

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, MARCH 4, 2020 AT 7:00 P.M.

AGENDA

1. **CALL TO ORDER**
2. **DECLARATIONS OF INTEREST**
3. **PRIORITIZATION OF AGENDA**
4. **ADOPTION OF MINUTES**
 - i) THAT the minutes of the Committee/Council Meeting held on February 19, 2020 be adopted as circulated. **Rsl.**
5. **DEPUTATIONS**

Matters Arising.
6. **PLANNING/BUILDING**

Matters Arising.
7. **BY-LAW ENFORCEMENT**

Matters Arising.
8. **FIRE PROTECTION**

Matters Arising.
9. **EMERGENCY MANAGEMENT**
 - i) Douglas Browne, Chief of Emergency Management, Ministry of the Solicitor General. **(attachment)**
Re: Emergency Management and Civil Protection Act Compliance.

Matters Arising.
10. **RECREATION**

Matters Arising.
11. **PUBLIC WORKS**

Matters Arising.

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12. ENVIRONMENT

- i) Waste Management.
- ii) Report of the Environmental Services Supervisor ENV-2-2020.
(attachment)
Re: Environmental Services Report

Matters Arising.

13. FINANCE

- i) Accounts Payable. **Rsl.**

Matters Arising.

14. ADMINISTRATION

- i) District of Parry Sound Municipal Association. **(attachment)**
Re: 2020 Spring Meeting Registration.
- ii) Dan DiNicolo, President, Parry Sound Area Chamber of Commerce.
(attachment)
Re: Request for support 2020.

Matters Arising.

15. REQUESTS FOR SUPPORT

- i) Township of Madoc. **(attachment)**
Re: 911 Misdials.
- ii) Township of Madoc. **(attachment)**
Re: Bill 156: Security From Trespass And Protecting Food Safety Act.
- iii) County of Haliburton. **(attachment)**
Tourism Oriented Destination Signage Fee Increases.
- iv) Township of Puslinch. **(attachment)**
Re: Electronic Delegations to Provincial Ministers.
- v) Township of Strong. **(attachment)**
Re: Public Health Modernization.

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AGENDA

Matters Arising.

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

17. COMMITTEE REPORTS

- i) North Bay Parry Sound District Health Unit. **(attachment)**
Re: Board of Health February 26, 2020 Agenda, and Board of Health Personnel Policy, Labour/Employee Relations Committee February 26, 2020 Agenda.
- ii) North Bay Parry Sound District Health Unit. **(attachment)**
Re: Public Service Announcement – Boil water advisory lifted for Port Loring East Mills water treatment plant.
- iii) Wellness Centre and Pool Citizens Advisory Committee. **(attachment)**
January 13, 2020 Meeting Minutes.
- iv) Wellness Centre and Pool Citizens Advisory Committee. **(attachment)**
February 18, 2020 Draft Meeting Minutes.

Matters Arising.

18. REPORT OF THE CAO

- i) Report of the CAO.
Re: General Update.

19. GENERAL ITEMS AND NEW BUSINESS

20. BY-LAWS

- i) By-law 2020-08. **(attachment)**
Re: Being a By-law to declare to be surplus, stop up, close and sell: Part of the Original Shore Road Allowance laid out along the shore of the Seguin River in front of Lot 22 in Concession 4, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21302 (BAKER/CURRIE)

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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AGENDA

- ii) By-law 2020-09. **(attachment)**
Re: Being a By-law to regulate parks, parkland, Facilities and Municipal owned lands within the Corporation of the Municipality of McDougall and to rescind By-law 2016-51 and 2019-34.
- 21. **TRACKING SHEET**
Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No Items on the tracking sheet.**
- 22. **CLOSED SESSION**
- 23. **RATIFICATION OF MATTERS FROM CLOSED SESSION**
- 24. **CONFIRMATION BY-LAW**
 - i) By-Law No. 2020-10.
Re: To confirm the proceedings of the Special Meeting of Council and the Committee/Council meeting held on March 4, 2020.
- 25. **ADJOURNMENT**

Resolution List for March 4, 2020

THAT the minutes of the Committee/Council Meeting held on February 19, 2020 be adopted as circulated.

THAT the attached lists of Accounts Payable for March __, 2020 in the amount of \$ _____ and payroll for February __, 2020 in the amount of \$ _____ be approved for payment.

BE IT RESOLVED that the next portion of the meeting be closed to the public at _____ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

THAT Council reconvene in Open Session at _____ p.m.

THAT we do now adjourn at _____ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.

Minutes

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	J. Constable
	Councillor	K. Dixon
	Councillor	L. Gregory
	Councillor	J. Ryman

And

Draft

CAO	T. Hunt
Clerk	L. West
Treasurer	E. Robinson
Fire Chief	B. Leduc
Admin/Treasury Assistant	T. Hazzard

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 7:00 p.m.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

Nil

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on February 5, 2020 be adopted as circulated.

Resolution 2020/14

Ryman/Gregory

THAT the minutes of the Committee/Council Meeting held on February 5, 2020 be adopted as circulated.

“Carried”

5. DEPUTATIONS

- i) Rita Orr, CEO, Parry Sound Public Library
Re: 2019 Annual Report, and 2020 Budget.
Rita Orr and Hartley Duncan gave a presentation and noted that a letter will be forwarded from the library requesting consideration for an outreach reading program at the Nobel Beach.
Council expressed congratulations and thanks for a job well done.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.

Minutes

Matters Arising.

Nil

6. PLANNING/BUILDING

Nil

Matters Arising.

Nil

7. BY-LAW ENFORCEMENT

- i) Report of the Municipal Law Enforcement Chief MLEC-2020-04
Re: Park Control By-law Replacement.
Chief Leduc gave an overview. Council requested consisted wording regarding a section of the by-law.

Matters Arising.

Nil

8. FIRE PROTECTION

- i) Report of the Fire Chief FC-2020-02.
Re: Self-Contained Breathing Apparatus Replacement.
Chief Leduc gave an overview. It is the recommendation of the Fire Chief that this report be accepted and forwarded to 2020 budget negotiations for consideration. Council approved this recommendation.

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

Nil

Matters Arising.

Nil

10. RECREATION

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL
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HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.

Minutes

Matters Arising.

Chief Leduc noted a successful Family Day skate at the McDougall Recreation Centre with approximately 40 people attending.

11. PUBLIC WORKS

Nil

Matters Arising.

The CAO noted that Nobel Beach parking lot extension prep work is being done.

12. ENVIRONMENT

i) Waste Management.
Nil

ii) North Bay Parry Sound District Health Unit.
Re: Elevated Sodium Levels in Waubamik Community Centre,
Municipality of McDougall Water Supply
This was reviewed by Council.

Matters Arising.

Nil

13. FINANCE

i) Accounts Payable.
Resolution No. 2020/15 **Gregory/Ryman**
THAT the attached lists of Accounts Payable for February 18, 2020 in the amount of \$332,380 and payroll for February 13, 2020 in the amount of \$40,527.84 be approved for payment. **“Carried”**

ii) Gord Knowles, General Manager, Parry Sound Area Community Business & Development Centre Inc.
Re: Municipality of McDougall Contribution to the CB&DC – 2020
- CB&DC's September 30, 2019 year-end financial statements
- Summary of Municipal Contribution 2011-2019
- CB&DC 2019 Annual Report
This was reviewed by Council.

iii) Municipal Property Assessment Corporation (MPAC).
Re: 2019 Year-End Assessment Report.
This was reviewed by Council.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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Minutes

Matters Arising.

Nil

14. ADMINISTRATION

- i) Todd Smith, Minister of Children and Community and Social Services.
Re: Ontario's next Poverty Reduction Strategy Online Survey
This was reviewed by Council.
- ii) West Parry Sound Health Center.
Re: Issues discussed at the West Parry Sound Health Centre Board of Directors meeting held February 10, 2020.
This was reviewed by Council.
- iii) The Federation of Northern Ontario Municipalities (FONOM).
Re: 2020 FONOM Conference.
This was reviewed by Council.
- iv) Jennifer Keyes, Director, Natural Resources Conservation Policy Branch, Ministry of Natural Resources and Forestry.
Re: Proposed regulatory changes under the Aggregate Resources Act
This was reviewed with Council requesting staff to draft a response letter regarding the disbursement program.
- v) Report of the Clerk C-2020-01.
Re: Application to Purchase Shore Road Allowance – Drake
The Clerk gave an overview. Staff is to proceed with this application.
- vi) Report of the Clerk C-2020-02.
Re: Application to Purchase Shore Road Allowance – Janik
The Clerk gave an overview. Staff is to proceed with this application.
- vii) Erinn Lawrie, Executive Director, Lake Huron Centre for Coastal Conservation.
Re: 'Is the Coast Clear?' Lake Huron Conference.
This was reviewed by Council.

Matters Arising.

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDougALL
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Minutes

15. REQUESTS FOR SUPPORT

- i) The City of Sarnia.
Re: Ontario Power Generation's Deep Geologic Repository Project.
Resolution No. 2020/16 **Ryman/Gregory**
THAT Council for the Corporation of the Municipality of McDougall supports the attached resolution of the City of Sarnia in regards to halting the construction of the Deep Geological Repository, in the Bruce Peninsula, so that less dangerous solutions can be found for the longer storage of nuclear waste.
AND FURTHER BE IT RESOLVED THAT a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, and Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change.
"Carried"

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

17. COMMITTEE REPORTS

- i) North Bay Parry Sound District Health Unit.
Re: News Release – Parenting Campaign.
This was reviewed by Council.

Matters Arising.

The Clerk requested if any McDougall Municipal staff are interested in participating in the Curling Fun-Spiel scheduled for March 21st at the Parry Sound Curling Club to please let her know.

18. REPORT OF THE CAO

The CAO noted that he had attended the following meetings:

- Blue Box Recycling
- Pool Committee Advisory

19. GENERAL ITEMS AND NEW BUSINESS

Council suggested perhaps signage could be placed at the McDougall Transfer Station encouraging recycling of household batteries.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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HELD WEDNESDAY FEBRUARY 19, 2020 AT 7:00 P.M.

Minutes

20. BY-LAWS

The Mayor advised that Council would now consider Concession Road Allowance Application No. 2018-1 (Scott) Lake Manitouwabing, By-law No. 2020-04.

Mayor Robinson asked if there was any member of the public who believes their land would be prejudicially affected by the closure of this concession road allowance or who wishes to be heard on this road allowance closure and sale?

No one was present

Mayor Robinson asked the Clerk if any written objections have been received?

Clerk: Correspondence was received by Bell Canada, with initial concerns regarding a required easement for their facilities. The surveyor has confirmed that the Bell facilities are not located on the road allowance and will be subject to an application to obtain the crown reserve abutting the Scott lands. Bell has advised that they will address the required easement with the application to the Crown that would satisfy their concerns.

i) By-law 2020-04

Re: Being a By-law to declare to be surplus, stop up, close and sell: Part of the Original Road Allowance laid out between the Townships of McDougall and McKellar in front of Lot 1, Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 1 on 42R-21287 (SCOTT).

Read a First, Second and Third Time, Passed, Signed and Sealed this 19th day of February 2020.

ii) By-law 2020-09.

Re: Being a By-law to regulate parks, parkland, Facilities and Municipal owned lands within the Corporation of the Municipality of McDougall and to rescind By-law 2016-51 and 2019-34.

“Deferred with Councils proposed changes”.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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Minutes

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No items on the tracking sheet.**

22. CLOSED SESSION

Nil

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

Nil

24. CONFIRMATION BY-LAW

i) By-Law No. 2020-07.

Re: To confirm the proceedings of the Committee/Council meeting held on February 19, 2020.

Third

**Read a First, Second and Third Time, Passed, Signed and Sealed this
19th day of February 2020.**

25. ADJOURNMENT

Resolution No. 2020/17

THAT we do now adjourn at 8:08 p.m.

Gregory/Ryman

“Carried”

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Téléc. : 647-329-1143



February 19, 2020

Your Worship Dale Robinson
Municipality of McDougall
5 Barager Blvd.
McDougall, ON P2A2W9

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2019.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2019. I look forward to continuing to work with you to ensure your continued compliance in 2020.

If you have any questions or concerns about this letter, please contact your Emergency Management Field Officer; their contact information is below.

Name: JohnStothers

Email: John.Stothers@ontario.ca

Phone: 705-774-4185

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Browne".

Douglas Browne
Chief of Emergency Management

cc: Brian Leduc - CEMC
John Stothers - Field Officer - Lakes Sector



REPORT TO COUNCIL

Report No.:	ENV-2-2020
Council Date:	March 4, 2020
From:	Steve Goman
Subject:	Environmental Services Report

Background:

Landfill Leachate:

See attached copy of the 2019 Annual Performance Report for the Combined Leachate and Groundwater Treatment Facility (CLGTF). A copy of the report will be sent to the Director of the MECP North Bay office as required by our ECA.

The facility has been functioning well.

Nobel Water:

We were inspected by the MECP on Jan 23/2020 and received a copy of the inspection report on Feb 25/2020. Our final inspection rating was 100% with an inspection risk rating of 0%. A copy of the report is available upon request.

The 2019 Annual Report has been made available to the public at the office front desk and on the municipal web site.

Crawford Septic:

Seasonal flows are low.

Recommendation:

Landfill Leachate:

Accept the 2019 Annual Performance Report for the CLGTF report as information, no action required.

Nobel Water:

No further action required.

Crawford Septic:

No further action required.



**2019 ANNUAL PERFORMANCE REPORT
COMBINED LEACHATE AND GROUNDWATER
TREATMENT FACILITY
(CLGTF)**

**McDOUGALL LANDFILL SITE
Municipality of McDougall**

FEBRUARY, 2020

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LIST OF FIGURES

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FIGURE 2	PROCESS SCHEMATIC

APPENDIX

TABLE 1	Flow Summary 2019
TABLE 2	Laboratory Sample Results 2019, Average mg/L and kg/day Loading
TABLE 3	Laboratory Sample Results 2019, Final Effluent
TABLE 4	Laboratory Sample Results 2019, Raw Influent PS1
TABLE 5	Laboratory Sample Results 2019, Raw Influent PS2
TABLE 6	Laboratory Sample Results 2019, Raw Influent PW1

1 BACKGROUND

The McDougall Landfill Site (Site) is a municipal waste management facility owned by the Corporation of the Municipality of McDougall (Municipality). The Site has, since 1976, served as the solid non-hazardous waste disposal facility for the Municipality of McDougall and area municipalities, currently including the Town of Parry Sound, the Township of The Archipelago, Carling Township, Seguin Township, McKellar and Whitestone Township. The Site is located east of Parry Sound on McDougall Road.

The Site was originally owned and operated by a private company, however the Ontario Ministry of the Environment (MOE) ordered the Municipality of McDougall to assume ownership of the Site. As such, the MOE issued Emergency Provisional Certificate of Approval (C of A) No. A522101 to the Municipality of McDougall on September 25, 1989, which came into force on October 1, 1989.

The Site is approved for the use and operation of a 7.0 hectare waste disposal (landfilling) Site within a total Site area of 77.56 hectares. The Site is located on Part Lots 11 and 12, Concession 4 in the Municipality of McDougall, District of Parry Sound. The landfill is located in the southwest corner of the Site. In addition, the Municipality of McDougall owns property adjacent to and southeast of the Site.

The Site abuts an aggregate pit to the west, undeveloped land to the north and a mixture of undeveloped land and large rural residential properties to the east and south. The landfill is set back approximately 200 metres from McDougall Road and is well screened by local topography, a screening berm, and trees. An area referred to as the "Front Pit" is located south-east of the landfill within the developed area of the Site. The Front Pit is a low-lying area, which is a remnant of historic aggregate extraction operations at the Site.

The Site was originally designed and operated as a natural attenuation landfill over the original 7.2 hectare landfill area. Subsequently, the landfill was exhumed and the recovered waste was placed into a lined landfill with an approximate area of 3.3 hectares. The lined cell was constructed with a leachate collection and pumping system to transfer the collected leachate to on-site storage tanks for subsequent removal by tank truck for off-site disposal at the City of Greater Sudbury Wastewater Treatment Plant and the Town of Parry Sound Wastewater Treatment Plant.

In 2003, an Environmental Assessment was undertaken which identified and carried forward the McDougall Landfill Site as the preferred long-term waste disposal site for the Municipality. On March 1, 2006, the MOE approved the Environmental Assessment of

the proposed expansion of the Site by Order in Council 523/2006. This approval enabled the Municipality to proceed with the preparation of the technical studies and application under the Environmental Protection Act (EPA) for the continued operation of the Site with an increase of capacity obtained through expansion of the waste limit footprint. An EPA Part V Amended Provisional C of A for Waste Disposal Site No. A522101 was issued on March 28, 2008 approving the expansion area. Construction of the Combined Cell 1 and 2 of the expansion area was completed in August 2008 and became active and commenced receiving waste in September 2008.

Surface water from the southeastern portion of the Site is conveyed to the Front Pit by a combination of overland flow and surface water ditches. Due to historic aggregate extraction there is no outlet for surface water in this catchment area. Surface water infiltrates into the groundwater regime in the Front Pit and migrates as groundwater off-site to the east and southeast. Groundwater is located approximately 12 to 20 metres below ground surface in the vicinity of the lined landfill and 1 to 2 metres below ground surface in the Front Pit. The Compliance Plan Summary Report (Compliance Plan) for the Site (CRA, May 2006) concluded that residual leachate impacts resulting from the historic unlined landfill were present in the on-site groundwater regime and were primarily located in the area of the Front Pit. The migration of groundwater affected by the residual leachate impacts was resulting in exceedances of the groundwater and surface water compliance concentrations at down-gradient compliance locations. The contaminants of concern were iron and manganese which were present in elevated concentrations in the dissolved phase. As such, the Compliance Plan recommended that a groundwater pumping and iron reduction treatment system be implemented to address groundwater quality issues at the Site. Subsequent to approval of the Compliance Plan by an amendment to C of A No. A522101 (Notice No. 7 issued on September 26, 2006), a decision was made to construct an on-site combined treatment facility would treat both impacted groundwater and the leachate generated at the Site.

On March 31, 2008, an Amended Certificate of Approval (C of A) (Municipal and Private Sewage Works) No. 3702-7D5N9A was issued for the Combined Leachate and Groundwater Treatment Facility (CLGTF). Construction was completed and start-up of the CLGTF commenced at the end of September 2008. The CLGTF became fully operational in January 2009. On October 21, 2014, an amended Environmental Compliance Approval (ECA) was issued, (# 3397-9M9PMW) replacing the previous C of A. A Site Plan is provided as Figure 1.

2 SCOPE

This report has been prepared in compliance with Item 10 of the Terms and Conditions of ECA, # 3397-9M9PMW issued October 21, 2014. This report covers the full operation from January 2019 to December 2019. The report has been prepared by the Municipality of McDougall Landfill, Environmental Services. This report presents and includes an overview of the success and adequacy of the CLGTF for the treatment of landfill leachate and impacted groundwater, a description of operating problems and corrective actions taken to resolve these problems, and a summary and interpretation of the monitoring data collected during the reporting period.

3 CLGTF OVERVIEW

The CLGTF processes or treats leachate that is collected from the leachate collection system (LCS) in the original landfill and the landfill expansion cell(s) and impacted groundwater pumped from the groundwater pumping well located in the Front Pit area. Collected leachate and impacted groundwater is pumped to the CLGTF from the following systems:

- Original Landfill Leachate Pump Station 1 (PS1)
- Expansion Area Leachate Pump Station 2 (PS2)
- Impacted Groundwater Pumping Well 1 (PW1)

The CLGTF has a design treatment rate of 130 m³/day. The process equipment consists of: a splitter box, two anoxic tanks, two aeration tanks, a collection box, two internal recycle pumps (one duty and one stand-by), one clarifier, two return activated sludge (RAS) pumps (one duty and one stand-by), two blowers (one duty and one stand-by), chemical feed systems (methanol, phosphoric acid and alum), and a control system consisting of a supervisory control and data acquisition (SCADA) system contained in a pre-engineered metal-clad and greenhouse-type treatment building. A process schematic is provided in Figure 2. A polishing pond, two infiltration ponds, and two sludge lagoons for waste activated sludge dewatering and temporary storage are located outside the treatment building.

The main process is generally referred to as an anoxic/oxic biological nutrient removal process (A/O), which consists of a nitrification-denitrification process where ammonia is aerobically (oxic) converted to nitrates (nitrification) and the nitrates are converted (anoxic) to nitrogen gas (denitrification). The aeration system oxidizes the CLGTF flow also allowing precipitation of iron and manganese from the impacted groundwater. The clarifier provides sufficient retention time to allow the precipitated solids to settle. The

settled solids (activated sludge) are pumped back into the start of the process as RAS of which a portion is turned into Waste Activated Sludge (WAS) and directed to one of two sludge lagoons and after a period of dewatering, are excavated for disposal within the landfill as required.

The effluent from the clarifier is continually discharged to the Polishing Pond and directed to Stormwater/Infiltration Pond 1. Infiltration Pond 1 also receives stormwater from the vicinity of the front pit which is combined with treated CLGTF effluent. The combined treated effluent/stormwater is then allowed to naturally recharge into the groundwater regime on-site through infiltration through the base of Infiltration Pond 1. The recharged groundwater undergoes natural attenuation along a defined groundwater flow path (Oxley Wetland Flow Path) for further reduction of any residual leachate impacts in order to achieve the regulatory criteria at the compliance locations. The Oxley Wetland Flow Path is defined in the Compliance Plan Summary Report (CRA, May 2006).

4 EFFLUENT OBJECTIVES AND LIMITS

The following is a summary and interpretation of all monitoring data and a comparison to the effluent limits outlined in Condition 10.6 of the ECA. Following is a table summarizing the results of this year. For a more detailed table see the appendix for the table labelled Laboratory Sample Results 2019, Final Effluent. The limit for Monthly Average Loading of Phenols was exceeded for the months of May and November. Environmental Staff reviewed the plant operations and made several changes to bring phenols back under the compliance point. A combination of altering the chemical dosage rates and process parameters along with decreasing plant flow demand have brought this back under control. When assessing monthly average phenol levels in the raw influent samples (particularly PS2) with the corresponding monthly average flows, there appears to be a relationship between increasing flow and increasing phenol levels. Higher plant flow rates appear to be a contributing factor in the exceedance of Monthly Average Loading of Phenols. However, experience has shown that if plant flow is not increased as the demand (rainfall and snowmelt) increases, there is greater risk of overflowing the containment berm. Therefore, increasing flow to avoid overflowing the berm has been chosen as the preferred operation strategy and all other compliance points remained within limits. Additional monitoring of the raw influent has continued to aid in identifying the main source of the phenols. Considerable fluctuations can be seen in the raw influent phenol levels from week to week, throughout the year, and between pumping stations posing a challenge for operational control.

**McDougall Landfill 2019 ANNUAL PERFORMANCE REPORT
COMBINED LEACHATE AND GROUNDWATER TREATMENT FACILITY (CLGTF)**

As per the ECA effective on October 21, 2014, the final effluent is sampled at the discharge of the Polishing Pond into the Infiltration Pond 1. When the Polishing Pond is valved off for the winter season and during summer maintenance, Final Effluent samples are taken from the clarifier as before (see Table 3).

Overall the CLGTF was able to operate the majority of the time well within the Limits of the ECA and on numerous occasions within the objectives set out.

Monthly Avg. Concentration	Final Effluent							
	CBOD5 (mg/L)	Suspended Solids (mg/L)	Total Phosphorus (mg/L)	Total Ammonia Nitrogen (mg/L)	Phenols (mg/L)	Field Temp. (°C)	Field pH	Unionized Ammonia (mg/L as N)
Limits								
Effluent Objectives	5	10	0.50	1	0.002	n/a	6.5-8.5	n/a
Effluent Limits mg/L Avg.	15	15	1.00	5	0.005	n/a	6.5-8.6	n/a
Date								
Annual Average	4	4	0.09	0.2	0.002	13.5	7.55	0.002
Jan. Average	4	7	0.15	0.1	0.001	14.0	7.50	0.001
Feb. Average	5	7	0.19	0.1	0.001	15.1	7.46	0.001
Mar. Average	4	7	0.16	0.1	0.002	15.5	7.55	0.001
Apr. Average	5	4	0.04	0.3	0.002	8.0	7.57	0.002
May Average	4	2	0.04	0.5	0.005	14.8	7.72	0.005
June Average	4	6	0.06	0.1	0.002	17.3	7.40	0.001
July Average	4	6	0.16	0.2	0.002	19.2	7.51	0.003
Aug. Average	4	4	0.07	0.2	0.002	20.0	7.59	0.004
Sept. Average	4	3	0.04	0.3	0.002	16.1	7.48	0.003
Oct. Average	4	2	0.04	0.1	0.003	11.9	7.53	0.001
Nov. Average	4	4	0.05	0.1	0.005	7.3	7.58	0.001
Dec. Average	4	2	0.08	0.1	0.003	3.2	7.63	0.001

Monthly Average Loading	Final Effluent					
	CBOD5 (kg/day)	Suspended Solids (kg/day)	Total Phosphorus (kg/day)	Total Ammonia Nitrogen (kg/day)	Phenols (g/day)	Unionized Ammonia (g/day as N)
Limits						
Effluent Limits Daily Avg.	1.95	1.95	0.13	0.65	0.650	n/a
Date						
Annual Average	0.61	0.65	0.01	0.03	0.379	0.26
Jan. Average	0.50	0.75	0.02	0.01	0.113	0.11
Feb. Average	0.76	0.99	0.03	0.02	0.152	0.15
Mar. Average	0.63	1.22	0.03	0.02	0.405	0.18
Apr. Average	1.06	0.76	0.01	0.05	0.506	0.34
May Average	0.96	0.51	0.01	0.10	1.017	1.07
June Average	0.83	1.12	0.01	0.02	0.293	0.20
July Average	0.60	0.91	0.02	0.03	0.256	0.29
Aug. Average	0.22	0.21	0.00	0.01	0.124	0.21
Sept. Average	0.22	0.15	0.00	0.02	0.084	0.14
Oct. Average	0.38	0.21	0.00	0.01	0.357	0.13
Nov. Average	0.77	0.72	0.01	0.02	0.912	0.19
Dec. Average	0.45	0.25	0.01	0.02	0.325	0.15

#'s over limit

Note: Loading was calculated using Annual, and Monthly Flow averages and values from the table above.

5 MONITORING REQUIREMENTS

The ECA stipulates that a monitoring program be performed to monitor CLGTF influent and effluent, and Stormwater/Infiltration Ponds 1 and 2. The results for the influent and effluent monitoring program are summarized in the appendix. However because there are only 2 reports for the semi-annual samples, no summary was created. This also applies to the stormwater monitoring lab reports. These lab reports are available upon request.

In addition to the laboratory analysis stipulated by the ECA, the following parameters are also measured on a regular basis directly by the CLGTF Operator using the facilities in the on-site laboratory:

Final Effluent

- Total Phosphorus
- Ammonia NH_3
- Suspended Solids
- Volatile Suspended Solids
- pH
- Temperature

Mixed Liquor Biology

- Stalked Ciliates
- Free Swimmers
- Rotifers

Mixed Liquor

- Suspended Solids
- 30 min. Settling

6 FINAL EFFLUENT, SEMI-ANNUALS

The Final Effluent was sampled as per the semi-annual requirement. The first set was taken Feb. 12/2019 from the clarifier. The second sample event was taken on Aug. 6/2019 from the Polishing Pond Effluent Outlet. Although no limits were imposed on the Final Effluent semi-annual samples, our consultants at GHD suggested we should compare the results to the Provincial Water Quality Objectives (PWQO). These limits are used for determining the suitability of drinking water and not originally designed to be compared to the effluent of this facility. Consider any exceedance of the PWQO Limits as reference and not an offence.

7 STORMWATER MONITORING

The ECA stipulates under Item 14 that a monitoring program be performed to monitor Infiltration Ponds 1 and 2 on a quarterly frequency for general parameters, metals, and field parameters as listed in Table 5 – Stormwater Monitoring in the ECA. The sample dates are summarized below. Lab results can be provided upon request. Although no limits were imposed on the Stormwater Monitoring, our consultants at GHD suggested we should compare the results to the PWQO. These limits are used for determining the suitability of drinking water and not originally designed to be compared to the effluent of this facility. Consider any exceedance of the PWQO limits as reference and not an offence. It should be noted that due to seasonal conditions samples were not always taken on a quarterly basis. More specifically if there was not enough precipitation to gather a sample then none was taken until conditions allowed. That includes snow pack accumulated in the ponds. If there was accumulated snow it was not melted and used as a sample as this would not be representative of actual stormwater runoff.

Stormwater Sample Dates 2019

Infiltration Pond 1	Infiltration Pond 2
February, 4/2019	February, 4/2019
May, 28/2019	May, 28/2019
October 1/2019	October 1/2019
Nov, 26/2019	Nov, 26/2019

8 CLGTF OPERATIONS FOR 2019

McDougall Operations Staff maintained and operated the CLGTF. The staff consisted of four Ministry of the Environment, Conservation and Parks (MECP) Licensed Operators, Tyler Edington, Carly Chantler, Ray Gall and Steve Goman. Tyler Edington joined the team as an Operator-in-training (OIT) in 2019. Steve Goman was the Overall Responsible Operator (ORO) for the year 2019 as well as the Environmental Services Supervisor for the Municipality of McDougall. Operations Staff were on-site on a daily basis and participated in an on-call rotation so that any alarms generated by the CLGTF would be dealt with in a timely manner. Operations Staff recorded daily checks, operational changes and lab results on the corresponding log sheets and or log book. All required on-site lab results are recorded and summarized on the corresponding Lab Summary Sheet. In house laboratory results were made and recorded for assisting the Operators in making operational changes. These results are not included in this report, but are available for review upon request.

9 INFLUENT FLOW RATE AND TOTAL VOLUME TREATED

As described in Section 2.0, the influent to the CLGTF consists of individual flows from three sources: leachate from the original landfill (PS1), leachate from the expansion area (PS2) and, groundwater from PW1. Each flow is monitored separately by a flow meter that displays instantaneous and cumulative flows. Operators monitored and manually recorded total flows and calculated daily flows.

Effluent from the CLGTF includes activated sludge that is wasted (WAS) to the on-site sludge lagoons and treated effluent that is discharged from the clarifier to the Polishing Pond. Both of these effluent streams are monitored by flow meters that display instantaneous and cumulative flows. Operators monitored and manually recorded total flows and calculated daily flows.

On a combined total basis, the average daily effluent flow rate for each month in 2019 ranged from 55 m³/day (August) to 226 m³/day (February) with an annual average of 146 m³/day. For a more detailed report on the influent and effluent flows see the attached Table 1: Flow Summary 2019. Upon review it can be seen the CLGTF did exceed the rated capacity of 130 m³/day. These events were mainly due to snow melt and precipitation. As these events occurred the Operations Staff felt that it was better to exceed the rated capacity of the CLGTF rather than overflow untreated leachate to the surrounding area.

It should also be noted that upon consultation with the engineers at GHD it was determined that the CLGTF was designed to handle influent with a higher waste load. This can be summarized by the following statement that, 'as the strength of the influent leachate decreases, the ability of the CLGTF to treat a higher flow rate increases and the reverse is also true.'

There were 10 months in which the peak flow rate exceeded the daily capacity. There were 7 months where the monthly average did exceed the daily capacity: February with 152 m³/day, March with 180 m³/day, April with 211 m³/day, May with 226 m³/day, June with 195 m³/day, July with 142 m³/day, and November with 192 m³/day.

10 SLUDGE PRODUCTION

Sludge generated by the CLGTF can be calculated in two ways. The first way is the amount of Wasted Activated Sludge (WAS) directed from the facility to either Sludge Pond 1 or 2. The second is the amount of dry solids removed from either pond in a

given year. Sludge was directed to Sludge Pond 1 from January 1/19 to July 12th/19 at which point the WAS was directed into Sludge Pond 2 for the remainder of the year.

A total of 550 m³ of WAS was directed to Sludge Pond 1 and 633 m³ of WAS was directed to Sludge Pond 2. The total amount of WAS directed to the Sludge Ponds was 1183 m³. Summarized below:

WAS Flow to Sludge Pond 1

Month	Total Volume m ³
January	98
February	20
March	42
April	28
May	184
June	136
July 1 st – 12 th	42
Total	550

WAS Flow to Sludge Pond 2

Month	Total Volume m ³
July 13 th – 31 st	28
August	71
September	264
October	144
November	61
December	65
Total	633
Total Yearly WAS to Ponds	1183

No dried sludge was removed from the “inactive” Sludge Pond #2. On July 12/19 WAS flow was directed from Sludge Pond #1 to Sludge Pond #2 to allow the accumulated solids in Sludge Pond #1 to dry up. This occurs by evaporation and seepage of the water into the sand below. A total of 85m³ (calculated using the conversion rate of 750kg/1m³) of dried sludge was removed on July 15/19 from Sludge Pond #1. This “dry” sludge was

then dumped into the Landfill (Cell 2). This dry sludge was weighed in at combined total of 63,940 kg. A similar amount of sludge is estimated to be generated in the 2020 calendar year as there have been no major changes in the WAS flow or the method used to treat the sludge.

11 INFLUENT CHARACTERISTICS

Raw leachate and groundwater influent samples were collected on a regular basis from sampling ports of the influent forcemains of PS1, PS2, and PW1. Samples were routinely checked on-site for temperature and pH by the Facility Operator. These results are listed in the appendix in tables 4, 5, and 6.

The Facility Operator also collected raw leachate and groundwater samples on a minimum once-per-month basis for analysis by an accredited analytical laboratory, SGS Lakefield Research Limited in Lakefield, Ontario. Average monthly and 2019 annual average concentrations for BOD₅, total suspended solids, phosphorus, total kjeldahl nitrogen, and phenols along with pH and temperature results are summarized in the appendix in tables 2 and 3 and tables 4, 5, and 6 for the individual influent flows (PS1, PS2, and PW1).

The influent characteristics have for the most part stabilized, with a few exceptions. These include the amount of precipitation and the characteristics of the garbage being dumped into the cells. Also, the amount and type of cover is assumed to have an influence. With the additional monitoring of phenols in the raw influent streams beginning in 2018, it can now be noted that phenol concentrations can vary greatly between influent sources and from week to week. These fluctuating conditions are suspected to be a strong contributing factor to events of elevated phenol levels in the final effluent.

12 OPERATING CONDITIONS AND MAINTENANCE

Through the 2019 monitoring period, maintenance and repairs to the CLGTF equipment were conducted to address operating problems as required. The facility was attended on a daily basis and all maintenance was logged. Some of the “Daily Checks and Log” can be summarized as: monitoring of the liquid level in the old and new cell, general inspection of the site, ensuring proper flow and operation of ponds, and checking the operation of all equipment and ensuring proper function, flow rate, speed, dosage etc. A description of the maintenance, operating problems encountered, and the corrective actions taken in 2019 are summarized below:

2019 Summary of Operation Events

- Cleaned clarifier
- Several adjustments to flow and chemical rates
- Troubleshoot problems with PS2 influent lines
- Cleaned PS2 influent line and pumps as needed
- Flowmeter verification and calibration
- Operated valve from Polishing Pond into Infiltration Pond 1 as per seasons dictated and sampled effluent accordingly
- Raked any waste build up (algae and debris) from Infiltration Pond 1 & 2 to side berms to increase infiltration rates
- Directed WAS valve from Pond 1 to Pond 2
- Routine inspection and testing of backup diesel generator
- Cleaned pipe assembly from collection box to clarifier to improve flow
- Installed IWS pumps in PS2
- SCADA improvements and maintenance through NLS Engineering
- Drained Aeration Tanks 1 & 2 and cleaned all diffusers to improve air pattern, increase D.O. levels, and reduce back pressure on blowers
- Installed new 1500L diesel tank for backup generator to support longer run times
- Stormwater Pond 2 - Scraped bed and carried out maintenance of banks

13 COMPLAINTS

There were no complaints received during the 2019 monitoring period. We do have a procedure in place with the Office Staff for receiving and communicating any complaints with the associated Municipal Staff. Also the Municipal phone line is answered after hours and any complaints would be forwarded to an On-Call Operator if required.

14 CALIBRATIONS

The flow meters were all calibrated on October 22/19. The work was completed by representatives of Flowmetrix Technical Services Inc. who provided a Flowmeter Verification Report and Certification for each unit. These certificates are available upon request.

15 CITATIONS

Portions of this report were taken and/or adapted from the:

Start-up and 2009 Annual Performance Report
Combined Leachate and Groundwater Treatment Facility
McDougall Landfill Site, Municipality of McDougall
Author: Conestoga-Rovers & Associates (CRA)

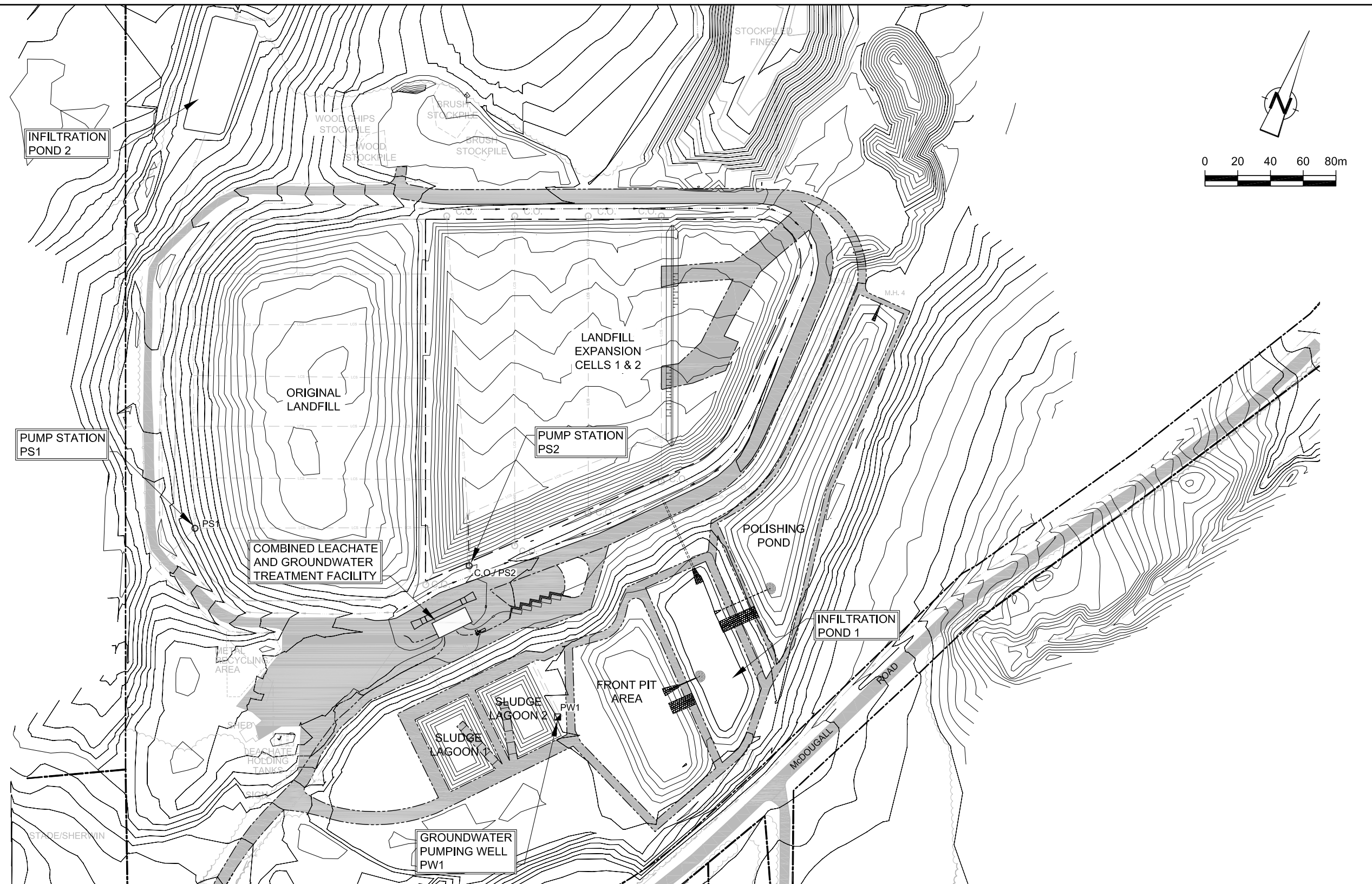


figure 1
 SITE PLAN
 COMBINED LEACHATE AND GROUNDWATER TREATMENT FACILITY
 McDOUGALL LANDFILL SITE
 Municipality of McDougall, Ontario

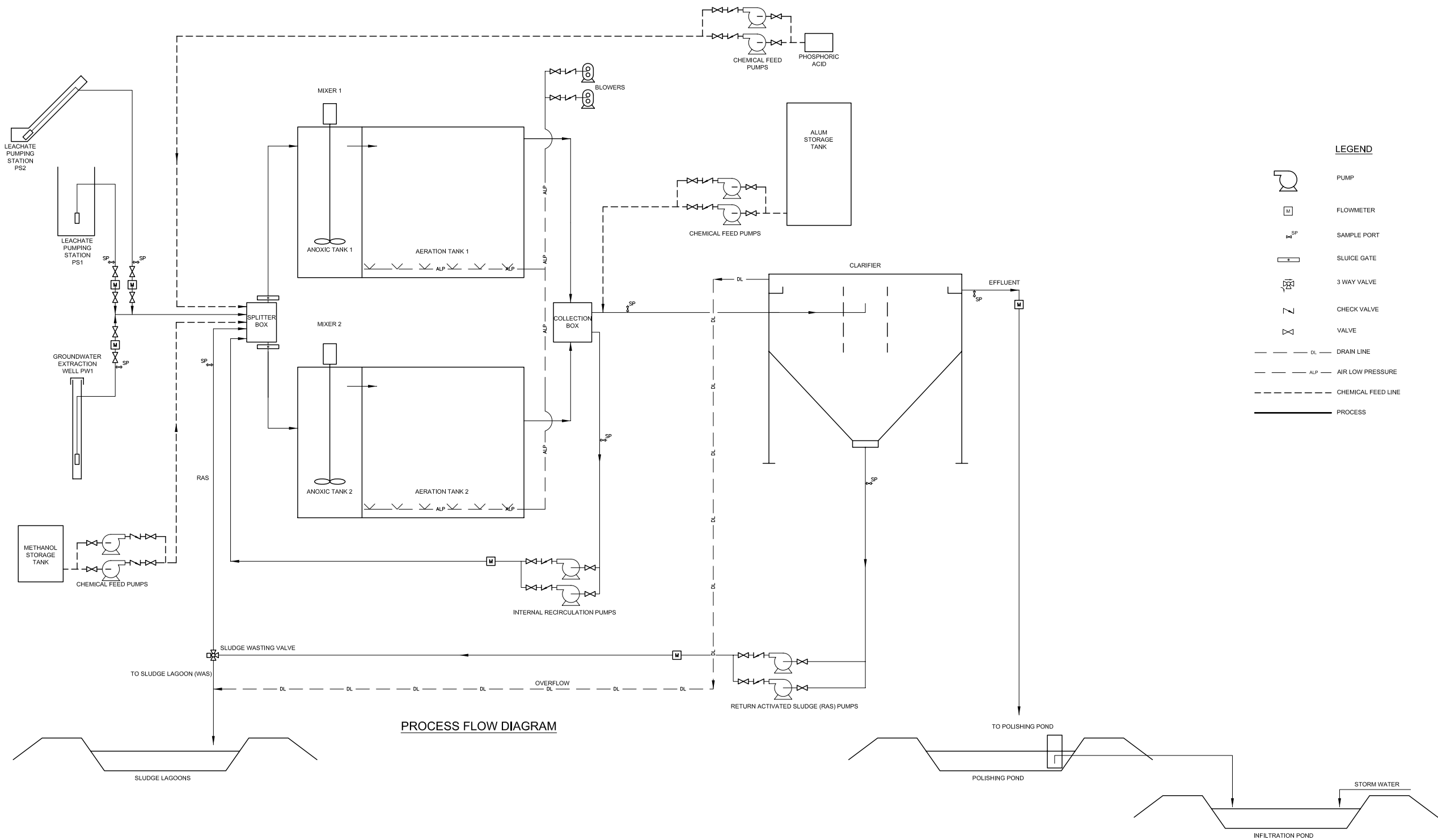


figure 2
PROCESS SCHEMATIC
COMBINED LEACHATE AND GROUNDWATER TREATMENT FACILITY
McDOUGALL LANDFILL SITE
Municipality of McDougall, Ontario



Municipality of McDougall
Combined Leachate and Goundwater Treatment Facility
Flow Summary 2019

Table 1

	Raw			Raw			Raw			Final		
2019	PS1			PS2			PW1			Effluent		
	Total m³	Avg. m³/d	Peak m³/d	Total m³	Avg. m³/d	Peak m³/d	Total m³	Avg. m³/d	Peak m³/d	Total m³	Avg. m³/d	Peak m³/d
Jan	534	17	29	2473	80	137	356	11	35	3509	113	189
Feb	396	14	15	2961	106	135	195	7	7	4266	152	193
Mar	369	13	13	4918	159	234	222	7	8	5581	180	255
Apr	529	18	21	5609	187	248	224	7	11	6334	211	271
May	606	20	35	6064	196	232	289	9	12	7012	226	276
June	416	14	15	4601	177	221	269	9	9	5851	195	243
July	366	12	16	3644	118	163	330	11	19	4407	142	178
Aug	365	12	12	649	21	27	600	19	29	1700	55	61
Sep	171	6	13	749	25	55	841	28	30	1667	56	88
Oct	181	6	9	2442	79	110	258	8	30	3269	105	141
Nov	292	10	14	4855	162	247	189	6	7	5764	192	263
Dec	671	22	26	2280	74	97	210	7	7	3882	125	157
Total m3	4896			41245			3983			53242		
Daily Avg m3	13			113			11			146		
Monthly Avg m3	408			3437			332			4437		
Peak m3	671	22	35	6064	196	248	841	28	35	7012	226	276

Note Hi-lighted #'s indicated values over the CLGTF max flow of 130 m³/Day

Municipality of McDougall
Combined Leachate and Groundwater Treatment Facility
Laboratory Sample Results, Summary 2019

Table 2

Monthly Avg. Concentration	Final Effluent							
	CBOD5 (mg/L)	Total Suspended Solids (mg/L)	Total Phosphorus (mg/L)	Total Ammonia Nitrogen (mg/L)	Phenols (mg/L)	Field Temp. (°C)	Field pH	Unionized Ammonia (mg/L as N)
Limits								
Effluent Objectives	5	10	0.50	1	0.002	n/a	6.5-8.5	n/a
Effluent Limits mg/L Avg.	15	15	1.00	5	0.005	n/a	6.5-8.6	n/a
Date								
Annual Average	4	4	0.09	0.2	0.002	13.5	7.55	0.002
Jan. Average	4	7	0.15	0.1	0.001	14.0	7.55	0.001
Feb. Average	5	7	0.19	0.1	0.001	15.1	7.46	0.001
Mar. Average	4	7	0.16	0.1	0.002	15.5	7.55	0.001
Apr. Average	5	4	0.04	0.3	0.002	8.0	7.57	0.002
May Average	4	2	0.04	0.5	0.005	14.8	7.72	0.005
June Average	4	6	0.06	0.1	0.002	17.3	7.40	0.001
July Average	4	6	0.16	0.2	0.002	19.2	7.51	0.003
Aug. Average	4	4	0.07	0.2	0.002	20.0	7.59	0.004
Sept. Average	4	3	0.04	0.3	0.002	16.1	7.48	0.003
Oct. Average	4	2	0.04	0.1	0.003	11.9	7.53	0.001
Nov. Average	4	4	0.05	0.1	0.005	7.3	7.58	0.001
Dec. Average	4	2	0.08	0.1	0.003	3.2	7.63	0.001

Monthly Average Loading	Final Effluent					
	CBOD5 (kg/day)	Total Suspended Solids (kg/day)	Total Phosphorus (kg/day)	Total Ammonia Nitrogen (kg/day)	Phenols (g/day)	Unionized Ammonia (g/day as N)
Limits						
Effluent Limits Daily Avg.	1.95	1.95	0.13	0.65	0.650	n/a
Date						
Annual Average	0.61	0.65	0.01	0.03	0.379	0.26
Jan. Average	0.50	0.75	0.02	0.01	0.113	0.11
Feb. Average	0.76	0.99	0.03	0.02	0.152	0.15
Mar. Average	0.63	1.22	0.03	0.02	0.405	0.18
Apr. Average	1.06	0.76	0.01	0.05	0.506	0.34
May Average	0.96	0.51	0.01	0.10	1.017	1.07
June Average	0.83	1.12	0.01	0.02	0.293	0.20
July Average	0.60	0.91	0.02	0.03	0.256	0.29
Aug. Average	0.22	0.21	0.00	0.01	0.124	0.21
Sept. Average	0.22	0.15	0.00	0.02	0.084	0.14
Oct. Average	0.38	0.21	0.00	0.01	0.357	0.13
Nov. Average	0.77	0.72	0.01	0.02	0.912	0.19
Dec. Average	0.45	0.25	0.01	0.02	0.325	0.15

#s over limit

Note: Loading was calculated using Annual, and Monthly Flow averages and values from the table above.

Municipality of McDougall
Combined Leachate and Groundwater Treatment Facility
Laboratory Sample Results 2019, Final Effluent

Table 3

	Final Effluent								
	CBOD5 (mg/L)	Total Suspended Solids (mg/L)	Total Phosphorus (mg/L)	Total Ammonia Nitrogen (mg/L)	Phenols (mg/L)	Field Temp. (°C)	Field pH	Unionized Ammonia (mg/L as N)	Sample Location
Limits									
Effluent Objectives	5	10	0.50	1	0.002	n/a	6.5-8.5	n/a	
Effluent Limits mg/L Avg.	15	15	1.00	5	0.005	n/a	6.5-8.6	n/a	
Effluent Limits kg/day Avg.	1.95	1.95	0.13	0.65	.65 g/day	n/a	n/a	n/a	
Date 2019									
Jan 2/19	4	10	0.20	0.1	0.001	14.4	7.50	0.001	cl
Jan 7/19	4	5	0.18	0.1	0.001	14.9	7.63	0.001	cl
Jan 15/19	4	6	0.11	0.1	0.001	14.8	7.63	0.001	cl
Jan 22/19	4	6	0.14	0.1	0.001	13.0	7.49	0.001	cl
Jan 29/19	6	6	0.13	0.1	0.001	12.9	7.49	0.001	cl
Feb 5/19	7	5	0.17	0.1	0.001	16.4	7.34	0.001	cl
Feb 12/19	4	5	0.16	0.1	0.001	14.4	7.44	0.001	cl
Feb 19/19	5	8	0.25	0.1	0.001	14.5	7.63	0.001	cl
Feb 26/19	4	8	0.19	0.1	0.001	14.9	7.43	0.001	cl
Mar 5/19	4	5	0.14	0.1	0.006	14.8	7.53	0.001	cl
Mar 11/19	4	12	0.21	0.1	0.001	15.9	7.62	0.001	cl
Mar 19/19	4	4	0.18	0.1	0.001	15.6	7.55	0.001	cl
Mar 26/19	2	6	0.11	0.1	0.001	15.6	7.51	0.001	cl
Apr 2/19	4	6	0.04	0.4	0.001	4.4	7.48	0.001	pp
Apr 9/19	4	6	0.04	0.2	0.003	6.5	7.55	0.001	pp
Apr 16/19	6	2	0.04	0.2	0.001	7.6	7.46	0.001	pp
Apr 23/19	4	2	0.05	0.2	0.003	10.7	7.70	0.002	pp
Apr 30/19	7	2	0.03	0.3	0.004	10.6	7.68	0.003	pp
May 7/19	4	2	0.05	0.1	0.002	15.6	7.58	0.001	pp
May 13/19	5	2	0.05	0.1	0.006	12.9	7.84	0.001	pp
May 21/19	4	2	0.03	0.1	0.003	14.6	7.95	0.003	pp
May 28/19	4	3	0.03	1.5	0.007	15.9	7.49	0.014	pp
June 4/19	4	2	0.12	0.2	0.001	15.6	7.10	0.001	pp
June 10/19	5	4	0.03	0.1	0.002	18.6	7.60	0.001	pp
June 18/19	4	10	0.04	0.1	0.002	16.4	7.22	0.001	pp
June 25/19	4	7	0.03	0.1	0.001	18.7	7.67	0.001	pp
July 2/19	4	10	0.30	0.1	0.001	18.2	7.46	0.001	cl
July 8/19	4	7	0.26	0.1	0.003	17.0	7.57	0.001	cl
July 16/19	4	5	0.18	0.1	0.001	18.3	7.64	0.001	cl
July 23/19	5	7	0.03	0.4	0.001	20.6	7.49	0.005	pp
July 30/19	4	3	0.03	0.4	0.003	21.8	7.39	0.005	pp
Aug 6/19	4	2	0.03	0.2	0.003	20.0	7.58	0.004	pp
Aug 13/19	4	2	0.06	0.3	0.001	20.0	7.62	0.005	pp
Aug 19/19	4	5	0.08	0.2	0.001	21.2	7.50	0.002	pp
Aug 27/19	4	6	0.11	0.2	0.004	18.7	7.65	0.004	pp
Sept 3/19	4	3	0.06	0.2	0.001	16.9	7.37	0.002	pp
Sept 9/19	4	2	0.03	0.2	0.003	14.0	7.56	0.002	pp
Sept 16/19	4	4	0.04	0.2	0.001	15.6	7.58	0.002	pp
Sept 27/19	4	2	0.04	0.5	0.001	17.8	7.39	0.004	pp
Oct 1/19	4	2	0.03	0.3	0.004	15.2	7.31	0.002	pp
Oct 8/19	2	2	0.03	0.1	0.006	11.7	7.62	0.001	pp
Oct 15/19	4	2	0.03	0.1	0.005	9.3	7.50	0.001	pp
Oct 22/19	4	2	0.03	0.1	0.001	12.9	7.62	0.001	pp
Oct 28/19	4	2	0.08	0.1	0.001	10.3	7.60	0.001	pp

Municipality of McDougall
 Combined Leachate and Groundwater Treatment Facility
 Laboratory Sample Results 2019, Final Effluent

Table 3

	Final Effluent								
	CBOD5 (mg/L)	Total Suspended Solids (mg/L)	Total Phosphorus (mg/L)	Total Ammonia Nitrogen (mg/L)	Phenols (mg/L)	Field Temp. (°C)	Field pH	Unionized Ammonia (mg/L as N)	Sample Location
Limits									
Effluent Objectives	5	10	0.50	1	0.002	n/a	6.5-8.5	n/a	
Effluent Limits mg/L Avg.	15	15	1.00	5	0.005	n/a	6.5-8.6	n/a	
Effluent Limits kg/day Avg.	1.95	1.95	0.13	0.65	.65 g/day	n/a	n/a	n/a	
Date 2019									
Nov 5/19	4	2	0.05	0.1	0.001	8.5	7.84	0.001	pp
Nov 12/19	4	2	0.06	0.1	0.004	5.1	7.63	0.001	pp
Nov 19/19	4	9	0.05	0.2	0.008	8.9	7.24	0.001	pp
Nov 26/19	4	2	0.05	0.1	0.006	6.8	7.62	0.001	pp
Dec 3/19	4	2	0.04	0.1	0.002	2.4	7.25	0.001	pp
Dec 10/19	4	2	0.04	0.1	0.001	2.9	7.74	0.001	pp
Dec 17/19	2	2	0.07	0.1	0.003	2.1	7.82	0.001	pp
Dec 23/19	4	2	0.14	0.3	0.004	4.5	7.82	0.002	pp
Dec 30/19	4	2	0.09	0.1	0.003	4.1	7.52	0.001	pp
Annual Average	4	4	0.09	0.2	0.002	13.3	7.55	0.002	
Jan. Average	4	7	0.15	0.1	0.001	14.0	7.55	0.001	
Feb. Average	5	7	0.19	0.1	0.001	15.1	7.46	0.001	
Mar. Average	4	7	0.16	0.1	0.002	15.5	7.55	0.001	
Apr. Average	5	4	0.04	0.3	0.002	8.0	7.57	0.002	
May Average	4	2	0.04	0.5	0.005	14.8	7.72	0.005	
June Average	4	6	0.06	0.1	0.002	17.3	7.40	0.001	
July Average	4	6	0.16	0.2	0.002	19.2	7.51	0.003	
Aug. Average	4	4	0.07	0.2	0.002	20.0	7.59	0.004	
Sept. Average	4	3	0.04	0.3	0.002	16.1	7.48	0.003	
Oct. Average	4	2	0.04	0.1	0.003	11.9	7.53	0.001	
Nov. Average	4	4	0.05	0.1	0.005	7.3	7.58	0.001	
Dec. Average	4	2	0.08	0.1	0.003	3.2	7.63	0.001	

#s over limit

note: *pp = Polishing Pond Sample, cl = Clarifier Sample

Municipality of McDougall
Combined Leachate and Groundwater Treatment Facility
Labratory Sample Results 2019, Raw Influent PS1

Table 4

	Raw Influent PS 1						
	BOD5 (mg/L)	Total Suspended Solids (mg/L)	Total Phosphorus (mg/L)	Total Kjeldahl Nitrogen (mg/L)	Field pH	Field Temperature (°C)	
Date							
Jan 15/19	30	37	0.10	176	7.18	13.0	0.002
Jan 29/19	18	40	0.10	159	7.07	11.1	0.002
Feb 19/19	18	40	0.80	192	7.16	10.2	0.002
Mar 11/19	32	26	0.80	202	7.24	10.8	0.002
Apr 2/19	16	44	0.90	186	7.23	9.9	0.003
Apr 23/19	71	59	0.60	153	7.05	9.9	0.005
May 13/19	12	83	0.30	186	7.04	12.9	0.003
June 4/19	27	82	1.20	154	7.07	16.1	0.001
June 25/19	16	44	0.50	205	7.04	12.8	0.003
July 16/19	79	57	0.10	202	7.05	14.7	0.004
Aug 6/19	25	56	0.10	177	7.13	15.5	0.006
Aug 27/19	19	51	0.10	197	6.99	16.9	0.001
Sep 16/19	20	78	0.60	226	7.22	18.2	0.006
Oct 8/19	25	67	0.50	232	7.23	15.5	0.007
Oct 28/19	13	14	1.40	87	7.02	14.5	0.002
Nov 19/19	13	58	0.10	179	6.87	15.3	0.009
Dec 10/19	26	40	0.10	161	7.05	11.6	0.005
Dec 23/19	13	58	0.90	198	6.99	12.5	0.010
Annual Average	27	53	0.50	186	7.09	13.5	0.004
Jan. Average	24	39	0.10	168	7.13	12.1	0.002
Feb. Average	18	40	0.80	192	7.16	10.2	0.002
Mar. Average	32	26	0.80	202	7.24	10.8	0.002
Apr. Average	44	52	0.75	170	7.14	9.9	0.004
May Average	12	83	0.30	186	7.04	12.9	0.003
June Average	22	63	0.85	180	7.06	14.5	0.002
July Average	79	57	0.10	202	7.05	14.7	0.004
Aug. Average	22	54	0.10	187	7.06	16.2	0.004
Sept. Average	20	78	0.60	226	7.22	18.2	0.006
Oct. Average	19	41	0.95	159	7.13	15.0	0.005
Nov. Average	13	58	0.10	179	6.87	15.3	0.009
Dec. Average	20	49	0.50	180	7.02	12.1	0.008

Municipality of McDougall
Combined Leachate and Groundwater Treatment Facility
Laboratory Sample Results 2019, Raw Influent PS2

Table 5

	Raw Influent PS 2						
	BOD5 mg/L	Total Suspended Solids mg/L	Total Phosphorus mg/L	Total Kjeldahl Nitrogen (mg/L)	Field pH	Field Temperature (°C)	Phenols (mg/L)
Date							
Jan 7/19	16	24	0.30	64	7.01	14.6	0.008
Feb 5/19	12	13	1.00	79	6.94	15.2	0.002
Feb 26/19	18	16	0.60	70	7.02	14.8	0.007
Mar 19/19	171	32	1.00	48	6.99	14.2	0.021
Apr 9/19	51	34	1.10	62	7.02	14.2	0.019
Apr 30/19	459	36	1.20	88	6.98	13.9	0.250
May 21/19	186	60	0.60	31	7.03	14.0	0.099
June 10/19	90	46	0.70	76	7.05	15.1	0.062
July 2/19	21	27	0.40	93	7.02	14.3	0.020
July 23/19	29	19	0.10	98	7.02	14.4	0.006
Aug 13/19	14	64	0.10	82	7.01	16.9	0.001
Sept 9/19	12	38	0.10	54	6.88	15.8	0.005
Oct 15/19	12	29	0.10	48	6.98	13.7	0.011
Nov 5/19	12	16	0.10	41	6.96	14.9	0.001
Nov 26/19	12	21	0.50	41	6.97	14.9	0.006
Dec 17/19	12	16	0.60	46	6.95	13.5	0.003
Annual Average	68	33	0.50	61	6.99	14.7	0.030
Jan. Average	16	24	0.30	64	7.01	14.6	0.008
Feb. Average	15	15	0.80	75	6.98	15.0	0.005
Mar. Average	171	32	1.00	48	6.99	14.2	0.021
Apr. Average	255	35	1.15	75	7.00	14.1	0.135
May Average	186	60	0.60	31	7.03	14.0	0.099
June Average	90	46	0.70	76	7.05	15.1	0.062
July Average	25	23	0.25	96	7.02	14.4	0.013
Aug. Average	14	64	0.10	82	7.01	16.9	0.001
Sept. Average	12	38	0.10	54	6.88	15.8	0.005
Oct. Average	12	29	0.10	48	6.98	13.7	0.011
Nov. Average	12	19	0.30	41	6.97	14.9	0.004
Dec. Average	12	16	0.60	46	6.95	13.5	0.003

Municipality of McDougall
Combined Leachate and Groundwater Treatment Facility
Laboratory Sample Results 2019, Raw Influent PW1

Table 6

	Raw Influent PW 1						
	BOD5 (mg/L)	Total Suspended Solids (mg/L)	Total Phosphorus (mg/L)	Total Kjeldahl Nitrogen (mg/L)	Field pH	Field Temperature (°C)	Phenols (mg/L)
Date							
Jan 2/19	12	33	0.20	3.6	6.58	12.0	0.001
Jan 22/19	12	41	0.30	6.5	6.78	10.9	0.001
Feb 12/19	12	31	0.60	4.2	6.57	11.0	0.002
Mar 5/19	12	22	0.60	6.7	6.70	10.6	0.004
Mar 26/19	12	36	1.30	6.9	6.85	10.5	0.001
Apr 16/19	12	41	0.10	4.0	6.64	10.6	0.001
May 7/19	12	45	0.10	3.6	6.63	15.1	0.001
May 28/19	12	22	1.60	7.3	6.48	13.1	0.003
June 18/19	12	40	0.10	4.6	6.73	13.5	0.001
July 8/19	12	46	0.10	1.7	6.76	13.9	0.002
July 30/19	12	48	0.40	3.3	6.89	14.2	0.001
Aug 19/19	12	43	0.20	2.4	6.67	15.5	0.001
Sept 3/19	12	56	0.70	6.2	6.51	14.2	0.001
Oct 1/19	12	40	0.10	6.1	6.80	13.7	0.004
Oct 22/19	12	33	0.10	5.0	6.72	14.8	0.001
Nov 12/19	12	38	0.10	3.4	6.67	13.6	0.003
Dec 3/19	12	28	0.10	3.5	6.22	12.4	0.003
Dec 30/19	12	45	0.40	6.2	6.51	11.9	0.003
Annual Average	12	38	0.37	4.8	6.66	12.9	0.002
Jan. Average	12	37	0.25	5.1	6.68	11.5	0.001
Feb. Average	12	22	0.60	6.7	6.70	10.6	0.004
Mar. Average	12	29	0.95	6.8	6.78	10.6	0.003
Apr. Average	12	41	0.10	4.0	6.64	10.6	0.001
May Average	12	34	0.85	5.5	6.56	14.1	0.002
June Average	12	40	0.10	4.6	6.73	13.5	0.001
July Average	12	47	0.25	2.5	6.83	14.1	0.002
Aug. Average	12	43	0.20	2.4	6.67	15.5	0.001
Sept. Average	12	56	0.70	6.2	6.51	14.2	0.001
Oct. Average	12	37	0.10	5.6	6.76	14.3	0.003
Nov. Average	12	38	0.10	3.4	6.67	13.6	0.003
Dec. Average	12	37	0.25	4.9	6.37	12.2	0.003



District of Parry Sound Municipal Association

c/o Township of Perry, 1695 Emsdale Road,
Emsdale, ON

President: Norm Hofstetter

Secretary-Treasurer: Beth Morton

2020 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on Friday, May 1, 2020 hosted by the Township of McMurrich/Monteith. The location of the meeting is at the Sprucedale Community Centre & Arena, 31 William Street, Sprucedale, Ontario.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$30.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Friday, April 17, 2020, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to beth.morton@townshipofperry.ca, with payment to follow by mail.

Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.

Thank you, Beth Morton

January 15, 2020

Dear Municipality of McDougall Mayor and Council,

As the Parry Sound Area Chamber of Commerce moves into its 123rd year, I'm excited to announce that we are starting to see signs that our foundation as an organization is strengthening. This has been made possible via the support offered by area municipalities as we worked through financial challenges in years past. Those tough times have forced us to focus clearly on our core mandate as the voice of the local business community and on the need to operate in a very careful fiscal manner.

As we move into 2020, I am pleased to outline some of our successful initiatives over the past year:

- **The hiring of a new Executive Director, Laurie Del Net.** A professional living in the West Parry Sound Area, Laurie brings us a wealth of corporate and small business experience.
- **The creation of a new strategic partnership with The Business Centre (TBC).** This initiative sees us collaborating on a number of fronts such as sharing office space; our Executive Director also functions in a part-time role as a Business Development Officer with TBC. We have also just been approved for a shared NOHFC intern due to start shortly.
- **Hosting of our 2nd annual End of Season Celebration Cruise aboard the Island Queen.** This year's event was a great success with over 175 people connected to the business community attending a 2-hour evening cruise that acted as a business networking event and fundraiser.
- **Hosting of a full-house Federal All Candidates Meeting at the Charles W. Stockey Centre.**
- **Creation of 2 Sold Out community-oriented Holiday Dinners at the Stockey Centre called "One Table Building Community".** Organized in partnership with Parry Sound Harvest Share and Community Living Parry Sound, just shy of \$2000 was donated to community food programs via these dinners.
- **Participation in the new Parry Sound Area Founders Circle as a Supporter.** Our ED lends administrative support and small business expertise to this new initiative.
- **Foundational work on the creation of a local Business Resource Group.** Designed to help facilitate and ease access to relevant services to area business owners. Other participating organizations in this group include The Business Centre, YMCA Employment Services, CB&DC, WPS Regional Economic Development office and The Labour Market Group.
- **Participation in the West Parry Sound Employment Council.** This group is organized by YMCA Employment Services and includes members from DSSAB, Contact North, Community Living Parry Sound, CB&DC, The Business Centre, Canadore College, and The Labour Market Group.

As part of your 2020 budget process, we are asking that you help us to continue to solidify the foundation that the Parry Sound Area Chamber of Commerce has built this year with a financial contribution to our organization. Your support, along with your requested participation on our board as an advisory member, will help to ensure that the local business community continues to strengthen and grow in 2020.

Sincerely,



Dan DiNicolo, President, Parry Sound Area Chamber of Commerce



2019 Executive Director's Review

January 20, 2020

2019 was a year of great change for the Parry Sound Area Chamber of Commerce.

We welcomed new leadership at the Board level with Mr. Dan DiNicolo stepping into his new role as our president. Gail Burrows moved into her new role as Past President, and Dr. David Clinning took on the role of Vice President. Alison Scarrow later accepted the role of Treasurer completing our new Board Executive.

In addition to the changes at the board level, we also experienced significant changes within the office environment. In January we forged a new partnership with the Business Centre of Nipissing Parry Sound (TBC), moving TBC from their space at Canadore College into the Chamber office. In February, TBC hired me as their Business Development Officer for Parry Sound. There is a natural synergy between the Business Centre and the Chamber, with new start up business clients from TBC being encouraged to join the Chamber as part of their marketing strategy, and business leaders within the Chamber make excellent mentors for young entrepreneurs! We have successfully co-hosted several events since forming this partnership.

At the beginning of July, former Executive Director Christy Cofovski, left her role, leaving the position vacant until the end of August, at which time I was asked to consider taking on the ED position within the Chamber. I'm thrilled to advise that I have been able to reduce and maintain my hours at TBC, while stepping into the full-time role of Executive Director for the PSA Chamber. This partnership was further strengthened with the approval from NOHFC for an intern position which will be fulfilled in the coming weeks. This intern will be a shared resource between TBC and the Chamber. The additional support will afford me the much-

needed time to foster new relationships in the community while building on existing ones within our Chamber family.

The departure of both our ED and our bookkeeper left our membership and financial systems in serious need of attention. It has taken several months to bring things up to speed, but we are now in the position of being able to provide meaningful financial information and factual membership data.

One of the largest priorities during my first few months, was understanding the conflicting information noted in our Membership Works Program and our Financial Reporting System. Through vendor training and careful review, I was able to identify issues with how the system was set up, and how our membership data was being reviewed and reported. Previous year's membership numbers were inflated, including members who were past due, and had been for over a year. This reporting error led to higher than reasonable projections, and a short fall when comparing our budget to our actual financial statement. This issue has been corrected and the membership numbers being reported now are, though lower than initially believed, 100% accurate. A graph summary of membership is attached for review. Our board has formed a new Membership Committee, tasked with the responsibility of reviewing our overall membership levels, offerings and pricing. The committee will be presenting a proposal for a revised membership program by spring of 2020.

In addition to focusing on increased membership, we have been working very hard to raise our profile in the community. We had an enormously successful End of Season Cruise, resulting in approximately \$5000.00 being raised for the Chamber. We've also taken a very active role in several committees and events that will continue to keep the Chamber front and center in the business community.

The PSA Chamber hosted or participated in several high-profile events and committees during the year. They include:

- End of Season Cruise, sold over 175 tickets, exceeding our goal and providing a spectacular sunset evening on beautiful Georgian Bay
- All Candidates Meeting held at the J. W. Stockey Centre, October 15, 2019

- All Federal Election Candidates spoke to a full house at the Stockey Centre
- Questions were compiled from the community in advance and presented to the candidates for comment during the meeting
- The event was very well attended, and feedback was extremely positive
- Co-Hosted “**One Table Bridging Community**” -a sold out event co-hosted with Parry Sound Harvest Share and Parry Sound Community Living, we served guests at the Stockey Centre a fabulous holiday dinner. Funds raised exceeded \$2000.00 in support of food programs in the area.
- Co-Hosted “**The Game Plan**” with TBC, a two-day crash course in Business Plan Development and start up strategies. This event was free, was well attended, and 3 new businesses will be up and running shortly.
- Currently sitting on the **West Parry Sound Employment Council**, chaired by Lisa Cook of the YMCA Employment Service, other members include TBC, the Regional Economic Development Officer West Parry Sound, Social Services Admin. Board, Labour Market Group, Canadore College and Contact North. Our mandate is to address employment needs in the community, looking into housing initiatives and identifying employment connections within the community.
- Currently sitting on the **Business Resource Group**, with TBC, Economic Development, CB&DC, The Labour Market Group and YMCA Employment Services. The mandate is to identify all business resources available in the community and create a unified and simplified way for businesses to connect with these resources

In addition to the above events and committees, the Chamber coordinated several Lunch & Learn, and Business After Hours gatherings. These will continue in 2020 and will include joint events with the Muskoka Lakes Chamber of Commerce. Working with Muskoka Lakes will allow us to reconnect with members and potential members in the Rosseau area. Many of the businesses within Muskoka Lakes, provide services in Parry Sound. We look forward to working with them to not only increase our membership, but to provide opportunities for our community to connect with these businesses.

2020 promises to be an exciting year of rebuilding and growth! I look forward to meeting with you all both one on one and during our numerous events!

Warm Regards,

Laurie Del Net

Executive Director, Parry Sound Area Chamber of Commerce.

manager@psachamber.ca

<https://www.psachamber.ca>

705-746-4213

THE PARRY SOUND AREA CHAMBER OF COMMERCE

FINANCIAL STATEMENTS OCTOBER 31, 2019

THE PARRY SOUND AREA CHAMBER OF COMMERCE

INDEX TO THE FINANCIAL STATEMENTS OCTOBER 31, 2019

	PAGE
Notice To Reader report	1
Balance Sheet	2
Statement of Income	3
Notes to the Financial Statements	4



NOTICE TO READER

On the basis of information provided by management, I have compiled the balance sheet of The Parry Sound Area Chamber of Commerce as at October 31, 2019 and the statements of income for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Parry Sound, Ontario
January 8, 2020

Terry D. Clark, CPA, CA
Chartered Accountant

THE PARRY SOUND AREA CHAMBER OF COMMERCE

BALANCE SHEET

Page 2

AS AT OCTOBER 31, 2019

	2019	2018
ASSETS		
CURRENT ASSETS		
Bank	\$ 22,841	\$ 13,509
Accounts receivable	975	208
Prepaid expenses	2,299	1,415
	<u>26,115</u>	<u>15,132</u>
CAPITAL ASSETS (Note 2)	<u>1,724</u>	<u>1,273</u>
	<u>\$ 27,839</u>	<u>\$ 16,405</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 6,163	\$ 2,582
Deferred revenues - fundraising	-	-
	<u>6,163</u>	<u>2,582</u>
MEMBERS' EQUITY		
Balance, beginning of year	13,823	8,216
Net income for the year	7,853	5,607
Balance, end of year	<u>21,676</u>	<u>13,823</u>
	<u>\$ 27,839</u>	<u>\$ 16,405</u>

APPROVED BY THE BOARD:

Director

Director

Unaudited - See attached Notice to Reader

THE PARRY SOUND AREA CHAMBER OF COMMERCE

STATEMENT OF INCOME

Page 3

FOR THE YEAR ENDED OCTOBER 31, 2019

	Budget	2019	2018
REVENUES			
Memberships	\$ 64,000	\$ 46,970	\$ 48,687
Municipal contributions	7,200	11,698	10,137
Commissions - Group insurance	11,000	11,516	10,749
Fund raising projects (net)	7,000	4,523	1,955
Corporate sponsorships	5,000	4,400	4,817
Miscellaneous (net)	1,660	349	1,013
	95,860	79,456	77,358
EXPENSES			
Advertising and promotion	2,600	1,603	1,275
Amortization	-	494	407
Bank charges and interest	4,700	2,779	3,433
Committee & director expenses	1,000	388	736
Copier lease and maintenance	2,920	187	2,781
Insurance	4,656	4,523	3,956
Membership fees	4,000	2,836	3,162
Office and general	1,490	1,228	1,419
Professional fees	5,300	4,300	5,766
Rent	8,424	8,115	8,115
Repairs and maintenance	100	-	19
Salaries and benefits	44,850	42,893	38,061
Staff training, conferences & travel	1,750	1,513	1,670
Telephone and communications	1,020	744	951
	82,810	71,603	71,751
Less - Grants and recoveries	(500)	-	-
	82,310	71,603	71,751
NET INCOME	\$ 13,550	\$ 7,853	\$ 5,607

Unaudited - See attached Notice to Reader

THE PARRY SOUND AREA CHAMBER OF COMMERCE

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS

Page 4

FOR THE YEAR ENDED OCTOBER 31, 2019

1. PURPOSE OF THE ORGANIZATION

The Parry Sound Area Chamber of Commerce is an incorporated not for profit organization. Its main purpose is the promotion of tourism, recreation and economic development in the Parry Sound Area.

The Chamber is a non-profit organization within the meaning of the Income Tax Act (Canada) and is exempt from income taxes.

The Chamber was incorporated under the federal Boards of Trade Act, on June 14, 1897.

2. CAPITAL ASSETS

Capital assets acquired are valued at acquisition cost and recorded as an addition to assets. Amortization based on the estimated useful life of the asset is calculated as follows:

Office furniture and equipment	20%, declining balance
Computer equipment	30%, declining balance

When capital assets are acquired during the year, one-half of the annual amortization is provided for.

	2019		2018
	Cost	Accumulated Amortization	Net
Office furniture & equipment	\$ 23,173	\$ 21,800	\$ 1,373
Computer equipment	19,358	19,007	351
	\$ 42,531	\$ 40,807	\$ 1,724



The Corporation of the Township of Madoc

15651 Highway 62, P.O. Box 503, Madoc, Ontario K0K 2K0

www.madoc.ca

613-473-2677

Fax: 613-473-5580

The Honourable Sylvia Jones
Solicitor General
George Drew Bldg, 18th Flr
25 Grosvenor Street
Toronto, Ontario
M7A 1Y6

Re: Town of Tecumseh Resolution on 911 misdials

Please be advised that the Township of Madoc Council passed the following motion to support the resolution of the Town of Tecumseh regarding 911 misdials, attached.

Motion # 20-31

Moved by: Councillor Rowe

Seconded by: Deputy Reeve Rollins

That Council direct the Clerk/Planning Coordinator to write a letter of support regarding 911 misdials

-Carried-

Sincerely,

Amanda Cox
Clerk/Planning Coordinator
Township of Madoc



The Corporation of the Town of Tecumseh

December 20, 2019

Hon. Sylvia Jones
Solicitor General
George Drew Bldg, 18th Flr
25 Grosvenor Street
Toronto, Ontario
M7A 1Y6

Re: Town of Tecumseh Resolution on 911 Misdials

On behalf of Mayor Gary McNamara and Town Council, I am writing to advise that at its meeting on November 12, 2019, Tecumseh Town Council passed the following resolution:

Whereas the calls for service for 911 Misdials have risen dramatically in recent years, correlated with the rise in cell phone use; and

Whereas 911 Misdials must be responded to as if they were legitimate emergency calls; and

Whereas each 911 call is responded to with two OPP officers at an average time per call of 1.2 hours; and

Whereas each 911 call is a billable call to the municipality; and

Whereas in 2019 alone to date, 911 Misdials in Tecumseh number 1,082 calls, which is 28.8% of all billable calls for service to date; and

Whereas 911 Misdials are not unique to Tecumseh and in fact are common across the Province at an estimated cost of millions of dollars;

Now Therefore Be It Resolved That the Municipal, Federal and Provincial governments and relevant associations, including but not limited to, the Ontario Association of Police Services Boards (OAPSB), the Ontario Association of Chiefs of Police (OACP), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO), be requested to lobby the telecommunications industry and smart phone manufacturers to develop a solution to 911 Misdials.

A copy of the report to Town Council (CAO-2019-09) on 911 Misdials is attached for your information. Should you require anything further, please contact the undersigned at lmoy@tecumseh.ca or extension 116.

Yours very truly,



Laura Moy, Dipl.M.M., CMMIII HR Professional
Director Corporate Services & Clerk

LM/ep

Attachments

1. Report CAO-2019-09 911 Misdials

cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness
Irek Kusmierczyk, MP
Percy Hatfield, MPP
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Ontario Association of Police Services Boards
Ontario Association of Chiefs of Police
Ontario Municipalities
Telus
Bell
Rogers



The Corporation of the Township of Madoc

15651 Highway 62, P.O. Box 503, Madoc, Ontario K0K 2K0

www.madoc.ca

613-473-2677

Fax: 613-473-5580

February 11, 2020

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under fake pretenses to gain entrance onto farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of the livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry

Sincerely,

Loyde Blackburn
Reeve, Madoc Township



County of Haliburton

P.O. Box 399 – 11 Newcastle Street
Minden, Ontario K0M 2K0

705-286-1333 phone 705-286-4829 fax

Warden Liz Danielsen

Michael Rutter, CAO
mrutter@county.haliburton.on.ca

February 3, 2020

All Ontario Municipalities

Dear Sir/Madame:

Re: Tourism Oriented Destination Signage Fee Increases

Haliburton County and our local municipalities recently became aware of a significant increase in fees being charged to businesses by Canadian Tourism Oriented Destination Signage Limited. In a time when every effort is being made to remove barriers to prosperity, this change will take money directly from the "bottom line" of small and medium sized businesses and not-for-profits across the Province.

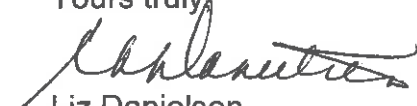
At their most recent meeting, Haliburton County Council passed the following resolution:

Whereas the Ministry of Heritage, Sport, Tourism, and Culture and the Ministry of Transportation supervise the delivery and maintenance of tourism oriented destination signage through a third party – Canadian TODS Limited;
And Whereas our tourism stakeholders and other enterprises rely heavily on this signage to direct customers to their businesses;
And Whereas Canadian TODS Limited recently advised their customers that fees will be doubling, beginning in 2020;
And Whereas this will result in significant financial hardship for those business owners:
Now therefore, be it resolved that the Haliburton County Tourism Committee and Haliburton County Council request that the Minister of Tourism, Culture and Sport and the Minister of Transportation reconsider or phase in this fee increase, allowing an appropriate amount of time for businesses to adjust;
And finally that those municipalities that support the resolution be requested to advise the Ministers noted above and their local MPP of their support.

All of the municipalities in the County of Haliburton recognize the value of this signage and the need for cost increases to meet inflation; however, we are asking that this fee increase be reconsidered and phased in to ease the burden on our stakeholders.

Thank you for your consideration of our request.

Yours truly,



Liz Danielsen
Warden



February 20, 2020

RE: Support for ministers to allow for electronic delegation

Please be advised that Township of Puslinch Council, at its meeting held on January 2, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2020-012: Moved by Councillor Bulmer and
Seconded by Councillor Goyda

That Council send a letter of support in principle with respect to the Township of Greater Madawaska's Council resolution to allow for electronic delegations to the Provincial Ministers.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Yours very truly,
Courtenay Hoytfox
Development and Legislative Coordinator

Council Resolution Form

Date: 18 Nov 2019

No: Resolution No.261-19

Moved By: Councillor Rigelhof Seconded by
Councillor MacPherson

Disposition: CARRIED.

Item No: 9.11.1

Description: Support for ministers to allow for electronic delegation

RESOLUTION:

WHEREAS Council has discussed lobbying the provincial ministers to allow for electronic delegation;

AND WHEREAS Council feel that it is unjust to have to attend expensive conferences to be able to have a delegation with Ministers or the Premier;

AND THEREFORE, Council requests that the Ministers and the Premier offer electronic delegations to small and rural Municipalities that do not have sufficient budget to attend conferences;

FURTHERMORE, that this resolution be sent to all Ontario Municipalities to request their support and sent to the Premier and all the Ministries for their consideration.

Recorded Vote Requested by:

	Yea	Nay
B. Hunt	_____	_____
L. Perrier	_____	_____
C. Rigelhof	_____	_____
J. Frost	_____	_____
G. MacPherson	_____	_____


MAYOR

Declaration of Pecuniary Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote



THE CORPORATION OF THE TOWNSHIP OF STRONG

COUNCIL RESOLUTION

Date: February 11, 2020

Resolution # R2020 - 050

Moved by: Jody Baillie ☐
Jason Cottrell ☐
Jeff McLaren ☒
Marianne Stickland ☐

Seconded by: Jody Baillie ☐
Jason Cottrell ☐
Jeff McLaren ☐
Marianne Stickland ☒

Whereas the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula;

- change from 25/75 municipal/provincial to 30/70 for mandatory programs, and;
- change from 100% provincial funding to 30/70 for a number of other related programs;

And Whereas these changes will result in a 42% increase in the municipal levy, commencing in 2021, with no increased service delivery;

And Whereas small rural Northern Ontario municipalities do not have the financial resources to fund this 42% increase;

- with sparse populations and small tax bases make it difficult to raise the requisite funds, and also provide core mandated municipal services to residents; and
- residents' annual income is well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;

And Whereas our municipalities support the Health Unit's mission "To foster health living within our communities by preventing illness, promoting healthy choices and providing trusted support and information";

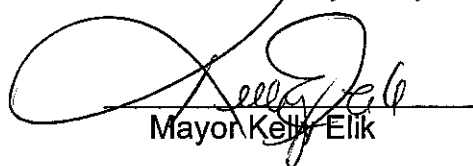
- hence, we reiterate that we want to remain under the auspices of the North Bay Parry Sound District Health Unit, and under the Rural & Northern Ontario designation.

And Whereas the Province of Ontario is currently reviewing the mandate and operations of Public Health Units;

Therefore be it resolved that the Township of Strong requests that Jim Pine, Facilitator of the Public Health Modernization consultations, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions, for the province to implement for 2021;

And That we contend that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;

And Further That this resolution will be distributed to all 22 Municipalities in the District of Parry Sound, for endorsement. Copies will be forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.


Mayor Kelly Elik

☒ Carried

Defeated _____

Recorded Vote:	For	Against
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Kelly Elik
Jody Baillie
Jason Cottrell
Jeff McLaren
Marianne Stickland

Conflict of Interest Declared and Seat (s)

Vacated: _____

BOARD OF HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

Nipissing District:

Central Appointees

Dave Butti
Nancy Jacko
Stuart Kidd
Scott Robertson
Tanya Vrebosch
Dean Backer
Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

South Eastern Appointee

Western Appointee

Public Appointees:

Blair Flowers
Marianne Stickland
Don Brisbane
Gary Guenther
Mike Poeta
Dr. Jim Chirico

Medical Officer of Health/Executive Officer

Attending by Invitation:

Master of Public Health Student

Dr. Carol Zimbalatti

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held in the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

Date: Wednesday, February 26, 2020

Time: 5:20 p.m. to 7:00 p.m.

A G E N D A

1.0 CALL TO ORDER

2.0 APPROVAL OF THE AGENDA

➤ *Addition of New Agenda Items*

➤ *Notice of Motion*

3.0 CONFLICT OF INTEREST DECLARATION

4.0 APPROVAL OF THE PREVIOUS MINUTES

4.1 Board of Health Minutes – January 22, 2020

➤ *Notice of Motion*

5.0 DATE OF NEXT MEETING

Date: April 22, 2020

Time: To be determined

Place: To be determined

6.0 BUSINESS ARISING

7.0 REPORT OF MEDICAL OFFICER OF HEALTH

8.0 BOARD COMMITTEE REPORT

8.1 Personnel Policy, Employee and Labour Relations Committee

➤ *Notice of Motion*

9.0 CORRESPONDENCE

10.0 NEW BUSINESS

10.1 Board of Health Policies:

- Code of Conduct – B-G-010
- Confidentiality of Information – B-G-004
 - Confidentiality Statement and Agreement Form – BF-G-004-01
- Conflict of Interest – B-G-003
 - Annual Conflict of Interest Declaration Form – BF-G-003-01
 - Subsequent Conflict of Interest Declaration Form – BF-G-003-02
- In Camera Meeting Proceedings – B-G-015
- Information Process for Meetings of Board of Health and Committees – B-G-013
- Notice and Attendance of Public at Board of Health and Committee Meetings – B-G-021
- Recognizing Community Partners – B-G-014
- Responding to Complaints Received by Board of Health Members – B-G-016

➤ *Notice of Motion*

10.2 Association of Public Health Agencies (alPHA) 2020 Winter Symposium Report

10.3 District of Parry Sound Municipal Association Spring Meeting Invitation

➤ *Notice of Motion*

11.0 IN CAMERA

12.0 ADJOURNMENT

If you are not able to attend the meeting, please notify Sheri Beaulieu at 705-474-1400, extension 5375.
Thank you.

Approved by,

Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

**BOARD OF HEALTH
PERSONNEL POLICY, LABOUR/EMPLOYEE RELATIONS COMMITTEE
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

Nipissing District:

Central Appointees

Dave Butti
Nancy Jacko
Stuart Kidd
Scott Robertson
Tanya Vrebosch
Dean Backer
Dan Roveda

Eastern Appointee

Western Appointee

Parry Sound District:

North Eastern Appointee

South Eastern Appointee

Western Appointee

Public Appointees:

Blair Flowers
Marianne Stickland
Don Brisbane
Gary Guenther
Mike Poeta
Dr. Chirico

Medical Officer of Health/Executive Officer

Attending by Invitation:

Executive Director, Human Resources

Josée Goulet

A meeting of the **Personnel Policy, Employee and Labour Relations Committee** for the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held in the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

Date: Wednesday, February 26, 2020

Time: 5:00 p.m. to 5:20 p.m.

A G E N D A

1.0 CALL TO ORDER

2.0 ELECTIONS

2.1 Election of Chairperson

➤ *Notice of Motion*

2.2 Election of Vice-Chairperson

➤ *Notice of Motion*

3.0 APPROVAL OF THE AGENDA

- *Addition of New Agenda Items*
- *Notice of Motion*

4.0 CONFLICT OF INTEREST DECLARATION

5.0 APPROVAL OF THE PREVIOUS MINUTES

- 5.1 Personnel Policy, Employee and Labour Relations Committee Minutes – June 26, 2019
 - *Notice of Motion*
- 5.2 Personnel Policy, Employee and Labour Relations Committee In Camera Minutes – June 26, 2019
 - *Notice of Motion*

6.0 DATE OF NEXT MEETING

Date: April 22, 2020

Time: To be determined

Location: Main Office Nipissing Room, 345 Oak Street West, North Bay

7.0 BUSINESS ARISING

8.0 IN CAMERA

- 8.1 Labour Relations or Employee Negotiations
 - *Notice of Motion to Move In Camera*
 - *Notice of Motion to Rise and Report*

9.0 NEW BUSINESS

- 9.1 Negotiation Committee Membership
 - *Notice of Motion*

10.0 ADJOURNMENT

If you are not able to attend the meeting, please notify Sheri Beaulieu at 705-474-1400, extension 5375.
Thank you.

Yours sincerely,

Approved by

Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

Public Service Announcement

For immediate release: February 26, 2020

BOIL WATER ADVISORY LIFTED FOR INDIVIDUALS RECEIVING WATER FROM THE PORT LORING EAST MILLS WATER TREATMENT PLANT

PORT LORING - The boil water advisory for residents and businesses receiving water from the Port Loring East Mills Water Treatment Plant has been lifted.

A boil water advisory was issued by the North Bay Parry Sound District Health Unit on February 18 for the Port Loring East Mills Water Treatment Plant as a result of a loss of chlorine residual in the distribution system.

For more information, call the Health Unit at 705-474-1400 or 1-800-563-2808, or learn more at myhealthunit.ca/boilwateradvisory.

- 30 -

Media Inquiries

Alex McDermid, Public Relations Specialist

P: 705-474-1400, ext. 5221 or 1-800-563-2808

E: communications@healthunit.ca

Wellness Centre & Pool Citizens Advisory Committee

MINUTES

Date: Monday, January 13, 2020

Time: 4:00 P.M.

Location: Municipality of McDougall Council Chambers, 5 Barager Blvd. McDougall

Members Present: Joan Conn, Richard Culverwell, Larry Fleetham, Dave Fullerton, Bob Griffiths, Ron Harrison, Mac Kirk, Dana Labrie, Tom Lundy, Sarah Mahon,

Members Regrets/Absence: Chuck Baker, Glen Barnden, Cathy Lamb, Becky Pollock, Ryan Purdy

Other Attendance: Lori West

The Chair called the meeting to order at 4:04 p.m.

1. Agenda Additions and Approval

Moved by: Richard Culverwell **Seconded by:** Ron Harrison

That the agenda for the meeting Monday, January 13, 2020 be approved as circulated.

“Carried”

2. Approval of Minutes

Moved by: Richard Culverwell **Seconded by:** Ron Harrison

That the minutes for the meeting December 9, 2019 be approved as amended.

“Carried”

3. Disclosure of Pecuniary or Conflict of Interest

None disclosed.

4. CAC Priorities – Review & Ratify “Draft” Priorities Document for submission to Steering Committee.

Ms. Labrie provided Committee with a report regarding the advantages of the community having a competition pool. The Committee thanked Ms. Labrie and noted that the report would become an attachment to the Statement of Priorities.

Moved by: Sarah Mahon **Seconded by:** Mac Kirk

That the Priorities Document, Version 1 as amended be adopted.

“Carried”

5. Public Consultation Meetings – Locations & Timing Discussion

- Committee agreed that the public open house meetings should be held within a 2 week period.
- Notice to be provided by, radio, municipal websites/social media, handouts to Tapatoo swim users.
- The first meeting will aid as a template for the rest of the meetings.
- Meetings will be scheduled once Mr. Purdy and Mr. Lundy have put the prepared a package regarding YMCA and other facility programs.
- Mr. Harrison has volunteered to reach out to the public schools to survey students on their interests.

6. Other Business

None.

7. Next Meeting

Committee agreed to schedule the next meeting for Tuesday February 18, 2020, 4:30 p.m. to 6:00 p.m. to be held in the Council Chambers at the Municipality of McDougall, 5 Barager Boulevard, McDougall.

8. Motion to Adjourn

Moved by: Richard Culverwell **Seconded by:** Bob Griffiths
That the meeting be adjourned at 5.25 pm.

“Carried”

Wellness Centre & Pool Citizens Advisory Committee

MINUTES

Date: Tuesday, February 18, 2020

Time: 4:30 P.M.

Location: Municipality of McDougall Council Chambers, 5 Barager Boulevard, McDougall.

Members Present: Joan Conn, Dave Fullerton, Bob Griffiths, Mac Kirk, Dana Labrie, Tom Lundy (Chair), Sarah Mahon, Rebecca Pollock, Ryan Purdy.

Members Regrets/Absence: Chuck Baker, Richard Culverwell, Ron Harrison, Cathy Lamb.

Other Attendance: Lori West.

The Chair called the meeting to order at 4:29 p.m.

1. Additions to Agenda/Agenda approval

- i) Addition of item 4.ii) Report by Dana Labrie
Re: Wellness Centre & Pool – Research Crime Rates, Pool Lanes, Donations etc.
- ii) Addition of item 4.iii) Report by Ryan Purdy.
Re: YMCA recreational programs.

Moved by: Sarah Mahon

Seconded by: Dave Fullerton

That the agenda for the meeting Tuesday, February 18, 2020 be approved as amended.

“Carried”

2. Approval of Minutes

Moved by: Sarah Mahon

Seconded by: Bob Griffiths

That the minutes for the meeting January 13, 2020 be approved as circulated.

“Carried”

3. Disclosure of Pecuniary or Conflict of Interest

None declared.

4. CAC Priorities

- i) Review Priorities Document for submission to Steering Committee.
It was noted that no changes are proposed at this time.

ii) Report by Dana Labrie

Re: Wellness Centre & Pool – Research Crime Rates, Pool Lanes, Donations etc.

Ms. Labrie gave an overview of the report. The Committee directed Ms. Labrie to summarize the highlights of the report to provide to the steering committee.

iii) Report by Ryan Purdy.

Re: YMCA recreational programs.

Mr. Purdy reviewed the preliminary design concept to address the vision of the building features recommended by the committee. Mr. Purdy will report back to the committee with a presentation to share at future public consultation meetings.

It was agreed that the Priorities Summary document be amended to note that the priorities listed are in addition to those proposed by the conceptual design, and that the conceptual design be attached for reference.

Moved by: Ryan Purdy

Seconded by: Dave Fullerton

That the Wellness Centre & Pool Citizens Advisory Committee Priorities Summary, Version 2 as amended be adopted.

“Carried”

5. Public Consultation Meetings – Locations & Timing Discussion

- It was agreed that the first public consultation meeting be tentatively scheduled for March 23, 2020 at the Bobby Orr Community Centre in the Town of Parry Sound. Confirmation pending the final presentation.
- McDougall was added as a proposed location for a public Consultation Meeting.
- Dr. Pollock offered to prepare an on-line consultation survey to assess community needs.
- It was noted that it would be beneficial to have representatives from the host municipality/first nation. Being the Reeve/Mayor/Chief or Wellness Centre & Pool Committee Representative, and the CAO/Steering Committee Representative to attend at each meeting.

6. Other Business

i) Resignation of member Larry Fleetham

Committee members received the resignation of Mr. Fleetham.

The committee agreed unanimously to recommend that the Wellness Centre & Pool Committee appoint Sherrill Judge as a representative of Shawanaga First Nations to the Wellness Centre & Pool Citizens Advisory Committee.

7. Next Meeting

It was agreed that the next meeting for the Wellness Centre & Pool Citizens Advisory Committee be scheduled for Tuesday March 3, 2020, 4:30 p.m. to 6:00 p.m. held in the Council Chambers at the Municipality of McDougall, 5 Barager Boulevard, McDougall.

8. Motion to Adjourn

Moved by: Sarah Mahon

Seconded by: Joan Conn

That the meeting be adjourned at 6:09 pm.

“Carried”

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-08

Being a By-law to declare to be surplus, stop up, close and sell:

Part of the Original Shore Road Allowance laid out along the shore of the Seguin River in front of Lot 22 in Concession 4, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21302 (BAKER/CURRIE)

WHEREAS pursuant to Sections 8, 9, 11 and 35 of the Municipal Act, 2001 S.O. 2001, Chapter 25, (the "Act") The Corporation of the Municipality of McDougall is empowered to stop up and close any part of a highway over which it has jurisdiction;

AND WHEREAS pursuant to Sections 8, 9 and 11 of the said Municipal Act, 2001, ante, The Corporation of the Municipality of McDougall is empowered to sell any part of a highway that is legally stopped up and closed;

AND WHEREAS the Clerk of The Corporation of the Municipality of McDougall, did cause a Notice in the prescribed form of the proposed by-law to declare to be surplus, stop up and authorize the sale of that highway part described in this by-law ("the highway") to be published for four consecutive weeks in the "North Star", a newspaper of local circulation, and to be posted on the bulletin board in the municipal offices and on the municipal web site;

AND WHEREAS the permanent closing of the highway will not result in any person being deprived of his, her or its sole means of motor vehicle access to and from the person's land over any highway;

AND WHEREAS Council has determined that the highway proposed to be closed is surplus to the needs of the Municipality and deems it expedient to sell the highway as closed to the abutting owner or owners;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL AS FOLLOWS:

1. This Council does hereby permanently stop up and close:

Part of the Original Shore Road Allowance laid out along the shore of the Seguin River in front of Lot 22 in Concession 4, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21302.

2. This Council does hereby declare that the land comprised of the closed highway is surplus to the needs of the Municipality.
3. This Council does hereby authorize the sale of Part 2 on 42R-21302 for the sum of \$1,959.50 subject to any easements that may be required by Bell Canada or Hydro One as Council in its discretion may determine, provided that any portion of the closed highway that is covered by water shall be retained by the Municipality.
4. The Mayor and Clerk are hereby authorized to execute all documents in connection with the closing of the highway and the subsequent transfer of title.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-08

Page 2

5. There shall be attached to this By-law as Schedule "A" an Affidavit of the Clerk to affirm that to the best of her knowledge and belief the requirements of the Act and municipal by-laws that apply to the stopping up and closing of highways and the giving of public notice thereof and of the Act and municipal by-laws that apply to the sale of municipal land and the giving of public notice thereof have been complied with.
6. Schedule "A" referred to above shall form part of this By-Law.
7. This By-law shall come into effect upon final passing.

READ a **FIRST** and **SECOND** time this 4th day of March, 2020.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this 4th day of March, 2020.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-08

SCHEDULE "A"

PROVINCE OF ONTARIO) IN THE MATTER OF the stopping up,
) closing and selling of that part of the
DISTRICT OF PARRY SOUND) Original Shore Road Allowance laid out
) along the shore of the Seguin River, in front of
MUNICIPALITY OF MCDOUGALL) Lot 22 in Concession 4, in the
) geographic Township of McDougall,
) now in the Municipality of McDougall,
) in the District of Parry Sound,
) designated as Part 2 on Plan
) 42R-21302.

TO WIT:

A F F I D A V I T

I, Lori West, of the Municipality of McDougall, in the District of Parry Sound, make oath and say as follows:

1. I am the Clerk of the Municipality of McDougall, and as such have knowledge of the facts herein deposed to.
2. Pursuant to a municipal by-law that prescribes methods and procedures for giving public notice, duly passed by the Council of the Corporation of the Municipality of McDougall pursuant to the provisions of the *Municipal Act*, I did cause there to be published in the "North Star", a newspaper of local circulation and posted on the bulletin board in the municipal office and on the municipal web site, a Notice in the prescribed form of the proposed by-law to stop up, close and authorize the sale of:

Part of the Original Shore Road Allowance laid out along the shore of the Seguin River, in front of Lot 22 in Concession 4, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21302;

more particularly described in the attached Exhibit "A".

3. Attached to this Affidavit, as Exhibit "A" is a copy of the actual Notice as it appeared in the "North Star", and as it was posted on the bulletin board in the municipal office and on the municipal web site.
4. The first publication in the North Star was on the 30th day of January, 2020, and it continued thereafter for four consecutive weeks, the last publication being on the 20th day of February, 2020. The posting on the bulletin board in the municipal offices and on the municipal web site took place on the 30th day of January, 2020, and such Notices remained on the said sites for at least one calendar month prior to passage of By-law No. 2020-08 of the Corporation of the Municipality of McDougall.
5. Notice of the proposed road closing was sent to Bell Canada, Hydro One Networks Inc. and the Department of Public Works, and none of them has raised any objection or given any notice of any objection they have to the road closing.
6. The proposed By-law came before the Municipal Council for consideration at its regular meeting March 4, 2020, and at that time, Council considered all objections, if any, received regarding passage of the By-Law and it heard all persons in attendance before it claiming that he or she or it or his or her or its land would be prejudicially affected by the By-law and who applied to be heard.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW NO. 2020-08

SCHEDULE “A”
Page 2

-
- 7. At a properly constituted meeting held on March 4, 2020, Council read and Passed By-Law No. 2020-08 in open Council.
 - 8. To the best of my knowledge and belief the requirements of the *Municipal Act* and of a municipal by-law passed under the said *Act*, which apply to the stopping up, closing and sale of highways and the giving of public notice thereof have been complied with.

SWORN before me at the Municipality)	
of McDougall, in the District of Parry)	
Sound, this day of March,)	_____
2020.)	Lori West
		Clerk

A Commissioner for Taking Oaths, etc.

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-08

EXHIBIT "A"

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

PUBLIC NOTICE

TAKE NOTICE that the Council for the Corporation of the Municipality of McDougall proposes to enact a by-law to declare to be surplus and to stop up, close and sell part of an Original Shore Road Allowance set out and described as follows:

Part of the Original Shore Road Allowance laid out along the shore of the Seguin River in front of Lot 22 in Concession 4, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21302 received and deposited November 26, 2019 in the Land Registry Office for the Land Titles Division of Parry Sound.

The proposed By-Law will come before the said Council for consideration at its regular public meeting to be held at the Municipal Office, in the Municipality of McDougall at 5 Barager Boulevard, McDougall, Ontario, P2A 2W9, on the 4th day of March, 2020 at the hour of 7:00 o'clock in the evening, and at that time, the Council will consider the comments, submitted orally or in writing, of any person or by his, her or its Counsel, solicitor or agent any person who claims that his, her or its land will be prejudicially affected, and who applies to be heard.

Written comments may be submitted to the person named below at the address indicated below prior to the public meeting.

Dated at the Municipality of McDougall this 27th day of January, 2020.

Lori West, Clerk
Municipality of McDougall
5 Barager Blvd
McDougall, Ontario
P2A 2W9

THIS IS EXHIBIT "A" MENTIONED AND
REFERRED TO IN THE AFFIDAVIT OF
LORI WEST, SWORN BEFORE ME THIS
DAY OF , 2020.

A Commissioner for Taking Oaths, etc.

**THE CORPORATION OF THE MUNICIPALITY OF
MCDUGALL**

BY-LAW NO. 2020-09

Being a By-law to regulate parks, parkland, Facilities
and Municipal owned lands within the Corporation of
the Municipality of McDougall and to rescind
By-law 2016-51 and 2019-34.

WHEREAS Section 10, 11 and 224 of the Municipal Act S.O. 2001, as amended M.45; and Section 11 (3) of the Municipal Act 2001 S.O. 2001, C. 25, provides that by-laws may be passed for the use, regulation, protection and government of public parks;

AND WHEREAS the Council of the Municipality of McDougall deems it expedient to regulate parks within the Municipality of McDougall;

NOW THEREFORE, the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. DEFINITIONS:

- a) Public Parks for the purposes of this by-law includes all such facilities as arenas, ice rinks, land, buildings, beach and waterfront areas, docks, wharfs and equipment owned, leased or under the auspices of the Municipality of McDougall or Town of Parry Sound, as outlined on Schedule "A" attached hereto.
- b) Municipal Parks for the purpose of this by-law includes all such facilities as arenas, ice rinks, land, buildings, beach and waterfront areas, docks, wharfs and equipment owned by the Municipality of McDougall or the Town of Parry Sound as outlined on Schedule "A" attached hereto.
- c) **Valid Municipal Permit for the purpose of this by-law is a permit issued by the Municipality that allows a McDougall ratepayer to park in designated areas of municipally owned properties and is currently valid in the given year and has not been revoked by the Municipality and is properly displayed and easily visible on the vehicle's rearview mirror, dash or affixed on the front left windshield.**

2. No person shall park any vehicle, trailer, or vessel or otherwise:

- a) in any park owned by the Corporation of the Municipality of McDougall except in areas specifically marked for said purposes; as outlined on Schedule "B" and Schedule "E" and Schedule "F"
- b) In any park owned by the Corporation of the Municipality of McDougall overnight without authority granted by the Municipality; as outlined on Schedule "B"; Schedule "E" and Schedule "F"
- c) No person shall leave any boat unattended at any municipal dock or beach or property for more than fifteen (15) minutes, except for boats as outlined in Schedule "E"
- d) Any vehicle, trailer or vessel found to be in violation of this section may have their vehicle, trailer or vessel issued a parking infraction in the amount set by the Tariff of Fee Schedule By-law and/or removed from the site and the owner will be responsible for all charges associated with removal, towing, impound and storage of the vehicle, trailer or vessel.

3. All Municipal parks open at 8:00 a.m. daily and close at 11:00 p.m. daily, except for those listed in Schedule "E" and Schedule "F" or unless other authority has been granted by the Municipality;

4. No person shall use any municipal park for any purpose other than for access to or from their property after the hour of 11:00 p.m. unless authority has been granted by the municipality.

5. No person shall use any municipal park for camping or tenting unless authority has been granted by the municipality.

6. The Kinsmen Club Hall located at the Kinsmen Park owned by the Town of Parry Sound shall be allowed to be used past 11:00 p.m. as determined by the Parry Sound Kinsmen Club. Note: The Kinsmen Park property is in the Municipality of McDougall, use of the property, excluding the hall is limited to 11 p.m. unless prior approval is obtained from the Municipality of McDougall.
7. Municipality of McDougall owned ice rinks will have posted ice times as per Schedule "C", attached hereto. All persons using these rinks shall abide to the posted times.
8. No alcoholic beverage may be consumed at any park at any time, unless under the authority of the Municipality of McDougall and the LCBO Special Occasion Permit.
9. Dogs shall be allowed in parks owned by the Municipality of McDougall under the regulations listed on Schedule "D". Dogs must be leashed at all times and are not permitted in common swim areas,
10. Where dogs are allowed in parks owned by the Municipality of McDougall, persons in control of the dogs or owners of the dogs are required to pick up any and all fecal waste dropped by their dogs and removed it from the park property.
11. Any person contravening any section of this By-law is guilty of an offence, and shall upon conviction thereof, be liable to a fine not exceeding \$5000.00. Every such fine is recoverable under the Provincial Offences Act.
12. By-law No. 2016-51 and By-law No. 2019-34 are hereby rescinded, and where any by-law passed prior to this by-law conflicts with this bylaw, the terms of this by-law shall prevail.
13. This by-law shall come into force and take effect upon third and final reading of Council.

READ a **FIRST** and **SECOND** time this day of 2020.

Mayor

Clerk

READ a **THIRD** time, **PASSED**, **SIGNED** and **SEALED** this day of
2020

Mayor

Clerk

SCHEDULE “A” TO BY-LAW NO. 2020-09

Designated Parks and Facilities

Nine Mile Lake Beach Park

Bell Lake Beach Park

Taylor Beach Park

George Hunt Memorial Wharf

Beaver Trail Beach Park

Nobel Beach Park

Lorimer Lake Water Access

Trout Lake Water Access

CIL Village Park

KARS Park

Meadowcrest Portage Lake Park

Kinsmen Park, (owned by the Town of Parry Sound)

Waubamik Community Hall

Municipal Administration Office property

McDougall Recreation Centre

Nobel Recreation Trail

SCHEDULE "B" TO BY-LAW NO. 2020-09

MUNICIPAL PARK and FACILITIES

VEHICLE PARKING REGULATIONS

Daytime Parking During Open Hours

Nine Mile Lake Beach Park
Taylor Beach Park
George Hunt Memorial Wharf
Beaver Trail Beach Park
Nobel Beach Park
Lorimer Lake Water Access
CIL Village Park
KARS Park
Municipal Administration Office property
Waubamik Community Hall
Bell Lake Beach Park
McDougall Recreation Centre
Kinsmen Park (owned by the Town of Parry Sound)

Overnight Parking Allowed With Restrictions

Nine Mile Lake Beach

- parking allowed in designated area only

George Hunt Memorial Wharf

- parking allowed in designated lots 1 & 2
 - must be a McDougall Ratepayer
 - **must display a Municipal Permit currently valid in the given year and has not been revoked by the Municipality and is properly displayed and easily visible on the vehicle's rearview mirror, dash or affixed on the front left windshield.**

Lorimer Lake Water Access

- Parking allowed in designated area only

Waubamik Community Hall

- with authority from Municipality

McDougall Recreation Centre

- with authority from Municipality

Municipal Administration Office property

- with authority from Municipality

Parking Anytime May 15 to October 15 (permit required)

Lorimer Lake Water Access

- **Parking of vehicles, in designated areas, allowed only for McDougall Ratepayers.**
- **Must display a Municipal Permit currently valid in the given year and has not been revoked by the Municipality and is properly displayed and easily visible on the vehicle's rearview mirror, dash or affixed on the front left windshield.**

McDOUGALL RECREATION CENTRE

ICE ACTIVITY SCHEDULE

FACILITY OPEN DAILY FROM 8 A.M. UNTIL 10 P.M.

MONDAY, WEDNESDAY, FRIDAY

8:00 a.m. - 3:00 p.m.	Open ice time (see notes)
4:00 p.m. - 7:30 p.m.	Junior Hockey (15 and under)
7:30 p.m. - 10:00 p.m.	Hockey

TUESDAY, THURSDAY

8:00 a.m. - 3:00 p.m.	Open ice time (see notes)
4:00 p.m. - 8:00 p.m.	FAMILY FUN SKATING
8:00 p.m. - 10:00 p.m.	Hockey

SATURDAY, SUNDAY, STAT & SCHOOL HOLIDAYS

8:00 a.m. - 11:00 a.m.	Hockey
11:00 a.m. - 2:00 p.m.	FAMILY FUN SKATING
2:00 p.m. - 5:00 p.m.	Hockey
5:00 p.m. - 8:00 p.m.	FAMILY FUN SKATING
8:00 p.m.-10:00 p.m.	HOCKEY NIGHT NOBEL

HOCKEY STICKS & PUCKS ARE ALLOWED ON THE ICE DURING SCHEDULED HOCKEY AND OPEN ICE TIMES

NOTES:

- Open ice time has no set activity scheduled. Permissible activities during open ice time include skating, hockey, broomball and ringette.
- On school days, the school skating schedule takes precedence over open ice time.
- Special events may alter the schedule under the authority of the Municipality of McDougall
- Maintenance may occur at any time due to weather or ice conditions

MUNICIPAL PARK DOG REGULATIONS

Parks Where Dogs Are Allowed *

Nine Mile Lake Beach Park

Taylor Beach Park

George Hunt Memorial Wharf

Beaver Trail Beach Park

Nobel Beach Park

CIL Village Park

KARS Park

Meadowcrest Portage Lake Park

Nobel Recreation Trail

Municipal Administration Office property

*Dogs must be leashed at all times;

* Persons must maintain control of dogs at all times

*Persons must remove dog fecal waste from park

*Persons must not allow dogs to bark continuously or disturb other patrons

Parks Where Dogs Are Not Allowed ***

Waubamik Community Hall

Bell Lake Beach Park

McDougall Recreation Centre

Kinsmen Park (owned by the Town of Parry Sound)

***bona fide service dogs exempt

SCHEDULE "E" TO BY-LAW NO. 2020-09

LORIMER LAKE WATER ACCESS
SITE SPECIFIC REGULATION

Parking of Vehicles

- vehicles may park on site during daytime hours and overnight hours when space allows
- vehicles must display a permit currently valid in the given year and has not been revoked by the Municipality and is properly displayed and easily visible on the vehicles' rearview mirror, dash or affixed on the front left windshield or be subject to Part II parking offence notice and or towed at owners expense;
Valid parking permit requirement is May 15 – October 15 annually.

Parking of Trailers

- trailers may be parked on site for a period no longer than 72 hours

Mooring of Vessels

- vessels may be moored in water on the shoreline and tied securely, during the non-ice season
- vessels must be maintained during pro-longed mooring so as to not allow them to become submerged due to a buildup of interior water
- vessels are not to be left unattended at the Municipal dock for more than 15 minutes
- vessels found to be moored at the municipal dock past the allowable time limit will be removed and towed away from the municipal property at the owners expense

Storage of Vessels

- no dry land storage of vessels allowed on the municipal property

Delivery and storage of building materials and items

- Excessive amounts of building supplies, or other large items that are delivered to the site awaiting owner transport to an offshore property must be removed from the municipal property within 3 days from delivery; and further, that materials be placed as not to obstruct the passage way to the waterfront; and further, that overly large items such as disposal bins must first be given written permission from the Municipality before being placed on the property.

Noise

- No person shall cause or create unreasonable loud noise outside the operational hours of 8 a.m. – 11 p.m. daily

USE AT OWN RISK

- This municipal property is a limited service property and does not have daily maintenance or staff on site. So PLEASE USE AT OWN RISK
- If any person finds a problem or hazard, please report and call the Municipality of McDougall (7/24) at 705-342-5252.

MUNICIPAL PARK and FACILITIES &

VEHICLE PARKING REGULATIONS

GEORGE HUNT MEMORIAL BOAT LAUNCH AND PARKING FACILITY

Daytime vehicle parking allowed on site when space permits and in the specified areas Lot 1 and Lot 2 (5a.m. until 11p.m.), no permit required.

Overnight vehicle parking is considered 11p.m. until 5a.m. the next morning

Overnight vehicle parking is allowed only for Ratepayers of McDougall and a valid Municipal Permit issued by McDougall must be easily visible on dash of vehicle;
Vehicles found to be in violation will be issued a Part II offence notice ticketed and possibly towed at owner's expense

Vessels are not to be left unattended at the Municipal dock for more than 15 minutes

Noise; no person shall cause or create unreasonable loud noise outside the operational hours of 5 a.m. – 11 p.m. daily

No camping, tenting or fires allowed on site

No littering

Pets must be leashed at all times

USE AT OWN RISK

**SCHEDULE "G" - By-law 2020-09
ISSUANCE OF PERMIT POLICY**

The policy for distribution of Permits that allow or overnight parking at water access facilities, and the use of the Municipality of McDougall Transfer Station and Landfill will be as follows:

1. Number of Permits to be Issued
 - a) Municipal Permits will be issued to residents as follows:
 - Two sticker permits per property roll. Permits will be issued with the interim tax bill.
 - One hanging tag permit will be issued for properties with more than 2 registered owners, proof or registration will be required.
 - b) One sticker permit per household may be exchanged for a hanging tag permit.
2. Time and Date Validation
 - a) Municipal Permits will be numbered, will be valid for a period of one year from the date of issue, and will be stamped with an expiry date.
3. Revoking of Permits
 - a) Where a Municipal Permit is revoked, a record of the number of the revoked pass will be on file for the Municipal Law Enforcement Department.
 - b) Municipal Permits will be revoked in the following circumstances:
 - When a Permit is lost or forgotten.
 - When the ownership of a property changes.
 - When the Municipality is notified that a tenant no longer occupies a dwelling.
 - When a damaged permit requires replacement.
4. Person to Whom the Permit is issued
 - a) Municipal Permits will be issued to:
 - A property owner of land within the Municipality of McDougall.
 - It is the landlord/property owners' responsibility to provide a tenant with the necessary permit. It is the responsibility of the landlord to notify the Municipality when the tenant no longer occupies the dwelling.
5. Displaying of Municipal Permits
 - a) Municipal Permits must be displayed on the windshield **affixed on the front left windshield** in such a way that the permit is clearly visible from outside the vehicle.
 - b) **In cases where a hanging Municipal permit is used, the Municipal Permit shall be displayed in such a way that the permit is clearly visible from outside the vehicle on the rearview mirror or on the dash of the vehicle.**
6. Replacement Municipal Permits
 - a) Replacement Municipal Permits will be issued for a fee when the following supporting documentation is provided:
 - Receipt for windshield replacement
 - Proof of purchase of a new vehicle
 - b) Ripped or damaged Municipal Permits will be exchanged at no cost.