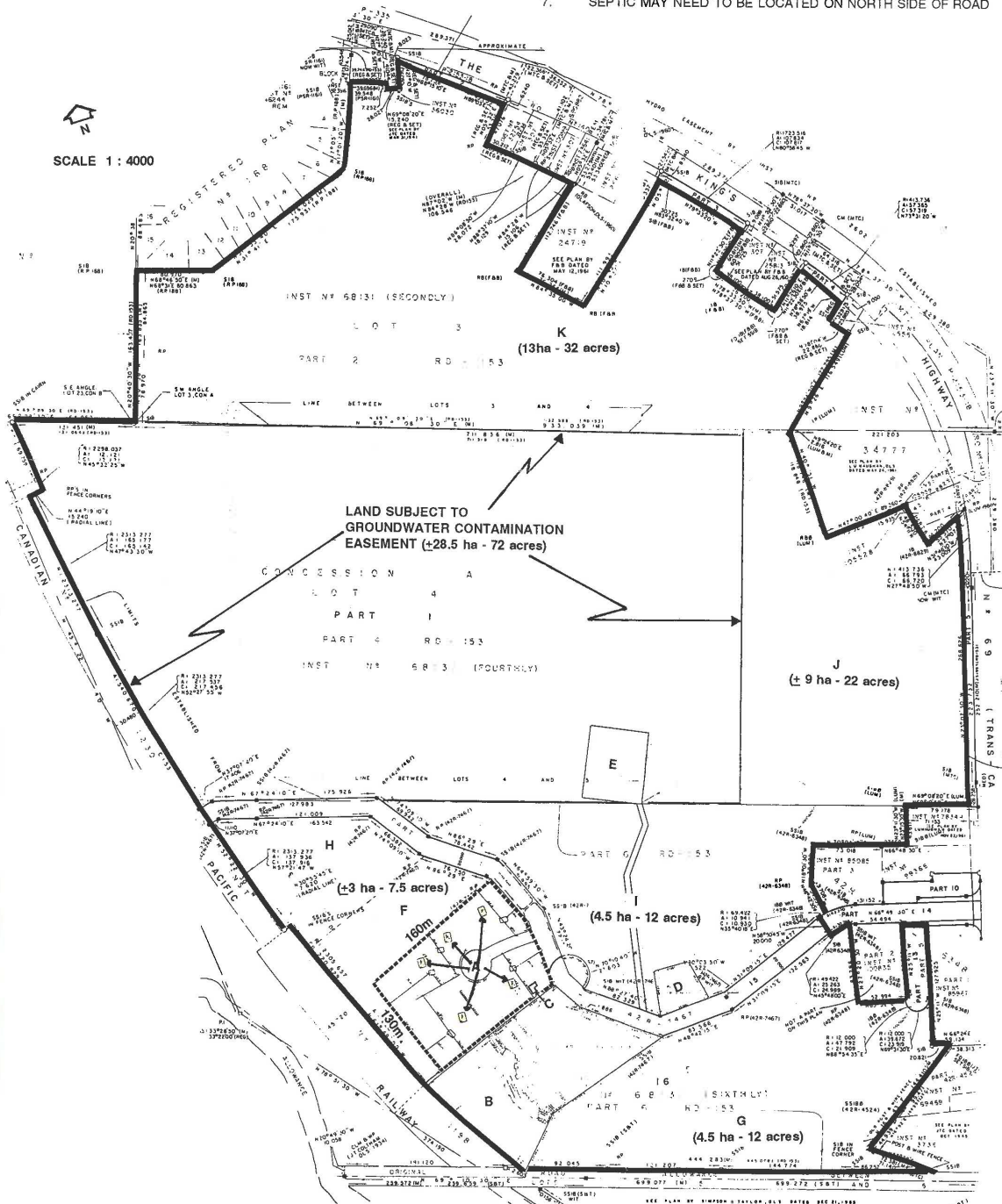
A,B,F MULTI-FAMILY
D,E,G,H,I RURAL
J,K RURAL RESIDENTIAL

ZONING

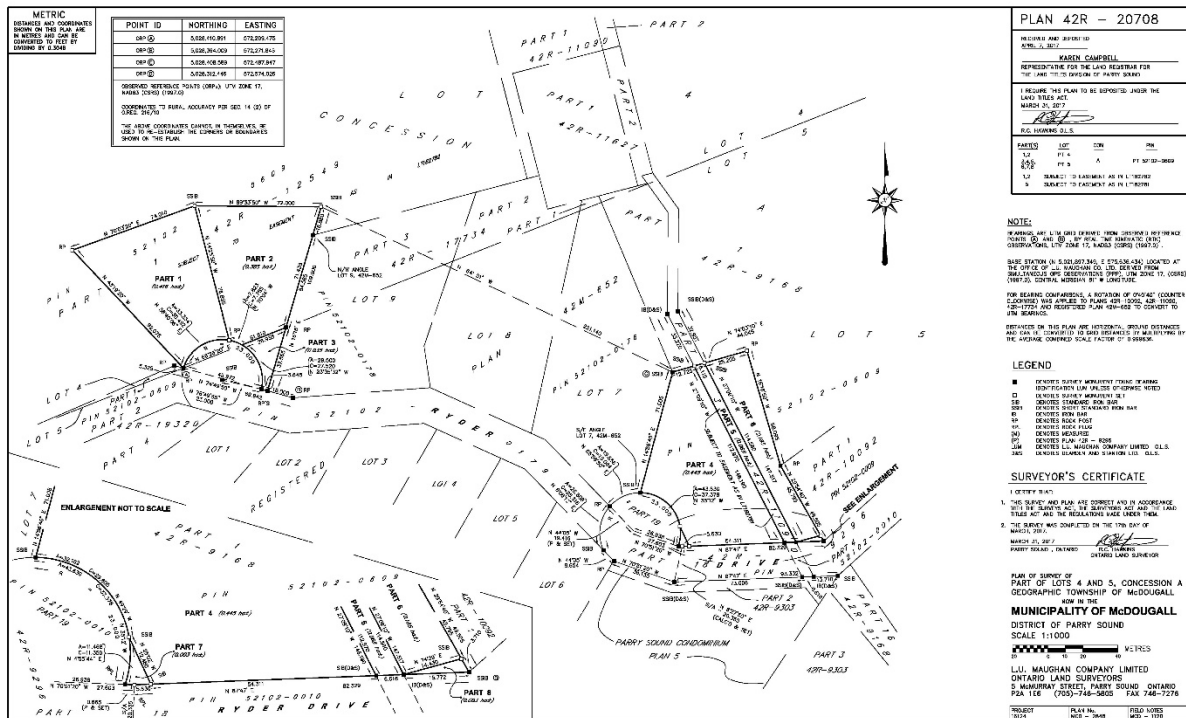
A UP TO 21 UNITS - "HOLDING"
B 21 UNITS
BALANCE RURAL-HOLDING

PLANNING CONCERNS

1. ONE DWELLING ON ONE LOT (C IS ON A)
2. A NEEDS TO BE SEVERED FROM LANDS
3. PRIVATE ROAD OVERBURDENING
4. MOE NEEDS SERVICING OPTIONS STUDY
5. PLAN OF CONDOMINIUM WILL PRECIPITATE REASONABLE USE
6. A CONTAMINATES PHASE II AND III
7. SEPTIC MAY NEED TO BE LOCATED ON NORTH SIDE OF ROAD



Appendix B: 42R-20708



Appendix D: Proposed Amendment

1. Grant of Easement

The Transferor does hereby grant, convey and transfer unto the Transferee, its successors and assigns, the exclusive right, liberty, privilege and easement in, over, along, upon, under and through the land more particularly described herein; for the purpose of discharging sanitary sewage effluent of any nature or kind from a sanitary sewage disposal system located on Part of Lots 4 and 5, Concession "A", Township of McDougall, District of Parry Sound, being Part 3, Plan 42R-11090 and Parts 1 and 2, Plan 42R-11627.

2. Degradation of Ground Water

The Transferor acknowledges and agrees that the Transferee's right to discharge sanitary sewage effluent hereunder includes the infiltration of effluent into the ground water in, upon or under the servient lands more particularly described herein and that such discharge introduces contaminants into the said groundwater. The Transferor or its successors and/or assigns agree and acknowledge that they shall not have any recourse against the Transferee as a result of the existence of this easement, the specific rights herein granted to the Transferee or the introduction of such sanitary sewage effluent into the ground water in, upon or under the servient lands.

1. Grant of Easement

septic
The Transferor does hereby grant, convey and transfer unto the Transferee, its successors and assigns, the exclusive right, liberty, privilege and easement in, over, along, upon, under and through the land more particularly described herein; for the purposes of discharging effluent of any nature or kind from a sewage disposal system located on Part of Lots 4 and 5, Concession "A", Township of McDougall, District of Parry Sound, being Part 3, Plan 42R-11090 and Parts 1 and 2, Plan 42R-11627.

2. Degradation of Ground Water

shall have
The Transferee shall be permitted and *int. /trate* the right to ~~contaminate~~ the ground water beneath the land by the discharge of the effluent referred to in Paragraph 1 above and the Transferor or its successors or assigns shall not have any recourse against the Transferee as a result of such contamination or degradation of ground water.
etc

MUNICIPALITY OF MCDUGALL FIRE / EMERGENCY SERVICES, 2019

[illegible]



REPORT TO COUNCIL

Report No.:	FC-2019-04
Council Date:	August 7, 2019
From:	Fire Chief
Subject:	New Draft Open Air Burning By-Law

REPORT

The current open air burning bylaw 2003-18, is dated and requires updating based on today's acceptable practices. It is no longer conventional to burn off whole fields with long flame fronts; it is no longer tolerable to ignite fireworks without specific controls and penalties; and issuance of POA Part I Offence Notices at the time of violation is more effective than warnings and time consuming POA Part III Summons to court. The new draft open air burning bylaw attached speaks to these issues. The new draft open air burning by-law includes clear language, new definitions and contains a regulation for short form wording POA Part I Offence Notices.

The most prominent changes include prohibition of field burning, addition of chiminea devices, addition and prohibition of Chinese aerial flame lanterns, addition of fireworks controls and permitting, formalizing the cost recovery option for firefighting operations due to non-compliance with open air burning and addition of formal POA Part I Offence Notice provisions (on the spot ticketing) for non-compliance with open air burning by-law. The POA Part I Offence Notices will be issued by the Fire Chief, appointed Assistants to the Fire Marshal by the Fire Chief and Municipal Law Enforcement Officers.

The process is for introduction of the new draft by-law for review by Council. Then, bring back the by-law at the August 21st meeting incorporating any requested changes put forward by Council in the interim. Once passed by Council, the new open air burning by-law will be certified and a copy sent to the Attorney General's Office for requested acceptance of our short form wording and certification for Provincial Offences Court Part I Offence Notices. This process could take 4-6 months, which is time we would use to educate our ratepayers on the new by-law. It is my expectation to be offence notice operational for the 2020 fire season.

RECOMMENDATION

It is the recommendation of the Fire Chief/Chief Fire Official that draft open air burning by-law 2019-28 is accepted as circulated.



REPORT TO COUNCIL

Report No.:	DPR-2019-08
Council Date:	August 7, 2019
From:	Director of Parks & Recreation
Subject:	General Update

Swim Program

July Session: this session had a registration 80 children. Classes and testing has been completed for the participants.

August Session: this session has a registration of

Beach Water Sampling

The North Bay Parry Sound District Health Unit has conducted two (June 17 & 18 and July 15 & 16) sets of samplings on Bell Lake Beach and Nobel Beach. No adverse readings were encountered. Sample results are attached.

George Hunt Memorial Parking Lot Usage

The Parks/Transfer worker conducted parking lot usage surveys on two weekends, four intervals; to achieve a snapshot of capacity.

July 20, 12:30 – 24 open in trailer lot, 9 open in combo lot

July 21, 2:00 – 1 open in trailer lot, 2 open in combo lot

July 27, 12:50 – 26 open in trailer lot, 4 open in combo lot

July 28, 2:30 – 1 open in trailer lot, 5 open in combo lot

The survey will continue through to September 3.

Public
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OntarioPublic Health Laboratory - Sudbury
1300 Paris St., Suite 2
Sudbury, ON P3E6H3**Bacteriological Analysis of Beach Water Multiple Sample Report for Official Agencies**

Submitter: DIRECTOR OF ENVIRONMENTAL HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH
UNIT
345 OAK ST WEST
North Bay, ON P1B2T2

Date & Time Collected*: 18-Jun-2019 8:45 am
Date & Time Received*: 19-Jun-2019 8:50 am
Date Reported: 20-Jun-2019 10:00 am
Resample: No

*All time values are EST /EDT.

Associated Public Health Unit: North Bay Parry Sound District**Beach:** BELL LAKE BEACH**Laboratory Results**

Barcode ID	Date Analyzed	<i>E. coli</i> (CFU/100 mL)	Sample Comments
009596249	19-Jun-2019	<10	
009597372	19-Jun-2019	<10	
009598230	19-Jun-2019	<10	
009598036	19-Jun-2019	<10	
009597354	19-Jun-2019	20	

Geometric Mean: 11**Authorized by:** Chief, Medical Microbiology or Designate

All samples were received in good condition unless otherwise stated under comments.

The geometric mean was calculated using the formula in the Ministry of Health and Long-Term Care Operational Approaches for Recreational Water Guideline:

$$\text{Geometric Mean} = ((X_1), (X_2), (X_3) \dots (X_n))^{\frac{1}{n}}$$

where $(X_1), (X_2)$, etc. are individual data points and n is the total number of data points used in the calculations.

A value of 10 is used in the calculation for results reported as <10 cfu/100 mL and a value of 1000 is used in the calculation for results reported as >1.0E3 cfu/100 mL. Cancelled samples will not be included in calculation of the geometric mean. If additional samples were submitted for this beach, the submitter must use another method to determine the correct geometric mean for that sampling session.

Exponential values are reported as "En" where "n" is the exponent (e.g. E3 is $\times 10^3$).

Test method: Membrane filtration (modified from MOECC E3371 A Membrane Filtration Method for the Detection and Enumeration of Total Coliform, *Escherichia coli*, and Enterococci/Fecal Streptococci in Environmental Samples). These results relate only to the sample(s) tested.

If the reported client information does not match the information you supplied on the form please contact the PHO Customer Service Centre. Telephone: 1-877-604-4567 or 416-235-6556 or E-mail: customerservicecentre@oahpp.ca. For operating hours, see our website: www.publichealthontario.ca/labs.

The contents of this document are confidential and intended only for the use of the individual named as the "Submitter". If you have received this information in error, please notify the PHO customer service centre by telephone at 1-877-604-4567 or 416-235-6556.

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1300 Paris St., Suite 2
Sudbury, ON P3E 6H3
705-564-6917

Final

Public
Health
OntarioSanté
publique
OntarioPublic Health Laboratory - Sudbury
1300 Paris St., Suite 2
Sudbury, ON P3E6H3**Bacteriological Analysis of Beach Water Multiple Sample Report for Official Agencies**

Submitter: DIRECTOR OF ENVIRONMENTAL HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH
UNIT
345 OAK ST WEST
North Bay, ON P1B2T2

Date & Time Collected*: 17-Jun-2019 9:15 am
Date & Time Received*: 18-Jun-2019 8:33 am
Date Reported: 19-Jun-2019 10:14 am
Resample: No

*All time values are EST /EDT.

Associated Public Health Unit: North Bay Parry Sound District**Beach:** NOBEL BEACH PARK**Laboratory Results**

Barcode ID	Date Analyzed	<i>E. coli</i> (CFU/100 mL)	Sample Comments
009597103	18-Jun-2019	50	
009596902	18-Jun-2019	<10	
009596916	18-Jun-2019	10	
009596804	18-Jun-2019	10	
009596968	18-Jun-2019	10	

Geometric Mean: 14**Authorized by:** Chief, Medical Microbiology or Designate

All samples were received in good condition unless otherwise stated under comments.

The geometric mean was calculated using the formula in the Ministry of Health and Long-Term Care Operational Approaches for Recreational Water Guideline:

$$\text{Geometric Mean} = ((X_1) \cdot (X_2) \cdot (X_3) \dots (X_n))^{1/n}$$

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Bacteriological Analysis of Beach Water Multiple Sample Report for Official Agencies

Submitter: DIRECTOR OF ENVIRONMENTAL HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH
UNIT
345 OAK ST WEST
North Bay, ON P1B2T2

Date & Time Collected*: 16-Jul-2019 7:56 am
Date & Time Received*: 17-Jul-2019 8:55 am
Date Reported: 18-Jul-2019 9:34 am
Resample: No

*All time values are EST /EDT.

Associated Public Health Unit: North Bay Parry Sound District

Beach: BELL LAKE BEACH

Laboratory Results

Barcode ID	Date Analyzed	<i>E. coli</i> (CFU/100 mL)	Sample Comments
009012507	17-Jul-2019	10	
009012685	17-Jul-2019	10	
009012343	17-Jul-2019	<10	
009012730	17-Jul-2019	<10	
009012728	17-Jul-2019	<10	

Geometric Mean: 10

Authorized by: Chief, Medical Microbiology or Designate

All samples were received in good condition unless otherwise stated under comments.

The geometric mean was calculated using the formula in the Ministry of Health and Long-Term Care Operational Approaches for Recreational Water Guideline:

$$\text{Geometric Mean} = ((X_1), (X_2), (X_3) \dots (X_n))^{\frac{1}{n}}$$

where $(X_1), (X_2)$, etc. are individual data points and n is the total number of data points used in the calculations.

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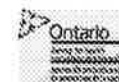
Test method: Membrane filtration (modified from MOECC E3371 A Membrane Filtration Method for the Detection and Enumeration of Total Coliform, *Escherichia coli*, and Enterococci/Fecal Streptococci in Environmental Samples). These results relate only to the sample(s) tested.

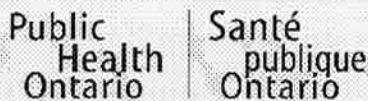
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Sudbury, ON P3E6H3

Bacteriological Analysis of Beach Water Multiple Sample Report for Official Agencies

Submitter: DIRECTOR OF ENVIRONMENTAL HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH
UNIT
345 OAK ST WEST
North Bay, ON P1B2T2

Date & Time Collected*: 15-Jul-2019 9:25 am
Date & Time Received*: 16-Jul-2019 9:04 am
Date Reported: 17-Jul-2019 2:35 pm
Resample: No

*All time values are EST /EDT.

Associated Public Health Unit: North Bay Parry Sound District

Beach: NOBEL BEACH PARK

Laboratory Results

Barcode ID	Date Analyzed	<i>E. coli</i> (CFU/100 mL)	Sample Comments
009596713	16-Jul-2019	<10	
009597008	16-Jul-2019	<10	
009597021	16-Jul-2019	<10	
009596852	16-Jul-2019	10	
009596975	16-Jul-2019	<10	

Geometric Mean: 10

Authorized by: Chief, Medical Microbiology or Designate

All samples were received in good condition unless otherwise stated under comments.

The geometric mean was calculated using the formula in the Ministry of Health and Long-Term Care Operational Approaches for Recreational Water Guideline:

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Test method: Membrane filtration (modified from MOECC E3371 A Membrane Filtration Method for the Detection and Enumeration of Total Coliform, *Escherichia coli*, and Enterococci/Fecal Streptococci in Environmental Samples). These results relate only to the sample(s) tested.

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1300 Paris St., Suite 2
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REPORT TO COUNCIL

Report No.:	PW 2019-2
Council Date:	August 7, 2019
From:	Nick Thomson Public Works Manager
Subject:	Monthly Report

Background:

The Public Works Department continues to work on the 2019 capital projects.

Big Ben Road is now complete. This project consisted of improving draining & ditching, replacing culverts, blasting and sightline improvements. The road base has been upgraded and the surface now consists of pavement where as it was previously surface treatment.

We have started our work on Peninsula Shores Road, which consists of the same scope of project as Big Ben Rd. We hope to have it completed by mid to late August.

We are now looking at alternative options for the Pineridge Multi Plate Culvert Project as the tenders received exceeded the budget.

Midway inspection has been completed on the two new Plow Trucks as per the tender specs. Estimated date of delivery is mid-August. At this time, we will then be auctioning our old trucks, with a minimum bid as we have previously done with other surplus equipment.

Recommendation:

That council receive this report for information.



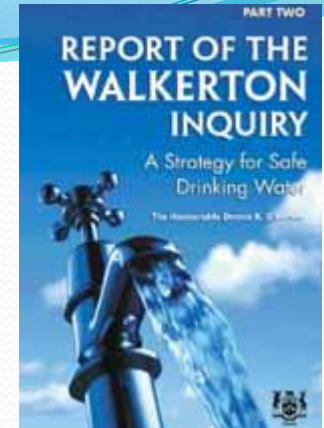
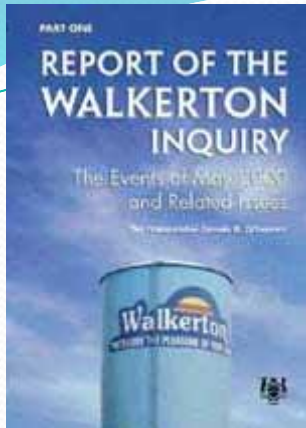
Standard Of Care Training for Council Members

Presented by
Steve Goman
Environmental Services Supervisor
Municipality of McDougall
August 7, 2019

Standard of Care

- Agenda:
 - Safe Drinking Water Act, 2002
 - Related legislation
 - Standard of Care
 - Drinking Water Quality Management System
 - Water Quality Endorsement
 - Revision 7 of Operation Plan Endorsement





Standard of Care

- Events of Walkerton trigger a new way we deal with drinking water in Ontario.
- Summer of 2000, Walkerton, a community of 5000 people, 2300 became ill and 7 died, as a result of E.coli contamination in the water supply.
- Estimates say the event had an economic impact of \$155 million.
- Public Inquiry led by Justice O'Connor leads to many changes including the Safe Drinking Water Act (SDWA) and regulations under it.
- "Given that the safety of drinking water is essential for public health, those who discharge the oversight responsibilities of the municipality should be held to a statutory standard of care."

Justice Dennis O'Connor

Safe Drinking Water Act (SDWA), 2002



- Purpose:
- 1. To recognize that the people of Ontario are entitled to expect their drinking water to be safe.
- 2. To provide for the protection of human health and the prevention of drinking water health hazards through the control and regulation of drinking water systems and drinking water testing. 2002, c. 32, s. 1.

SDWA: Owner Responsibilities

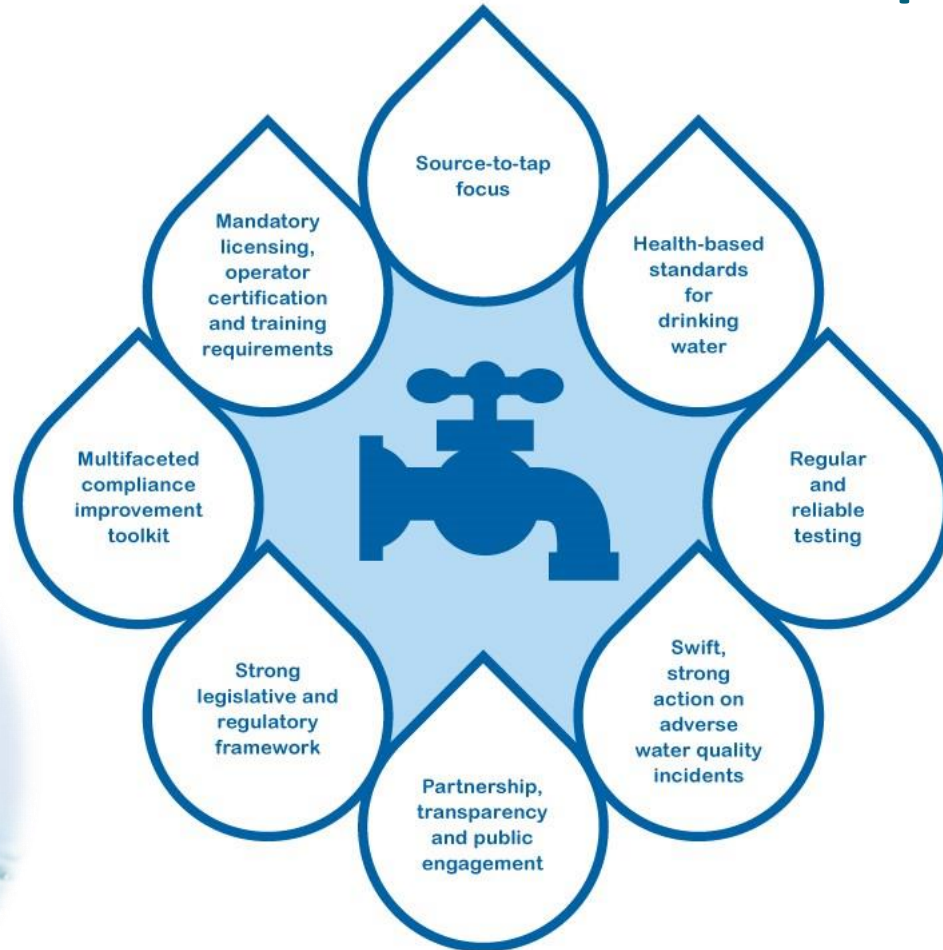
Mayor and Council

- Ensure that the DWS is operated in accordance with the Safe Drinking Water Act (s. 11)
- Ensure that an accredited Operating Authority is in charge of the DWS (s. 13)
- Establish a Financial Plan for the DWS (s. 30)
- Obtain Permit to establish Municipal DWS (s. 31)
- Obtain Licence to Operate DWS (s. 31)

SDWA Regulations

Regulation	Purpose
Drinking-Water Systems Regulation (O. Reg. 170/03)	Details operational checks, sampling & testing requirements, minimum levels of treatment
Ontario Drinking Water Quality Standards (O. Reg. 169/03)	Outlines provincial drinking-water quality standards including microbiological, chemical, and radiological allowable limits
Certification of Drinking-Water System Operators and Water Quality Analysts (O. Reg. 128/04)	Defines education, training and competency requirements for Drinking-Water System Operators and Water Quality Analysts Defines operating standards & personnel coverage requirements (ORO/OIC)
Licensing of Municipal Drinking-Water Systems (O. Reg. 188/07)	Outlines dates by which municipalities must submit their Operational Plan(s) to MECP
Drinking-Water Testing Services (O. Reg. 248/03)	Outlines licensing requirements for drinking-water testing services (i.e., laboratories)
Financial Plans (O. Reg. 453/07)	Outlines required inputs and outputs for DWS Financial Plans

Ontario's multi-faceted approach



Standard of Care

- Standard of Care clause:

“Each of the persons listed in subsection (2) [Owner and Top Management] shall,

(a) exercise the level of care, diligence and skill in respect of a municipal drinking-water system that a reasonably prudent person would be expected to exercise in a similar situation; and

(b) act honestly, competently and with integrity, with a view to ensuring the protection and safety of the users of the municipal drinking-water system.”

- Safe Drinking Water Act, 2002, s. 19 (1)

Standard of Care



- Owners and Top Management will need to:
 - Demonstrate an awareness of legislation & regulations
 - Provide adequate resources
 - Express an understanding of the drinking water system
 - Demonstrate that effective communication is in place

Owner Responsibilities and Authorities

Mayor and Council Overall Role:

As representatives of the Municipality's drinking water customers, the Mayor and Council are responsible for the complete oversight of the Nobel Distribution System, including the DWQMS.

DWQMS Role:

- ✓ *Exercise a level of care and diligence in the oversight of the Nobel Distribution System with ultimate responsibility for provision of safe drinking water to the Town's drinking-water customers.*
- ✓ *Provide DWS resources, as necessary, to ensure that the drinking water system can continue to be operated in accordance with applicable legislation, regulations, and Town policies and procedures.*
- ✓ *Delegate Top Management roles, responsibilities and authorities.*
- ✓ *Endorse the DWQMS Operational Plan and DWQMS Policy, and remain informed about the status of the DWS and DWQMS through communications with Top Management.*
- ✓ *Ensure compliance with applicable drinking-water legislation & regulations.*
- ✓ *Ensure that the Operating Authority is accredited according to the requirements of the Safe Drinking Water Act and its Regulations.*
- ✓ *Complete oversight of the entire distribution system and the drinking-water quality management system*
- ✓ *Approve annual budget for the Nobel Waterworks as part of the Municipal budget*
- ✓ *Financial, administrative, and technical authority related to the supply of safe drinking water*

Fines for General SDWA Violations

Conviction	Number	Penalty
Individual	First conviction	➤ \$20,000 per day on which offence occurs or continues to occur
	Subsequent convictions	➤ \$50,000 per day on which offence occurs or continues to occur ➤ Imprisonment up to one year ➤ Combination of the above
Corporation	First conviction	➤ \$100,000 per day on which offence occurs or continues to occur
	Subsequent convictions	➤ \$200,000 per day on which offence occurs or continues to occur

- Penalties increase for violations of specific sections of Act

Fines for General SDWA Violations

Conviction	Number	Penalty
Individual	First conviction	➤ \$20,000 per day on which offence occurs or continues to occur
	Subsequent convictions	➤ \$50,000 per day on which offence occurs or continues to occur ➤ Imprisonment up to one year ➤ Combination of the above
Corporation	First conviction	➤ \$100,000 per day on which offence occurs or continues to occur
	Subsequent convictions	➤ \$200,000 per day on which offence occurs or continues to occur

- Penalties increase for violations of specific sections of Act

Fines for Specific SDWA Violations

- **If charged with any of the following:**
 - Obstructing a person from performing duties under the Act;
 - Submitting false or misleading information in respect of matters related to the Act;
 - Refusing to furnish information in respect of matters related to the Act;
- Failing to comply with an order;
 - Failing to comply with conditions of an operator's certificate, permit, licence or approval
 - An offence that *could have* resulted in a drinking-water health hazard

Conviction	Number	Penalty
Individuals	First conviction	<ul style="list-style-type: none">➤ \$50,000 per day on which offence occurs or continues to occur➤ Imprisonment up to one year➤ Combination of the above
	Subsequent convictions	<ul style="list-style-type: none">➤ \$100,000 per day on which offence occurs or continues to occur➤ Imprisonment up to one year➤ Combination of the above
Corporation	First conviction	<ul style="list-style-type: none">➤ \$250,000 per day on which offence occurs or continues to occur
	Subsequent convictions	<ul style="list-style-type: none">➤ \$500,000 per day on which offence occurs or continues to occur



QMS Policy for the Nobel Water Distribution System

The Municipality of McDougall owns, maintains and operates the Nobel Supply and Distribution system.

The Municipality of McDougall is committed to:

- **Providing the consumer with a consistent safe supply of drinking water;**
- **Managing the distribution system in accordance with all applicable legislation and regulations; and**
- **Maintaining and continually improving the Drinking Water Quality Management System.**

Dale Robinson
Mayor

Tim Hunt
CAO/Director of Operations

Steve Goman
Environmental Services Supervisor

August 7, 2019

PW-WD-VIS-001-001, revision 4



**THE CORPORATION OF
THE MUNICIPALITY OF MCDUGALL**

**DRINKING WATER
QUALITY MANAGEMENT SYSTEM
OPERATIONAL PLAN:**

**THE MCDUGALL NOBEL
DISTRIBUTION SYSTEM**

REVISION 7

AUGUST, 2019

3.0 Commitment and Endorsement

This Operational Plan has been reviewed and approved by the Owner, Top Management, the ORO and QMS Representative of the McDougall Nobel distribution system. Council endorsed the Operational Plan and its contents on August 7, 2019. The signatures below further serve as endorsement of the DWQMS Operational Plan.

Dale Robinson
Mayor, Municipality of McDougall
Owner Representative

Tim Hunt
Chief Administrative Officer / Director of
Operations
Top Management Representative

Steve Goman
Environmental Services Supervisor
ORO, QMS Representative

Questions





**THE CORPORATION OF
THE MUNICIPALITY OF MCDOUGALL**

**DRINKING WATER
QUALITY MANAGEMENT SYSTEM
OPERATIONAL PLAN:**

**THE MCDOUGALL NOBEL
DISTRIBUTION SYSTEM**

REVISION 7

AUGUST, 2019



**MUNICIPALITY OF MCDOUGALL
NOBEL DISTRIBUTION SYSTEM**

**DRINKING WATER QUALITY MANAGEMENT SYSTEM: OPERATIONAL PLAN
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**MUNICIPALITY OF MCDOUGALL
NOBEL DISTRIBUTION SYSTEM**

DRINKING WATER QUALITY MANAGEMENT SYSTEM: OPERATIONAL PLAN

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Appendix B: DWQMS Risk Assessment Results
Appendix C: Critical Control Point Monitoring and Response Procedures
Appendix D: Water Operations – Emergency Response Plan

1.0 Quality Management System

1.1 Purpose

The purpose of this Operational Plan is to document the Municipality of McDougall's Drinking Water Quality Management System (DWQMS). The DWQMS was developed as part of the Municipality's efforts to ensure that clean, safe drinking water is supplied to all consumers. This Operational Plan was developed in alignment with the requirements of the Ministry of the Environment, Conservation and Parks (MECP) Drinking Water Quality Management Standard Version 2, February 2017.

1.2 Scope

The procedures and processes documented in this Operational Plan are applied to the Municipality's "Nobel Distribution System". The contents of the DWQMS Operational Plan include the following:

Part Title	Part
DWQMS Operational Plan Report	Main Report
DWQMS System-Level Procedures & Supporting Documentation	Appendix A
DWQMS Risk Assessment Results	Appendix B
Procedures for Critical Control Point Monitoring and Response	Appendix C
Water Operations – Emergency Response Plan	Appendix D

1.3 Definitions

Annual	Shall refer to once per calendar year (Jan. 1 through Dec. 31) and not once per 12 month period, as per DWQMS ver. 2
SAI Global	SAI Global has been appointed as the MECP's Accreditation Body for DWQMS auditing in Nobel.
DWQMS	Drinking Water Quality Management System
Hard-Copy	Paper copy of a document.
MECP	Ministry of the Environment Conservation and Parks. The MECP developed the DWQMS Standard and requires select Ontario municipalities & utilities to develop and implement a DWQMS as a component of the Municipal Drinking-Water Licence Program.
Municipality	Municipality of McDougall.

Nobel Distribution	Municipality of McDougall's Nobel drinking water distribution system.
Operator-in-Charge (OIC)	Operator designated by the Owner or Operating Authority to perform duties as outlined in O. Reg. 128/04, s. 25 (SDWA) and as per applicable Municipal procedures and guidelines.
Overall Responsible Operator (ORO)	Operator designated by the Owner or Operating Authority to perform duties as outlined in O. Reg. 128/04, s. 23 (SDWA) and as per applicable Municipal procedures and guidelines.
Owner	Legal or beneficial owner of the DWS. For the Municipality of McDougall, the Owner is represented by the Mayor and Council.
QMS	Quality Management System.
Soft-Copy	Electronic copy of a document.
SOP	Standard Operating Procedure.
Top Management	Person(s) at the highest level within the Operating Authority that make decisions respecting the DWQMS and recommend actions to the Owner regarding the drinking water system. For the Municipality of McDougall, Top Management has been identified as the Chief Administrative Officer/Director of Operations.
Vendor	Supplier or service provider that provides a product or service related to the drinking water system.

2.0 Quality Management System Policy

The Municipality's DWQMS Policy is as follows:

"The Municipality of McDougall" owns, maintains and operates the Nobel Distribution system.

The Municipality of McDougall is committed to:

- Providing the consumer with a consistent safe supply of drinking water;
- Managing the distribution system in accordance with all applicable legislation and regulations; and
- Maintaining and continually improving the Drinking Water Quality Management System."

The DWQMS Policy was approved and endorsed by the Owner and Top Management of the drinking water system on Aug 7, 2019. A poster of the **DWQMS Policy (PW-WD-VIS-001-001, rev 4)** is posted at the McDougall office and on the Municipality's website.

3.0 Commitment and Endorsement

This Operational Plan has been reviewed and approved by the Owner, Top Management, the ORO and QMS Representative of the McDougall Nobel distribution system. Council endorsed the Operational Plan and its contents on August 7, 2019. The signatures below further serve as endorsement of the DWQMS Operational Plan.

*Dale Robinson
Mayor, Municipality of McDougall
Owner Representative*

*Tim Hunt
Chief Administrative Officer / Director of
Operations
Top Management Representative*

*Steve Goman
Environmental Services Supervisor
ORO, QMS Representative*

4.0 Quality Management System Representative

One of the Municipality's Certified Water Operators, Steve Goman, has been appointed as the Quality Management System Representative for the Municipality of McDougall's DWQMS, and has been granted the authority to execute all of the responsibilities associated with this role.

In addition to the other aspects of his role, the QMS Representative is responsible for:

- Ensuring that processes and procedures required for the DWQMS are established, implemented and maintained;
- Reporting to Top Management regarding DWQMS performance and any need for improvement;
- Ensuring that only current versions of documentation required by the DWQMS are in use at all times;
- Ensuring that personnel are aware of all applicable legislative and regulatory requirements that pertain to their duties in the operation of the Nobel Distribution System; and
- Promoting awareness of the DWQMS throughout the Operating Authority.

5.0 Document and Records Control

5.1 Document Control

The purpose of **DWQMS Control of Documents (PW-WD-PRO-002-001** – See Appendix A) is to outline processes for the creation, modification, review, approval, distribution, retrieval and protection of documentation relating to the Municipality of McDougall – Nobel Distribution System.

Controlled system procedures and Standard Operating Procedures (SOPs) are formatted in accordance with the **Document Template (PW-WD-FRM-002-001)**. Controlled forms and lists are formatted in accordance with the **Form/List Header Template (Portrait – PW-WD-FRM-002-002 or Landscape – PW-WD-FRM-002-003)**.

The task of creating a document is delegated to an appropriately-qualified Environmental staff member as identified in **DWQMS Control of Documents (PW-WD-PRO-002-001)**. The selection of a Document Author depends on the process or task to be documented and the staff member's level of expertise in completing the process or task.

Before preparing the initial draft of a document, the Document Author consults with the QMS Representative to verify that a new document is required (i.e., that a document does not already exist that outlines the process in question). Once this has been verified, the QMS Representative assigns an appropriate document number. Review of final drafts and final approval of documentation are completed as specified in **DWQMS Control of Documents (PW-WD-PRO-002-001)**. Revisions to documentation are completed by the Document Author and follow the same approval processes as outlined above.

Master copies of documentation are printed, signed by the Document Author and the Final Approver, and provided to the QMS Representative as proof of approval.

The QMS Representative is responsible for ensuring that all hard-copy and soft-copy master documentation is safely stored and protected from damage, deterioration and circulation. As documentation is revised, any old master hard-copies are disposed of and replaced with the new version

The **DWQMS Document Control Matrix (PW-WD-LM-002-001)** outlines distribution and/or storage locations for all soft-copy and hard-copy versions of documentation.

5.2 Records Control

The purpose of ***DWQMS Control of Records (PW-WD-PRO-003-001 – See Appendix A)*** is to outline processes for the collection, identification, storage, maintenance, protection, retention, and disposal of drinking-water system records at the Municipality of McDougall – Nobel Distribution System.

Records are stored in order to demonstrate conformance with the DWQMS Standard, to demonstrate compliance with specified legislative and regulatory requirements, and to provide a historical overview of drinking-water system operation and performance.

The ***DWQMS Record Control Matrix (PW-WD-LM-003-001)*** lists the drinking-water system records managed under this procedure. Each record profile within the Matrix lists the record name, minimum record retention time, record owner (i.e., person responsible for the record), and physical form of storage including the storage location(s). Retention times stated are minimum times and are designated in accordance with relevant legislation, regulations, or other requirements.

Once the indicated minimum retention time has been reached, drinking-water system records are disposed as indicated in the ***DWQMS Record Control Matrix (PW-WD-LM-003-001)***. Records are to be disposed by the end of the calendar year in which their retention time elapses.

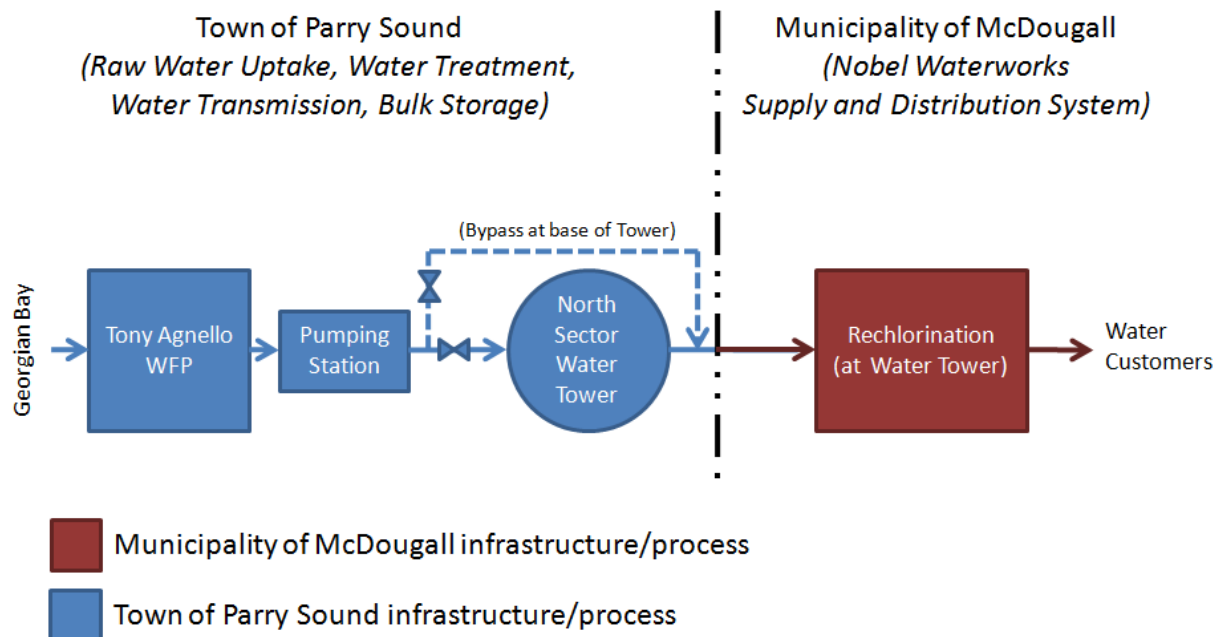
6.0 Drinking Water System

6.1 General

The Municipality of McDougall (Municipality) owns and operates the Nobel Distribution System; this is identified as a Class 1 distribution system under O. Reg. 128/04. The Municipality purchases treated water from the Town of Parry Sound (Town) in alignment with the ***Memorandum of Understanding between the Town of Parry Sound and the Municipality of McDougall with respect to Potential Drinking Water Purchase/Sale from the Parry Sound Municipal Water Supply/Treatment and Distribution System*** (Resolution #2005-94).

The Town of Parry Sound completes raw water uptake and treatment processes. A portion of the treated water is directed to the Town's North Sector Water Tower and is subsequently transmitted to the Municipality's water distribution system. The Municipality owns and operates a stand-alone rechlorination station at the base of the Water Tower that is used to increase chlorine residuals prior to distribution to the Nobel Distribution system. A process flowchart of the distribution system is shown in Figure 6-1 below.

Figure 6-1: Process Flowchart – Nobel Distribution System



6.2 Water Filtration and Treatment Processes

The Nobel Distribution System receives treated drinking-water from the Town of Parry Sound's Tony Agnello Water Treatment Plant (Tony Agnello WTP). Owned and operated by the Town of Parry Sound, the Tony Agnello WTP is a water intake and treatment facility serving the Town of Parry Sound and the Municipality of McDougall. The facility has a current rated capacity of 10,000 m³/day with an ultimate capacity of 12,000m³/day.

Raw water is introduced via a 0.76 metre diameter polyethylene intake pipe extending approximately 175m into the Big Sound of Georgian Bay and approximately 16 metres below the water surface. The intake structure is designed to retard intake velocities and discourage fish from entering the system.

Treatment infrastructure includes low lift pumping, a raw water feed tank, a membrane filtration system (including membrane integrity testing and membrane cleaning systems), chemical feed systems and pumping, a chlorine contact tank, a clear water reservoir, and high lift pumps. A generator is available to provide backup power in the event of a power outage.

Chemicals used at the Tony Agnello WTP include:

- Sodium hypochlorite for finished water disinfection and membrane cleaning;
- Sodium thiosulphate for dechlorination;
- Poly aluminum chloride for coagulation during periods of high raw water colour;

6.3 Tony Agnello WTP Source Water

Raw water for the Tony Agnello WTP is drawn from Georgian Bay. Raw water quality at Georgian Bay is exceptionally good, with only minimal fluctuations in pH, turbidity, etc.

6.4 The McDougall Nobel Distribution System)

Owned and operated by the Town of Parry Sound, the North Sector Water Tower has a storage capacity of approximately 2,305m³ and serves as the primary drinking-water source for the "Nobel Distribution System". A rechlorination station is located at the base of the Tower and is owned and operated by the Municipality of McDougall. Rechlorination equipment includes a 200L sodium hypochlorite storage tank, duty and standby chemical metering pumps (each rated at 1.66L/h at 828kPa), a continuous free chlorine analyzer, and an alarm system complete with SCADA communications. The elevated tank and rechlorination station are located on the east side of Parry Sound Drive, approximately 220m north of Nobel Rd.

A Town-owned flow meter is installed at the Tower discharge and is used to measure the total quantity of water that is provided to the Municipality. The distribution system includes approximately 15km of watermains, 100 fire hydrants, 150 valves and 350 service connections, and typical distribution system operating pressures range between

50-100psi. The trunk watermain from the Tower is constructed in HDPE and is 16" in size; all other municipal watermains are constructed in PVC and range in size from 6" to 14". System infrastructure is relatively new, with the oldest watermains having been installed in 1988.

The Nobel Distribution System is designed to accommodate an average daily demand of 763m³ (8.83L/s) and a maximum daily demand of 1,980m³ (22.08L/s). The system can also maintain a fire flow rate of 78L/s for a two-hour duration.

The Municipality does not provide treated water to any downstream Operating Authorities or drinking-water systems.

6.5 Description of McDougall Nobel DWS Water Source

Treated water from the Town of Parry Sound serves as the drinking water source for the Nobel Distribution system. The quality of the drinking water received by the Municipality must meet or exceed all regulatory requirements. The Town of Parry Sound completes all raw, in-process and finished water quality testing, and monitors drinking water quality up to and including the North Sector Water Tower.

The Town of Parry Sound maintains water quality monitoring information on its SCADA system, and the system's "Tower view" is made available via remote access to Municipal staff for viewing. Through this view, Municipal staff can verify chlorine residual data and water levels at the Tower. Municipal staff also examine monthly water quality reports from their own Municipal SCADA system; these reports include information relating to water usage (daily usage, monthly usage, and daily peak flow rates), pH levels (maximum, minimum, average), and chlorine residuals (maximum, minimum, average). Copies of these reports are available at the front desk of the Municipal office and members of the public can view these upon request.

6.6 Common Event-Driven Fluctuations

The Municipality of McDougall does not typically experience any significant event-driven fluctuations in the operation and maintenance of the Nobel Distribution System. Fluctuations in raw water quality are managed through treatment processes at the Town of Parry Sound. Historically, any event-driven fluctuations affecting the Nobel Distribution system can be managed through typical operational adjustments.

6.7 Operational Challenges

As noted in Section 6.6 above, the Municipality does not typically observe event-driven fluctuations affecting the Nobel Waterworks.

The Municipality could experience operational challenges if the North Sector Water Tower were taken offline. In this case, water would be provided to the Municipality directly from the Town's system via a Town-operated booster station. As the Tower is

owned by the Town of Parry Sound, the activity of taking the Tower offline would be led by the Town with the Municipality's communication and cooperation.

7.0 Risk Assessment

The purpose of **DWQMS Risk Assessment (PW-WD-PRO-004-001 – See Appendix A)** is to document the process for completing the DWQMS Risk Assessment for the Municipality of McDougall – Nobel Distribution System, including the legislative, regulatory and internal requirements for this risk assessment and the criteria for assessing risk.

The risk assessment process described in this procedure is applied to all aspects of the Municipality of McDougall's Nobel Distribution System, as per the requirements of the MECP DWQMS Standard.

A Risk Assessment Team has been established for the Municipality that includes the Environmental Services Supervisor, the QMS Representative, and Waterworks Staff. The Team examines the Municipality's water distribution processes and identifies potential hazards¹ and hazardous events at each process step. Potential upstream hazards (i.e., transmission from the Town of Parry Sound) and downstream hazards (i.e., hazards originating with end-users) are also identified.

Hazards are ranked using the criteria of likelihood, severity and detectability. **DWQMS Risk Assessment (PW-WD-PRO-004-001)** explains the ratings used to assess each of these criteria. The criteria ratings are added together to generate an overall Risk Priority Number (RPN). Hazards with an RPN of 10 or greater are considered to be significant and may be subject to application of Critical Control Points (CCPs). Process control plans (i.e., critical control limits and/or response procedures) are developed for those hazards whose risk ratings exceed the threshold value and for which applied controls will be effective in reducing or preventing the drinking-water hazard. Regardless of risk rating, any hazards relating to disinfection processes also require process control plans. If the application of controls will not be effective in reducing or preventing the drinking-water hazard, emergency response plans or long-term improvement plans may be developed to address the hazard.

Where a CCP is identified through the DWQMS Risk Assessment, the Municipality develops and implements critical control limits (CCLs) and monitoring procedures to ensure that deviations from critical control limits are addressed. Monitoring and response requirements for critical control limit exceedances can be found in Appendix C and are detailed in Section 8 of this Operational Plan.

The DWQMS Risk Assessment must be reviewed at least once annually by the Municipality's Risk Assessment Team to ensure continued suitability and adequacy. Once every three years, a new Risk Assessment is completed. Details of these reviews and reassessment processes are contained in the **DWQMS Risk Assessment** procedure (**PW-WD-PRO-004-001**).

¹ For the purposes of this Section, "hazard" is understood to mean "hazard and/or hazardous event".

8.0 Risk Assessment Outcomes

The Municipality of McDougall's DWQMS Risk Assessment is completed on a three year basis. The completed ***Risk Assessment Matrix*** (Operational Plan, Appendix) documents the Municipality's DWQMS Risk Assessment results. All hazards² were identified, assessed and addressed according to Section 7 of this Operational Plan and the Municipality's ***DWQMS Risk Assessment*** procedure (***PW-WD-PRO-004-001***).

Selected documentation relating to critical control limit exceedances and monitoring and response requirements can be found in Appendix C. These procedures are identified as follows:

- ***New Watermain Disinfection (PW-WD-SOP-011-001)***
- ***Flushing Procedure for Distribution System (PW-WD-SOP-011-002)***
- ***Taking Bacteriological Samples (PW-WD-SOP-012-002)***
- ***Manual Determination of Residual Chlorine (PW-WD-SOP-012-005)***
- ***Continuous Monitoring of Residual Chlorine (PW-WD-SOP-012-006)***
- ***Calibration of Continuous Chlorine Analyzer (PW-WD-SOP-013-002)***
- ***Municipality of McDougall Bylaw #2005-16 (Backflow Prevention)***

² Same as previous.

9.0 Organizational Structure, Roles, Responsibilities & Authorities

9.1 DWQMS Organizational Chart

The DWQMS Organizational Chart for the Municipality of McDougall's Nobel Distribution System is as follows:

Figure 9-1: DWQMS Organizational Chart – Municipality of McDougall

DWS Owner	Mayor and Council (Owner)
DWS Operating Authority	CAO / Director of Operations (Top Management)
DWS Operating Authority	Environmental Services Supervisor, ORO, QMS Rep.
DWS Operating Authority	Environmental Services Operator

The DWQMS Organizational Chart is reviewed on an annual basis, and may be reviewed more frequently if significant organizational changes occur within the Operating Authority.

9.2 DWQMS Roles, Responsibilities & Authorities

Table 9-1 defines the roles, responsibilities and authorities of Owners and Operating Authority staff within the Municipality of McDougall. It includes both general roles as well as DWQMS-specific responsibilities for each role. This table is reviewed on an annual basis, and may be reviewed more frequently if significant organizational changes occur within the Operating Authority. The QMS Representative and Top Management are both responsible for ensuring that Operating Authority Staff remain aware of their respective roles, responsibilities and authorities.

Table 9-1: Drinking Water System Roles, Responsibilities & Authorities

Position	Responsibilities	Authorities
<p>Owner (Mayor and Council)</p>	<p>Overall Role:</p> <ul style="list-style-type: none"> – As representatives of the Municipality’s drinking water customers, the Mayor and Council are responsible for the complete oversight of the Nobel Distribution System, including the DWQMS. <p>DWQMS Role:</p> <ul style="list-style-type: none"> – Exercise a level of care and diligence in the oversight of the Nobel Distribution System with ultimate responsibility for provision of safe drinking water to the Town’s drinking-water customers. – Provide DWS resources, as necessary, to ensure that the drinking water system can continue to be operated in accordance with applicable legislation, regulations, and Town policies and procedures. – Delegate Top Management roles, responsibilities and authorities. – Endorse the DWQMS Operational Plan and DWQMS Policy, and remain informed about the status of the DWS and DWQMS through communications with Top Management. – Ensure compliance with applicable drinking-water legislation & regulations. – Ensure that the Operating Authority is accredited according to the requirements of the Safe Drinking Water Act and its Regulations. – Complete oversight of the entire distribution system and the drinking-water quality management system 	<ul style="list-style-type: none"> – Approve annual budget for the Nobel Waterworks as part of the Municipal budget – Financial, administrative, and technical authority related to the supply of safe drinking water

Position	Responsibilities	Authorities
Top Management (CAO / Director of Operations)	<p>Overall Role:</p> <ul style="list-style-type: none"> Reporting to the Mayor and Council, the CAO / Director of Operations provides leadership in the effective and efficient control, management and administration of the affairs of the Corporation. The CAO / Director of Operations performs the duties of the Clerk (statutory and otherwise) and serves as the principal policy advisor to Council and its Committees. <p>DWQMS Role:</p> <ul style="list-style-type: none"> Provide support/resources for the DWS as required as a member of Top Management. Exercise a level of care, diligence and skill in the direction, oversight and evaluation of the Nobel Waterworks with responsibility for the provision of safe drinking water to the Municipality's drinking-water customers. Approve and endorse the Operational Plan and DWQMS Policy. Chair annual Management Reviews of the DWQMS and report results of reviews to the Owner. Communicate with the Owner regarding matters relating to the DWQMS. Liaise with Treasurer in development of the Financial Plan for the Nobel Distribution System. Prepare budgets and requests for system improvements. 	<ul style="list-style-type: none"> Approve Reports to Council Approve reports that may be required by various governmental ministries/agencies but that do not require Council endorsement Approve accounts payable and payroll documents, prepare purchase orders and approve major contracts and RFQ items.

Position	Responsibilities	Authorities
<p>Environmental Services Supervisor, ORO, QMS Representative</p>	<p>Overall Role:</p> <ul style="list-style-type: none"> – Reporting to the Mayor and Council via the CAO / Director of Operations, the Environmental Services Supervisor, ORO, QMS Representative provides leadership and administrative direction for the Environmental Services function of the Municipality of McDougall, and assists Council and the CAO/Director of Operations. – The QMS Representative assumes responsibility for the development, implementation and ongoing management of the Municipality's DWQMS. The QMS Representative is also a Water/Wastewater Operator and thus holds all roles & responsibilities of that role. – Act as the Overall Responsible Operator for the Distribution System. <p>DWQMS Role:</p> <ul style="list-style-type: none"> – Ensure compliance with applicable drinking-water legislation & regulations. – Ensure that that Nobel Distribution System Operating Authority is accredited according to the requirements of the Safe Drinking Water Act and its Regulations. – Provide and/or obtain resources and necessary infrastructure to operate and maintain Nobel Distribution System infrastructure safely and effectively. – Ensure that the DWQMS is established, implemented and maintained in accordance with requirements of applicable legislation and regulations, the DWQMS Standard, and associated procedures. – Ensure that current versions of DWQMS documentation are being used at all times. – Ensure that personnel are aware of all applicable legislative and regulatory requirements that pertain to their duties as related to the Nobel Distribution, and communicate legislative changes or additions to all relevant staff. 	<ul style="list-style-type: none"> - Prepare payroll documents for CAO / Director of Operations - Oversee staffing needs for the department within the policies of the Municipality of McDougall. - Create and enforce programs, policies, and procedures for the DWQMS - Enforce internal QMS and legislative requirements - Provide and distribute required resources for programs, policies, procedures or legal/regulatory requirements(within allocated budget) - Request additional resources as required for the DWQMS

Position	Responsibilities	Authorities
Environmental Services Supervisor, ORO, QMS Representative – <i>continued</i>	DWQMS Role: <ul style="list-style-type: none"> – Communicate to Top Management regarding DWQMS performance and any need for improvement. – Promote awareness of the DWQMS and of staff roles & responsibilities throughout the Operating Authority. – Manage the DWQMS Internal Audit Program, including reporting of audit results to Top Management. – Act as Municipal Liaison during DWQMS audits by the Accreditation Body. – Track training & licensing requirements for the Operating Authority, including Operator Licensing and the Municipal Drinking-Water Licensing Program. – Act as communications lead during drinking-water system emergencies. 	<ul style="list-style-type: none"> - Oversee training needs for the department within the policies of the Municipality of McDougall.

Position	Responsibilities	Authorities
Environmental Services Operator	<p>Overall Role:</p> <ul style="list-style-type: none"> – Reporting to the, Environmental Services Supervisor, Operators participate in the operation, repair and maintenance of the Municipality’s water distribution and wastewater collection systems, including all applicable sampling, testing and monitoring. <p>DWQMS Role:</p> <ul style="list-style-type: none"> – Adhere to all relevant drinking-water legislation and regulations. – Adhere to all relevant DWQMS policies and procedures. – Maintain log books and operation manuals. – Assemble information for Drinking Water System Annual Reports. – Carry out sampling, testing and monitoring requirements for the Nobel Distribution System. – Act as OIC as designated by Environmental Services Supervisor: <ul style="list-style-type: none"> ○ Conduct regular inspections and testing in accordance with all applicable regulations & QMS procedures. ○ Perform all mechanical maintenance and repairs. ○ Maintain logbooks and operations manuals and assemble annual / summary reports. <p>Act on and report on any incidents of non-compliance.</p>	<ul style="list-style-type: none"> – Authority to perform listed responsibilities – Non-capital expenditure purchases – Recommend changes to the QMS – Monitor process & recommend changes – Respond to, address, and document all public complaints / concerns. Carry out day-to-day operations.

Position	Responsibilities	Authorities
OIT/ Intern	<p>Overall Role:</p> <ul style="list-style-type: none"> – Reporting to the, Environmental Services Supervisor, Operators participate in the operation, repair and maintenance of the Municipality’s water distribution and wastewater collection systems, including all applicable sampling, testing and monitoring. <p>DWQMS Role:</p> <ul style="list-style-type: none"> – Adhere to all relevant drinking-water legislation and regulations. – Adhere to all relevant DWQMS policies and procedures. – Carry out sampling, testing and monitoring requirements for the Nobel Distribution System. – Complete actions as designated by Environmental Services Supervisor: <ul style="list-style-type: none"> ○ Conduct regular inspections and testing in accordance with all applicable regulations & QMS procedures. ○ Perform mechanical maintenance and repairs. ○ Maintain logbooks and operations manuals, collect and input data as requested – Act on and report on any incidents of non-compliance. 	<ul style="list-style-type: none"> – Authority to perform listed responsibilities – Non-capital expenditure purchases – Recommend changes to the QMS – Monitor process & recommend changes – Report any and document all public complaints / concerns. – Carry out day-to-day assigned tasks.

10.0 Competencies

10.1 Competencies and Training

A procedure, ***DWQMS Competencies and Training (PW-WD-PRO-006-001*** – see *Appendix A*) has been developed to outline training requirements for Operating Authority personnel whose work directly affects drinking water quality and applies to all Certified Water Operators employed at the Municipality of McDougall – Nobel Distribution System.

All Certified Environmental Operators must maintain a class of certification which is equivalent to, or greater than, the current class of the Municipality of McDougall Nobel Distribution System. Operators-in-Training are expected to apply for Class 1 Certification once the minimum experience requirements have been met.

The QMS Representative maintains a record of the amount of time each Certified Water Operator works as an Operator-in-Charge. All Certified Water Operators are required to forward copies of any documentation or records relating to Operator Certification and/or training to the QMS Representative so that the appropriate records may be maintained by the Municipality. Each Water Operator arranges his/her own continuing education training with approval from the Environmental Services Supervisor. Potential training opportunities are discussed as a group to ensure that all Certified Water Operators are made aware. The Ministry of Environment's "Safeguarding Drinking Water Quality" is a mandatory course that must be completed by all Certified Water Operators once during the three-year Operator Certification validity period.

The QMS Representative coordinates and/or conducts on-the-job training for Certified Water Operators as directed by the Environmental Services Supervisor. Proof of proficiency or participation for off-site training must be submitted to the QMS Representative for inclusion in staff training records.

All Operator Certificates, training certificates, and other training records are managed as per the requirements of O. Reg. 128/04, O. Reg. 170/03, ***DWQMS Control of Records (PW-WD-PRO-003-001)*** and the ***DWQMS Record Control Matrix (PW-WD-LM-003-001)***. Where an adequate training record is not provided by an external training provider, an ***Operator Training Record (PW-WD-FRM-006-001)*** should be completed and forwarded to the QMS Representative for filing.

The QMS Representative reviews training records on a quarterly basis and identifies any gaps in training. The QMS Representative communicates with Certified Water Operators to ensure that training is scheduled as required.

10.2 Competencies Matrix

Table 10-2, outlines the competencies of those Operating Authority Personnel whose work directly affects drinking-water quality. The descriptions highlight only those required competencies relating to work affecting drinking-water quality; job descriptions are to be observed as the primary source of inclusive summaries for the listed positions.

Table 10-1: Drinking Water System Roles, Responsibilities & Authorities

Top Management (CAO / Director of Operations)	Education & Training: <ul style="list-style-type: none"> – Possess an Ontario Secondary School Diploma (or equivalent) – Possess an advanced knowledge of the Municipality's DWS and DWQMS – Possess an advanced excellent knowledge of relevant legislation & regulations – Possess advanced supervisory, communication, management, and administrative skills. – Possess an intermediate knowledge of SCADA systems – Knowledge of and ability to use current computer technology and software on a PC platform. 	Licensing & Certification: <ul style="list-style-type: none"> – Posses and maintain a Class 1 Water Treatment Certification and a Class 2 Water Distribution Certification – Possess and maintain a Class G driver's licence
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Environmental Services Supervisor	<p>Education & Training:</p> <ul style="list-style-type: none"> – Possess or develop/obtain an advanced knowledge of relevant legislation & regulations – Possess or develop/obtain intermediate to advanced supervisory, communication, management, and administrative skills – Possess or develop/obtain intermediate to advanced mechanical skills to operate and maintain equipment in a safe, efficient and effective manner. – Possess or develop/obtain an intermediate knowledge of SCADA systems – Complete WHMIS Training – Possess hypo-chlorination training – Posses or obtain Confined Space Entry training – Complete training as a DWQMS Internal Auditor – Possess a full knowledge of the Municipalities DWS and DWQMS. – Possess an advanced knowledge of relevant legislation & regulations – Knowledge of and ability to use current computer technology and software on a PC platform 	<p>Licensing & Certification:</p> <ul style="list-style-type: none"> – Meet the requirements of a certified water operator within the municipalities DWS. – Posses and maintain a Class 1 Water Treatment³ Certification and a Class 2 Water Distribution Certification. – Possess and maintain a Class G driver's licence
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³ While not required for Nobel Water Works required for other aspect of a Water Operators duties in the Municipality.

Environmental Operator	Education & Training: <ul style="list-style-type: none"> – Possess or develop/obtain an advanced knowledge of relevant legislation & regulations – Possess an working knowledge of the Municipality's DWS and DWQMS – Possess or develop/obtain intermediate to advanced supervisory, communication, management, and administrative skills – Possess or develop/obtain intermediate to advanced mechanical skills to operate and maintain equipment in a safe, efficient and effective manner. – Possess or develop/obtain an intermediate knowledge of SCADA systems – Complete WHMIS Training – Possess hypo-chlorination training – Posses or obtain Confined Space Entry training 	Licensing & Certification: <ul style="list-style-type: none"> – Posses and maintain a Class 1 Water Treatment⁴ Certification and a Class 2 Water Distribution Certification. – Possess and maintain a Class G driver's licence
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⁴ While not required for Nobel Water Works required for other aspect of a Water Operators duties in the Municipality.

OIT/ Intern	Education & Training: <ul style="list-style-type: none"> – Posses basic mechanical aptitude – Posses or develop/obtain a basic knowledge of legislation and regulations – Complete WHMIS training – Complete hypo-chlorination training – Complete mandatory training course's. – Possess an basic knowledge of the Municipality's DWS and DWQMS 	Licensing & Certification: <ul style="list-style-type: none"> – Possess or obtain a Class OIT Water Treatment and a Class OIT Water Distribution Certification – Possess and maintain a Class G driver's licence
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11.0 Personnel Coverage

A procedure has been developed, ***DWQMS Personnel Coverage (PW-WD-PRO-007-001 – see Appendix A)***, to outline the process by which the Municipality of McDougall – Nobel Waterworks ensures that adequate staffing & personnel coverage is maintained for its Water Operations. The procedure details personnel coverage measures followed during regular business hours as well as evenings, weekends and holidays.

The Environmental Services Supervisor is appointed as the Primary ORO for the Municipality of McDougall's DWS. In the absence of the Environmental Services Supervisor for a period greater than 2 weeks (i.e., training, vacation, illness, etc.), a Water Operator with appropriate certification acts as a backup ORO for the Municipality.

Certified Water Operators are designated as Operator-in-Charge during regular business hours and when on-call.

The Operating Authority operates Monday to Friday from 7:00 am to 3:30 pm with 'flex time' available for Certified Water Operators during the same pay period. During off-shift hours (including evenings, weekends and holidays), on-call duty is assigned to Certified Water Operators on a weekly-rotational basis. Changes to the on-call rotation are done on an informal situational basis. If no Certified Water Operator is available for on-call duty, the Environmental Services Supervisor will fulfil the role. All Certified Water Operators are to maintain a cellular phone for use during normal operating shifts and on-call duty.

As Environmental Staff are not unionized, no strike plan has been developed for Water Operations.

12.0 Communications

A procedure, **DWQMS Communications (PW-WD-PRO-008-001 – see Appendix A)**, has been developed to outline the processes and methods used by the Top Management of the Municipality of McDougall – Nobel Distribution System, Operating Authority in communicating with the Mayor and Council, Water Operations staff, vendors to Water Operations, and the public on matters relating to the Nobel Distribution System. The procedure also outlines policies for communication with the MECP and the Accreditation Body.

DWQMS Awareness Training is used as a tool to communicate fundamentals of the DWQMS to the Owner and/or Operating Authority staff, and can be presented to other parties as required.

DWQMS communication with Nobel waterworks staff is carried out in a variety of ways, including but not limited to verbal communication, formal written communication, informal written communication including e-mails and meetings at which DWQMS topics or changes are discussed.

Top Management communicates relevant aspects of the DWQMS to the Owner through update documents, reports and presentations to the Committee of the Whole, and informal day-to-day communications. Council may provide feedback to Top Management formally via Committee Meeting and/or any associated Council resolutions or by-laws.

The Operating Authority communicates directly with its vendors, both formally (e.g., tender documents, purchase orders, etc.) and informally (e.g., verbal, e-mail, etc.).

Top Management and the Operating Authority communicate with the public about the DWQMS via the Municipality of McDougall website, available information at Municipal offices, through media releases, and via water billing inserts. This DWQMS Operational Plan, DWS Annual Reports, and other various Water Quality Reports are available for public viewing as outlined in the **DWQMS Record Control Matrix (PW-WD-LM-003-001)**. Drinking-water customers can communicate with the Municipality of McDougall directly by telephone or in person at the Municipal Office during regular business hours, or via the Municipality's Live Answering Service outside of business hours.

13.0 Essential Supplies and Services

A **DWQMS Essential Supplies and Services** procedure (**PW-WD-PRO-009-001** – see *Appendix A*) is to outline the process for identifying the supplies and services that are essential for the delivery of safe, clean drinking-water, for ensuring their procurement, and for verifying the quality of the supplies and services insofar as they impact drinking-water quality. This procedure applies in respect of the Municipality of McDougall's – Nobel Distribution System.

Essential supplies and services may include (but are not limited to) items relating to drinking-water system operation, system infrastructure, or drinking-water quality. In order for a DWS supply or service to be considered “essential”, the supply or service must fit at least one of the following criteria:

- Essential to the safe delivery of water
- Related to disinfection of drinking-water or drinking-water infrastructure.

A **List of Essential Drinking-Water System Supplies and Services** (**PW-WD-LM-009-001** – see *Appendix A*) is maintained by the QMS Representative for tracking purposes. For each identified essential supply or service, the Operating Authority identifies a primary service provider. Where possible, an alternate supplier is also identified.

Operating Authority Staff are responsible to ensure that appropriate documentation and processes are established for the procurement of essential supplies and services. All providers of essential supplies and services will be made aware of the Municipality's DWQMS as it relates to their services. Applicable Municipal Purchasing policies and processes must be followed when procuring services for the DWS.

Operating Authority Staff are responsible to ensure that the essential supplies or services meet or exceed all quality requirements set forth during the procurement process

Non-conformances may be issued to DWS Vendors. These are documented as per **DWQMS Corrective and Preventive Action** (**PW-WD-PRO-017-001** – see *Appendix A*). The Operating Authority documents the non-conformance and requests that the DWS Vendor complete the Root Cause Analysis and the Corrective Action Plan.

14.0 Review and Provision of Infrastructure

DWQMS Review and Provision of Infrastructure (PW-WD-PRO-010-001 – see Appendix A) has been developed to outline the process followed by the Municipality of McDougall – Nobel Distribution System in reviewing the adequacy of its drinking-water system infrastructure.

Municipality of McDougall DWS Infrastructure Review participants are identified in ***DWQMS Review and Provision of Infrastructure (PW-WD-PRO-010-001)***. The DWS Infrastructure Review participants meet on an annual basis to review the risk assessment outcomes and the previous year's operational history and proposed infrastructure construction, rehabilitation or renewal plans for the subsequent year.

DWS documentation and records are compiled to be used as inputs to DWS Infrastructure Reviews as specified in ***DWQMS Review and Provision of Infrastructure (PW-WD-PRO-010-001)***. These documents and records provide valuable information about the operational performance and maintenance histories of DWS infrastructure, and are used to assess and prioritize DWS infrastructure-related capital projects, including provision, rehabilitation and renewal initiatives. Infrastructure replacement strategies are developed and prioritized based on known water quality issues, condition of watermains and related infrastructure, ability to meet and maintain fire flows, coordination with other infrastructure projects and knowledge of new servicing requirements.

As an outcome of the Infrastructure Review Meeting, the QMS Representative prepares a summary of the major items found during the Infrastructure Review for inclusion in the Annual summary Report to Council. Minor items would be addressed during the regular operations and if required inclusion in the budget process.

15.0 Infrastructure, Maintenance, Rehabilitation and Renewal

The Municipality of McDougall – Nobel Distribution System has established several infrastructure maintenance, rehabilitation and renewal programs to protect the integrity of the Nobel Distribution System infrastructure and the quality of its drinking-water.

15.1 Infrastructure Rehabilitation & Renewal Programs

Table 15-1 documents drinking-water system infrastructure rehabilitation and renewal programs in place at the Municipality of McDougall – Nobel Distribution system.

Table 15-1: Drinking Water Infrastructure Rehabilitation & Renewal Programs

Infrastructure Component	Rehabilitation & Renewal Activities
Air Valves	All replaced and new as of September 2009. Periodic checks.
Curb Stops – Replacement	Steel shafts of curb stops replaced with stainless steel shafts as identified during normal operation of curb stops.
Watermains – Replacement	Replacement initiatives are prioritized based on main break history and issues with maintenance of chlorine residual. Water services that do not meet current Municipal standards may be replaced as needed in alignment with replacement of the associated watermain.

15.2 Infrastructure Maintenance Programs

Table 15-2 summarizes the drinking-water system infrastructure maintenance programs that are in place for the Nobel Distribution System.

Infrastructure maintenance programs are completed according to the levels of service outlined in Table 15-2. Deficiencies are corrected on a priority basis. Any fire hydrant deficiencies are considered to be of high priority and are repaired as soon as possible.

The Municipality has established Operational Performance Indicators as a means of ensuring the continued performance of its infrastructure and the effectiveness of its maintenance programs. Table 15-2 includes a summary of the Operational Performance Indicators outlined for applicable infrastructure components. Operational Performance Indicators are established based on unexpected failures in infrastructure, and do not include deficiencies discovered during the completion of routine maintenance programs.

The Financial Plan contains details of long-term forecasts of major infrastructure maintenance, rehabilitation and renewal activities. The Financial Plan is renewed on a 5 year cycle and includes details on how the Municipality would fund major infrastructure maintenance, rehabilitation and renewal activities.

Table 15-2: Drinking Water Infrastructure Maintenance Programs

Infrastructure Component	Level of Service			Operational Performance Indicator	Tracking Method
	Maintenance Activities	Frequency	Applicable Procedure		
Watermains	Complete emergency watermain break repairs.	As needed		<ul style="list-style-type: none"> None 	Distribution System Record Binder (truck)
	Complete watermain flushing.	Spring and fall	Procedure # E-3 – Flushing Procedure for Distribution System	<ul style="list-style-type: none"> No adverse water quality issue relating to bacti or residuals No odour complaints 	
Booster Chlorination System	Inspect rechlorination system	Weekly	None	<ul style="list-style-type: none"> Zero unexpected failures of booster chlorination system in excess of 48 hours. 	Distribution System Record Binder (truck)
	Clean rechlorination system	As needed	None		
	Inspect metering pumps	Weekly	OEM		
	Clean & rebuild metering pumps	As needed	OEM		
	Inspect storage tank	Weekly	None		
	Drain & clean storage tank	As needed	n/a		

Infrastructure Component	Level of Service			Operational Performance Indicator	Tracking Method
	Maintenance Activities	Frequency	Applicable Procedure		
Valves	Inspect and exercise valves	Seasonally	SOP, pw-wd-011-003, Valve operation procedure for ds	<ul style="list-style-type: none"> Valve function when used 	Distribution System Record Binder (truck)
Fire Hydrants	Inspect and lubricate hydrants. Exercise secondary valves.	With watermain flushing	Procedure # E-3 – Flushing Procedure for Distribution System	<ul style="list-style-type: none"> Completion of Program. 	Distribution System Record Binder (truck)
	Paint hydrant barrels.	As needed	None	<ul style="list-style-type: none"> None 	
	Complete winter maintenance.	With Fall watermain flushing	Procedure # E-3 – Flushing Procedure for Distribution System	<ul style="list-style-type: none"> Zero frozen hydrants permitted at time of use each season 	
	Complete hydrant flow testing.	As needed or request	OEM	<ul style="list-style-type: none"> Meet or exceed fire flow requirements. 	
Curb Stops & Boxes	Repair/replace curb stops and/or curb boxes.	As needed	None	<ul style="list-style-type: none"> None. 	Distribution System Record Binder (truck)

Infrastructure Component	Level of Service			Operational Performance Indicator	Tracking Method
	Maintenance Activities	Frequency	Applicable Procedure		
Water Services	Investigate and repair water service leaks on public property.	As needed	None	<ul style="list-style-type: none"> None 	Distribution System Record Binder (truck)
Water Filling Stations	Complete visual inspection of water filling stations.	Monthly	None	<ul style="list-style-type: none"> None 	Distribution System Record Binder (truck)
	Inspect backflow prevention devices.	Annually (Contract)	None	<ul style="list-style-type: none"> Zero failures permitted. 	Report from Contractor
Blow-Offs	Repair/replace.	As needed	None	<ul style="list-style-type: none"> Zero AWQIs permitted as a result of low chlorine residuals. 	Distribution System Record Binder (truck)
	Flush & inspect.	With watermain flushing	Procedure # E-3 – Flushing Procedure for Distribution System	<ul style="list-style-type: none"> Zero AWQI's permitted. 	Distribution System Record Binder (truck)

16.0 Sampling, Testing and Monitoring

A procedure has been developed to outline the required drinking-water system sampling, testing and monitoring activities completed by the Municipality of McDougall – Nobel, Operating Authority Staff in the operation of the Nobel Distribution System. ***DWQMS Sampling, Testing and Monitoring (PW-WD-PRO-012-001*** – see Appendix A) also outlines the types and numbers of samples required, frequency of sampling and Standard Operating Procedures to be followed.

Sampling and monitoring requirements for the Nobel Distribution System are identified in ***DWQMS Sampling, Testing and Monitoring (PW-WD-PRO-012-001)***. In some cases, selected samples are required to be taken at a point in the system where conditions are most challenging⁵. Where this is a requirement for the sample in question, sample location conditions are outlined in the procedure.

Treated water is provided to the Nobel Distribution System by the Town of Parry Sound; as such, the Nobel waterworks Staff are responsible for distribution system sampling as required by O. Reg. 170/03. The Town of Parry Sound is required to conduct raw water and treated water sampling activities.

The Municipality's contracted accredited testing laboratory provides immediate oral notification to the Municipality in the event of an adverse test result as per O. Reg. 170/03. The Municipality then provides immediate oral notification to the local Medical Officer of Health (MOH) and the Ministry of the Environment (MECP) Spills Action Centre (SAC). Guidance in reporting and responding to Adverse Water Quality Incidents is provided in ***DWQMS Adverse Drinking Water Quality Incident and Exceedance Reporting (PW-WD-SOP-017-001*** – see Appendix D).

The Drinking-Water System Annual Report summarizes all drinking-water system sampling and testing, including any adverse results. This report is made available to the public upon completion each year, and forms the basis for a more detailed Summary Report that is presented to Council for information purposes.

⁵ As per O. Reg. 170/03, "Drinking Water Systems".

17.0 Measurement and Recording Equipment Calibration and Maintenance

DWQMS Measurement and Recording Equipment Calibration and Maintenance (PW-WD-PRO-013-001 – see Appendix A) outlines requirements for the calibration and verification of measurement and recording equipment including required frequency of calibration/verification, methods to be employed, and the personnel responsible for conducting, documenting and ensuring that calibrations and verifications are completed.

All measurement, monitoring and recording devices owned by the Municipality of McDougall and used in the Nobel Distribution System are subject to periodic calibration by Operating Authority Staff and to occasional calibration by the manufacturer, if required. ***DWQMS Measurement and Recording Equipment Calibration and Maintenance (PW-WD-PRO-013-001)*** lists the measurement and recording equipment used by the Operating Authority in respect of the drinking-water system and specifies calibration requirements for each piece of equipment.

Types of equipment used in DWS sampling, testing and monitoring include:

- Pocket Colorimeters;
- On-line chlorine residual/pH analyzer.

For each piece of equipment, ***DWQMS Measurement and Recording Equipment Calibration and Maintenance (PW-WD-PRO-013-001)*** provides information including manufacturer name, equipment model number and serial number, calibration frequency, and associated calibration SOPs.

18.0 Emergency Management

A procedure, ***DWQMS Emergency Management (PW-WD-PRO-014-001)*** has been developed to outline the Municipality's ***Water Operations Emergency Response Plan (PW-WD-MAN-014-001)***, to specify training and testing requirements for this Plan, and to outline emergency communication protocols and emergency contacts. This procedure applies to the Municipality of McDougall – Nobel Distribution System.

The Municipality of McDougall's ***Water Operations Emergency Response Plan (PW-WD-MAN-014-001)*** includes detailed emergency response procedures for the following identified emergencies:

- ***Loss of Power or SCADA (PW-WD-SOP-014-001)***
- ***Loss or Decrease in Treated Water Supply (PW-WD-SOP-014-002)***
- ***Watermain Break (PW-WD-SOP-014-003)***
- ***DWQMS Adverse Drinking Water Quality Incident and Exceedance Reporting (PW-WD-SOP-017-001)***

Communication protocols for each emergency scenario are embedded in the individual emergency response procedures as listed above.

It is understood that drinking water-related emergencies managed within the scope of this procedure require intervention and response by Departmental staff only. Corporate responses to Municipal emergencies are documented in the ***Municipality of McDougall Emergency Plan (Corporate document)***. Emergencies of a major nature that cannot be sufficiently managed by Departmental staff, or that require significant external resources, are understood to fall within the scope of the ***Municipality of McDougall Emergency Plan***.

Following a Water Operations emergency event, a debriefing session must be completed with selected Municipality of McDougall staff. Staff members who participated in the emergency response effort should attend this debriefing session.

A list of emergency contacts is found in the ***DWQMS Emergency Contact List (PW-WD-LM-014-001)***. The ***DWQMS Emergency Contact List*** includes contact information for both internal and external Water Operations contacts that may be required in an emergency.

On an annual basis, at least one emergency response procedure contained within the ***Water Operations Emergency Response Plan (PW-WD-MAN-014-001)*** is selected for review and testing. The ***Water Operations Emergency Response Plan (PW-WD-MAN-014-001)*** is reviewed and updated as required in conjunction with periodic testing activities.

The QMS Representative is responsible for maintaining records relating to DWS emergency response.

19.0 Internal Audits

A procedure has been created to describe the Municipality of McDougall's – Nobel Distribution System DWQMS Internal Auditing Program & associated processes. **DWQMS Internal Auditing (PW-WD-PRO-015-001 – see Appendix A)** documents the process for planning, executing and documenting DWQMS Internal Audits, including recording of non-conformances and reporting of results to Top Management and the Owner.

Internal Auditors will be selected for each audit by the QMS Representative in consultation with Top Management. Internal auditors can include Environmental Department staff, representatives from other municipalities, or external consultants. Minimum competency requirements for the internal auditors include the following:

- Possess an understanding of DWQMS Standard requirements;
- Receive appropriate Internal Auditor training or comparable training;
- Have a good knowledge of drinking-water system operation and of drinking water quality requirements;
- Be familiar with the DWQMS auditing procedures and protocols.

The QMS Representative plans and executes the annual DWQMS Internal Audit. Internal Auditors must remain objective and impartial throughout the audit process, and cannot audit their own work or work areas.

Audit conclusions may indicate the need for corrective, preventive or improvement actions. Actual and potential non-conformances must be documented and resolved according to the Operating Authority's defined continual improvement process (refer to Section 21.0 of this Operational Plan). The Environmental Services Supervisor is responsible for delegating implementation of corrective or preventative actions to appropriate members of staff. Completion and effectiveness of corrective and preventive actions are verified by the QMS Representative.

Upon completion of scheduled internal audits, the Lead Auditor prepares an audit report with assistance from the Internal Auditors. The audit report is provided to DWQMS Top Management as part of the annual DWQMS Management Review (refer to Section 20.0 of this Operational Plan). Audit findings must be considered in future relevant audits.

All elements of the DWQMS Standard must be audited at least once annually.

20.0 Management Review

DWQMS Management Review (PW-WD-PRO-016-001 – see *Appendix A*) has been developed to document the process followed by Top Management in planning, executing and documenting DWQMS Management Reviews, including provision of feedback to the Operating Authority and reporting of review results to the Owner.

The Management Review process ensures that all levels of the organizational structure are kept informed and aware of the DWQMS and DWS performance. The QMS Representative has a significant role in the DWQMS Management Review process, compiling all required input data for presentation to Top Management and attending Management Review meetings as a facilitator. Other Municipal staff may be invited to attend Management Review meetings as required and at the discretion of Top Management.

Required inputs to the review process are listed in **DWQMS Management Review (PW-WD-PRO-016-001)**; examples include details of operational performance, drinking water quality results, consumer feedback and staff suggestions. Top Management is responsible for reviewing the input materials presented, identifying deficiencies, and formulating and delegating action items to address the deficiencies.

DWQMS Management Review meetings are held at least once every calendar year. Management Review Meetings should be conducted upon completion of the Municipality's annual DWQMS Internal Audit and prior to the Municipality's next scheduled audit by the Accreditation Body.

DWQMS Management Review outputs are documented and retained as proof of completion, and results of the Management Review are communicated to the Owner as per **DWQMS Management Review (PW-WD-PRO-016-001)**.

21.0 Continual Improvement

DWQMS Preventive & Corrective Action (PW-WD-PRO-017-001 – See Appendix A) was developed to document the process followed to ensure effective resolution of DWQMS nonconformances. This process includes root cause analysis, identification and implementation of preventive or corrective actions, and verification of their effectiveness.

The handling of Adverse Water Quality Incidents (AWQIs) is not included in the scope of **DWQMS Preventive & Corrective Action (PW-WD-PRO-017-001)**. Processes for addressing AWQIs are detailed in **DWQMS Adverse Drinking Water Quality Incident and Exceedance Reporting (PW-WD-SOP-017-001)**.

Potential and actual DWQMS nonconformances are identified through several different means, including but not limited to DWQMS internal and Accreditation Body audits, internal and external communication, monitoring and measurement of DWQMS performance, employee observations/suggestions, and DWQMS Management Reviews.

The nonconformance is documented on a **DWQMS Preventive & Corrective Action Request Form (PW-WD-FRM-017-001)**, and this form is used to document the Root Cause Analysis, the development & implementation of the Preventive or Corrective Action Plan, and follow-up verification activities.

An appropriate member of Operating Authority Staff may be delegated to implement preventive or corrective actions. The QMS Representative verifies the effectiveness of the preventive or corrective action and signs off on the completed form.

The QMS Representative reports on the status of non-conformances, preventive & corrective actions at the annual DWQMS Management Review Meetings as per **DWQMS Management Review (PW-WD-PRO-016-001)**.

The **DWQMS BMP Review (PW-WD-PRO-018-001)** has been developed to review best management practices as part of the process for continual improvement. The procedure highlights the team involved and identifies the MECP and other BMPs to be reviewed during the maximum 36 month period. The review may be triggered sooner if new BMPs are identified.



QMS Policy for the Nobel Water Distribution System

The Municipality of McDougall owns, maintains and operates the Nobel Supply and Distribution system.

The Municipality of McDougall is committed to:

- **Providing the consumer with a consistent safe supply of drinking water;**
- **Managing the distribution system in accordance with all applicable legislation and regulations; and**
- **Maintaining and continually improving the Drinking Water Quality Management System.**

Dale Robinson
Mayor

Tim Hunt
CAO/Director of Operations

Steve Goman
Environmental Services Supervisor

August 7, 2019

PW-WD-VIS-001-001, revision 4



Thinking
beyond
the box

Stewardship Ontario

RECEIVED JUL 02 2019
AAAA

MCDougall, Municipality of
5 Barager Blvd.,
McDougall ON
P2A 2W9

June 30, 2019

RE: Industry funding for Municipal Blue Box Recycling for the first quarter of the 2019 Program Year

Dear Mayor and Members of Council:

Stewardship Ontario provides payments to municipalities and First Nations equal to 50% of the total net costs incurred by those communities as a result of the Blue Box Program. Payments are made on a quarterly basis. The funding for these payments comes from companies that produce, import and sell packaging and printed paper to Ontario residents.

RPRA is responsible for setting payments to individual communities. Further details with respect to the RPRA Board's determination of the 2019 obligation and the allocation to individual municipalities and First Nations is available on the RPRA website (www.rpra.ca/blue-box).

Thank you for your ongoing dedication to resource recovery and reutilization.

Sincerely,

David Pearce
Supply Chain Officer
Stewardship Ontario

Attorney General
McMurtry-Scott Building
720 Bay Street
11th Floor
Toronto ON M7A 2S9
Tel: 416-326-4000
Fax: 416-326-4007

Procureur général
Édifice McMurtry-Scott
720, rue Bay
11^e étage
Toronto ON M7A 2S9
Tél.: 416-326-4000
Téléc.: 416-326-4007



Our Reference #: M-2019-3638

JUL 12 2019

Dear Head of Council,

Further to the Premier's announcement at the 2019 ROMA conference, I am writing to invite you to participate in the government's consultations regarding joint and several liability, insurance costs, and the 'liability chill' affecting the delivery of everyday public services.

In order to make this consultation process as effective as possible, the government needs to hear directly from you about your municipality's experiences. It is impossible to canvass possible solutions without understanding the actual problems faced by municipalities.

This will be an evidence-led consultation and policy development process. The first phase of the process will involve collecting background technical information. I therefore ask that you have your municipal officials respond in writing to the general questions noted below. We will also be establishing a Technical Table of provincial and municipal elected officials, building on AMO's existing Working Group, to make sure that we are all on the same page around the issues and evidence that need to be addressed.

Given the importance of hearing your experiences, there is no predetermined format or questionnaire for this consultation. We don't want to inadvertently limit you. We would ask, though, that your officials consider and address three broad questions so that there is some comparability among the responses.

First, please describe the nature of the problem as you see it. What are the problems that you need addressed to benefit your municipality. Is it increasing premiums? Rising deductibles? Being unfairly named in lawsuits? Being held to unreasonably strict standards (e.g., regarding road design or maintenance)? Feeling that you cannot offer certain services because of the liability risk? A general sense of unfairness that municipal taxpayers pay more than their fair share (e.g., because individuals are under-insured or were behaving irresponsibly)? Please have your officials describe all the specific problems that are directly affecting your municipality.

Second, please indicate what evidence leads you to your view of the problem. Without limiting the types of evidence you may wish to discuss, I have attached to this letter a list of potentially relevant facts and evidence that your officials may wish to address.

Finally, given your view of the problem and the supporting evidence, what solutions do you propose? In formulating your proposals, please keep in mind the need to ensure that catastrophically injured persons are fairly compensated and that costs are not simply transferred to the publicly funded health care system.

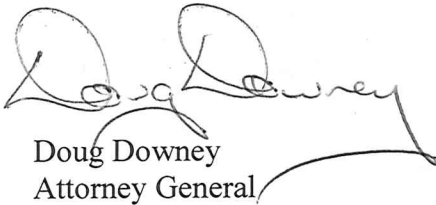
I will provide an update on the consultation process at AMO in August. I will also meet with interested delegations.

The second phase of the municipal consultation process will involve formal discussions in early Fall among elected officials about the evidence and the potential policy solutions. Once there is a provincial and municipal understanding on the key issues, the government will engage with other interested stakeholders.

The Ministry of the Attorney General has established a dedicated email address to receive the background technical information from your officials. Please have your officials respond by Friday, September 27, 2019 to magpolicy@ontario.ca. For further information, please have your officials reach out to MAG at the email address noted above.

Our goal must be meaningful and lasting reform. I encourage you to share your experiences on this important subject.

Sincerely,



Doug Downey
Attorney General

Attachment

Potentially Relevant Facts and Evidence

Nature of Insurance Coverage

- Does your municipality purchase liability insurance? If so, from what company?
- Do you use an insurance broker? If so, which company?
- Does your municipality self-insure against some or all liability risks? If so, please describe the program.

Premiums

- Municipal insurance premiums over time (both absolute dollars and percentage increases)
- Insurance premiums in other business lines over the same time period
- Typical ratio of premiums to claims payouts
- What triggers premium increases? Being named in a claim? Incurring defence costs? Paying on the claim?
- The secondary literature speaks of 'insurance cycles' or the market 'tightening' periodically such that premiums increase markedly in a relatively short period of time. Do you have any views on this topic?

Deductibles

- Amount
- Trigger for payment by municipality (being named, filing a defence?)
- Changes over time
- Comparison to changes in other business lines over time

Litigation Costs

- Amount
- Does joint and several liability ("JSL") impact costs?
- Changes over time
- Are municipal liability cases any more expensive to defend than other types of claims?
- Have any steps been taken, or are planned, to reduce defence costs?

Types of Claims

- Data regarding types of claims including road/auto, building inspections, other personal injury (e.g., tobogganing) – both volume and cost
- Number/ portion of cases that involve two or more defendants and thus raise JSL issues
- Changes over time

Settlement of Claims

- Data regarding JSL cases – and ideally the specific cases – where municipalities have settled for amounts disproportionate to their fault.
- Non-JSL cases where the municipality has paid amounts viewed as disproportionate to their level of fault (e.g., in the past some stakeholders have identified single vehicle collisions involving impaired drivers).

Adjudication of Claims

- Data regarding JSL cases – and ideally the specific cases – where municipalities have been required to pay amounts disproportionate to their degree of fault as determined by the court.
- Non-JSL cases where the municipality has been found liable and required to pay amounts viewed as disproportionate to their level of fault (e.g., in the past some stakeholders have identified single vehicle collisions involving impaired drivers).

Claim Costs

- Is the cost of individual claims raising, e.g. claims related to injuries in automobile accidents? If so, why?
- In 2016, the previous government reduced the cap for no fault catastrophic injury payments in automobile cases from \$2M to \$1M. Did that have any impact on municipal costs? If so, what savings are expected from the government's plan to increase the cap back to \$2M? Would a further increase to no fault benefits result in savings to municipalities?
- Are settlements ever for a sum less than or equal to the deductible?

Other

- How does JSL positively impact catastrophically injured plaintiffs? How would associated costs be distributed if JSL is abolished?
- What if any impact have road maintenance standards had on claims against municipalities?
- What types of everyday activities have been impacted by insurance costs and other liability risks? To what extent is JSL a factor in these situations? What steps have municipalities taken to mitigate these costs and risks?

TOWNSHIP OF MCKELLAR

DATE: May 6, 2019

RESOLUTION No. 19- 276

Moved by 

Seconded by 

That the Township of McKellar hereby request that the Council of the Municipality of McDougall authorize McKellar ratepayers the ability to access the McDougall Landfill Site for the purpose of disposing of household waste;

And further that the Municipality of McDougall invoice the Township of McKellar on a monthly basis for the service.

Carried ☒ Defeated ☐


Peter Hopkins, Mayor

DIVISION VOTE

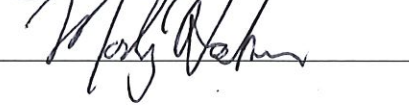
	YEA	NAY
Councillor Marco Ancinelli	<u> </u>	<u> </u>
Councillor Don Carmichael	<u> </u>	<u> </u>
Councillor Morley Haskim	<u> </u>	<u> </u>
Councillor Mike Kekkonen	<u> </u>	<u> </u>
Mayor Peter Hopkins	<u> </u>	<u> </u>

TOWNSHIP OF MCKELLAR

DATE: May 6, 2019

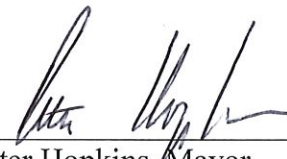
RESOLUTION No. 19- 272

Moved by 

Seconded by 

That the Township of McKellar hereby request a meeting with the Mayor and CAO of the Municipality of McDougall to discuss landfill related matters, including fees.

Carried ☒ Defeated ☐


Peter Hopkins, Mayor

DIVISION VOTE

Councillor Marco Ancinelli
Councillor Don Carmichael
Councillor Morley Haskim
Councillor Mike Kekkonen
Mayor Peter Hopkins

YEA

NAY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



July 22, 2019

Dear Head of Council:

RE: Provincial Policy Statement Review – Draft Policies

I am writing today to announce that my ministry is launching a consultation on proposed policy changes to the **Provincial Policy Statement (PPS)**. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction.

Municipalities play a key role in implementing these policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" the Provincial Policy Statement policies.

The government is consulting on draft policy changes to:

- Encourage the development of an increased mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater predictability
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The proposed PPS policy changes support the implementation of [More Homes, More Choice: Ontario's Housing Supply Action Plan](#). The Action Plan includes a series of distinct but coordinated initiatives to address housing supply, including a review of the Provincial Policy Statement. The proposed PPS changes work together with other recent changes to the land use planning system – including to the Planning Act through [Bill 108, More Homes, More Choice Act, 2019](#) (once proclaimed) and [A Place to Grow: Growth Plan for the Greater Golden Horseshoe](#).

For more information about the consultation, please visit <http://www.mah.gov.on.ca/Page215.aspx> where you will find:

- A link to the posting on the Environment Registry of Ontario (ERO #019-0279), including the proposed Provincial Policy Statement and questions to consider
- Information on how to provide comments

The consultation is open for 90 days and closes on October 21, 2019.

I look forward to hearing your ideas on the proposed changes to the Provincial Policy Statement.

If you have any questions about the consultation, please contact the ministry at planningconsultation@ontario.ca or by calling 1-877-711-8208.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister

c: Planning Head and/or Clerks



District of Parry Sound Municipal Association

c/o Township of Perry, 1695 Emsdale Road,
Emsdale, ON

Secretary-Treasurer: Beth Morton

President: Norm Hofstetter

2019 Fall Meeting

The Fall Meeting of the District of Parry Sound Municipal Association will be held on Friday, September 27, 2019 hosted by the Township of Carling. The location of the meeting is at the Carling Community Centre, 4 West Carling Bay Road, Nobel, ON P0G 1G0.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$30.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Friday, September 13, 2019, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to beth.morton@townshipofperry.ca, with payment to follow by mail.

Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.

Thank you, Beth Morton



THE CORPORATION OF THE CITY OF STRATFORD

Resolution: Opposition to Changes in 2019 Provincial Budget and Planning Act

WHEREAS on April 11, 2019, the Provincial government tabled a new budget, some of which represents a significant shift in priorities, with direct implications to the City of Stratford and municipalities across Ontario;

AND WHEREAS this shift in priorities will put disproportionate pressure on municipal governments to either fully fund Provincially discontinued programs or partially supplement programs and services at current service levels;

AND WHEREAS the City of Stratford recognizes that the Government of Ontario announced in May 2019 that it will reverse mid-year cuts to critical services of public health, childcare and ambulance services and requests an opportunity to work collaboratively to find solutions that will work for all partners and protect services prior to drafting 2020 budgets;

AND WHEREAS previous legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support as all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans and community driven planning;

AND WHEREAS in the spirit of working together for the benefit of all Ontario residents, Stratford City Council opposes the upcoming changes to the Planning Act as municipalities were not consulted and afforded an opportunity to provide feedback;

AND REQUESTS a meeting with MPP Pettapiece, the Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments;

AND THAT this resolution be forwarded to all municipalities in Ontario and to AMO.

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: City Clerk, 519-271-0250 ext 235, clerks@stratford.ca



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: Clark Somerville Date: July 8, 2019
Councillor Clark Somerville

Seconded by: Jane F. Fogel Resolution No.: _____

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton; and all municipalities in the Province of Ontario.

Rick Bonnette
Mayor Rick Bonnette

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, April 24, 2019 at 345 Oak Street West, North Bay, Ontario.

PRESENT:

Nipissing District:

Central Appointees

Dave Butti

Scott Robertson

Tanya Vrebosch

Dean Backer

Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

Don Brisbane (*Vice-Chairperson*)

Public Appointees:

John D'Agostino

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Master of Public Health Student

Dr. Carol Zimbalatti

REGRETS:

Central Appointee - Nipissing

Nancy Jacko (*Chairperson*)

Central Appointee - Nipissing

Stuart Kidd

Provincial Appointee

Mike Poeta

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Don Brisbane, Vice-Chairperson called the April 24, 2019, Board of Health meeting to order at 6:54 p.m.

2.0 APPROVAL OF THE AGENDA

Public Health Restructuring was added to the Board of Health agenda.

The following motion was read:

Board of Health Resolution #BOH/2019/04/01 *Robertson/Guenther

Be It Resolved, that the Board of Health agenda dated April 24, 2019, be approved as amended.

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

John D'Agostino declared a conflict of interest with any items related to Mindoka Corporation.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – February 27, 2019

The minutes from the Board of Health meeting held on February 27, 2019, were reviewed and the following motion read:

Board of Health Resolution #BOH/2019/04/02 *Robertson/Vrebosch

***Be It Resolved,** that the minutes from the Board of Health meeting held on February 27, 2019, be approved as amended.*

"Carried"

5.0 DATE OF NEXT MEETING

Date: June 26, 2019

Time: To be determined

Place: To be determined

6.0 BUSINESS ARISING

There were no items under Business Arising.

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

Dr. Chirico presented the [Medical Officer of Health Report, dated April 24, 2019](#), to the Board of Health for information purposes.

Additional verbal updates were provided in connection to a presentation scheduled for the District of Parry Sound Municipal Association (DPSMA) on the opioid crisis. An update on the provincial budget related to public health will also be provided to the DPSMA.

The potential for community funding for needles was discussed.

8.0 BOARD COMMITTEE REPORTS

8.1 Finance and Property Committee

Recommendations from a Finance and Property Committee meeting held prior to the Board of Health meeting were brought forward for approval.

The following motion was read:

Board of Health Resolution #BOH/2019/04/03 *Vrebosch/Guenther

***Whereas**, on June 25, 2008, the Board of Health for the North Bay Parry Sound District Health Unit approved a municipal reserve fund be established; and*

***Whereas**, on September 26, 2012, the Board of Health by resolution removed the cap from the municipal reserve; and*

***Whereas**, on April 24, 2019, the Finance and Property Committee of the Board of Health reviewed the North Bay Parry Sound District Health Unit draft annual audited financial statements for the year-ended December 31, 2018;*

***Now Therefore Be It Resolved**, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve the transfer of funds from the North Bay Parry Sound District Health Unit general account to the municipal reserve fund in the amount of \$345,062; and*

***Furthermore Be It Resolved**, that on the recommendation of the Finance and Property Committee that the Board of Health approve the North Bay Parry Sound District Health Unit audited financial statements for the year-ended December 31, 2018; and*

***Furthermore Be It Resolved**, that the annual audited financial statements for the North Bay Parry Sound District Health Unit, which includes a note outlining the transactions of the municipal reserve fund for the year-ended December 31, 2018, be forwarded to member municipalities.*

"Carried"

8.2 Personnel Policy, Labour/Employee Relations Committee

Recommendations from a Personnel Policy, Labour/Employee Relations Committee meeting held prior to the Board of Health meeting were brought forward for approval.

The following motion was read:

Board of Health Resolution #BOH/2019/04/04 *Roveda/Backer

Be It Resolved, that on the recommendation of the Personnel Policy, Labour/Employee Relations Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to and renewal of B-P-003 – Relocation Expenses for New Employees; and

Furthermore Be It Resolved, that on the recommendation of the Personnel Policy, Labour/Employee Relations Committee that the Board of Health approve renewal of B-P-006 – Anti-Nepotism.

“Carried”

9.0 CORRESPONDENCE

Board of Health correspondence listed for the April 24, 2019, meeting is available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Board of Health Policy, B-G-001 – Geographic Areas Serviced by NBPSDHU

Board of Health policies require review once every two years, with the exception of four personnel policies, or when required prior to the regular review date.

The Board of Health policy B-G-001 – Geographic Areas Serviced by NBPSDHU was due for review and renewal.

The following motion was read:

Board of Health Resolution #BOH/2019/04/05 *Butti/Vrebosch

Therefore Be It Resolved, that the Board of Health approve revisions to and renewal of B-G-001, Geographic Areas Serviced by the North Bay Parry Sound District Health Unit.

“Carried”

10.2 All Staff Appreciation Luncheon and Service/Retirement Awards

Board of Health members were provided with an invitation to attend the All Staff Appreciation Luncheon and Service/Retirement Awards on Wednesday, May 15, 2019, from 12:00 to 1:45 p.m.

The following motion was read:

Board of Health Resolution #BOH/2019/04/06 *Vrebosch/Stickland

Whereas, the Staff Appreciation Luncheon and Service/Retirement Awards Celebration will take place on May 15, 2019, from 12:00 to 1:45 p.m. at The Grande Event Centre, North Bay;

Be It Resolved, that the Board of Health authorizes Board members to attend the North Bay Parry Sound District Health Unit Staff Appreciation Luncheon and Service/Retirement Awards Celebration on May 15, 2019; and

Furthermore Be It Resolved, that expenses related to attending the All Staff Appreciation Luncheon and Service/Retirement Awards Celebration be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

“Carried”

10.3 Association of Local Public Health Agencies (alPHA) 2019 Annual General Meeting and Conference

Board of Health members were provided with notice of the June 9-11, 2019, alPHA 2019 Annual General Meeting and Conference to be held in Kingston.

The following motion was read:

Board of Health Resolution #BOH/2019/04/07 *Robertson/Guenther

Be It Resolved, that the Board of Health authorizes 2 Board members to attend the Association of Local Public Health Agencies (alPHA) 2019 Annual General Meeting and Conference to be held June 9 – 11, 2019 in Kingston, ON; and

Furthermore Be It Resolved, that expenses related to attending the alPHA 2019 Annual General Meeting and Conference be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

“Carried”

10.4 Board of Health Chair Update from the April 18, 2019, Teleconference with alPHA

The Board of Health Chair participated in a teleconference hosted by alPHA concerning the provincial governments proposed restructuring of Ontario’s public health units and related budget.

In the Chair’s absence, a written summary of the teleconference was provided to Board of Health members for information purposes.

10.5 Public Health Restructuring

In follow up to the previous agenda item, a verbal update was provided expanding on areas touched upon in the written summary provided by the Board of Health Chair, along with additional information.

The Board discussed their position on the proposed restructuring, the pros and cons of various actions moving forward, and their preferred course of action.

No action will be taken at this time. It was agreed that further discussion will be warranted once more details have been released by the Ministry of Health and Long-Term Care.

11.0 IN CAMERA

There was no in camera business to discuss.

12.0 ADJOURNMENT

Having no further business, the Vice-Chairperson adjourned the April 24, 2019, Board of Health meeting at 7:29 p.m.

Original Signed by Don Brisbane

2019/06/26

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2019/06/26

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – APRIL 24, 2019
345 Oak Street West, Boardroom, North Bay, Ontario**

PRESENT:

Nipissing District:

Central Appointees

Dave Butti

Scott Robertson

Tanya Vrebosch

Dean Backer

Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

Blair Flowers

Western Appointee

Don Brisbane (*Interim Chairperson*)

Public Appointees:

John D'Agostino

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Jim Chirico

Executive Director, Finance

Isabel Churcher

BDO Canada LLP Chartered Accountant

Dean Decaire

Josée Goulet

Masters of Public Health Student

Dr. Carol Zimbalatti

REGRETS:

Nipissing District Central Appointee

Nancy Jacko

Stuart Kidd (*Vice-Chairperson*)

Public Appointee

Mike Poeta (*Chairperson*)

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Dr. Chirico, Medical Officer of Health/Executive Officer, called the April 24, 2019, Finance and Property Committee meeting to order at 5:05 p.m.

In the absence of the Chairperson and Vice-Chairperson, Dr. Chirico opened the floor for nominations for Interim Chairperson for the Finance and Property Committee for the April 24, 2019, meeting.

Tanya Vrebosch nominated Don Brisbane. The nomination was seconded by Marianne Stickland. Don accepted the nomination.

Nominations were closed and the following motion was read:

Finance and Property Recommendation #FP/2019/04/01 *Vrebosch/Stickland

Be It Resolved, that Don Brisbane be elected Interim Chairperson of the Finance and Property Committee of the Board of Health for the North Bay Parry Sound District Health Unit for the April 24, 2019, Finance and Property Committee meeting.

"Carried"

2.0 APPROVAL OF THE AGENDA

The following motion related to the Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2019/04/02 *Vrebosch/Stickland

Be It Resolved, that the Finance and Property Committee agenda, dated April 24, 2019, be approved.

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

A conflict of interest was declared by John D'Agostino for any items related to Mindoka Corporation.

4.0 PRESENTATION: BDO CANADA LLP – PRE-AUDIT UPDATE

Dean Decaire, CPA, CA, Partner of BDO Canada LLP, provided a presentation of BDO's audit of the financial statements for North Bay Parry Sound District Health Unit for the year-ending December 31, 2018.

Mr. Decaire provided Board members a summary of the findings of the audit, that included but were not limited to the status of the audit, which was completed without issue, applicable legislation, tests performed of the management override controls, the Health Unit's types of revenue, areas of focus for the auditors, the general ledger accounts, review of expenses to ensure policies were adhered to, risks, and tangible capital assets.

BDO was happy with where the Health Unit is standing, no errors were found in any tests performed by the auditors, it was declared a clean audit, and BDO advised they were ready to sign off on the report as presented.

Following a number questions by Board of Health members, the Interim Chair thanked Mr. Decaire for the informative presentation of the audited financial statements for 2018.

Dean Decaire excused himself from the Finance and Property Committee meeting at 5:34 p.m.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Finance and Property Committee Minutes – January 23, 2019

The following motion was read:

Finance and Property Recommendation #FP/2019/04/03 *Butti/D'Agostino

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on January 23, 2019, be approved as presented.

"Carried"

6.2 Finance and Property Committee In Camera Minutes – January 23, 2019

The following motion was read:

Finance and Property Recommendation #FP/2019/04/04 *Butti/D'Agostino

Be It Resolved, that the minutes from the Finance and Property Committee In Camera meeting held on January 23, 2019, be approved as presented.

"Carried"

6.0 DATE OF NEXT MEETING

Date: June 26, 2019

Time: To be determined

Location: To be determined

There may need to be a meeting in May.

7.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

8.0 NEW BUSINESS

8.1 Audit Report – Approval of the Audited Financial Statements

In follow up to the presentation by BDO Partner, Dean Decaire, at the start of the Finance and Property Committee meeting, a motion was brought forward for approval.

The following motion was read:

Finance and Property Recommendation #FP/2019/04/05 *Stickland/Vrebosch

Whereas, on June 25, 2008, the Board of Health for the North Bay Parry Sound District Health Unit approved a municipal reserve fund be established; and

Whereas, on September 26, 2012, the Board of Health by resolution removed the cap from the municipal reserve; and

Whereas, on April 24, 2019, the Finance and Property Committee of the Board of Health reviewed the North Bay Parry Sound District Health Unit draft annual audited financial statements for the year-ended December 31, 2018.

Now Therefore Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the transfer of funds from the North Bay Parry Sound District Health Unit general account to the municipal reserve fund in the amount of \$345,062; and

Furthermore Be It Resolved, that the Finance and Property Committee recommends that the Board of Health approve the North Bay Parry Sound District Health Unit audited financial statements for the year-ended December 31, 2018; and

Furthermore Be It Resolved, that the annual audited financial statements for the North Bay Parry Sound District Health Unit, which includes a note outlining the transactions of the municipal reserve fund for the year-ended December 31, 2018, be forwarded to member municipalities.

"Carried"

9.0 IN CAMERA

9.1 Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Board

The following motion was read:

Finance and Property Recommendation #FP/2019/04/06 *Stickland/Vrebosch

Be It Resolved, that the Finance and Property Committee move in camera at 5:40 p.m. to discuss Agenda Item #9.1, Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Board

"Carried"

Upon conclusion of the in camera session the following motion was read:

Finance and Property Recommendation #FP/2019/04/07 *Stickland/Vrebosch

Be It Resolved, that the Finance and Property Committee rise and report at 5:55 p.m.

“Carried”

A closed meeting was held to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the Board. Direction was provided during the closed meeting.

10.0 ADJOURNMENT

Having no further business to discuss, the Interim Chairperson declared the Finance and Property Committee meeting adjourned at 5:56 p.m.

Original Signed by Mike Poeta

Chairperson/Vice-Chairperson

2019/06/26

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

Sheri Beaulieu, Recorder

2019/06/26

Date (yyyy/mm/dd)

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
PERSONNEL POLICY, LABOUR/EMPLOYEE RELATIONS COMMITTEE (PPLER) OF THE BOARD OF HEALTH
MINUTES – APRIL 24, 2019
345 Oak Street West, Nipissing Room, North Bay, Ontario**

PRESENT:

Nipissing District:

Central Appointee

Dave Butti

Scott Robertson

Tanya Vrebosch (*Chairperson*)

Dean Backer (*Vice-Chairperson*)

Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

Don Brisbane

Public Appointees:

John D'Agostino

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Executive Director, Human Resources

Josée Goulet

Master of Public Health Student

Dr. Carol Zimbalatti

REGRETS:

Nipissing Central Appointee

Nancy Jacko

Stuart Kidd

Public Appointee

Mike Poeta

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

Dr. Chirico called the Personnel Policy, Labour/Employee Relations Committee meeting to order at 5:57 p.m.

2.0 ELECTIONS

Being the first Personnel Policy, Labour/Employee Relations Committee meeting of the year, election of the Chairperson and Vice-Chairperson of the Personnel Policy, Labour/Employee Relations Committee was required.

2.1 Chairperson – Personnel Policy, Labour/Employee Relations Committee

Dr. Chirico opened the floor for nominations for Chairperson for the Personnel Policy, Labour/Employee Relations Committee for 2019.

Don Brisbane nominated Tanya Vrebosch. The nomination was seconded by Marianne Stickland. Tanya accepted the nomination. Further nominations were requested with no further names put forth.

Nominations were closed and the following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/01
***Brisbane/Stickland**

***Be It Resolved,** that Tanya Vrebosch be elected the Chairperson for the Personnel Policy, Labour/Employee Relations Committee for the North Bay Parry Sound District Health Unit for the year 2019.*

“Carried”

2.2 Vice-Chairperson – Personnel Policy, Labour/Employee Relations Committee

Tanya Vrebosch opened the floor for nominations for Vice-Chairperson for the Personnel Policy, Labour/Employee Relations Committee for 2019.

John D’Agostino nominated Dean Backer. The nomination was seconded by Gary Guenther. Dean accepted the nomination. Further nominations were requested with no further names put forth.

Nominations were closed and the following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/02
***Brisbane/Guenther**

***Be It Resolved,** that Dean Backer be elected the Vice-Chairperson for the Personnel Policy, Labour/Employee Relations Committee for the North Bay Parry Sound District Health Unit for the year 2019.*

“Carried”

3.0 APPROVAL OF THE AGENDA

Following review of the proposed agenda, the following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/03
***Butti/D’Agostino**

Be It Resolved, that the Personnel Policy, Labour/Employee Relations Committee agenda, dated April 24, 2019, be approved.

“Carried”

4.0 CONFLICT OF INTEREST DECLARATION

A conflict of interest was declared by John D’Agostino for any items related to Mindoka Corporation.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Personnel Policy, Labour/Employee Relations Committee Minutes – June 27, 2018

Upon review of the Personnel Policy, Labour/Employee Relations Committee meeting minutes, the following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/04
***Guenther/Brisbane**

Be It Resolved, that the minutes from the Personnel Policy, Labour/Employee Relations Committee meeting held on June 27, 2018, be approved as presented.

“Carried”

6.0 DATE OF NEXT MEETING

Date: June 26, 2019

Time: To be determined

Location: To be determined

7.0 BUSINESS ARISING

There was no discussion under business arising.

8.0 NEW BUSINESS

8.1 Board of Health Personnel Policies

Board of Health policies require review and renewal once every two years, with the exception of four Personnel policies which require annual review and renewal.

The following policies were brought forward for review and approval:

- Relocation Expenses for New Employees –B-P-003

- Anti-Nepotism – B-P-006

Dr. Chirico provided rationale for B-P-003.

The following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/05
***Guenther/D’Agostino**

Be It Resolved, that the Personnel Policy, Labour/Employee Relations Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to and renewal of B-P-003 – Relocation Expenses for New Employees; and

Furthermore Be It Resolved, that the Personnel Policy, Labour/Employee Relations Committee recommends that the Board of Health approve renewal of B-P-006 – Anti-Nepotism.

“Carried”

9.0 IN CAMERA

9.1 Personal Matters About an Identifiable Individual

The following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/06
***Stickland/Flowers**

Be It Resolved, that Personnel Policy, Labour/Employee Relations Committee move in camera at 6:01 p.m. to discuss Agenda Item #9.1, Personal Matters About an Identifiable Individual.

“Carried”

Upon conclusion of the closed session the following motion was read:

Personnel Policy, Labour/Employee Relations Recommendation #PPLER/2019/04/07
***Butti/Guenther**

Be It Resolved, that the Personnel Policy, Labour/Employee Relations Committee rise and report at 6:49 p.m.

“Carried”

A closed meeting was held to consider a matter concerning personal matters about an identifiable individual. There was nothing further to report following the closed meeting.

10.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Personnel Policy, Labour/Employee Relations Committee meeting at 6:49 p.m.

Original Signed by Tanya Vrebosch

2019/06/26

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2019/06/26

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

To: Members of the Community Policing Advisory Committee
West Parry Sound Ontario Provincial Police
Meeting Date: 18 July 2019 7:00 p.m.
Location: Ministry of Natural Resources Boardroom, 7 Bay Street, Parry Sound, Ontario

AGENDA

1. Attendance

Present	Absent	CPAC Member
		Grant Walker – Archipelago Township
		Debbie Crocker - Carling Township
		Mike Kekkonen – McKellar Township
		Bonnie Keith – Town of Parry Sound
		Joe McEwen – Municipality of Whitestone
		Lionel Fox – Henvey Inlet First Nation
		Joe Ryman – McDougall Township
		Rod Osborne – Seguin Township
		Al O'Brien – Byng Inlet/Britt
		Sgt. Jeremy McDonald– OPP
		Pam Stoneman – OPP

2. Welcome and Introductions – Sgt. McDonald

3. Review/ additions/changes of: Minutes of 18 April 2019 meeting

Moved by:
Seconded by:

Resolved That: The Minutes of the Community Policing Advisory Committee meeting held on the 18 April 2019 be approved as presented

4. Reports:

- 2019 Q2 Detachment RMS, ICON and CRS Report: CPAC member comments/questions
- 2019 Q2 Member comments/questions individual CFS Billing Summary Report
- 2019 Q2 Focused patrol updates – Lake Manitouwabing and Point au Baril Hwy 69.

5. New Business:

6. Correspondence:

7. Any Other Matters:

- 2019 Marine Unit Update

9. Meeting Date(s) 2019: 17 October – 1900hrs

To: Members of the Community Policing Advisory Committee
Meeting Date: 18 April 2019
Meeting Time: 7:00 p.m.
Location: West Parry Sound OPP Detachment – 7 Bay Street, Parry Sound

MINUTES

PRESENT WERE: Mike Kekkonen Township of McKellar
 Bonnie Keith Town of Parry Sound
 Rod Osborne Township of Seguin
 Joe McEwen Municipality of Whitestone
 Debbie Crocker Township of Carling
 Joe Ryman Municipality of McDougall
 Grant Walker Township of the Archipelago
 Sgt. J. McDonald Ontario Provincial Police
 Pam Stoneman Ontario Provincial Police

ABSENT WERE: S/Sgt S. Crabbe Ontario Provincial Police

ABSENT GUEST: Al O'Brien Britt/Byng Inlet
 Lionel Fox Henvey Inlet First Nation

The meeting was called to order at 7:00 p.m.

WELCOME

Sgt. McDonald welcomed everyone. He advised that the new Staff Sgt., was unavailable, and sends his regards. Sgt McDonald advised that changes to the narratives, CFS report and Billing reports are a direct result of a review by S/Sgt Crabbe and it was determined that the approach we have taken in the past is inconsistent with the rest of the province and that going forward this is how these will be delivered. S/Sgt Crabbe advised through Sgt. McDonald that he would be trying to meet individually with each of the CPAC members to go over the changes.

MINUTES

The meeting package, including draft Minutes and reports, was forwarded to CPAC members by e-mail prior to the meeting.

The Minutes of the meeting held on 24 January 2019 were presented.

Moved by: G. Walker
Seconded by: J. Ryman

Resolved that: The Minutes of the Community Policing Advisory Committee meeting held on January 24, 2019 be approved as presented.

Carried;

BUSINESS ARISING FROM MINUTES

- a) Sgt. McDonald took questions regarding the new format for narratives etc., and advised that the rationale was so that we were consistent throughout the province, that privacy concerns were being protected, victims were not unnecessarily identified and people involved in active investigations weren't being identified.
- b) Sgt McDonald further advised that there were other ways to achieve obtaining the info that they required such as: Crime analyst report, Media Releases that are sent out. Bonnie Keith asked if age could be released, Sgt McDonald advised he didn't know and would look into.
- c) D. Crocker asked if Hwy 559 is Provincial or Municipal, for tickets, Sgt. McDonald advised it was provincial and therefore tickets etc., would not be included.

REPORTS

- a) ***Accountability Report (31 Oct 2019- 31 Dec 2018):***
- b) ***Municipal Statistics (01 January 2019 – 31 March 2019):*** Sgt. McDonald had a discussion regarding RMS/ICON/ CRS (collision reporting). P. Stoneman provided some background on ICON and how everything is filed and reported.

Municipality of Whitestone: Joe McEwen had questions about weighted billing; also questions regarding hours for an MVC fatal vs Fatal house fire. Sgt. McDonald advised that fatal MVC's handled by the OPP and fatal house fires handled by Ontario Fire Marshall's office and OPP required for scene security and assistance.

Municipality of McDougall: J. Ryman had no concerns directly related to this report.

Township of McKellar: M. Kekkonen requests information on the wait times for Criminal Record Checks. It was explained by P. Stoneman that record checks fall to all of the admin clerks in addition to their regular duties. There is no dedicated staff for record checks and we do around 150/month both volunteer and employment. We do offer days in May and September where we do them on the spot and these dates are advertised in the media and releases are sent to the schools and the local hospitals and long term care facilities.

Township of Seguin: Rod Osborne noted that possession of drugs and trafficking down, but had concerns of the increase in more serious drugs. Sgt. McDonald advised that Criminal Interdiction is working. The Cannabis Control Act is helping with searches. Routine traffic stops on the highway, is assisting in targeting drug traffickers. R. Osborne wanted to know if marine also did 'interdiction' Sgt. McDonald advised that we have specialized units for all other types of drug occurrences but that all officers, including marine officers are trained to look for the signs of drug use.

R. Osborne also had questions in regard to "School Patrols" Sgt. McDonald advised we have several youth initiatives including PSHS foot patrol, Youth engagement programs. Each platoon has a high school liason, and we have a good working relationship with the high school. He also advised that on Tuesdays, the day shift platoon attends Parry Sound Public School to assist with the breakfast club. The DARE program is included in the 'school hours'

R. Osborne questioned the 'cruiser hours' and the fiscal responsibility, are we forced to decrease our cruiser hours when the price of gas rises? Sgt. McDonald advised that we manage this in other ways as it's not practical to not be on the road. Officers are instructed to turn off vehicles, not idle, double up etc.,

Township of Archipelago: No comments directly related to their report.

Township of Carling : Debbie Crocker had questions about the Criminal Record checks occurrences and whether there was a 'costing' for them. Sgt. McDonald advised that Criminal Record checks are not billed, just tracked and that the revenue generated actually gets returned to the municipality in which the applicant lives.

Town of Parry Sound: B. Keith wondered about staffing and patrol hours. Wondered if she could get a comparison between this year and last year's patrol hours for the Town of Parry Sound. Sgt. McDonald advised was unsure, the numbers are fairly consistent but would look into getting comparisons if they are available. B. Keith wondered about the current number of officers and Sgt. McDonald advised we currently sit at 44.

B. Keith had questions about what officers are doing when doubled up, Sgt. McDonald advised that they are proactive policing, no paperwork, done for safety reasons at times.

B. Keith had questions again about 911 calls. Huge percentage of calls are dropped 911. How many in total for whole region. Sgt. McDonald advised 161 so far, goes up dramatically in the summer months. Discussion around how to minimize this. M. Kekkonen advised that the 911 committee will be running a full page ad reminding people in this regard. G. Walker advised that the municipality sends out these reminders in their newsletters as well.

FOCUSED PATROLS

Community well-being strategy, offers getting out and stopping vehicles looking for suspicious drug activity.

Action Plan – Highway 400/17/11 this plan would allow officers to get out and identify traffic offenders.

STAFFING

Staff Retirements: CSO Cst. Miles Loach retiring in June from Media and DARE and Cst. Joe Scali is replacing him in this position.

PUBLIC COMPLAINTS

Bonnie Keith asked about the public complaint process and how it worked. Sgt. McDonald advised that officers are educated on dealing with complaints. When someone makes a complaint about a member of the OPP or if it involves how something was handled, we first try to resolve issues locally by having the complainant meet with the officer's sergeant, and if we are unable to resolve it locally, then they can make a complaint through our independent complaint office, OIPRD (Office of the Independent Police Review Director) this can be done online, in person or over the phone.

NEW BUSINESS

OSPCA Changes – Sgt McDonald advised that it's currently business as usual. When an animal needs dispatched the OPP will respond. OSPCA will continue to do investigations. M. Kekkonen advised that it looks like their duties will fall to the OPP once they have 'disbanded'. Sgt. McDonald advises that nothing has happened yet and the OPP is awaiting instructions.

COMMUNITY SAFETY PLAN – Sgt McDonald advised that the OPP is not taking the lead on this, but is here to assist the Municipalities. Town of Parry Sound was going to reach out to the other Municipalities and suggest that the plan be developed jointly.

J. McEwen advised that Whitestone has had some discussions but nothing has been done yet.

ROUND TABLE DISCUSSIONS

TOWN OF PARRY SOUND -B. Keith – Violent crimes such as sex assaults are up from previous, can you explain, are these serial in nature? Sgt. McDonald advises that no explanation, but not serial in nature. Is the Drug increase due to legalization? Sgt. McDonald confirmed that it's possibly due to this, currently most of the Cannabis matters are being dealt with through a ticket (Provincial Offence Notice).

Will the new Staff Sgt be doing any examination of community engagement? Sgt McDonald advised that yes, he is.

Raised the following areas of concern: More police presence in town, Bowes/Seguin Streets, Waubeek Street under the train bridge – racing, Avenue Road, Waubeek, Belvedere intersection- serious concerns about vehicles going too fast. Sgt. McDonald advised that speed limit there is 50 and maybe the Town should consider the speed and the possibility of a cross-walk for pedestrians.

Asked if any further community activities planned similar to the hockey game with the High School? Sgt. McDonald advised that the OPP has the annual torch run and baseball games

with community living, and new CSO (Cst. Scali) may have ideas for these types of events when he takes over.

Any thoughts to having a “Bicycle Patrol”? Sgt McDonald advised that the course to be trained is a week long course, and that it must be done in the summer months. We are too busy to accommodate having two members off to take the course and we already have a specialized marine unit in the summer, and we also can’t afford to lose any more front line members to more specialty units in the summer time.

TOWNSHIP OF CARLING- No concerns

TOWNSHIP OF SEGUIN – No concerns

MUNICIPALITY OF WHITESTONE – J. McEwen – Back roads stops in rural areas of Whitestone, would like to see more. Sgt. McDonald advised that when resources permit, we have been doing joint traffic initiatives with Almaguin Highlands in the Dunchurch/Magnetawan areas.

Concerned with Distracted driving – handheld devices. Sgt McDonald advised always ongoing, province has made this a priority.

MUNICIPALITY OF MCDOUGALL – No concerns

TOWNSHIP OF MCKELLAR – M. Kekkonen – Is Parry Sound considering recruitment of Auxiliary members and what do they do etc. Sgt. McDonald advises that our auxiliary unit is made up of 100% volunteers. They wear a light blue uniform to distinguish them, they are highly trained volunteers who can assist with Community events, parades, bike rodeos etc. They accompany officers on ride alongs, maintain note books etc. They use of force consists of batons and hand cuffs. They are currently only allowed to do community events with a uniformed member and they cannot arrest, they can only assist.

Wondered about accidents involving livestock? Can farmers assist, do we have contacts when these things happen? Sgt McDonald advised that the PCC (Provincial Communication Centre) has this type of information and will make notifications accordingly.

May 4 marine meeting in McKellar happy to report this is happening and asked about our current marine unit– Sgt McDonald advised Cst. Brian Henry is the main marine officer and we have 3 full-time and 3 part-time marine officers. M. Kekkonen concerned about staffing levels for marine. Sgt. McDonald advised that we normally have 4 marine officers on rotating shifts (this year we have 3 full-time and rotate in the 4th from our 3 part-time). There are ways to supplement the marine unit for example, RIDE programs at the boat launches, etc. Sgt McDonald also advised that we would be continuing the rotating day and evening shifts to capture all hours of the day. We also will continue to do joint enforcement with the MNR.

TOWNSHIP OF THE ARCHIPELAGO – G. Walker – Do all of our marine officers have experience on the Bay? Sgt McDonald – Yes.

Concerns about Point Au Baril (P.A.B) in and out of PAB station biggest concern is careless drivers and speeders through Highway 69 right in PAB. Sgt. McDonald advised we are aware

and it's a known area of speeders and this is often somewhere that the OPP and MNR do joint enforcement. We also have members of our T.I.M.E (Traffic

The municipality completed a Road Survey from Healey Lake Road and registered extreme speeds. 80% of people driving over the speed limit. Sgt. McDonald advised this could be a good spot for enforcement and possibly paid duties.

CORRESPONDENCE

None

NEXT MEETING

The next meeting of the CPAC will be on 18 July 2019 commencing at 7:00 p.m.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

Police Services Board Report for West Parry Sound Detachment
2019/Apr to 2019/Jun

Public Complaints

Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2019-07-15

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

Daily Activity Reporting Patrol Hours

Total Hours	2019/Apr to 2019/Jun
Number of Cruiser Patrol Hours	2,449.75
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	298.75
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	293.50
Number of School Patrol Hours	23.50

Data source (Daily Activity Reporting System) date: 2019/07/13

Staffing Updates

Transfers:	Staff Sergeant Crabbe was promoted to Inspector and will be transferring to James Bay Detachment in late August 2019. A promotional process will occur later this summer/fall and his incumbent will be identified likely by our Q3 meeting.
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Detachment Emergency Planning Activities

Emergency Planning Activities	In May 2019 Sergeant McDonald and members from the Detachment took part in a mock disaster scenario at Kill Bear Provincial Park. Included in the scenario was Killbear Provincial Park staff, Seguin Twp FD, MNRF - Enforcement and Fire, Parry Sound Ambulance. The training scenario was a success!
Continuity Of Operations Plan Status	Sergeant McDonald completed the 2019 WPS COOP for the West Parry Sound Detachment.
Table-Top Exercises	Staff Sergeant Crabbe and Sergeant McDonald completed a table-top exercise where the West Parry Sound Detachment COOP was activated. No issues were identified during this exercise.

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River)

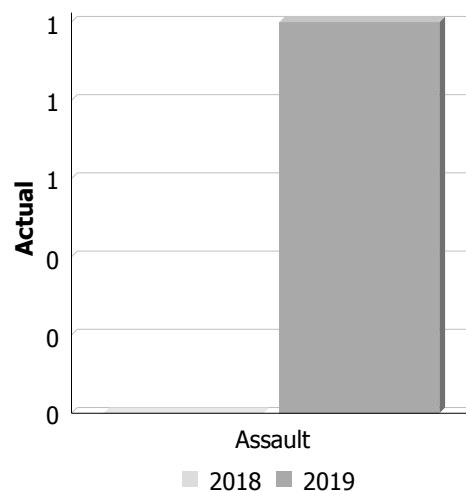
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McDonald, Jeremy

Report Generated on:
15-Jul-19 11:20:32 AM
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Police Services Board Report for Archipelago
Records Management System
April to June - 2019

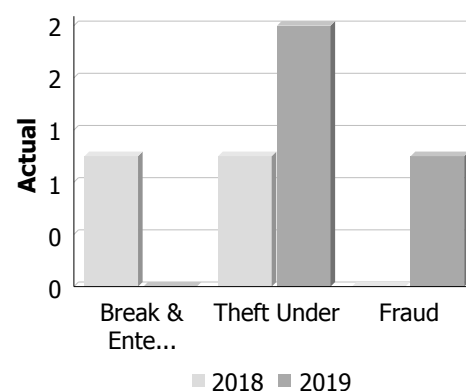
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	0	1	--	0	1	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	0	1	--	0	1	--



Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	1	0	-100.0%	1	0	-100.0%
Theft Over	0	0	--	0	0	--
Theft Under	1	2	100.0%	1	2	100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	1	--	0	1	--
Mischief	0	0	--	0	0	--
Total	2	3	50.0%	2	3	50.0%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



Clearance Rate

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4093 - The Archipelago

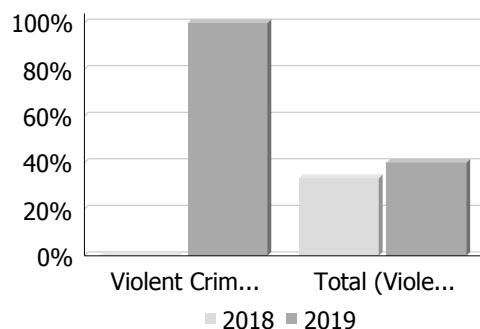
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 2019/07/13

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 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:38:17 AM
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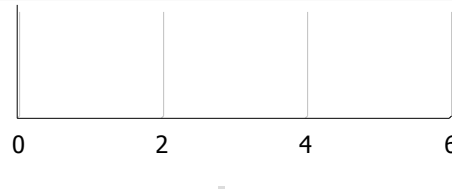
Police Services Board Report for Archipelago
Records Management System
April to June - 2019

Clearance Rate	April to June			Year to Date - June		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	--	100.0%	--	--	100.0%	--
Property Crime	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Drug Crime	--	--	--	--	--	--
Total (Violent, Property & Drug)	33.3%	40.0%	6.7%	33.3%	40.0%	6.7%



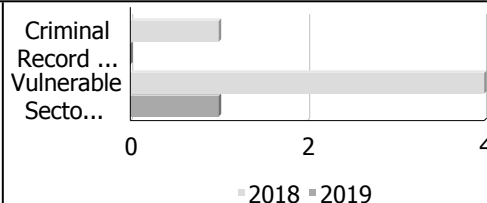
Unfounded

Unfounded	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	0	0	--	0	0	--



Criminal Record and Vulnerable Sector Screening Checks

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Criminal Record Checks	1	0	-100.0%	1	2	100.0%
Vulnerable Sector Screening Checks	4	1	-75.0%	6	2	-66.7%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4093 - The Archipelago

Data source date:
 2019/07/13

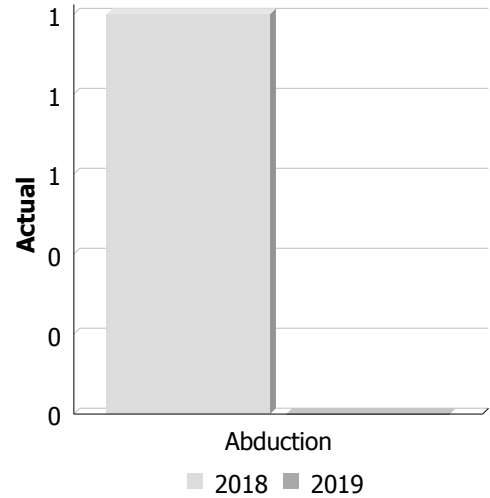
Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:38:17 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Carling
Records Management System
April to June - 2019

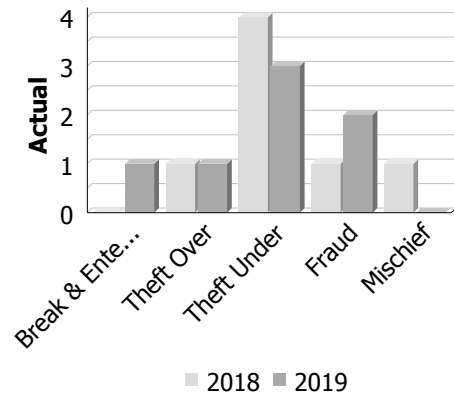
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	0	0	--	1	0	-100.0%
Abduction	1	0	-100.0%	1	0	-100.0%
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	1	1	0.0%
Total	1	0	-100.0%	3	1	-66.7%



Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	1	--	0	3	--
Theft Over	1	1	0.0%	1	1	0.0%
Theft Under	4	3	-25.0%	4	3	-25.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	1	2	100.0%	2	3	50.0%
Mischief	1	0	-100.0%	2	0	-100.0%
Total	7	7	0.0%	9	10	11.1%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4069 - Carling
Data source date: 2019/07/13

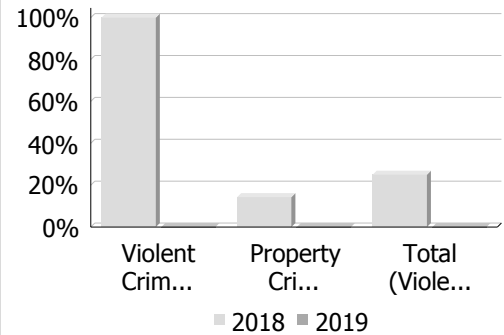
Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:31:40 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Carling
Records Management System
April to June - 2019

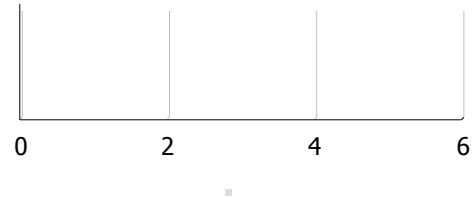
Clearance Rate

Clearance Rate	April to June			Year to Date - June		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	100.0%	--	--	66.7%	0.0%	-66.7%
Property Crime	14.3%	0.0%	-14.3%	11.1%	0.0%	-11.1%
Drug Crime	--	--	--	--	--	--
Total (Violent, Property & Drug)	25.0%	0.0%	-25.0%	25.0%	8.3%	-16.7%



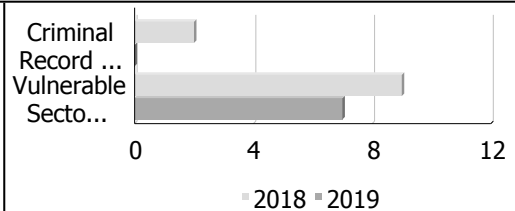
Unfounded

Unfounded	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	0	0	--	0	1	--



Criminal Record and Vulnerable Sector Screening Checks

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Criminal Record Checks	2	0	-100.0%	3	3	0.0%
Vulnerable Sector Screening Checks	9	7	-22.2%	18	16	-11.1%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4069 - Carling

Data source date:
 2019/07/13

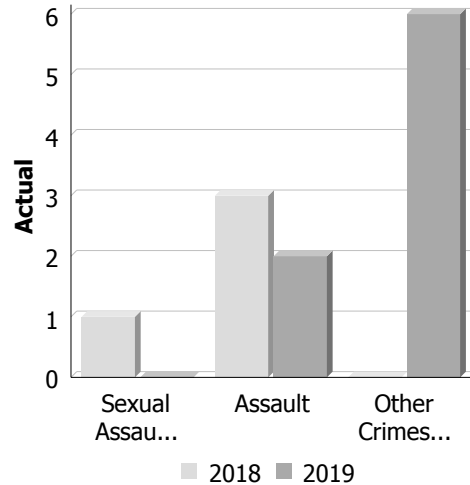
Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:31:40 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for McDougall
Records Management System
April to June - 2019

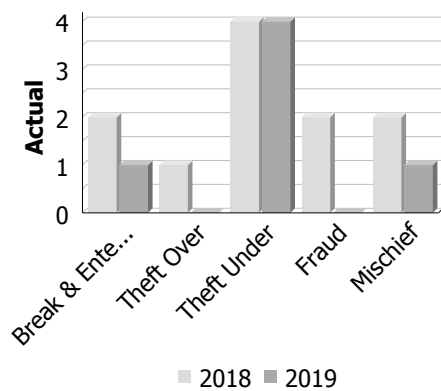
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	0	-100.0%	2	0	-100.0%
Assault	3	2	-33.3%	3	3	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	6	--	1	8	700.0%
Total	4	8	100.0%	6	11	83.3%



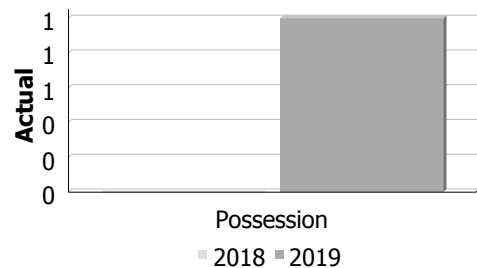
Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	2	1	-50.0%	3	2	-33.3%
Theft Over	1	0	-100.0%	1	1	0.0%
Theft Under	4	4	0.0%	6	6	0.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	2	0	-100.0%	4	4	0.0%
Mischief	2	1	-50.0%	2	3	50.0%
Total	11	6	-45.5%	16	16	0.0%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	0	1	--	0	1	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	1	--	0	1	--



Clearance Rate

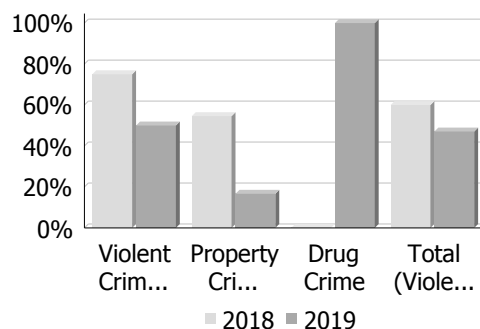
Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4079 - McDougall
Data source date: 2019/07/13

Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:39:26 AM
 PP-CSC-Operational Planning-4300

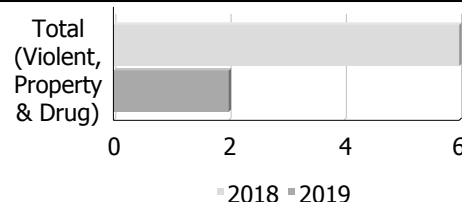
Police Services Board Report for McDougall
Records Management System
April to June - 2019

Clearance Rate	April to June			Year to Date - June		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	75.0%	50.0%	-25.0%	83.3%	63.6%	-19.7%
Property Crime	54.6%	16.7%	-37.9%	43.8%	12.5%	-31.2%
Drug Crime	--	100.0%	--	--	100.0%	--
Total (Violent, Property & Drug)	60.0%	47.1%	-12.9%	56.5%	41.9%	-14.6%



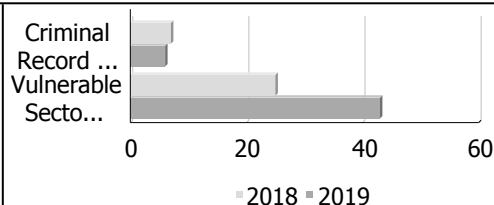
Unfounded

Unfounded	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	6	2	-66.7%	6	4	-33.3%



Criminal Record and Vulnerable Sector Screening Checks

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Criminal Record Checks	7	6	-14.3%	10	14	40.0%
Vulnerable Sector Screening Checks	25	43	72.0%	69	83	20.3%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4079 - McDougall

Data source date:
 2019/07/13

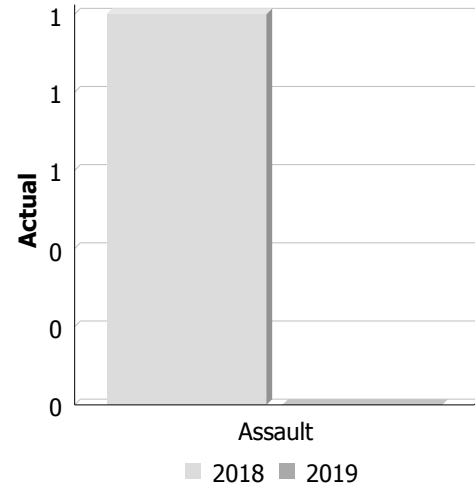
Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:39:26 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for McKellar
Records Management System
April to June - 2019

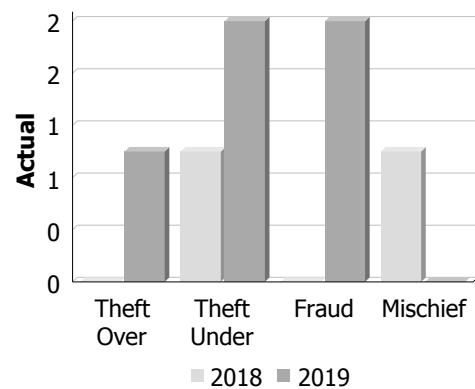
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	1	0	-100.0%	2	1	-50.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	1	0	-100.0%	2	1	-50.0%



Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	0	0	--
Theft Over	0	1	--	0	1	--
Theft Under	1	2	100.0%	1	2	100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	2	--	0	2	--
Mischief	1	0	-100.0%	1	0	-100.0%
Total	2	5	150.0%	2	5	150.0%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	1	0	-100.0%
Total	0	0	--	1	0	-100.0%



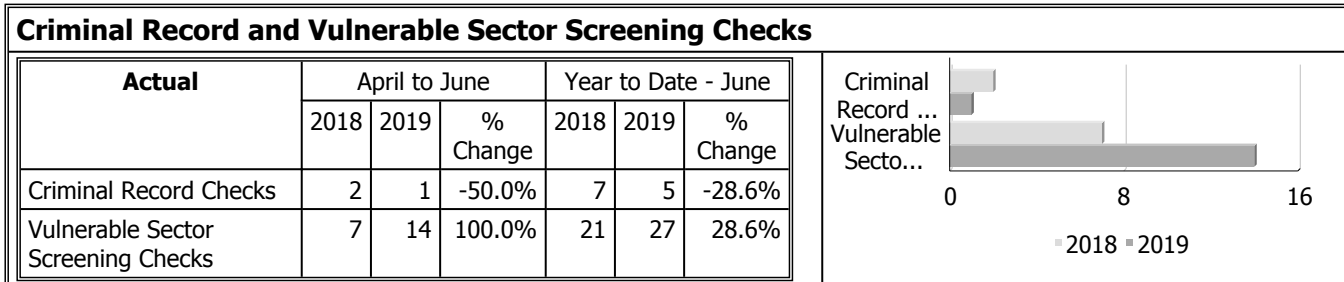
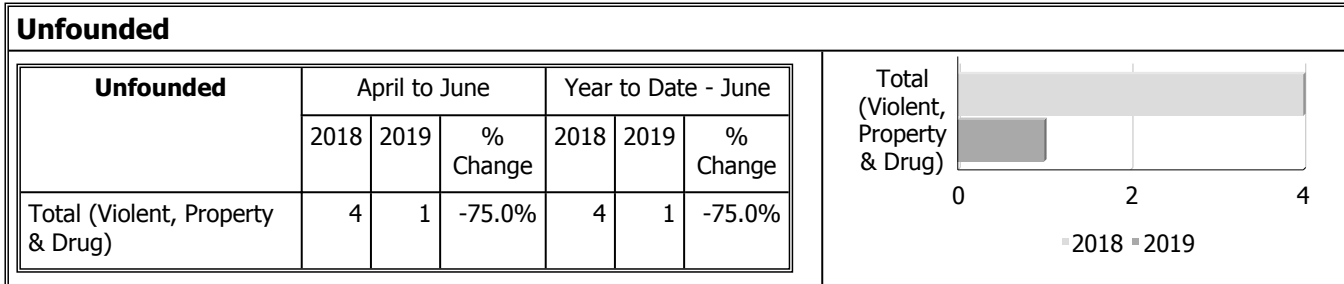
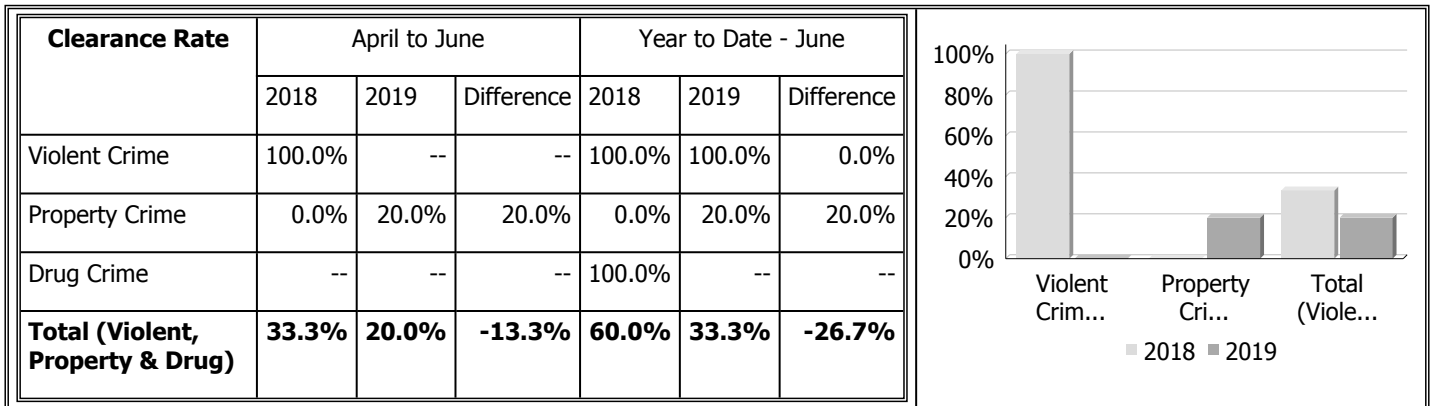
Clearance Rate

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4080 - McKellar
Data source date: 2019/07/13

Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:33:24 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for McKellar
Records Management System
April to June - 2019



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4080 - McKellar

Data source date:
 2019/07/13

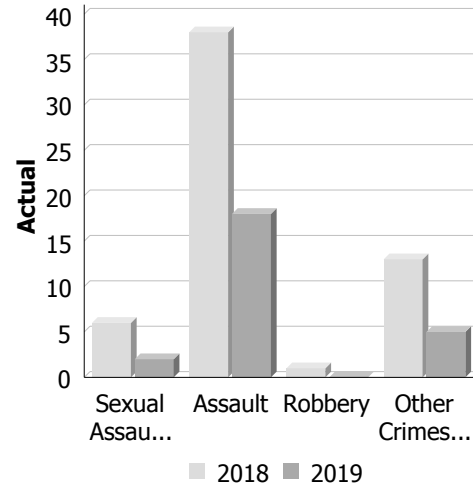
Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:33:24 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Parry Sound
Records Management System
April to June - 2019

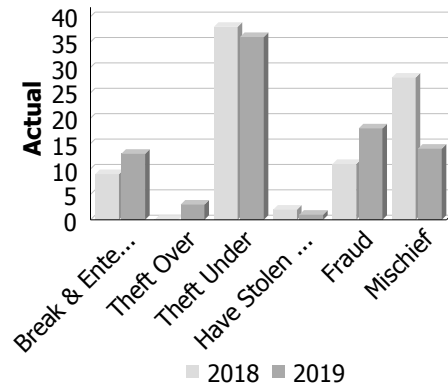
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	6	2	-66.7%	8	5	-37.5%
Assault	38	18	-52.6%	60	38	-36.7%
Abduction	0	0	--	0	0	--
Robbery	1	0	-100.0%	1	1	0.0%
Other Crimes Against a Person	13	5	-61.5%	16	11	-31.2%
Total	58	25	-56.9%	85	55	-35.3%



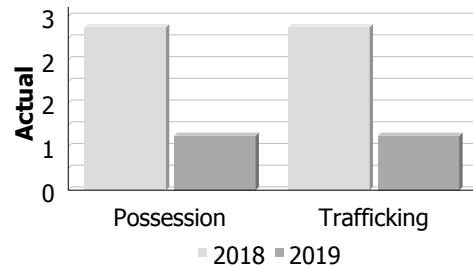
Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	9	13	44.4%	13	16	23.1%
Theft Over	0	3	--	5	5	0.0%
Theft Under	38	36	-5.3%	93	64	-31.2%
Have Stolen Goods	2	1	-50.0%	5	1	-80.0%
Fraud	11	18	63.6%	27	32	18.5%
Mischief	28	14	-50.0%	40	24	-40.0%
Total	88	85	-3.4%	183	142	-22.4%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	3	1	-66.7%	14	6	-57.1%
Trafficking	3	1	-66.7%	8	2	-75.0%
Importation and Production	0	0	--	0	0	--
Total	6	2	-66.7%	22	8	-63.6%



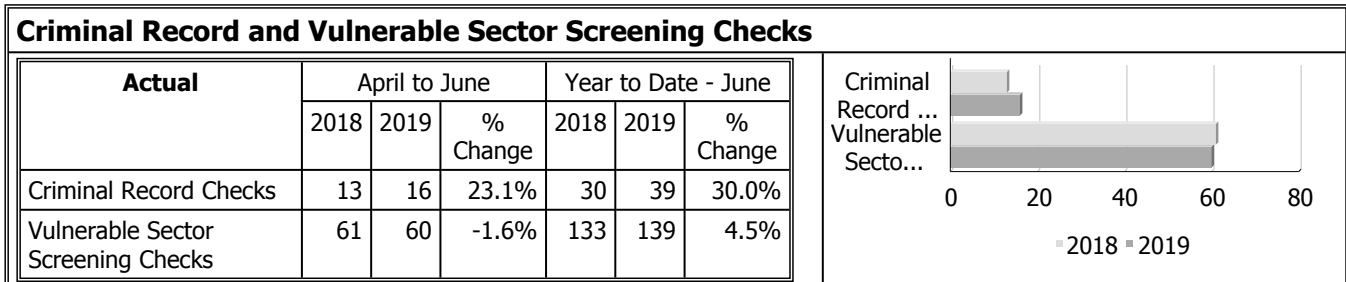
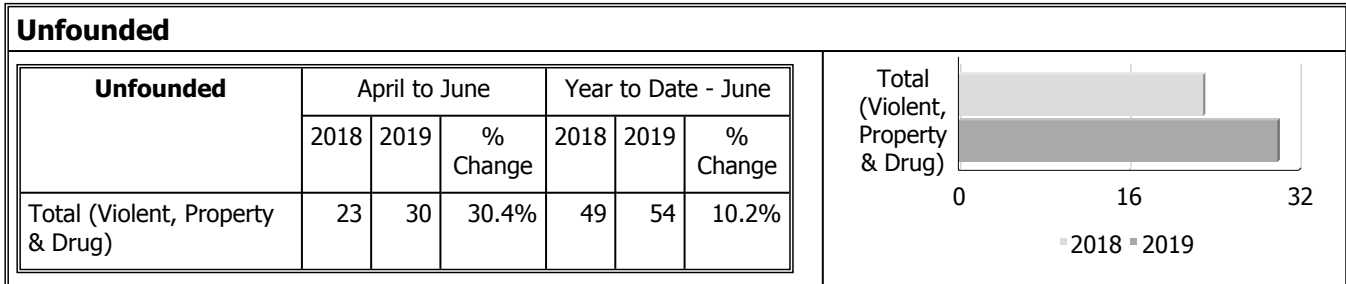
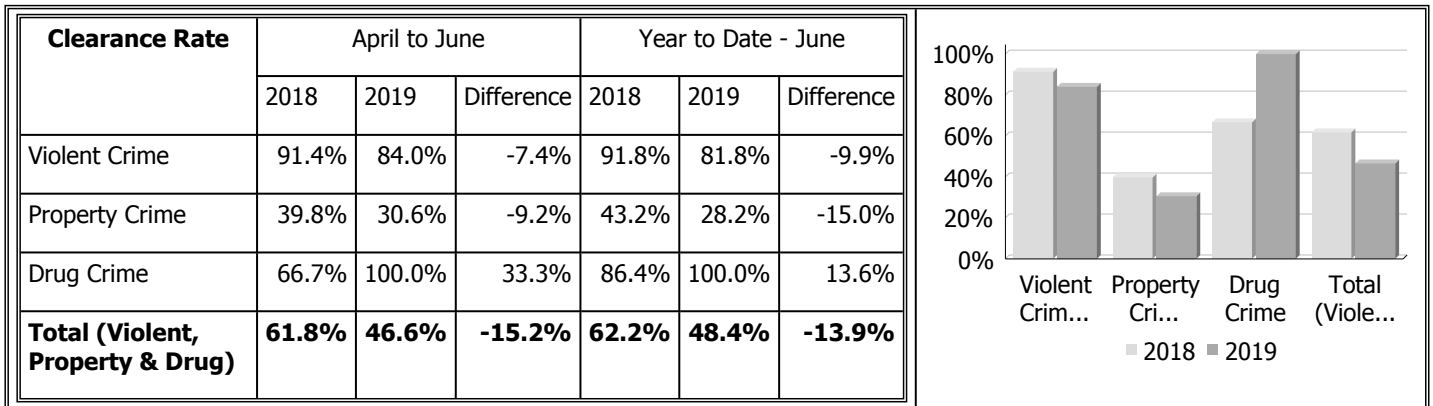
Clearance Rate

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4084 - Parry Sound
Data source date: 2019/07/13

Report Generated by:
 McDonald, Jeremy

Report Generated on:
 15-Jul-19 11:37:10 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Parry Sound
Records Management System
April to June - 2019



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4084 - Parry Sound

Data source date:
 2019/07/13

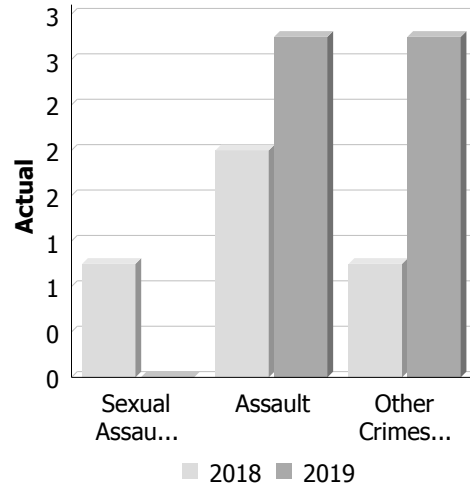
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Report Generated on:
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 PP-CSC-Operational Planning-4300

Police Services Board Report for Seguin
Records Management System
April to June - 2019

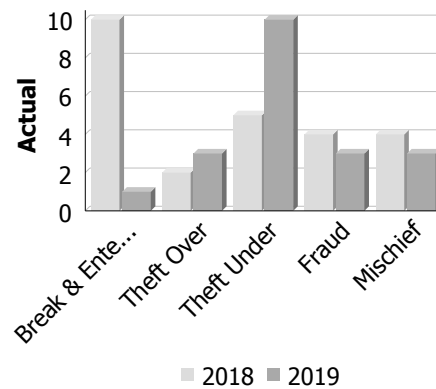
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	0	-100.0%	3	2	-33.3%
Assault	2	3	50.0%	3	3	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	1	3	200.0%	2	6	200.0%
Total	4	6	50.0%	8	11	37.5%



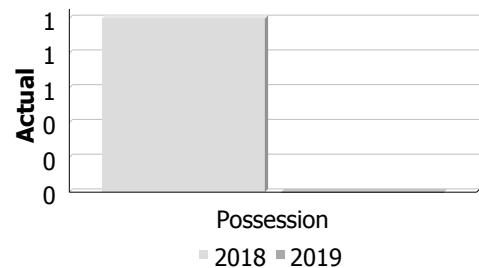
Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	10	1	-90.0%	10	1	-90.0%
Theft Over	2	3	50.0%	4	4	0.0%
Theft Under	5	10	100.0%	5	11	120.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	4	3	-25.0%	7	5	-28.6%
Mischief	4	3	-25.0%	4	3	-25.0%
Total	25	20	-20.0%	30	24	-20.0%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	1	0	-100.0%	2	0	-100.0%
Trafficking	0	0	--	1	0	-100.0%
Importation and Production	0	0	--	0	0	--
Total	1	0	-100.0%	3	0	-100.0%



Clearance Rate

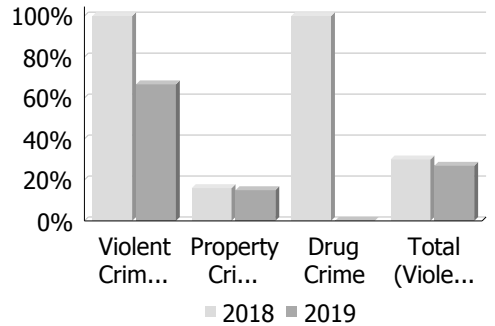
Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4071 - Seguin
Data source date: 2019/07/13

Report Generated by:
 McDonald, Jeremy

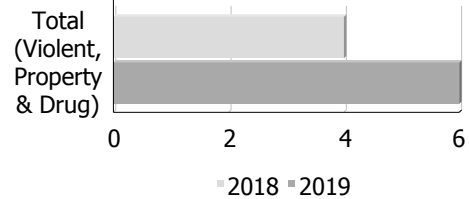
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 PP-CSC-Operational Planning-4300

Police Services Board Report for Seguin
Records Management System
April to June - 2019

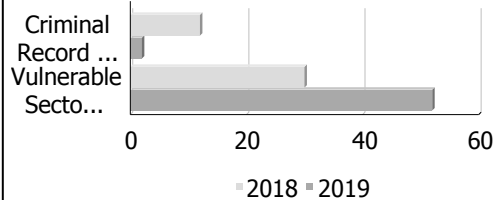
Clearance Rate	April to June			Year to Date - June		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	100.0%	66.7%	-33.3%	100.0%	63.6%	-36.4%
Property Crime	16.0%	15.0%	-1.0%	20.0%	12.5%	-7.5%
Drug Crime	100.0%	--	--	100.0%	--	--
Total (Violent, Property & Drug)	30.0%	26.9%	-3.1%	41.5%	28.6%	-12.9%



Unfounded						
Unfounded	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	4	6	50.0%	6	9	50.0%



Criminal Record and Vulnerable Sector Screening Checks						
Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Criminal Record Checks	12	2	-83.3%	20	13	-35.0%
Vulnerable Sector Screening Checks	30	52	73.3%	76	94	23.7%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND
Location code(s): 4J00 - WEST PARRY SOUND
Area code(s): 4071 - Seguin
Data source date: 2019/07/13

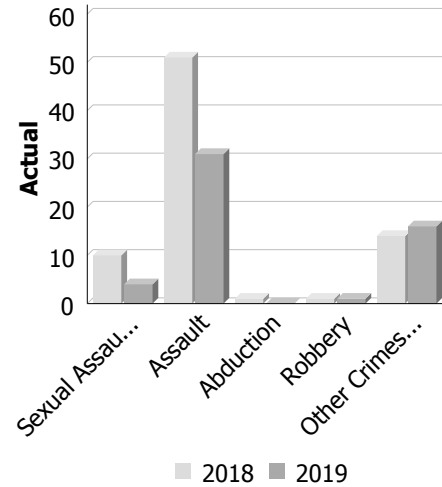
Report Generated by:
 McDonald, Jeremy

Report Generated on:
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 PP-CSC-Operational Planning-4300

Police Services Board Report for West Parry Sound Detachment
Records Management System
April to June - 2019

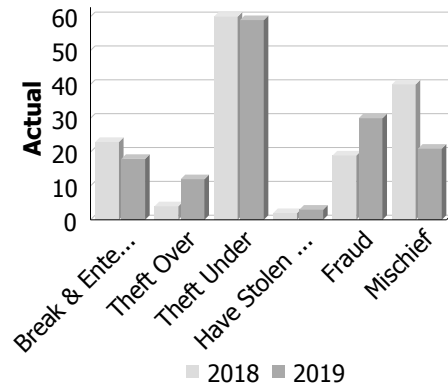
Violent Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	10	4	-60.0%	15	10	-33.3%
Assault	51	31	-39.2%	78	59	-24.4%
Abduction	1	0	-100.0%	1	1	0.0%
Robbery	1	1	0.0%	1	2	100.0%
Other Crimes Against a Person	14	16	14.3%	22	29	31.8%
Total	77	52	-32.5%	117	101	-13.7%



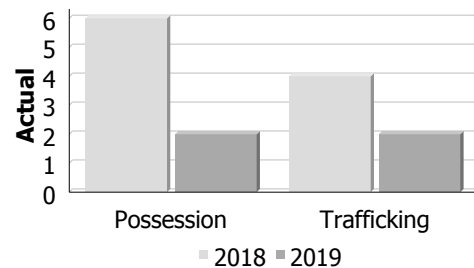
Property Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	2	0	-100.0%
Break & Enter	23	18	-21.7%	31	24	-22.6%
Theft Over	4	12	200.0%	11	18	63.6%
Theft Under	60	59	-1.7%	123	94	-23.6%
Have Stolen Goods	2	3	50.0%	5	4	-20.0%
Fraud	19	30	57.9%	42	54	28.6%
Mischief	40	21	-47.5%	54	36	-33.3%
Total	148	143	-3.4%	268	230	-14.2%



Drug Crime

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Possession	6	2	-66.7%	23	8	-65.2%
Trafficking	4	2	-50.0%	11	9	-18.2%
Importation and Production	0	0	--	1	0	-100.0%
Total	10	4	-60.0%	35	17	-51.4%



Clearance Rate

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River), 4J74 - HENVEY INLET FN

Data source date: 2019/07/13

Report Generated by:
McDonald, Jeremy

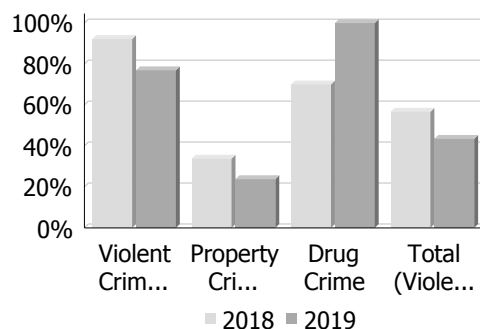
Report Generated on:

15-Jul-19 11:14:00 AM

PP-CSC-Operational Planning-4300

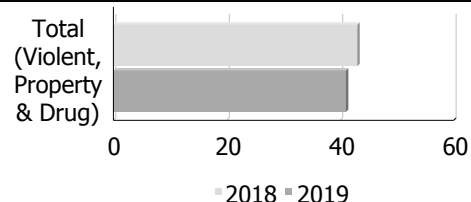
Police Services Board Report for West Parry Sound Detachment
Records Management System
April to June - 2019

Clearance Rate	April to June			Year to Date - June		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	92.2%	76.9%	-15.3%	91.4%	76.2%	-15.2%
Property Crime	33.8%	23.8%	-10.0%	38.1%	24.4%	-13.7%
Drug Crime	70.0%	100.0%	30.0%	88.6%	100.0%	11.4%
Total (Violent, Property & Drug)	56.7%	43.5%	-13.2%	59.7%	47.1%	-12.7%



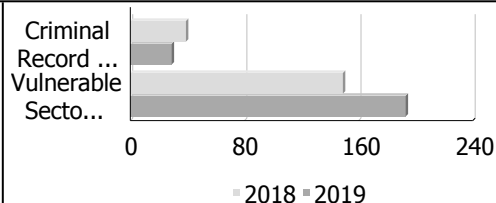
Unfounded

Unfounded	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	43	41	-4.7%	74	74	0.0%



Criminal Record and Vulnerable Sector Screening Checks

Actual	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Criminal Record Checks	39	29	-25.6%	74	86	16.2%
Vulnerable Sector Screening Checks	149	193	29.5%	340	403	18.5%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River), 4J74 - HENVEY INLET FN

Data source date:
2019/07/13

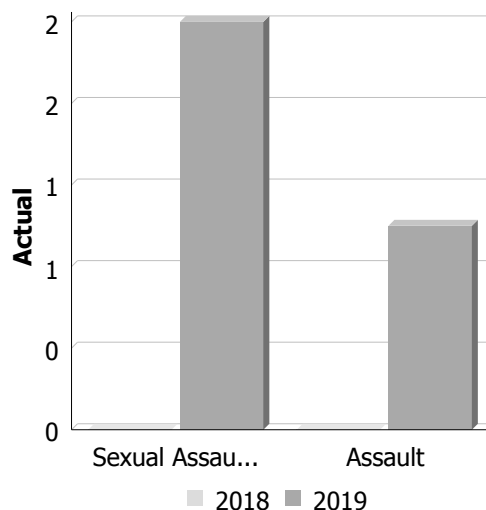
Report Generated by:
McDonald, Jeremy

Report Generated on:
15-Jul-19 11:14:00 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for Whitestone
Records Management System
April - 2019

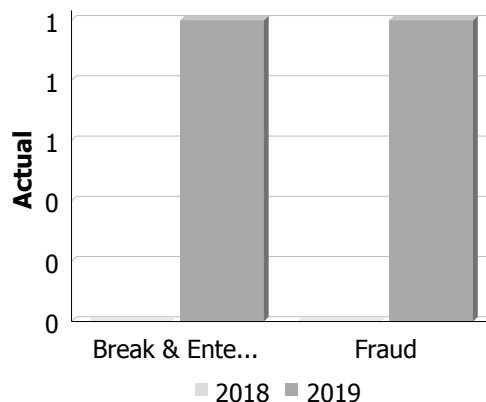
Violent Crime

Actual	April			Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	2	--	0	2	--
Assault	0	1	--	0	2	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	0	3	--	0	4	--



Property Crime

Actual	April			Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	1	--	0	1	--
Theft Over	0	0	--	0	0	--
Theft Under	0	0	--	0	1	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	1	--	0	1	--
Mischief	0	0	--	0	0	--
Total	0	2	--	0	3	--



Drug Crime

Actual	April			Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00 - WEST PARRY SOUND

Area code(s): 4073 - Municipality of Whitestone

Data source date:

2019/07/13

Report Generated by:

McDonald, Jeremy

Report Generated on:

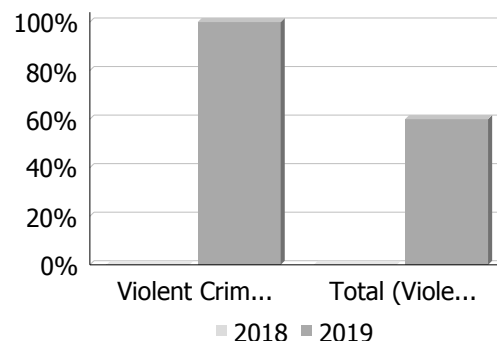
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PP-CSC-Operational Planning-4300

Police Services Board Report for Whitestone
Records Management System
April - 2019

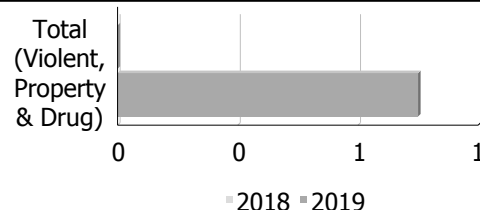
Clearance Rate

Clearance Rate	April			Year to Date - April		
	2018	2019	Difference	2018	2019	Difference
Violent Crime	--	100.0%	--	--	100.0%	--
Property Crime	--	0.0%	--	--	0.0%	--
Drug Crime	--	--	--	--	--	--
Total (Violent, Property & Drug)	--	60.0%	--	--	57.1%	--



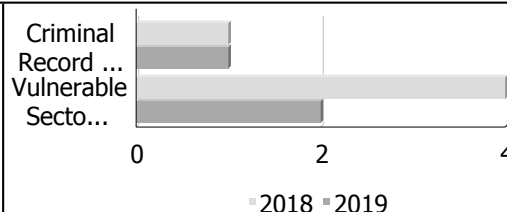
Unfounded

Unfounded	April			Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Total (Violent, Property & Drug)	0	1	--	0	2	--



Criminal Record and Vulnerable Sector Screening Checks

Actual	April			Year to Date - April		
	2018	2019	% Change	2018	2019	% Change
Criminal Record Checks	1	1	0.0%	1	4	300.0%
Vulnerable Sector Screening Checks	4	2	-50.0%	5	18	260.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00 - WEST PARRY SOUND

Area code(s): 4073 - Municipality of Whitestone

Data source date:

2019/07/13

Report Generated by:

McDonald, Jeremy

Report Generated on:

15-Jul-19 11:34:39 AM

PP-CSC-Operational Planning-4300

Offence Count as values		<u>HTA</u>	<u>CC-Traffic (Revised)</u>	<u>CC-Non-Traffic (Revised)</u>	<u>LLA</u>	<u>Other</u>	<u>CC_Provincial Statutes</u>
<u>2018</u>	<u>January</u>	168	6	66	8	46	294
	<u>February</u>	248	11	71	5	32	367
	<u>March</u>	324	11	129	16	89	569
	<u>April</u>	198	9	94	10	21	332
	<u>May</u>	229	12	126	25	54	446
	<u>June</u>	162	61	99	29	38	389
	<u>July</u>	208	20	103	28	41	400
	<u>August</u>	174	23	114	22	36	369
	<u>September</u>	158	24	113	9	26	330
	<u>October</u>	191	12	152	11	52	418
	<u>November</u>	119	11	73	8	32	243
	<u>December</u>	119	4	80	12	24	239
	All Offence Months	2,298	204	1,220	183	491	4,396
<u>2019</u>	<u>January</u>	128	15	111	5	72	331
	<u>February</u>	115	17	113	6	34	285
	<u>March</u>	170	15	107	13	48	353
	<u>April</u>	249	4	84	8	49	394
	<u>May</u>	202	19	79	7	39	346
	<u>June</u>	96	16	35	24	31	202
	All Offence Months	960	86	529	63	273	1,911
Current_Previous Year		3,258	290	1,749	246	764	6,307

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values

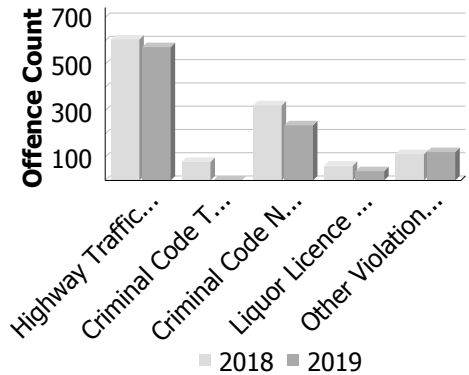
Offence Count as values		<u>Speeding</u>	<u>Seatbelt</u>	<u>Impaired</u>	<u>Distracted</u>	Traffic Charges (Big 4) - PSB Report
<u>2018</u>	<u>January</u>	108	1	6	0	115
	<u>February</u>	183	1	10	1	195
	<u>March</u>	233	9	6	19	267
	<u>April</u>	130	1	2	0	133
	<u>May</u>	157	3	8	2	170
	<u>June</u>	103	1	20	2	126
	<u>July</u>	118	7	19	7	151
	<u>August</u>	105	6	19	2	132
	<u>September</u>	95	6	10	4	115
	<u>October</u>	115	11	7	1	134
	<u>November</u>	68	2	8	1	79
	<u>December</u>	53	3	3	3	62
	All Offence Months	1,468	51	118	42	1,679
<u>2019</u>	<u>January</u>	72	3	9	2	86
	<u>February</u>	49	2	7	0	58
	<u>March</u>	138	1	11	7	157
	<u>April</u>	180	9	3	3	195
	<u>May</u>	141	3	7	2	153
	<u>June</u>	78	1	17	0	96
	<u>July</u>	0	0	0	0	0
	<u>August</u>	0	0	0	0	0
	<u>September</u>	0	0	0	0	0
	<u>October</u>	0	0	0	0	0
	<u>November</u>	0	0	0	0	0
	<u>December</u>	0	0	0	0	0
	All Offence Months	658	19	54	14	745
Current_Previous Year		2,126	70	172	56	2,424

Occ #	Dom	Type	Time	Score	Notes
NP NP19042895	OPP	Impaired/over 80	2019/04/13 00:41		Cleared by charge (includes charges recommended) - WILLIAM ST and CASC/
NP NP19044944	OPP	Impaired/over 80	2019/04/16 17:18		Cleared by charge (includes charges recommended) - NOBEL RD between SYI
NP NP19053925	OPP	Impaired/over 80	2019/05/03 20:42		Cleared by charge (includes charges recommended) - PARRY SOUND DR and
NP NP19054848	OPP	Impaired/over 80	2019/05/05 13:39		Cleared by charge (includes charges recommended) - 69 HY and 400 HY S, CA
NP NP19057715	OPP	Impaired/over 80	2019/05/11 19:25		Cleared by charge (includes charges recommended) - 82 GREAT NORTH RD,
NP NP19057940	OPP	Impaired/over 80	2019/05/12 08:35		Cleared by charge (includes charges recommended) - 69 HY between BECKAN
NP NP19061345	OPP	Impaired/over 80	2019/05/18 20:02		Cleared by charge (includes charges recommended) - EMILY ST and ROSE PC
NP NP19068372	OPP	Impaired/over 80	2019/06/02 09:45		Cleared by charge (includes charges recommended) - 69 HY and WOODS RD,
NP NP19068767	OPP	Impaired/over 80	2019/06/03 03:19		Cleared by charge (includes charges recommended) - 400-BOWES ON S, MCC
NP NP19071169	OPP	Impaired/over 80	2019/06/07 21:44		Cleared by charge (includes charges recommended) - 61 HEALEY LAKE RD, T
NP NP19071290	OPP	Impaired/over 80	2019/06/08 02:41		Cleared by charge (includes charges recommended) - KILLBEAR PROVINCIAL
NP NP19071779	OPP	Impaired/over 80	2019/06/08 21:16		Cleared by charge (includes charges recommended) - WATERS OF GEORGIAI
NP NP19071913	OPP	Impaired/over 80	2019/06/09 02:37		Cleared by charge (includes charges recommended) - MARY ST and JAMES S'
NP NP19073263	OPP	Impaired/over 80	2019/06/11 19:40		Cleared by charge (includes charges recommended) - GIBSON ST and SEGUII
NP NP19073762	OPP	Impaired/over 80	2019/06/12 21:25		Cleared by charge (includes charges recommended) - 69 HY and SOUTH SHO
NP NP19077788	OPP	Impaired/over 80	2019/06/21 00:00		Cleared by charge (includes charges recommended) - 116 BOWES ST, PARRY
NP NP19082992	OPP	Impaired/over 80	2019/06/29 22:39		Cleared by charge (includes charges recommended) - BUNNY TL between LOF

Police Services Board Report for West Parry Sound Detachment
Integrated Court Offence Network
April to June - 2019

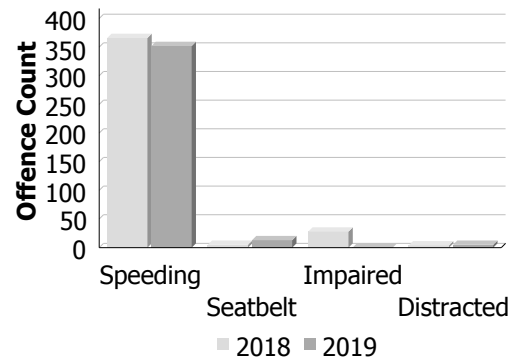
Criminal Code and Provincial Statute Charges Laid

Offence Count	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Highway Traffic Act	606	573	-5.4%	1,390	1,008	-27.5%
Criminal Code Traffic	80	0	-100.0%	108	0	-100.0%
Criminal Code Non-Traffic	323	237	-26.6%	589	615	4.4%
Liquor Licence Act	64	40	-37.5%	93	64	-31.2%
Other Violations	113	122	8.0%	284	282	-0.7%
All Violations	1,186	972	-18.0%	2,464	1,969	-20.1%



Traffic Related Charges

Offence Count	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Speeding	366	352	-3.8%	845	566	-33.0%
Seatbelt	5	13	160.0%	16	19	18.8%
Impaired	28	0	-100.0%	50	0	-100.0%
Distracted	4	5	25.0%	24	14	-41.7%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00 - WEST PARRY SOUND, 4J01 - PARRY SOUND (Parry Sound (MI)) (Inactive), 4J10 - WEST PARRY SOUND (Still River)

Data source date:
12-Jul-19 10:56:29 AM

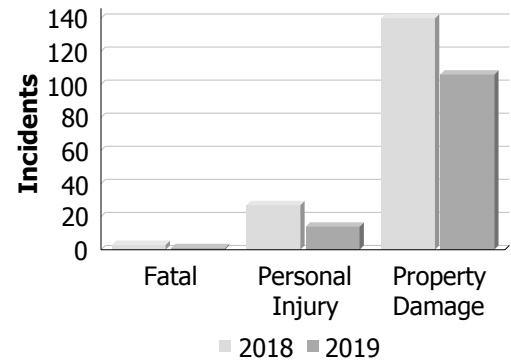
Report Generated by:
McDonald, Jeremy

Report Generated on:
15-Jul-19 11:16:43 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for West Parry Sound Detachment
Collision Reporting System
April to June - 2019

Motor Vehicle Collisions by Type

Incidents	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Fatal	3	1	-66.7%	5	1	-80.0%
Personal Injury	27	14	-48.1%	44	27	-38.6%
Property Damage	140	106	-24.3%	245	236	-3.7%
Total	170	121	-28.8%	294	264	-10.2%



Fatalities in Detachment Area

Incidents		April to June			Year to Date - June		
		2018	2019	% Change	2018	2019	% Change
Motor Vehicle Collision	Fatal Incidents	2	1	-50.0%	3	1	-66.7%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	1	0	-100.0%	2	0	-100.0%
	Alcohol Related	0	0	--	1	0	-100.0%

Persons Killed	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Motor Vehicle Collision	2	1	-50.0%	5	1	-80.0%
Off-Road Vehicle	0	0	--	0	0	--
Motorized Snow Vehicle	1	0	-100.0%	2	0	-100.0%

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00-WEST PARRY SOUND, 4J01-PARRY SOUND (Parry Sound (MI)), 4J10-WEST PARRY SOUND (Still River), 4J74-HENVEY INLET/PICKEREL FN

Data source date:
2019/07/14

Report Generated by:
McDonald, Jeremy

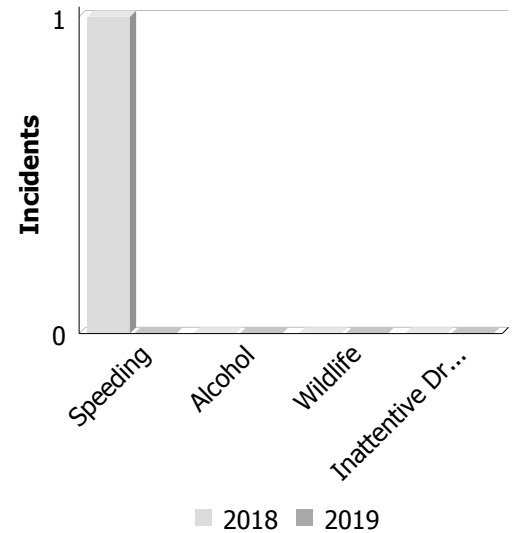
Report Generated on:
15-Jul-19 11:12:27 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for West Parry Sound Detachment
Collision Reporting System
April to June - 2019

Primary Causal Factors in Fatal Motor Vehicle Collisions

Incidents	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Speeding as a contributing factor	1	0	-100.00%	2	0	-100.00%
Where alcohol is involved	0	0	0	0	0	0
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	1	0	-100.00%

Persons Killed	April to June			Year to Date - June		
	2018	2019	% Change	2018	2019	% Change
Seatbelt as a contributing factor	0	0	0	0	0	0



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 4J - WEST PARRY SOUND

Location code(s): 4J00-WEST PARRY SOUND, 4J01-PARRY SOUND (Parry Sound (MI)), 4J10-WEST PARRY SOUND (Still River), 4J74-HENVEY INLET/PICKEREL FN

Data source date:
2019/07/14

Report Generated by:
McDonald, Jeremy

Report Generated on:
15-Jul-19 11:12:27 AM
PP-CSC-Operational Planning-4300



Calls For Service (CFS) Billing Summary Report

McDougall April to June - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	0		0.0	1	2	15.9	31.8
	Assault With Weapon or Causing Bodily Harm-Level 2	2	2	15.9	31.8	0	0		0.0
	Assault-Level 1	0	1	15.9	15.9	3	3	15.9	47.7
	Criminal Harassment	1	1	15.9	15.9	0	1	15.9	15.9
	Utter Threats -Master code	0	0		0.0	1	1	15.9	15.9
	Utter Threats to Person	6	8	15.9	127.2	1	1	15.9	15.9
	Total	9	12	15.9	190.8	6	8	15.9	127.2
Property Crime Violations	Break & Enter	1	2	6.8	13.6	3	4	6.8	27.2
	Theft Over - Mine Equipment/Property	0	0		0.0	1	1	6.8	6.8
	Theft of - All Terrain Vehicles	0	1	6.8	6.8	0	0		0.0
	Theft Under -master code	0	0		0.0	1	1	6.8	6.8
	Theft under - Persons	1	2	6.8	13.6	0	0		0.0
	Theft under - Trailers	0	1	6.8	6.8	0	0		0.0
	Theft under - Other Theft	4	5	6.8	34.0	1	1	6.8	6.8
	Theft Under - Gasoline Drive-off	0	1	6.8	6.8	4	4	6.8	27.2
	Theft FROM Motor Vehicle Under \$5,000	0	0		0.0	0	2	6.8	13.6
	Fraud - False Pretence <= \$5,000	0	0		0.0	1	1	6.8	6.8
	Fraud -Money/property/ security <= \$5,000	0	2	6.8	13.6	0	1	6.8	6.8
	Fraud - Other	0	0		0.0	1	2	6.8	13.6
	Fraud - False Pretence > \$5,000	0	1	6.8	6.8	0	0		0.0
	Identity Fraud	0	1	6.8	6.8	0	0		0.0
	Mischief - master code	1	2	6.8	13.6	2	2	6.8	13.6
	Interfere with lawful use, enjoyment of property	0	1	6.8	6.8	0	0		0.0
	Property Damage	0	0		0.0	1	1	6.8	6.8
	Total	7	19	6.8	129.2	15	20	6.8	136.0
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	2	3	7.9	23.7	1	1	7.9	7.9
	Breach of Probation	0	1	7.9	7.9	1	1	7.9	7.9
	Contraband Tobacco	0	1	7.9	7.9	0	0		0.0
	Total	2	5	7.9	39.5	2	2	7.9	15.8
Drug Possession	Possession Cocaine	1	1	6.4	6.4	0	0		0.0
	Drug related occurrence	1	1	6.4	6.4	0	0		0.0
	Total	2	2	6.4	12.8	0	0		0.0



Calls For Service (CFS) Billing Summary Report

McDougall April to June - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Landlord/Tenant	3	4	3.3	13.2	8	10	3.3	33.0
	Mental Health Act	0	2	3.3	6.6	2	2	3.3	6.6
	Mental Health Act - Attempt Suicide	1	1	3.3	3.3	0	0		0.0
	Mental Health Act û Threat of Suicide	0	0		0.0	0	1	3.3	3.3
	Mental Health Act - Voluntary Transport	2	2	3.3	6.6	0	1	3.3	3.3
	Trespass To Property Act	2	3	3.3	9.9	0	1	3.3	3.3
	Total	8	12	3.3	39.6	10	15	3.3	49.5
Operational	Animal Injured	0	0		0.0	1	2	3.6	7.2
	Animal - Other	0	0		0.0	1	1	3.6	3.6
	Domestic Disturbance	1	3	3.6	10.8	1	3	3.6	10.8
	Suspicious Person	2	2	3.6	7.2	4	6	3.6	21.6
	Phone -Nuisance - No Charges Laid	0	0		0.0	0	1	3.6	3.6
	Missing Person under 12	0	0		0.0	2	2	3.6	7.2
	Missing Person 12 & older	0	0		0.0	1	1	3.6	3.6
	Missing Person Located Under 12	0	0		0.0	2	2	3.6	7.2
	Missing Person Located 12 & older	1	2	3.6	7.2	2	2	3.6	7.2
	Noise Complaint - Vehicle	0	1	3.6	3.6	0	0		0.0
	Noise Complaint - Others	0	0		0.0	0	2	3.6	7.2
	Accident - non-MVC - Industrial	1	1	3.6	3.6	0	0		0.0
	Found Property -Master code	0	0		0.0	1	1	3.6	3.6
	Found-Personal Accessories	0	1	3.6	3.6	0	0		0.0
	Lost Property -Master code	0	0		0.0	1	1	3.6	3.6
	Lost-Radio,TV,Sound-Reprod. Equip.	0	1	3.6	3.6	0	0		0.0
	Lost-Others	0	2	3.6	7.2	0	0		0.0
	Sudden Death - Natural Causes	0	3	3.6	10.8	0	1	3.6	3.6
	Sudden Death - Others	0	1	3.6	3.6	0	0		0.0
	Suspicious Vehicle	0	4	3.6	14.4	2	3	3.6	10.8
	Trouble with Youth	4	5	3.6	18.0	5	8	3.6	28.8
	Unwanted Persons	2	2	3.6	7.2	0	0		0.0
	Neighbour Dispute	3	3	3.6	10.8	3	4	3.6	14.4
	Other Municipal By-Laws	0	0		0.0	1	1	3.6	3.6
	Assist Public	1	5	3.6	18.0	4	8	3.6	28.8



Calls For Service (CFS) Billing Summary Report

McDougall April to June - 2019

Billing Categories (Billing categories below do not match traditional crime groupings)		2019				2018			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Family Dispute	5	8	3.6	28.8	2	4	3.6	14.4
	Total	20	44	3.6	158.4	33	53	3.6	190.8
Operational2	False Alarm -Cancelled	0	1	1.3	1.3	2	2	1.3	2.6
	Keep the Peace	2	2	1.3	2.6	1	1	1.3	1.3
	911 call / 911 hang up	17	25	1.3	32.5	10	15	1.3	19.5
	911 hang up - Pocket Dial	0	5	1.3	6.5	2	3	1.3	3.9
	911 call - Dropped Cell	1	3	1.3	3.9	1	2	1.3	2.6
	Total	20	36	1.3	46.8	16	23	1.3	29.9
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	1	3.4	3.4	0	0		0.0
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	0		0.0	5	5	3.4	17.0
	MVC - Prop. Dam. Non Reportable	2	2	3.4	6.8	0	2	3.4	6.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	4	9	3.4	30.6	3	8	3.4	27.2
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.4	3.4
	Total	6	12	3.4	40.8	9	16	3.4	54.4
Total		74	142		657.9	91	137		603.6

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Calls for Service/Foot Patrol/CSO/Citizen Self Reporting/911 calls

2019 Q2 total calls for service 2792 vs 2712 in 2018 Q2

Q2- Total Foot Patrol Hours for the Detachment: 274 hrs

Q2- Town of Parry Sound Foot patrol: 118 hrs vs 153 hrs in Q2 2018

CSO

PC Miles Loach / PC Joe Scali

DARE: Parry Sound PS, Humphrey , St.Peters and Whitestone DARE Graduation in May.

Bike Rodeo at St. Peters School in June

46 media releases

Presentation Senior Groups in Parry Sound with Canadian Anti-Fraud Centre.

Drug Seizures/ Type: Q2 2019

15 seizures in Q2 – 45 percent Cocaine, 20 percent Meth the remaining marihuana and prescription medication.

Citizen Self Reporting(CSR)

1 on file for Q2- 2019 vs 6 for 2018 Q2

911 calls

327 Q2 2019 vs 153 in Q2 2018. False 911 continue to be the majority of the 911 calls received, with 88% being deemed as unfounded or non-urgent.

911 YTD: 2019 516 – vs 2018 YTD 788

From: "McDonald, Jeremy (OPP)" <Jeremy.McDonald@opp.ca>

Date: July 23, 2019 at 12:43:04 PM EDT

To: "bkeith@townofparrysound.com" <bkeith@townofparrysound.com>, "councillor.mcewen@whitestone.ca" <councillor.mcewen@whitestone.ca>, "dcrocker@carling.ca" <dcrocker@carling.ca>, "grant@olresources.ca" <grant@olresources.ca>, "jryman@mcdougall.ca" <jryman@mcdougall.ca>, "mikeonmckellarcouncil@outlook.com" <mikeonmckellarcouncil@outlook.com>, "rodfosborne@gmail.com" <rodfosborne@gmail.com>

Subject: CFS Billing Summary Report Explained

Dear CPAC members,

I'm written to explain your CFS Billing Summary Report as per our discussion at our last CPAC meeting on April 18th, 2019.

I'm happy to advise the billing model will not be changing as I had previously indicated, that was an error on my behalf. Rather they are looking at making the CFS Billing Summary Report easier to understand. I do not know when this will occur. We will continue to use the current CFS Billing Summary Report for the unforeseeable future.

I have made some inquiries and can properly articulate the CFS Billing Summary Report as follows. You are billed for individual calls for service at a provincial average rate for each call, known as the waited average. The number of officers who attend the call doesn't affect the rate. For example, the provincial average rate for a single 911 call is 1.3 hours. If it takes several officers 2 hours to investigate this call for service, you still only get billed 1.3 hours.

Any major events are billed the same as an average call for service would be. So for instance, should a homicide occur in your municipality, you will be billed the provincial average and not the exact expense of the investigation.

We can discuss this further at our next CPAC meeting should you have any further questions.

Thank you and have a great day!

Jeremy

*Jeremy McDonald
Sergeant #11000
Programs Manager
West Parry Sound OPP
Office (705) 746-4225
Cell (705) 346-1958
Fax (705) 746-9731*

"If you have any accommodation needs or require communication supports or alternate formats, please let me know."

"Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitus, veuillez me le faire savoir."

NEWS RELEASE

For immediate release: July 11, 2019

HARMFUL BLUE-GREEN ALGAE IN TALON LAKE AND McQUABY LAKE

TOWNSHIP OF BONFIELD AND TOWNSHIP OF NIPISSING – The North Bay Parry Sound District Health Unit (Health Unit) would like to advise the public that a harmful algae bloom (cyanobacteria), also known as blue-green algae, has been found in Talon Lake (McCool Bay, Township of Bonfield) and McQuaby Lake (Township of Nipissing). Species of the algae capable of producing toxins were confirmed by the laboratory of the Ministry of the Environment, Conservation and Parks. The toxins in harmful algae can irritate the skin and, if swallowed, cause diarrhea and vomiting.

Residents of Township of Bonfield and Township of Nipissing may be affected depending on their closeness to the algae bloom, the size of the lake, wind direction, water flow, and other environmental conditions that cannot be predicted or controlled. Due to the many factors involved, government authorities are unable to determine where and when there are no toxins. Users are advised to exercise their judgment. For further details on the location of the algae bloom, and sampling process, contact the Ministry of the Environment, Conservation and Parks - Spills Action Centre - 1-800-268-6060.

If you live near where a bloom was detected or where a bloom is visible, follow these safety measures:

- Do not use the water. This includes drinking, cooking, bathing, and brushing teeth. Note: Using a private water system or boiling the water will not destroy the toxins.
- Do not swim and avoid water sports where a bloom is present.
- If skin contact does occur, wash with soap and water then rinse thoroughly with clean water to remove algae.
- Limit the amount of fish flesh you eat. Some toxins can build up in fish and shellfish. Do not eat the liver, kidneys and other organs. Be careful not to cut the organs when filleting.

You can find out more about harmful algae at myhealthunit.ca/algae or by calling the Health Unit at 705-474-1400, ext. 5400 or 1-800-563-2808.

Quick Facts

- Cyanobacteria – also called harmful algae, blue-green algae or ‘pond scum’ – are not really algae, but tiny bacteria.
- Although usually hard to see, during hot weather they can grow rapidly to form a large mass, called a bloom. Blooms continually change and are difficult to predict. Wind, temperature or sunlight could change where the bloom is located in the water.
- Dense harmful algae blooms may make the water look bluish-green, or like green pea soup or turquoise paint. Very dense blooms may form solid-looking clumps.
- Fresh blooms often smell like newly mown grass, while older blooms may smell like rotting garbage.
- Even when a bloom has disappeared, toxins can persist in water bodies for a period of time.
- Long-term toxin exposure at high levels may cause liver and nervous system damage.

Media Inquiries

Alex McDermid, Public Relations Specialist
P: 705-474-1400, ext. 5221 or 1-800-563-2808
E: communications@healthunit.ca

NEWS RELEASE

For immediate release: August 1, 2019

REDUCTION OF EMERGENCY DEPARTMENT ORAL HEALTH-RELATED VISITS IN NORTH BAY

NORTH BAY, ON - Fewer North Bay adults have made visits to the emergency department for dental issues since the North Bay Parry Sound District Health Unit (Health Unit) opened an Oral Health clinic for low income adults in February 2018.

North Bay adults made 630 dental related visits to the emergency department in 2018, down from 800 the previous year, resulting in a reduction of 170 dental related visits. This represents a 21.3 per cent decrease in the rate from 2017 to 2018, and about \$87,210 in averted spending towards non-traumatic oral health-related emergency department visits.

The impact of poor dental health extends beyond medical problems and can affect a person's ability to learn, to get a job, to work, as well as a person's self-esteem and relationships. There are many barriers to accessing oral health services; the Health Unit's dental clinic helps those who meet the criteria achieve healthy smiles.

In 2018, 561 adults utilized the clinic. The clinic continues to grow, as 595 adults have been treated in the first six months of 2019. The current wait time is six months, with emergency appointments available for severe dental traumas.

The adult clinic provides preventative, routine and emergency dental services free of charge for individuals 18 years of age and older, from the Nipissing and Parry Sound districts, who meet the eligibility criteria. Recipients of Ontario Works, Ontario Disability Support Program, Interim Federal Health Program or non-insured health benefits for Indigenous people and individuals or families who meet the financial criteria are all eligible for the program.

In 2018, 68 per cent of adult clients presented with one or more areas of untreated tooth decay, 62 per cent with dental pain and 18 per cent with a dental abscess. In the first six months of 2019, 76 per cent of adult clients presented with one or more areas of untreated tooth decay, 51 per cent with dental pain and 22 per cent with a dental abscess.

The Health Unit also offers a children's clinic, which provides dental services to children 17 years of age and under through the Healthy Smiles Ontario program (HSO), including teeth cleaning, check-ups, dental treatment and urgent or emergency oral health issues.

In 2018, the Health Unit screened 4,696 children and 1,177 children received dental care through the HSO program, totalling 2,143 dental visits. In the first six months of 2019, the Health Unit screened 1,779 children and 770 children received dental care through the HSO program, resulting in 1,004 dental visits.

“There is an evident need for the clinics in our community. The reduction of emergency room visits is particularly important, as reduced wait times and averted costs have a significant impact on the acute care system,” said Julie Patenaude-Bouffard, Interim Program Manager, Oral Health. “The impact on the individual is seen almost immediately.”

The Health Unit asked clients in a survey, “*What has coming to this clinic meant to you?*” Responses included:

“Everything! The pain I have endured has been unbearable and now I see a pain free future”

“It meant a great deal! I thought there was no one to help me when I couldn’t afford dental care. Amazing Thank you!”

“To live again/so happy I am almost crying. Thank you.”

The Health Unit would like to thank Green Shield Canada, the Low Income People Involvement of Nipissing (LIPI), District of Nipissing Social Services Administration Board (DNSSAB) and North Bay Oral Surgery for supporting the adult clinic. The Health Unit would also like to thank those dentists in private practice who service emergency clients and low-income patients. The Health Unit and their community partners are working to provide equitable access to dental care and to improve the health of adults in the Health Unit’s region who have challenges accessing dental services. The Health Unit is also working with the provincial Ministry of Health to plan for services under the recently announced Ontario Senior’s Dental Care Program.

For more information or to determine if you are eligible for services, call the Health Unit at 705-474-1400 or 1-800-563-2808, or learn more at myhealthunit.ca.

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Media Inquiries

Alex McDermid, Public Relations Specialist
P: 705-474-1400, ext. 5221 or 1-800-563-2808
E: Communications@healthunit.ca

THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL

BY-LAW NO. 2019-28 DRAFT

Being a By-law Prescribing Times for Setting Fires; Precautions to be Observed and Penalties for Contraventions and to Repeal By-law No. 2003-18.

WHEREAS Section 7.1 of the *Fire Protection and Prevention Act*, provides that the council of a municipality may pass by-laws regulating fire prevention, including the prevention of the spreading of fires and the setting of open air fires, including establishing the times during which they may be set; and

AND WHEREAS the *Forest Fires Prevention Act* and O. Reg 207/96, as amended, provide rules for outdoor burning within the Fire Regions;

NOW THEREFORE the council of the Corporation of the Municipality of McDougall hereby enacts the following:

1. DEFINITIONS

1.1. In this by-law:

1.1.1. Camp Fire means any fire that is:

- a) confined to a single pile of material that is less than 1 meter in diameter; and
- b) has a flame height less than 1 meter; and
- c) which is ignited for the purposes of cooking, warmth or socializing.

A chiminea as defined in section 1.1.3 constitutes a camp fire if the receptacle is less than 1 meter in diameter and has a flame height less than 1 meter high.

1.1.2 Chief Fire Official means those persons defined as the Chief Fire Official in the Ontario Fire Protection and Prevention Act and the Ontario Fire Code;

1.1.3 Chiminea means clay, porcelain or metal receptacle used for the purposes of burning.

1.1.4 Extinguish means to put out or quench a fire completely, such that no smoke or hot or glowing embers or heat remain.

1.1.5 Fire Hazard Rating means a Low, Medium, High or Extreme Fire Hazard as declared by the Chief Fire Official.

1.1.6 Fire season means the period of the 1st day of April to the 31st day of October in each year or as otherwise declared by the Minister of Natural Resources and Forestry (or such otherwise constituted Ministry responsible for the *Forest Fires Prevention Act*).

1.1.7 Daytime Outdoor Fire means any fire that is not a campfire and which is:

- a) confined to a single pile of material that is less than two meters in diameter; and
- b) has a flame height that is less than two meters; and

- c) which is ignited and maintained between 2 hours after sunrise and 2 hours before sunset.

1.1.8 Evening Outdoor Fire means any fire that is not a campfire and which is

- a) confined to a single pile of material that is less than two meters in diameter; and
- b) has a flame height that is less than two meters; and
- c) which is ignited during the hours of 2 hours before sunset until 2 hours after sunrise the following day.

1.1.9 Residential Fireworks means fireworks which members of the public can purchase and which do not require the member of the public to hold a license to purchase, possess and/or store such fireworks.

1.1.10 Commercial Fireworks means fireworks other than Residential Fireworks as defined in section 1.1.9.

1.1.11 Municipality means the Municipality of McDougall;

1.1.12 Officer means Chief Fire Official or designates, Assistant to the Fire Marshal, Municipal Law Enforcement Officer, and Police Officer.

1.1.13 Open Air Fire means any outdoor fire including a camp fire, a daytime outdoor fire and evening outdoor fire.

1.1.14 Chinese Lantern means a sky lantern, also known as Kongming lantern or Chinese lantern, is a small hot air balloon made of paper, with an opening at the bottom where a small fire is suspended.

2 GENERAL BURNING RESTRICTIONS

- 2.1** No person shall start, tend or maintain an open air fire unless it is a camp fire, daytime outdoor fire or evening outdoor fire.
- 2.2** No person shall start or continue to allow an open air fire to burn unless conditions will allow the fire to burn safely from start to extinguishment.
- 2.3** No person who starts an open air fire shall leave the fire unattended.
- 2.4** A person who starts an open air fire or, if the person who started the fire is not present, a person in charge of an open air fire shall take all necessary steps to tend the fire, keep the fire under control, and extinguish the fire before leaving the area of such open air fire.
- 2.5** No person shall start or tend an open air fire except on land that person legally occupies or has the permission of the person who has lawful occupation of the land on which the fire is started.
- 2.6** No person shall use as fuel for an open air fire any substance other than dry wood, discarded wood by-products, brush, leaves or grass.
- 2.7** No person shall burn in an open air fire, any kitchen waste, general garbage, construction materials (excluding dry wood or discarded wood by-products) or materials made of or containing rubber, plastic, petroleum, synthetics or tar.

2.8 No person shall start or tend any open air fire such that it may or does cause any of the following:

2.8.1 a decrease in visibility on any highway;

2.8.2 an inconvenience or irritation to others;

2.8.3 the ignition of and/or spread of fire through grass, brush, forested area or other property that was not intended to be burned;

2.8.4 the contravention of any applicable municipal law, provincial or federal legislation, regulation, order or by-law.

2.9 No person shall:

2.9.1 start or maintain any open air fire during a period of Extreme Fire Hazard.

2.9.2 start or maintain any open air fire during a period of High Fire Hazard, other than a campfire as defined in section 1.1.1 of this by-law.

2.10 No person shall start or maintain an open air fire within two meters from any flammable materials including any flammable materials intended to be stored and used as fuel for such open air fire.

2.11 No person shall start, tend or maintain an open air fire unless such person has adequate tools or water readily accessible to contain the fire within the fire site.

2.12 No person shall ignite residential fireworks during a period of High or Extreme Fire Hazard.

2.13 No person shall ignite a Chinese lantern, and or ignite and launch a Chinese lantern as defined in section 1.1.14 of this by-law.

3 REQUIREMENT FOR PERMIT

3.1 No person shall start or maintain a daytime outdoor fire at any time during the calendar year unless the person has a permit issued under Section 4.1 of this By-law.

3.2 No person shall start or maintain a nighttime outdoor fire during the fire season unless the person has a permit issued under section 4.1 of this By-law.

3.3 No person shall ignite commercial fireworks unless the person has a permit issued under Section 4.1.1 of this By-law.

4 ISSUANCE OF PERMITS

4.1 The Chief Fire Official may issue a person a fire permit, substantially in the form of Schedule "A", as provided for in Section 3 of this By-law if the Chief Fire Official is satisfied that the fire can be started, tended and extinguished safely in consideration of, among other things, the declared Fire Hazard Rating, the prevailing weather, site and site conditions.

4.1.1 The Chief Fire Official may issue a qualified person a fire permit to ignite commercial fireworks substantially in the

form of Schedule "A", as provided for in Section 3 of this By-law if the Chief Fire Official is satisfied that the commercial fireworks can be safely ignited in consideration of , the declared Fire Hazard Rating, the prevailing weather, site controls, site conditions, fire prevention and suppression methods available at the time of ignition and certification of the qualified person in charge of the commercial fireworks.

- 4.2 The person whom a permit is issued shall ensure that the material burned and the method of burning are consistent with the information provided to the Chief Fire Official in order to obtain the permit and in accordance with all conditions of the permit.
- 4.3 The Chief Fire Official may cancel or revoke any permit issued under this by-law and/or order any fire extinguished, or enact a fire ban at any time within the Municipality in the interest of public safety. Upon issuance of such cancellation, revocation, or order, no person shall refuse to extinguish an open air fire.

5 ENFORCEMENT AND PENALTY

- 5.1 An Officer is hereby vested with the authority of enforcing the provisions of this bylaw.
- 5.2 An Officer may enter onto land at any reasonable time to inspect the land and to determine whether there is compliance with this By-law.
- 5.3 Every person who contravenes any of the provisions of this By-law or an order issue hereunder is guilty of an offence and on conviction is liable to the fines and other penalties prescribed by the Provincial Offences Act.
- 5.4 Any costs and expenses for services, provided by or on behalf of the Corporation of the Municipality of McDougall, or for which the said Corporation is liable in endeavoring to control or extinguish any fire caused by or resulting from a person contravening or failing to comply with any provision of this By-law, shall be a fee or charge pursuant to section 391 of the Municipal Act, 2001 and shall constitute a debt of such person to the Municipality
- 5.5 Any such fee or charge imposed pursuant to this By-law shall be payable within 15 days after the said Corporation has delivered or sent by pre-paid registered post an invoice to the person responsible, at the person's last known address, and interest shall accrue and be added to the amount at the rate of 1.25% per month commencing on the sixteenth day following the delivery or sending of the fire invoice.

6 VALIDITY AND SEVERABILITY

- 6.1 Every provision of this by-law is declared to be severable from the remainder and if any provision of this by-law shall be declared invalid by a court of competent jurisdiction such declaration shall not affect the validity of the remainder.

7 REPEAL OF PREVIOUS BY-LAWS

- 7.1 That By-law 2003-18 is hereby repealed.

8 ADMINISTRATION

8.1 This By-law applies to the entire geographic area of the Municipality.

8.2 This By-law shall come into effect on the date of passage.

Read a First and Second time this day of 2019.

Mayor

Clerk


Read a Third time, **Passed, Signed and Sealed** this day of 2019.

Mayor

Clerk

DRAFT

SCHEDULE "A" to BY-LAW 2019-28
as amended: Open Air Burning Regulation

DAYTIME BURN PERMIT			DATE
EVENING BURN PERMIT			

WORKING SMOKE /CO ALARMS SAVE LIVES, CHECK YOURS TODAY
MY HOME, RESIDENCE, COTTAGE, APARTMENT HAS WORKING SMOKE AND CO ALARMS
AND MY SMOKE AND CO ALARMS ARE NOT OLDER THAN 10 YEARS

NAME: _____

TELEPHONE: _____

Civic Address, Location of Burn: _____ OR Email _____

83 TURTLE BAY ROAD

TYPE OF BURNING (circle)

Piled Brush/Woody Debris

I _____ hereby make application

For a Permit to Open Air Burn:
subject to the criteria specified for this type of burning in By-law 2019-28 and any amendments thereto of the Municipality of McDougall and agree to the following general conditions:

1

The fire is to be ignited no sooner than 2 hours before sunset and must be extinguished 2 hours after sunrise or earlier.

2

I understand that I am required to be in constant attendance of my fire.

3

I understand that I shall be in full control of my fire at all times.

4

I agree to fully extinguish my fire before leaving it unattended.

5

I understand that I shall be held responsible for any damage to property or injury to persons occasioned by my fire.

6

I understand that I shall be held fully liable for the cost of fire response from the Fire Department including personnel, equipment and apparatus called in to extinguish my fire at the approved rate of approved in the tariff of fee bylaw per hour for each vehicle.

7

I understand that this permit is only valid when the fire danger rating is low or moderate.

8

I understand this permit may be cancelled or suspended at any time by the Chief Fire Official or designate and that I accept the onus of responsibility to ensure that the permit is valid under clause 6 of this permit application and agree to check the Fire Danger Rating before igniting my fire.

9

I accept the onus of responsibility to monitor weather conditions and immediately extinguish my fire if it becomes windy.

10

I understand that under no circumstances am I allowed to burn household garbage, tires, paint, asphalt material, chemical wastes or any other synthetic materials which create excessive smoke or smell.

11

Burn permits are required for open air burning from April 1 - Oct 31st each year.

12

Campfires can be no larger than 1m in diameter with a maximum flame height of 1m.
Debris fires can be no larger than 2m in diameter with a maximum flame height of 2m.

13

I understand that I must keep my burning permit at my fire site and must produce it when asked by a member of the Fire Department or Municipal Law Enforcement Officer.

14

I understand and agree that any non-compliance with any of the above noted requirements and any other requirements in By-law 2019-28, that I shall be subject to a fine of \$200 per violation.

15

SPECIAL DAYTIME BURNING PERMITS ARE REQUIRED YEAR ROUND; FOR DAY BURNING

16

RESIDENTIAL FIREWORK IGNITION ARE ONLY ALLOWED WHEN THE FIRE DANGER RATING IS LOW OR MODERATE

17

COMMERCIAL FIREWORK IGNITION IS ONLY ALLOWED UNDER THE AUTHORITY OF THE CHIEF FIRE OFFICIAL

Signature

AUTHORITY TO LIGHT HEREBY GRANTED FOR DAY OR EVENING PERMIT

PERIOD COMMENCING ON THE _____ DAY OF _____

DAY OF _____ YEAR _____

AND ENDING ON THE _____

Issued by: _____

AT _____

SCHEDULE ‘B’ to By-law No. 2019-28
as amended : Fire Regulation
Municipality of McDougall

PART 1 Provincial Offences Act Contravention Set Fines

Item	COLUMN 1 Short Form Wording	COLUMN 2 Provision creating or defining offence	COLUMN 3 Set Fine
1	Burning without a valid permit	3.1 or 3.2	\$200.00
2	Burning restricted materials	2.7	\$200.00
3	Burning in unsafe conditions	2.2	\$200.00
4	Burning during a period of Extreme Fire Hazard	2.9.1	\$200.00
5	Fire left unattended	2.3	\$200.00
6	Fail to extinguish fire	2.4	\$200.00
7	Burning during a period of High Fire Hazard	2.9.2	\$200.00
8	Ignite residential fireworks During high or extreme Fire Hazard	2.12	\$200.00
9	Ignite commercial fireworks Without a permit	3.3	\$400.00
10	Ignite and launched a Chinese Sky Lantern	2.13	\$200.00

Note: The penalty for the offences indicated above is Section 5 of By-law No. 2019-28, a certified copy of which has been filed.

CORPORATION OF THE MUNICIPALITY OF McDOUGALL

BY-LAW NO. 2019-45

**A By-law to amend By-law No. 2017-05 to rezone lands within
the Municipality of McDougall
(Akzo Nobel Coatings Ltd. and Grandview Estates)**

WHEREAS municipalities have the authority to enact zoning by-laws pursuant to Section 34 of the Planning Act;

AND WHEREAS the applicants lands were part of zoning by-law amendments related to an Interim Control By-law, an updated comprehensive zoning by-law and a minor by-law adjustment to correctly identify a former landfill site;

AND WHEREAS the general purpose of the zoning by-law amendment is to correctly reflect the zonings of said lands as agreed upon between the land owners and the Municipality;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL ENACTS AS A BY-LAW OF THE CORPORATION AS FOLLOWS:

1. a) D.I.L. Lands

Schedule "A" Sheet No. 3 of By-law 2017-05 as amended is hereby further amended by rezoning Lot 32, Concession 11 McDougall; Lots 33-34 Concession 12 McDougall; Part Lots 33 and 35 Concession 1 McDougall; Part Lots 35-36 Concession 12 McDougall; Part Lot 25 Concession B McDougall; Part Road Allowance between Concession B and Concession 11 McDougall; Part Road Allowance between Lot 35 and Lot 36 Concession 12 McDougall; Part Road Allowance between Township of Ferguson and Township of McDougall South of Centre line as in MD3630, Southeast of Part 2 and Southwest of 5 42R16949, Northeast of Highway 141, Part 1 42R17959, North of Part 6 42R16940; subject to MD3005, MD3588; McDougall (PIN 52102-0558(LT)) and Part Road Allowance between Lot 1 Concession 1 Carling & Lot 36 Concession 12 McDougall, Part Lots 35 & 36 Concession 12 McDougall, Part Road Allowance between Lots 35 & 36 Concession 12 McDougall and Part Road Allowance between Lot 35 Concession 12 McDougall & Lot 35 Concession 1 Ferguson Part 2 R0205507; Municipality of McDougall (PIN 52102-0620(LT)) from the Residential Holding (RR-H) Zone to the General Industrial (M1) Zone and;

b) Akzo Nobel Lands

Schedule "A" Sheet No. 3 of By-law 2017-05 as amended is hereby further amended by rezoning Part of Lot 34, Concession 11, part of the road allowance between Concession B and Concession 11 as in MD3630E of Railway W of Highway 141 and north of Part 7 of Reference Plan 42R-11405; McDougall (PIN 52102-0559(LT)), Road Allowance between Township of Ferguson and Township of McDougall North of centre line; Lot 35, Concession 1, Ferguson South of Part 6 R0205507 and Northeast of Part 3 and 4 R0205507, McDougall (PIN 52124-0135(LT)) and Part road allowance between Carling and Township of Ferguson, Part Road Allowance between Township of Ferguson and Township of McDougall; Part Lot 35, Concession 1 Ferguson, Part 3 R0205507, Municipality of McDougall (PIN 52124-0133(LT)) from the Rural (RU) Zone to the General Industrial (M1) and the Waste Disposal (M5) Zones; and

c) Grandview Lands

Schedule "A", Sheet No. 3 of By-law No. 2017-05 as amended is hereby further amended by rezoning Part of Lot 25, Concession B being Part 1 of Reference Plan No 42R-21016 (Part of PIN 52102-0154(LT)) from the Residential Holding (RR-H) Zone to the Waste Disposal (M5) Zone;

As shown on a copy of Part of Schedule "A", Sheet No. 3 attached to this By-law as Schedule "1" and part of which is shown on Reference Plan No. 42R-21077 as Part 1 and Part 1 of Reference Plan No. 42R-21016 as shown on a composite survey plan attached to his by-law as Schedule "2".

2. This By-law shall take effect and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

READ a **FIRST** and **SECOND** time this _____ day of _____, 2019.

MAYOR

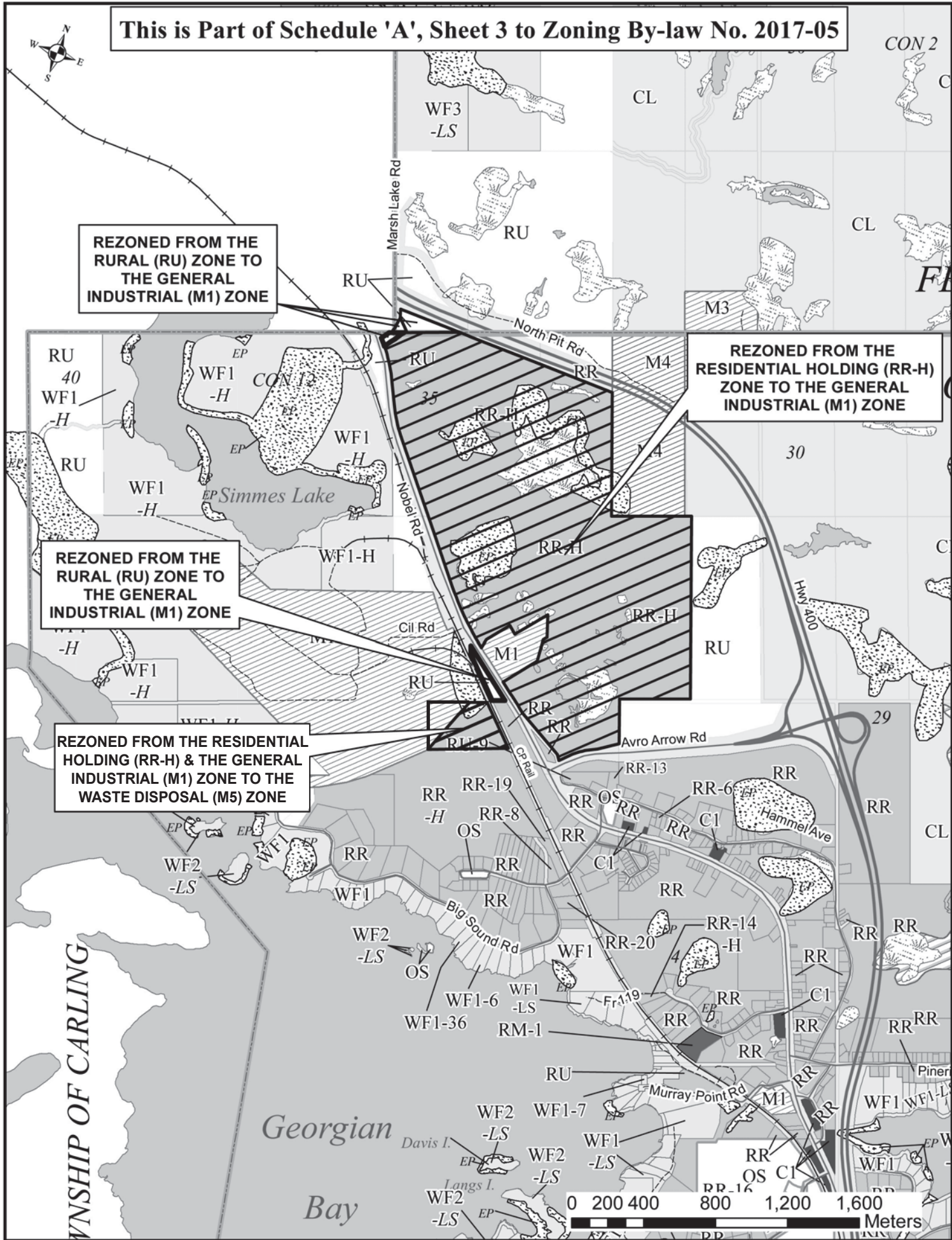
CLERK

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED**, this _____ day of _____, 2019

MAYOR

CLERK

DRAFT



THIS IS SCHEDULE "1" TO BY-LAW No. 2019-45

MUNICIPALITY OF McDOUGALL

PASSED THIS _____ DAY OF _____, 2019

MAYOR

ACTING CLERK

PLAN 42R - 21077

RECEIVED AND DEPOSITED
SEPTEMBER 17, 2018
DATE
SHEEMA TAYLOR
REPRESENTATIVE FOR THE LAND REGISTRAR FOR
THE LAND TITLES DIVISION OF PARRY SOUND (42)

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE
LAND TITLES ACT.
DATE
AUGUST 28, 2018
R.C. FAWCENS O.L.S.

SCHEDULE		PIN
PART	LOT	CON
1	PART OF 25 AND 25	B
PART OF THE ORIGINAL ROAD ALLOWANCE BETWEEN CONCESSIONS B AND 11 IN FRONT OF		B

NOTE:

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS (A) AND (B) BY REAL TIME KINEMATIC (RTK) OBSERVATIONS, UTM ZONE 17, NAD83 (CSRS) (1997.0).

BASE STATION (N 5,021,897.349, E 5,755,636.434) LOCATED AT THE OFFICE OF L.U. MAUGHAN CO. LTD. DERIVED FROM SIMULTANEOUS GPS OBSERVATIONS (PPP), UTM ZONE 17, (CSRS) (1997.0), CENTRAL MERIDIAN 81° W LONGITUDE.

FOR BEARING COMPARISONS, A ROTATION OF 0°34'40" (COUNTER CLOCKWISE) WAS APPLIED TO PLAN 42R-9426 TO CONVERT TO UTM BEARINGS.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES. DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES. DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES. THE AVERAGE COMBINED SCALE FACTOR OF 0.998634.

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT SET
- SSB DENOTES STANDARD IRON BAR
- SSB DENOTES SHORT STANDARD IRON BAR
- LUM DENOTES L.U. MAUGHAN COMPANY LIMITED O.L.S.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 3RD DAY OF AUGUST, 2018.

AUGUST 28, 2018
PARRY SOUND, ONTARIO
R.C. FAWCENS
ONTARIO LAND SURVEYOR

PLAN OF SURVEY OF
PART OF LOT 25, CONCESSION B AND
PART OF THE ORIGINAL ROAD ALLOWANCE
BETWEEN CONCESSIONS B AND 11
IN FRONT OF LOT 25, CONCESSION B
(CLOSED BY BY-LAW No. 142, INST R01755)
GEOGRAPHIC TOWNSHIP OF McDOUGALL
NOW IN THE
MUNICIPALITY OF McDOUGALL
DISTRICT OF PARRY SOUND
SCALE 1:1500

0 15 30 45 60 METRES

L.U. MAUGHAN COMPANY LIMITED
ONTARIO LAND SURVEYORS
5 McMURRAY STREET, PARRY SOUND, ONTARIO
P2A 1E6 (705)-746-5805 FAX 746-7276

PROJECT 14051 (C) PLAN No. MCD - 2892 FIELD NOTES MCD - 1133

METRIC

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

POINT ID	NORTHING	EASTING
ORP (A)	5,029,187.435	570,474.191
ORP (B)	5,029,517.869	570,660.724
ORP (C)	5,029,433.694	570,380.162

OBSERVED REFERENCE POINTS (ORP): UTM ZONE 17, NAD83 (CSRS) (1997.0)
COORDINATES TO RURAL ACCURACY PER SEC. 14 (2) OF OREG. 216/70
THE ABOVE COORDINATES CANNOT, IN THEMSELVES, BE USED TO RECONSTRUCT THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LOT 36

ORIGINAL ROAD ALLOWANCE BETWEEN LOT 35 AND 36

SB (LUM)

ORIGINAL 151.465

LOT 25, CONCESSION C

ORIGINAL ROAD ALLOWANCE BETWEEN CONCESSIONS B AND C

LOT 25, CONCESSION B

LOT 35

CONCESSION B AND 11

CONCESSION B

CONCESSION C

CONCESSION D

CONCESSION E

CONCESSION F

CONCESSION G

CONCESSION H

CONCESSION I

CONCESSION J

CONCESSION K

CONCESSION L

CONCESSION M

CONCESSION N

CONCESSION O

CONCESSION P

CONCESSION Q

CONCESSION R

CONCESSION S

CONCESSION T

CONCESSION U

CONCESSION V

CONCESSION W

CONCESSION X

CONCESSION Y

CONCESSION Z

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COMMITTEE/COUNCIL TRACKING LIST

AUGUST 7, 2019

Please be advised that items on the tracking sheet may be discussed during scheduled meetings

Meeting Date	Subject for Action	Assigned Department	Requested/Anticipated Response Date	Comments
January 10, 2018	The CAO to look into any available bike lane funding, and contact the Ministry of Transportation on behalf of the Municipality to investigate any other available options such as a joint funding application.	CAO		
February 21, 2018	Staff to investigate opportunities for long term revenue streams for when the landfill is closed	CAO		