

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY May 6, 2020 AT 7:00 P.M.**

**AGENDA**

**IMPORTANT NOTE:**

As a result of the Order in Council recently issued by the Province of Ontario, and the Municipality of McDougall declaring an emergency for the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

**1. CALL TO ORDER**

**2. DECLARATIONS OF INTEREST**

**3. PRIORITIZATION OF AGENDA**

**4. ADOPTION OF MINUTES**

- i) THAT the minutes of the Committee/Council Meeting held on April 15, 2020 be adopted as circulated. **(attachment) Rsl.**

**5. DEPUTATIONS**

**Matters Arising.**

**6. PLANNING/BUILDING**

- i) Report of the Chief Building Official CBO-2020-01 **(attachment)**  
Re: Building Permit Activity Update.

**Matters Arising.**

**7. BY-LAW ENFORCEMENT**

- i) Report of the Municipal Law Enforcement Chief MLEO-2020-05.  
**(attachment)**  
Re: Municipal Law Enforcement Officer's Contract Renewal 2020.
- ii) Report of the Municipal Law Enforcement Chief MLEO-2020-06.  
**(attachment)**  
Re: Parks and Road By-law Amendments.

**Matters Arising.**

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**8. FIRE PROTECTION**

**Matters Arising.**

**9. EMERGENCY MANAGEMENT**

- i) Report of the CAO **(attachment)**  
Re: COVID-19 Update.
- ii) Emergency Response.  
Re: Declaration of Emergency

**Matters Arising.**

**10. RECREATION**

- i) Report of the Director of Parks and Recreation DPR-2020-02.  
**(attachment)**  
Re: General Update.

**Matters Arising.**

**11. PUBLIC WORKS**

- i) Report of the Public Works Manager PW-2020-02. **(attachment) Rsl.**  
Re: Big Sound Road Tender Recommendation.
- ii) Report of the Public Works Manager PW-2020-03. **(attachment)**  
Re: Monthly Report.

**Matters Arising.**

**12. ENVIRONMENT**

- i) Waste Management.
- ii) Report of the Environmental Services Manager ENV-2020-03.  
**(attachment)**  
Re: Environmental Services Monthly Report.

**Matters Arising.**

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**13. FINANCE**

- i) Accounts Payable. **Rsl.**
- ii) O.P.P **(attachment)**  
Re: Q1 Calls for Service Billing Summary Report, January to March 2020.
- iii) Dr. Rebecca Pollock, Executive Director, Georgian Bay Biosphere Reserve. **(attachment)**  
Re: Growing Together Gardening Program.

**Matters Arising.**

**14. ADMINISTRATION**

- i) Report of the Clerk C-2020-05. **(attachment)**  
Re: Proposed Sale and Disposition of Land Policy.
- ii) Report of the Clerk C-2020-06. **(attachment)**  
Re: Application to Purchase Shore Road Allowance: SRA-2019-05 (de Boer).
- iii) Township of The Achipelago. **(attachment)**  
Re: Resolution 20-049; North Bay Parry Sound District Health Unit.  
Request for COVID-19 Confirmed Cases Statistics in West Parry Sound.
- iv) Township of The Achipelago. **(attachment)**  
Re: Resolution 20-050; North Bay Parry Sound District Health Unit.  
Public Health Funding.
- v) The Federation of Northern Ontario Municipalities (FONOM). **(attachment)**  
Re: Resolution to Minister Elliott, support concerns regarding the request by the District of Parry Sound Social Services Administration Board and the District of Parry Sound Ontario Health Team.
- vi) Ministry of Natural Resources and Forestry, and Westwind Forest Stewardship Inc. **(attachment)**  
Re: Inspection of Approved 2020-2021 Annual Work Schedule French-Severn Forest.

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**Matters Arising.**

**15. REQUESTS FOR SUPPORT**

- i) City of Hamilton. **(attachment)**  
Re: Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants.
- ii) Town of Gravenhurst. **(attachment)**  
Re: Request that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services.
- iii) Township of Armour. **(attachment)**  
Re: High Speed Internet Connectivity in Rural Ontario.
- iv) Township of Armour. **(attachment)**  
Re: Post-Secondary Education Students in Health Care Placements.

**Matters Arising.**

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

**17. COMMITTEE REPORTS**

- i) Committee Appointments. **Rsl.**
- ii) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: April 22, 2020 Board of Health and Finance and Property Committee Agendas.
- iii) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: January 22, 2020 Board of Health and Finance and Property Committee Minutes.
- iv) Community Policing Advisory Committee. **(attachment)**  
Re: Police Service Board Reports.
  - February 6, 2020 Minutes
  - Police Services Board Reports Q1, January to March
  - Collision Report, January to March.
  - Calls for Service/Foot Patrol/CSO/Citizen Self Reporting/911 calls



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- v) Township of McKellar. **(attachment)**  
Re: Request to Postpone Proposed Public Meetings.

**Matters Arising.**

**18. REPORT OF THE CAO**

**19. GENERAL ITEMS AND NEW BUSINESS**

- i) Boating Ontario Association. **(attachment) Rsl.**  
Re: Request to Premier Ford and Ministers phased in return to work actions for marina facilities.

**20. BY-LAWS**

- i) By-law 2020-22. **(attachment)**  
Re: Being a by-law to appoint and enter into a service contract with Gary Kloetstra for the services of Municipal Law Enforcement Officer/Animal Control Officer.
- ii) By-law 2020-23. **(attachment)**  
Re: Being a by-law to appoint and enter into a service contract with Michael Malott for the services of Municipal Law Enforcement Officer/Animal Control Officer.
- iii) By-law 2020-24. **(attachment)**  
Re: Being a by-law to appoint and enter into a service contract with Earl Smallwood for the services of Municipal Law Enforcement Officer/Animal Control Officer.
- iv) By-law 2020-25. **(attachment)**  
Re: Being a by-law to appoint and enter into a service contract with Philip West for the services of Municipal Law Enforcement Officer/Animal Control Officer.
- v) By-law 2020-26. **(attachment)**  
Re: Being a by-law to amend By-law No. 2020-09, a by-law to regulate parks, parkland, facilities and municipal owned lands within the Corporation of the Municipality of McDougall.

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- vi) By-law 2020-27. **(attachment)**  
Re: Being a by-law to amend by-law No. 2018-32, a by-law to regulate traffic and to govern and control the parking of vehicles in the Municipality of McDougall.
- 21. **TRACKING SHEET**  
Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No items on the tracking sheet.**
- 22. **CLOSED SESSION**
- 23. **RATIFICATION OF MATTERS FROM CLOSED SESSION**
- 24. **CONFIRMATION BY-LAW**
  - i) By-Law No. 2020-28.  
Re: To confirm the proceedings of the Committee/Council meeting held on May 6, 2020.
- 25. **ADJOURNMENT**

## **Resolution List for May 6, 2020**

**THAT** the minutes of the Committee/Council Meeting held on April 15, 2020 be adopted as circulated.

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**THAT** the Council for the Municipality of McDougall approve the Tender to supply/apply Hot Mix Asphalt (HMA) to Big Sound Road in accordance with Tender Contract No. 2020-002 submitted by \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

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**THAT** the attached lists of Accounts Payable for April \_\_, 2020 in the amount of \$\_\_\_\_\_ and payroll for May \_\_, 2020 in the amount of \$\_\_\_\_\_ be approved for payment.

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**THAT** the Council for the Corporation of the Municipality of McDougall approve the appointment of Lewis Malott to the following Municipal Boards and Committees for the remainder of the 2018-2022 term of Council:

1. Committee of Adjustment
2. Parry Sound Industrial Park Board

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**THAT** the Council for the Corporation of the Municipality of McDougall supports the attached letter from Boating Ontario Association, requesting that Premier Ford and Ministers permit phasing in structured return to work actions for marina facilities;

**AND FURTHER THAT** a copy of this resolution be sent to Hon. Premier Doug Ford, Hon. Rod Phillips, Hon. Lisa MacLeod, Hon. Vic Fedeli, Hon. Caroline Mulroney, and Hon. Peter Bethlenfalvy

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**BE IT RESOLVED** that the next portion of the meeting be closed to the public at \_\_\_\_\_ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;

8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

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**THAT** Council reconvene in Open Session at \_\_\_\_\_ p.m.

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**THAT** we do now adjourn at \_\_\_\_\_ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY APRIL 15, 2020 AT 7:00 P.M.**

**MINUTES**

Present Physically: Mayor D. Robinson (Chairperson)

Present Electronically: Councillor J. Constable  
Councillor L. Gregory  
Councillor L. Malott  
Councillor J. Ryman

And

**Draft**

Present Physically: CAO T. Hunt  
Clerk L. West

Present Electronically: Treasurer E. Robinson  
Fire Chief B. Leduc  
Chief Building Official K. Dixon

It should be noted that social distancing measures were implemented for the Mayor and two staff members physically attending the meeting. Members of the public are encouraged to view the Council proceedings through the municipal website.

**IMPORTANT NOTE:**

As a result of the Order in Council recently issued by the Province of Ontario, and the Municipality of McDougall declaring an emergency for the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 6:47 p.m.

The Clerk took a roll call of Council and confirmed that all members were in attendance, either in person or electronically.

**2. DECLARATIONS OF INTEREST**

Nil

**3. PRIORITIZATION OF AGENDA**

**AMENDMENT TO THE PROCEDURAL BY-LAW**

- i) The following Items to be considered after Section 3 and before Section 4.
  - a) Report of the Clerk C-2020-04 ;

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Re: Bill 187 to amend the Municipal Act; Electronic Participation by Council During a Declared Emergency.

b) By-law 2020-18

Re: Being a by-law to amend By-law No. 2017-75, a by-law Governing the calling, place, and proceedings of meetings of the Municipal Council and Committees of Council for the Corporation of the Municipality of McDougall.

**Read a First, Second and Third Time, Passed, Signed and Sealed this 15<sup>th</sup> day of April 2020.**

**PRIORITIZATION OF AGENDA CONTINUED**

- ii) Addition to *Section 10. Recreation i)* Report of the CAO  
Re: Water Access Plan 2020.
- iii) Removal of item 13.3 under Finance re: Letter from Rod Phillips, Minister of Finance – duplication.
- iv) Addition to *Section 19 General Items and New Business i)* Request to North Bay Parry Sound District Health Unit to report COVID-19 cases by area.
- v) Addition to *Section 20. By-laws iii)* By-law 2020-20.  
Re: Being a By-law to authorize the renewal of a Mutual Assistance Agreement between the West Parry Sound Municipalities.

**4. ADOPTION OF MINUTES**

- i) THAT the minutes of the Committee/Council Meeting held on March 18, 2020 be adopted as circulated.  
**Resolution No. 2020-38** **Constable /Gregory**  
**THAT** the minutes of the Committee/Council Meeting held on March 18, 2020 be adopted as circulated.  
**“Carried”**
- ii) THAT the minutes of the Special Meeting of Council held on March 19, 2020 be adopted as circulated.  
**Resolution No. 2020-39** **Gregory /Ryman**  
**THAT** the minutes of the Special Meeting held on March 19, 2020 be adopted as circulated.  
**“Carried”**

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**MINUTES**

**5. DEPUTATIONS**

Nil

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

- i) John Jackson, Parry Sound Area Planning Board.  
Consent Application No. B05/2020 (McD) Mercer. (2 New Lots, and 1 Lot Addition, Haines Lake Road).  
The Clerk/Planner advised that the application was brought forward at the last meeting of Council and noted that the proposed conditions met the concerns of Council and Staff.

**Resolution No. 2020-40**

**Ryman/Constable**

**THAT** the Council for the Corporation of the Municipality of McDougall has no objections to the approval of the proposed consents as applied for by Lynn Mercer in Consent Application No. B05/2020 (McD) on Lots 11 – 13, Concession 2, Municipality of McDougall, subject to the following conditions;

1. Receiving 911 addressing for the new lots
2. Approval of driveway locations to the satisfaction of the Municipality's Public Works Department
3. That the proposed lot addition merge in title with the benefitting lands.
4. Rezoning the lands to reflect the re-alignment of waterfront lots and rural residential lots to the satisfaction of the Municipality;
5. Payment of cash in lieu of parkland in accordance with the requirements of the Municipality;
6. Conveyance of any portion of Haines Lake Road on Fire Route 309 that is under the control of the applicant 10 metres from the centre line of the travelled road(s);
7. The applicant enters into a 51(26) consent agreement to provide for a number of details applicable to the severed lots including the indemnification of any liability or responsibility for road use not maintained year round by the Municipality, notices that ensure the protection of any relevant natural heritage matters or habitat of endangered or threatened species and entrance permits;
8. Proposed Lot 1 meet the requirements of the Minimum Distance Separation I if applicable; and

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9. Payment of any applicable planning fees.

**“Carried”**

- ii) Chief Building Official's Letter to the Building Industry.  
Re: Essential Services COVID-19 2020-04-08.  
The acting Chief Building Official Kim Dixon, gave an overview of the letter to Council, and how staff interpret the provisions of the Provincial Order relating to the issuance of permits. Council received this correspondence as information.
- iii) Steve Clark, Minister of Municipal Affairs and Housing.  
Re: Proposed legislation to allow for the suspension of specified timelines associated with the Planning Act during a declared emergency.  
The Clerk/Planner noted that the legislation received royal assent to allow for the suspension of timelines associated with Planning Applications. Currently the municipality does not have any Planning Applications on file that would be effected by this legislation, and will consider future applications on a case by case basis. Council received the correspondence as information.

**Matters Arising.**

Nil

**7. BY-LAW ENFORCEMENT**

**Matters Arising.**

Nil

**8. FIRE PROTECTION**

- i) Report of the Fire Chief.  
Re: Monthly Summary Fire Services 2020.  
Chief Leduc noted that the report includes year to date statistics to March 31, 2020. Council received the report as information.

Mayor Robinson expressed thanks from McDougall residents to the Fire Department for their efforts in these trying times.

**Matters Arising.**

Nil.

**9. EMERGENCY MANAGEMENT**



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- i) Report of the CAO  
Re: COVID-19 Update.  
The CAO provided Council an update regarding municipal operations during the pandemic. Council received the report as information.
- ii) Report of the Community Emergency Management Coordinator CEMC-2020-01.  
Re: Re-authorize Mutual Assistance Agreement.  
Chief Leduc provided a summary of the report, and recommended that Council pass a by-law to re-authorize the mutual assistance agreement. The Clerk noted that the By-law would follow later on the agenda. Council received the report as information
- iii) Chris Cuthbertson, Director, Aviation, Forest Fire and Emergency Services, Ministry of Natural Resources and Forestry.  
Re: Restricted Fire Zone Declaration due to COVID-19.  
Chief Leduc provided a summary of the declaration, noting a complete fire ban for the area. Council received the correspondence as information.

**Matters Arising.**

Nil

**10. RECREATION**

- i) Report of the CAO  
Re: Water Access Plan 2020.  
The CAO provided Council with a plan to address re-opening municipal boat launches. Council received the report as information and directed staff to proceed as recommended.

**Matters Arising.**

Nil

**11. PUBLIC WORKS**

- i) Report of the Public Works Manager.  
Re: 2020 550 Truck Tender Recommendation.  
**Resolution No. 2020-41** **Malott/ Ryman**  
**THAT** the Council for the Municipality of McDougall approve the Tender for a 2020 Crew Cab Truck with Dump Box, Plough and Sander submitted by Bourgeois Motors in the amount of \$101,489.00 plus HST.

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**MINUTES**

**AND THAT** Council hereby declares the 2012 Dodge 550 with plough and sander as surplus to sell on Gov Deals.

**“Carried”**

**Matters Arising.**

Nil.

**12. ENVIRONMENT**

- i) Waste Management.

**Matters Arising.**

Nil

**13. FINANCE**

- i) Accounts Payable.  
**Resolution No. 2020-42** **Constable/Gregory**  
**THAT** the attached lists of Accounts Payable for April 1, 2020 in the amount of \$474,316.31, and Accounts Payable for April 14, 2020 in the amount of \$139,212.33, and payroll for March 26, 2020 in the amount of \$46,220.74, and April 9, 2020 in the amount of \$37,412.19 be approved for payment.  

**“Carried”**
- ii) Rod Phillips, Minister of Finance.  
Re: Ontario’s Action Plan: Responding to COVID-19; Deferral of Education Property Tax Remittance and Postponing the property tax reassessment for 2021.  
Council received the correspondence as information.
- iii) Allan Doheny, Assistant Deputy.  
Re: Ontario’s Action Plan: Responding to COVID-19 (Follow-up to agenda items 13.2 & 13.3).  
The Treasurer provided an overview, and Council received the correspondence as information.
- iv) Report of the Treasurer T-2020-1.  
Re: Insurance & Risk Management RFP.  
The Treasurer provided an overview of the report and recommended that Council accept the policy submitted by Frank Cowen Canada for a 12-

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**MINUTES**

month term with the option to renew on satisfactory performance and service.

**Resolution No. 2020-43**

**Ryman/Constable**

**THAT** the Council for the Municipality of McDougall approve the Insurance & Risk Management RFP submitted by Frank Cowan Canada in the amount of \$99,852 plus HST for a 12-month term from April 17, 2020 to April 16, 2021 with the option to renew on satisfactory performance and service.

**“Carried”**

- v) Report of the Treasurer T-2020-2.  
Re: Interim Property Tax Considerations.  
The Treasurer provided an overview of the report. Council directed staff to proceed in accordance with Section 357(1) of the Municipal Act.

**Matters Arising.**

The Treasurer noted that;

- 2019 municipal audit is nearing complete.
- Tax sales have been postponed due to Covid-19.

**14. ADMINISTRATION**

- i) Report of the Clerk C-2020-04.  
Re: Bill 187 to amend the Municipal Act; Electronic Participation by Council During a Declared Emergency.  
*This item was considered at the start of the meeting.*
- ii) Danny Whalen, President, The Federation of Northern Ontario Municipalities (FONOM).  
Re: Cancellation 2020 Annual General Meeting and Conference.  
Council received this correspondence as information.
- iii) Association of Municipalities of Ontario (AMO).  
Re: 2020 Annual Conference – In person or online, AMO 2020 will connect municipal leaders to the information they need most.  
Council received this correspondence as information.
- iv) Steve Clark, Minister of Municipal Affairs and Housing, Sylvia Jones, Solicitor General.  
Re: Operation of Seasonal Trailer Parks and recreational Campgrounds – Amended Essential Business Order as of April 3, 2020.

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Council received this correspondence as information.

- v) Danny Whalen, President, The Federation of Northern Ontario Municipalities (FONOM).  
Re: Appointment of Mac Bain as the New Executive Director.  
Council received this correspondence as information. Mayor Robinson expressed congratulations and thanks to Mac Bain and David King on behalf of Council.
- vi) The Township of Seguin.  
Re: R-2020-0005 Zoning By-law 2006-125 Housekeeping Update.  
The Clerk/Planner noted that the proposed housekeeping update is to address minor amendments, with no concerns identified.  
Council received this correspondence as information.

**Matters Arising.**

Nil

**15. REQUESTS FOR SUPPORT**

- i) Town of Parry Sound.  
Re: Public Health Funding.  
**Resolution No. 2020-44** **Gregory/Malott**  
**THAT** the Council for the Municipality of McDougall supports the attached resolution of the Town of Parry Sound requesting that public health be funded through regular provincial taxation, not municipal property taxation.  
  
**AND FURTHER BE IT RESOLVED THAT** a copy of this resolution be sent to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.  

**“Carried”**
- ii) Grey County.  
Re: Resolution Supporting 100% Canadian Wines Excise Exemption.  
This was reviewed by Council with no action indicated.

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- iii) Town of Midland.  
Re: Direct Payment of Federal Funds to Municipalities to Waive Property Taxes for the Year 2020 – Financial help to alleviate the suffering from COVID-19 Pandemic.  
Re: Resolution Supporting 100% Canadian Wines Excise Exemption.

**Matters Arising.**

Nil

- 16. **MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**  
Nil

- 17. **COMMITTEE REPORTS**

- i) David C. Williams, Chief Medical Officer of Health.  
Re: Emergency Order to Support Public health Units with Human Resource Capacity.  
Council received this correspondence as information.
- ii) North Bay Parry Sound District Health Unit.  
Re: Ministry of Health Launches Online Portal for Individuals to Check COVID-19 Test Results.  
Council received this correspondence as information.
- iii) North Bay Parry Sound District Health Unit.  
Re: Stay Home Except for Essential Reasons.  
Council received this correspondence as information.
- iv) North Bay Parry Sound District Health Unit.  
Re: Health Unit Works With Bars and Restaurants to Continue to Start Take-Out And Delivery.  
Council received this correspondence as information.
- v) North Bay Parry Sound District Health Unit.  
Re: Repatriated Travelers Confirmed Positive for COVID-19 in Health Unit District.  
Council received this correspondence as information.

**Matters Arising.**

Nil

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**MINUTES**

**18. REPORT OF THE CAO**

Nil

**19. GENERAL ITEMS AND NEW BUSINESS**

- i) Request to North Bay Parry Sound District Health Unit to report COVID-19 cases by area.

**Resolution No. 2020-45**

**Gregory/Constable**

**WHEREAS** in order to fight the COVID-19 virus in your community it is important to understand the status of confirmed cases in that community; and

**WHEREAS** the catchment area for the West Parry Sound Health Centre is only a portion of the area served by North Bay Parry Sound District Health Unit; and

**WHEREAS** West Parry Sound is a large enough geographic area that the privacy of individuals is not at risk; and

**WHEREAS** West Parry Sound is host to the West Parry Sound Health Centre; and

**WHEREAS** the residents of West Parry Sound have been very diligent with Social Distancing and Self Isolation, and

**WHEREAS** the residents of West Parry Sound deserve to know that their efforts are working; and

**WHEREAS** other health units are reporting confirmed COVID-19 cases by municipality;

**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of McDougall requests that the North Bay Parry Sound District Health Unit publish statistics that provide the number of confirmed cases and other appropriate information for West Parry Sound; and

**FURTHER THAT** the North Bay Parry Sound District Health Unit be ordered by the Province of Ontario to publish full COVID-19 information for West Parry Sound; and

**FURTHER THAT** this resolution be sent to the West Parry Sound Area municipalities, the West Parry Sound Health Centre, the Honourable Minister Christine Elliott, Minister of Health, and MPP Norm Miller.

**“Carried”**

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**MINUTES**

**20. BY-LAWS**

- i) By-law 2020-19.  
Re: Being a by-law to appoint a Chief Building Official and rescind By-law 2016-08.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 15<sup>th</sup> day of April 2020.**
- ii) By-law 2020-20.  
Re: Being a By-law to authorize the renewal of a Mutual Assistance Agreement between The Corporations of the Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound, Township of Seguin, Township of The Archipelago and Municipality of Whitestone.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 15<sup>th</sup> day of April 2020.**

**21. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No items on the tracking sheet.**

**22. CLOSED SESSION**

Nil

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

**24. CONFIRMATION BY-LAW**

- i) By-Law No. 2020-21.  
Re: To confirm the proceedings of the Special Meeting of Council held on March 19, 2020, and the Committee/Council meeting held on April 15, 2020.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 15<sup>th</sup> day of April 2020.**

**25. ADJOURNMENT**

**Resolution No. 2020-46**

**THAT** we do now adjourn at 8:10 p.m.

**Ryman/Constable**

**“Carried”**



## REPORT TO COUNCIL

<b>Report No.:</b>	CBO 2020-01
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Chief Building Official
<b>Subject:</b>	Building Permit Activity Update

### **Background:**

The purpose of this report is to update council on building permit activity to the end of April 2020.

The number of building permits issued to the end of April 2020 is 14 compared to 12 issued for the same period in 2019. The permit fees collected to the end of April 2020 is \$18266.00 compared to \$13475.00 in 2019. The value of construction to the end of April 2020 is \$1,770,995.00 compared to \$1,125,020.00.

Currently as per the provincial COVID-19 emergency , we are not issuing new permits unless the project is deemed essential construction. I wish to remind everyone that during this time we are accepting building permit applications and will do our best to ensure that delays are minimal when the order is relaxed.

### **Recommendation:**

That council receive this report for information.

### **Attachments:**

1. Building Permit Summary Report to the end of April 2020 vs April 2019





## Municipality of McDougall

# Annual Permit Activity by Type

Yearly activity up to the month of April

### 2020 Permit Activity

Type	Count	Work Value	Fees
Accessory	5	\$184,600.00	\$2,058.00
Commercial	1	\$9,995.00	\$150.00
Demolitions	2	\$0.00	\$0.00
Residential	6	\$1,576,400.00	\$16,058.00
	<b>14</b>	<b>\$1,770,995.00</b>	<b>\$18,266.00</b>

### 2019 Permit Activity

Type	Count	Work Value	Fees
Accessory	5	\$195,000.00	\$2,027.00
Residential	7	\$930,020.00	\$11,448.00
	<b>12</b>	<b>\$1,125,020.00</b>	<b>\$13,475.00</b>



## REPORT TO COUNCIL

<b>Report No.:</b>	MLEC-2020-05
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Municipal Law Enforcement Chief
<b>Subject:</b>	Municipal Law Enforcement Officer's Contract Renewal 2020

### **BACKGROUND**

The corps 4 Municipal Law Enforcement Officers is currently working under expired contracts. All 4 Officers wish continue working as Municipal Law Enforcement Officers for the Corporation.

### **ANALYSIS**

All 4 Officers want to sign new contracts and there is no reason operationally to require new Officers, thus I want to move forward with new contracts for 2020. Attached is By-Law 2020-XX By-Law 2020-XX; By-Law 2020-XX; By-Law 2020-XX and corresponding contracts for each Officer. The contracts are identical to the expired contracts with the exception of Section 5; remuneration, in which the remuneration amounts have been increased by 1.8% (already approved by 2020 McDougall cola).

### **RECOMMENDATION**

It is the recommendation of the Chief of Municipal Law Enforcement that Michael Malott, Earl Smallwood, Phil West and Gary Kloetstra be signed to new contracts as Municipal Law Enforcement Officers for the period of May 6, 2020 to May 6, 2021.



## REPORT TO COUNCIL

<b>Report No.:</b>	MLEC-2020-06
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Municipal Law Enforcement Chief
<b>Subject:</b>	Parks and Road Bylaw Amendments

### **BACKGROUND**

This report speaks to a controlled opening and use of George Hunt Memorial Boat Launch Facility in 2020 with respect to the COVID-19 Pandemic. The following changes are being proposed for the use of the facility this year while respecting and promoting physical distancing measures. We know that George Hunt Memorial boat launch can become very busy and crowded during certain times of the season. Therefore, it is proposed to mitigate crowding by not allowing non-residents to use George Hunt Memorial Boat Launch Facility.

### **AMENDMENTS**

The following amendments to Parks Control By-Law 2020-09 are proposed to limit use and crowding at the George Hunt Boat Launch Facility.

2. e) *No person, other than a McDougall ratepayer displaying a valid Municipal permit in accordance with Schedule "G" attached hereto, shall use the George Hunt Memorial Boat Launch and Parking Facility for launching or retrieving boats or parking vehicles on site.*

*Schedule "F" to By-Law 2020-09*

*Daytime vehicle parking allowed on site when space permits and in the specified areas Lot 1 and Lot 2 (5a.m. until 11p.m.), a valid Municipal permit is required and must be displayed on the vehicle in accordance with Schedule "G" attached hereto.*

Furthermore, proposed amendment to Roads and Parking By-law 2018-32 are to provide for no parking of vehicles anywhere and at any time along both sides of George Hunt Memorial Drive. The amendment will increase road safety.

#### **3.1 *Parking Prohibited in Specified Places Where Signs are on Display:***

- (a) *Where authorized signs are on display indicating that parking is prohibited, no person shall park any vehicle on any highway:*
- (i) *within 30 meters' of an intersection controlled by traffic control signals;*

- (ii) *within a turning basin at the end of a cul-de-sac;*
- (iii) *within 15 meters' of the termination of a cul-de-sac;*
- (iv) *on any portion of George Hunt Memorial Drive in any direction from beginning of road to terminus.*

## **RECOMMENDATION**

It is the recommendation of the Chief of Municipal Law Enforcement that the proposed By-law amendments to adopted as presented.



To: Council

April 29, 2020

The municipal office has received a few calls about cottagers coming into the area and staying for extended periods of time. Currently the province has not passed any legislation preventing people from accessing their seasonal residence. The Premier HAS ONLY ASKED PEOPLE not to access their seasonal properties. Municipality of McDougall does not have the Authority to prevent people from coming to McDougall and using their seasonal or second residence. Therefore, McDougall staff will not be issuing any notices or warnings to people who choose to come here. McDougall will follow all legislation passed by the Provincial and Federal Governments with regard to this issue.

Staff will start to return to normal hours over the next month. Starting Monday May 4 the members currently working from home will rotate working every other day in the office to help with workload. Social distancing will be followed. The Public works staff will start normal hours on Monday May 4 with projects that allow social distancing as well.

We are receiving many calls regarding George Hunt water access and many other water access points. Front office staff will be busy with calls informing callers of times and dates and new restrictions.

George Hunt Launch ramp will open this weekend with day parking only for McDougall taxpayers.

The MTO have started working on the 400 hwy south of Parry Sound and will be hauling to the landfill over the next month or two. Staff have been coordinated to make this happen.

The Emergency Control Group continues to meet via Zoom 2 times a week for a brief update on COVID actions so everyone is aware of any changes or concerns. These meetings will continue for the foreseeable future.

Generally, we have kept up with the priority items, but look forward to getting back to somewhat normal over the next few months.

**Thanks**

**CAO/Director of Operation**

**Tim Hunt**



## REPORT TO COUNCIL

<b>Report No.:</b>	DPR-2020-02
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Director of Parks & Recreation
<b>Subject:</b>	General Update

### **Covid-19 Restrictions**

Our park amenities remain closed as of this writing. A controlled opening of the Municipal boat launches and water access point is ongoing. George Hunt Boat Launch opening on April 25/26 was for the most part smooth. Some backlash was encountered by Municipal Law Enforcement Officers from persons outside of McDougall.

Park staff have been directed to wear facemasks while in the cab of their truck and or working in close proximity to each other while lifting items.

### **Parks**

Spring cleanup is complete. Starting May 4<sup>th</sup> crew will begin maintenance on docks, ramps and rafts. On bad weather days, staff are building new picnic tables for distribution in parks of need.

The 50<sup>th</sup> Victoria Day Fireworks Show has been postponed. The new tentative date is Thanksgiving Weekend.

The swim program might be able to go ahead when July arrives. However, I do not expect it to operate as usual. I have asked my staff to begin planning for new delivery methods and class options.



## REPORT TO COUNCIL

<b>Report No.:</b>	PW-2020-02
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Nick Thomson, Public Works Manager
<b>Subject:</b>	Big Sound Road Tender Recommendation

### **Background:**

The 2020 Capital Works Budget approved by Council included \$475,000.00 to supply/apply Hot Mix Asphalt (HMA) to Big Sound Road in accordance with Tender Contract No. 2020-002.

The following Tenders were received:

**Hall Construction:** Net Price \$429,070.28  
Price (Incl. HST) \$484,849.42

**Fowler Construction:** Net Price \$399,348.60  
Price (Incl. HST) \$451,263.92

### **Recommendation:**

That Council accepts the tender from Fowler Construction.



## REPORT TO COUNCIL

<b>Report No.:</b>	PW 2020-03
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Nick Thomson Public Works Manager
<b>Subject:</b>	Monthly Report

### **Background:**

The Public Works Department has been continuing with regular operations.

With the current pandemic situation in place Public Works has been alternating staff in order to maintain physical distancing, with our current method things are working well. We have been working on priority projects such as the Nobel Beach expansion and the new parking area. We are also continuing with routine maintenance as well other projects throughout the Municipality.

We have been fortunate this year as high water levels and flooding have not been an issue. We continue to monitor potential trouble zones and beaver dams. There was a considerable amount of clean up to do following the wind storm that passed through the municipality a few weeks ago; we didn't experience any major damage though.

With a fairly dry spring and fair weather conditions our half load restrictions will be lifted May 1<sup>st</sup> 2020 this will allow our contractors to get back to work.

Landfill operations have been running efficiently with no issues to mention. Staff have been busy with routine maintenance and getting ready for the busy summer season.

### **Recommendation:**

That Council receive this report for information.





## REPORT TO COUNCIL

<b>Report No.:</b>	ENV-3-2020
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Steve Goman
<b>Subject:</b>	Environmental Services Report

### **Background:**

Dept. Wide: As a response to the COVID-19 pandemic, staff hours and schedules have been altered to reduce the potential spread of the virus. We have made keeping our Essential Services running a priority. We have been able to maintain regulatory compliance within the Department. These strategies are being reviewed weekly at the Emergency Control Group (ECG) and Management Zoom meetings.

#### Landfill Leachate:

The facility has been functioning well during the high flows of spring melt. No operational problems to report.

#### Nobel Water:

The system is functioning well. Spring flush has been planned to start the second week in May, a notice will go on the website. This is necessary to maintain water quality throughout the system. There has been regular communication with the Town of Parry Sound Water Plant to ensure there will be no disruption in the quality or quantity of our water supply. There has been similar discussions with the Ministry of Environment, Conservation and Parks (MECP) to review possible operational challenges or concerns during the Pandemic.

The pipe storage container should be delivered in the first week of May.

#### Crawford Septic:

Seasonal flows are normal.

### **Recommendation:**

#### Landfill Leachate:

No further action required

#### Nobel Water:

No further action required.

#### Crawford Septic:

No further action required.



## Calls For Service (CFS) Billing Summary Report

### McDougall January to March - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January to March	Year to Date	Time Standard	Year To Date Weighted Hours	January to March	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	1	1	15.9	15.9	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	1	1	15.9	15.9	0	0		0.0
	Assault-Level 1	0	0		0.0	1	1	15.9	15.9
	Indecent/Harassing Communications	3	3	15.9	47.7	0	0		0.0
	Utter Threats to Person	0	0		0.0	2	2	15.9	31.8
	<b>Total</b>	<b>5</b>	<b>5</b>	<b>15.9</b>	<b>79.5</b>	<b>3</b>	<b>3</b>	<b>15.9</b>	<b>47.7</b>
Property Crime Violations	Break & Enter	1	1	6.8	6.8	1	1	6.8	6.8
	Theft of - Automobile	1	1	6.8	6.8	0	0		0.0
	Theft of - All Terrain Vehicles	0	0		0.0	1	1	6.8	6.8
	Theft under - Persons	0	0		0.0	1	1	6.8	6.8
	Theft under - Trailers	0	0		0.0	1	1	6.8	6.8
	Theft under - Other Theft	0	0		0.0	1	1	6.8	6.8
	Theft Under - Gasoline Drive-off	1	1	6.8	6.8	1	1	6.8	6.8
	Fraud -Money/property/ security <= \$5,000	0	0		0.0	2	2	6.8	13.6
	Fraud - Other	1	1	6.8	6.8	0	0		0.0
	Fraud - False Pretence > \$5,000	0	0		0.0	1	1	6.8	6.8
	Identity Fraud	0	0		0.0	1	1	6.8	6.8
	Mischief - master code	1	1	6.8	6.8	1	1	6.8	6.8
	Interfere with lawful use, enjoyment of property	0	0		0.0	1	1	6.8	6.8
	<b>Total</b>	<b>5</b>	<b>5</b>	<b>6.8</b>	<b>34.0</b>	<b>12</b>	<b>12</b>	<b>6.8</b>	<b>81.6</b>
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	0	0		0.0	1	1	7.9	7.9
	Breach of Probation	0	0		0.0	2	2	7.9	15.8
	Contraband Tobacco	0	0		0.0	1	1	7.9	7.9
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>4</b>	<b>4</b>	<b>7.9</b>	<b>31.6</b>
Statutes & Acts	Landlord/Tenant	0	0		0.0	1	1	3.3	3.3
	Mental Health Act	1	1	3.3	3.3	2	2	3.3	6.6
	Mental Health Act - Placed on Form	1	1	3.3	3.3	0	0		0.0
	Trespass To Property Act	2	2	3.3	6.6	1	1	3.3	3.3
	<b>Total</b>	<b>4</b>	<b>4</b>	<b>3.3</b>	<b>13.2</b>	<b>4</b>	<b>4</b>	<b>3.3</b>	<b>13.2</b>
Operational	Animal Stray	1	1	3.6	3.6	0	0		0.0
	Domestic Disturbance	5	5	3.6	18.0	2	2	3.6	7.2



## Calls For Service (CFS) Billing Summary Report

### McDougall January to March - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		January to March	Year to Date	Time Standard	Year To Date Weighted Hours	January to March	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Suspicious Person	1	1	3.6	3.6	0	0		0.0
	Missing Person Located Under 12	1	1	3.6	3.6	0	0		0.0
	Missing Person Located 12 & older	1	1	3.6	3.6	1	1	3.6	3.6
	Noise Complaint - Vehicle	0	0		0.0	1	1	3.6	3.6
	Found Property -Master code	1	1	3.6	3.6	0	0		0.0
	Found-Personal Accessories	0	0		0.0	1	1	3.6	3.6
	Lost-Radio,TV,Sound-Reprod. Equip.	0	0		0.0	1	1	3.6	3.6
	Lost-Others	0	0		0.0	2	2	3.6	7.2
	Sudden Death - Natural Causes	0	0		0.0	3	3	3.6	10.8
	Sudden Death - Others	0	0		0.0	1	1	3.6	3.6
	Suspicious Vehicle	2	2	3.6	7.2	4	4	3.6	14.4
	Trouble with Youth	2	2	3.6	7.2	1	1	3.6	3.6
	Neighbour Dispute	2	2	3.6	7.2	0	0		0.0
	Assist Public	0	0		0.0	4	4	3.6	14.4
	Family Dispute	3	3	3.6	10.8	3	3	3.6	10.8
	<b>Total</b>	<b>19</b>	<b>19</b>	<b>3.6</b>	<b>68.4</b>	<b>24</b>	<b>24</b>	<b>3.6</b>	<b>86.4</b>
Operational2	False Alarm -Others	4	4	1.3	5.2	0	0		0.0
	False Alarm -Cancelled	0	0		0.0	1	1	1.3	1.3
	Keep the Peace	2	2	1.3	2.6	0	0		0.0
	911 call / 911 hang up	8	8	1.3	10.4	8	8	1.3	10.4
	911 hang up - Pocket Dial	0	0		0.0	5	5	1.3	6.5
	911 call - Dropped Cell	3	3	1.3	3.9	2	2	1.3	2.6
	<b>Total</b>	<b>17</b>	<b>17</b>	<b>1.3</b>	<b>22.1</b>	<b>16</b>	<b>16</b>	<b>1.3</b>	<b>20.8</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	1	1	3.4	3.4	1	1	3.4	3.4
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	1	3.4	3.4	0	0		0.0
	MVC - Prop. Dam. Non Reportable	1	1	3.4	3.4	0	0		0.0
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	6	6	3.4	20.4	6	6	3.4	20.4
	<b>Total</b>	<b>9</b>	<b>9</b>	<b>3.4</b>	<b>30.6</b>	<b>7</b>	<b>7</b>	<b>3.4</b>	<b>23.8</b>
<b>Total</b>		<b>59</b>	<b>59</b>		<b>247.8</b>	<b>70</b>	<b>70</b>		<b>305.1</b>



## Calls For Service (CFS) Billing Summary Report

**McDougall**  
**January to March - 2020**

### **Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



United Nations  
Educational, Scientific and  
Cultural Organization



GEORGIAN BAY  
BIOSPHERE RESERVE

11 James Street  
Parry Sound, ON  
Canada P2A 1T4

April 29, 2020

Dear Area Councils,

We are very excited to tell you about our new program! On May 1st, we are launching the gardening program called *Growing Together*. The program will provide “ready-to-grow” vegetable planters for people in need in our communities. Planters can be safely delivered to program partners for pick-up by participants and be easily maintained and harvested for a healthy supplement to any diet. *Growing Together* will help promote food security and food sustainability in the region – a need that has increased since Covid-19.

Local nurseries and garden centres are supplying 25” diameter planters filled with a variety of vegetables and herbs. Also included will be educational resources about container gardening, children’s activities, and contact information if participants need advice. Our suppliers will deliver the planters to our partner agencies, who can distribute them to the clients they support.

Last week, we raised \$6,000 for *Growing Together*. Program expenses are \$100 per container, including pot, soil, plants, educational resources, and delivery. Our goal is to provide 1,000 people in need with a free vegetable planter this spring and summer - *we need your help!*

Please consider supporting the Biosphere’s *Growing Together* program with a donation to help more people in our communities raise healthy produce, learn gardening skills, and enhance mental health. In these difficult times, even more people need a hand up.

**You can donate at [gbbr.ca/donate](https://gbbr.ca/donate)** or contact Laura Peddie at [info@gbbr.ca](mailto:info@gbbr.ca) for more information. We look forward to hearing from you!

Thank you! Miigwetch!

Dr. Rebecca Pollock  
Executive Director



## REPORT TO COUNCIL

<b>Report No.:</b>	C-2020-05
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Lori West, Clerk
<b>Subject:</b>	Proposed Sale and Disposition of Land Policy

### **Background:**

Section 270 of the Municipal Act, 2001 requires that the municipality adopt and maintain a policy to govern the sale and disposition of land. The current Sale and Disposition of Land Policy was adopted by Council in 2015. The purpose of this report is to present Council with an updated Policy which includes minor amendments to administrative practices and clarification and rationalization of procedures.

Staff reviewed the existing Policy to identify opportunities for improvement, and determined that the present policy core procedures and strategies are still sound. However, the Policy would benefit from certain revisions, including:

- Clarification and rationalization of methods and procedures;
- Practical changes governing matters not wholly addressed by the existing Policy; and
- Minor changes intended to reflect current practices

Of the proposed changes I would like to bring attention to the following matters;

“Direct Sale” has been updated to include the direct sale of municipal lands that would have an obvious impact or benefit to the municipality. The former policy only addressed errors and omissions and to correct encroachment issues.

Schedule ‘B’ being the “Application to Close and Convey Road Allowances/Shore Road Allowances” has been updated to provide;

- Considerations by Council that pertain to environmental or natural features, public access and/or municipal purposes.
- Requirement of neighbour’s consent and sign-off on the draft reference plan/survey of the lot line projections. This will help address any encroachment or boundary issues.
- Requirement that the abutting lands merge with the road allowance.

### **Recommendation:**

Staff recommends that By-law 2015-16 being a by-law to establish policies and procedures regarding the sale and disposition of land be repealed, and that Council approve the updated Sale and Other Disposition of Lands Policy.

### **Attachment:**

Attachment 1: Proposed by-law to establish policies and procedures regarding the sale and disposition of land.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020- ~~XX~~

Being a by-law to establish policies and procedures regarding the sale and disposition of land and to repeal by-law 2015-16.

**WHEREAS** Section 270(1)(1) of the Municipal Act, 2001, as amended, requires the Council of a municipality to pass a by-law to establish the sale and disposition of land;

**NOW THEREFORE** the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. THAT this by-law shall apply to the sale of real property by the Corporation.
2. THAT prior to the disposal of property Council shall by resolution declare the property to be surplus.
3. THAT prior to the disposal of real property and where there is no exemption under the regulations, Council shall obtain at least one appraisal of the fair market value of the real property which will be held confidential until the property is sold.
4. THAT the form of appraisal shall be – for property assessed and/or zoned other than residential, an appraisal shall be undertaken by a real estate appraiser having an AACI (Accredited Appraiser Canadian Institute) designation. For property assessed and zoned residential, and appraisal shall be undertaken by a real estate appraiser having a minimum CRA (Canadian Residential Appraiser) designation.
5. THAT Council shall have the absolute discretion to select the particular method of exposing the land to the public for sale, such method may include:
  - i) sale by public tender
  - ii) engaging a real estate firm or broker
  - iii) direct sale
  - iv) other method as determined by Council
6. THAT the stopping up and closing of Road/Shore Road Allowance be undertaken as Schedule “B” attached here to and forming part of this by-law.
7. THAT notice to the public of the proposal sale shall be published at least two weeks in advance of the meeting in the local newspaper, in the Municipal office and on the Municipal web site.
8. THAT the purchaser shall be responsible for all costs incurred or required to dispose of the real property including but not limited to, legal, advertising, survey costs, appraisal, encumbrances, advertising, improvements and administrative fees.
9. THAT the attached Policy known as Schedule “A” forms part of this by-law.
10. THAT By-law No. 2015-16 is hereby repealed.
11. THAT this by-law shall come into force and effect upon final passing thereof.

**READ** a **FIRST** and **SECOND** this      day of      , 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**READ** a **THIRD** time, **PASSED**, **SIGNED** and **SEALED** this      day of      , 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**CORPORATION OF THE TOWNSHIP OF MCDOUGALL  
SCHEDULE "A" TO BY-LAW 2020-**

**SUBJECT: DISPOSAL OF MUNICIPAL PROPERTY**

- 1) Upon determining that a municipally owned property is unnecessary for municipal purposes, Council shall by resolution declare the property "surplus".
- 2) An appraisal shall be obtained for the property and received in a closed meeting.
- 3) Staff shall arrange for a complete title search.
- 4) The property must be signed for sale and property boundaries flagged prior to being advertised for sale.

**5. Sale by Public Tender**

This is a municipally initiated process where municipal lands are offered for sale/lease to the general public through a formal and open public process requiring the submission of sealed competitive bids.

- a) Council will establish the "reserve bid", which can be higher or lower than the appraised value, as Council will factor in market conditions.
- b) An advertisement shall be placed once in the local newspaper noting:
  - i) That a minimum bid has been established.
  - ii) Offers must be accompanied by a certified cheque for 20% of the offer rounded up to the highest dollar.
  - iii) All costs, including legal, required surveys, land transfer taxes and water connection fees shall be at the expense of the successful purchaser.
  - iv) The highest or any tender not necessarily accepted.
  - v) Tender closing date to be at least one month from date of advertisement. Tenders must be submitted in a sealed -envelope.
- c) Tenders will be brought forward to the next Council meeting following the tender closing date.
- d) The successful tender will be accepted at the ~~next following regular~~ Council ~~m~~Meeting by by-law.

**6. Engaging a Real Estate Firm or Broker.**

Council may deem it appropriate to secure the services of a real estate broker or other qualified agent to assist with the marketing and sale of surplus municipal property. In such cases, the Municipality will undertake a competitive public process to select a preferred service provider.

- i) ~~i)~~ Council may ~~also~~ enter into an agreement with a local real estate firm(s) for the marketing and sale of the property.
- ii) Any such offers will be reviewed at a Council meeting with acceptance by means of a by-law to authorize the sale of the property.

**7. Direct Sale. ~~(This section will be used exclusively for errors and omissions and to correct encroachment issues)~~**

Direct sales may take place when unsolicited proposals or offers for municipal lands are presented to the municipality for consideration without the municipality first advertising and/or public tender/auction for the subject lands. Under such circumstances, the municipality may negotiate a direct sale with the proponent or the municipality may choose to proceed with a formal public process to solicit more competitive bids for the lands in question.

Generally, direct sales will be considered in cases where there is an obvious direct benefit or value to the Municipality from an economic development perspective that would be in the best interest of the public (e.g., where an investor wishes to establish a use to satisfy a demonstrated gap/need in the community).



- i) Obtain an appraisal of the fair market value which will be received in a closed meeting.
- ii) Establish a selling price, which can be higher or lower than the appraised value.
- iii) Confirm with the purchaser that all costs, including legal, required surveys, land transfer taxes and water connection fees shall be at the expense of the purchaser and that final registration will commence when all pertinent costs have been paid.
- iv) A \$~~1,000.00~~<sup>550.00</sup> deposit on expenses will be collected. Any costs over and above the deposit will be the responsibility of the purchaser.

8. No member of Council, or employee of the Municipality of McDougall , or their spouse may submit a bid for the sale of municipal property where they have participated in the appraisal of fair market value for the property.

9. All offers of purchase and sale must be approved by Council by By-law. For conditional offers, an agreement of purchase and sale will be entered into between the Municipality and the proponent following the authorizing by-law being passed.

**CORPORATION OF THE TOWNSHIP OF MCDOUGALL**  
**SCHEDULE "B" TO BY-LAW 2020-xx**

Application to Close and Convey Road Allowances/Shore Road Allowances

**EXPLANATION:** Municipal Council is prepared to consider applications to close and convey unopened road allowances/shore road allowances. This involves a number of legal procedures and expenses, and it is the policy of the Municipal Council that the Applicants for such road closing and conveyances should be responsible for these costs, not the general ratepayer, even in cases where, after some expenditures have been made, valid objections bar the sale.

**RATEPAYER OBJECTIONS:** ~~In processing a road closing by law it should be kept in mind that any ratepayer has the opportunity to object to the closing and to appear before Council and make representation.~~

**PROCEDURES:** Although the following list of procedures is not exhaustive, it will give the applicant ~~an~~ some insight as to the steps which must be considered.

**1. Completion and filing of Application, accompanied by preliminary survey or sketch.**

- a) To be filed with the Municipal Clerk.
- b) ~~Preliminary a~~ Application fee - ~~\$250.00~~ \$35.00

**2. Consideration of Application by Council, ~~and if approved.~~**

a) Council may impose any condition upon the sale and transfer of the closed road allowance that it considers necessary and appropriate.

b) Council may choose not to stop up, close and sell all or part of a shore road allowance;

i) that is adjacent to environmental or other natural features.

ii) In Council's opinion the road allowance is used for Public access or Municipal purposes or has the potential for Public or Municipal use in the future.

iii) The abutting neighbours are not in agreement for a legitimate reason with the mutual boundary or the privatization of the shore road allowance as determined by Council.

**1. Applicant to order Surveyors Reference plan.**

a) Draft Reference Plan, and survey showing the location of all existing structures on the shore road allowance to be sent to the Municipality for consideration, ~~(if it was not submitted with preliminary application).~~

a)b) Consent and sign-off on the draft plan of the abutting owner(s) as to where the lot lines extent to the water's edge.

b)c) If approved, Plan to be registered in Registry Office in Parry Sound.

~~Administration Fee - \$250.00 (to be paid in advance).~~

**2. Engaging of Municipal Solicitor to:**

- a) Obtain clearances from Federal Government, Ontario Hydro, and Bell Canada.
- b) Do sub-searches – or ownership in Registry Office.
- c) Prepare a by-law
- d) Prepare notices.

**3. Council meeting ~~to hear objections.~~**

To provide the public the opportunity to provide written objections and/or appear before Council and make representation to object/support to the closing of the road allowance.

If no objections, passage of By-law

4. Preparation of final invoice.

5.4. Preparation of Deeds.

- a) Sub-search before registration.
- b) Registration of deeds.

5. Merger/Consolidation of Road Allowance/Shore Road Allowance and Abutting Lands

The applicant will take all steps/actions required by the Municipality to effect a merger of the acquired lands with the Applicant’s abutting lands. The applicant may be required to deem their lands not to be within a Plan of subdivision to effect the merger. Where a legal merger will not be obtained the applicant may be required to consolidate the acquired lands with their abutting lands into one parcel register. The applicant shall be responsible for all costs incurred by the Municipality concerning the merger/consolidation process.

6. Closing of file.

EXPENSES: While it is not possible to anticipate the exact costs involved, the following is submitted-provided as a guideline. Expenses will vary with the complexity of the shore road allowance closing.

INITIAL APPLICATION FEE: (Per single application) \$35.00250.00

An additional charge of \$45.00100.00 for each additional application in a group to a maximum of ten. All applications should be submitted together as one package.

DEPOSIT ON EXPENSES: \$550.00

ADMINISTRATION FEE: (Non refundable) \$250.00

ADVERTISING: \$750.001,000.00

PURCHASE PRICE: Calculated @ \$50.00 per frontage meter on inland shore road allowance closing’s and @ \$75.00 per frontage meter on Georgian Bay shore road allowance closing’s. On road allowance closing, a fair market value will be obtained by an appraiser having a minimum Canadian Residential Appraiser (CRA) designation.

LEGAL AND REGISTRATION FEES:

Estimated per lot (single application)	\$1,4002,000.00
Each additional closing in an application	\$ 400.00

(Group fees totaled and divided evenly amongst applicants)

The applicant must also consider the cost of the preparation of a Reference Plan. Estimates should be obtained from an Ontario Land Surveyor.

COMMENT

From the commencement of the Application until the registration of the deed could involve a period of approximately nine to twelve months. One of the keys to this is the speed at which the Applicant delivers to the Municipality the required information. The largest single item is the survey, which cannot be finalized until Council sees and approves the proposed division lines. Council recognizes that a division line requested by one party could interfere with the adjacent neighbour. Approval of the abutting owner as to where the lot lines extent to the water’s edge, will be required.

In the event the applicant fails to receive the signature of the abutting property owners, the proceeding of the application will be at the discretion of Council.

Several consecutive shore road allowance closings may be dealt with in one by-law. One reference plan may be used in this case, thereby reducing each individual's cost. Before Council can finally enact a by-law, a notice must be published in a local paper, on the Municipal Web Site, and in the Municipal Office for four (4) consecutive weeks.

## APPLICATION TO CLOSE AND CONVEY ROAD ALLOWANCES/SHORE ROAD ALLOWANCES

The undersigned hereby files with the Municipality a deposit-fee in the amount of \$3250.00 and hereby makes application for a closing on the unopened shore road allowance/road allowance in front of the property of the undersigned, the particulars of which are as follows:

### 1. Name in full of Applicant(s):

Owner 1: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
DD/MM/YY

Owner 2: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
DD/MM/YY

### 2. Address of Applicant(s):

Owner 1: \_\_\_\_\_

Owner 2: \_\_\_\_\_

3. Telephone: : \_\_\_\_\_  
Owner 1: \_\_\_\_\_ Owner 2: \_\_\_\_\_

4. E-Mail: : \_\_\_\_\_  
Owner 1: \_\_\_\_\_ Owner 2: \_\_\_\_\_

**4.5.** Full details of the manner in which the land of the applicant is registered.  
(Forward copy of deed).

**5.6.** Description of Lot and Plan where located:

\_\_\_\_\_  
\_\_\_\_\_

Include a diagram showing the boundaries of the shoreline allowance that will be in effect after the conveyance and the boundaries of adjacent property owned by others. Structure locations must be shown. This may be a draft survey plan prepared by a surveyor or a sketch in sufficient detail to determine what lane the application refers to and where the lot lines are to project. DO NOT REGISTER any draft survey plan prior to Council's-the Municipality's approval.

**6.7.** Are there any mortgages against your property? \_\_\_\_\_  
If so, forward copy of mortgage.

I/WE ACKNOWLEDGE that I/we have read the explanation associated with the Municipality of McDougall's Application to Close and Convey Road Allowances/Shore Road Allowances, and submit the application fee in the amount of \$~~35.00~~250.00 for consideration of this application by Council.

I/WE FURTHER AGREE that on approval in principle by the Municipality we shall forward to the Municipality the deposits requested by the Clerk, and to pay any balance or outstanding sums owing to the Municipality prior to the delivery of the deed to me/us.

I/WE ALSO UNDERTAKE to order a survey and to make sure that the survey is not registered until the proposed division lines have been approved by Municipal Council. Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signed: \_\_\_\_\_

Witness: \_\_\_\_\_

Please address correspondence to: \_\_\_\_\_

OR to my personal solicitor:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

### **AUTHORIZATION BY OWNER**

Applicable if an Agent is making this application on your behalf. If the Applicant is not the Owner of the subject land of this Application, the written authorization set out below of the Owner stating that the Agent is authorized to make the Application on their behalf must be completed.

Please Note: If the Owner is an incorporated company, authorization of the appropriate signing officer(s) is required in accordance with the company's by-laws.

I (we), \_\_\_\_\_ the undersigned, Registered Owner(s) being the Registered Owner(s) of the subject land, hereby authorize \_\_\_\_\_ to act as my Agent with respect to the Agent preparation and submission of this Application.

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Signature of Owner Date

## FREEDOM OF INFORMATION AND PRIVACY

The applicant acknowledges that the Municipality of McDougall considers the applications forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With filing of an application, the applicant consents to the Municipality photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of the acknowledgement.

\_\_\_\_\_  
Signature of Owner 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

### **DECLARATION OF OWNER/AGENT**

Must be signed by the (Owner(s)/Agent) in the presence of a Commissioner.

I \_\_\_\_\_ Owner(s)/Agent of the \_\_\_\_\_ of \_\_\_\_\_  
\_\_\_\_\_ in the County/District/Municipality of \_\_\_\_\_

Do solemnly declare that all of the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath any by virtue of the Canada Evidence Act.

Declared before me at \_\_\_\_\_ in the \_\_\_\_\_  
\_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

### **Please submit the following documentation with your application:**

- A copy of your deed
- Include a detailed site sketch of your property
- A copy of your mortgage (if applicable) (as referred to Section # 7)
- Detailed directions to your property

**THE CORPORATION OF THE TOWNSHIP OF MCDOUGALL CONSENT TO PROPERTY  
LINE EXTENSIONS**

**ON PROPOSED SHORE ROAD ALLOWANCE CLOSINGS**

THE UNDERSIGNED, being abutting property owners to the Applicants to the Municipality of McDougall to close a Shore Road Allowance in front of their lands, hereby consent to the proposed extension of the lot lines across the said Road Allowance to be closed, as set out in a draft plan prepared by, \_\_\_\_\_ Ontario Land Surveyor, and dated the:

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Owners of Property North/East

Owners of Property South/West

\_\_\_\_\_  
Name and Signature of Owners

\_\_\_\_\_  
Name and Signatures of Owners

**CONSENT TO PROPERTY LINE EXTENSIONS ON PROPOSED ROAD ALLOWANCE  
CLOSINGS**

THE UNDERSIGNED, being abutting property owners to the Applicants to the Municipality of McDougall to close a Road Allowance, hereby consent to the proposed lot lines of the said Road Allowance to be closed, as set out in a draft plan prepared by, \_\_\_\_\_ Ontario Land Surveyor, and dated the:

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Owners of Property North/East

Owners of Property South/West

\_\_\_\_\_  
Name and Signature of Owners

\_\_\_\_\_  
Name and Signatures of Owners



**CORPORATION OF THE TOWNSHIP OF MCDOUGALL**  
**SCHEDULE "C" TO BY-LAW ~~2015-16~~2019-xx**

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

#5 BARAGER BLVD., McDOUGALL, ONTARIO P2A 2W9  
705-342-5252

**APPLICATION TO USE SECTIONS OF UNOPENED ROAD ALLOWANCE**

EXPLANATION: Municipal Council is prepared to enter into agreements with property owners who have requested permission to use sections of unopened road allowance for access to cottage properties.

CAUTION: Approval of an application is always conditional, the municipality will not assume any responsibility, financial or otherwise, in situations where the applicant may have completed a number of stages in the application process but is not able to proceed with the construction work because of unforeseen circumstances.

**PROCEDURES:**

- 1) The attached application must be completed IN FULL and submitted to the Clerk, together with a ~~\$35.00~~ \$250.00 application fee and a preliminary survey or sketch of the subject area.
- 2) Application is reviewed by Council and a recommendation is brought forward.
- 3) If application is approved by Resolution of Council, the applicant must provide the following:
  - i) Evidence of a title search confirming ownership of the property.
  - ii) A surveyor's Reference Plan of the section of road allowance to be used.
  - ~~iii)~~ Approval of any agency designated in Council Resolution.
  - ~~iii)iv)~~ \$1,000.00 deposit on expenses (i.e. engineering, legal, environmental, etc.)
- 4) The Agreement is prepared and signed by both parties.
- 5) The applicant submits road drawings and plans to the Municipality for review.
- 6) Periodic inspections of the roadwork will be carried out.
- 7) Any costs incurred by the Municipality in the application process (engineering, legal, environmental, etc.) will be billed to the owner.

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

APPLICATION TO USE ROAD ALLOWANCE

The undersigned hereby files with the Municipality a deposit of \$35.00 and hereby makes application to use sections of unopened road allowance for access to cottage property.

1 NAME (S) AND ADDRESS(ES) OF APPLICANTS/AGENTS:

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ TELEPHONE: \_\_\_\_\_

E-Mail: : \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ TELEPHONE: \_\_\_\_\_

E-Mail: : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ TELEPHONE: \_\_\_\_\_

E-Mail: : \_\_\_\_\_

II DESCRIPTION OF LOCATION (SKETCH OR PLAN MUST BE ATTACHED)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III PURPOSE OF APPLICATION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## FREEDOM OF INFORMATION AND PRIVACY

The applicant acknowledges that the Municipality of McDougall considers the applications forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With filing of an application, the applicant consents to the Municipality photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of the acknowledgement.

Signature of Owner 1	Date
----------------------	------

Signature of Owner 2	Date
----------------------	------

Signature of Witness                      Date

**Please submit the following documentation with your application:**

- A copy of your deed
- Include a detailed site sketch of the subject road allowance and its relation to your property

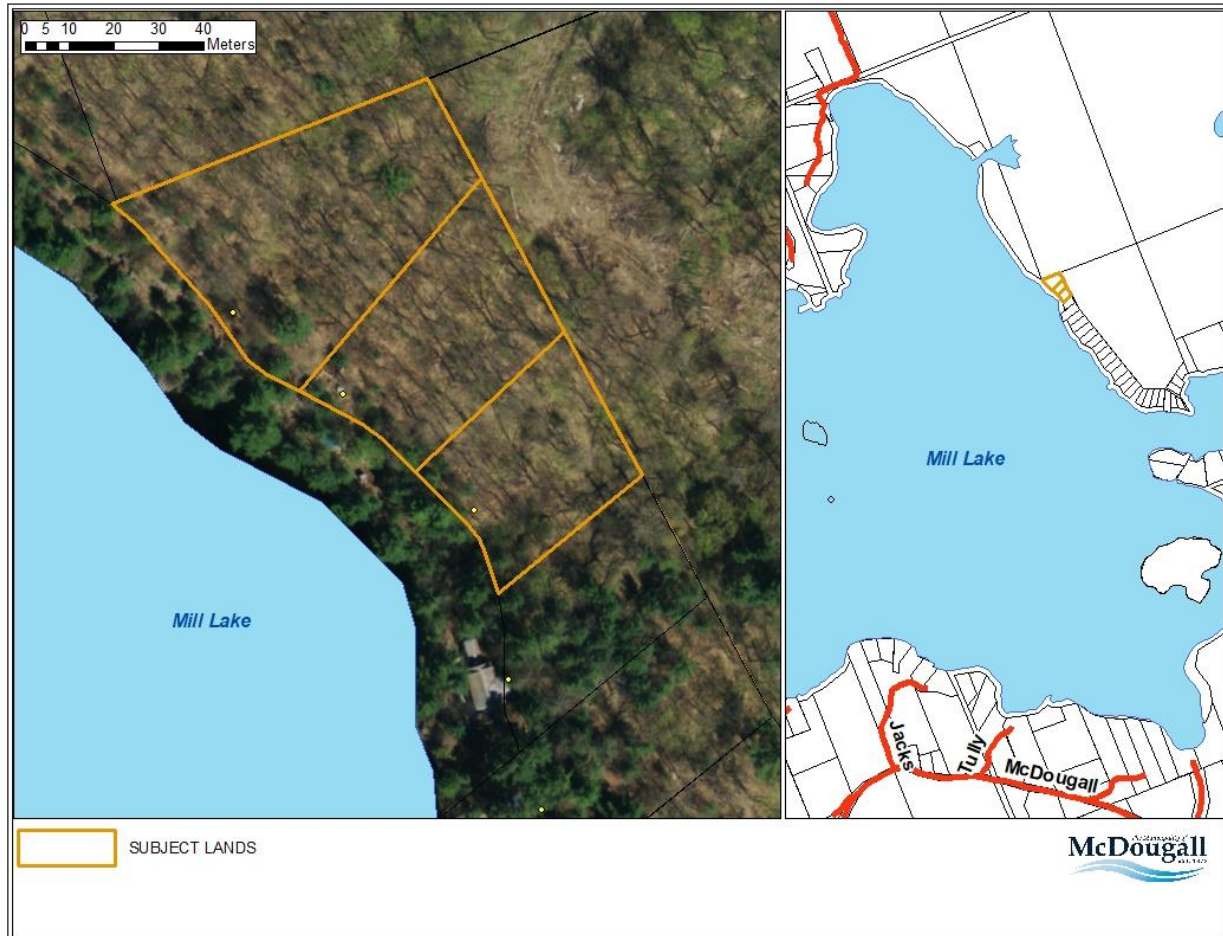
## REPORT TO COUNCIL



<b>Report No.:</b>	C-2020-06
<b>Council Date:</b>	May 6, 2020
<b>From:</b>	Lori West, Clerk/Planner
<b>Subject:</b>	Application to Purchase Shore Road Allowance: SRA-2019-05 (de Boer)

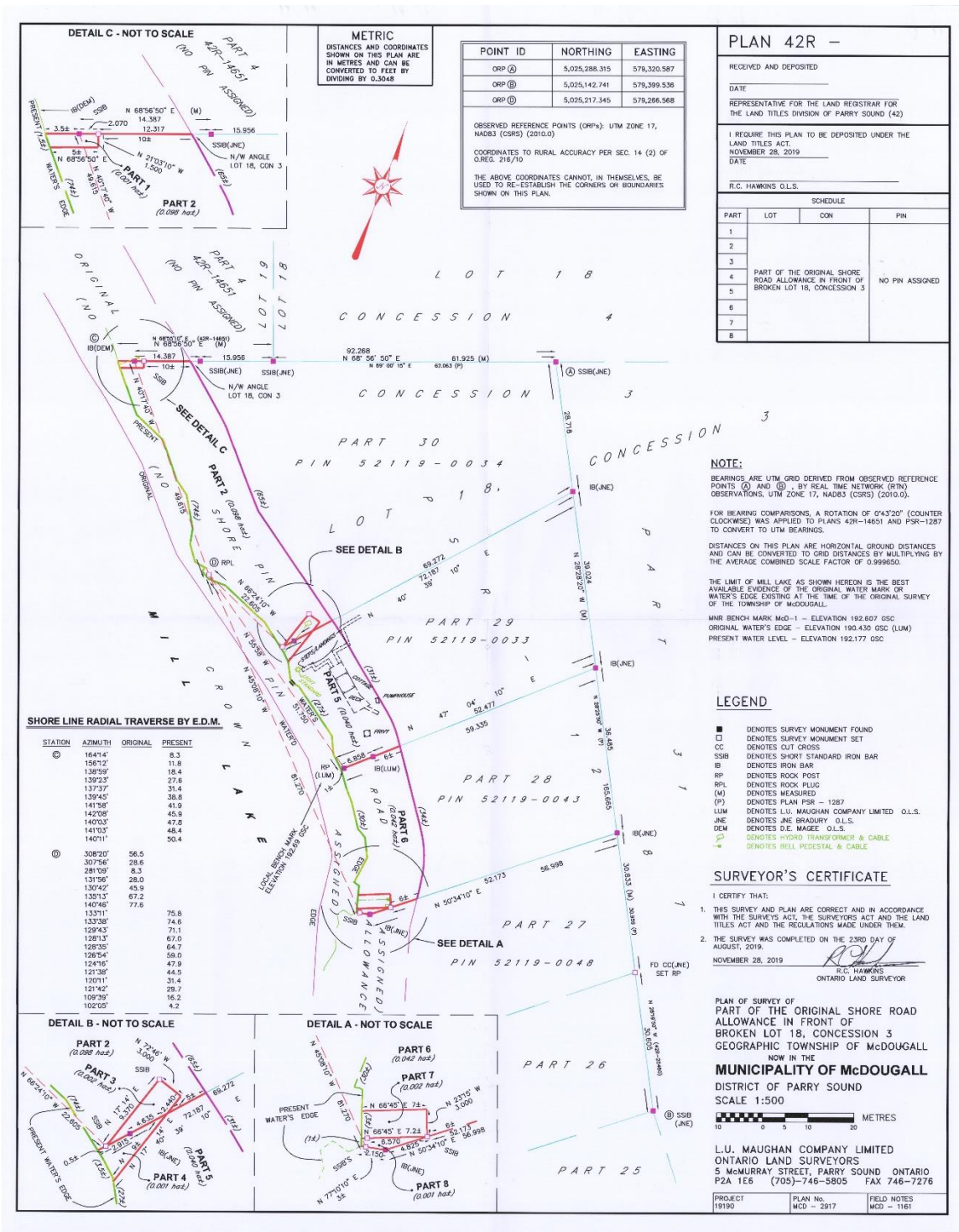
### **Background:**

Application has been made by Steven and Lesley de Boer to purchase the Original Shore Road Allowance (SRA) laid out along the shores of Mill Lake, in front of their lands, described as Part broken Lot 18 Concession 3, being Parts 28, 29, and 30 on registered Plan PSR1287 in the geographic Township of McDougall.



The application process requires that neighbours be circulated on the application in order to agree upon the lot line projections, the property owners surrounding the de Boer lands have all provided consent to the application. Further consent will be required to the lot line projection provided by the survey prepared by L.U. Maughan Company November 28, 2019.

The Municipality of McDougall does not sell the flooded lands within a shore road allowance, therefore the lands to be stopped up, closed, and transferred would be only for the portion of shore road allowance above the water's edge, and identified as Parts 1 to 8 on the Draft Plan.



Staff have been circulated on this application. Concerns regarding a shed (labelled cottage on the draft plan – Part 5) has been identified as being constructed without the benefit of a building permit. This building was constructed prior to the current owners purchasing the land, and does not meet the requirements of the current Zoning By-law. Staff have discussed this issue with the applicants, who have made arrangements to demolish the structure.

## Recommendation:

Staff recommend that Council approve the request in principle, and direct staff to proceed with the application to stop up, close, and transfer of the subject SRA to the adjacent de Boer Lands, subject to the removal of the illegal structure.

Notice of application and public meeting will be held in accordance with the municipal policy.





## **Township of The Archipelago**

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

[www.thearchipelago.on.ca](http://www.thearchipelago.on.ca)

April 23, 2020

**20-049**

**Moved by Councillor Andrews  
Seconded by Councillor Barton**

---

**RE: North Bay Parry Sound District Health Unit. Request for COVID-19  
Confirmed Cases Statistics in West Parry Sound**

**WHEREAS** Council has received a request for support of resolutions enacted by the Town of Parry Sound and the Municipality of McDougall regarding the reporting on COVID-19 cases by the North Bay Parry Sound District Health Unit;

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago supports the resolutions enacted by Town of Parry Sound and the Municipality of McDougall, and hereby requests that the North Bay Parry Sound District Health Unit begin to publish statistics that provide the number of confirmed cases, and other appropriate information, for West Parry Sound;

**AND FURTHER BE IT RESOLVED** that a copy of this resolution be sent to the West Parry Sound Area Municipalities, the West Parry Sound Health Centre, the Honourable Minister Christine Elliott, Minister of Health, and MPP Norm Miller.

**Carried.**



DATE: April 15, 2020

CARRIED: ✓

DEFEATED: \_\_\_\_\_

<u>MOVED BY:</u>	<u>DIVISION LIST</u>	<u>FOR</u>	<u>AGAINST</u>
<u>Councillor Gregory.</u>	Councillor Constable	_____	_____
	Councillor Gregory	_____	_____
<u>SECONDED BY:</u>	Councillor Malott	_____	_____
<u>Councillor Constable.</u>	Councillor Ryman	_____	_____
	Mayor Robinson	_____	_____

**WHEREAS** in order to fight the COVID-19 virus in your community it is important to understand the status of confirmed cases in that community; and

**WHEREAS** the catchment area for the West Parry Sound Health Centre is only a portion of the area served by North Bay Parry Sound District Health Unit; and

**WHEREAS** West Parry Sound is a large enough geographic area that the privacy of individuals is not at risk; and

**WHEREAS** West Parry Sound is host to the West Parry Sound Health Centre; and

**WHEREAS** the residents of West Parry Sound have been very diligent with Social Distancing and Self Isolation, and

**WHEREAS** the residents of West Parry Sound deserve to know that their efforts are working; and

**WHEREAS** other health units are reporting confirmed COVID-19 cases by municipality;

**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of McDougall requests that the North Bay Parry Sound District Health Unit publish statistics that provide the number of confirmed cases and other appropriate information for West Parry Sound; and

**FURTHER THAT** the North Bay Parry Sound District Health Unit be ordered by the Province of Ontario to publish full COVID-19 information for West Parry Sound; and

**FURTHER THAT** this resolution be sent to the West Parry Sound Area municipalities, the West Parry Sound Health Centre, the Honourable Minister Christine Elliott, Minister of Health, and MPP Norm Miller.

**MAYOR**



9.5.1

THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2020 – ~~028~~ 032

DIVISION LIST

YES NO

DATE: April 7, 2020

Councillor V. BACKMAN  
Councillor P. BORNEMAN  
Councillor R. BURDEN  
Councillor B. HORNE  
Councillor B. KEITH  
Councillor D. McCANN  
Mayor J. McGARVEY

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

MOVED BY:

SECONDED BY:

CARRIED: ☒ DEFEATED: ☐ Postponed to: \_\_\_\_\_

Whereas in order to fight the COVID-19 virus in your community it is important to understand the status of confirmed cases in that community; and

Whereas the catchment area for the West Parry Sound Health Centre is only a portion of the area served by North Bay Parry Sound District Health Unit;

Now therefore be it resolved that the North Bay Parry Sound District Health Unit publish statistics that provide the number of confirmed cases and other appropriate information for West Parry Sound and

Further That this resolution be sent to: municipalities in the West Parry Sound Area; the West Parry Sound Health Centre; the Honourable Minister Christine Elliott, Minister of Health; and MPP Norm Miller.

  
\_\_\_\_\_  
Mayor Jamie McGarvey





## **Township of The Archipelago**

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

[www.thearchipelago.on.ca](http://www.thearchipelago.on.ca)

April 23, 2020

**20-050**

**Moved by Councillor Ashley  
Seconded by Councillor Zanussi**

---

**RE: North Bay Parry Sound District Health Unit. Public Health Funding**

**WHEREAS** Council has received a request for support of a resolution enacted by the Town of Parry Sound, requesting that public health be funded through regular provincial taxation, not municipal property taxation;

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago supports the resolution enacted by Town of Parry Sound and hereby requests that Jim Pine, Facilitator of the Public Health Modernization consultations, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions for the province to implement for 2021;

**AND FURTHER BE IT RESOLVED** that a copy of this resolution be distributed to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.

**Carried.**



THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2020 – 016 .

DIVISION LIST

YES NO

DATE: March 3, 2020

Councillor V. BACKMAN  
Councillor P. BORNEMAN  
Councillor R. BURDEN  
Councillor B. HORNE  
Councillor B. KEITH  
Councillor D. McCANN  
Mayor J. McGARVEY

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\_\_\_\_\_  
\_\_\_\_\_

MOVED BY:

*Paul Borneman*

SECONDED BY:

*[Signature]* *13Ked*

CARRIED: ☒ DEFEATED: ☐ Postponed to: \_\_\_\_\_

**That** Council of the Corporation of the Town of Parry Sound supports the Township of Strong's resolution requesting that public health be funded through regular provincial taxation, not municipal property taxation, per the following:

**Whereas** the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula:

- change from 25/75 municipal/provincial to 30/70 for mandatory programs, and;
- change from 100% provincial funding to 30/70 for a number of other related programs;

**And Whereas** these changes will result in a 42% increase in the municipal levy, commencing in 2021, with no increased service delivery;

**And Whereas** small rural Northern Ontario municipalities do not have the financial resources to fund this 42% increase due to:

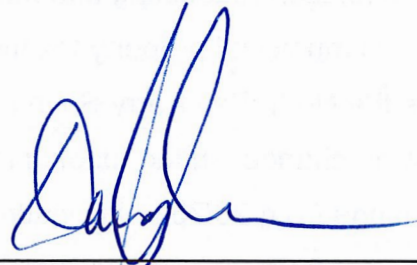
- sparse populations and small tax bases making it difficult to raise the requisite funds, and also provide core mandated municipal services to residents; and
  - residents' annual income being well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;
- hence, the Town of Parry Sound states that it requests the Corporation remain under the auspices of the North Bay Parry Sound District Health Unit, and under the Rural & Northern Ontario designation;

**And Whereas** the Province of Ontario is currently reviewing the mandate and operations of Public Health Units;

**Therefore** be it resolved that the Town of Parry Sound requests that Jim Pine, Facilitator of the Public Health Modernization consultations, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions, for the province to implement for 2021;

**And that** the Town of Parry Sound contends that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;

**And Further That** this resolution be distributed to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.

A handwritten signature in blue ink, appearing to read 'Vanessa Backman', written over a horizontal line.

Deputy Mayor ~~Vanessa Backman~~

Doug McCANN.

**Lori West**

---

**From:** FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>  
**Sent:** Saturday, April 11, 2020 5:38 PM  
**To:** Lori West  
**Subject:** Letter to Minister Elliott

Afternoon

The FONOM Board has sent a letter to Minister Elliott, supporting your concern with to many OHT's in the Parry Sound District

Stay safe

Mac Bain  
Executive Director  
The Federation of Northern Ontario Municipalities  
615 Hardy Street North Bay, ON, P1B 8S2  
Ph. 705-478-7672

# INSPECTION

## Inspection of Approved 2020-2021 Annual Work Schedule French-Severn Forest

The Parry Sound District Office of the Ontario Ministry of Natural Resources and Forestry (MNRF) has reviewed and approved the April 1, 2020 – March 31, 2021 Annual Work Schedule (AWS) for the French-Severn Forest.

### Availability

The AWS will be available for public inspection at the Westwind Forest Stewardship Inc. Office and the Ontario government website at [www.ontario.ca/forestplans](http://www.ontario.ca/forestplans), beginning **March 15, 2020** and for the one-year duration of the AWS.

### Scheduled Forest Management Operations

The AWS describes forest operations such as road construction, maintenance and decommissioning, forestry aggregate pits, harvest, site preparation, tree planting and tending that are scheduled to occur during the year.

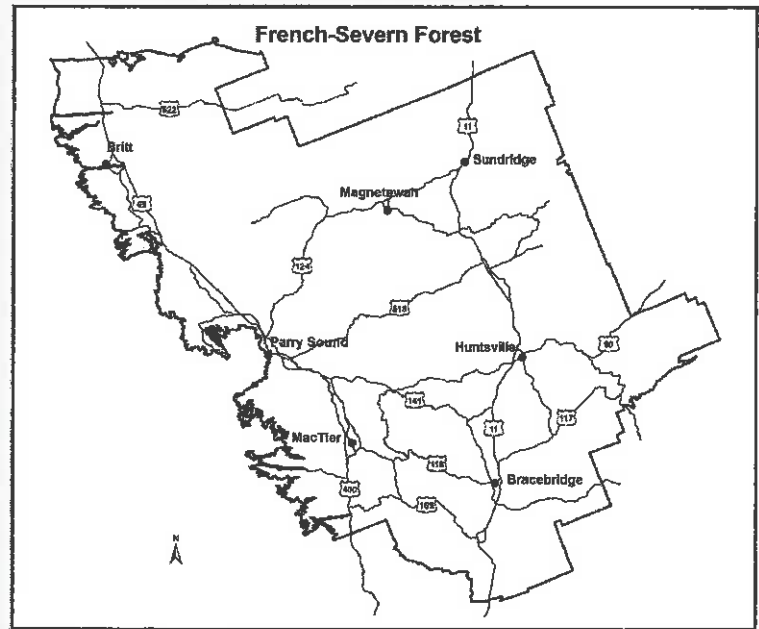
### Tree Planting and Fuelwood

Westwind Forest Stewardship Inc. is responsible for tree planting on the French-Severn Forest. Please contact Barry Davidson at Westwind Forest Stewardship Inc. at 705-746-6832, ext. 24 for information regarding tree planting job opportunities.

For information on the locations and licence requirements for obtaining fuelwood for personal use, please contact the MNRF Parry Sound District Office. For commercial fuelwood opportunities, please contact Westwind Forest Stewardship Inc., Steve Munro at 705-746-1821.

### More Information

For more information on the AWS or to arrange an appointment with MNRF staff to discuss the AWS or to request an AWS operations summary map, please contact:



**Mike Henry**  
Management Forester  
Ministry of Natural Resources  
and Forestry  
Parry Sound District Office  
7A Bay Street  
Parry Sound, ON P2A 1S4  
tel: 705-773-4238  
office hours: 8:30 a.m. - 4:30 p.m.

**Barry Davidson**  
Forest Manager  
Westwind Forest  
Stewardship Inc.  
72 Church Street  
Parry Sound, ON P2A 1Y9  
tel: 705-746-6832, ext. 24





OFFICE OF THE MAYOR  
CITY OF HAMILTON

April 23, 2020

The Honourable David Lametti  
Minister of Justice and Attorney General of Canada  
284 Wellington Street  
Ottawa, Ontario K1A 0H8

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

The Honourable Doug Downey  
Attorney General  
McMurtry-Scott Building, 11<sup>th</sup> Floor  
720 Bay Street  
Toronto, ON M7A 2S9

**Subject: Request to Regulate and Enforce Odour and Lighting Nuisances  
Related to the Cultivation of Cannabis Plants**

Dear Minister/Attorney General Lametti, Premier Ford and Attorney General Downey:

At its meeting of April 22, 2020, Hamilton City Council approved Item 5.4(d), which reads as follows:

**5.4 (d) Repeal and Replace Public Nuisance By-law 09-110 and Amend  
Administrative Penalty By-law 17-225 (PED20076) (City Wide)**

- (a) That the draft by-law, attached as Appendix "A" to Report PED20076, which repeals and replaces By-law 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton, and amends the Administrative Penalties By-law 17-225 which has been prepared in a form satisfactory to the City Solicitor, be approved and enacted by Council;
- (b) That the Mayor be directed, on behalf of the City of Hamilton, to write to the relevant federal and provincial governments to regulate

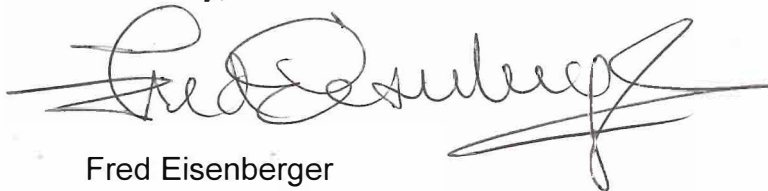
.../2

and enforce odour and lighting nuisances related to the cultivation of cannabis plants;

- (c) That the Mayor contact the Premier of Ontario, Minister of the Attorney General, and local Members of Parliament to request that the Province extend authority to Municipalities to enforce odor and lighting nuisance complaints stemming from licensed and unlicensed cannabis cultivations within the its jurisdiction; and,
- (d) That the request be sent to other municipalities in Ontario, including the Association of Municipalities of Ontario for their endorsement.

We respectfully request your consideration with regard to this request and look forward to your response.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Fred Eisenberger', with a long horizontal stroke extending to the right.

Fred Eisenberger  
Mayor

Copied:

The Honourable Filomena Tassi, M.P., Hamilton West, Ancaster, Dundas  
Scott Duvall, M.P., Hamilton Mountain  
Bob Bratina, M.P., Hamilton East-Stoney Creek  
David Sweet, M.P., Flamborough – Glanbrook  
Matthew Green, M.P. , Hamilton Centre  
Andrea Horwath, Opposition Party Leader, NDP of Ontario, M.P.P Hamilton Centre  
Monique Taylor, M.P.P., Hamilton Mountain  
Paul Miller, M.P.P., Hamilton East-Stoney Creek  
Donna Skelly, M.P.P., Flamborough-Glanbrook  
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas  
Association of Municipalities of Ontario  
Municipalities of Ontario

## **CITY OF HAMILTON**

### **BY-LAW NO. 20-077**

#### **To Repeal and Replace By-law No. 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton; and to Amend By-law No. 17-225, a By-law to Establish a System of Administrative Penalties**

**WHEREAS** the Council of the City of Hamilton deems it appropriate to enact a by-law to prohibit and regulate certain public nuisances within the City of Hamilton pursuant to sections 128 and 129 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ("*Municipal Act, 2001*") as amended;

**AND WHEREAS** section 444 of the *Municipal Act, 2001* authorizes municipalities to make orders requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity;

**AND WHEREAS** sections 445 and 446 of the *Municipal Act, 2001* authorize municipalities to issue work orders and in default of a work order being completed by the person directed or required to do it, the work shall be done by the City at the person's expense by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

**AND WHEREAS** in the opinion of the Council for the City of Hamilton, the following are or could become a public nuisance:

- (a) the act of urinating or defecating in public places;
- (b) the act of knocking over mailboxes, relay boxes, newspaper boxes, recycling boxes and other waste containers located on highways; or
- (c) odours and lighting from the cultivation of cannabis plants.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

### **PART I - INTERPRETATION**

#### **Definitions**

1. In this By-law:

**"Act"** means the *Cannabis Act* S.C. 2018, c. 16 and its regulations, and if applicable, any predecessor or successor acts and its respective regulations, all as amended;

**"By-law"** means this by-law to prohibit and regulate certain nuisances within the City of Hamilton;



**“Canada Post”** means Canada Post Corporation established by the *Canada Post Corporation Act*, R.S.C., 1985, c. C-10;

**“City”** means the municipal corporation of the City of Hamilton;

**“Cannabis Plant”** means a plant that belongs to the genus *Cannabis* and, in the absence of evidence to the contrary, includes any plant described as cannabis or by a name that is commonly applied to cannabis;

**“Cultivate, Cultivated, Cultivating or Cultivation”** in respect of cannabis, means to grow, propagate or to harvest cannabis plants and includes the possession of cannabis plants;

**“Defecate”** means to discharge excrement from the human body;

**“Highway”** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, part of which is intended for use or used, by the general public for the passage of vehicles or persons, and includes the area between the lateral property lines thereof, including sidewalks and boulevards;

**“Nuisance”** means anything that is injurious to health, indecent, offensive to any of the Senses, or results in the loss of enjoyment of normal use of property;

**“Officer”** means a Police Officer or a Municipal Law Enforcement Officer appointed under any federal or provincial statute or regulation or City by-law or any other person assigned or appointed by Council of the City to administer or enforce this By-law and includes a person employed by the City whose duties are to enforce this By-law;

**“Porta Potty”** means a portable building containing a toilet;

**“Public Place”** includes a Highway and any place to which the public has access and private property that is exposed to public view, whether or not the property is owned by the person contravening the By-law, but does not include a Washroom Facility;

**“Senses”** means a faculty by which the human body perceives an external stimulus and includes one or more of the faculties of sight, smell, hearing, taste and touch;

**“Urinate”** means to discharge urine from the human body; and

**“Washroom Facility”** means a room inside a building that is equipped with toilet facilities and includes a Porta Potty.

## Application

2. This By-law applies to all persons, lands and properties in the City of Hamilton.

## **PART II - RESTRICTIONS**

### **Urinating or Defecating in a Public Place**

3. No person shall Urinate or Defecate in a Public Place.

### **Knocking over Personal and Public Property**

4. No person shall knock over or attempt to knock over a Canada Post mailbox, Canada Post relay box, newspaper box, recycling container, garbage container or other similar waste container located on a Highway. This section shall not apply to:
  - (a) City employees or any person under contract to the City who is acting under the City's Solid Waste Management By-law;
  - (b) City employees or any person under contract to the City while performing work in the normal course of their duties; or
  - (c) Canada Post employees or any person under contract to Canada Post while performing work in the normal course of their duties.

### **Lighting from the Cultivation of Cannabis Plants**

5. No person shall cause, create or permit light from the Cultivation of cannabis plants to shine upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.
6. Every owner or occupier of land shall ensure that no light from the Cultivation of cannabis plants on his or her land shines upon the land of others so as to be or to cause a Nuisance to any person or to the public generally.
7. Outdoor lighting and indoor lighting from the Cultivation of cannabis plants that can be seen outdoors shall be operated, placed and maintained, or have a barrier placed and maintained, so as to prevent or block direct illumination of the interior of a building on adjoining land or lands regardless of whether such a building has or may have a barrier, shades, drapes or other interior window coverings.

### **Odours from the Cultivation of Cannabis Plants**

8. No person shall cause, create or permit the emission of an odour from the Cultivation of cannabis plants so as to be or to cause a Nuisance to any person or to the public generally.
9. Every owner or occupier of land shall ensure that no emission of an odour from the Cultivation of cannabis plants on his or her land is or causes a Nuisance to any person or to the public generally.

### **PART III - ENFORCEMENT**

#### **Enforcement**

10. The provisions of this By-law may be enforced by an Officer.
11. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to discontinue the contravening activity.
12. An order under section 11 shall set out:
  - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred; and
  - (b) the date or dates by which there must be compliance with the order.
13. If an Officer is satisfied that a contravention of this By-law has occurred, he or she may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred, to do work to correct the contravention.
14. An order under section 13 shall set out:
  - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred;
  - (b) the work to be completed:
  - (c) and the date by which the work must be complete.
15. An order under section 13 may require work to be done even though the facts which constitute the contravention of the By-law were present before the By-law making them a contravention came into force.
16. An order made under sections 11 or 13 may be served personally or by registered mail to the last known address of:
  - (a) the person who caused, created or permitted the offence; and
  - (b) the owner or occupier of the lands where the contravention occurred.
17. Where an owner or occupier of the land on which the contravention occurred, who has been served with an order and fails to comply with the order, then an Officer, or any authorized agent on behalf of the City may enter on the land at any reasonable time

and complete the work required to bring the land into compliance with the provisions of this By-law as set out in the order.

18. Where the work required to bring the land into compliance with the By-law has been performed by or for the City, the costs incurred in doing the work may be collected by action or the costs may be added to the tax roll for the land and collected in the same manner as taxes.
19. An Officer may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether any provision of this By-law or an order made under this By-law is being complied with.
20. For the purposes of conducting an inspection pursuant to this By-law, an Officer may:
  - (a) require the production for inspection of documents or things relevant to the inspection;
  - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
  - (c) require information from any person concerning a matter related to the inspection; and
  - (d) alone, or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of the inspection.
21. No person shall prevent, hinder or obstruct, or attempt to hinder or obstruct an Officer who is exercising a power or performing a duty under this By-law.

### **Offence and Penalty**

22. Any person other than a corporation who contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of \$5,000 for a first offence, and a maximum fine of \$10,000 for a subsequent offence.

### **Same re Corporations**

23. Any corporation which contravenes any provision of this By-law or who fails to comply with an order made under this By-law or who obstructs or attempts to obstruct an Officer in carrying out his or her duties under this By-law is guilty of an offence and on conviction is liable to a maximum fine of \$50,000 for a first offence and \$100,000 for any subsequent offence.

### **Other Remedies**

24. If a person or corporation is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction, may make an order prohibiting the continuation or repetition of the offence by the person convicted.

### **Continuing Offence**

25. Each day or a part of a day that a contravention of this By-law continues is deemed to be a separate offence.

### **Administrative Penalties**

26. In the alternative to a charge for the offences described in this By-law and listed in Schedule A of the City of Hamilton's By-law 17-225, an Officer may issue an administrative penalty notice for the applicable contraventions.

## **PART IV – MISCELLEOUS**

### **Severability**

27. Where a court of competent jurisdiction declares any provision of this By-law invalid, or to be of no force or effect, the provision shall be deemed conclusively to be severable from the By-law and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

### **Administrative Penalty Table**

28. Administrative Penalty By-law No 17-225 is amended by adding Table 23 to Schedule A:

<b>TABLE 23: BY-LAW NO. 20-078 NUISANCE BY-LAW</b>				
<b>ITEM</b>	<b>COLUMN 1 DESIGNATED BY- LAW &amp; SECTION</b>		<b>COLUMN 2 SHORT FORM WORDING</b>	<b>COLUMN 3 SET PENALTY</b>
1	20-077	3	Urinate in public place	\$205.00
2	20-077	3	Defecate in public place	\$305.00
3	20-077	4	Cause to knock over a mailbox	\$205.00
4	20-077	4	Attempt to knock over a mailbox	\$155.00
5	20-077	4	Cause to knock over a relay box	\$205.00
6	20-077	4	Attempt to knock over a relay box	\$155.00
7	20-077	4	Cause to knock over a newspaper box	\$205.00
8	20-077	4	Attempt to knock over a newspaper box	\$155.00
9	20-077	4	Cause to knock over a waste container	\$205.00
10	20-077	4	Attempt to knock over a waste container	\$155.00

### **Short Title**

29. The short title of this By-law is the “Public Nuisance By-law”.

### **Proceedings and Other Actions Continued**

30. Any proceeding being conducted, or other action being carried out under By-law No. 09-110 shall be deemed to continue under this By-law, and any reference to By-law 09-110 in such proceeding or other action shall be deemed to refer to this By-law.

### **Repeal**

31. By-law No. 09-110 is hereby repealed.

### **Enactment**

32. This By-law comes into force and effect on the day it is passed.

**PASSED** this 22<sup>nd</sup> day of April, 2020

---

F. Eisenberger  
Mayor

---

A. Holland  
City Clerk



***Transmitted via Email***

April 22, 2020

**RE: TOWN OF GRAVENHURST RESOLUTION – Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services during the COVID-19 Pandemic**

At the Town of Gravenhurst Committee of the Whole meeting held on April 21, 2020, the following resolution was passed:

Moved by Councillor Cairns  
Seconded by Councillor Morphy

**WHEREAS** the Town of Gravenhurst Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

**AND WHEREAS** our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

**AND WHEREAS** physical distancing measures would still be needed for those working in Community Gardens;

**AND WHEREAS** Garden Centres and Nurseries could be required to provide curb-side car drop off service to reduce the risk;

**AND WHEREAS** the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

**NOW THEREFORE BE IT RESOLVED THAT** the Town of Gravenhurst Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

**AND FINALLY THAT** this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, Premier Ford and all Ontario Municipalities requesting their support.

**CARRIED**

We trust the above to be satisfactory.

Sincerely,

*Melanie Hakl*

Melanie Hakl  
Administrative Clerk 2, Legislative Services

**District Council – Electronic Meeting  
April 20, 2020**

**The District Municipality of Muskoka**

---

Moved By: S. Cairns

Seconded By: K. Terziano

WHEREAS Muskoka District Council fully understands, upon the direction of the Provincial Government, that only businesses and services deemed to be essential are to remain open during the COVID-19 Pandemic;

AND WHEREAS our Not for Profit Community Partners rely on Community Gardens for the ability to grow vegetables that assist in meeting the food related needs as well as providing physical and mental health benefits for our most vulnerable citizens;

AND WHEREAS physical distancing measures would still be needed for those working in Community Gardens;

AND WHEREAS Garden Centres and Nurseries could be required to provide curb-side car drop off service only to reduce the risk;

AND WHEREAS the Medical Officer of Health for the Simcoe Muskoka District Health Unit, supports the continuation of Community Gardens throughout the COVID-19 Pandemic;

NOW THEREFORE BE IT RESOLVED THAT Muskoka District Council requests that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services;

AND THAT this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka, and all Ontario Municipalities requesting their support.

Carried ✓

Defeated \_\_\_\_\_

  
District Clerk





---

**DISTRICT OF PARRY SOUND**

---

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: [info@armourtownship.ca](mailto:info@armourtownship.ca)

Website: [www.armourtownship.ca](http://www.armourtownship.ca)

April 29, 2020

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Re: Support Resolution - High Speed Internet Connectivity in Rural Ontario

At its meeting held on April 28, 2020, the Council of the Township of Armour passed Resolution #6 supporting our Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in the rural areas of Ontario.

A copy of Council's Resolution #6 dated April 28, 2020 and Councillor Ward's letter is attached for your consideration.

Sincerely,

Charlene Watt  
Deputy Clerk

Cc: MPP Norm Miller, MP Scott Aitchison and Ontario Municipalities

Enclosures



## CORPORATION OF THE TOWNSHIP OF ARMOUR

### RESOLUTION

**Date:** April 28, 2020

**Motion #** 6

That the Council of the Township of Armour supports the letter, dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high-speed internet connectivity in rural areas. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.

**Moved by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Seconded by:**

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

**Declaration of Pecuniary Interest by:**

**Recorded vote requested by:**

Recorded Vote:

Blakelock, Rod  
Brandt, Jerry  
MacPhail, Bob  
Ward, Rod  
Whitwell, Wendy

For

☐  
☐  
☐  
☐  
☐

Opposed

☐  
☐  
☐  
☐  
☐

April 15, 2020

To whom it may concern,

The COVID-19 pandemic in Ontario has highlighted both our positive responses to a crisis, and some definite shortcomings in infrastructure, systems and services which need to be addressed on a long-term basis. Setting priority on solving these issues will be a challenge, given the differing agendas and the strained budgets. Solving fundamental issues should focus on the most basic needs as a starting point. One of the clear needs in a rural community such as the Almaguin Highlands, highlighted further by recent events, is the need for proper high-speed internet connectivity. Healthcare and education are both going down a path where appropriate connectivity is assumed. Like many models that move outward from metropolitan areas, this assumption is lost on rural areas. For the vast majority of households in our community, true high-speed connectivity simply does not exist. For the vast majority of future strategies in healthcare and education, there is an assumption that it does exist.

Even in areas in the Almaguin Highlands which have 'high-speed' internet, the overall infrastructure is still limited. It is certainly not designed to deal with a sudden huge peak in demand. Whereas the capacity in large urban centres is built to handle the added throughput, there are clear limitations here. The best way to explain it is a comparison to hydro. Imagine if everyone went home at the same time and turned their lights on, but because there wasn't enough hydro capacity overall, all lights were 50% dimmer than normal and some appliances simply didn't work. We no longer have to imagine what happens with internet speed during peak usage. Suddenly during the COVID pandemic, people are working from home who have never worked from home. Kids are trying to do courses on-line. People who are not working are turning on-line to stay connected. Video-conferencing, which was a totally foreign concept to many, is now part of daily routine. Any idea how much internet bandwidth video uses? It's no wonder we hit a wall.

The future of healthcare sees patients being monitored and cared for in their own homes, through the use of technology. The future of education sees students doing much of their learning on-line. The future of business and commerce sees the ability to function outside the 'bricks and mortar' of an office location. Malls disappear and on-line shopping is the norm. For some, that future has already arrived. Our area has already been drastically affected by cutbacks in the area of healthcare and education through gradual decreases in budgets and services. Technology offers us the ability to level the playing field to a great extent. High-speed connectivity cannot be seen as a luxury or a nice-to-have, any more than hydro should be seen that way. In order to solve some other problems (i.e. skyrocketing budgets in healthcare and education) the wise investment is in providing connectivity for every resident in the province.

A handwritten signature in dark ink, appearing to read 'Rod Ward', with a stylized flourish at the end.

Rod Ward  
Councillor  
Armour Township



OFFICE OF THE REEVE

**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
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Website: [www.armourtownship.ca](http://www.armourtownship.ca)

April 16<sup>th</sup>, 2020

Honorable Christine Elliott, Minister of Health  
College Park 5th Floor, 777 Bay St  
Toronto, ON M7A 2J3

Honorable Stephen Lecce, Minister of Education  
5th Floor, 438 University Ave  
Toronto, ON M7A 2A5

**Re: Post-Secondary Education Students in Health Care Placements**

Dear Honorable Christine Elliott & Honorable Stephen Lecce,

The Township of Armour is a small municipality with a population of 1,414 in rural Parry Sound, Ontario. At this time, during a pandemic, the Township is very concerned that some of our post-secondary education students in health care may lose their school year.

Our concern is that the students in health care, who were in a placement when the pandemic started, were sent home when the schools were closed. Some of these students are now either volunteering or have been asked to assist in hospitals and/or health care centres.

The Township of Armour would like to request that your government assess this matter and return these students to their placements or, as an alternative, credit these students the time there are putting in at hospitals or health centres as a placement so that they may graduate. By doing so, graduating students will be able to start their careers in the health care system and increase the number of front line workers we desperately need to fight this pandemic.

Respectfully yours,

Robert MacPhail, Reeve  
Township of Armour

**BOARD OF HEALTH**  
**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Dave Butti

Nancy Jacko (*Chairperson*)

Stuart Kidd

Scott Robertson

Tanya Vrebosch

Eastern Appointee

Dean Backer

Western Appointee

Dan Roveda

**Parry Sound District:**

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

Don Brisbane (*Vice-Chairperson*)

**Public Appointees:**

Mike Poeta

**Medical Officer of Health/Executive Officer**

Dr. Jim Chirico

**Attending by Invitation:**

Master of Public Health Student

Dr. Carol Zimbalatti

Due to the COVID-19 pandemic, a regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held electronically for Board of Health members and live-streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, April 22, 2020**

**Time: 5:20 p.m. to 7:00 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF THE AGENDA**

➤ *Addition of New Agenda Items*

➤ *Notice of Motion*

**3.0 CONFLICT OF INTEREST DECLARATION**

**4.0 APPROVAL OF THE PREVIOUS MINUTES**

4.1 Board of Health Minutes – February 26, 2020

➤ *Notice of Motion*

**5.0 DATE OF NEXT MEETING**

**Date:** June 24, 2020

**Time:** To be determined

**Place:** To be determined

**6.0 BUSINESS ARISING**

**7.0 REPORT OF MEDICAL OFFICER OF HEALTH**

**8.0 BOARD COMMITTEE REPORT**

**8.1 Finance and Property Committee**

➤ *Notice of Motion*

**9.0 CORRESPONDENCE**

**10.0 NEW BUSINESS**

**10.1 Board of Health Bylaws**

➤ *Notice of Motion*

**10.2 Board of Health Meeting Schedule**

➤ *Notice of Motion*

**11.0 IN CAMERA**

**12.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Sheri Beaulieu at 705-474-1400, extension 5375.  
Thank you.

*Approved by,*

Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer

**BOARD OF HEALTH  
FINANCE AND PROPERTY COMMITTEE  
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Dave Butti  
Nancy Jacko  
Stuart Kidd  
Scott Robertson (*Vice-Chairperson*)  
Tanya Vrebosch  
Dean Backer  
Dan Roveda (*Chairperson*)

Eastern Appointee

Western Appointee

**Parry Sound District:**

North Eastern Appointee

South Eastern Appointee

Western Appointee

**Public Appointees:**

**Medical Officer of Health/Executive Officer**

Blair Flowers  
Marianne Stickland  
Don Brisbane  
Mike Poeta  
Dr. Jim Chirico

**Also Attending by Invitation:**

Executive Director, Finance  
BDO Canada LLP Chartered Accountant  
Master of Public Health Student

Isabel Churcher  
Dean Decaire  
Dr. Carol Zimbalatti

Due to the COVID-19 pandemic, a meeting of the **Finance and Property Committee** of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held electronically for Board of Health members, and live-streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, April 22, 2020**

**Time: 5:00 p.m. to 5:20 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF THE AGENDA**

➤ *Addition of New Agenda Items*

➤ *Notice of Motion*

**3.0 CONFLICT OF INTEREST DECLARATION**

**4.0 PRESENTATION: BDO CANADA LLP – AUDIT REPORT**

➤ *Dean Decaire, CPA, CA, Partner, BDO Canada LLP*

**5.0 APPROVAL OF PREVIOUS MINUTES**

5.1 Finance and Property Committee Minutes – January 22, 2020

➤ *Notice of Motion*

**6.0 DATE OF NEXT MEETING**

Date: September 23, 2020

Time: To be Determined

Location: To be Determined

**7.0 BUSINESS ARISING**

**8.0 NEW BUSINESS**

8.1 Audit Report – Approval of the Audited Financial Statements

➤ *Notice of Motion*

8.2 Fourth Quarter Medical Officer of Health Expenses – October 1 to December 31, 2019

**9.0 IN CAMERA**

**10.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Sheri Beaulieu at 705-474-1400, extension 5375. Thank you.

Yours sincerely,

*Approved by*

Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer



A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 22, 2020, at 345 Oak Street West, North Bay, Ontario.

**PRESENT:**

**Nipissing District:**

Central Appointee

Dave Butti

Central Appointee

Nancy Jacko

Central Appointee

Stuart Kidd

Central Appointee

Scott Robertson

Central Appointee

Tanya Vrebosch

South Eastern Appointee

Marianne Stickland

Western Appointee

Dan Roveda

**Parry Sound District:**

North Eastern Appointee

Blair Flowers

Western Appointee

Don Brisbane

**Public Appointees:**

Gary Guenther

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer

Dr. Chirico

Executive Director, Finance

Isabel Churcher

Master of Public Health Student

Dr. Carol Zimbalatti

Preventative Medicine Student

Dr. Reed Morrison

**REGRETS:**

Eastern Appointee (Nipissing)

Dean Backer

Public Appointee

Mike Poeta

**RECORDER:**

Management Administrative Assistant

Sheri Beaulieu

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**1.0 CALL TO ORDER**

Dr. Jim Chirico, Medical Officer of Health/Executive Officer called the Board of Health meeting to order at 5:53 p.m.

**2.0 ELECTIONS**

**2.1 Election of Chairperson**

Dr. Chirico opened the floor for nominations for Chairperson for the Board of Health for 2020. Don Brisbane nominated Nancy Jacko. The nomination was seconded by Tanya Vrebosch. Nancy accepted the nomination. Further nominations were requested.

Nominations were closed. Given that Nancy Jacko has already served in the role of Chairperson for the maximum of three consecutive one-year terms, plus one additional one-year term, the following motion was read:

**Board of Health Resolution #BOH/2020/01/01 \*Brisbane/Vrebosch**

*Whereas, in accordance with Board of Health Policy, B-G-005, item 4.1.4, the Chairperson may serve a maximum of three consecutive one-year terms of office and then revert back to serving as a member of the Board of Health for one year before they can once again stand for the position of Chairperson; and*

*Whereas, Board of Health Policy B-G-005, item 4.1.5 states that under special circumstances, the Board of Health approval of the Chairperson's term of office may be extended;*

*Now Therefore Be It Resolved, that the Board of Health approves a one-year extension to the Chairperson's term of office and appoints Nancy Jacko as Chairperson of the Board of Health for the North Bay Parry Sound District Health Unit for the year 2020.*

*"Carried"*

## **2.2 Election of Vice-Chairperson**

The Chairperson opened the floor for nominations for Vice-Chairperson for the Board of Health for 2020. Tanya Vrebosch nominated Don Brisbane. Scott Robertson seconded the nomination. Don accepted the nomination. Further nominations were requested.

Nominations were closed and the following motion was read:

**Board of Health Resolution #BOH/2020/01/02 \*Vrebosch/Robertson**

*Be It Resolved, that Don Brisbane be elected Vice-Chairperson of the Board of Health for the year 2020.*

*"Carried"*

## **3.0 APPROVAL OF THE AGENDA**

The agenda for the January 22, 2020, Board of Health meeting was reviewed and the following motion was read:

**Board of Health Resolution #BOH/2020/01/03 \*Kidd/Stickland**

*Be It Resolved, that the Board of Health Agenda, dated January 22, 2020, be approved, as presented.*

*"Carried"*

#### **4.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

#### **5.0 APPROVAL OF PREVIOUS MINUTES**

##### **5.1 Board of Health Minutes – December 4, 2019**

The minutes from the Board of Health meeting held on December 4, 2019, were reviewed and the following motion was read:

**Board of Health Resolution #BOH/2020/01/04 \*Brisbane/Guenther**

*Be It Resolved, that the minutes from the Board of Health meeting held on September 25, 2019, be approved as presented.*

*“Carried”*

##### **5.2 Board of Health Minutes – In Camera – December 4, 2019**

**Board of Health Resolution #BOH/2020/01/05 \*Roveda/Butti**

*Be It Resolved, that the in camera minutes from the Board of Health meeting held on December 4, 2019, be approved as presented.*

*“Carried”*

#### **6.0 DATE OF NEXT MEETING**

The Board of Health meeting schedule for 2020 was brought forward for consideration. Board meetings are held at the Health Unit Main Office in North Bay, with the exception of one meeting during the year that is held at the Parry Sound Branch Office, when possible. The following motion was read:

**Board of Health Resolution #BOH/2020/01/06 \*Kidd/Guenther**

*Be It Resolved, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approve the regular meeting schedule for the year 2020 as follows:*

<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
January 22	Finance and Property Committee Board of Health Meeting	5 – 7 p.m.

<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
February 26	Personnel Policy, Employee and Labour Relations Committee Board of Health Meeting	5 – 7 p.m.
April 22	Finance and Property Committee Personnel Policy, Employee and Labour Relations Committee Board of Health	5 – 7 p.m.
June 24	Personnel Policy, Employee and Labour Relations Committee Board of Health	5 – 7 p.m.
September 23	Personnel Policy, Employee and Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 25	Board of Health	5 – 7 p.m.
December 2	Finance and Property Committee Board of Health	5 – 7 p.m.
January 27, 2021	Finance and Property Committee Board of Health	5 – 7 p.m.

**And Furthermore Be It Resolved,** that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is to be determined.

“Carried”

## **7.0 APPOINTMENT OF STANDING COMMITTEES FOR 2020**

Standing committees for the Board of Health are appointed at the start of each year; the following motion was read:

### **Board of Health Resolution #BOH/2020/01/07 \*Brisbane/Vrebosch**

**Be It Resolved,** that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2020:

1. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

“Carried”

## 8.0 APPOINTMENT OF SIGNING OFFICERS FOR 2020

A motion to appoint the signing officers for 2020 was read:

### **Board of Health Resolution #BOH/2020/01/08 \*Butti/Stickland**

**Be It Resolved**, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2020 as follows:

<i>Board of Health Chairperson</i>	<i>Nancy Jacko</i>
<i>Board of Health Vice-Chairperson</i>	<i>Don Brisbane</i>
<i>Medical Officer of Health/Executive Officer</i>	<i>Dr. Jim Chirico</i>
<i>Executive Director, Clinical Services and Chief Nursing Officer</i>	<i>Cathy Menzies-Boulé</i>
<i>Executive Director, Community Services</i>	<i>Shannon Mantha</i>
<i>Executive Director, Corporate Services and Privacy Officer</i>	<i>Paul Massicotte</i>
<i>Executive Director, Finance</i>	<i>Isabel Churcher</i>
<i>Executive Director, Human Resources</i>	<i>Josée Goulet</i>

“Carried”

## 9.0 APPOINTMENT OF LEGAL ADVISORS FOR 2020

Advised the board that we have different legal councils dependant on the need. Each law firm specialize in different areas – more specialized in various areas.

Try to keep it local as much as possible.

We have a process on who can call for legal advice.

Legal advisors for 2020 were appointed; the following motion was read:

**Board of Health Resolution #BOH/2020/01/09 \*Butti/Roveda**

***Be It Resolved***, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following legal advisors for the year 2020:

***Corporate Legal Advisors:***

- The Corporation of the City of North Bay
  - Lucenti, Orlando & Ellies LLP
  - Frank Williams & Associates

***Enforcement Legal Advisors:***

- Joseph D. Kennedy B.A., LL.B., C.S.
- The Corporation of the City of North Bay
- The Corporation of the Town of Parry Sound

***Health Protection and Promotion Act (HPPA) Legal Advisors:***

- Joseph D. Kennedy B.A., LL.B., C.S.
  - Middlebro' & Stevens LLP
  - Larmer St. ~~ick~~land

***Labour Relations Legal Advisors:***

- Filion Wakely Thorup Angeletti LLP

and,

***Furthermore Be It Resolved***, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

*"Carried, as amended"*

## **10.0 BUSINESS ARISING**

There was no discussion under Business Arising.

## **11.0 REPORT OF THE MEDICAL OFFICER OF HEALTH**

The [Report of the Medical Officer](#) of Health dated January 13, 2020, was presented to the Board of Health for information purposes.

Dr. Chirico provided additional information related to the Ministry of Health Public Health Modernization Consultation session that was held in North Bay on January 14 for representatives from North Bay Parry Sound, Algoma, and Sudbury and district. Board of Health members that attended the consultation session provided their feedback on the session as well.

Board members were reminded that they and the municipalities they represent still have the opportunity to provide feedback to the Ministry by way of the *Public Health Modernization*:

*Discussion Paper* survey. A follow up email with a link to the Discussion Paper and survey will be sent to Board members.

An update on the Novel Coronavirus was provided. The situation is evolving rapidly, however, the risk to Canadian's remains low at this point.

Additional discussions included harm reduction (in particular used needles and sharps bins), PFAS, and funding received for the Ontario Seniors Dental Care Program.

## **12.0 COMMITTEE REPORTS**

### **12.1 Finance and Property Committee**

A Finance and Property Committee meeting was held prior to the Board of Health meeting; the following motion was read:

#### **Board of Health Resolution #BOH/2020/01/10 \*Brisbane/Guenther**

***Whereas,** The North Bay Parry Sound District Health Unit's Annual Service Plan must be submitted to the Ministry of Health by March 2, 2020;*

***Therefore Be It Resolved,** that on the recommendation of the Finance and Property Committee that the Board of Health approve the submission of the following request for one-time funding for 2020 to the Ministry of Health by March 2, 2020:*

*One-time Funding:*

1. *Public Health Inspector (PHI) Practicum*      \$13,500.00

*"Carried"*

## **13.0 CORRESPONDENCE**

Board of Health correspondence listed for the January 22, 2020, meeting is made available for review by Board members in the Board of Health online portal.

## **14.0 NEW BUSINESS**

### **14.1 Association of Local Public Health Agencies (alPHA) Winter Symposium, 2020**

Notice of the upcoming Association of Local Public Health Agencies (alPHA) 2020 Winter Symposium was distributed to Board of Health members.

The following motion was read:

**Board of Health Resolution #BOH/2020/01/11 \*Stickland/Kidd**

***Now Therefore Be It Resolved***, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes 2 Board of Health member(s) attend the Association of Local Public Health Agencies (ALPHA) 2020 Winter Symposium February , 20-21, 2020, in Toronto, Ontario; and

***Further Be It Resolved***, that expenses related to the attending the ALPHA 2020 Winter Symposium be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

*"Carried"*

**14.2 Corporate Sponsorships and Donations 2019 – Report to the Board**

A list of Corporate Sponsorships and Donations for 2019 was provided to the Board for information purposes.

There was discussion around the positive impact that the corporate sponsorships had on community groups throughout the North Bay Parry Sound districts.

**14.3 Requests for Proposals 2019 – Report to the Board**

It was reported to the Board that there were no requests for proposal in 2019.

**14.4 Public Health Modernization Consultation Session Attendance Approval**

The Ministry of Health proceeded to conduct consultation sessions related to public health modernization in late 2019.

The Health Unit was contacted in December 2019 to host the Ministry consultation session for North Bay Parry Sound, Algoma, and Sudbury in mid-January. A list of Board of Health, management, and municipal representatives was provided to the Ministry. In early January the Ministry distributed invitations to the January 14, 2020, consultation session.

The following motion was read:

**Board of Health Resolution #BOH/2020/01/12 \*Kidd/Roveda**

***Whereas***, the Ministry of Health is undertaking province-wide consultation sessions on public health modernization with public health and municipal stakeholders; and

***Whereas***, the Ministry of Health contacted the North Bay Parry Sound District Health Unit on December 16, 2019, requesting the Health Unit host the January 14, 2020, Public Health



*Modernization Consultation session for key stakeholders from North Bay Parry Sound, Algoma, and Sudbury; and*

***Whereas***, the Ministry of Health requested the Health Unit submit a limited list of management, board of health, and municipal representatives for invitation to the January 14, 2020, session; and

***Whereas***, the North Bay Parry Sound District Health Unit submitted the names of Nancy Jacko, Dean Backer, Dan Roveda, Blair Flowers, Marianne Stickland, and Don Brisbane to represent each of the Health Unit districts;

***Now Therefore Be It Resolved***, that applicable expenses related to attending the Public Health Modernization Consultation session on January 14, 2020, be paid in accordance with Board of Health Remuneration Policy #B-F-004.

*“Carried”*

## **15.0 IN CAMERA**

There was no in camera meeting.

## **16.0 ADJOURNMENT**

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7:31 p.m.

*Original Signed by Nancy Jacko*

*2020/02/26*

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Sheri Beaulieu*

*2020/02/26*

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT  
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH  
MINUTES – JANUARY 22, 2019  
345 Oak Street West, Nipissing Room, North Bay, Ontario**

**PRESENT:**

**Nipissing District:**

Central Appointee	Dave Butti
Central Appointee	Nancy Jacko
Central Appointee	Stuart Kidd
Central Appointee	Scott Robertson ( <i>Vice-Chairperson</i> )
Central Appointee	Tanya Vrebosch
Western Appointee	Dan Roveda ( <i>Chairperson</i> )

**Parry Sound District:**

North Eastern Appointee	Blair Flowers
South Eastern Appointee	Marianne Stickland
Western Appointee	Don Brisbane
<b>Public Appointees:</b>	Gary Guenther

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer	Dr. Chirico
Executive Director, Finance	Isabel Churcher
BDO Canada LLP Chartered Accountant	Dean Decaire
Master of Public Health Student	Dr. Zimbalatti
Preventative Medicine Student	Dr. Reed

**REGRETS:**

Eastern Appointee – Nipissing District	Dean Backer
Provincial Appointee	Mike Poeta

**RECORDER:**

Management Administrative Assistant	Sheri Beaulieu
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**1.0 CALL TO ORDER**

Dr. Chirico, Medical Officer of Health/Executive Officer, called the January 22, 2020, Finance and Property Committee meeting to order at 5:07 p.m.

Dr. Reed Morrison was introduced and welcomed to the meeting.

**2.0 ELECTION**

**2.1 Election of Chairperson**

Dr. Chirico opened the floor for nominations for Chairperson for the Finance and Property Committee for 2020.

Stuart Kidd nominated Dan Roveda. The nomination was seconded by Don Brisbane. Dan accepted the nomination. Further nominations were requested.

Nominations were closed and the following motion was read:

**Finance and Property Recommendation #FP/2020/01/01 \*Kidd/Brisbane**

***Be It Resolved***, that Dan Roveda be elected Chairperson of the Finance and Property Committee for the North Bay Parry Sound District Health Unit for the year 2020.

“Carried”

## **2.2 Election of Vice-Chairperson**

Dan Roveda opened the floor for nominations for Vice-Chairperson for the Finance and Property Committee for 2020.

Dan Roveda nominated Scott Robertson. The nomination was seconded by Nancy Jacko. Scott accepted the nomination. Further nominations were requested.

Nominations were closed and the following motion was read:

**Finance and Property Recommendation #FP/2020/01/02 \*Roveda/Jacko**

***Be It Resolved***, that Scott Robertson be elected Vice-Chairperson of the Finance and Property Committee for the North Bay Parry Sound District Health Unit for the year 2020.

“Carried”

## **3.0 APPROVAL OF THE AGENDA**

The motion regarding the January 22, 2020, Finance and Property Committee agenda was read:

**Finance and Property Recommendation #FP/2020/01/03 \*Kidd/Guenther**

***Be It Resolved***, that the Finance and Property Committee agenda, dated January 22, 2020, be approved.

“Carried”

## **4.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

## **5.0 PRESENTATION: BDO CANADA LLP – PRE-AUDIT UPDATE**

Dean Decaire, CPA, CA, Partner of BDO Canada LLP, provided a presentation of BDO's plan for audit of the financial statements for North Bay Parry Sound District Health Unit for the year ending December 31, 2019.

The purpose of the pre-audit update is to highlight and explain key issues with respect to audit risks, the nature, extent, and timing of BDO's audit work, and the terms of BDO's engagement, including fees. The responsibilities of the management team, the Finance and Property Committee, and BDO were reviewed as well.

Tanya Vrebosch joined the Finance and Property Committee meeting at 5:30 p.m.

Discussion continued around tangible capital assets, fraud risks and the auditor's responsibility for detecting fraud, the safeguards in place physically, internally, and the protection in place around the information technology environment. All tests performed during the audit process will be reported in the final audit report at the April Finance and Property Committee meeting.

Dean Decaire was thanked for his presentation and left the meeting at 5:45 p.m.

## **6.0 APPROVAL OF PREVIOUS MINUTES**

### **6.1 Finance and Property Committee Minutes – December 4, 2019**

The minutes from the December 4, 2019, Finance and Property Committee meeting were presented.

The following motion was read:

#### **Finance and Property Recommendation #FP/2020/01/04 \*Butti/Vrebosch**

***Be It Resolved***, that the minutes from the Finance and Property Committee meeting held on December 4, 2019, be approved as presented.

*"Carried"*

### **6.2 Finance and Property Committee In Camera Minutes – December 4, 2019**

The in camera minutes from the December 4, 2019, Finance and Property Committee meeting were presented.

The following motion was read:

**Finance and Property Recommendation #FP/2020/01/05 \*Stickland/Guenther**

***Be It Resolved***, that the in camera minutes from the Finance and Property Committee meeting held on December 4, 2019, be approved as presented.

*"Carried"*

**7.0 DATE OF NEXT MEETING**

Date: To Be Determined

Time: To Be Determined

Location: Nipissing Room, 345 Oak Street West, North Bay

**8.0 BUSINESS ARISING**

There were no agenda items under Business Arising.

**9.0 NEW BUSINESS**

One item brought forward under New Business.

**9.1 One-Time Funding Requests**

One-time funding requests are part of the 2020 Annual Service Plan process for submission to the Ministry of Health, and must be approved by the Board of Health prior to submission. The following motion was read:

**Finance and Property Recommendation #FP/2020/01/06 \*Stickland/Robertson**

***Whereas***, The North Bay Parry Sound District Health Unit's Annual Service Plan must be submitted to the Ministry of Health by March 2, 2020,

***Therefore Be It Resolved***, that the Finance and Property Committee recommends the Board of Health for the North Bay Parry Sound District Health Unit approve the submission of the following request for one-time funding for 2020 to the Ministry of Health by March 2, 2020:

*One-time Funding:*

- |  |             |
|--|-------------|
| 1. Public Health Inspector (PHI) Practicum | \$13,500.00 |
|--|-------------|

*"Carried"*

## **10.0 IN CAMERA**

There was no in camera session.

## **11.0 ADJOURNMENT**

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5:52 p.m.

*Original Signed by Dan Roveda*

*2020/04/22*

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Sheri Beaulieu*

*2020/04/22*

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)

To: Members of the Community Policing Advisory Committee  
Meeting Date: 06 February 2020 (Normally Jan. 16, 2020)  
Meeting Time: 7:00 p.m.  
Location: West Parry Sound OPP Detachment – 7 Bay Street, Parry Sound

## **MINUTES**

**PRESENT WERE:** Mike Kekkonen                      Township of McKellar  
Rod Osborne                      Township of Seguin  
Joe McEwen                      Municipality of Whitestone  
Joe Ryman                      Municipality of McDougall  
Sgt. J. McDonald                      Ontario Provincial Police  
Pam Stoneman                      Ontario Provincial Police  
Bonnie Keith                      Town of Parry Sound

**ABSENT WERE:** Grant Walker                      Township of the Archipelago  
Debbie Crocker                      Township of Carling

**ABSENT GUEST:** Al O'Brien                      Britt/Byng Inlet  
Lionel Fox                      Henvey Inlet First Nation

The meeting was called to order at 7:00 p.m.

### **WELCOME**

A/S/Sgt McDonald welcomed everyone, apologized for the need to reschedule, as we weren't aware until the week of, that there were issues with the boardroom, acknowledged his appreciation for everyone's flexibility.

### **MINUTES**

The meeting package, including draft Minutes and reports, was forwarded to CPAC members by e-mail prior to the meeting.

The Minutes of the meeting held on 18 Oct 2019 were presented.

Moved by: Joe Ryman  
Seconded by: Bonnie Keith

*Resolved that:* The Minutes of the Community Policing Advisory Committee meeting held on 18 October 2019 be approved as amended.

Carried;

## **BUSINESS ARISING FROM MINUTES**

- a) None

## **REPORTS**

- a) ***Accountability Report (01 October 2019- 31 December 2019):*** No discussion
- b) ***Municipal Statistics (01 October 2019- 31 December 2019):*** A/S/Sgt McDonald had a discussion regarding ICON stats advising that although it shows as substantially lower, the data appears to have some issues.

There was discussion around the ICON Stats and where stats were going to be generated from going forward.

- c) ***PSB Report – Staffing updates***
- 02 Feb 2020 – (2) New Recruits
  - 23 March 2020= (1) New experienced officer
  - Currently we are down (1) Constable and (1) Staff Sgt.
  - 2 people's names have been forwarded for Lifesaving Awards, no word yet in this regard;
  - Several members received positive comments regarding work being done

J. McEwen questions the type of award and whether they were common awards or are they unique?

A/S/Sgt McDonald advised that these are unique in nature and very important to recognize;

- d) ***CSO/Foot Patrol:***

2018-2019 hours are very similar.

A/S/Sgt McDonald advised that Cst. Scali is doing good work in the community;

B. Keith wondered about our Situation Table, is this done by teleconference?

A/S/Sgt. McDonald, advised that the group meets in person.

There was some question about developing a warming centre, for the homeless,

A/S/Sgt McDonald advised that this was currently on hold.

M. Kekkonen inquired about Fraud presentations for seniors and was advised that Cst. Scali could arrange it and to forward the request to A/S/Sgt. McDonald;

J. McEwen had questions about if there were issues at the school that required police response, do they call Cst. Scali direct? A/S/Sgt McDonald advised that, as with any urgent call for service, the school should call the 1-888-310-1122 number for non-emergencies or 911 for an emergency, Cst. Scali is there to assist with ongoing, generalized issues that he could speak to classrooms or the school about.

In addition to the CSO, each platoon has 2 assigned members to complete foot patrol within the High School.



e) **CFS Report / Billing Summary (01 October 2019- 31 December 2019):**

B. Keith commented that the citizen self-reporting appeared to be up, A/S/Sgt McDonald advised that there was a new system for online reporting and offered a handout which is now available to the public. He stressed the use of online reporting for non-urgent matters, those matters that still require a full police investigation, should still be called in.

B. Keith noted that 911 Accidental calls are still an issue and wondered if the province should be sending out letters to the people who are making these calls or tracking the offenders. A/S/Sgt McDonald advised that this is not feasible or cost effective. There are new policies coming into effect on how the OPP will be handling these. The Communicators have been trained to ask certain questions and these calls will no longer be dispatched if they are deemed to be 'truly accidental'. There will still be 'accidental' calls that are dispatched where it cannot be determined absolutely to be accidental, this continues to ensure the preservation of public safety. The real test will come in the summer months, we should see a downward curve from previous years.

B. Keith noted an increase in assaults, and questioned if this was accurate and why this would be? A/S/Sgt McDonald advised that it is accurate, but had no clear answer as to why, there was no trend to the increase.

B. Keith commented on clearance rates and noted that they were higher this year.

M. Kekkonen noted that Property Crime clearance is low, and inquired what homeowners could do, if anything, to help with this. A/S/Sgt McDonald advised that homeowners could assist by reporting the crime as soon as it is discovered, not disturbing the scene, utilizing home security, specifically cameras with recording capabilities. All of those things are assisting with the clearance of these types of crimes.

R. Osborne had some questions about "Gas Drive Offs" and why the police become involved in these calls, shouldn't this be the responsibility of the business? A/S/Sgt McDonald advised that there are many times when a gas drive off is a legitimate offence of theft and when it is a case of mistaken drive off. It can be difficult for a business to determine this, and that is part of our business. The gas station attendant has no way of determining who the vehicle owner is and the OPP cannot simply provide them with this information and therefore, it becomes a police matter. The OPP contact the offender and if it is determined to be accidental make arrangements for them to pay. If they pay, there is no further action, if they don't pay, or if the drive off was deemed to be intentional, charges are laid for Theft.

B. Keith wondered about the broader term of “Assaults” are these domestic in nature, is there a way to have this broken down? A/S/Sgt McDonald was not aware of a way to do this and suggested that she could reach out to Kelly Withrow, at Municipal Policing Bureau to see if this is something that could be further broken down.

J. McEwen noted that 911 misuse is the biggest cost.

M. Kekkonen had some concerns about the Neighbour Disputes, wondered if they are continually the same people? A/S/Sgt McDonald advised that he would not have that information based on the report nor could he advise.

M. Kekkonen wondered about “Found Property” does the OPP have a way to connect. A/S/Sgt McDonald advised that if the property contained some personal identifiers, then the OPP could use its resources to locate the individual, and is very successful in this regard. Where the property does not have any personal identifiers, the property is held for 90 days and if no one makes an inquiry about it, it can be released to the finder, if the finder has expressed an interest.

There was a question about what to do if someone encounters what they believe to be a rabid or diseased animal. A/S/Sgt McDonald advised that we would engage the MNR and the Health Unit

#### ***Joint Force OPP MNR Report:***

A/S/Sgt McDonald provided a report provide by Conservation S/Sgt Rob Gibson with the MNR. This report details the joint forces efforts between the 19<sup>th</sup> and 24<sup>th</sup> of October, 2019. During these joint force events, members of the OPP teamed up with members of the MNR to do spot checks, vehicle checks, R.I.D.E. checks, at each of these check points both the MNR and the OPP were looking for various types of infractions: Over 80/Impaired, Drugs, Firearms, Hunting/Fishing and various Conservation Act charges. In addition our members who are specially trained in marine and ATV’s were on hand to do specialized joint patrols.

### **FOCUSED PATROLS**

No Discussion

### **NEW BUSINESS**

Community Safety Plan: There was some question if there had been any updates. A/S/Sgt McDonald advised that he had nothing in the way of an update.

M. Kekkonen advised that if you were in a ‘non-high-crime’ area, then the province was not pushing for it.

A/S/Sgt McDonald suggested that the current situation table model was helping to put West Parry Sound ahead of the game. He reminded members that the OPP is not initiating any of this, but the OPP's role is merely to assist and guide. He also advised that there was upcoming training dates for discussion and input into the *Community and Safety Planning Act*.

A/S/Sgt McDonald asked members to retable this at the next meeting and to bring any news, updates that they may have at that time.

Short Term Rental By-Laws were of concern as there had been some recent calls in the area in this regard. A/S/Sgt McDonald inquired of each municipality whether they had Municipal By-Laws in effect.

McDougall: Short term rental By-Law

McKellar: No short term rentals under 30 Days By-Law

Carling: No short term rentals under 30 Days By-Law

Archipelago: Not currently enforcing;

Whitestone: Under review

Seguin: No rentals at all;

After some discussion and questions, A/S/Sgt McDonald advised that By-Laws are weighted 3.6, and that when the OPP receives a call for service regarding a landlord and tenant issue, our role is to provide advice (i.e. Landlord and Tenant Act if applicable), however, more commonly we are being called regarding Short Term Rentals or Air BNB situations where the Landlord and Tenant Act does not apply, and they are then cleared to "By-Law", in these cases, our officers would make a referral to the appropriate By-Law.

In a lot of cases, Landlords believe that the OPP has the power to 'remove' someone, however, most of these situations are civil in nature and there is no criminal aspect. In these cases, the situation may not be criminal in nature, but the OPP has a responsibility to attend and ensure things don't escalate and that they remain calm and they doesn't evolve into something criminal. This is where the 'call for service' comes in and the Municipality is billed for this, we are called, we are required to respond, even though it is not criminal.

## **NEXT MEETING**

The next meeting of the CPAC will be on Thursday, April 16, 2020, commencing at 7:00 p.m.

## **ADJOURNMENT**

The meeting adjourned at 21:00.

**Police Services Board Report for West Parry Sound**  
2020/Jan to 2020/Mar

<b>Public Complaints</b>	
Policy	0
Service	0
Conduct	0

**Date information collected from Professional Standards Bureau Commander Reports:**

**Data Source**

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

<b>Secondary Employment</b>
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<b>Daily Activity Reporting Patrol Hours</b>	
<b>Total Hours</b>	<b>2020/Jan to 2020/Mar</b>
Number of Cruiser Patrol Hours	1,817.00
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	85.50
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	276.00
Number of School Patrol Hours	0.75

**Data source (Daily Activity Reporting System) date:** 2020/04/11

<b>Staffing Updates</b>
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<b>Detachment Initiatives</b>
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**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River)

**Area code(s):** ODC - Blank Association, 9999 - Invalid Association, 4564 - Anishinabek PS, 4069 - Carling, 4829 - Grundy Lake Provincial Park, 4871 - Hwy 124, 4872 - Hwy 141, 4980 - Hwy 400, 4879 - Hwy 518, 4881 - Hwy 520, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4888 - Hwy 529A, 4914 - Hwy 559, 4938 - Hwy 612, 4970 - Hwy 632, 4977 - Hwy 644, 4950 - Hwy 645, 4870 - Hwy 69, 4808 - Killbear Provincial Park, 2 - Marine, 4850 - Massasauga Provincial Park, 4079 - McDougall, 4080 - McKellar, 4073 - Municipality of Whitestone, 4201 - Northeast Reg Unincorporated Area, 4813 - Oastler Lake Provincial Park, 4084 - Parry Sound, 4071 - Seguin, 4816 - Sturgeon Bay Provincial Park, 4093 - The Archipelago, ODC - Blank Association, 9999 - Invalid Association, 4564 - Anishinabek PS, 4164 - Britt-Byng (Unorg), 4829 - Grundy Lake Provincial Park, 4871 - Hwy 124, 4872 - Hwy 141, 4879 - Hwy 518, 4881 - Hwy 520, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4888 - Hwy 529A, 4914 - Hwy 559, 4970 - Hwy 632, 4977 - Hwy 644, 4950 - Hwy 645, 4870 - Hwy 69, 4808 - Killbear Provincial Park, 2 - Marine, 4850 - Massasauga Provincial Park, 4201 - Northeast Reg Unincorporated Area, 4813 - Oastler Lake Provincial Park, 4816 - Sturgeon Bay Provincial Park, 4093 - The Archipelago

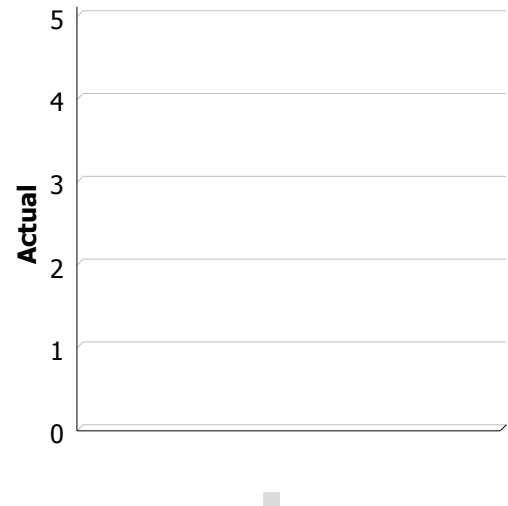
**Report Generated by:**  
McDonald, Jeremy

**Report Generated on:**  
15-Apr-20 11:02:14 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Archipelago**  
**Records Management System**  
**January to March - 2020**

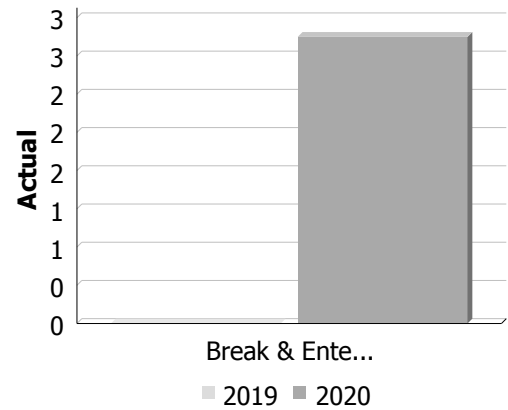
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	0	0	--	0	0	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	3	--	0	3	--
Theft Over	0	0	--	0	0	--
Theft Under	0	0	--	0	0	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	0	0	--
Mischief	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>3</b>	<b>--</b>	<b>0</b>	<b>3</b>	<b>--</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4093 - The Archipelago  
**Data source date:** 2020/04/11

**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
 15-Apr-20 10:38:01 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Archipelago**  
**Records Management System**  
**January to March - 2020**

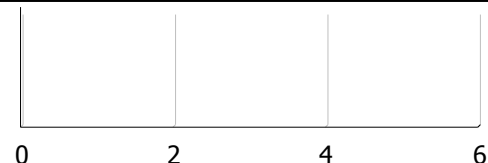
**Clearance Rate**

Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	--	--	--	--	--	--
Property Crime	--	0.0%	--	--	0.0%	--
Drug Crime	--	--	--	--	--	--
<b>Total (Violent, Property &amp; Drug)</b>	--	<b>0.0%</b>	--	--	<b>0.0%</b>	--



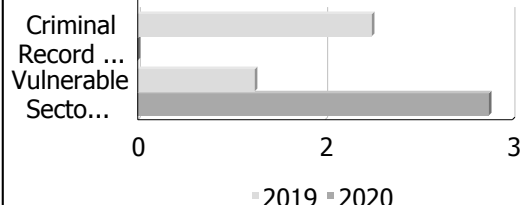
**Unfounded**

Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	0	0	--	0	0	--



**Criminal Record and Vulnerable Sector Screening Checks**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	2	0	-100.0%	2	0	-100.0%
Vulnerable Sector Screening Checks	1	3	200.0%	1	3	200.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00 - WEST PARRY SOUND

**Area code(s):** 4093 - The Archipelago

**Data source date:**  
2020/04/11

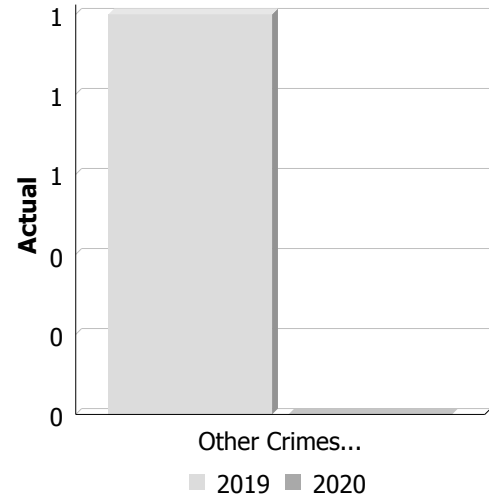
**Report Generated by:**  
McDonald, Jeremy

**Report Generated on:**  
15-Apr-20 10:38:01 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Carling**  
**Records Management System**  
**January to March - 2020**

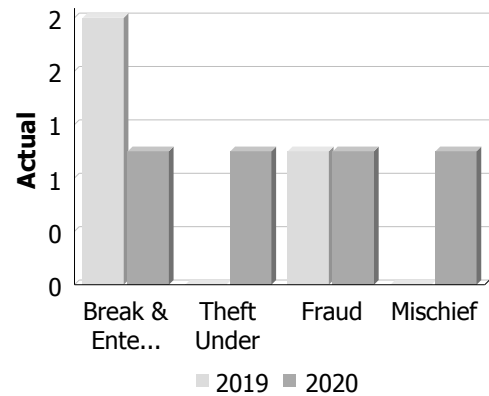
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	0	0	--	0	0	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	1	0	-100.0%	1	0	-100.0%
<b>Total</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	2	1	-50.0%	2	1	-50.0%
Theft Over	0	0	--	0	0	--
Theft Under	0	1	--	0	1	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	1	1	0.0%	1	1	0.0%
Mischief	0	1	--	0	1	--
<b>Total</b>	<b>3</b>	<b>4</b>	<b>33.3%</b>	<b>3</b>	<b>4</b>	<b>33.3%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4069 - Carling  
**Data source date:** 2020/04/11

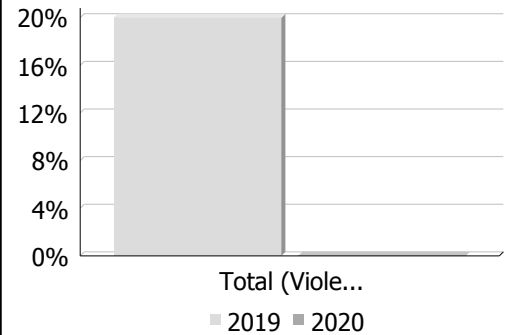
**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
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 PP-CSC-Operational Planning-4300

**Police Services Board Report for Carling**  
**Records Management System**  
**January to March - 2020**

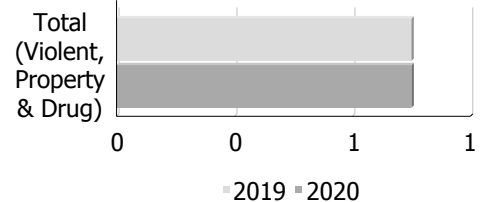
**Clearance Rate**

Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	0.0%	--	--	0.0%	--	--
Property Crime	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Drug Crime	--	--	--	--	--	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>20.0%</b>	<b>0.0%</b>	<b>-20.0%</b>	<b>20.0%</b>	<b>0.0%</b>	<b>-20.0%</b>



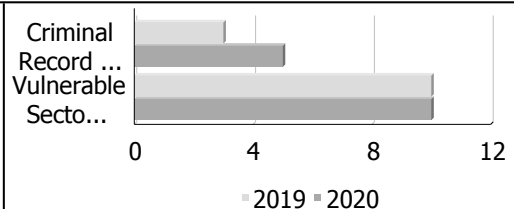
**Unfounded**

Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	1	1	0.0%	1	1	0.0%



**Criminal Record and Vulnerable Sector Screening Checks**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	3	5	66.7%	3	5	66.7%
Vulnerable Sector Screening Checks	10	10	0.0%	10	10	0.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4069 - Carling

**Data source date:**  
 2020/04/11

**Report Generated by:**  
 McDonald, Jeremy

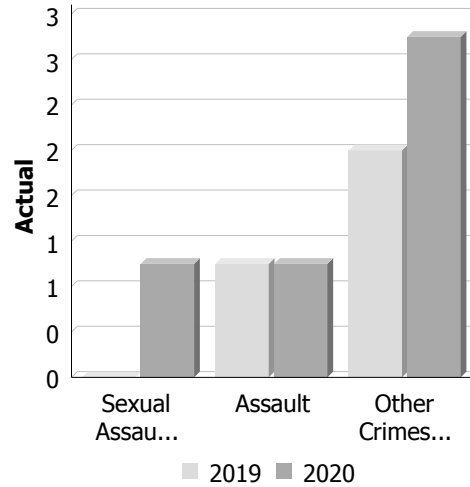
**Report Generated on:**  
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 PP-CSC-Operational Planning-4300



**Police Services Board Report for McDougall**  
**Records Management System**  
**January to March - 2020**

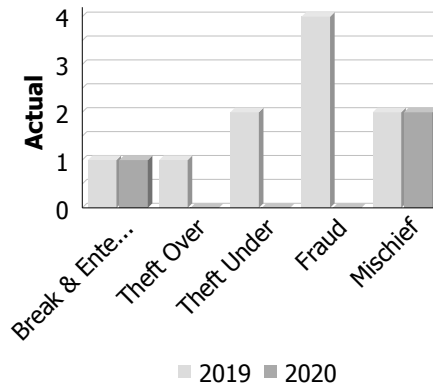
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	1	--	0	1	--
Assault	1	1	0.0%	1	1	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	2	3	50.0%	2	3	50.0%
<b>Total</b>	<b>3</b>	<b>5</b>	<b>66.7%</b>	<b>3</b>	<b>5</b>	<b>66.7%</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	1	1	0.0%	1	1	0.0%
Theft Over	1	0	-100.0%	1	0	-100.0%
Theft Under	2	0	-100.0%	2	0	-100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	4	0	-100.0%	4	0	-100.0%
Mischief	2	2	0.0%	2	2	0.0%
<b>Total</b>	<b>10</b>	<b>3</b>	<b>-70.0%</b>	<b>10</b>	<b>3</b>	<b>-70.0%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Clearance Rate**

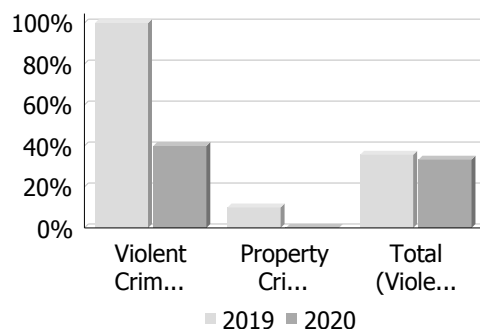
**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4079 - McDougall  
**Data source date:** 2020/04/11

**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
 15-Apr-20 10:44:25 AM  
 PP-CSC-Operational Planning-4300

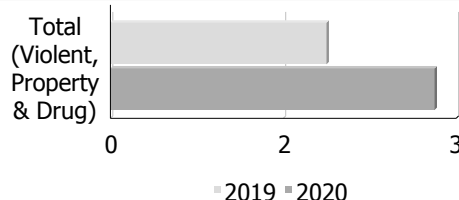
**Police Services Board Report for McDougall**  
**Records Management System**  
**January to March - 2020**

Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	100.0%	40.0%	-60.0%	100.0%	40.0%	-60.0%
Property Crime	10.0%	0.0%	-10.0%	10.0%	0.0%	-10.0%
Drug Crime	--	--	--	--	--	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>35.7%</b>	<b>33.3%</b>	<b>-2.4%</b>	<b>35.7%</b>	<b>33.3%</b>	<b>-2.4%</b>



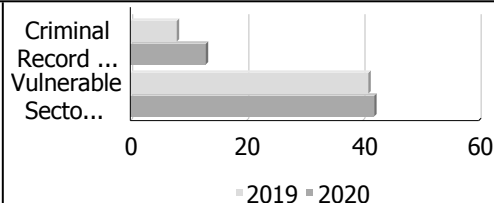
### Unfounded

Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	2	3	50.0%	2	3	50.0%



### Criminal Record and Vulnerable Sector Screening Checks

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	8	13	62.5%	8	13	62.5%
Vulnerable Sector Screening Checks	41	42	2.4%	41	42	2.4%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

#### Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4079 - McDougall

**Data source date:**  
 2020/04/11

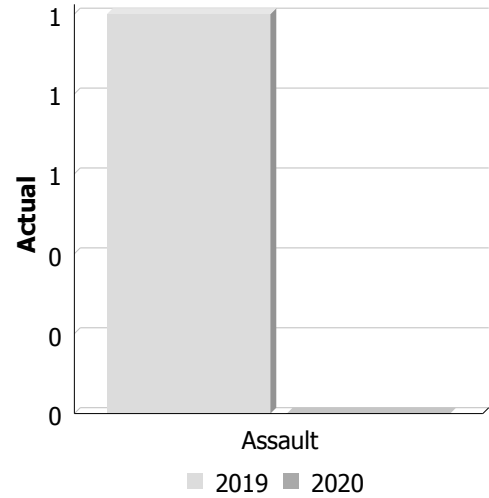
**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
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 PP-CSC-Operational Planning-4300

**Police Services Board Report for McKellar**  
**Records Management System**  
**January to March - 2020**

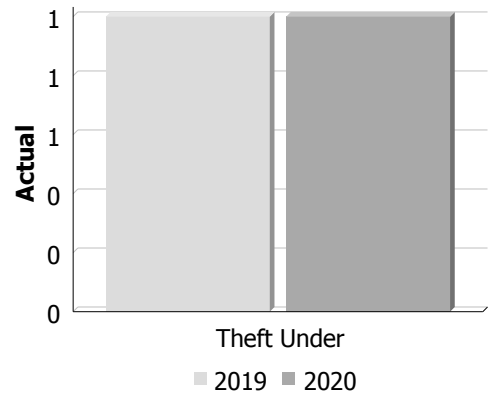
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	1	0	-100.0%	1	0	-100.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	0	0	--
Theft Over	0	0	--	0	0	--
Theft Under	1	1	0.0%	1	1	0.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	0	0	--
Mischief	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4080 - McKellar  
**Data source date:** 2020/04/11

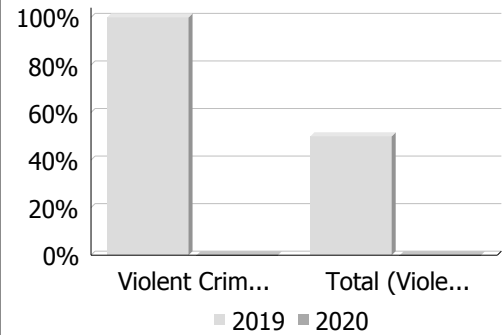
**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
 15-Apr-20 10:45:44 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for McKellar**  
**Records Management System**  
**January to March - 2020**

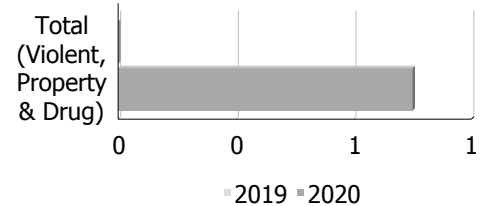
**Clearance Rate**

Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	100.0%	--	--	100.0%	--	--
Property Crime	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Drug Crime	--	--	--	--	--	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>50.0%</b>	<b>0.0%</b>	<b>-50.0%</b>	<b>50.0%</b>	<b>0.0%</b>	<b>-50.0%</b>



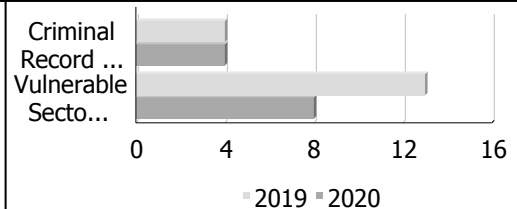
**Unfounded**

Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	0	1	--	0	1	--



**Criminal Record and Vulnerable Sector Screening Checks**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	4	4	0.0%	4	4	0.0%
Vulnerable Sector Screening Checks	13	8	-38.5%	13	8	-38.5%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4080 - McKellar

**Data source date:**  
 2020/04/11

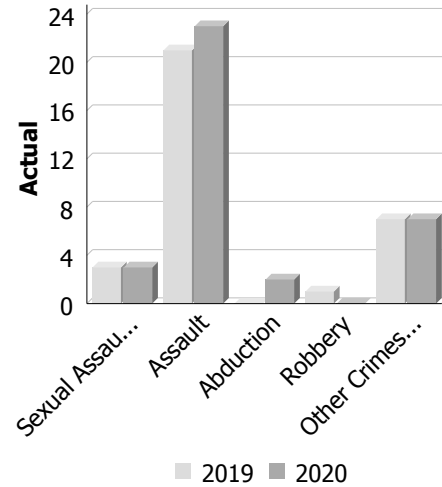
**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
 15-Apr-20 10:45:44 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Parry Sound**  
**Records Management System**  
**January to March - 2020**

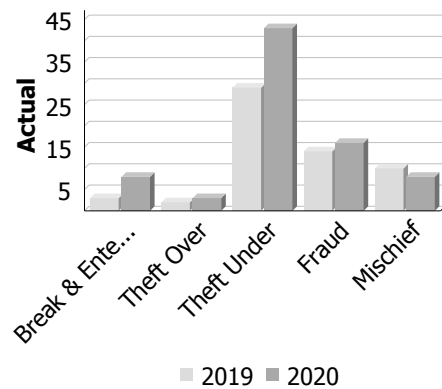
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	3	3	0.0%	3	3	0.0%
Assault	21	23	9.5%	21	23	9.5%
Abduction	0	2	--	0	2	--
Robbery	1	0	-100.0%	1	0	-100.0%
Other Crimes Against a Person	7	7	0.0%	7	7	0.0%
<b>Total</b>	<b>32</b>	<b>35</b>	<b>9.4%</b>	<b>32</b>	<b>35</b>	<b>9.4%</b>



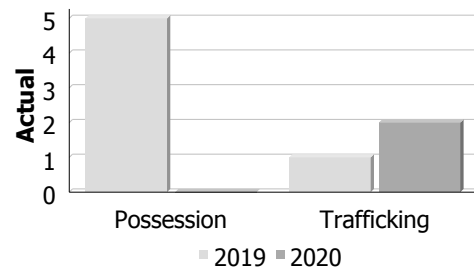
**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	3	8	166.7%	3	8	166.7%
Theft Over	2	3	50.0%	2	3	50.0%
Theft Under	29	43	48.3%	29	43	48.3%
Have Stolen Goods	0	0	--	0	0	--
Fraud	14	16	14.3%	14	16	14.3%
Mischief	10	8	-20.0%	10	8	-20.0%
<b>Total</b>	<b>58</b>	<b>78</b>	<b>34.5%</b>	<b>58</b>	<b>78</b>	<b>34.5%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	5	0	-100.0%	5	0	-100.0%
Trafficking	1	2	100.0%	1	2	100.0%
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>6</b>	<b>2</b>	<b>-66.7%</b>	<b>6</b>	<b>2</b>	<b>-66.7%</b>



**Clearance Rate**

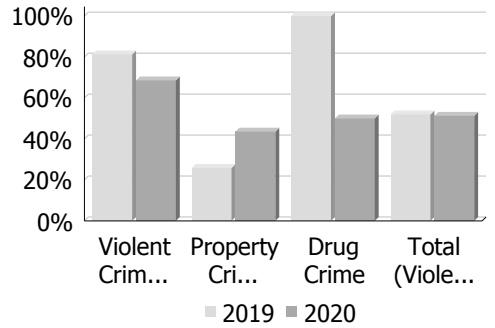
**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4084 - Parry Sound  
**Data source date:** 2020/04/11

**Report Generated by:**  
 McDonald, Jeremy

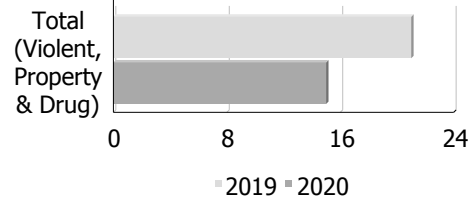
**Report Generated on:**  
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 PP-CSC-Operational Planning-4300

**Police Services Board Report for Parry Sound**  
**Records Management System**  
**January to March - 2020**

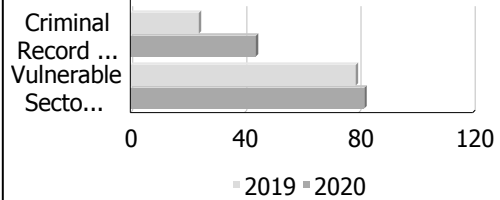
Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	81.2%	68.6%	-12.7%	81.2%	68.6%	-12.7%
Property Crime	25.9%	43.6%	17.7%	25.9%	43.6%	17.7%
Drug Crime	100.0%	50.0%	-50.0%	100.0%	50.0%	-50.0%
<b>Total (Violent, Property &amp; Drug)</b>	<b>52.0%</b>	<b>51.3%</b>	<b>-0.7%</b>	<b>52.0%</b>	<b>51.3%</b>	<b>-0.7%</b>



Unfounded						
Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	21	15	-28.6%	21	15	-28.6%



Criminal Record and Vulnerable Sector Screening Checks						
Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	24	44	83.3%	24	44	83.3%
Vulnerable Sector Screening Checks	79	82	3.8%	79	82	3.8%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4084 - Parry Sound

**Data source date:**  
 2020/04/11

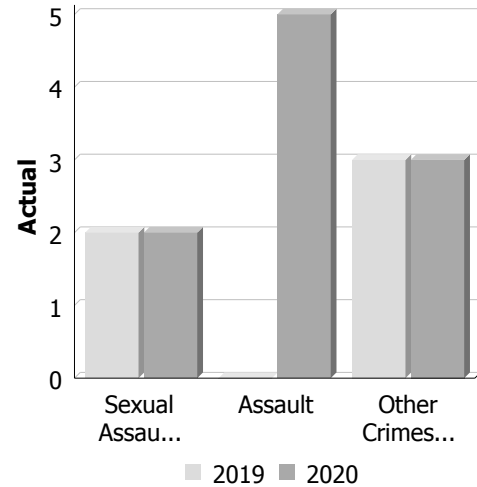
**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
 15-Apr-20 10:46:53 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Seguin**  
**Records Management System**  
**January to March - 2020**

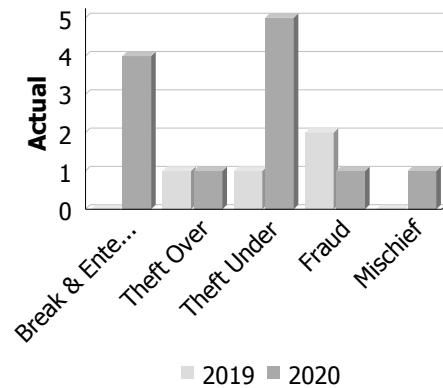
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	2	2	0.0%	2	2	0.0%
Assault	0	5	--	0	5	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	3	3	0.0%	3	3	0.0%
<b>Total</b>	<b>5</b>	<b>10</b>	<b>100.0%</b>	<b>5</b>	<b>10</b>	<b>100.0%</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	4	--	0	4	--
Theft Over	1	1	0.0%	1	1	0.0%
Theft Under	1	5	400.0%	1	5	400.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	2	1	-50.0%	2	1	-50.0%
Mischief	0	1	--	0	1	--
<b>Total</b>	<b>4</b>	<b>12</b>	<b>200.0%</b>	<b>4</b>	<b>12</b>	<b>200.0%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4071 - Seguin  
**Data source date:** 2020/04/11

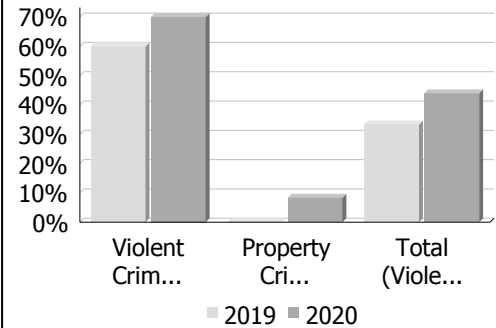
**Report Generated by:**  
 McDonald, Jeremy

**Report Generated on:**  
 15-Apr-20 10:47:59 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Seguin**  
**Records Management System**  
**January to March - 2020**

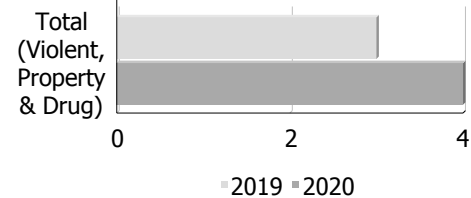
**Clearance Rate**

Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	60.0%	70.0%	10.0%	60.0%	70.0%	10.0%
Property Crime	0.0%	8.3%	8.3%	0.0%	8.3%	8.3%
Drug Crime	--	--	--	--	--	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>33.3%</b>	<b>44.0%</b>	<b>10.7%</b>	<b>33.3%</b>	<b>44.0%</b>	<b>10.7%</b>



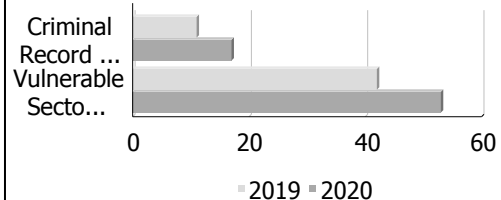
**Unfounded**

Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	3	4	33.3%	3	4	33.3%



**Criminal Record and Vulnerable Sector Screening Checks**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	11	17	54.5%	11	17	54.5%
Vulnerable Sector Screening Checks	42	53	26.2%	42	53	26.2%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4071 - Seguin  
**Data source date:**  
 2020/04/11

**Report Generated by:**  
 McDonald, Jeremy

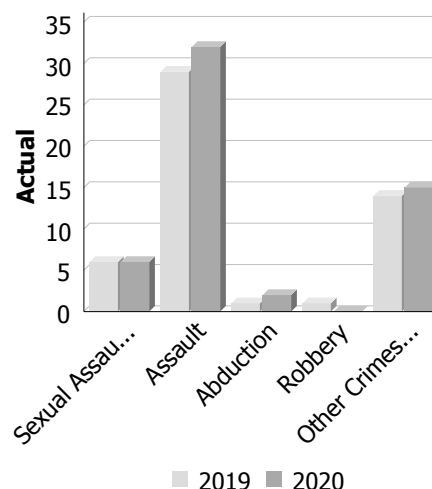
**Report Generated on:**  
 15-Apr-20 10:47:59 AM  
 PP-CSC-Operational Planning-4300



**Police Services Board Report for West Parry Sound**  
**Records Management System**  
**January to March - 2020**

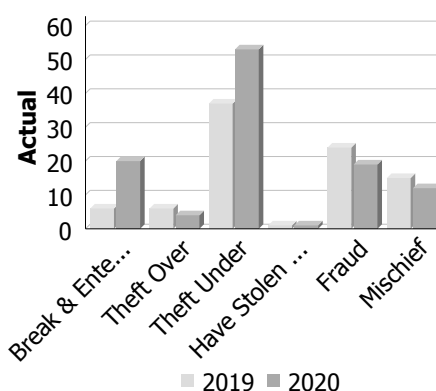
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	6	6	0.0%	6	6	0.0%
Assault	29	32	10.3%	29	32	10.3%
Abduction	1	2	100.0%	1	2	100.0%
Robbery	1	0	-100.0%	1	0	-100.0%
Other Crimes Against a Person	14	15	7.1%	14	15	7.1%
<b>Total</b>	<b>51</b>	<b>55</b>	<b>7.8%</b>	<b>51</b>	<b>55</b>	<b>7.8%</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	6	20	233.3%	6	20	233.3%
Theft Over	6	4	-33.3%	6	4	-33.3%
Theft Under	37	53	43.2%	37	53	43.2%
Have Stolen Goods	1	1	0.0%	1	1	0.0%
Fraud	24	19	-20.8%	24	19	-20.8%
Mischief	15	12	-20.0%	15	12	-20.0%
<b>Total</b>	<b>89</b>	<b>109</b>	<b>22.5%</b>	<b>89</b>	<b>109</b>	<b>22.5%</b>



**Drug Crime**

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River), 4J74 - HENVEY INLET FN

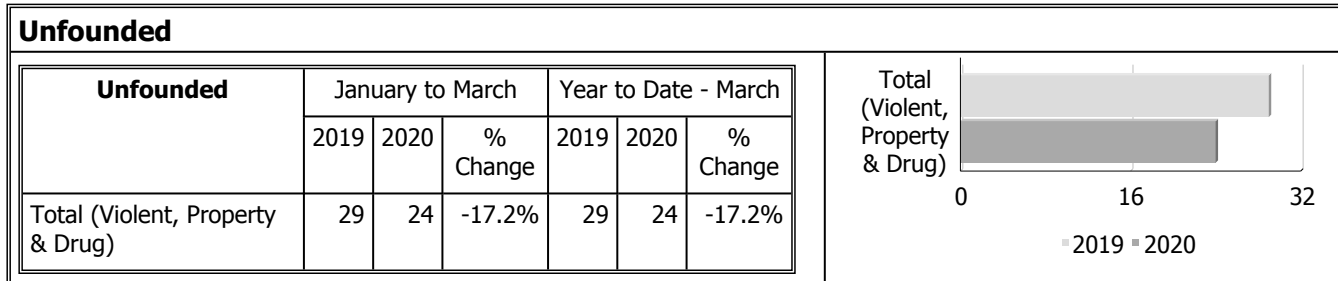
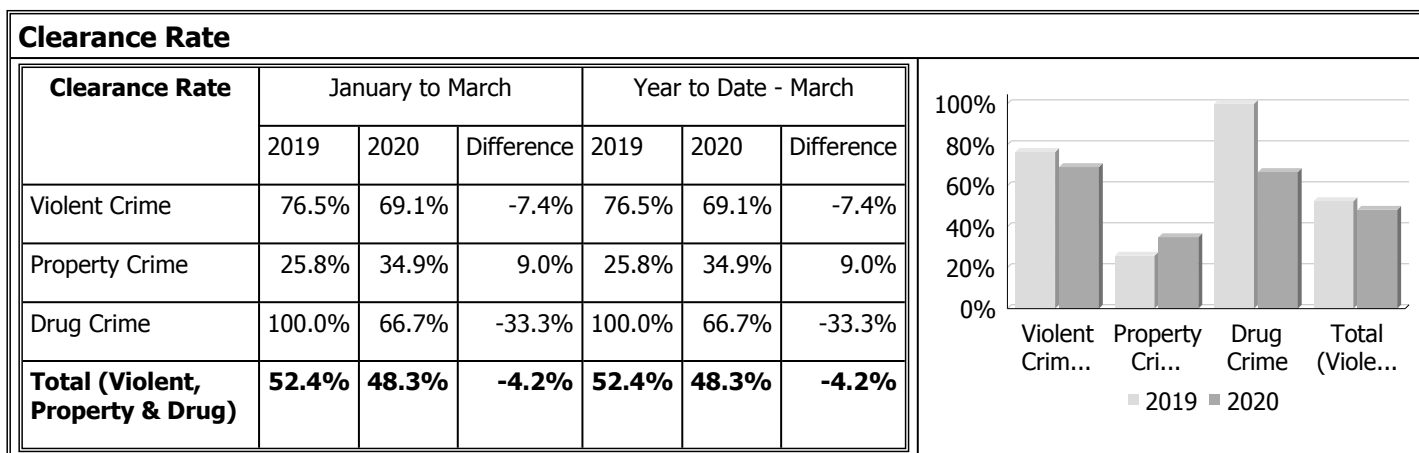
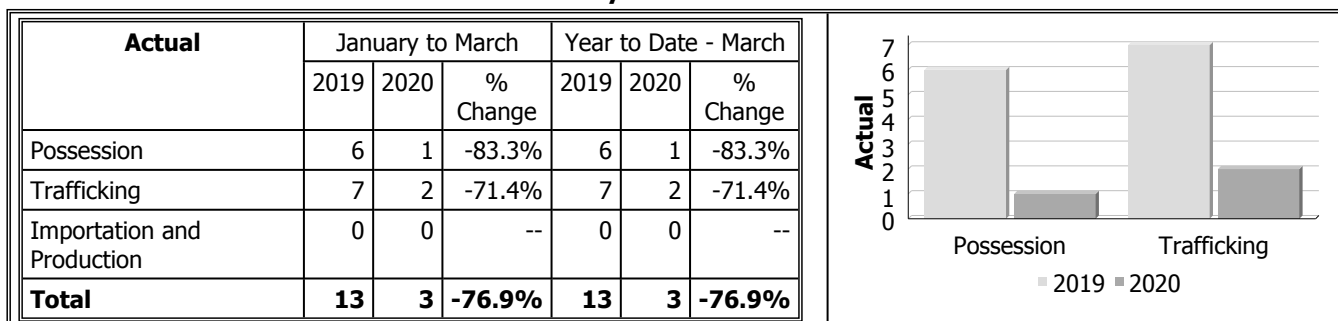
**Area code(s):** ( blank ), 0, 2 - Marine, 1813, 4069 - Carling, 4071 - Seguin, 4073 - Municipality of Whitestone, 4079 - McDougall, 4080 - McKellar, 4084 - Parry Sound, 4093 - The Archipelago, 4201 - Northeast Reg Unincorporated Area, 4517 - Magnetawan FN (Old Association), 4564 - Anishinabek PS, 4808 - Killbear Provincial Park, 4813 - Oastler Lake Provincial Park, 4850 - Massasauga Provincial Park, 4870 - Hwy 69, 4871 - Hwy 124, 4872 - Hwy 141, 4879 - Hwy 518, 4881 - Hwy 520, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4914 - Hwy 559, 4938 - Hwy 612, 4970 - Hwy 632, 4980 - Hwy 400, 0, 2 - Marine, 4080, 4093 - The Archipelago, 4164 - Britt-Byng (Unorg), 4201 - Northeast Reg Unincorporated Area, 4564 - Anishinabek PS, 4816 - Sturgeon Bay Provincial Park, 4829 - Grundy Lake Provincial Park, 4870 - Hwy 69, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4888 - Hwy 529A, 4938 - Hwy 612, 4950 - Hwy 645, 4977 - Hwy 644, 2, 4565 - Henvey Inlet FN

**Data source date:**  
2020/04/11

**Report Generated by:**  
McDonald, Jeremy

**Report Generated on:**  
15-Apr-20 10:58:25 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for West Parry Sound**  
**Records Management System**  
**January to March - 2020**



**Criminal Record and Vulnerable Sector Screening Checks**

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River), 4J74 - HENVEY INLET FN

**Area code(s):** ( blank ), 0, 2 - Marine, 1813, 4069 - Carling, 4071 - Seguin, 4073 - Municipality of Whitestone, 4079 - McDougall, 4080 - McKellar, 4084 - Parry Sound, 4093 - The Archipelago, 4201 - Northeast Reg Unincorporated Area, 4517 - Magnetawan FN (Old Association), 4564 - Anishinabek PS, 4808 - Killbear Provincial Park, 4813 - Oastler Lake Provincial Park, 4850 - Massasauga Provincial Park, 4870 - Hwy 69, 4871 - Hwy 124, 4872 - Hwy 141, 4879 - Hwy 518, 4881 - Hwy 520, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4914 - Hwy 559, 4938 - Hwy 612, 4970 - Hwy 632, 4980 - Hwy 400, 0, 2 - Marine, 4080, 4093 - The Archipelago, 4164 - Britt-Byng (Unorg), 4201 - Northeast Reg Unincorporated Area, 4564 - Anishinabek PS, 4816 - Sturgeon Bay Provincial Park, 4829 - Grundy Lake Provincial Park, 4870 - Hwy 69, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4888 - Hwy 529A, 4938 - Hwy 612, 4950 - Hwy 645, 4977 - Hwy 644, 2, 4565 - Henvey Inlet FN

**Data source date:**  
2020/04/11

**Report Generated by:**  
McDonald, Jeremy

**Report Generated on:**  
15-Apr-20 10:58:25 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for West Parry Sound**  
**Records Management System**  
**January to March - 2020**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	58	90	55.2%	58	90	55.2%
Vulnerable Sector Screening Checks	210	215	2.4%	210	215	2.4%

Category	2019	2020
Criminal Record Checks	58	90
Vulnerable Sector Screening Checks	210	215

Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00 - WEST PARRY SOUND, 4J10 - WEST PARRY SOUND (Still River), 4J74 - HENVEY INLET FN

**Area code(s):** ( blank ), 0, 2 - Marine, 1813, 4069 - Carling, 4071 - Seguin, 4073 - Municipality of Whitestone, 4079 - McDougall, 4080 - McKellar, 4084 - Parry Sound, 4093 - The Archipelago, 4201 - Northeast Reg Unincorporated Area, 4517 - Magnetawan FN (Old Association), 4564 - Anishinabek PS, 4808 - Killbear Provincial Park, 4813 - Oastler Lake Provincial Park, 4850 - Massasauga Provincial Park, 4870 - Hwy 69, 4871 - Hwy 124, 4872 - Hwy 141, 4879 - Hwy 518, 4881 - Hwy 520, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4914 - Hwy 559, 4938 - Hwy 612, 4970 - Hwy 632, 4980 - Hwy 400, 0, 2 - Marine, 4080, 4093 - The Archipelago, 4164 - Britt-Byng (Unorg), 4201 - Northeast Reg Unincorporated Area, 4564 - Anishinabek PS, 4816 - Sturgeon Bay Provincial Park, 4829 - Grundy Lake Provincial Park, 4870 - Hwy 69, 4882 - Hwy 522, 4884 - Hwy 526, 4887 - Hwy 529, 4888 - Hwy 529A, 4938 - Hwy 612, 4950 - Hwy 645, 4977 - Hwy 644, 2, 4565 - Henvey Inlet FN

**Data source date:**  
2020/04/11

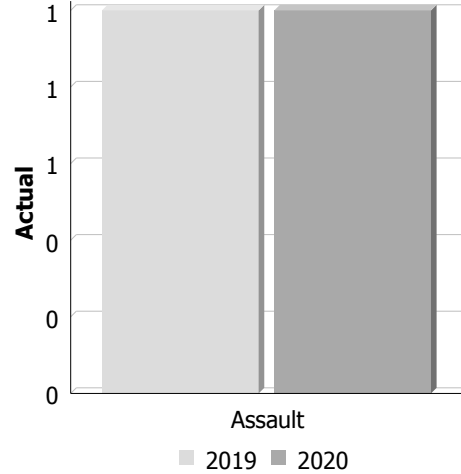
**Report Generated by:**  
McDonald, Jeremy

**Report Generated on:**  
15-Apr-20 10:58:25 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Whitestone**  
**Records Management System**  
**January to March - 2020**

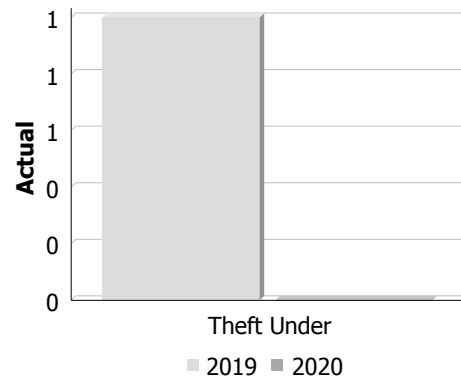
**Violent Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	1	1	0.0%	1	1	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>



**Property Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	0	0	--
Theft Over	0	0	--	0	0	--
Theft Under	1	0	-100.0%	1	0	-100.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	0	0	--
Mischief	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>



**Drug Crime**

Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>



**Clearance Rate**

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4073 - Municipality of Whitestone

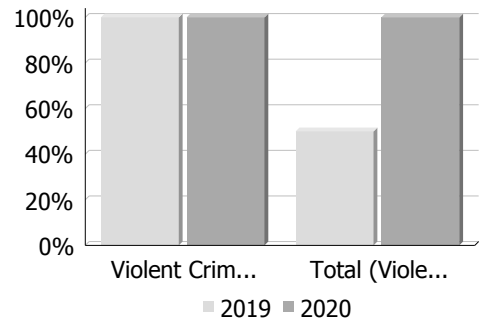
**Data source date:**  
 2020/04/11

**Report Generated by:**  
 McDonald, Jeremy

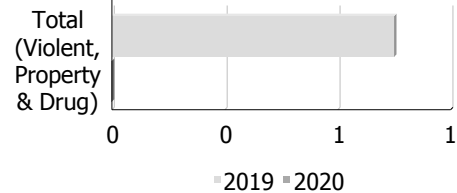
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**Police Services Board Report for Whitestone**  
**Records Management System**  
**January to March - 2020**

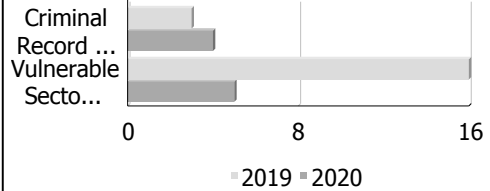
Clearance Rate	January to March			Year to Date - March		
	2019	2020	Difference	2019	2020	Difference
Violent Crime	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%
Property Crime	0.0%	--	--	0.0%	--	--
Drug Crime	--	--	--	--	--	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>50.0%</b>	<b>100.0%</b>	<b>50.0%</b>	<b>50.0%</b>	<b>100.0%</b>	<b>50.0%</b>



Unfounded						
Unfounded	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Total (Violent, Property & Drug)	1	0	-100.0%	1	0	-100.0%



Criminal Record and Vulnerable Sector Screening Checks						
Actual	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Criminal Record Checks	3	4	33.3%	3	4	33.3%
Vulnerable Sector Screening Checks	16	5	-68.8%	16	5	-68.8%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00 - WEST PARRY SOUND

**Area code(s):** 4073 - Municipality of Whitestone

**Data source date:**

2020/04/11

**Report Generated by:**

McDonald, Jeremy

**Report Generated on:**

15-Apr-20 10:49:07 AM

PP-CSC-Operational Planning-4300



**STATISTICS & PREDICTIVE ANALYTICS UNIT**  
ONTARIO PROVINCIAL POLICE

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**Instructions:**

- Please start by entering **Starting Month, Ending Month** and **Year** to populate c
- Only enter value in the cell highlighted Blue, as the Grey highlighted cells get a

	Automatically generates value
	Needs input value

- The chart is dynamic, and will be automatically generated based on the value €
- Make sure to complete **Detachment, Data Source Date, Report Generated by**



dates in the table  
automatically generated by a formula

entered.  
/ and **Report Generated On** section at the bottom left of the template





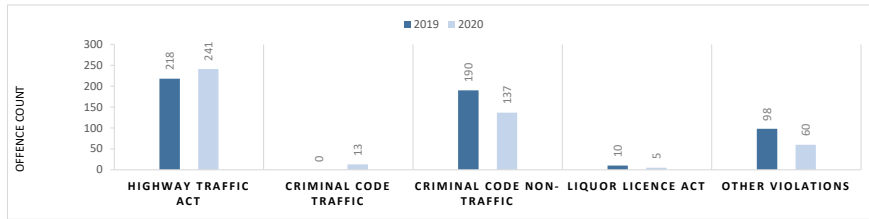
Starting Year	2020
Starting Month	January
Ending Month	March

## Police Services Board Report for West Parry Sound

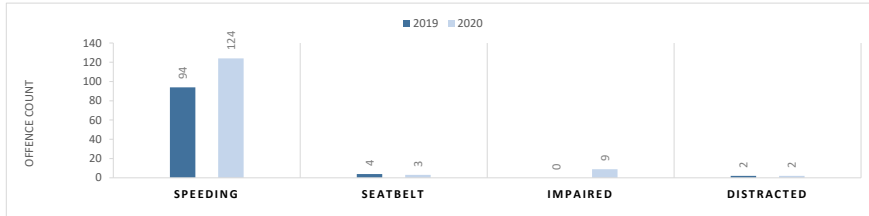
### Integrated Court Offence Network

January to March - 2020

Criminal Code and Provincial Statutes Charges Laid						
Offence Count	January to March - 2020			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Highway Traffic Act	218	241	10.6%	218	241	10.6%
Criminal Code Traffic	0	13		0	13	
Criminal Code Non-Traffic	190	137	-27.9%	190	137	-27.9%
Liquor Licence Act	10	5	-50.0%	10	5	-50.0%
Other Violations	98	60	-38.8%	98	60	-38.8%
<b>All violations</b>	<b>516</b>	<b>456</b>	<b>-11.6%</b>	<b>516</b>	<b>456</b>	<b>-11.6%</b>



Traffic Related Charges						
Offence Count	January to March - 2020			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Speeding	94	124	31.9%	94	124	31.9%
Seatbelt	4	3	-25.0%	4	3	-25.0%
Impaired	0	9		0	9	
Distracted	2	2	0.0%	2	2	0.0%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind

#### Data Utilized

Ministry of Attorney General, Integrated Court Offence Network

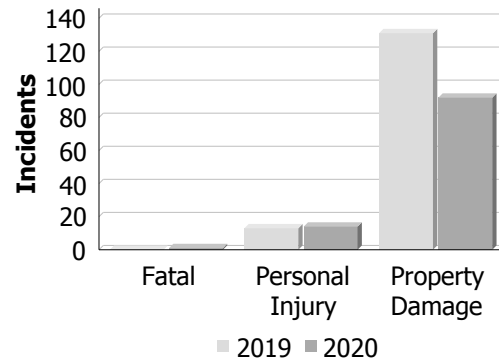
Integrated Court Offence Network Business Intelligence Cube

Detachment:	WPS
Data Source Date:	#####
Report Generated On:	4/15/2020
Report Generated By	McDonald

**Police Services Board Report for West Parry Sound**  
**Collision Reporting System**  
**January to March - 2020**

**Motor Vehicle Collisions by Type**

Incidents	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Fatal	0	1	--	0	1	--
Personal Injury	13	14	7.7%	13	14	7.7%
Property Damage	131	92	-29.8%	131	92	-29.8%
<b>Total</b>	<b>144</b>	<b>107</b>	<b>-25.7%</b>	<b>144</b>	<b>107</b>	<b>-25.7%</b>



**Fatalities in Detachment Area**

Incidents		January to March			Year to Date - March		
		2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	1	--	0	1	--
	Alcohol Related	0	0	--	0	0	--

Persons Killed	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Motor Vehicle Collision	0	0	--	0	0	--
Off-Road Vehicle	0	0	--	0	0	--
Motorized Snow Vehicle	0	1	--	0	1	--

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00-WEST PARRY SOUND, 4J01-PARRY SOUND (Parry Sound (MI)), 4J10-WEST PARRY SOUND (Still River), 4J74-HENVEY INLET/PICKEREL FN

**Data source date:**  
2020/04/14

**Report Generated by:**  
McDonald, Jeremy

**Report Generated on:**  
15-Apr-20 10:56:34 AM  
PP-CSC-Operational Planning-4300

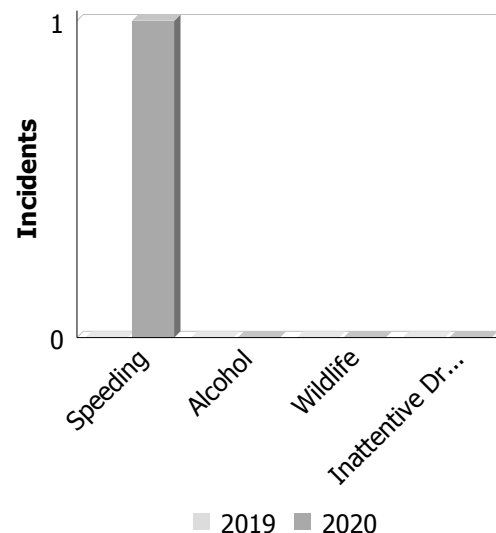
**Police Services Board Report for West Parry Sound**  
**Collision Reporting System**  
**January to March - 2020**

**Primary Causal Factors in Fatal Motor Vehicle Collisions**

Incidents	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Speeding as a contributing factor	0	1	0	0	1	0
Where alcohol is involved	0	0	0	0	0	0
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	0	0	0

Persons Killed	January to March			Year to Date - March		
	2019	2020	% Change	2019	2020	% Change
Seatbelt as a contributing factor	0	0	0	0	0	0



**Data Utilized**

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND

**Location code(s):** 4J00-WEST PARRY SOUND, 4J01-PARRY SOUND (Parry Sound (MI)), 4J10-WEST PARRY SOUND (Still River), 4J74-HENVEY INLET/PICKEREL FN

**Data source date:**  
2020/04/14

**Report Generated by:**  
McDonald, Jeremy

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15-Apr-20 10:56:34 AM  
PP-CSC-Operational Planning-4300

## **Calls for Service/Foot Patrol/CSO/Citizen Self Reporting/911 calls**

2020 Q1 total calls for service 1999 vs 2280 in 2019 Q1.

Q1- Total Foot Patrol Hours for the Detachment: 226 hrs.

Q1- Town of Parry Sound Foot patrol: 166 hrs vs 158.75 hrs in Q4 2019.

### **CSO - PC Joe Scali**

PC Scali has been attending the schools and meeting with the teachers where appropriate topics were presented to the students. Bullying, cannabis, opioids and calling 911, vaping, cybercrimes, cyber bullying, internet scams and the consequences of sending personal photos on the internet have been discussed.

PC Scali has continued with a mentoring outreach with the High School students about careers in policing. He continues to regularly meet with specific students where they are provided with guidance regarding a career in policing.

PC Scali continues to mentor adult members within our community. He reviews their application and ensures they are measured to the standard required by the OPP for fitness, references, education and volunteerism. He is on-going with five current applicants and two have recently applied.

PC Scali and other members continue to attend the PSPS every Tuesday morning where they participate in the breakfast club.

### **Community involvement:**

PC Scali regularly attends meetings at the Situation Table where at risk/in crisis members in our community are identified and specific partners are engaged to assist them.

Several elderly Fraud presentations were completed thought the month of November.

### **Drug Seizures/Type: Q4 2019**

10 Incidents with 4 involving seizures. Seizures in Q1 – 90 percent was cocaine totaling 225 grams, 5 percent was “Purple Heroin” containing fentanyl totaling 24 grams, the rest were small quantities of cannabis derived products and prescription medication.

### **Citizen Self Reporting (CSR)**

11 on file for Q1- 2020 vs 2 for 2019 Q1

### **911 calls**

**62** Q1 2020 vs **162** in Q1 2019. False/misdialed 911 calls continue to be the majority of the 911 calls received.

911 YTD: 2020 62 – vs 162 YTD 2019



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

April 23, 2020

To the Member Municipalities  
of the West Parry Sound Wellness and Aquatic Centre Committee

Dear Members of Council,

**Re: Proposed Public Meetings**

The Mayor of the Township of McKellar, on behalf of Council, is putting forth a recommendation to postpone the proposed public meetings to allow time to consider affordability regarding the West Parry Sound Wellness and Aquatic Centre.

This recommendation was presented and discussed at the Council meeting of April 20, 2020, at which time the following resolution was passed:

Moved by: Morley Haskim  
Seconded by: Don Carmichael

20-125 Be It Resolved That the Council of the Township of McKellar hereby receives the Mayor's Report regarding Covid-19 and the West Parry Sound Wellness and Aquatic Centre;  
And further instruct staff to forward a copy of the report to the other six municipalities in West Parry Sound.

Carried

A copy of the Mayor's report is attached for your consideration.

Sincerely,

Tammy Wylie, AMCT  
Clerk-Administrator

Cc:

Township of the Archipelago  
Township of Carling  
Township of McDougall  
Town of Parry Sound  
Township of Seguin  
Municipality of Whitestone

Peter Hopkins, Mayor McKellar

As the former co-chair of the WPS Pool Committee and current Mayor of McKellar, I continue to be a strong advocate of a new pool in the WPS area. I applaud all the efforts that have gone into the proposals to date. Now is the perfect time with everyone working together to realise this dream and make the new facility a reality after 40 years of trying.

Being a realist, a pragmatist and one who has to keep in mind the affordability of taxpayers going forward, I have a few cautions BEFORE going forward to a series of public meetings at this time.

In the light of our current COVID 19 crisis which has created unstable and uncertain economic and employment situations, we may need to reconsider a few things going forward.

Although it is not stated in the new proposal, affordability is a key factor in building and operating any new facility. As well, a new facility must meet the needs, interests and ability to pay of its citizens. We have a static population that is not only aging but on the lower end of the income scale. The YMCA needs a population of 30,000 to realise 10% membership of 3000 members to make their facility cost neutral from an operating standpoint. WPS has a catchment of only 20,000 leaving the operating cost at an on - going deficit position of 33%. Hence the need for fundraising and increased membership

Government grants, donations, fund raising and membership initiatives may be difficult in these uncertain COVID 19 times

Going forward with a series of public meetings WITHOUT a clear financial plan is ill - advised. People want to know what the costs are and how it will affect them in the short and long term.

The Committees need to take a long sober second - look at the current proposals and have their financial plan in order- both capital and operating based on a realistic, affordable and evidence based data.

Due to COVID 19, we do not know if a 73% gov't grant is even available. We have not established a Fund Raising committee to offset capital and on - going long term operating costs. Citizens and businesses are concerned

I urge the Committees to develop a revised three case scenario: small, medium and large facility proposals with associated costs before going forward. In these uncertain times, people will want to know real costs BEFORE committing to this much needed project going forward.

We must assure our ratepayers that our eyes are not bigger than our stomachs; that maybe we can only afford only a Volkswagen rather than a Cadillac or we can only build a tiny house rather than a castle.

It is time to step back, reconsider the current climate due to COVID 19 and its impact on our citizens and the economy. It is time to be realistic and cautious going forward in these trying times if we want to ensure this long standing dream for a WPS Wellness and Aquatic facility becomes a reality



	2010 Proposal	2020 Proposal
Location:	add on – Y property	new build – Y property
Size:	add on 15,500 sq ft	new build- 49,000 sq ft
Cap Cost:	\$300 sq ft = \$ 8 million	\$420 sq ft = \$32,000,000
Operating Cost:	\$28 sq ft = \$430,000 annually	\$40 sq ft - \$1, 960,000 annually
Components:	<ul style="list-style-type: none"> <li>- 4 lane 25 m, lap, fitness pool</li> <li>-leisure pool</li> <li>- Hot tub, spa</li> <li>-Sauna</li> <li>Fitness area</li> <li>6 changing rooms</li> <li>New gym floor</li> <li>Walking track</li> <li>Climbing wall</li> <li>Renovations</li> </ul>	<ul style="list-style-type: none"> <li>- multi lane pool</li> <li>- therapeutic pool</li> <li>-sauna?</li> <li>fitness areas, studios</li> <li>change rooms - all abilities, ages</li> <li>new gymnasium</li> <li>indoor walking, running track</li> <li>multi purpose rooms</li> <li>program related spaces</li> <li>Indigenous areas</li> </ul>

Boating Ontario Association  
15 Laurier Rd. Penetanguishene, ON  
1.888.547.6662  
[www.boatingontario.ca](http://www.boatingontario.ca)

# Boating *Ontario*

Hon. Premier Doug Ford  
Hon. Rod Phillips  
Hon. Lisa MacLeod  
Hon. Vic Fedeli  
Hon. Caroline Mulroney  
Hon. Peter Bethlenfalvy

April 17, 2020

Via email to; [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
[rod.phillips@pc.ola.org](mailto:rod.phillips@pc.ola.org)  
[minister.macleod@ontario.ca](mailto:minister.macleod@ontario.ca)  
[vic.fedeli@pc.ola.org](mailto:vic.fedeli@pc.ola.org)  
[minister.mto@ontario.ca](mailto:minister.mto@ontario.ca)  
[peter.bethlenfalvy@pc.ola.org](mailto:peter.bethlenfalvy@pc.ola.org)

Premier Ford & Ministers,

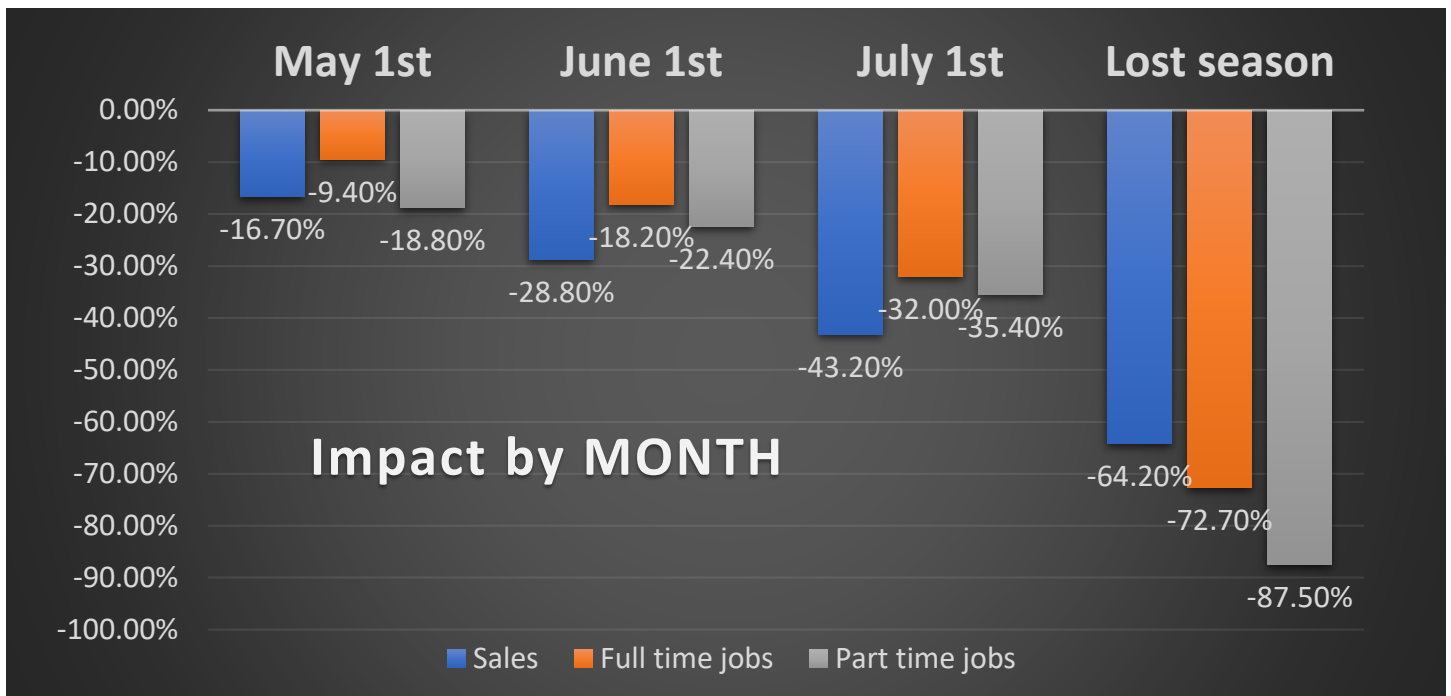
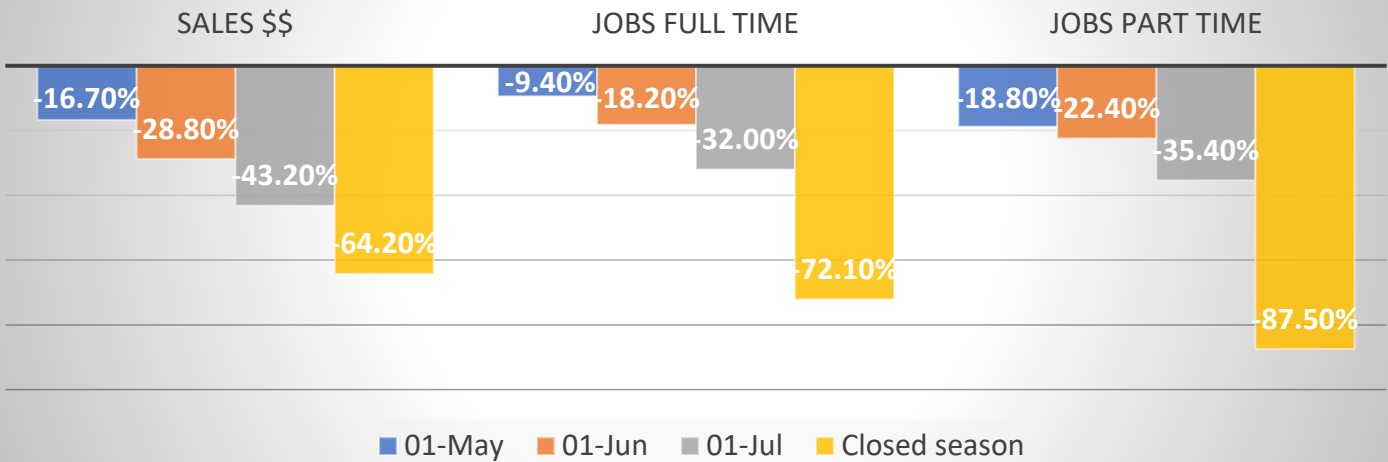
I write to you today on behalf of the \$4B recreational boating industry and our collective desires to deliver solutions with the Province in enacting responsible phased in resumption of business activities in our sector. These solutions will keep employees on our payrolls while we safely prepare for the upcoming boating season.

Seasonal based marinas across rural Ontario are respecting the revised essentials list as communicated on April 3<sup>rd</sup> and we support the current 'Stay Home' message.

Boating Ontario has compiled two Social Distancing Best Practices guides – the first targeted at educating and training our 30,000 workers, the second has been developed for consumers in all boating segments. Once released, our members can quickly deploy the guide to their local boating communities and we will be sharing via social media channels and our industry partners like Parks Canada and others. Both are attached for reference based on current guidelines.

We have conducted a high-level pan province survey of our members to gain clarity on economic and jobs impact from a delayed start to the season. Members selected for the survey represent approximately 20% of the boat slips in the province and 18% of retail new and used boat sales. Their collective responses demonstrate the following impacts;

## Impact – Sales & Jobs



Projections were gathered using original member fiscal 2020 forecasts projected out to a May 1<sup>st</sup>, June 1<sup>st</sup>, July 1<sup>st</sup> delayed opening or a full closure of the 2020 boating season. Sales impacts reflect all activities we serve including boats, boat slips, parts, service, accessories, fuel and more. Jobs impact - getting our workers back to work is modest to May 1<sup>st</sup> and begin to ramp up June 1<sup>st</sup> with long term devastating impact if we lose the season. Losing the season will put our employees on employment insurance benefits for a full year. A loss of the full season will cause many of our seasonal small business owners to be forced to go out of business. Essentially a 3-month delay creates a 12 month shutdown.

The process of launching boats typically takes place from March - May. This work is completed before the boaters arrive at our facilities and includes removing winter covers, preparing engines, drives and on-board electronics systems and a litany of other services. Our skilled staff require a minimum of 4 – 6 weeks to complete this work before the public arrive.

In addition, the spring period represents the peak retail delivery period for boats sold during the winter months. These new & used units provide both sales & service jobs in our rural facilities and important tax revenue to both provincial and federal governments. Further delays in delivering this sold inventory will cause inevitable consumer cancellations which will cascade into job losses and pose a serious threat to the survival of many of these businesses.

We would propose the following 2 phases of structured return to work actions based on a foundation of maintaining social distancing for (Phase 1) our teams and (Phase 2) the boating public.

**Phase 1** – We ask that you grant us permission to do the following; with our facilities and retail showrooms in a ‘Closed to the general public’ environment and our staff operating under Social Distancing protocols; launch boats at marinas (disable vessels at docks), deliver sold boats in a ‘touchless’ process, service boats and provide home delivery or curbside touchless parts pick up. We would continue to provide all other services as outlined in the current essential list for primary residence boaters, enforcement, contractors and services.

**Phase 2** – We ask that when deemed appropriate by the province we be able to return to more ‘Open for business’ full operations under new Social Distancing protocols. We would offer to be your conduit to communicating Best Practices for Social Distancing at marinas and recreational boating workplaces. The guide contained herein is intended to be fluid and will evolve as time and needs adjust.

We are asking today that we be allowed to initiate Phase 1 no later than May 1<sup>st</sup>. We further ask that you consider support for Phase 2 to go into place May 15<sup>th</sup>

I would be very open to discussing this with you further and to continuing to find solutions for our sector. We thank you and your teams for the tireless efforts in battling this horrific virus.

Respectfully,



Rick Layzell  
CEO  
Cell 705 970 8797

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO 2020-22

---

Being a by-law to appoint and enter into a service contract with **Gary Kloetstra** for the services of Municipal Law Enforcement Officer/Animal Control Officer.

---

**WHEREAS** pursuant to Section 224, of the Municipal Act 2001, as amended, it is the role of Council to represent the public and to consider the well-being and interests of the municipality, and to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides;

**AND WHEREAS** Section 15(2) of the Police Services Act R.S.O. 1990, c. P.15, s. 15 (2); 1997, c. 8, s. 13., as amended, authorizes the Council of any municipality to appoint one or more Municipal Law Enforcement Officers, who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

**AND WHEREAS** Section 1(1) of the Provincial Offences Act R.S.O. 1990, CHAPTER P.33, amendment: 2011, c. 1, Sched. 1, s. 7; "provincial offences officer" means (c) a municipal law enforcement officer referred to in subsection 101 (4) of the Municipal Act, 2001, while in the discharge of his or her duties, (d) a by-law enforcement officer of any municipality or of any local board of any municipality, while in the discharge of his or her duties, (e) an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a by-law, an Act or a regulation under an Act, while in the discharge of his or her duties;

**AND WHEREAS** pursuant to Section 15 of the Police Services Act, R.S.O. 1990, C.P.15, the Council for the Corporation of the Municipality of McDougall deems it necessary to appoint a Municipal Law Enforcement Officer/Animal Control Officer.

**AND WHEREAS** Council deems it appropriate to enter into a service contract with **Gary Kloetstra** and appoints him as Municipal Law Enforcement Officer/Animal Control Officer;

**NOW THEREFORE** the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. The terms of the service contract with **Gary Kloetstra** as Municipal Law Enforcement Officer/Animal Control Officer as set out in the contract attached hereto and marked as Schedule "A" and "B" are hereby approved, and that the Mayor and the Clerk are authorized to execute the said contract on behalf of the Municipality.
2. This By-law shall come into effect upon final passage thereof.

**READ a FIRST and SECOND** time this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**READ a THIRD** time, **PASSED, SIGNED** and **SEALED** this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**SCHEDULE "A" to By-Law 2020-22 Agreement**

**THIS AGREEMENT made in duplicate, this 6<sup>th</sup> day of May, 2020.**

**B E T W E E N:**

**THE CORPORATION OF THE MUNICIPALITY OF MCDougall  
- hereinafter referred to as the "Corporation"**

**- and –**

**GARY KLOETSTRA**

**- hereinafter referred to as a "Municipal Law Enforcement Officer/Animal Control Officer"**

**WHEREAS** the Corporation desires to enter into a Service Contract for Municipal Law Enforcement Officer/Animal Control Officer Services;

**AND WHEREAS Gary Kloetstra** has agreed to provide these services on the terms and conditions as set out in this Agreement;

**NOW THEREFORE** in consideration of the premises and the mutual Agreements hereinafter contained, the Parties mutually agree as follows:

1. **APPOINTMENT:** The Corporation agrees to appoint **GARY KLOETSTRA** as a Municipal Law Enforcement Officer/Animal Control Officer for the Corporation and to engage the services of the Municipal Law Enforcement Officer/Animal Control Officers to perform the duties, as outlined in the "Services Description" attached hereto as Schedule "B". The Municipal Law Enforcement Officer/Animal Control Officers agrees to provide the services conscientiously and faithfully throughout the term of contract.
2. **TERM:** The term of this contract shall be for one (1) year, commencing the 6<sup>th</sup> day of May, 2020 and may be extended at anytime by mutual written agreement of both Parties.
3. **DUTIES:** The Municipal Law Enforcement Officer/Animal Control Officer shall provide 24 hour "on-call" service to the Corporation as per the agreed upon rotation schedule. Complaints received by the Corporation will be directed to the Municipal Law Enforcement Officer/Animal Control Officer by the Corporation or its representatives or by the Ontario Provincial Police.
4. **TRAINING:** The Municipal Law Enforcement Officer/Animal Control Officer agrees to take any training that the Municipality deems expedient and where the Municipal Law Enforcement Officer/Animal Control Officer can schedule in to personal and work commitments. The Corporation agrees to provide a minimum of 1 MLEOA (Municipal Law Enforcement Officers Association) accredited training within the 2 year term; this is to be

arranged in conjunction with Township of Seguin and cost to be split and shared evenly between the Municipalities.

5. **REMUNERATION:** An Administration Fee of Twenty-one dollars (\$21.10) ten per day for each scheduled day on call shall be due and payable together with the sum of Thirty-one dollars (\$31.12) twelve per hour for each hour worked during active by-law enforcement or patrol duties, Twenty-three dollars (\$23.21) twenty one per hour for training or administrative duties including court time, and the Municipal per kilometer mileage rate for vehicle used. The Administration Fee will be paid after approval at the first Council Meeting of each month. All other remuneration shall be paid as soon as practical after submission of a detailed invoice.
6. **SIMILAR SERVICES:** In the event that the Municipal Law Enforcement Officer/Animal Control Officer wishes to provide similar services to a West Parry Sound Municipality that is not in the Municipal partnership agreement, the Municipal Law Enforcement Officer/Animal Control Officer must inform and obtain the consent from the Municipal partners prior to doing so; and must assure the Corporation that in doing so does not jeopardize the service level of the Officers duties with the Corporation.
7. **CONFIDENTIALITY:** The Municipal Law Enforcement Officer/Animal Control Officer hereby agrees to be bound by the confidentiality policies of the Corporation.
8. **TERMINATION:** The Municipal Law Enforcement Officer/Animal Control Officer may terminate this contract on sixty (60) days written notice to the Corporation. The Corporation may terminate this contract prior to the end of the term, on sixty (60) days written notice.
9. **NOTICE:**
  - 1) Any notice required to be given by one Party or the other pursuant to the terms of the Agreement shall be given:
    - i. To the MLEO/ACO at:
      1. Gary Kloetstra  
39 McCauley Road  
Rosseau, Ontario, POC 1J0
    - ii. To the Corporation at:
      1. Municipality of McDougall  
5 Barager Blvd  
McDougall, ON P2A 2W9
  - 2) The above address may be changed at any time by either Party providing (10) days written notice to the other Party

- 3) Any notice given by one Party or the other in accordance with the provisions of this Agreement shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed by regular mail.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL

Per:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

WITNESS:

\_\_\_\_\_  
Gary Kloetstra

DRAFT



## **SCHEDULE 'B' to By-Law 2020-22 Services**

**Between the Municipality of McDougall and Gary Kloetstra**

### **THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

#### **SERVICES DESCRIPTION**

##### **REPORTING RELATIONSHIP:**

Reports to and works under the direction of the Fire Chief/Chief of Municipal Law Enforcement Services

##### **PURPOSE OF THE POSITION:**

To provide a variety of enforcement services, pertaining to the By-Laws of the Corporation and applicable provincial and federal legislation.

##### **SCOPE OF THE POSITION:**

- As Municipal Law Enforcement Officer/Animal Control Officer is designated as the Provincial Offences Officer under legislation for legal action on By-Laws; is designated as a Peace Officer under the Police Services Act for while performing duties of By-law enforcement.
- Maintains confidentiality of ratepayers, fellow employees and Council in the spirit of the Municipal Freedom of Information and Protection of Privacy Act and individual rights and privileges.

##### **RESPONSIBILITIES:**

- Responds to complaints regarding alleged violations
- Conducts investigations into allegations (All canine complaints will be responded to immediately)
- Provides information on By-Laws and enforcement conditions to ratepayers in both verbal and written form
- Enforces By-Laws through Court Action when required
- Performs such other related duties as may be reasonably required
- Attends meetings of Council, as requested
- Reviews and makes necessary recommendations to existing By-Laws

##### **WORKING CONDITIONS:**

- Nature and variety of duties place this position in a high public profile
- Timely and accurate Progress Reports are required by the Fire Chief/Chief of Municipal Law Enforcement Services or his delegate
- Stress is a factor because of the reality of conflict with citizens about enforcement
- Required to work outdoors in all weather conditions
- Maintain an on-call schedule to ensure availability of By-Law Enforcement as required.

**WORKING RELATIONSHIPS:**

- With Council and CAO and the Fire Chief/Chief of Municipal Law Enforcement Services
  - Receives assignments in response to citizens enquires as well as direction and guidance as required
- With other staff
  - Maintains harmonious relationship as a member of the Municipal Team
- With external agencies
  - Exchanges technical information on the inspection and enforcement codes and By-Laws
- With the public
  - Explains the content of legislation and By-Laws
  - Promotes self-compliance

**KNOWLEDGE AND SKILL:**

- Relevant and responsible experience in By-Law enforcement
- Exhibits a high initiative and self-direction
- Good knowledge of Corporation's By-Laws and Provincial legislation
- Good knowledge of municipal operations
- Good analytical, organization and communication skills
- Ability to persuade people to comply with statutes and By-Laws

**IMPACT OF ERROR:**

Errors in judgment and in the conduct of duties could result in the inequitable application of By-Laws and possible liability and/or costly insurance claims. At minimum, errors could result in lost credibility and poor public relations.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO 2020-23

---

Being a by-law to appoint and enter into a service contract with **Michael Malott** for the services of Municipal Law Enforcement Officer/Animal Control Officer.

---

**WHEREAS** pursuant to Section 224, of the Municipal Act 2001, as amended, it is the role of Council to represent the public and to consider the well-being and interests of the municipality, and to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides;

**AND WHEREAS** Section 15(2) of the Police Services Act R.S.O. 1990, c. P.15, s. 15 (2); 1997, c. 8, s. 13., as amended, authorizes the Council of any municipality to appoint one or more Municipal Law Enforcement Officers, who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

**AND WHEREAS** Section 1(1) of the Provincial Offences Act R.S.O. 1990, CHAPTER P.33, amendment: 2011, c. 1, Sched. 1, s. 7; "provincial offences officer" means (c) a municipal law enforcement officer referred to in subsection 101 (4) of the Municipal Act, 2001, while in the discharge of his or her duties, (d) a by-law enforcement officer of any municipality or of any local board of any municipality, while in the discharge of his or her duties, (e) an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a by-law, an Act or a regulation under an Act, while in the discharge of his or her duties;

**AND WHEREAS** pursuant to Section 15 of the Police Services Act, R.S.O. 1990, C.P.15, the Council for the Corporation of the Municipality of McDougall deems it necessary to appoint a Municipal Law Enforcement Officer/Animal Control Officer.

**AND WHEREAS** Council deems it appropriate to enter into a service contract with **Michael Malott** and appoints him as Municipal Law Enforcement Officer/Animal Control Officer;

**NOW THEREFORE** the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. The terms of the service contract with **Michael Malott** as Municipal Law Enforcement Officer/Animal Control Officer as set out in the contract attached hereto and marked as Schedule "A" and "B" are hereby approved, and that the Mayor and the Clerk are authorized to execute the said contract on behalf of the Municipality.
2. This By-law shall come into effect upon final passage thereof.

**READ a FIRST and SECOND** time this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**READ a THIRD** time, **PASSED, SIGNED** and **SEALED** this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**SCHEDULE "A" to By-Law 2020-23 Agreement**

**THIS AGREEMENT made in duplicate, this 6<sup>th</sup> day of May, 2020.**

**B E T W E E N:**

**THE CORPORATION OF THE MUNICIPALITY OF MCDougall  
- hereinafter referred to as the "Corporation"**

**- and –**

**MICHAEL MALOTT**

**- hereinafter referred to as a "Municipal Law Enforcement Officer/Animal Control Officer"**

**WHEREAS** the Corporation desires to enter into a Service Contract for Municipal Law Enforcement Officer/Animal Control Officer Services;

**AND WHEREAS Michael Malott** has agreed to provide these services on the terms and conditions as set out in this Agreement;

**NOW THEREFORE** in consideration of the premises and the mutual Agreements hereinafter contained, the Parties mutually agree as follows:

1. **APPOINTMENT:** The Corporation agrees to appoint **MICHAEL MALOTT** as a Municipal Law Enforcement Officer/Animal Control Officer for the Corporation and to engage the services of the Municipal Law Enforcement Officer/Animal Control Officers to perform the duties, as outlined in the "Services Description" attached hereto as Schedule "B". The Municipal Law Enforcement Officer/Animal Control Officers agrees to provide the services conscientiously and faithfully throughout the term of contract.
2. **TERM:** The term of this contract shall be for one (1) year, commencing the 6<sup>th</sup> day of May, 2020 and may be extended at anytime by mutual written agreement of both Parties.
3. **DUTIES:** The Municipal Law Enforcement Officer/Animal Control Officer shall provide 24 hour "on-call" service to the Corporation as per the agreed upon rotation schedule. Complaints received by the Corporation will be directed to the Municipal Law Enforcement Officer/Animal Control Officer by the Corporation or its representatives or by the Ontario Provincial Police.
4. **TRAINING:** The Municipal Law Enforcement Officer/Animal Control Officer agrees to take any training that the Municipality deems expedient and where the Municipal Law Enforcement Officer/Animal Control Officer can schedule in to personal and work commitments. The Corporation agrees to provide a minimum of 1 MLEOA (Municipal Law Enforcement Officers Association) accredited training within the 2 year term; this is to be

arranged in conjunction with Township of Seguin and cost to be split and shared evenly between the Municipalities.

5. **REMUNERATION:** An Administration Fee of Twenty-one dollars (\$21.10) ten per day for each scheduled day on call shall be due and payable together with the sum of Thirty-one dollars (\$31.12) twelve per hour for each hour worked during active by-law enforcement or patrol duties, Twenty-three dollars (\$23.21) twenty one per hour for training or administrative duties including court time, and the Municipal per kilometer mileage rate for vehicle used. The Administration Fee will be paid after approval at the first Council Meeting of each month. All other remuneration shall be paid as soon as practical after submission of a detailed invoice.
6. **SIMILAR SERVICES:** In the event that the Municipal Law Enforcement Officer/Animal Control Officer wishes to provide similar services to a West Parry Sound Municipality that is not in the Municipal partnership agreement, the Municipal Law Enforcement Officer/Animal Control Officer must inform and obtain the consent from the Municipal partners prior to doing so; and must assure the Corporation that in doing so does not jeopardize the service level of the Officers duties with the Corporation.
7. **CONFIDENTIALITY:** The Municipal Law Enforcement Officer/Animal Control Officer hereby agrees to be bound by the confidentiality policies of the Corporation.
8. **TERMINATION:** The Municipal Law Enforcement Officer/Animal Control Officer may terminate this contract on sixty (60) days written notice to the Corporation. The Corporation may terminate this contract prior to the end of the term, on sixty (60) days written notice.
9. **NOTICE:**
  - 1) Any notice required to be given by one Party or the other pursuant to the terms of the Agreement shall be given:
    - i. To the MLEO/ACO at:
      1. Michael Malott  
117 North Road  
McDougall, Ontario, P2A 2W9
    - ii. To the Corporation at:
      1. Municipality of McDougall  
5 Barager Blvd  
McDougall, ON P2A 2W9
  - 2) The above address may be changed at any time by either Party providing (10) days written notice to the other Party

- 3) Any notice given by one Party or the other in accordance with the provisions of this Agreement shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed by regular mail.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL

Per:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

WITNESS:

\_\_\_\_\_  
Michael Malott

DRAFT

## **SCHEDULE 'B' to By-Law 2020-23 Services**

**Between the Municipality of McDougall and Michael Malott**

### **THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

#### **SERVICES DESCRIPTION**

##### **REPORTING RELATIONSHIP:**

Reports to and works under the direction of the Fire Chief/Chief of Municipal Law Enforcement Services

##### **PURPOSE OF THE POSITION:**

To provide a variety of enforcement services, pertaining to the By-Laws of the Corporation and applicable provincial and federal legislation.

##### **SCOPE OF THE POSITION:**

- As Municipal Law Enforcement Officer/Animal Control Officer is designated as the Provincial Offences Officer under legislation for legal action on By-Laws; is designated as a Peace Officer under the Police Services Act for while performing duties of By-law enforcement.
- Maintains confidentiality of ratepayers, fellow employees and Council in the spirit of the Municipal Freedom of Information and Protection of Privacy Act and individual rights and privileges.

##### **RESPONSIBILITIES:**

- Responds to complaints regarding alleged violations
- Conducts investigations into allegations (All canine complaints will be responded to immediately)
- Provides information on By-Laws and enforcement conditions to ratepayers in both verbal and written form
- Enforces By-Laws through Court Action when required
- Performs such other related duties as may be reasonably required
- Attends meetings of Council, as requested
- Reviews and makes necessary recommendations to existing By-Laws

##### **WORKING CONDITIONS:**

- Nature and variety of duties place this position in a high public profile
- Timely and accurate Progress Reports are required by the Fire Chief/Chief of Municipal Law Enforcement Services or his delegate
- Stress is a factor because of the reality of conflict with citizens about enforcement
- Required to work outdoors in all weather conditions
- Maintain an on-call schedule to ensure availability of By-Law Enforcement as required.

**WORKING RELATIONSHIPS:**

- With Council and CAO and the Fire Chief/Chief of Municipal Law Enforcement Services
  - Receives assignments in response to citizens enquires as well as direction and guidance as required
- With other staff
  - Maintains harmonious relationship as a member of the Municipal Team
- With external agencies
  - Exchanges technical information on the inspection and enforcement codes and By-Laws
- With the public
  - Explains the content of legislation and By-Laws
  - Promotes self-compliance

**KNOWLEDGE AND SKILL:**

- Relevant and responsible experience in By-Law enforcement
- Exhibits a high initiative and self-direction
- Good knowledge of Corporation's By-Laws and Provincial legislation
- Good knowledge of municipal operations
- Good analytical, organization and communication skills
- Ability to persuade people to comply with statutes and By-Laws

**IMPACT OF ERROR:**

Errors in judgment and in the conduct of duties could result in the inequitable application of By-Laws and possible liability and/or costly insurance claims. At minimum, errors could result in lost credibility and poor public relations.



THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO 2020-24

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Being a by-law to appoint and enter into a service contract with **Earl Smallwood** for the services of Municipal Law Enforcement Officer/Animal Control Officer.

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**WHEREAS** pursuant to Section 224, of the Municipal Act 2001, as amended, it is the role of Council to represent the public and to consider the well-being and interests of the municipality, and to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides;

**AND WHEREAS** Section 15(2) of the Police Services Act R.S.O. 1990, c. P.15, s. 15 (2); 1997, c. 8, s. 13., as amended, authorizes the Council of any municipality to appoint one or more Municipal Law Enforcement Officers, who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

**AND WHEREAS** Section 1(1) of the Provincial Offences Act R.S.O. 1990, CHAPTER P.33, amendment: 2011, c. 1, Sched. 1, s. 7; “provincial offences officer” means (c) a municipal law enforcement officer referred to in subsection 101 (4) of the Municipal Act, 2001, while in the discharge of his or her duties, (d) a by-law enforcement officer of any municipality or of any local board of any municipality, while in the discharge of his or her duties, (e) an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a by-law, an Act or a regulation under an Act, while in the discharge of his or her duties;

**AND WHEREAS** pursuant to Section 15 of the Police Services Act, R.S.O. 1990, C.P.15, the Council for the Corporation of the Municipality of McDougall deems it necessary to appoint a Municipal Law Enforcement Officer/Animal Control Officer.

**AND WHEREAS** Council deems it appropriate to enter into a service contract with **Earl Smallwood** and appoints him as Municipal Law Enforcement Officer/Animal Control Officer;

**NOW THEREFORE** the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. The terms of the service contract with **Earl Smallwood** as Municipal Law Enforcement Officer/Animal Control Officer as set out in the contract attached hereto and marked as Schedule “A” and “B” are hereby approved, and that the Mayor and the Clerk are authorized to execute the said contract on behalf of the Municipality.
2. This By-law shall come into effect upon final passage thereof.

**READ** a **FIRST** and **SECOND** time this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**READ** a **THIRD** time, **PASSED**, **SIGNED** and **SEALED** this 6<sup>th</sup> day of May 2020.

---

Mayor

---

Clerk

**SCHEDULE "A" to By-Law 2020-24 Agreement**

**THIS AGREEMENT made in duplicate, this 6<sup>th</sup> day of May, 2020.**

**B E T W E E N:**

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL  
- hereinafter referred to as the "Corporation"**

**- and –**

**EARL SMALLWOOD**

**- hereinafter referred to as a "Municipal Law Enforcement Officer/Animal Control Officer"**

**WHEREAS** the Corporation desires to enter into a Service Contract for Municipal Law Enforcement Officer/Animal Control Officer Services;

**AND WHEREAS Earl Smallwood** has agreed to provide these services on the terms and conditions as set out in this Agreement;

**NOW THEREFORE** in consideration of the premises and the mutual Agreements hereinafter contained, the Parties mutually agree as follows:

1. **APPOINTMENT:** The Corporation agrees to appoint **EARL SMALLWOOD** as a Municipal Law Enforcement Officer/Animal Control Officer for the Corporation and to engage the services of the Municipal Law Enforcement Officer/Animal Control Officers to perform the duties, as outlined in the "Services Description" attached hereto as Schedule "B". The Municipal Law Enforcement Officer/Animal Control Officers agrees to provide the services conscientiously and faithfully throughout the term of contract.
2. **TERM:** The term of this contract shall be for one (1) year, commencing the 6<sup>th</sup> day of May, 2020 and may be extended at anytime by mutual written agreement of both Parties.
3. **DUTIES:** The Municipal Law Enforcement Officer/Animal Control Officer shall provide 24 hour "on-call" service to the Corporation as per the agreed upon rotation schedule. Complaints received by the Corporation will be directed to the Municipal Law Enforcement Officer/Animal Control Officer by the Corporation or its representatives or by the Ontario Provincial Police.
4. **TRAINING:** The Municipal Law Enforcement Officer/Animal Control Officer agrees to take any training that the Municipality deems expedient and where the Municipal Law Enforcement Officer/Animal Control Officer can schedule in to personal and work commitments. The Corporation agrees to provide a minimum of 1 MLEOA (Municipal Law Enforcement Officers Association) accredited training within the 2 year term; this is to be

arranged in conjunction with Township of Seguin and cost to be split and shared evenly between the Municipalities.

5. **REMUNERATION:** An Administration Fee of Twenty-one dollars (\$21.10) ten per day for each scheduled day on call shall be due and payable together with the sum of Thirty-one dollars (\$31.12) twelve per hour for each hour worked during active by-law enforcement or patrol duties, Twenty-three dollars (\$23.21) twenty one per hour for training or administrative duties including court time, and the Municipal per kilometer mileage rate for vehicle used. The Administration Fee will be paid after approval at the first Council Meeting of each month. All other remuneration shall be paid as soon as practical after submission of a detailed invoice.
6. **SIMILAR SERVICES:** In the event that the Municipal Law Enforcement Officer/Animal Control Officer wishes to provide similar services to a West Parry Sound Municipality that is not in the Municipal partnership agreement, the Municipal Law Enforcement Officer/Animal Control Officer must inform and obtain the consent from the Municipal partners prior to doing so; and must assure the Corporation that in doing so does not jeopardize the service level of the Officers duties with the Corporation.
7. **CONFIDENTIALITY:** The Municipal Law Enforcement Officer/Animal Control Officer hereby agrees to be bound by the confidentiality policies of the Corporation.
8. **TERMINATION:** The Municipal Law Enforcement Officer/Animal Control Officer may terminate this contract on sixty (60) days written notice to the Corporation. The Corporation may terminate this contract prior to the end of the term, on sixty (60) days written notice.
9. **NOTICE:**
  - 1) Any notice required to be given by one Party or the other pursuant to the terms of the Agreement shall be given:
    - i. To the MLEO/ACO at:
      1. Earl Smallwood  
8 Caley Bay Road  
Seguin, Ontario, P2A 2W8
    - ii. To the Corporation at:
      1. Municipality of McDougall  
5 Barager Blvd  
McDougall, ON P2A 2W9
  - 2) The above address may be changed at any time by either Party providing (10) days written notice to the other Party

- 3) Any notice given by one Party or the other in accordance with the provisions of this Agreement shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed by regular mail.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL

Per:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

WITNESS:

\_\_\_\_\_  
Earl Smallwood

DRAFT

## **SCHEDULE 'B' to By-Law 2020-24 Services**

**Between the Municipality of McDougall and Earl Smallwood**

### **THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

#### **SERVICES DESCRIPTION**

##### **REPORTING RELATIONSHIP:**

Reports to and works under the direction of the Fire Chief/Chief of Municipal Law Enforcement Services

##### **PURPOSE OF THE POSITION:**

To provide a variety of enforcement services, pertaining to the By-Laws of the Corporation and applicable provincial and federal legislation.

##### **SCOPE OF THE POSITION:**

- As Municipal Law Enforcement Officer/Animal Control Officer is designated as the Provincial Offences Officer under legislation for legal action on By-Laws; is designated as a Peace Officer under the Police Services Act for while performing duties of By-law enforcement.
- Maintains confidentiality of ratepayers, fellow employees and Council in the spirit of the Municipal Freedom of Information and Protection of Privacy Act and individual rights and privileges.

##### **RESPONSIBILITIES:**

- Responds to complaints regarding alleged violations
- Conducts investigations into allegations (All canine complaints will be responded to immediately)
- Provides information on By-Laws and enforcement conditions to ratepayers in both verbal and written form
- Enforces By-Laws through Court Action when required
- Performs such other related duties as may be reasonably required
- Attends meetings of Council, as requested
- Reviews and makes necessary recommendations to existing By-Laws

##### **WORKING CONDITIONS:**

- Nature and variety of duties place this position in a high public profile
- Timely and accurate Progress Reports are required by the Fire Chief/Chief of Municipal Law Enforcement Services or his delegate
- Stress is a factor because of the reality of conflict with citizens about enforcement
- Required to work outdoors in all weather conditions
- Maintain an on-call schedule to ensure availability of By-Law Enforcement as required.

**WORKING RELATIONSHIPS:**

- With Council and CAO and the Fire Chief/Chief of Municipal Law Enforcement Services
  - Receives assignments in response to citizens enquires as well as direction and guidance as required
- With other staff
  - Maintains harmonious relationship as a member of the Municipal Team
- With external agencies
  - Exchanges technical information on the inspection and enforcement codes and By-Laws
- With the public
  - Explains the content of legislation and By-Laws
  - Promotes self-compliance

**KNOWLEDGE AND SKILL:**

- Relevant and responsible experience in By-Law enforcement
- Exhibits a high initiative and self-direction
- Good knowledge of Corporation's By-Laws and Provincial legislation
- Good knowledge of municipal operations
- Good analytical, organization and communication skills
- Ability to persuade people to comply with statutes and By-Laws

**IMPACT OF ERROR:**

Errors in judgment and in the conduct of duties could result in the inequitable application of By-Laws and possible liability and/or costly insurance claims. At minimum, errors could result in lost credibility and poor public relations.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO 2020-25

---

Being a by-law to appoint and enter into a service contract with **Philip West** for the services of Municipal Law Enforcement Officer/Animal Control Officer.

---

**WHEREAS** pursuant to Section 224, of the Municipal Act 2001, as amended, it is the role of Council to represent the public and to consider the well-being and interests of the municipality, and to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides;

**AND WHEREAS** Section 15(2) of the Police Services Act R.S.O. 1990, c. P.15, s. 15 (2); 1997, c. 8, s. 13., as amended, authorizes the Council of any municipality to appoint one or more Municipal Law Enforcement Officers, who shall be peace officers for the purposes of enforcing the by-laws of the municipality;

**AND WHEREAS** Section 1(1) of the Provincial Offences Act R.S.O. 1990, CHAPTER P.33, amendment: 2011, c. 1, Sched. 1, s. 7; "provincial offences officer" means (c) a municipal law enforcement officer referred to in subsection 101 (4) of the Municipal Act, 2001, while in the discharge of his or her duties, (d) a by-law enforcement officer of any municipality or of any local board of any municipality, while in the discharge of his or her duties, (e) an officer, employee or agent of any municipality or of any local board of any municipality whose responsibilities include the enforcement of a by-law, an Act or a regulation under an Act, while in the discharge of his or her duties;

**AND WHEREAS** pursuant to Section 15 of the Police Services Act, R.S.O. 1990, C.P.15, the Council for the Corporation of the Municipality of McDougall deems it necessary to appoint a Municipal Law Enforcement Officer/Animal Control Officer.

**AND WHEREAS** Council deems it appropriate to enter into a service contract with **Philip West** and appoints him as Municipal Law Enforcement Officer/Animal Control Officer;

**NOW THEREFORE** the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. The terms of the service contract with **Philip West** as Municipal Law Enforcement Officer/Animal Control Officer as set out in the contract attached hereto and marked as Schedule "A" and "B" are hereby approved, and that the Mayor and the Clerk are authorized to execute the said contract on behalf of the Municipality.
2. This By-law shall come into effect upon final passage thereof.

**READ a FIRST and SECOND** time this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**READ a THIRD** time, **PASSED, SIGNED** and **SEALED** this 6<sup>th</sup> day of May, 2020.

---

Mayor

---

Clerk

**SCHEDULE "A" to By-Law 2020-25 Agreement**

**THIS AGREEMENT made in duplicate, this 6<sup>th</sup> day of May, 2020.**

**B E T W E E N:**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
- hereinafter referred to as the "Corporation"**

**- and –**

**PHILIP WEST**

**- hereinafter referred to as a "Municipal Law Enforcement Officer/Animal Control Officer"**

**WHEREAS** the Corporation desires to enter into a Service Contract for Municipal Law Enforcement Officer/Animal Control Officer Services;

**AND WHEREAS Philip West** has agreed to provide these services on the terms and conditions as set out in this Agreement;

**NOW THEREFORE** in consideration of the premises and the mutual Agreements hereinafter contained, the Parties mutually agree as follows:

1. **APPOINTMENT:** The Corporation agrees to appoint **PHILIP WEST** as a Municipal Law Enforcement Officer/Animal Control Officer for the Corporation and to engage the services of the Municipal Law Enforcement Officer/Animal Control Officers to perform the duties, as outlined in the "Services Description" attached hereto as Schedule "B". The Municipal Law Enforcement Officer/Animal Control Officers agrees to provide the services conscientiously and faithfully throughout the term of contract.
2. **TERM:** The term of this contract shall be for one (1) year, commencing the 6<sup>th</sup> day of May, 2020 and may be extended at anytime by mutual written agreement of both Parties.
3. **DUTIES:** The Municipal Law Enforcement Officer/Animal Control Officer shall provide 24 hour "on-call" service to the Corporation as per the agreed upon rotation schedule. Complaints received by the Corporation will be directed to the Municipal Law Enforcement Officer/Animal Control Officer by the Corporation or its representatives or by the Ontario Provincial Police.
4. **TRAINING:** The Municipal Law Enforcement Officer/Animal Control Officer agrees to take any training that the Municipality deems expedient and where the Municipal Law Enforcement Officer/Animal Control Officer can schedule in to personal and work commitments. The Corporation agrees to provide a minimum of 1 MLEOA (Municipal Law Enforcement Officers Association) accredited training within the 2 year term; this is to be



arranged in conjunction with Township of Seguin and cost to be split and shared evenly between the Municipalities.

5. **REMUNERATION:** An Administration Fee of Twenty-one dollars (\$21.10) ten per day for each scheduled day on call shall be due and payable together with the sum of Thirty-one dollars (\$31.12) twelve per hour for each hour worked during active by-law enforcement or patrol duties, Twenty-three dollars (\$23.21) twenty one per hour for training or administrative duties including court time, and the Municipal per kilometer mileage rate for vehicle used. The Administration Fee will be paid after approval at the first Council Meeting of each month. All other remuneration shall be paid as soon as practical after submission of a detailed invoice.
6. **SIMILAR SERVICES:** In the event that the Municipal Law Enforcement Officer/Animal Control Officer wishes to provide similar services to a West Parry Sound Municipality that is not in the Municipal partnership agreement, the Municipal Law Enforcement Officer/Animal Control Officer must inform and obtain the consent from the Municipal partners prior to doing so; and must assure the Corporation that in doing so does not jeopardize the service level of the Officers duties with the Corporation.
7. **CONFIDENTIALITY:** The Municipal Law Enforcement Officer/Animal Control Officer hereby agrees to be bound by the confidentiality policies of the Corporation.
8. **TERMINATION:** The Municipal Law Enforcement Officer/Animal Control Officer may terminate this contract on sixty (60) days written notice to the Corporation. The Corporation may terminate this contract prior to the end of the term, on sixty (60) days written notice.
9. **NOTICE:**
  - 1) Any notice required to be given by one Party or the other pursuant to the terms of the Agreement shall be given:
    - i. To the MLEO/ACO at:
      1. Philip West  
19 Engleking Lane  
Seguin, Ontario, P2A 0B2
    - ii. To the Corporation at:
      1. Municipality of McDougall  
5 Barager Blvd  
McDougall, ON P2A 2W9
  - 2) The above address may be changed at any time by either Party providing (10) days written notice to the other Party

- 3) Any notice given by one Party or the other in accordance with the provisions of this Agreement shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed by regular mail.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL

Per:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

WITNESS:

\_\_\_\_\_  
Philip West

DRAFT

## **SCHEDULE 'B' to By-Law 2020-25 Services**

**Between the Municipality of McDougall and Philip West**

### **THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

#### **SERVICES DESCRIPTION**

##### **REPORTING RELATIONSHIP:**

Reports to and works under the direction of the Fire Chief/Chief of Municipal Law Enforcement Services

##### **PURPOSE OF THE POSITION:**

To provide a variety of enforcement services, pertaining to the By-Laws of the Corporation and applicable provincial and federal legislation.

##### **SCOPE OF THE POSITION:**

- As Municipal Law Enforcement Officer/Animal Control Officer is designated as the Provincial Offences Officer under legislation for legal action on By-Laws; is designated as a Peace Officer under the Police Services Act for while performing duties of By-law enforcement.
- Maintains confidentiality of ratepayers, fellow employees and Council in the spirit of the Municipal Freedom of Information and Protection of Privacy Act and individual rights and privileges.

##### **RESPONSIBILITIES:**

- Responds to complaints regarding alleged violations
- Conducts investigations into allegations (All canine complaints will be responded to immediately)
- Provides information on By-Laws and enforcement conditions to ratepayers in both verbal and written form
- Enforces By-Laws through Court Action when required
- Performs such other related duties as may be reasonably required
- Attends meetings of Council, as requested
- Reviews and makes necessary recommendations to existing By-Laws

##### **WORKING CONDITIONS:**

- Nature and variety of duties place this position in a high public profile
- Timely and accurate Progress Reports are required by the Fire Chief/Chief of Municipal Law Enforcement Services or his delegate
- Stress is a factor because of the reality of conflict with citizens about enforcement
- Required to work outdoors in all weather conditions
- Maintain an on-call schedule to ensure availability of By-Law Enforcement as required.

**WORKING RELATIONSHIPS:**

- With Council and CAO and the Fire Chief/Chief of Municipal Law Enforcement Services
  - Receives assignments in response to citizens enquires as well as direction and guidance as required
- With other staff
  - Maintains harmonious relationship as a member of the Municipal Team
- With external agencies
  - Exchanges technical information on the inspection and enforcement codes and By-Laws
- With the public
  - Explains the content of legislation and By-Laws
  - Promotes self-compliance

**KNOWLEDGE AND SKILL:**

- Relevant and responsible experience in By-Law enforcement
- Exhibits a high initiative and self-direction
- Good knowledge of Corporation's By-Laws and Provincial legislation
- Good knowledge of municipal operations
- Good analytical, organization and communication skills
- Ability to persuade people to comply with statutes and By-Laws

**IMPACT OF ERROR:**

Errors in judgment and in the conduct of duties could result in the inequitable application of By-Laws and possible liability and/or costly insurance claims. At minimum, errors could result in lost credibility and poor public relations.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-26

Being a by-law to amend By-law No. 2020-09, a  
by-law to regulate parks, parkland, facilities and  
municipal owned lands within the Corporation of  
the Municipality of McDougall.

**WHEREAS** Section 10, 11 and 224 of the Municipal Act S.O. 2001, as amended M.45; and Section 11 (3) of the Municipal Act 2001 S.O. 2001, C. 25, provides that by-laws may be passed for the use, regulation, protection and government of public parks;

**AND WHEREAS** the Municipality of McDougall passed By-law 2020-09 which is a by-law to regulate parks, parkland, facilities and municipal owned lands within the Corporation of the Municipality of McDougall.;

**AND WHEREAS** the Council for the Municipality of McDougall deems it necessary to amend By-Law 2020-09;

**NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF MCDOUGALL  
HEREBY ENACTS AS FOLLOWS:**

1. THAT Council for the Municipality of McDougall approve amendments to by-law No. 2020-09, as follows;
  - a) Section 2.e) is hereby amended by adding the following new provisions;
    2. e) *No person, other than a McDougall ratepayer displaying a valid Municipal permit in accordance with Schedule "G" attached hereto, shall use the George Hunt Memorial Boat Launch and Parking Facility for launching or retrieving boats or parking vehicles on site.*
  - b) Schedule "F" to By-law 2020-09 is hereby amended by adding a new provision;  
*Schedule "F" to By-Law 2020-09*  
*"Daytime vehicle parking allowed on site when space permits and in the specified areas*  
*Lot 1 and Lot 2 (5a.m. until 11p.m.), a valid Municipal permit is required and must be displayed on the vehicle in accordance with Schedule "G" attached hereto."*
2. THAT this by-law shall come into force and take effect upon third and final reading of Council.

**READ** a **FIRST** and **SECOND** time this                      day of                      , 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**READ** a **THIRD** time, **PASSED, SIGNED** and **SEALED** this                      day of  
2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-27

Being a by-law to amend by-law No. 2018-32, a  
by-law to regulate traffic and to govern and  
control the parking of vehicles in the Municipality  
of McDougall.

**WHEREAS** the Municipal Act S.O. 2001, c. 25, as amended authorizes municipalities to pass by-laws for regulating traffic on highways, prohibiting of unauthorized parking on private or municipal property, for standing, parking or stopping of motor vehicles, for the owners and drivers of motor vehicles on any highway or part thereof under the jurisdiction of the municipality or other parking facility the public has access to and for regulating and controlling the use including the use for the purposes, of untraveled portions of highways;

**AND WHEREAS** the Municipality of McDougall passed By-law 2018-32 which is a by-law to regulate traffic and to govern and control the parking of vehicles in the Municipality of McDougall;

**AND WHEREAS** the Council for the Municipality of McDougall deems it necessary to amend By-Law 2018-32;

**NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF MCDOUGALL  
HEREBY ENACTS AS FOLLOWS:**

1. That Council for the Municipality of McDougall approve amendments to by-law No. 2018-32, as follows;

Section 3.1 *Parking Prohibited in Specified Places Where Signs are on Display* is hereby amended by adding the following new provisions;

*(a)(i) on any portion of George Hunt Memorial Drive in any direction from beginning of road to terminus.*

2. THAT this by-law shall come into force and take effect upon third and final reading of Council.

**READ** a **FIRST** and **SECOND** time this                      day of                      , 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**READ** a **THIRD** time, **PASSED, SIGNED** and **SEALED** this                      day of  
2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk