

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, DECEMBER 16, 2020 AT 7:00 P.M.

AGENDA

IMPORTANT NOTE:

As a result the Municipality of McDougall declaration of emergency for the COVID-19 pandemic, as well as the requirements for physical distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

1. CALL TO ORDER

2. DECLARATIONS OF INTEREST

3. PRIORITIZATION OF AGENDA

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on December 2, 2020 be adopted as circulated. **Rsl.**

5. DEPUTATIONS

- i) Nadine Hammond, Curator/Manager, The West Parry Sound District Museum. **(attachment)**
Re: 2021 Contribution to the Museum.

Matters Arising.

6. PLANNING/BUILDING

- i) John Jackson, Parry Sound Area Planning Board. **(attachment) Rsl.**
Re: Consent Application B35&36/2020 (McD) Gaer2 Corp (Gary Phillips), 4 new lots, 1 lot addition and new Private Right-of-Way, Portage Lake.
Report prepared by Jamie Robinson, MHBC Planning Limited; Review of Parry Sound Area Planning Board Consent Application B35 & B36/2020.
- ii) John Jackson, Parry Sound Area Planning Board. **(attachment)**
Re: Consent Application B40/2020 (McD) Garry Crawford, 2 new lots, Lake Forest Drive. Staff Comments
- iii) John Jackson, Parry Sound Area Planning Board. **(attachment)**
Re: Consent Application B42/2020 (McD) Derek Brown, 1 new lot and right-of-way, Cramadog Lake/Haines Lake Road. Staff Comments.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, DECEMBER 16, 2020 AT 7:00 P.M.

AGENDA

Matters Arising.

7. BY-LAW ENFORCEMENT

Matters Arising.

8. FIRE PROTECTION

- i) Report of the Fire Chief. **(attachment)**
Re: Monthly Summary Fire Services 2020.

Matters Arising.

9. EMERGENCY MANAGEMENT

- i) COVID-19 Emergency Response.
Re: Declaration of Emergency.

Matters Arising.

10. RECREATION

- i) Report of the Director of Parks and Recreation DPR-2020-09.
(attachment)
Re: Parks Year End Review; Nobel Beach.
- ii) Report of the Director of Parks and Recreation DPR-2020-10.
(attachment)
Re: Parks Year End Review; Meadowcrest Park.
- iii) Report of the Director of Parks and Recreation DPR-2020-11.
(attachment)
Re: Parks Year End Review; George Hunt Boat Launch.
- iv) Report of the Director of Parks and Recreation DPR-2020-12.
(attachment)
Re: McDougall Recreation Centre Winter COVID 19 Plan.

Matters Arising.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, DECEMBER 16, 2020 AT 7:00 P.M.

AGENDA

11. PUBLIC WORKS

Matters Arising.

12. ENVIRONMENT

i) Waste Management.

Matters Arising.

13. FINANCE

i) Accounts Payable. **Rsl.**

ii) Report of the Treasurer. **(attachment)**
Re: Third Quarter Financial Report; for the period ended September 30, 2020.

iii) Report of the Treasurer. **(attachment)**
Re: Water & Wastewater Rate Increases.

iv) Weeks Construction Inc.; 1061400 Ontario Inc.; 2046067 Ontario Ltd.;
1632127 Ontario Inc.; & KDC. **(attachment)**
Re: Proposed amendments to the water and wastewater rates.

Matters Arising.

14. ADMINISTRATION

i) 2021 Municipal Holiday Schedule. **(attachment)**

ii) Mac Bain, Executive Director, The Federation of Northern
Ontario Municipalities. **(attachment)**
Re: Municipal Waste Update.

Matters Arising.

15. REQUESTS FOR SUPPORT

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, DECEMBER 16, 2020 AT 7:00 P.M.

AGENDA

- i) City of Hamilton. **(attachment)**
Re: Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation.
- ii) City of Hamilton. **(attachment)**
Re: Temporary Cap on Food Delivery Service Charges.
- iii) Region of Peel. **(attachment)**
Re: Motion Regarding Property Tax Exemptions for Veteran Clubs.

Matters Arising.

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

17. COMMITTEE REPORTS

- i) North Bay Parry Sound District Health Unit. **(attachment)**
Re: COVID-19 Recommendations for the Holidays.

Matters Arising.

18. REPORT OF THE CAO

19. GENERAL ITEMS AND NEW BUSINESS

20. BY-LAWS

- i) By-law 2020-54. **(attachment)**
Re: Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabin(g) in front of Lot 1 in Concession 12, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Parts 3 and 4 on 42R-21517 (TAYLOR-BUSHEY).
- ii) By-law 2020-55. **(attachment)**
Re: Being a by-law to establish a Sewer Service Charge for the Crawford Subdivision Sewer System and to amend By-law No. 2002-42 and rescind By-law No. 2016-66.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, DECEMBER 16, 2020 AT 7:00 P.M.

AGENDA

- iii) By-law 2020-56. **(attachment)**
Re: Being a By-law to establish the rates to be charged for the use of water within the Municipality of McDougall and rescind By-law No. 2016-67.
- 21. **TRACKING SHEET**
Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(no items for the tracking sheet)**
- 22. **CLOSED SESSION**
 - i) Labour relations or employee negotiations.
- 23. **RATIFICATION OF MATTERS FROM CLOSED SESSION**
- 24. **CONFIRMATION BY-LAW**
 - i) By-Law No. 2020-57.
Re: To confirm the proceedings of the Committee/Council meeting held on December 16, 2020.
- 25. **ADJOURNMENT**

Resolution List for December 16, 2020

THAT the minutes of the Committee/Council Meeting held on December 2nd, 2020 be adopted as circulated.

THAT the Council for the Corporation of the Municipality of McDougall has no objections to the approval of Consent No. B35&36/2020 (McD) Gaer2 Corp, as applied for by Gary Phillips, on Lot 24, 25, and 26, Concession 8 north of Portage Lake, Geographic Township of McDougall, now the Municipality of McDougall, subject to the following conditions:

1. Payment of any Parkland fees ;
2. entering into a 51(26) agreement to recognize the private access to the subject lands and to establish the standards of the private roads and to indemnify the municipality for the private road use;
3. that the applicant obtain authority to cross the road allowance between lots 26 and 25, concession 8 in the Township of McDougall and this crossing be provided for in the 51(26) consent agreement; and
4. Payment of any applicable planning fees

THAT the attached lists of Accounts Payable for December __, 2020 in the amount of \$_____ and payroll for December __, 2020 in the amount of \$_____ be approved for payment.

BE IT RESOLVED that the next portion of the meeting be closed to the public at _____ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency

12. a trade secret or scientific, technical , commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

THAT Council reconvene in Open Session at _____ p.m.

THAT we do now adjourn at _____ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

Present Physically:	Mayor	D. Robinson (Chairperson)	
	Councillor	J. Constable	
	Councillor	L. Gregory	
	Councillor	M. Malott	
	Councillor	J. Ryman	
Present Physically:	CAO	T. Hunt	
	Clerk	L. West	DRAFT
Present Electronically:	Treasurer	E. Robinson	
	Fire Chief	B. Leduc	
	Chief Building Official	K. Dixon	
	Public Works Manager	N. Thomson	
	Environmental Services Supervisor	S. Goman	

It should be noted that social distancing measures were implemented for the Mayor, and staff physically attending the meeting. Members of the public are able to view the Council proceedings through the municipal website and YouTube Channel.

IMPORTANT NOTE:

As a result the Municipality of McDougall declaration of emergency for the COVID-19 pandemic, as well as the requirements for physical distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

The Municipal Clerk took a roll call of Council and determined that quorum was established for the meeting to proceed.

The Clerk then took a roll call of staff to advise who was participating in the Council meeting.

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 5:32 p.m.

2. DECLARATIONS OF INTEREST

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

3. PRIORITIZATION OF AGENDA

- i) Item 5.1 Deputation by Donald Sanderson, Chair of the Wellness Centre and Pool Committee (WCPC) be received at 7:00 p.m.

4. ADOPTION OF MINUTES

- i) **Resolution No. 2020/114** **Ryman/Constable**
THAT the minutes of the Committee/Council Meeting held on November 18, 2020 be adopted as circulated. **“Carried”**

5. DEPUTATIONS

- i) Donald Sanderson, Chair of the Wellness Centre and Pool Committee (WCPC)
Re: Wellness Centre & Pool Committee Recommendations.
This deputation was forwarded to 7:00 p.m.

Matters Arising.

Nil

6. PLANNING/BUILDING

Nil

Matters Arising.

Nil

7. BY-LAW ENFORCEMENT

- i) Kate Manson-Smith, Deputy Minister, Municipal Affairs and Housing.
Re: Enforcement of Orders under the Reopening Ontario Act, 2020.
Chief Leduc advised that he has forwarded his contact information and will not be participating in Section 2. Council received as information

Matters Arising.

Nil

8. FIRE PROTECTION

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

i) COVID-19 Emergency Response.

Re: Declaration of Emergency.

Mayor Robinson noted that McDougall will remain under Declaration of Emergency.

Matters Arising.

Nil

10. RECREATION

Nil

Matters Arising.

Nil

11. PUBLIC WORKS

Nil

Matters Arising.

Nil

12. ENVIRONMENT

i) Waste Management.

Nil

Matters Arising.

Nil

13. FINANCE

i) Accounts Payable.

Resolution No. 2020/115

Malott/Gregory

THAT the attached lists of Accounts Payable for December 3, 2020 in the amount of \$150,494.11 and payroll for December 3, 2020 in the amount of \$42,850.40 be approved for payment.

“Carried”

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

- ii) Allan Doheny, Assistant Deputy Minister, Ministry of Finance.
Re: Property tax and assessment measures announced in the 2020 Ontario Budget.
The Treasurer gave an overview. Council received as information.
- iii) The Municipality of McDougall 2020 Year in Review.
The following Managers gave an overview of the accomplishments, highlights and objectives of Municipal Departments.
 - Planning & Building – Chief Building Official, Kim Dixon.
 - Public Works – Public Works Manager, Nick Thomson.
 - Environmental Services – Environmental Services Manager, Steve Goman.
 - Treasury – Treasurer, Erin Robinson.
 - Administration – Clerk, Lori West.
 - Fire Department – Fire Chief, Brian Leduc.
 - Parks & Recreation – Director of Parks and Recreation, Brian Leduc.
 - By-Law Enforcement – Chief Municipal Law Officer, Brian Leduc.
 - Covid 19 Procedures – CAO, Tim Hunt

A short slide show of department highlights was presented at this time.

On behalf of Council and the Ratepayers of McDougall Mayor Robinson thanked and congratulated staff from all departments especially during this challenging year for their hard work and accomplishments as laid out in the presentation.

- iv) Review of 2021 Preliminary Budget Outlook.
The Treasurer gave an overview requesting Council Direction for Budget Guidelines.

Council requested a breakdown from staff regarding allocation of funding in terms of essential projects and dollar amounts allocated to each one be brought forward at the next meeting.

Councillor Constable noted a 0% levy increase for DSSAB.
Councillor Gregory projects the levy for Belvedere to be less than last year.

- v) Council Committee 2021 Budget Forecasts.
This item was covered under Review of 2021 Preliminary Budget Outlook.
- vi) Council 2021 Capital Project Discussion.
This item was covered under Review of 2021 Preliminary Budget Outlook.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

Matters Arising.

The Treasurer noted that three vacant tax sale lots have been successfully sold.

14. ADMINISTRATION

- i) Danny Whalen, President, The Federation of Northern Ontario Municipalities (FONOM).
Re: FONOM to hold 2021 Annual Conference Virtually.
Council received as information.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

- i) Fort Erie.
Re: Request to amend the AGCO Process to Consider Radial Separation from other Cannabis Locations.
This was reviewed by Council with no action indicated.
- ii) Grey Highlands.
Re: Request to remove Schedule 6 from Bill 229 which affects changes to the Conservation Authorities Act and the Planning Act.
This was reviewed by Council with no action indicated.
- iii) Howick Township.
Re: Request for Ontario Ministry of Agriculture, Food and Rural Affairs to consider lowering the interest rate on Tile Drain Loans.
This was reviewed by Council with no action indicated.
- iv) Township of Huron-Kinloss.
Re: Request that the Provincial government develop tougher laws with larger financial penalties when dealing with unauthorized car rallies and participants.
This was reviewed by Council with no action indicated.
- v) Municipality of Magnetawan.
Re: Request that the Town of Parry Sound tender for EMS services before contract expiry.
This was reviewed by Council with no action indicated.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

17. COMMITTEE REPORTS

- i) Town of Parry Sound EMS Advisory Committee.
Re: November 18, 2020 Agenda and Draft Minutes.
Council received as information.
- ii) Report of the Clerk/Planner C-2020-14.
Re: Parry Sound Area Planning Board – Town of Parry Sound Request to Leave.
Council received as information.
- iii) North Bay Parry Sound District Health Unit.
Re: Health Unit Declares Community Outbreak in Connection with Nipissing University.
Council received as information.
- iv) North Bay Parry Sound District Health Unit.
Re: Member of Nipissing University Community Tests Positive for COVID-19.
Council received as information.

Matters Arising.

Mayor Robinson noted that he had attended a Heads of Council meeting last week.

He also noted that himself and the CAO, Tim Hunt attended a virtual presentation with XplorNet requesting a letter of support.

18. REPORT OF THE CAO

- i) Report of the CAO.
Re: General Update.
The CAO noted the Landfill is short of operators due to a couple medical issues and therefore staff from other departments are filling in and a retired former employee has been brought in to help out.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

Councillor Constable requested that the sign be removed at the landfill regarding Saturday suspension of dumping for ratepayers. The CAO noted that the sign would be removed.
The CAO noted that the request for support letter has been forwarded to Xplor.net.

Councillor Gregory noted that herself and Mayor Robinson attended the West Parry Sound Health Ctr. update meeting. Mayor Robinson on behalf of the community thanked the groups who donated the Covid-19 equipment.

19. GENERAL ITEMS AND NEW BUSINESS

Mayor Robinson noted that the CAO, Clerk and himself met with the Developer regarding the Phillips consent application.
The Clerk noted that a report should be coming forward at the next meeting which will include recommendations.

Mayor Robinson inquired as to whether council and staff were comfortable in proceeding with the next meeting in the current format. All were in favour of proceeding in the same format. Council gave direction for the next meeting to be held in the same format as the current meeting.

20. BY-LAWS

Nil

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(No items for the Tracking Sheet)**

Council paused for a brief recess at this time.

Council reconvened at 7:00.

The following deputation was received at this time as per the Prioritization of Agenda.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

- 5.i) Deputation by Donald Sanderson, Chair of the Wellness Centre and Pool Committee (WCPC).

Donald Sanderson joined the meeting electronically and introduced the following colleagues and gave a presentation:

- Sam Spagnuolo, CS&P Architects.
- Bill Van Ryn, Tatham Engineering.
- Tom Lundy, Chair, Wellness Centre & Pool Advisory Committee
- Ryan Purdy, YMCA.
- Clayton Harris, CAO, Town of Parry Sound.

Council thanked Mr. Sanderson and his colleagues for the presentation and all the hard work that has been put into this. The following resolution was brought forward:

Resolution No. 2020-116

Ryman/Constable

THAT subject to all area municipalities agreeing to participate as outlined in the attached report presented by the Wellness Centre & Pool Committee at the December 2, 2020, regular meeting of Council, The Council for the Corporation of the Municipality of McDougall approve the following recommendations:

1. That the YMCA property, as recommended by CS&P Architects be approved as the site;
2. That CS&P Architects Option A be approved for the purposes of designing and constructing the facility;
3. That the cost sharing formula be approved for the allocation of operating and capital costs, where the Municipality of McDougall commits to funding 16.2%;
4. That a Joint Municipal Service Board be used by the municipalities, for the purpose of acting as an agent on behalf of the Municipalities, in the constructing, maintaining, fundraising and operating of the West Parry Sound Area Recreation and Culture Centre;
5. That the Joint Municipal Service Board Agreement be approved, and the Mayor and Clerk be authorized to execute the agreement substantially in the form attached;
6. That pending approval of the ICIP grant application the Steering Committee be directed to take the necessary steps to create the Joint Municipal Service Board;
7. That the Steering Committee be directed to enter into negotiations with the YMCA for the purposes of operating the facility; and

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY DECEMBER 2, 2020 AT 5:30 P.M.

MINUTES

8. That the Steering Committee be directed to enter into negotiations with the YMCA to secure the approved site.

This resolution was passed by recorded vote:

Councillor Constable Affirmative

Councillor Gregory Affirmative

Councillor Malott Affirmative

Councillor Ryman Affirmative

Mayor Robinson Affirmative

“Carried”

22. CLOSED SESSION

Resolution No. 2020-117

Ryman/Constable

BE IT RESOLVED that the next portion of the meeting be closed to the public at 7:20 p.m. in order to address a matter pertaining to:

- i) Labour relations or employee negotiations.

“Carried”

Resolution No. 2020-118

Malott/Gregory

THAT Council reconvene in Open Session at 8:32 p.m.

“Carried”

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

That Council does direct the CAO to proceed with the salary & wage matrix changes as approved by Council.

24. CONFIRMATION BY-LAW

- i) By-Law No. 2020-53.

Re: To confirm the proceedings of the Committee/Council meeting held on December 2, 2020.

**Read a first, Second and Third Time, Passed, Signed and Sealed this
2nd day of December, 2020.**

25. ADJOURNMENT

Resolution No. 2020-119

Ryman/Malott

THAT we do now adjourn at 8:36 p.m.

“Carried”



The West Parry Sound District Museum
17 George Street P.O. Box 337
Parry Sound, ON P2A 2X4 Canada
Phone: (705)746-5365

Monday, November 23, 2020

The Municipality of McDougall
5 Barager Boulevard
McDougall, ON P2A 2W9

Re: 2021 Contribution to the Museum

Dear Mayor Robinson and Council,

The West Parry Sound District Museum respectfully requests that the Municipality of McDougall contribute \$11,650 toward the continued operation of the West Parry Sound District Museum. This is a 5% increase, over 2020's contribution.

Moving into 2021 the Museum is facing a shortfall of approximately \$40,000 in our operational budget. In addition to the operational shortfall we have an unfunded reserve fund that is \$200,000 short. A 5% increase in funding from all municipalities would go a long way toward addressing the operational shortfall, and allow staff and the Board to focus on programming for the community and addressing the reserve fund.

Like everyone else the Museum is coming off an incredible challenging year. We are still learning how to navigate our new reality safely. Careful planning had given us a great sense of optimism heading into the year. We are particularly proud of the development of an escape room experience based on Adam Brown's efforts to get home for Christmas in 1903. It is an exciting interactive experience that was only possible due to the Georgian Bay Software and Team Marshall and community members that contributed villages and artificial trees to the effort.

We do understand that this year has been a challenge for everyone. If a 5% increase is not feasible we request that you continue to contribute at the same level as in 2020 (\$11,076) or at an increase that is comfortable for the Municipality of McDougall.

Sincerely,

Nadine Hammond
Curator/Manager

Email: info@museumontowerhill.com
www.museumontowerhill.com

Attendance

	2020 (Jan - Oct)	2019	2018
People through the door	825	7,235	6,955
Total Admission Revenue	\$1,142	\$7,238	\$7,611
Total Gift Shop Revenue	\$1,696	\$8,099	\$7,208
Total Rental Revenue	\$847	\$6,078	\$4,978

Outreach, Marketing and Social Media

- Increased Facebook followers to 1338, an increase of 166
- Increased Twitter followers to 587, an increase of 45

2020 Exhibitions

What's New Exhibition

January 8 to Feb 16

The annual *What's New* exhibition showcased the latest additions to the Museum's permanent collection from the previous year.

Avro Arrow: A Dream Denied

Feb 20 to March 29

The story of the Avro Arrow is well-known, and a tribute to what could have been for Canada's aerospace industry. The supersonic jet was designed to intercept missiles but the project was eventually cancelled on February 20, 1959.

Logging: A History

March 4 to December 20

The logging industry in Ontario began around 1860, with American lumber companies moving north to expand their markets after removing much of the timber along the lake states. As more companies began to situate themselves near prominent waterways, the scale of the operations grew and more sawmills were erected, turning the lumber industry into one of the most profitable for the Canadian export trade, next to the fur trade.

Our Community: A History of the West Parry Sound District

July 16 to October 10

With the E. Roy Smith Gallery under renovations, we wanted to continue to teach you the West Parry Sound District's heritage. And what better way than to recreate the gallery! We hope you enjoy our re-imagined history of the area.

The Adam Brown Adventure: An Escape Room Experience

November 18 to December 20

This is a digital, touchless experience where teams of up to 6 individuals bring their own smart device (smart phone or tablet) to solve puzzles hidden throughout the gallery.

Based on a true story of a local Parry Sounder, the escape room will take you on the journey of Adam Brown - Red Rock Lighthouse keeper from 1897-1937.

2020 Special Events/Projects

Genealogy Club

This lecture series features presenters with a variety of expertise ranging from linguistics, conservation, and archival research. Meetings are held on the second Wednesday of the month.

Staff Development

Through various grants the Museum has been able to employ the following individuals in 2020:

- Karen Albrecht, NOHFC Communications Intern

Maintenance and Capital Expenses

In March a sprinkler pipe froze and burst. As a result the following repairs to the building were conducted:

- Attic spaces were sealed against rodents, the insulation removed and new insulation blown in.
- Lights and ceiling tiles were replaced in hallways on the north side of the building.
- The carpet in the Lion's Room was replaced with laminate.
- A significant portion of the dry sprinkler system pipe was replaced.

**West Parry Sound District Museum
Financial Statements
For the Year Ended December 31, 2019**

**West Parry Sound District Museum
Financial Statements
For the Year Ended December 31, 2019**

Contents

Independent Auditor's Report	1 - 2
Financial Statements	
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Operations	5
Statement of Cash Flows	6
Notes to Financial Statements	7

Independent Auditor's Report

To the Board of Directors of West Parry Sound District Museum

Qualified Opinion

We have audited the financial statements of West Parry Sound District Museum (the Museum), which comprise the statement of financial position as at December 31, 2019, the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Museum as at December 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Museum derives revenue from fundraising activities and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verifications of the cash that the Museum derives from fundraising activities and donations was limited to the amounts recorded in the records of the Museum. Therefore, we were not able to determine whether any adjustments might be necessary to revenues, deficiency of revenues over expenses, and cash flows from operations for the years ended December 31, 2019 and 2018, current assets as at December 31, 2019 and 2018, and net assets as at January 1 and December 31 for both the 2019 and 2018 years. Our audit opinion on the financial statements for the year ended December 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Museum in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Museum's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Museum or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Museum's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Museum's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Museum's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Museum to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

Barrie, Ontario
May 28, 2020

West Parry Sound District Museum Statement of Financial Position

December 31	2019	2018
Assets		
Current		
Cash (Note 3)	\$ 30,443	\$ 8,384
Short-term investments (Note 4)	-	10,925
Accounts receivable	22,646	12,009
Gift shop inventory	8,682	8,613
Prepaid expenses	7,181	7,112
	<u>68,952</u>	<u>47,043</u>
Capital assets (Note 5)	805,624	867,233
Collections	1	-
	<u>\$ 874,577</u>	<u>\$ 914,276</u>
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities (Note 6)	\$ 16,247	\$ 14,340
Wages and source deductions payable (Note 7)	17,397	16,414
Deferred contribution	16,600	-
	<u>50,244</u>	<u>30,754</u>
Long-term debt - Town of Parry Sound (Note 8)	23,269	23,740
Deferred contributions for capital assets (Note 9)	707,944	748,951
	<u>731,213</u>	<u>772,691</u>
Commitments (Note 12)		
Net Assets		
Internally restricted net assets	10,147	10,028
Unrestricted	82,973	100,803
	<u>93,120</u>	<u>110,831</u>
	<u>\$ 874,577</u>	<u>\$ 914,276</u>

The accompanying notes are an integral part of these financial statements.

**West Parry Sound District Museum
Statement of Changes in Net Assets**

For the year ended December 31	Internally Restricted	Unrestricted	2019 Total	2018 Total
Balance, beginning of the year	\$ 10,028	\$ 100,803	\$ 110,831	\$ 144,567
Excess (deficiency) of revenues over expenses	<u>119</u>	<u>(17,830)</u>	<u>(17,711)</u>	<u>(33,736)</u>
Balance, end of the year	<u>\$ 10,147</u>	<u>\$ 82,973</u>	<u>\$ 93,120</u>	<u>\$ 110,831</u>

The accompanying notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Operations

For the year ended December 31	2019	2018
Revenue		
Municipal contributions	\$ 120,050	\$ 113,927
Grants (Note 10)	61,336	46,270
Fundraising and donations	34,756	11,643
Museum admissions	7,212	7,984
Gift shop	8,105	7,069
Rental	6,011	5,630
Memberships, research, programs and other revenue	10,675	3,986
Interest income	284	198
Amortization of deferred contributions related to capital assets	54,107	52,482
Surcharge on membership for funds internally restricted for maintenance	239	106
	<u>302,775</u>	<u>249,295</u>
Expenses		
Salaries and benefits	141,053	130,064
Curatorial and exhibition	21,896	1,060
Utilities and rent (Note 12)	24,974	19,826
Repairs, maintenance and contractor costs	20,568	21,837
Insurance	9,079	8,885
Gift shop purchases	7,014	5,034
Fundraising and program (recovery) expenses	6,031	(548)
Professional fees	5,441	10,494
Office, general, telephone and internet	5,416	9,560
Advertising and promotion	1,426	2,097
Professional development	1,720	903
Interest and bank charges	685	1,004
Amortization of capital assets	75,183	72,815
	<u>320,486</u>	<u>283,031</u>
Deficiency of revenues over expenses	<u>\$ (17,711)</u>	<u>\$ (33,736)</u>

The accompanying notes are an integral part of these financial statements.

West Parry Sound District Museum Statement of Cash Flows

For the year ended December 31	2019	2018
Cash flows from operating activities		
Deficiency of revenues over expenses for the year	\$ (17,711)	\$ (33,736)
Items not affecting cash:		
Amortization of capital assets	75,183	72,815
Amortization of deferred contributions related to capital assets	(54,107)	(52,482)
	<u>3,365</u>	<u>(13,403)</u>
Changes in non-cash working capital:		
Accounts receivable	(10,637)	7,350
Gift shop inventory	(69)	(1,566)
Prepaid expenses	(69)	(2,786)
Accounts payable and accrued liabilities	1,907	(3,093)
Wages and source deductions payable	983	5,207
Deferred contribution	16,600	-
	<u>12,080</u>	<u>(8,291)</u>
Cash flows from investing activities		
Purchase of capital assets	(13,574)	(47,467)
Decrease in short-term investments	10,925	9,959
Collections	(1)	-
	<u>(2,650)</u>	<u>(37,508)</u>
Cash flows from financing activities		
Deferred capital contributions related to capital assets received	13,100	12,600
Repayment of long-term debt - Town of Parry Sound	(471)	(635)
	<u>12,629</u>	<u>11,965</u>
Net increase (decrease) in cash during the year	22,059	(33,834)
Cash, beginning of the year	8,384	42,218
Cash, end of the year	\$ 30,443	\$ 8,384

The accompanying notes are an integral part of these financial statements.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

1. Nature and Purpose of Organization

The West Parry Sound District Museum (the Museum) is a not-for-profit organization incorporated without share capital under the laws of Ontario. The Museum operates as a museum at its location on tower hill in Parry Sound, Ontario.

The Museum provides educational programs and exhibits for research and for the benefit of the present and future generations of the West Parry Sound District.

The Museum is a registered charity and as such is exempt from tax under the Canadian Income Tax Act.

2. Significant Accounting Policies

Basis of Accounting The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

Inventories Gift shop inventory is stated at the lower of cost and net realizable value. Cost is determined on a weighted average cost basis.

Capital Assets Capital assets are stated at cost less accumulated amortization. One half of the amortization is recorded in the year of purchase. Amortization is provided on capital assets based on their estimated useful lives using the following rates and methods:

Building	- 40 years straight-line basis
Geothermal equipment	- 10 years straight-line basis
Furniture and equipment	- 20% declining balance basis
Computer equipment and software	- 30% declining balance basis

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

2. Significant Accounting Policies (continued)

Revenue Recognition

The Museum follows the deferral method of accounting for contributions. Under this method restricted contributions are recognized as revenue in the year the corresponding expenditure is incurred.

Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions restricted for the purchase of capital assets are recognized as revenue in the same manner that the corresponding assets are amortized.

Gift shop sales are recognized as revenue when the goods are sold.

Revenues from memberships, museum admissions, rental, research and other activities are recognized when the related service has been provided.

Interest income is recognized as it is earned.

Use of estimates

Management reviews the carrying amounts of items in the financial statements at each balance sheet date to assess the need for revision or any possibility of impairment. Management determines these estimates based on assumptions that reflect the most probable set of economic conditions and planned courses of action.

These estimates are reviewed periodically and adjustments are made to net income as appropriate in the year they become known.

Items subject to significant management estimates include accounts receivable, accrued liabilities, deferred revenues, and deferred contributions.

Contributed Materials and Services

The Board of Directors and volunteers contribute time and materials to assist the Museum in carrying out its activities. Because of the difficulty of determining their fair value, contributed services and materials are not recognized in the financial statements.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

2. Significant Accounting Policies (continued)

Financial Instruments

The Museum considers any contract creating a financial asset, liability or equity instrument as a financial instrument, except in certain limited circumstances. The Museum accounts for the following as financial instruments:

- cash
- accounts receivable
- accounts payable

A financial asset or liability is recognized when the Museum becomes party to contractual provisions of the instrument.

The Museum initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions which are measured at the exchange amount.

The Museum subsequently measures its financial assets and financial liabilities at amortized cost. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and government remittances payable.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the improvement provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in net income.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

2. Significant Accounting Policies (continued)

Financial Instruments (continued)

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments. Unless otherwise noted, there has been no change in risk from the prior year.

(a) Credit risk

The Museum has credit risk with respect to its accounts receivable which has a net balance of \$22,646 (2018 - \$12,009). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. In the opinion of management, the credit risk exposure to the Museum is low and is not material.

(b) Liquidity risk

The Museum has a liquidity risk with respect to its accounts payable and accrued liabilities which has a balance of \$16,247 (2018 - \$14,340). Liquidity risk is the risk that the Museum cannot repay its obligations when they become due to its creditors. In the opinion of management, the liquidity risk exposure is low and is not material.

Collections

The Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of the West Parry Sound District. These objects comprise the Museum's permanent collection and relate to human history, settlement, industry, transportation, recreation and natural history.

The Museum's collections are capitalized in the statement of financial position at nominal value and are not subject to amortization. Contributions of collection items are recorded at a nominal value. For purchased items the difference between the purchase price and nominal value is expensed in the period the items are acquired.

The cost of these objects is not determinable and accordingly, is stated at a nominal value.

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

3. Cash

The Museum's bank accounts are held at one credit union and earn interest at variable rates dependant on average monthly balances.

The Museum has an unused authorized line of credit through its credit union with a maximum draw of \$15,400 (2018 - \$15,400) bearing interest at the credit union's prime lending rate plus 1% and secured by a general security agreement. As at December 31, 2019, the amount being drawn on this line of credit was \$NIL (2018 - \$NIL).

4. Short-term Investment

The Museum's short-term investment consisted of a Guaranteed Investment Certificate earning interest at a rate of 1.50% that matured on February 26, 2019.

5. Capital Assets

	2019		2018	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Building	\$ 1,992,896	\$ 1,322,702	\$ 1,992,896	\$ 1,272,880
Geothermal equipment	230,567	110,573	230,567	87,516
Furniture and equipment	156,538	141,895	142,964	139,930
Computer equipment and software	1,903	1,110	1,903	771
	<u>2,381,904</u>	<u>1,576,280</u>	<u>2,368,330</u>	<u>1,501,097</u>
	<u>\$ 805,624</u>		<u>\$ 867,233</u>	

6. Accounts Payable and Accrued Liabilities

	2019	2018
Trade accounts payable	\$ 9,097	\$ 8,508
Accrued liabilities	7,000	5,832
Deposits on hand	150	-
	<u>\$ 16,247</u>	<u>\$ 14,340</u>

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

7. Wages and Source Deductions payable

Included in wages and source deductions payable are government remittances payable of \$3,309 (2018 - \$5,013).

8. Long-term Debt - Town of Parry Sound

The long-term debt to the Town of Parry Sound consists of a loan payable bearing interest at 1.1%. As the loan has no fixed terms of repayment, it has been classified as a long-term liability on the statement of financial position.

9. Deferred Contributions for Capital Assets

Deferred contributions for capital assets represent grants received for capital asset purchases. The changes in the deferred contributions for capital assets are as follows:

	2019	2018
Balance, beginning of year	\$ 748,951	\$ 788,833
Contributions received	13,100	12,600
Amounts recognized as revenue	(54,107)	(52,482)
Balance, end of the year	<u>\$ 707,944</u>	<u>\$ 748,951</u>

10. Grant Revenue

The Museum received grant revenue from the following sources:

	2019	2018
Canadian Museum Association	\$ 42,679	\$ 28,299
Northern Ontario Heritage Fund	13,019	13,019
Federal	5,161	4,400
Provincial	477	552
	<u>\$ 61,336</u>	<u>\$ 46,270</u>

West Parry Sound District Museum Notes to Financial Statements

December 31, 2019

11. Economic Dependence

The Museum receives 61% (2018 - 64%) of its revenue from grants and municipal contributions and is dependent on this funding to operate.

12. Commitments

The Museum leases its land from the Town of Parry Sound under a long-term lease, expiring October 2026, for a nominal annual rental amount.

13. Comparative Figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted for 2019.

14. Subsequent Events

A global pandemic was declared in March 2020 by the World Health Organization associated with the novel coronavirus (COVID-19). The situation is in its infancy and the future effects are not determinable at this time. As a result of the COVID-19 pandemic and health authority recommendations, the Museum closed to the public on March 18, 2020 and will re-open once further information from the health authority permits the Museum to open. Management and the Museum's Board of Directors are working on re-opening plans, cashflow analysis and reviewing and applying, where possible, for various government subsidy programs to continue to meet its obligations as they come due. The Museum's overall response to COVID-19 continues to focus on the health and safety of its employees. Furthermore, this development has had no impact on the 2019 financial statements.

On March 21, 2020, the Museum experienced water damage to the south side of the building as a result of a burst in its fire suppression system pipes. The damaged was contained to this area and contractors were brought in, through the Museum's insurance company, to clean-up the damage and complete the repairs. The total costs are estimated to be \$100,000, which will be covered by the Museum's insurance policy and is expected to be completed by mid-May 2020.

STAFF REPORT

TO: Lori West, Clerk- Municipality of McDougall

FROM: Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: December 10, 2020

SUBJECT: Review of Parry Sound Area Planning Board Consent Application B35 & B36/2020

The consent application proposes to create multiple shoreline residential lots on Portage Lake.

The planning report prepared by John Jackson Planner, Inc. on behalf of the Planning Board is included as a Attachment 1. This report outlines the specifics of the proposal which can generally be outlined as follows:

- Lot 26, Concession 8 - A lot addition, three severed lots and one retained lot.
- Lot 24 and Lot 25 of Concession 8 - Proposed easement for a new private road.
- Lots 24 and 25 of Concession 8 (Currently one lot) - creation of one severed lot and one retained lot and a lot addition to Lot 26.

SUMMARY

Based on the review of the material provided we recommend that the submitted consent applications not be supported. The reasons are as follows:

1.0 Plan of Subdivision vs Consent (Municipal road allowance)

The Official Plan promotes lot creation by way of plan of subdivision but enables lot creation through the consent process in certain circumstances. Based on our review of the policies of the Official Plan, it is our opinion that the proposed development does not conform to the consent policies of the Official Plan. A plan of subdivision should be required.

Section 9.03.6 of the Official Policy is a policy that applies to the creation of waterfront lots when accessed by private rights-of-ways. Section 9.03.6 states "...Where the municipality is requested to consider additional lots on private registered rights-of-ways as set out in section 9.02.1 (a), the following additional policy consideration shall apply:

- i.) it must be demonstrated that it is practical for the proposed lot(s) to be accessed off of public roads;
- ii.) **the proposed lot is to be considered "infilling" such that it is accessed off an existing registered right-of-way or a minor extension at the terminus of the existing right-of-way with any significant private road extensions to be required to proceed by condominium road;**

- iii.) *the standard of the private road is adequate in terms of width, curves and grades to accommodate emergency vehicles. The minimum right-of-way width should be 9 metres, the travelled surface width should be 4.5 metres and the radii must be suitable for emergency vehicles;*
- iv.) *the adequacy of the private road is to be confirmed by the road superintendent; and*
- v.) *assurances are in place as set out in section 9.02 to relieve the Municipality of any responsibility or liability for the private roadway.*

The proposal is not accessed off an existing rights-of-way and is not a minor extension at the terminus of an existing right-of-way. The proposal is to create a new private road. The Official Plan does not support new lot creation, by consent, on a new private road.

The applicant proposes the consideration of a private road, it must be done through the plan of condominium process. On this basis, it is recommended that a plan of subdivision be established to create the lots with the private road being a block within a plan of subdivision. An application for plan of condominium exemption could then be applied for to establish the condominium road.

As a plan of subdivision and a plan of condominium is required, it is recommended that the applicant consider the appropriateness of the development of Lots 24 and 25 and that any condominium application be structured such that future access to these properties could be provided.

This approach would ensure the orderly building out of these waterfront lands within the Settlement Area.

2.0 Environmental Features

Critical fish habitat has been identified adjacent to a portion of the shoreline of the lot. In addition, there are two watercourses on the lot that flow into Portage Lake. To ensure the proposed development is consistent with the natural heritage policies of the Provincial Policy Statement and Township Official Plan, as well as the water resources policies of both documents it is recommended that an EIS be completed to ensure that development of the proposed lots and private road occur in a manner that do not have a negative impact on the features. The EIS should identify appropriate locations for building envelopes, dock envelopes and septic envelopes on each of the proposed lots.

The EIS would also assist in determining the appropriate location for the proposed private road right-of-way including the appropriate location and details for crossings of the two identified watercourses.

3.0 Plan of Subdivision Benefits

Notwithstanding the Official Plan policies that would require a plan of subdivision for new lot creation on a private road, the plan of subdivision process enables more time for the fulfillment of conditions and will assist in establishing a framework to facilitate the orderly development of properties to the east of the site that are also located in the settlement area.

In conclusion, it is recommended that the consent application be returned to the applicant and that a preconsultation meeting be scheduled to determine the complete application requirements for a plan of subdivision application.

Respectively submitted,

MHBC PLANNING

A handwritten signature in black ink, appearing to read 'J. Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner

Attachment 1 – J. Jackson Planning Report

Attachment **1**

Report to Parry Sound Area Planning Board

Consent Application B35 & 36/2020(McD)

Applicant(s): Gaer2 Corp (Gary Phillips)

Part of Lot 26, Concession 8

Geographic Township of McDougall

5 Steam Whistle Lane (Pineridge Drive)

Date: October 2, 2020

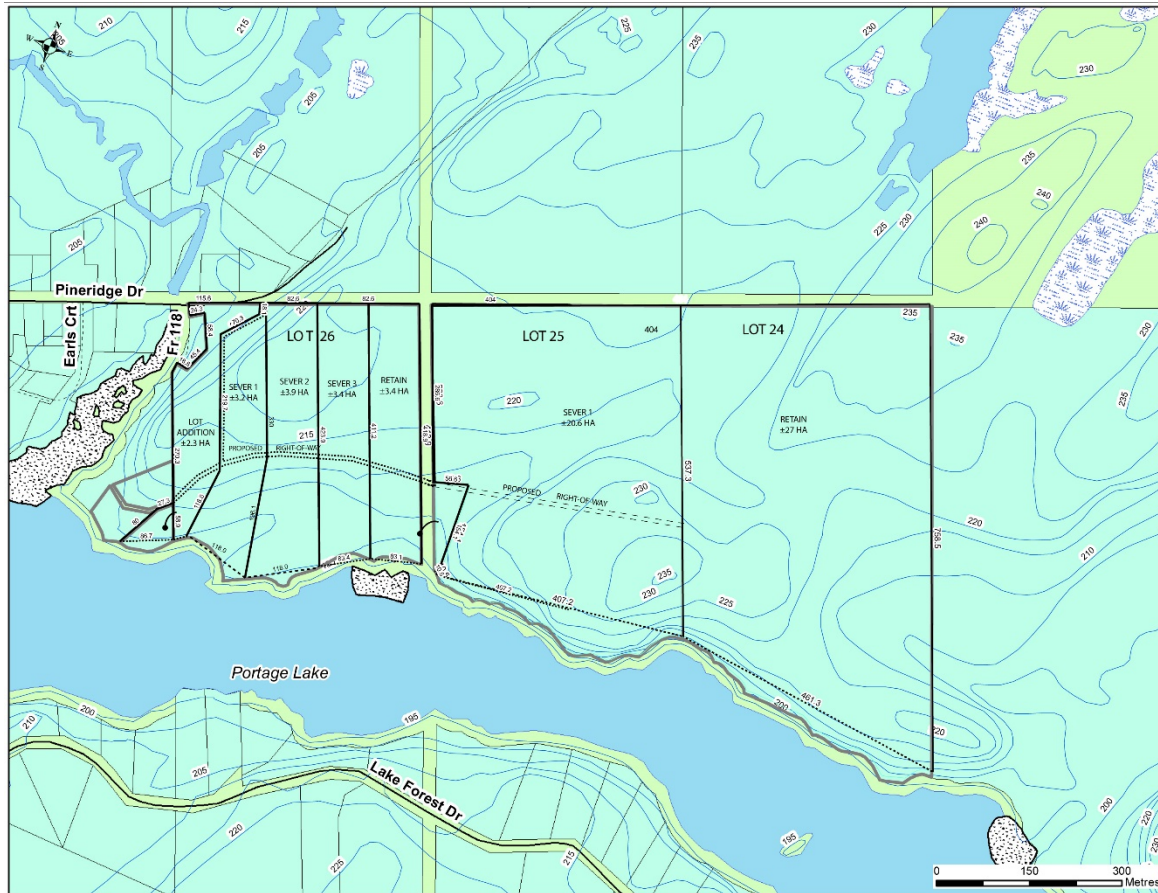
Background/Purpose

The owner of that portion of Lot 26, Concession 8 north of Portage Lake is proposing to create three new waterfront lots on the lake with a new private right-of-way off Pineridge Drive.

The application also includes a lot addition to an existing lot on Steam Whistle Lane (Fire Route 118)



These lands are in separate ownerships to preserve the naturally conveyable lands for the property.



A copy of the transfers (deeds) are attached.

Property Description

The subject lands are located at the end of Pineridge Drive in Nobel and have a substantial frontage on Portage Lake in the Nobel community.

Between the two properties, there are approximately 64 hectares with 1300 metres of frontage on Portage Lake. Presently there are two separate properties and upon these transactions, the consents will add three new lots in one application and an additional lot in the second application.

The lands have both liabilities and assets that that applicants have carefully measured before acquiring the lands and filing the applications.

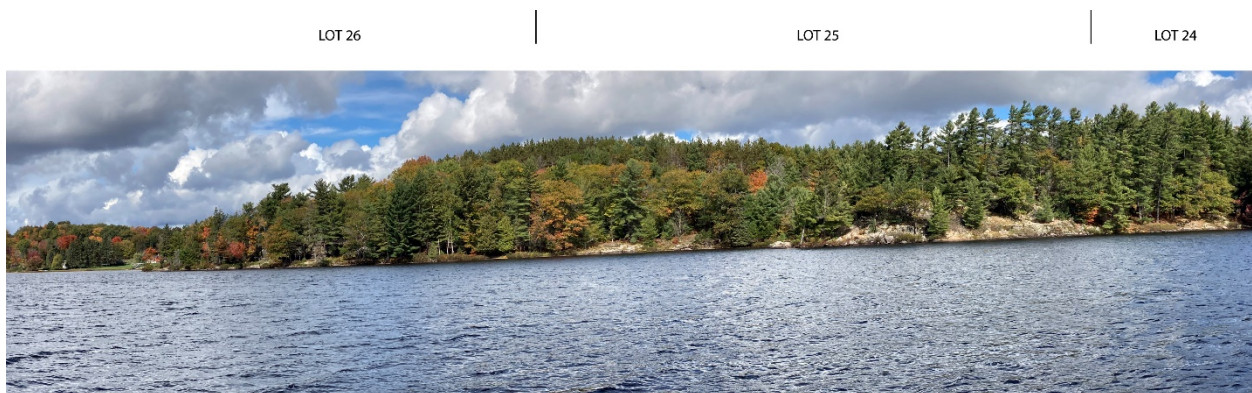
Access to the lands are limited to Pineridge Drive where the frontage has some physical challenges. There are steep slopes along this frontage where the applicant has consulted a road builder to assure that practical access to the lands can be achieved.

The lands about Steam Whistle Lane. However, these lands are not available for further access.

The lands are characterized by having a level, largely forested area sloping moderately to the lake. There is a plateau area that presently has an access trail along the upper slope. A copy of the air photo is below.



The shoreline of the subject lands are moderately steep to extremely steep as you move to the easterly end of the property. The proposed land division will allow access locations to the lake along the shoreline.



Policy Framework

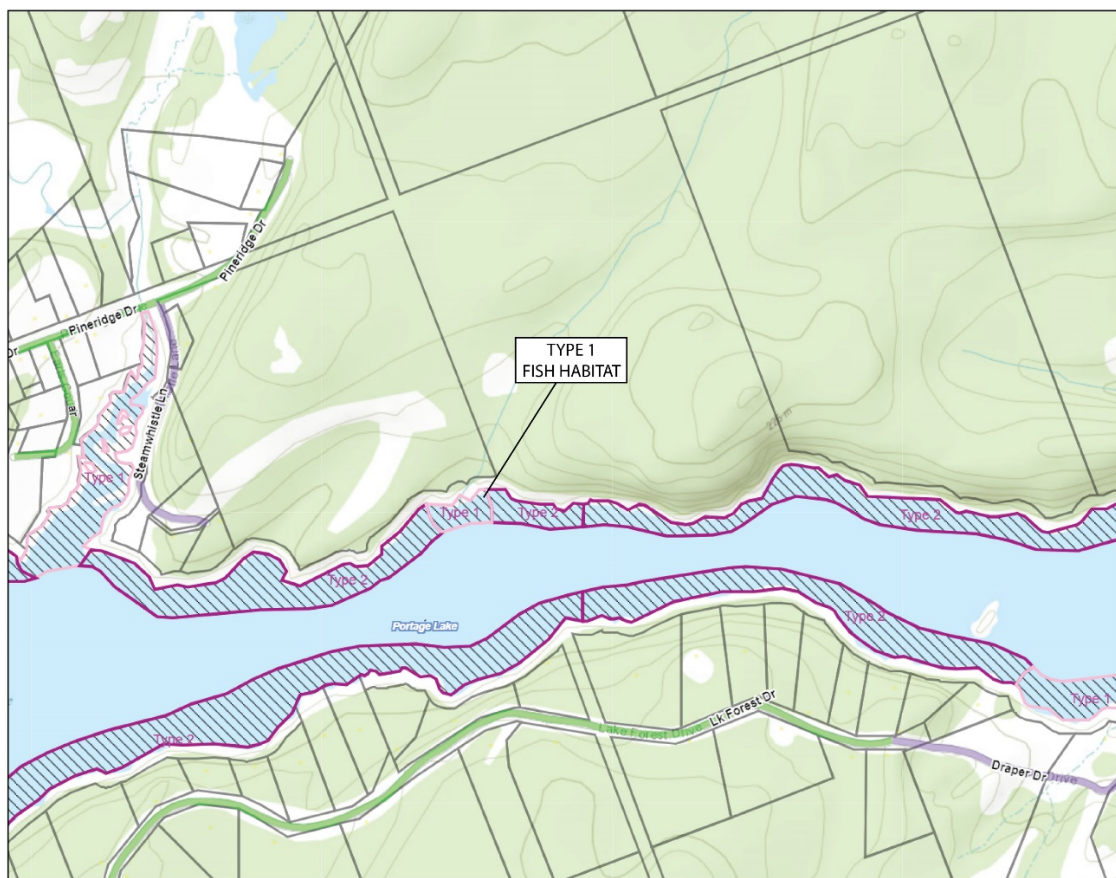
Provincial Policy Statement (P.P.S.)

The subject lands are located in a “settlement” area but can be described as just outside of the Nobel Settlement Area influence. This qualification results from the physical barrier created by the Pineridge Drive frontage and the location of the lands on Portage Lake, a recreational waterbody in the Municipality.

It is believed, therefore that the subject application is creating a series of recreational waterfront lots that remain consistent with the provisions of Section 1.0 of the P.P.S.

Natural Heritage Features

There is a small section of the shoreline that is designated a Type 1 Fish Habitat. The MNRF records show this habitat being a warm water species feeding area although the habitat appears limited, marginal and not constraining in terms of the proposed transaction.

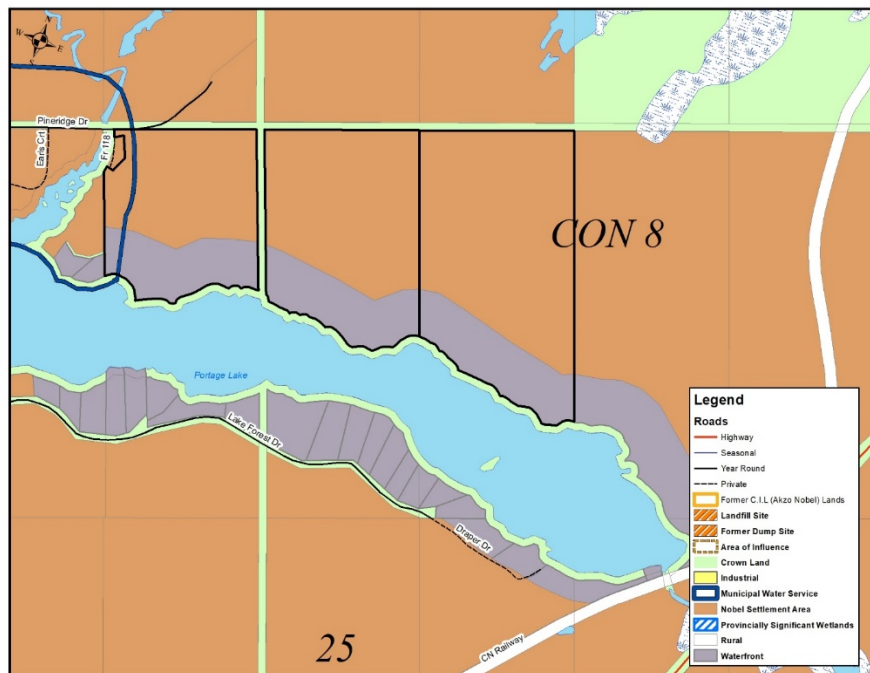


Portage Lake (McDougall Lake)

Portage Lake is a warm water fishery and there is no known capacity issues for new development. The lake has access out to Mountain Basin beyond the railway tunnel giving the lands some added boating appeal. The attached lake report is dated but provides some helpful information.

Official Plan

The subject lands are designated Waterfront along the shoreline in the official plan and the back lands are considered part of the Nobel Settlement Area



New lots by consent are available along the Municipality's waterfront with a suitable registered right-of-way.

A plan of subdivision may have been a consideration for the subject lands should services and greater density had been available. The difficulty is the challenging terrain and the lack of any viable servicing arrangement that would justify a density greater than what is being proposed.

Proposed Consents

Lot 26

Lot	Frontage	Area
Sever 1	118.0m	± 3.2 ha
Sever 2	118.0m	± 3.9 ha
Sever 3	83.4m	± 3.4 ha
Retain	83.1m	± 3.4 ha

Lot 25

Consent Application B35 & 36/2020 – Gaer2 Corp (Gary Phillips)

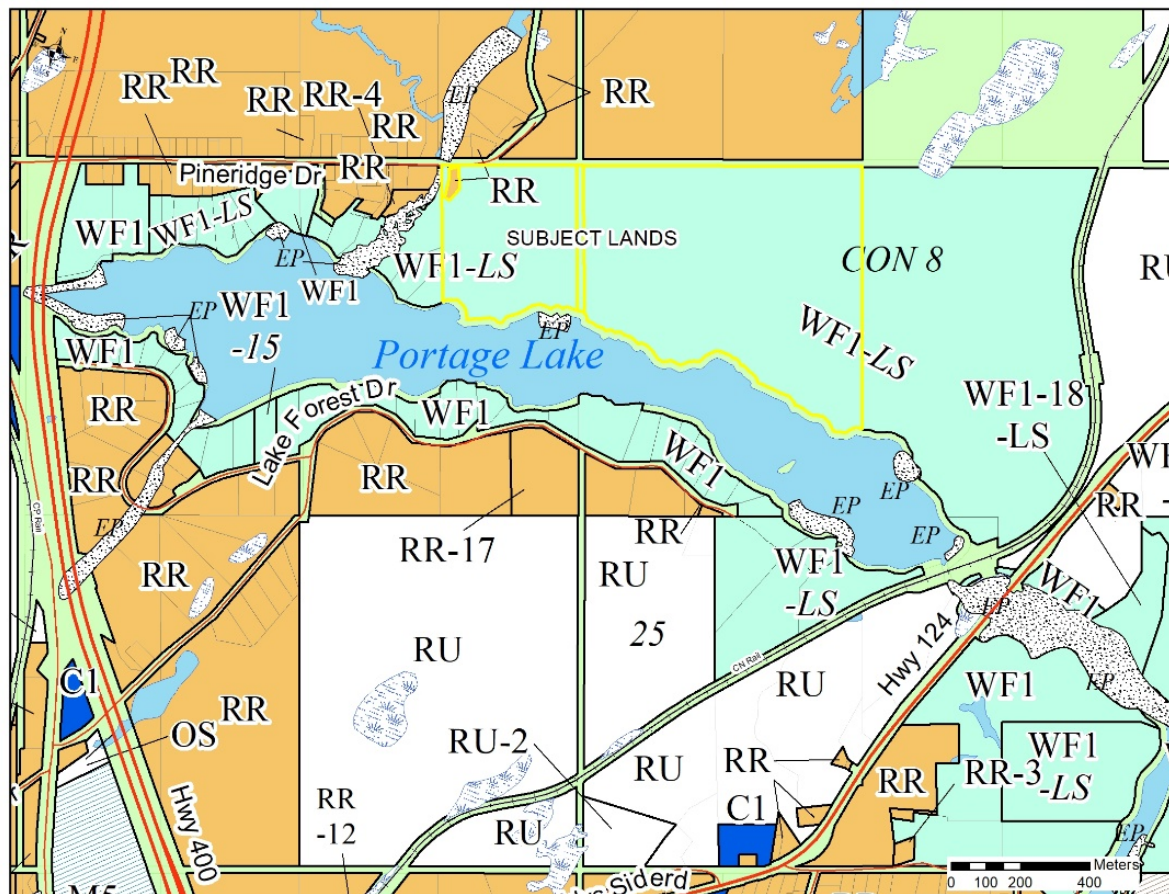
Frontage	Area
407.2m	± 20.6 ha

Lot 24

Frontage	Area
461.3m	± 27.0 ha

The minimum standard for new waterfront lots is 70 metres frontage and 0.6 hectares in area.

Zoning



The subject lands are zoned Waterfront Residential 1 – Limited Services (WF1-LS).

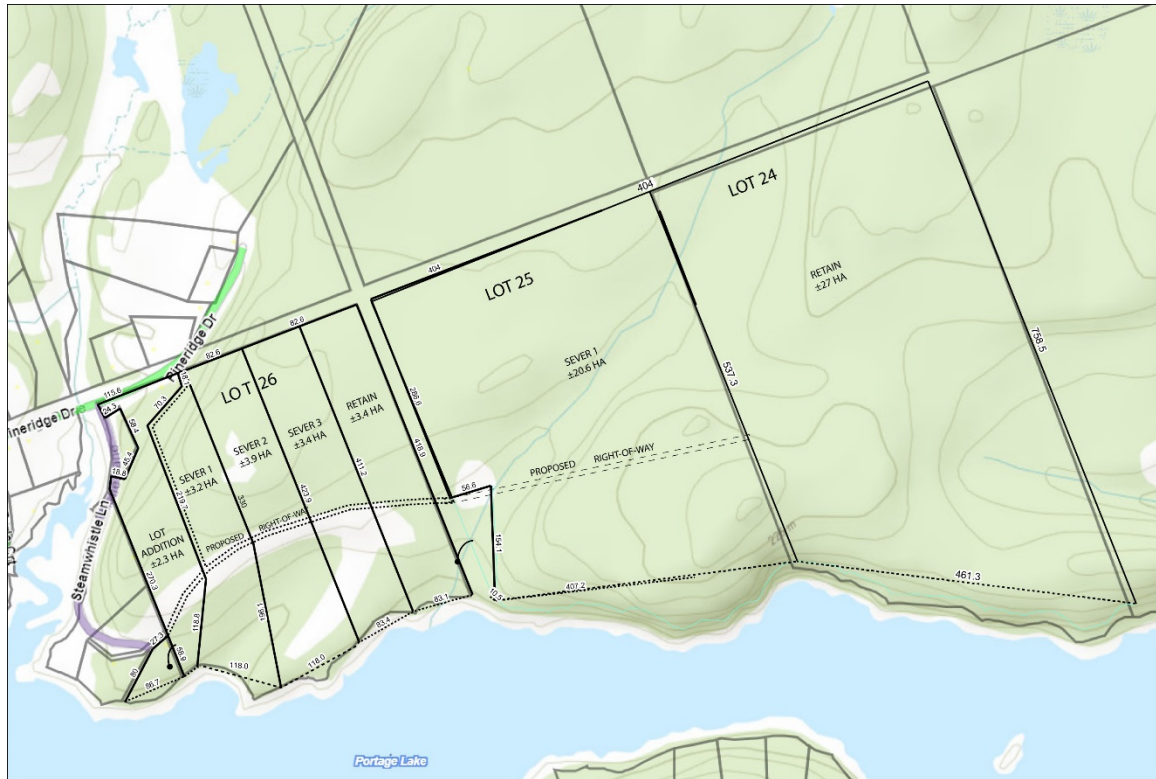
There is a small part of the shoreline zoned in the Environmental Protection (EP) Zone. This is a small area where there has been suspected aquatic vegetation. The aerial photograph does not reflect any extensive aquatics in this area. Regardless, there is sufficient frontage that will allow any necessary docks outside the EP zone.

Application No. B36/2020(McD)

The property owner has the lands to the east of the subject land.

These lands, while a separate application, have related interests in the Lot 26 application

The proposed access road on Lot 26 will be extended across the municipal road allowance between Lots 25 and 26 and provide access to Lots 24 and 25.



In addition, the applicant will apply to acquire a portion of the road allowance between Lots 25 and 26 to facilitate a further lot addition from Lot 26 to Lot 25.

Shore Road and Road Allowance

It is the intention of the applicant to apply to the Municipality to close the shore road allowance on all of the lands west of Lot 25.

The policy of the Municipality is to not sell any road allowances leading to water, with some exceptions. This would be one of the instances where the road allowed between Lots 25 and 26 is not practical as a public access to the lake.

Section 51(24)

Consents are to be assessed in accordance with Section 51(24) of the Planning Act

(24) In considering consents, regard shall be had, among other matters, to the health, safety, convenience, accessibility for persons with disabilities and welfare of the present and future inhabitants of the municipality and to,

- (a) the effect of development of the proposed subdivision on matters of provincial interest as referred to in section 2;

The matters of the provincial interest are set out in Section 2 of the Planning Act and there would not appear to be a conflict between these interests and the proposed consent(s)

- (b) whether the proposed Consent(s) is premature or in the public interest;

The proposed consent has no extension of any public service nor will it require any additional McDougall services to proceed. In this respect, the application is not premature. There is a strong demand for new waterfront properties in the Parry Sound area.

- (c) whether the plan conforms to the official plan and adjacent plans of subdivision, if any;

The subject lands will not be able to connect to the water system that would effectively allow a higher density of development. Therefore, the lands will be developed under the waterfront designation and conform to the standards for this policy area. In this regard, the proposed consent will be consistent with other, un-serviced lots on Portage Lake

- (d) the suitability of the land for the purposes for which it is to be subdivided;

The lands will be developed as waterfront residential lots that may be available for seasonal or year round use. The owner is proposing to construct private year round road access with hydro.

- (d.1) if any affordable housing units are being proposed, the suitability of the proposed units for affordable housing;

Affordable housing is not particularly relevant, the creation of new residential lots will have the “trickle down” effect and contribute in some fashion supply of local housing stock.

- (e) the number, width, location and proposed grades and elevations of highways, and the adequacy of them, and the highways linking the proposed lots with the existing road system and the adequacy of them.

The proposed lots will be accessed by private, registered rights of ways . The owner has investigated the access route with local contractors and determined a route that will comply with the Municipal Private Road Standards. (A copy of the standards is attached)

- (f) the dimensions and shapes of the proposed lots;

The lots are all large and meet the standards for new lots in the waterfront.

- (g) the restrictions or proposed restrictions, if any, on the land proposed to be subdivided or the buildings and structures proposed to be erected on it and the restrictions, if any, on adjoining land;

There are no particular restrictions necessary for the proposed lots.

- (h) conservation of natural resources and flood control;

There are no significant wetlands or flood issues on the subject lands.

- (i) Adequacy of utilities and municipal services;

Hydro will be the only extended service and this will be the responsibility of the owner.

Conclusions/Recommendations

That application number B35/2020 (McD) as applied for by Gary Phillips be approved subject to the following conditions.

1. Payment of any Parkland fees ;
2. entering into a 51(26) agreement to recognize the private access to the subject lands and to establish the standards of the private roads and to indemnify the municipality for the private road use;
3. that the applicant obtain authority to cross the road allowance between lots 26 and 25, concession 8 in the Township of McDougall and this crossing be provided for in the 51(26) consent agreement; and
4. Payment of any applicable planning fees

Application number B36/2020 (McD)

This concurrent application may be made applicable to the same conditions as the above application (B35/2020(McD))

Respectfully submitted,



John Jackson

JJ:tg

Report to Parry Sound Area Planning Board

Consent Application B40/2020(McD)

Applicant(s): Garry Crawford

Part of Lot 26, Concession 8

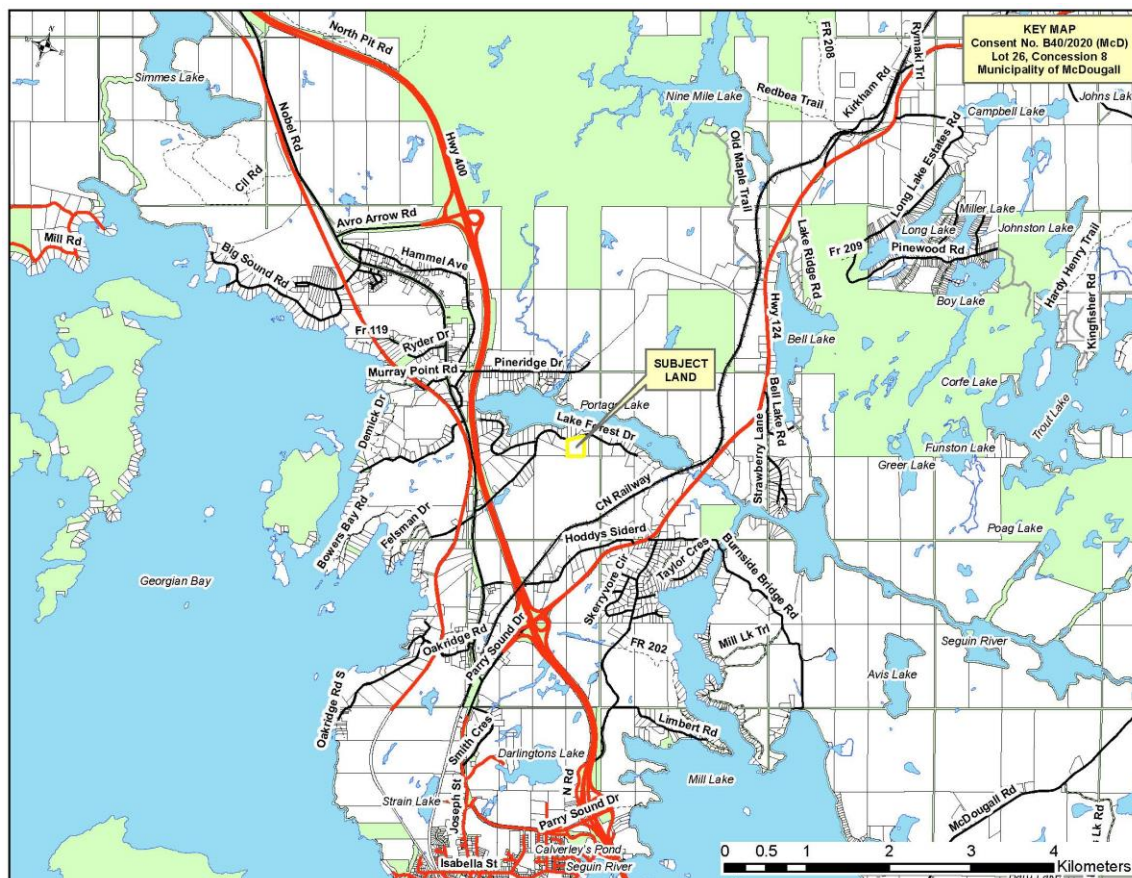
Geographic Township of McDougall

39 Lake Forest Drive

Date: December 3, 2020

Background/Purpose

The owner of 39 Lake Forest Drive, Garry Crawford, is proposing to create two new residential lots fronting on Lake Forest Drive in Part of Lot 26, Concession 8 in the Municipality of McDougall



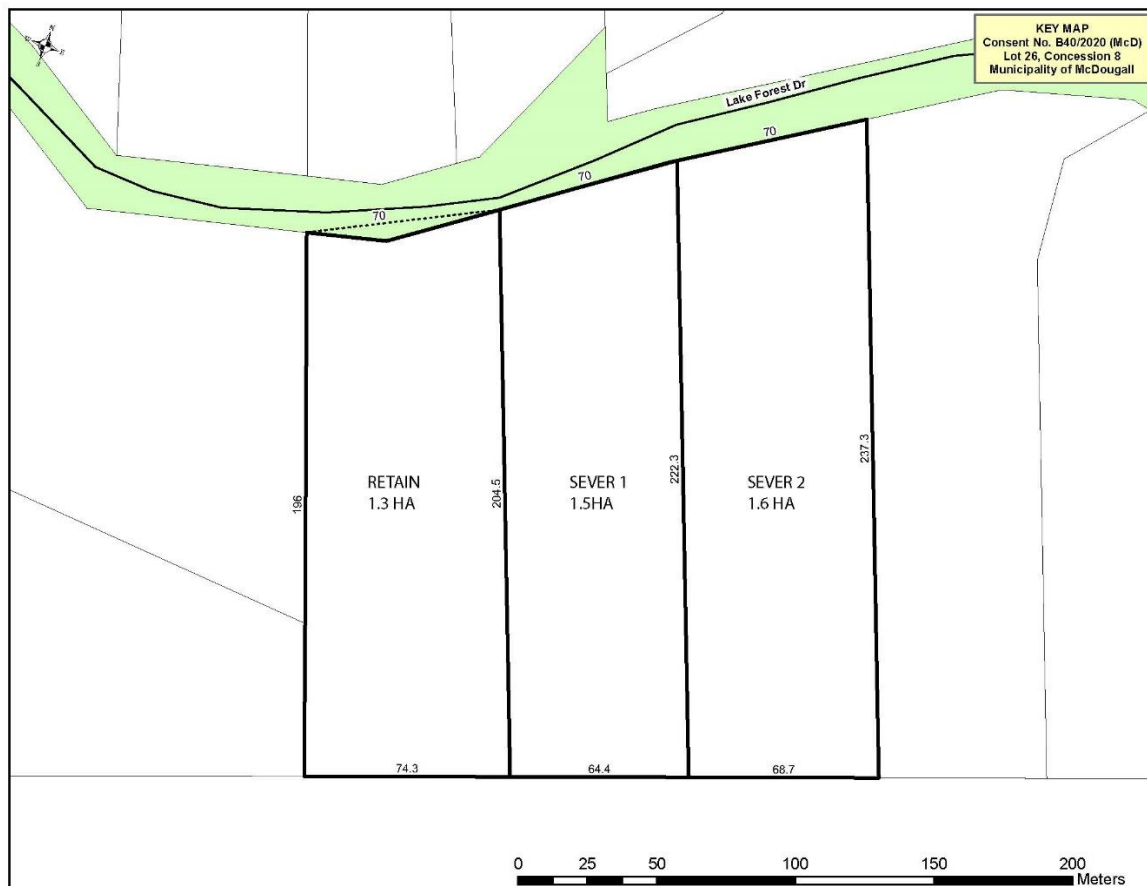
Property Description

The property includes an existing dwelling and two accessory structures (sheds).

All of the existing structures are located on the west end of the property which will allow the applicant to retain his existing residence and sever two new lots.

Proposed Consent

Lot	Frontage	Area
Sever 1	70.0m	± 1.5 ha
Sever 2	70.0m	± 1.6 ha
Retain	70.0m	± 1.3 ha



Official Plan

The subject land is designated part of the Nobel Settlement Area in the Municipality's Official Plan.

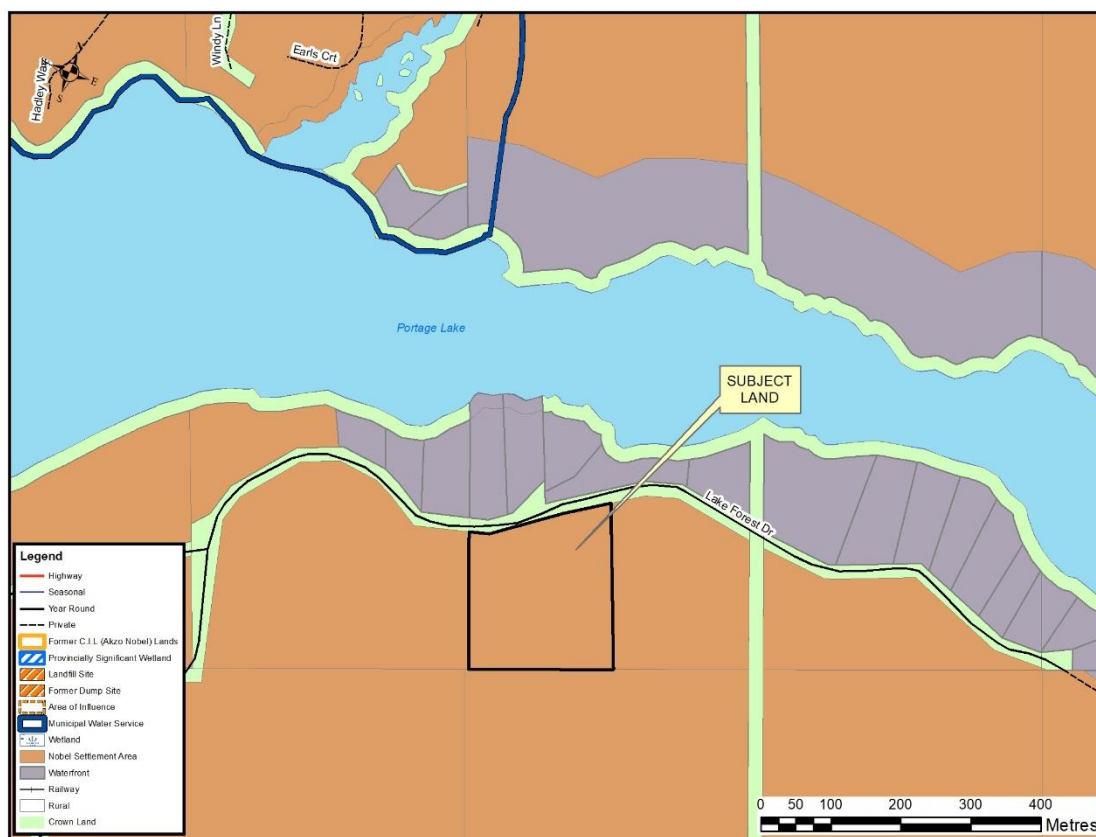
The application is proposing two new lots, both of which are to front upon a year-round, publicly maintained road. The application conforms with Section 9.03.1 of the Official Plan.

As the Official Plan indicates in Section 19.05, the Municipality encourages new development and growth within the Nobel Settlement Area.

The proposed sever lots are heavily forested and the applicant has indicated that there are suitable locations for driveways to access the proposed lots.

As per Schedule 'B' to the Official Plan, the subject lands are free of any significant natural heritage features.

The application conforms to the Municipality's Official Plan.



Zoning By-law

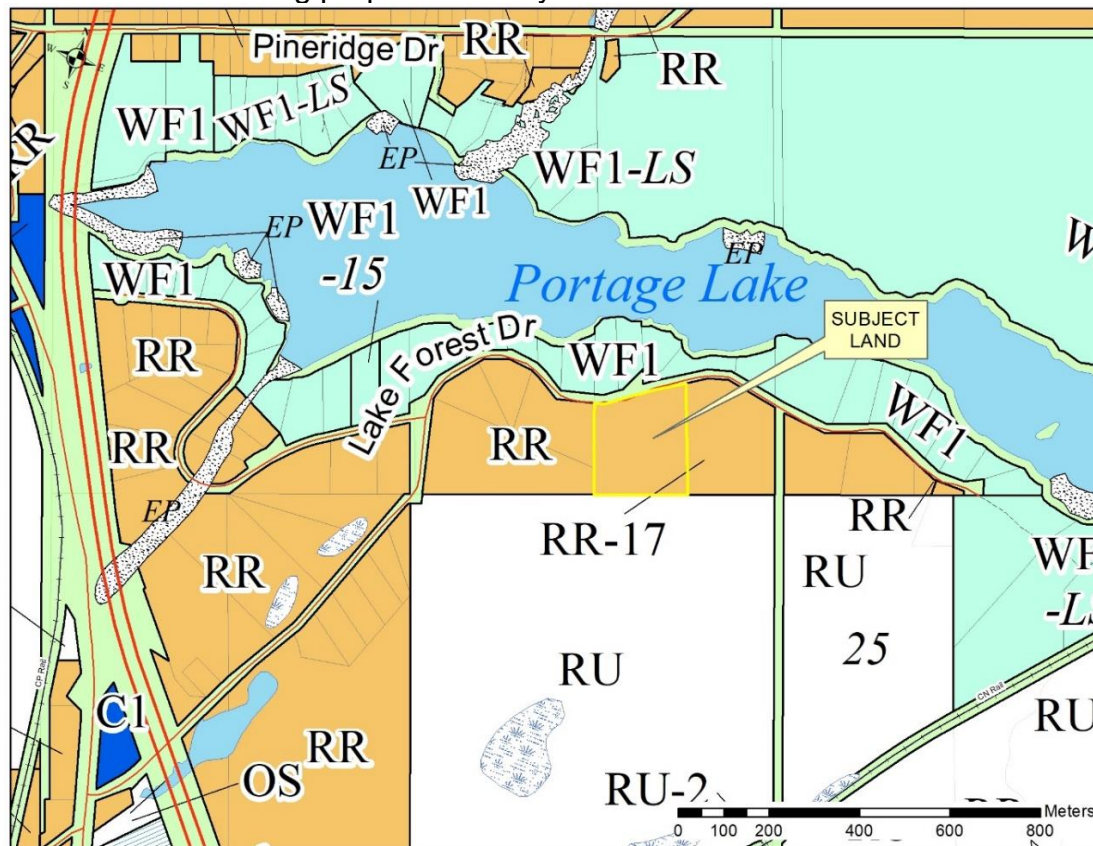
The subject land is zoned Rural Residential (RR) in the Municipality's Comprehensive Zoning By-law. New lots in the RR Zone are required to meet the following standards when they utilize private services:

Minimum Lot Frontage: 60 metres

Minimum Lot Area: 0.8 hectares

Minimum Lot Depth: 60 metres

Each of the lots being proposed satisfy the above criteria.



Provincial Policy Statement (PPS)

Section 1.1.3 of the PPS speaks to established settlement areas and development within these defined areas. As Section 1.1.3.1 of the PPS indicated, settlement areas should be the focus of growth and development. The application is proposing the creation of two new lots within the Nobel Settlement Area. This is consistent with Section 1.1.3 of the PPS. Section 1.6.6.4 of the PPS indicates that where municipal services are not available, private services may be used where the site is suitable for private services. In settlement areas, they may only be used for infilling and minor rounding out of existing development. Both new lots are proposed to be serviced through private individual water and sewage systems.

Both the lots are well in excess of the minimum lot area to ensure no cross contamination between any future septic system and well.
The proposed consent represents infilling in an established community.
The application is consistent with the PPS.

Conclusions/Recommendations

That application number B40/2020 (McD) as applied for by Garry Crawford be approved subject to the following conditions.

1. That the Municipality of McDougall confirm the proposed lots have suitable driveway locations.
2. Payment of the required fee in lieu of parkland as set out in the Municipality fee by-law.
3. Obtaining 911 addressing.
4. Payment of any applicable planning fees.

Respectfully submitted,



John Jackson

JJ:pc

[illegible]

INTERNAL CIRCULATION CHECKLIST

TYPE OF APPLICATION	
1	Initial Application
2	Renewal Application
3	Transfer Application
4	Change of Name Application
5	Change of Address Application
6	Change of Sex Application
7	Change of Religion Application
8	Change of Marital Status Application
9	Change of Date of Birth Application
10	Change of Place of Birth Application
11	Change of Nationality Application
12	Change of Citizenship Application
13	Change of Gender Application
14	Change of Race Application
15	Change of Ethnicity Application
16	Change of Ancestry Application
17	Change of Surname Application
18	Change of First Name Application
19	Change of Middle Name Application
20	Change of Nickname Application
21	Change of Alias Application
22	Change of Pseudonym Application
23	Change of Pen Name Application
24	Change of Stage Name Application
25	Change of Professional Name Application
26	Change of Business Name Application
27	Change of Trade Name Application
28	Change of Service Name Application
29	Change of Brand Name Application
30	Change of Trademark Application
31	Change of Copyright Application
32	Change of Patent Application
33	Change of Trademark Application
34	Change of Copyright Application
35	Change of Patent Application
36	Change of Trademark Application
37	Change of Copyright Application
38	Change of Patent Application
39	Change of Trademark Application
40	Change of Copyright Application
41	Change of Patent Application
42	Change of Trademark Application
43	Change of Copyright Application
44	Change of Patent Application
45	Change of Trademark Application
46	Change of Copyright Application
47	Change of Patent Application
48	Change of Trademark Application
49	Change of Copyright Application
50	Change of Patent Application

consent

APPLICANT NAME

Gary Crawford.

CIRCULATE TO

**INDICATE
WITH X**

COMMENTS
YES OR NO

NAME

CHIEF BUILDING OFFICIAL

X

NO

Kim Dixon

MANAGER OF PUBLIC WORKS

X

FIRE CHIEF

	X
--	---

MUNICIPAL ENFORCEMENT

X

CAO

X

PLANNER

X

YES

L. West

TREASURER

X

OTHER - Environmental Services

X

COMMENTS OR ATTACH REPORT	
---------------------------	--

No concerns. Providing that in addition to the the conditions outlined in the report prepared by John Jackson, that any portion of Lakeforest Drive that encroaches 10 metres from the centre line of the road on the applicant's lands be conveyed to the Municipality

[illegible]

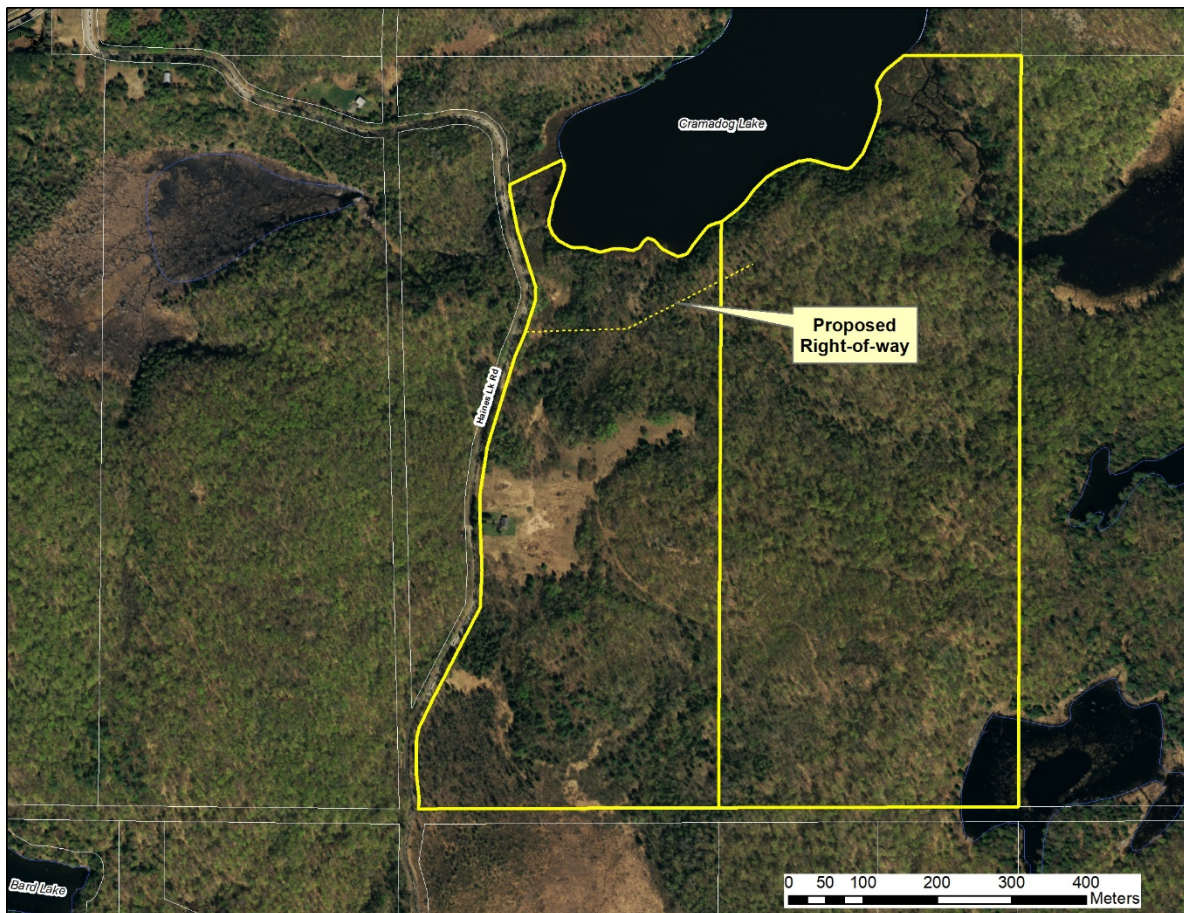
Date: December 8, 2020

Consent Application B42/2020(McD)– Brown 1 | Page

Property Description

The lands are located in Lot 9 and part of Lot 10, Concession 3 in the geographic Township of McDougall. There is an existing dwelling on the property (33 Haines Lake Road).

The subject land has significant tree cover with some low lying areas running from Cramadog Lake.



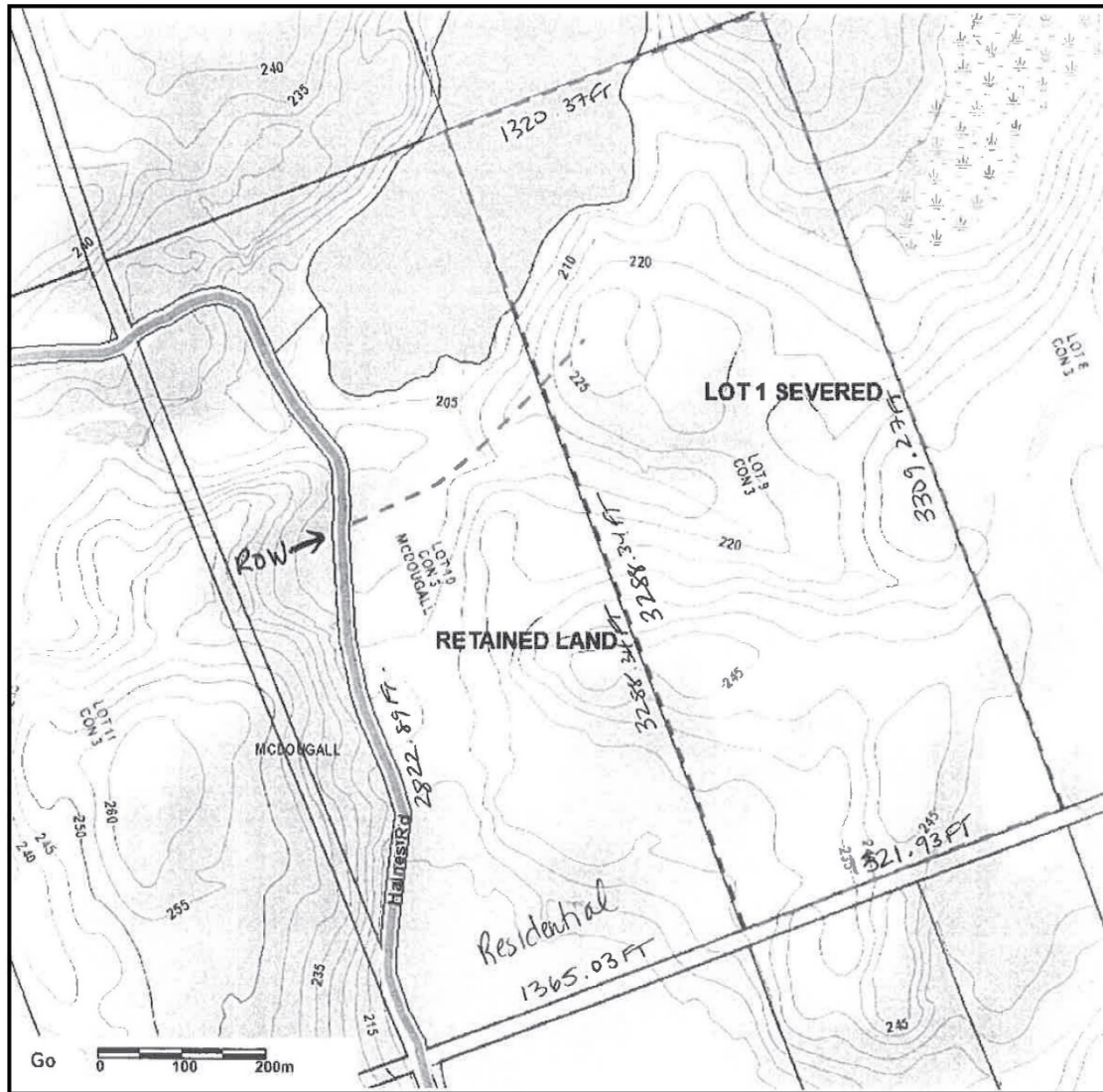
Proposed Right-of-way

The right-of-way is proposed to be constructed at the north end of the property to provide access to Lot 9 the lot to the east. This route has been chosen because of the lack of physical constraints at the end of the property as well as the close proximity to the lake where it is presumed the benefitting property owner will construct a dwelling.

There is a road allowance at the south end of the subject lands but the land is low, swampy and would not provide access near Cramadog Lake.

Proposed Consent

The proposed severed lot and right-of-way are shown below.

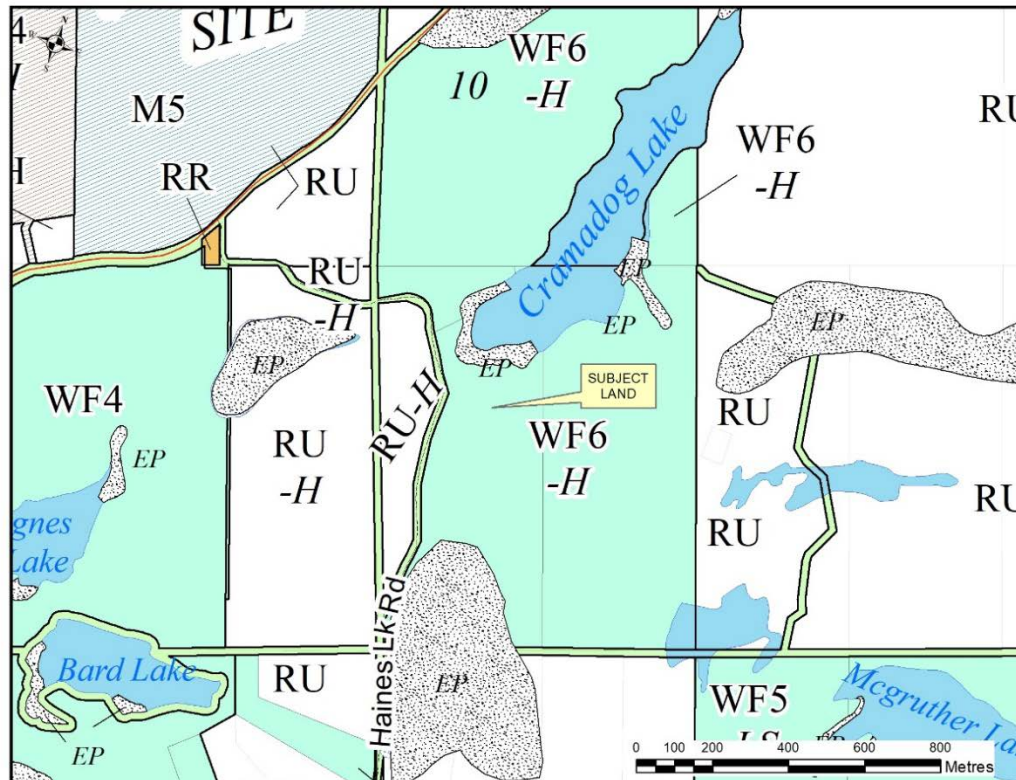


Official Plan

The subject lands are designated Waterfront in the official plan. There are no official plan policies or natural heritage features on the subject land that would conflict with the proposed transaction.

Zoning

The subject lands are zoned Waterfront Residential 6 – Holding (WF6-H). There are Environmentally Protected areas on the subject lands and the severed lands. However, there is adequate “clean” shoreline frontage on the lot being created and the proposed right-of-way will not cross any protected areas.



Recommendation

That the consent application for the creation of one new waterfront lot and a right-of-way over part of Lot 10, Concession 3 in the geographic Township of McDougall, as applied for by Derek Brown in Application No. B42/2020(McD) subject to the following conditions.

1. Confirmation from the Municipality that the proposed right-of-way location has suitable sight lines from Haines Lake Road.
2. Payment of any parkland fees.
3. 911 addressing.
4. Payment of all applicable planning fees.

Respectfully submitted,

John Jackson

MUNICIPALITY OF McDOUGALL			
INTERNAL CIRCULATION CHECKLIST			
TYPE OF APPLICATION	Consent		
APPLICANT NAME	Brown		
CIRCULATE TO	INDICATE WITH X	COMMENTS YES OR NO	NAME
CHIEF BUILDING OFFICIAL	x	YES	Kim Dixon
MANAGER OF PUBLIC WORKS	x		
FIRE CHIEF	x		
MUNICIPAL ENFORCEMENT	x		
CAO	x		
PLANNER	x	YES	L. West
TREASURER	x		
OTHER - Environmental Services	x		
COMMENTS OR ATTACH REPORT			
<p>Clerk/Planner:</p> <p>The application proposes a technical severance to create one new lot that was once separately conveyable to being separately conveyable again, and a right-of-way to the severed lands.</p> <p>The lands fall within in the landfill impact area, and as such additional conditions should be considered by Council;</p> <p>That the applicant apply for a Zoning By-law Amendment for the Holding "H" provision to be removed on the severed lands,</p> <p>That the applicant undertake a water quality assessment prior to the removal of the holding "H" designation on Lot 9, Concession 3, as set out in Section 15.02 of the Municipality's Official Plan.</p> <p>That the applicant enter into a 51(26) agreement to recognize the private access to the subject lands and to establish the standards of the private roads and to indemnify the municipality for the private road use.</p> <p>That an EIS be completed to determine the appropriate location for the proposed right-of-way.</p>			
<p>CBO: Agree with Clerk Planner ,the subject parcel is subject to the holding H-provision. Appropriate studies as identified in the OP should be commissioned by the applicant to ensure the newly created lot can be eligible for a building permit. No concerns with the ROW.</p>			

MUNICIPALITY OF MCDOUGALL FIRE / EMERGENCY SERVICES, 2020

1) FIRE & RESCUE SERVICES	STANDARD ACTIVITY REPORT													
MONTH	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020	2019
1) CALL ANALYSIS														
i) Structure Fire/misc fire/chimney fires		1	2			1							4	5
ii) Wildland Fire				1									1	2
iii) Vehicle Fire													0	0
iv) Motor Vehicle Collision	1		1		1	1	2	2		1	2		11	15
v) District MVC Response	1												1	1
vi) Rescue (including elevator rescues)		1	1			1		1					4	2
vii) Other Public Emergency / Service				4	1	4	1	2	1	1	3		17	11
viii) unauthorized burning	1		1	7	3		4						16	6
ix) fire / CO/ smoke alarms activated				2						1			3	17
x) call cancelled on route										1			1	2
xi) Mutual Aid		2	1		4					2	1		10	13
xii) Medical VSA or Suspected Cardiac													0	12
xiii) Tiered Medical	1	1											2	10
xiv) Railway Line Fire					1								1	2
xv) Total Calls	4	5	6	14	10	7	7	5	1	6	6	0	71	98
xvi) Dollar Save Value		\$275,000	\$225,000										\$500,000	\$12,200,000
2) STAFF & RESPONSE LEVELS														
Average Dispatch time (sec)	59	48	59	45	51	56	49	60	68	53	59		55	51
Average response time; page to first truck out (min)	5.24	5.17	4.17	6.11	5.11	1.55	4.11	4.31	9.00	8.34	2.35		5.00	4.45
Average response time; page to truck onscene (min)	8	9	7.49	8.24	12.23	10.38	10.00	10.16	19.00	22.00	7.34		11.00	10.28
Average # of personnel responding	12	9	10	4	10	9	6	6	9	12	11		9.00	10.00
Average total call time per call (min)	59	37	140	82	158	70	74	93	62	123	177		98.00	116.00
Total emergency scene person hours accumulated	17	38	101	48	230	95	23	34	9	131	164		890.00	1428.00
3) EDUCATION														
a) General Training (2.5 hour sessions)	3	4	1	3	3	9	12	14	8	3	5		65	48
b) Attendance at Ontario Fire College hrs		40	0										40	268
c) Fire Pre/Public Ed/Emergency Preparedness hrs	2		20										22	20
e) Mutual Aid Training in hours	3	5	4						14	6			32	109
f) Health & Safety training & meetings sessions	1	2	2	1					2	1			9	3
4) FIRE SAFETY INSPECTIONS														
a) request / safety concern inspection									3	1	2		6	7
b) in service smoke alarm inspection									7	3	7		17	91
5) FINANCIAL														
Revenue Fire/Rescue Highway Responses													\$0	\$2,862
Revenue Fire Marque, Insurance Claim Fire Response		\$17,348									\$7,000		\$24,348	\$21,600



REPORT TO COUNCIL

Report No.:	DPR-2020-09
Council Date:	December 16, 2020
From:	Director of Parks & Recreation
Subject:	Parks Year End Review; NOBEL BEACH

Background

Covid-19 world pandemic declaration on March 11, 2020 set in motion a series of events, which changed McDougall operations for the entire year. Ontario declared a Health Emergency on March 11th and our Municipality declared an emergency on March 20th. The spread of the Covid-19 virus affected the our society's norms. To help slow the spread of the virus we had to wear face coverings, physical distance ourselves from others, wash and disinfect our hands frequently, disinfect high touch surfaces frequently and isolate from others. This impacted our operations tremendously. All of our park facilities were closed at some point and then partially open to certain activities. The priority in decisions that were made involving use of our parks was to create space between users and to ensure capacity for our ratepayers to use the facilities.

Analysis

Nobel Beach- Once Nobel Beach opened for public use in June, the rejuvenation of the beach and parking lot expansion was completed. This almost doubled the capacity of both sections. In theory, this was ample room to continue operation as normal (any user welcome). At times, it did not work so well. Other area beach washroom facilities were closed which caused people to seek a full service beach for their leisure. Nobel Beach became that spot early on. In fact, people from greater Toronto came regularly for day use. The reason, most of the familiar beaches in Simcoe County were off limits to non-ratepayers of those Municipalities. For much of July and August an abnormal amount of new beach goers were daily users of Nobel Beach. This caused friction with ratepayers and regular area beach users, as it was expressed that persons from covid hotspots were coming to Nobel and potentially bringing covid virus with them. Further, several complaints were received about boats pulling up onto the beach or anchoring in the shallows. This is not abnormal at Nobel Beach but persons worried about the virus were less tolerant than past years. The complaints did not

suggest dangers occurrences between boats and swimmers, just that boats were present in the swim area.

It is my opinion that after Covid-19 is behind us and Ontario goes back somewhat normal routine, most of the new users from southern Ontario will revert to their historic leisure areas south of McDougall. The problems and concerns voiced by ratepayers this past summer was not because Nobel Beach was overcrowded, it was fear of virus spread from new visitors. Supplementary, a floating water barrier defining the swim area will be installed in 2021 to separate boats and swimmers.

Options for Future Use of Nobel Beach after Covid-19

1. Operate Nobel Beach the same as pre-pandemic; all are welcome to use the beach.
2. Operate Nobel Beach for McDougall ratepayers only; non-ratepayers not allowed.

Recommendation

It is the recommendation of the Director of Parks that Nobel Beach option 1 considered for future operation of Nobel Beach in 2021.

REPORT TO COUNCIL



Report No.:	DPR-2020-10
Council Date:	December 16, 2020
From:	Director of Parks & Recreation
Subject:	Parks Year End Review; MEADOWCREST PARK

Background

Once Meadowcrest Park beach opened for public use in late August 2016. At that time, the park developed as a park area, playground and beach for swimming. No formal boat launch was constructed. However, before the formal upgrades, persons carried canoes, kayaks and small boats to the waterfront for day use. This was almost exclusively persons who lived in close proximity to the park. This use continued with no issues brought to the attention of the Municipality. The summer of 2020 conflicts between beach users and persons launching boats on trailers through the beach and then parking on site developed. When staff became aware, the Director requested Public Works to install barrier posts through the middle of the park with just enough space along the gravel path to the water for parks maintenance machines to pass through. This occurred in September. Within a week of installation, some unknown person took liberties and pulled out some posts so they could back a large boat trailer down to the beach. Furthermore, In October, citizens sent emails to Council arguing, "let us launch boats; do not let people launch boats at the beach".

Analysis

Meadowcrest Park is open for any person whether ratepayer or non-ratepayer to be a user. The use of the user while in the park is the question that developed this summer. The park was being used by more people not from the neighborhood and some were launching boats on trailers and then parking in their vehicles in the park. I firmly believe some of the conflict was stress due to Covid-19 and people being less tolerant of strangers near them. The most recent controversy is whether or not to allow vehicle and trailer vessel launching in the park throughout the season. This was not an original intended use when the park developed. However, the pathway to the beach is graveled and does allow easy passage of a vehicle with a trailer to back down to the water. However, the transition from path into the water and launching is not conducive for heavy boats and trailers because the constructed bottom is beach sand. I think a compromise could work for this park as written in option 3, which will allow for safe beach use during the swim season and spring launching of larger boats on trailers and fall pullout for larger boats on trailers. **Additionally, notification to the MNRF with a request for added use and an in water work permit for construction of a boat launch ramp**

Options for Future Use of Meadowcrest Park after Covid-19

1. Operate Meadowcrest Park the same as pre-pandemic; launching of small boats limited to what a person can carry to the water; ei. Canoe, kayak, small boat open for full season; NO VESSEL ON TRAILER LAUNCHING.

2. Operate Meadowcrest Park with the added restriction of; no vessel launching of any kind at any time.
3. Operate Meadowcrest Park with; launching of small boats limited to what a person can carry to the water; ei. Canoe, kayak, small boat open for full season; additionally, launching of vessels on trailers only allowed from ice out until May 31 and then again September 15 to ice in with no parking of vehicles and trailers on site (launch and leave). **Additional notification to the MNRF with a request for added use and an in water work permit for construction of a boat launch ramp**. The gate would remain open all winter for the passage of snowmobiles to Portage Lake.

Recommendation

It is the recommendation of the Director of Parks that Meadowcrest Park option 3 be considered for future operation of Meadowcrest Park in 2021.



REPORT TO COUNCIL

Report No.:	DPR-2020-11
Council Date:	December 16, 2020
From:	Director of Parks & Recreation
Subject:	Parks Year End Review; GEORGE HUNT BOAT LAUNCH

Background

In April before Easter Weekend, McDougall emergency command group closed George Hunt boat launch to all users. This was done after reviewing Provincial recommendations in the early developing stages of the declared pandemic emergency in Ontario. The McDougall emergency command group then decided to open George Hunt boat launch using a phased approach in hopes of creating spacial distancing of users to help mitigate virus spread by close contact. Initially, the users of George Hunt boat launch were restricted to ratepayers only and the weekends in April and early May were staffed with McDougall Municipal Law Enforcement Officers to educate the public and uphold the new restricted use. Before the long weekend in May, the McDougall emergency command group implemented a full season user restriction of ratepayer users only after consultation with Council. The intent was to continue with allowing more room for spacial distancing and guaranteeing user space for McDougall ratepayers in the upcoming busy summer season.

Analysis

George Hunt Memorial boat launch and parking facility is heavily used in the months of June, July and August. Many days at capacity to overflowing during the summer season. In the shoulder and winter seasons, the parking area can be little used to empty. We have been concerned about the capacity level seasonally at George Hunt Memorial boat launch and parking facility for a few years now. The crux of the dilemma is balancing the desire to allow all users an opportunity to access Georgian Bay waters vs the desire to ensure enough space for McDougall ratepayers to launch and park at the facility. We are very aware that it is extremely frustrating for a McDougall taxpayer to haul their boat down to George Hunt boat launch to enjoy a summer day only to find the parking lots full (with many vehicles without parking passes displayed) and no space for them to park.

This past summer season astonished Municipal staff with regard to the amount of McDougall ratepayers using the site June to September. Even with the non-ratepayer restriction in place, Municipal Enforcement Officers found the parking areas full to overflowing at peak times during the day. This actuality could be a one off due to more people having leisure time because of Covid-19 layoffs. The reality could also be that all of the available parking space during June to September is required for McDougall ratepayers and there is no space in the summer for non-ratepayers. Thus in examination of parking requirements at George Hunt Memorial boat launch there is ample space for all users EXCEPT during June, July, August and early September. Hence, if it is our desire to offer

Georgian Bay access to all users it will be best accommodated with a seasonal approach with seasonal restrictions. This tactic can be found in option 3 below.

Options for Future Use of George Hunt Boat Launch after Covid-19

1. Operate George Hunt boat launch the same as pre-pandemic; any user can launch and park during the season for day use no restrictions. Parking overnight only allowed for McDougall ratepayers
2. Operate George Hunt boat launch year round as; McDougall ratepayers only, non-raterpayers not allowed to use boat launch or park on site.
3. Operate George Hunt boat launch with a modified user season; non-ratepayers can launch and park on site with no time restriction from January 1 to May 10 and September 15 to December 31 in any given year. During peak months of May 11 to September 14 non-ratepayers restricted from using the boat launch, docks and parking areas.

Recommendation

It is the recommendation of the Director of Parks that George Hunt Memorial Boat Launch and Parking Facility be operated under option 3 for consideration for future operation of George Hunt Memorial Boat Launch in 2021.



REPORT TO COUNCIL

Report No.:	DPR-2020-12
Council Date:	December 16, 2020
From:	Director of Parks & Recreation
Subject:	McDougall Recreation Centre Winter COVID 19 PLAN

Background

Current Covid-19 Area Status

As of December 11th, our Provincial Covid-19 status for North Bay Parry Sound District is green. Green status Provincial recommendations for recreation facility operations include:

Green Status Prevent Operation of Recreation Facilities

- Maintain 2 metre physical distancing, unless engaged in a sport
- Capacity limits:
 - 50 people indoors or 100 people outdoors in classes
 - 50 people indoors in area with weights or exercise equipment
- Maximum of 50 spectators indoors or 100 outdoors
- Capacity limits apply on a per-room basis if operating in compliance with a plan approved by the Office of the Chief Medical Officer of Health
- Team or individual sports must be modified to avoid physical contact; 50 people per league
- Exemption for high performance athletes and Para sports
- Limit volume of music to be low enough that a normal conversation is possible; measures to prevent shouting by both instructors and members of the public
- Face coverings required except when exercising.

The threshold for green status is weekly infection rate of less than 10 per 100,000 and or a testing positivity rate of less than 0.5%.

Yellow Status Protect Operation of Recreation Facilities

- Maintain 2 metre physical distancing, unless engaged in a sport
- Capacity limits:
 - 10 people indoors per room or 25 people outdoors in classes
 - 50 people indoors in areas with weights or exercise equipment
- Maximum of 50 spectators indoors or and 100 outdoors
- Capacity limits apply on a per-room basis if operating in compliance with a plan approved by the Office of the Chief Medical Officer of Health

- Team or individual sports must be modified to avoid physical contact with an exemption for high performance athletes, including parasport athletes, and professional leagues; maximum 50 people per league
 - Limit volume of music to be low enough that a normal conversation is possible; measures to prevent shouting by both instructors and members of the public
 - Face coverings required except when exercising
 - Increase spacing between patrons to 3 metres for areas of a sport or recreational facility where there are weights or exercise equipment and in exercise and fitness classes
 - Require contact information for all members of the public that enter the facility
 - Require reservation for entry; one reservation for teams
 - A safety plan is required to be prepared and made available upon request
-
- The threshold for yellow status is weekly infection rate of 10 to 24.9 per 100,000 and or a testing positivity rate of 0.5 to 1.2%. Repeated outbreaks in multiple sectors or increasing numbers of large outbreaks.

Analysis

McDougall can implement more strict guidelines for patrons to follow at our facility but cannot relax the minimum rules above. Additionally, the McDougall Recreation Centre change rooms can only safely accommodate 6 persons at a time and maintain 2m separation between persons don and doffing skates.

McDougall Recreation Centre when operating during the winter ice season is self-directed skating and hockey during the allotted time on the schedule. Staff supervise all scheduled family skate times. Generally, there is little direct contact with patrons. The closest contact is at the concession when serving food and drinks. The draft plan for operations is to follow the directions as defined in the colour status rules put forth from the Province. Educate staff to clean and disinfect washrooms and change rooms more often during their shift. Provide signage in the facility highlighting safe and required new behaviors in the facility based on current colour status. A further safety measure for staff is to limit contact with patrons and this will include not opening the concession stand for food and drink delivery. We operate our concession as a bonus service and shuttering it for this winter season will not affect our ability to offer quality skating experience. We plan to be flexible and able to modify and adapt daily operations based on direction from the Province, North Bay Parry Sound Medical Officer of Health and McDougall Command team.

McDougall can provide the following signage at the entrance to the facility;

General advice

Follow public health advice:

- wash your hands thoroughly and regularly
- cover your cough
- stay home if you have symptoms, even if they are mild
- DO NOT ENTER THE FACILITY IF you have symptoms compatible with COVID-19, or if you've been advised of exposure by your local public health unit

Promote patron self-compliance with all required rules and guidelines as put forth by the Province, North Bay Parry Sound Medical Officer of Health and McDougall Command team as the first enforcement method.

Recommendation

It is the recommendation of the Director of Parks & Recreation that Council accept the plan for operating the McDougall Recreation Centre Covid-19 winter operation plan AND that staff lay in the ice for the upcoming skating season based on weather conditions.

Covid-19 Guidance document for outdoor ice surfaces/rinks and outdoor skating trails

Last revised Nov 30, 2020

This guidance document is for municipalities and community groups who operate outdoor ice surfaces/rinks and skating trails. It provides requirements and recommendations to help stop the spread of COVID-19 while operating these types of outdoor recreational rinks or trails.

All owners and operators of outdoor ice surfaces/rinks and outdoor skating trails have a responsibility to assess risks associated with their facility and operations and ensure that they mitigate these risks for their employees, volunteers, and attendees.

Specific to COVID-19, owners and operators are responsible for implementing measures to reduce the risk of infection among all those who participate in their activities (e.g. employees, volunteers, attendees).

Provincial laws and recommendations to prevent the spread of COVID-19 are subject to change without notice. Effective November 7, 2020, the Province of Ontario has implemented the [Keeping Ontario Safe and Open Framework](#), which guides public health restrictions based on COVID-19 transmission in the province. The North Bay Parry Sound District Health Unit (NBPSDHU) and local municipalities may also implement local public health directions, bylaws, and policies which can exceed the provincial laws and recommendations. Owners and operators of outdoor ice surfaces/rinks and outdoor skating trails should continue to consult with public health and their local municipality to ensure familiarity with the current laws and recommendations.

It is important for owners and operators to adhere to public health legislation and recommendations on gathering requirements to determine if activities on outdoor ice surfaces, skating rinks and skating trails can operate safely.

OUTDOOR ICE SURFACES/RINKS AND SKATING TRAILS DEFINITIONS

Outdoor ice surfaces/rinks and trails generally can be classified Under [Ontario Regulation 364/20](#) in three formats:

Setting	Definition
-Outdoor ice surface/ rink or natural ice skating trail with supporting infrastructure* and employee monitoring.	Outdoor Recreational facility
-Outdoor ice surface/ rink or natural ice rink with no supporting infrastructure and unsupervised	Playground
-Outdoor natural skating trail with no supporting infrastructure and unsupervised	Outdoor walking trail

*supporting infrastructure includes but is not limited to: change rooms, warming centres, washrooms.

PROTECTING MEMBERS OF THE PUBLIC, EMPLOYEES AND VOLUNTEERS

Operators shall identify possible work-related exposure and health risks to employee, volunteers and attendees and plan how to reduce these risks. Further, they should develop a contingency and business plan for the potential of a COVID-19 positive employee, volunteer or attendee. Individuals testing positive for COVID-19 will be directed by NBPSDHU to self-isolate. Individuals that have had close contact (e.g. spent prolonged time within a 2 metre (6 feet) radius) with an employee, volunteer or attendee will be contacted by NBPSDHU if they need to take additional precautions.

COMMUNICATE PUBLIC HEALTH RECOMMENDATIONS TO ATTENDEES AND VOLUNTEERS BEFORE COMING TO THE OUTDOOR ICE SURFACE/RINK OR SKATING TRAIL

- Encourage attendees and volunteers to conduct a [self-assessment for COVID-19 symptoms](#) before attending an outdoor ice surface/rink or skating trail and remind them to stay home if they have COVID-19 symptoms, seek testing and self-isolate.
- At the outdoor ice surface/ rink or trail, encourage attendees and volunteers to maintain a 2 metre (6 feet) distance from those they don't live with, when possible, and to wear a mask or a face covering outdoors when physical distancing cannot be maintained. Post signage to reinforce these messages.
- Encourage attendees and volunteers to wash their hands frequently and/or use an alcohol-based hand sanitizer, and to practice proper cough etiquette. Post signage to reinforce these messages.
- Remind attendees and community volunteers that it is mandatory to wear a mask or a face covering in all indoor public spaces.
- Limit the volume of music to be no louder than the volume of a normal conversation.

LIMIT ATTENDANCE AND ENSURE PHYSICAL DISTANCING

- Physical distancing means keeping a distance of 2 metres (6 feet) from those you don't live with off the ice, and 3 metres (9 feet) while exercising at outdoor ice surfaces/ rinks and skating trails. Plan and modify the layout of all ice surfaces/rinks and skating trails to ensure enough space is provided for employees, volunteers and attendees to maintain physical distancing at all times.
- Information about gathering limits will be as per the requirements in [Ontario Regulation 364/20](#), under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.
- Capacity limits for the outdoor ice surface/rink and skating trail will need to be determined and posted for users.
- Calculate and post occupancy limits within each space, including washrooms, locker rooms, etc.

- Signage should be provided to encourage physical distancing. • Place visual / textural markers spaced 2 metres (6 feet) apart (e.g. tape on the floor, pylons, signs) to encourage physical distancing and guide users throughout the space.
- For outdoor rinks designated as a recreational facility:
 - o Consider a registration process with assigned time slots and set duration periods for using the facility.
 - o Stagger arrivals and departures, where possible, to reduce congestion at points of entrance and exit and in common areas.
 - o Increase signage.
 - o Ensure enough space for people in high traffic areas and places where people may gather.
 - o Identify areas where crowding and bottlenecks are common, such as lobbies, washrooms, and use staff or barriers to redirect people who may gather in these areas.

USE OF MASKS AND FACE COVERINGS

- Every person within an indoor space shall wear a mask or a face covering in a manner that covers their mouth, nose, and chin during any period when they are in the indoor area. This is subject to exceptions set out in the Regulation. Persons not engaged in athletic or fitness activity must wear a mask or face covering. More information on the mask requirements is available on NBPSDHU website.
- In most circumstances masks or cloth face coverings are not deemed necessary in outdoor recreational spaces when physical distancing is possible and can be predictably maintained. However, use of a mask or face covering is recommended if physical distancing is not possible or is unpredictable. In some outdoor activities, wearing a mask or face covering may not be practical or tolerable. In those instances, physical distancing remains an important personal protective practice. Masks or face coverings should not be placed on young children under age two, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- The employer must determine what Personal Protective Equipment (PPE) is required and ensure that it is worn by employees and volunteers.
- Educate staff and volunteers on the proper use and disposal of masks and PPE.

HAND HYGIENE

- Post handwashing and hand sanitizing posters in employee areas and all entrances to any supporting infrastructure.
- Provide alcohol-based hand sanitizer with minimum 60% alcohol content in dispensers outside all entrances to supporting infrastructure, particularly near high-touch surfaces.
- Employees should wash their hands with soap and water frequently or use alcohol-based hand sanitizer.

- Employees should use gloves if it is anticipated that hands will come into contact with bodily fluids, broken skin, mucous membranes, contaminated equipment, and high-touch surfaces.

CLEANING AND DISINFECTING

RENTAL EQUIPMENT AND FIXED STRUCTURES

- Encourage customers to bring their own gear for personal use, when practical and possible (e.g. helmet, skating aids, water bottle).
- As per [Ontario Regulation 364/20](#) all equipment that is rented out, provided to or provided for the use of users of the facility must be cleaned and disinfected between each use.
- Do not provide rental equipment or fixed structures that cannot be cleaned between each use.
- Frequently touched points, such as door handles, railings and barriers must be cleaned and disinfected frequently and when visibly dirty.
- Ensure routine and frequent cleaning and disinfection occurs throughout the day in workspaces and ensure that any washrooms open for use are cleaned and disinfected as frequently as is necessary to maintain a sanitary environment.
- Further disinfection recommendations are outlined in the Province of Ontario's [Guidance for facilities for sports and recreational fitness activities during COVID-19](#) see the section entitled Recommendations for health and safety. Provide adequate supplies and garbage bins for disposing used materials.
- Refer to [Public Health Ontario's Cleaning and Disinfection for Public Settings fact sheet](#) (PDF).
- Refer to Health Canada's lists of [disinfectants for use against coronavirus \(COVID-19\)](#).

SCREENING AND RECORD-KEEPING

- Employees, volunteers and attendees shall conduct self-screening for symptoms of COVID-19, prior to attending the outdoor ice surface/rink and outdoor skating trails.
- Anyone with symptoms should stay home. Individual would need to follow the recommendations if they have COVID-19 symptoms, seek testing and self-isolate.

OUTDOOR RECREATIONAL FACILITIES

- Facilities for sports and recreational fitness activities are required to conduct active daily screening on all persons who attend their facility including attendees and employees and keep related records for a period of 30 days. See screening section of [Guidance for facilities for sports and recreational fitness activities during COVID-19](#). This applies to members of the public, staff and volunteers who only attend outdoor settings even if they do not go inside a building.

- Encourage online or telephone sales and registration processes.
- Use a contactless process to log attendance (e.g. scanner), if necessary.

PLAYGROUND FACILITIES AND OUTDOOR TRAILS

- It is not mandatory to keep records of all persons who are in attendance, although it is encouraged.

DRINKING WATER SYSTEMS

- With many buildings either closed or experiencing lower occupancy as a result of COVID-19, many properties have used less water and increased the amount of water stagnation in plumbing systems. It is important to flush both cold and hot water lines, and drain hot water tanks to remove stagnant water from the building's plumbing system. For additional instruction please refer to the Ministry of Environment, Conservation and Parks Guide for maintaining building plumbing after an extended vacancy.
- Private drinking water supplies must be sampled ~~ahead of~~ **prior to** opening, with samples sent to a private licensed laboratory and operators continuing to sample throughout the operating season in accordance with drinking water regulations.
- Small Drinking Water System (SDWS) operators must provide specific information to the NBPSDHU Medical Officer of Health in writing before reopening after a 60 day closure, or alter the construction, installation, alteration, or extension of the SDWS. To comply with these requirements, owners/operators must complete and submit the [NBPSDHU notice and designation form](#)

Please contact NBPSDHU if you have any questions at 1-705-474-1400 option 5 for the Covid-19 response team. Monday to Friday 8:30 a.m. to 4:30 p.m or email covid-19.response@healthunit.ca

References

- Public Health Agency of Canada. (2020) Risk mitigation tool for outdoor recreation spaces and activities operating during the COVID-19 pandemic. Retrieved from: <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/risk-mitigation-tool-outdoor-recreation-spaces-activities-operating-covid-19.html>



THIRD QUARTER FINANCIAL REPORT

FOR THE PERIOD ENDED September 30, 2020

The Municipality of McDougall

Prepared by:
Erin Robinson B.Comm., CPA, CGA
Treasurer

INTRODUCTION

Quarterly financial reporting is being prepared by the Municipality of McDougall as a means of providing the community and council with a regular overview of financial information. Quarterly financial reporting is a priority identified by the Treasury Department as it demonstrates prudent fiscal responsibility and accountability.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments and projects. All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date. This is particularly evident with projects as the project activity may not have commenced or little actual expenditures may be incurred at the end of the reporting period.

This quarterly report provides information in three parts:

Commentary, pages 3-7

Statement of Operational Results, pages 8-11

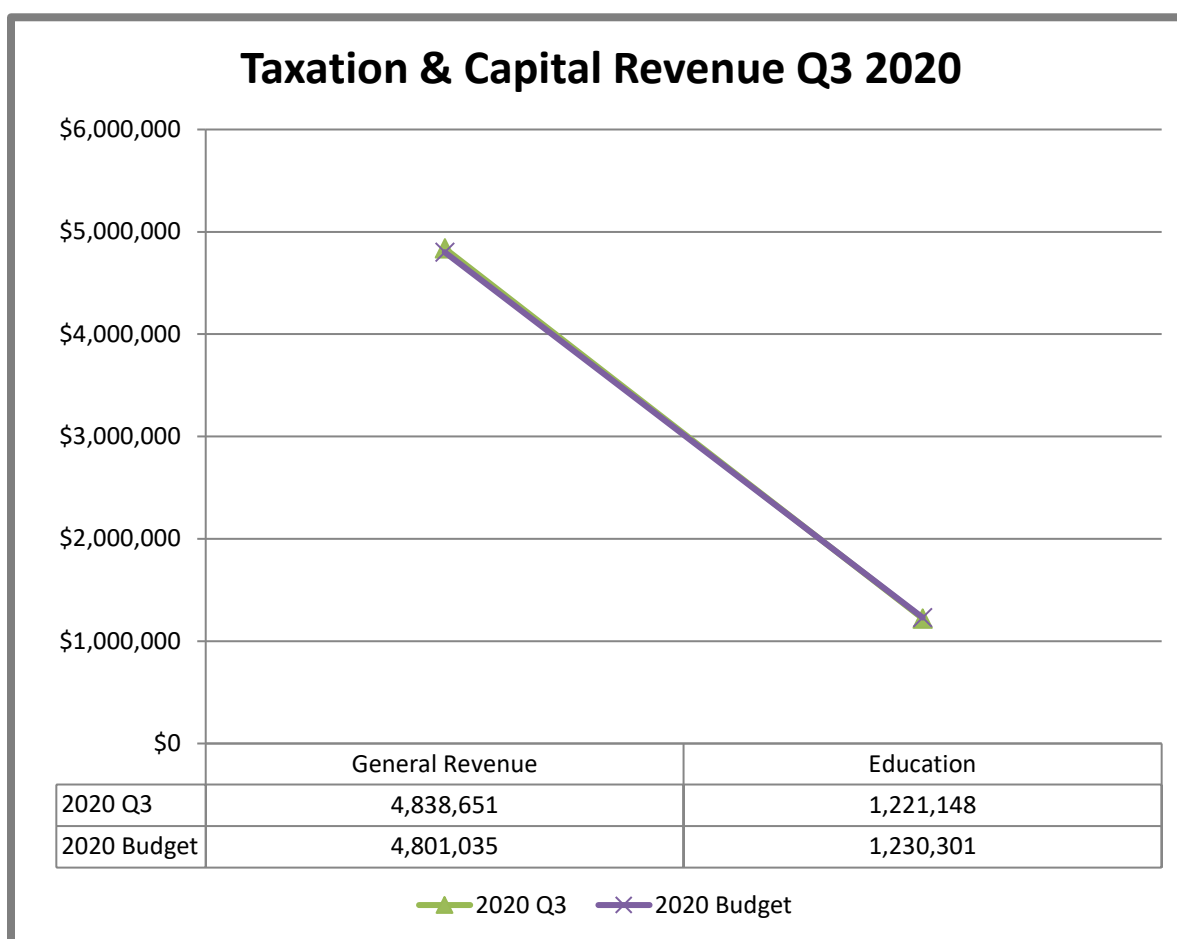
Statement of Capital Expenditures, page 12

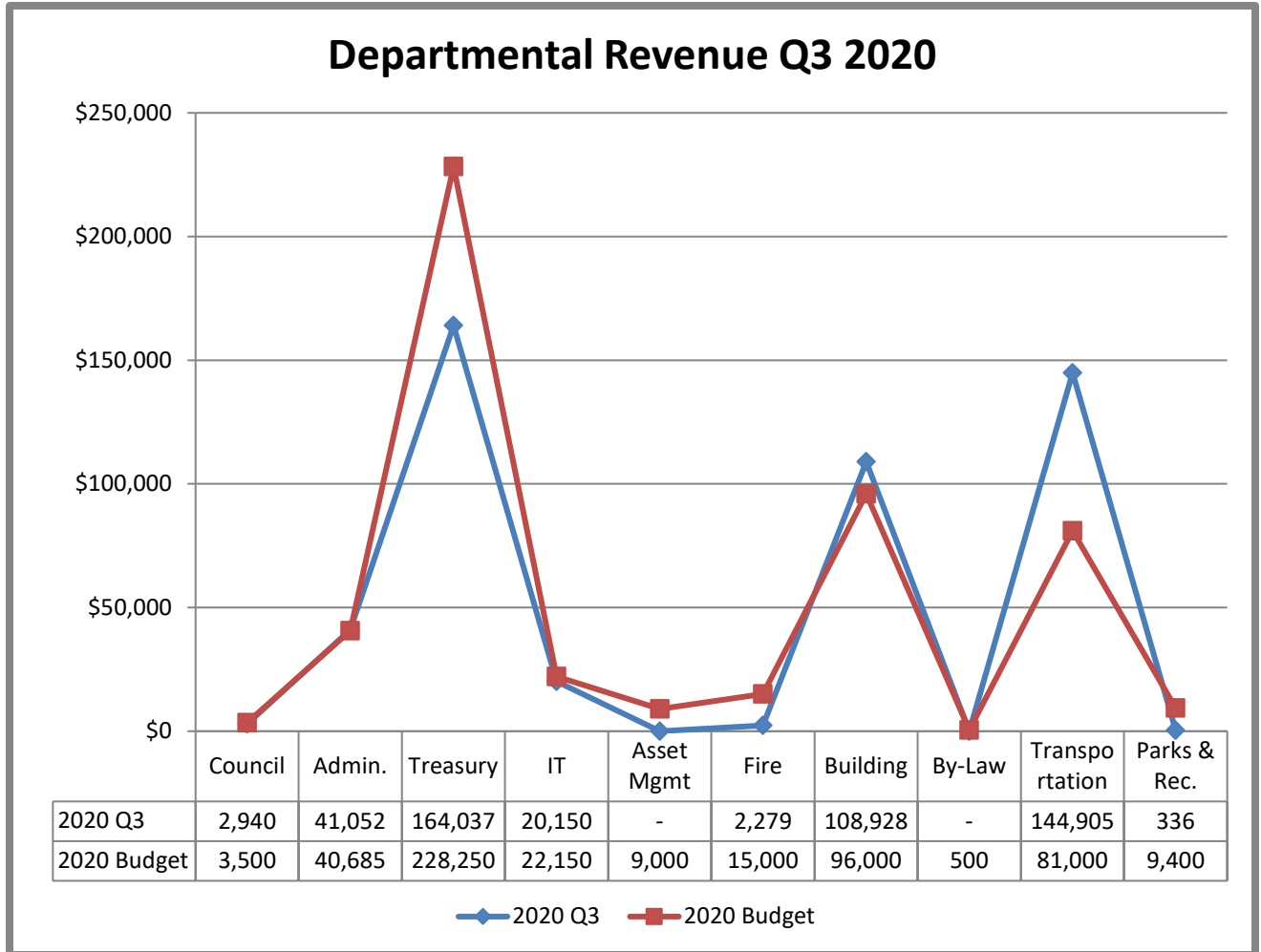
Questions or comments regarding this report can be made by:
email: erobinson@mcdougall.ca
Phone: (705) 342-5252

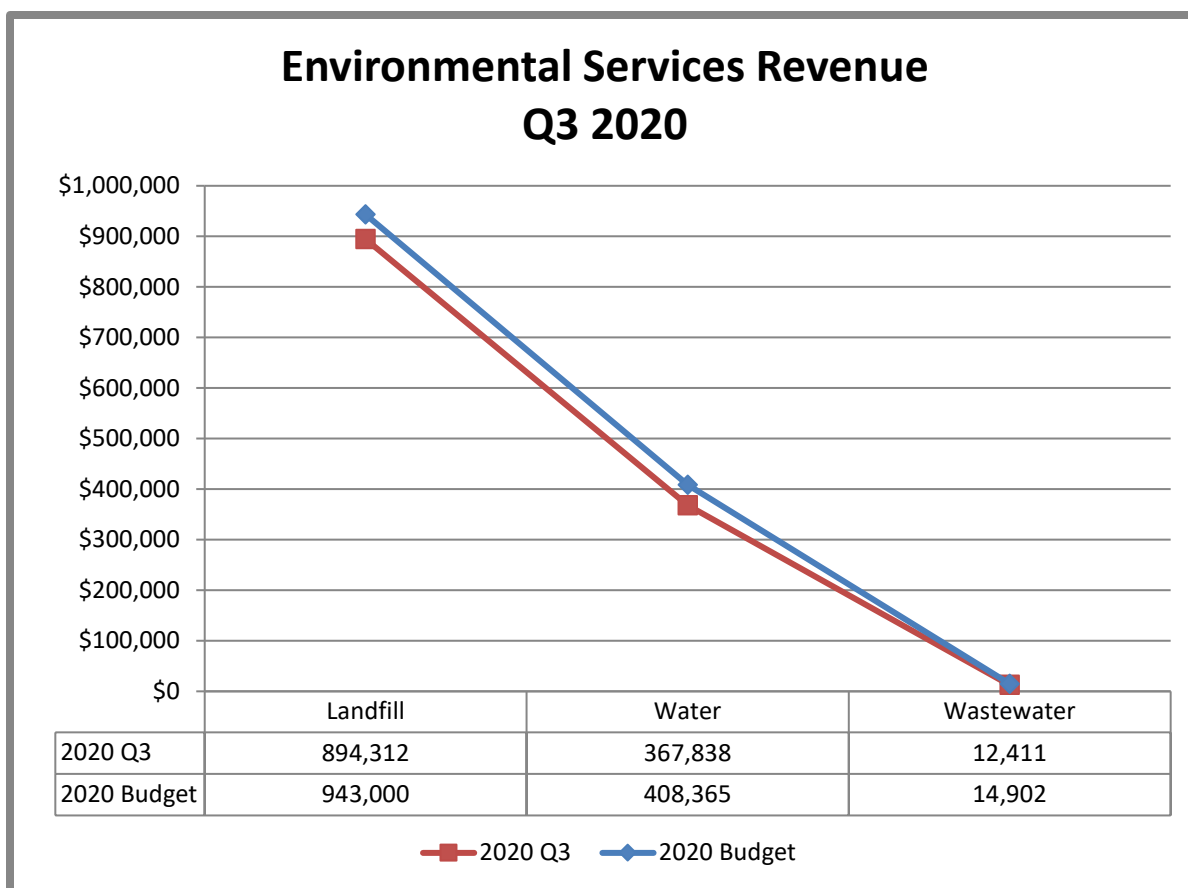
COMMENTARY

At the end of the third quarter (Q3) of the 2020 fiscal year, total municipal revenues are at 92% of the annual budget. For comparison purposes, at the end of the third quarter of the 2019 fiscal year, municipal revenues were 89% of the annual budget. This is largely due to unexpected funding for COVID relief, Henvy reimbursement for road damages, and an increase in building permit revenue. Thus we are tracking quite well for 2020 revenues and should reach our budgeted targets by year end. Taxation revenue accounted for 62% of the revenue up to this point. Total expenses are tracking at 67% of the annual budget, which is low and is due to the timing of completing large capital projects in Q4 2020, lack of program offerings in recreation and lack of training and development expenses throughout the municipality.

Capital expenses as of the third quarter were \$703,843 which represents 52% of the annual capital budget. The discrepancy is due to the timing of completion of large capital projects as well as projects being carried forward to 2021.







The majority of the revenues in the third quarter are taxation revenues that arose from the 2020 interim & final tax billing. \$578,175 was received from the OMPF for the first three quarterly payments, \$81,969 for the Federal Gas Tax (first of two installments), \$149,179 was received from the Ontario Community Infrastructure Fund (OCIF) and \$236,400 from the Provincial Covid Relief Funding. Other seasonal variations and factors that impact a significant proportion of revenue achieved as of the end of the reporting period are:

Grant Revenue

OMPF grant funding is received in equal portions on a quarterly basis. The Federal Gas Tax funding is received in two equal payments receivable in the second quarter and the third quarter. Other Provincial and Federal grant funding is received upon completion of the funded project. The Provincial Library grant was received in Q3 2020. As of Dec 1, 2020 we have spent approximately \$49,400 in COVID funding, the remainder will be transferred to the reserve at year end.

Other Revenue

Other revenue is based on fines and miscellaneous sales and penalties, including penalties on unpaid taxes. Timing of these revenue amounts is less certain than other areas. Capital revenue reserve transfers for completed projects were transferred in Q3 2020.

Supplemental Tax Revenues

Supplemental tax revenues from new assessment (e.g., new construction, additions & renovations) billed year to date are \$35,432 compared to \$51,426 in 2019. With recent growth and new development as well as home renovations; our supplemental tax billing reflects these positive changes. As per MPAC stipulations; these changes can be reflective two years prior (i.e. 2018-2020).

Building Permit Revenue

Revenue Source	Q3 2018	Q3 2019	Q3 2020
Total Building Permit Revenue	\$101,969	\$86,433	\$108,928

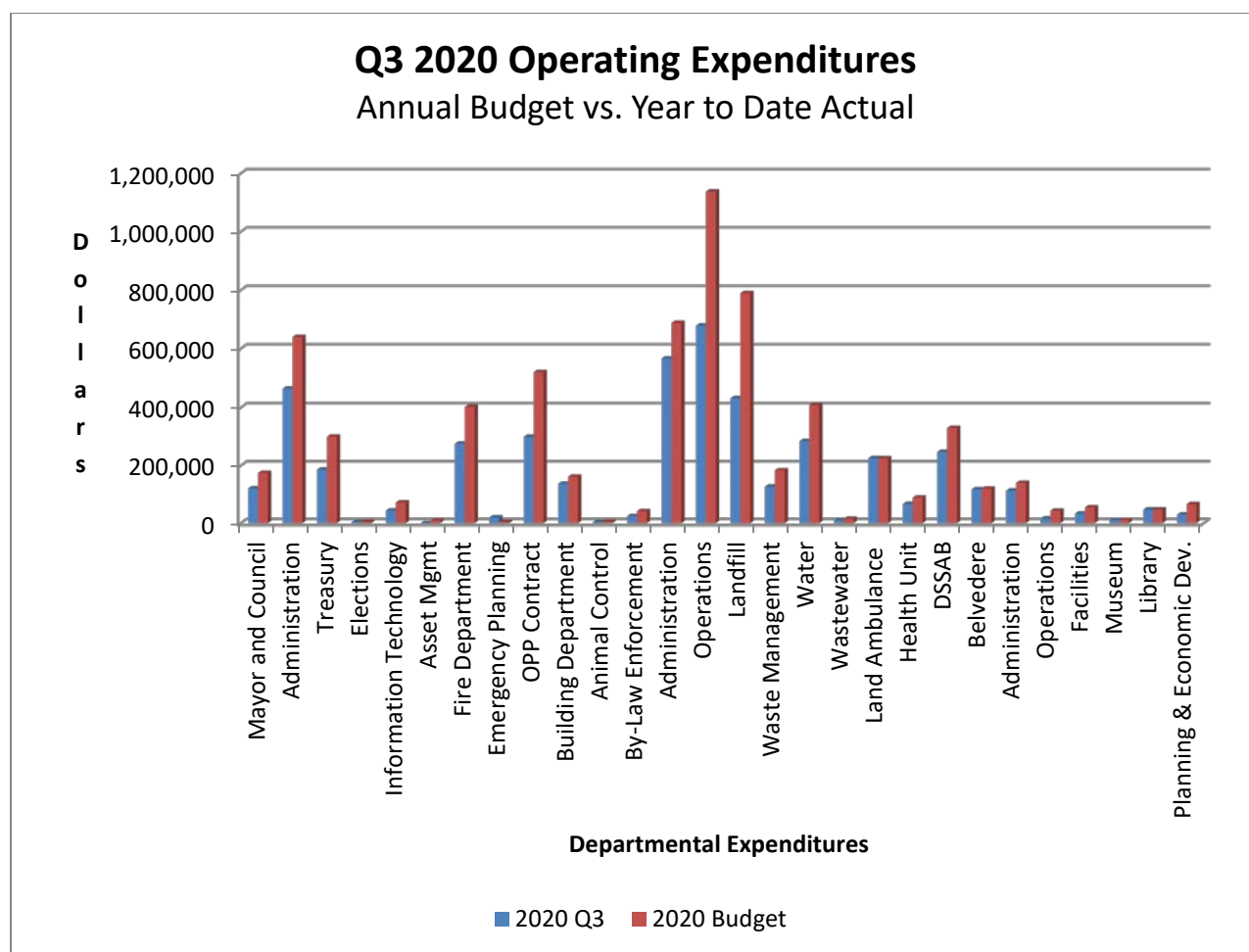
Landfill Revenue

This source of revenue is strongly impacted by seasonality and typically experiences an increase throughout Q2 and Q3. It is strongly reliant on the construction industry and the general economic outlook. For information purposes, the Seguin Township contract began in March 2015. Municipality tipping fees have increased by 35.6% from Q3 2019; commercial tipping fees are lower by 10.9%. In total, landfill revenues as at Q3 2020 have increased by \$115,087 or 14.7%.

Revenue Source	YTD Q3 2018	YTD Q3 2019	YTD Q3 2020
Tipping fees - Municipalities	364,853	369,180	470,751
Tipping fees - Commercial	360,500	337,879	300,928
Tipping fee - Penalty & Interest	945	382	538
Scrap Metal Sales	0	0	38,216
WDO Funding	48,519	34,533	38,515
Landfill Misc	2,456	1,904	369
Tipping fees - Ratepayers	23,438	35,348	44,995
Total Landfill Revenue	\$800,711	\$779,225	\$894,312

Municipal Service Charges

These revenues are specifically related to the level and timing of property development applications. The expected level and timing of development applications is difficult to determine. Water service revenues are received on a bi-monthly basis thus six times per annum. The annual water operator billing to the Parry Sound Industrial Park occurred in Q3 2020. Operating revenues and expenditures for individual departments can be found on the Statement of Operational Results.



At the end of the third quarter in 2020, total expenditures are tracking at 67% of the annual budget, compared to 73% reported at the end of Q3 2019. The variation is largely due to the timing of capital spending/payments. Operating expenditures in each department are generally consistent per quarter in reference to: wages, administrative costs, supplies and utilities. Operating expenses excluding capital expenditures are at 70% (2019 – 78%) of budget, which is ideal given there is a quarter (25%) of the year remaining.

Seasonal & Variable Expenditures

There are various operating expenditures that are seasonal and/or difficult to determine their timing. For example; repairs and maintenance, courses and conferences, overtime wages, professional fees, contracted services (dust control, brushing & trimming, bridges, professional studies) and recreational programs.

External Levy Expenditures

Annual basis: Land Ambulance, Parry Sound Planning Board

Semi-Annual basis: Belvedere Heights

Quarterly basis: Near North District School Board, District of Social Services Administration Board, Municipal Property Assessment Corporation

Monthly basis: North Bay Parry Sound District Health Unit

STATEMENT OF OPERATIONAL RESULTS - REVENUE



Municipality of McDougall
2020 3rd Quarter Statement of Operational Results

Revenue		2019 Q3	2020 Q3	2020 Budget	Variance Q3/Budget	Percentage Collected
General Government	Mayor and Council	2,923	2,940	3,500	560	84%
	Administration	39,971	41,052	40,685	- 367	101%
	Treasury	127,313	164,037	228,250	64,213	72%
	Elections	-	-	-	-	
	Information Technology	24,979	20,150	22,150	2,000	91%
	Asset Management	-	-	9,000	9,000	0%
Protection	Fire Department	24,575	2,279	15,000	12,721	15%
	Building Department	86,433	108,928	96,000	- 12,928	113%
	By-Law Enforcement	-	-	500	500	0%
Transportation Services	Administration	65,054	144,905	81,000	- 63,905	179%
Environmental Services	Landfill	779,225	894,312	943,000	48,688	95%
	Water	355,509	367,838	408,365	40,527	90%
	Wastewater	12,083	12,411	14,902	2,491	83%
Recreation & Culture						
Parks Department	Administration	-	125	1,000	875	13%
	Operations	5,891	-	6,000	6,000	0%
	Facilities	1,430	211	2,400	2,189	9%
Culture	Library	7,349	7,350	7,350	-	100%
Planning & Economic Dev.						
General Revenue		5,042,406	4,838,651	4,801,035	- 37,616	101%
Education		1,241,196	1,221,148	1,230,301	9,153	99%
Capital Revenue		1,057,391	651,496	1,342,046	690,550	49%
Total Operating Revenues		7,816,337	7,826,337	7,910,438	84,101	99%
Total Revenues		8,873,728	8,477,833	9,252,484	774,651	92%

Q3 2020 Revenue Variances

Treasury revenues are slightly higher than 2019 due to receiving a full payment for Henvy Community Benefit. The fire department revenue for 2020 vs. 2019 has decreased due to fire responses on MTO roadways and Fire Marquee revenues received. Building department permits have increased 2020 vs. 2019. Landfill revenues have increased vs. 2019, please see discussion on page 5. Water revenues have increased in 2020 due to the number of new service connections as well as the slight increase in the water rate. YTD water revenues are projected to meet 2020 budgeted targets. Recreation revenues are lower in 2020 due to the cancellation of the swim program and no rentals at our facilities. General taxation revenues are on budget, and have met the 2020 targets. Capital revenues are on budget, we will receive our final OMPF payment in the 4th quarter and the reserve transfers for completed projects will occur.

STATEMENT OF OPERATIONAL RESULTS - EXPENDITURES



Municipality of McDougall
2020 3rd Quarter Statement of Operational Results

Expenditures		2019 Q3	2020 Q3	2020 Budget	Variance Q3/Budget	Percentage Spent
<u>General Government</u>	Mayor and Council	127,524	120,678	174,257	53,579	69%
	Administration	445,397	464,434	639,235	174,801	73%
	Treasury	190,780	185,981	300,130	114,149	62%
	Elections	4,400	4,000	4,400	400	91%
	Information Technology	60,986	43,790	71,500	27,710	61%
	Asset Management		-	9,000	9,000	0%
<u>Protection</u>	Fire Department	294,098	275,780	402,762	126,982	68%
	Emergency Planning	49	19,879	4,050	15,829	491%
	OPP Contract	298,799	299,799	521,187	221,388	58%
	Building Department	91,096	136,958	161,192	24,234	85%
	Animal Control	2,592	3,614	5,000	1,386	72%
	By-Law Enforcement	20,986	24,444	41,600	17,156	59%
<u>Transportation Services</u>	Administration	638,932	567,796	687,682	119,886	83%
	Operations	896,035	678,530	1,137,370	458,840	60%
<u>Environmental Services</u>	Landfill	404,677	431,865	789,469	357,604	55%
	Waste Management	121,133	127,143	183,192	56,049	69%
	Water	281,899	284,446	408,365	123,919	70%
	Wastewater	6,401	9,818	14,902	5,084	66%
<u>Health/Social/Family</u>	Land Ambulance	217,753	225,474	225,000	474	100%
	Health Unit	63,318	66,391	88,522	22,131	75%
	DSSAB	245,963	247,280	329,707	82,427	75%
	Belvedere	117,006	117,618	120,000	2,382	98%
<u>Recreation & Culture</u>						
Parks Department	Administration	121,097	113,058	139,805	26,747	81%
	Operations	32,936	16,065	43,059	26,994	37%
	Facilities	42,513	32,973	54,656	21,683	60%
Culture	Museum	12,650	11,076	11,076	-	100%
	Library	47,019	47,019	47,019	-	100%
<u>General Revenue (trf to reserves)</u>		581,513			-	0%
<u>Planning & Economic Dev.</u>		25,725	29,797	66,000	36,203	45%
<u>Education</u>		1,017,818	918,992	1,230,301	311,309	75%
<u>Capital Expenses</u>		851,812	703,843	1,342,046	638,203	52%
Operating Expenditures		6,411,095	5,504,698	7,910,438	2,405,740	70%
Total Expenditures		7,262,907	6,208,541	9,252,484	3,043,943	67%
Q3 Surplus		1,610,821	2,269,292	-	- 2,269,292	

Q3 2020 Expenditure Variances

All departments have experienced a decrease in training and development expenses due to the ongoing pandemic. General Government slightly higher in 2020 vs. 2019 due to salaries and wages, Fire Department is slightly lower due to less part time hours due to the inability to host training and less calls for service. Emergency planning increase due to COVID expenses. Year to date covid expenses which include the increased ambulance levy is \$49,400, any remainder at year end will be reserved for 2021 expenses. Transportation department decreases resulting from a smaller reserve transfer in 2020, less R&M on our equipment and the timing of our winter sand invoice. Landfill expense increases due to equipment repairs and maintenance as well as the costs associated with processing the RAP. Health/Social/Family, Parks & Recreation, Planning & Economic Development, Water & Wastewater expenditures are tracking well versus the budget and prior year. We are on track to meet 2020 budget projections. The landfill reserve transfer which is dependent on tonnes for the year, will be made in Q4. The water and waste water transfer to reserves will also occur in Q4 2020.

Notable overages as compared to budget are discussed below. Total operating & capital expenditures are at 67% of budget. We currently have an operating surplus of \$2,269,292 which will change considerably based on Q4 expenses as well as large capital project payments.

Notable Overages:

Department	Item	2020 Actual	Variance vs Budget	Corrective Measure
Emergency Planning	COVID Expenses	\$48,160	\$3,500	Utilize grant funding in 2020 and 2021; budget expenses in 2021
Landfill	Equipment – Repairs & Maintenance	\$63,289	\$9,889	Budget equipment & trucks using three year average R&M, implement manufacturer recommended maintenance schedule to ensure lifespan of capital asset is maintained and efficient use of funds
Landfill	RAP Processing Expenses	\$16,820	\$16,820	Budget for annual processing/grinding fees as there is an ongoing cost associated with the material

YTD Tax Arrears

	2018	2019	2020
Dec 7 Tax Arrears	509,920	605,055	584,097
Annual Increase/Decrease	+22%	+18%	-4%

Winter Activity Comparison – Transportation Services

	2018		2019		2020	
Winter Activities	Actual	Budget	Actual	Budget	YTD 2020	Budget
Wages & benefits	69,108	92,953	106,424	103,360	58,271	105,590
Overtime wages	39,118	36,400	42,530	36,400	22,488	36,400
Materials	122,140	125,000	198,271	135,000	58,372	150,000
Total	230,366	254,353	347,224	274,760	139,131	291,990

With climate change and risks of winter events taking place outside the regular winter season, it is critical that Transportation Services continues to review and update service levels to provide a safe and reliable transportation network for all. As well as implement budget practices to offset and smooth these unpredictable years.

The implementation of a Transportation Services Extreme Weather Stabilization Reserve Fund would allow to partially offset budget surpluses and deficits in the Operating Budget for Transportation Services as a result of unbudgeted extreme weather-related costs relating to snow removal.

The transfer to the reserve would consider the Transportation Operating budget in its entirety as well as the winter activity area of the budget.

STATEMENT OF CAPITAL EXPENDITURES



Municipality of McDougall
2020 3rd Quarter Capital Expenditures

Project Statuses:

On Track	A - Not Started
Possible Delay	B - Planning/Request for Proposal/ Design
Delayed/Cancelled	C - In Construction/ In Progress
	D - Completed / In Use
	X - Cancelled
	Z - Delayed Until Next Year

Expenditures		2020 Q3	2020 Budget	Variance	Percentage	Project	Comments
				Q3/Budget	Spent	Status	
<u>General Government</u>	Office Exterior Renovation	3,382	60,000	56,618	6%	Z	2021 Carry Forward
<u>Protection</u>	SCBA Reserve	50,000	50,000	-	100%	D	Completed
	Digital Radio	4,408	4,600	192	96%	D	Completed
	Storage Container	-	4,000	4,000	0%	Z	2021 Carry Forward
	Turnout Gear x 5	10,510	10,000	- 510	105%	D	Completed
<u>Recreation & Culture</u>	Park & Bldg Signage	-	4,500	4,500	0%	Z	2021 Carry Forward
	Picnic Tables	-	3,250	3,250	0%	Z	2021 Carry Forward
	Nobel Beach Expansion	76,474	20,000	- 56,474	382%	D	Completed
	Nobel Church + Reno	1,267	71,296	70,029	2%	C	In Progress/Possible Carry Forward to 2021
	Park Guardrails	-	15,000	15,000	0%	C	In Progress/Work to be completed in 2021
	MRC Security System	-	4,800	4,800	0%	Z	2021 Carry Forward
<u>Transportation Services</u>	McDougall Culvert	-	80,000	80,000	0%	Z	2021 Carry Forward
	CP Rail Crossing	-	25,000	25,000	0%	Z	Delayed Billing
	Big Sound Rd	519,674	475,000	- 44,674	109%	D	Completed
	550 Truck	-	105,000	105,000	0%	C	In Progress/Possible Carry Forward to 2021
	Storage Container	7,306	5,000	- 2,306	146%	D	Completed
	Diesel Packer	12,198	12,000	- 198	102%	D	Completed
	Road Needs Study	11,564	33,600	22,036	34%	C	On track to be completed in 2020
<u>Environmental Services</u>	Storage Container	7,060	9,000	1,940	78%	D	Completed
	Landfill Shop	-	350,000	350,000	0%	Z	2021 Carry Forward
Total Capital Expenditures		703,843	1,342,046	638,203	52%		



REPORT TO COUNCIL

Report No.:	T2020-5
Council Date:	December 16, 2020
From:	Erin Robinson BComm., CPA, CGA Treasurer
Subject:	Water & Wastewater Rate Increases

Background:

At the McDougall Committee Council Meeting held on October 7th 2020, council passed resolution 2020/97 approving the 2021 Water Financial Plan.

The plan outlined revenue and expense projections for a six year period. Water rate increases are necessary in order to meet increasing operating costs and the purchase of water, as well as to adhere to our financial plan.

Discussion:

Below are the proposed water and wastewater rate increases for a three year period:

Water Rates

Class	2021	2022	2023
Percentage Increase	2.48%	2.64%	2.57%
Residential Fixed	\$ 145.62	\$ 149.47	\$ 153.31
Non Metered Commercial	\$ 170.07	\$ 174.56	\$ 179.04
Special Commercial/ Institutional	\$ 1,135.58	\$ 1,165.56	\$ 1,195.52
Metered Commercial			
First 12,000 Imp. Gallons	\$ 483.19	\$ 495.95	\$ 508.70
12,001 to 100,000 Imp. Gallons	\$ 9.63	\$ 9.89	\$ 10.14
100,001 Imp. Gallons +	\$ 4.97	\$ 5.10	\$ 5.23

Wastewater Rates

Year	2021	2022	2023
Percentage Increase	2.48%	2.64%	2.57%
Bi-monthly Rate	\$90.28	\$92.67	\$95.05

Recommendation:

That council receive this report for information and consider the proposed rate increase by-law.



WEEKS CONSTRUCTION INC.

P.O. Box 397
Parry Sound, ON
P2A 2X4

PH: 705-746-5111
FX: 705-342-5113
info@weeksconstruction.com

November 23, 2020

Municipality of McDougall
5 Barager Blvd
McDougall, ON
P2A 2W9

Attn: Mayor and Council

RE: Proposed amendments to the water and wastewater rates

We, the undersigned, respectfully request it be put on record that we are opposed to increasing the water and wastewater rates to the levels proposed in your notice dated November 18, 2020.

As ratepayers, landlords, landowners and/or business owners in the region, below are several concerns we wish to put forward as to support our opposition:

As landlords:

- 1) There is a legislated rent freeze for the year 2021 by the provincial government with no cost or expense recovery for increases in municipal taxes and charges¹
- 2) In light of the recent year, with COVID challenges, and the resulting instability of our economy along with the economic predictions, we believe applying fixed increases for several years in advance over and above that of the cost of living increase of 1%² is unreasonable. It is imperative the municipality consider that raising costs to over 2.5% is incongruent with the current limitations in our region and we deem it to be unreasonable.
- 3) While it may be 'only' water and wastewater, taxation, power, and basic other costs are also increasing – reviewing it in isolation without considering other economic impacts to local landlords we feel is remiss
- 4) One need look no further than recent local news story of the cost of living for the new units being built in the Town of Parry Sound, your neighbouring municipality and the backlash of individuals stating the rental rates are 'too expensive' and 'not affordable'. Between increasing hydro rates, utilities, taxes and basic capital & maintenance costs, there needs to be consideration that simply applying increases isn't always reasonable when looking at things from multiple angles.

As ratepayers/citizens

- 5) Inflating numbers and increasing costs across the board are especially hard for individuals and families whose incomes are not keeping pace with rising prices or those impacted by unemployment, inconsistent income and/or fixed incomes³.
- 6) As of November 18, 2020, the CPI rose 0.7% and this increase is attributed to the documented increase in higher prices of food⁴. Our Health Unit region notes that 1 in 7 households experience food insecurity⁵ – so facing increase in utility cost is yet another hit in an unpredictable economic climate. Raising utilities at rates higher than CPI is also, in our position, unreasonable.



WEEKS CONSTRUCTION INC.

P.O. Box 397
Parry Sound, ON
P2A 2X4

PH: 705-746-5111
FX: 705-342-5113
info@weeksconstruction.com

As business owners/local employers

- 7) With a 13.1% unemployment rate in Ontario⁶, a minimum wage increase as of October 2020 being only 1.7%⁷ and an expectation salaries and wages will be frozen this year and going in to 2021, there is a need to understand the gravity of employers' instability – where over 76% of employers note that COVID and the recent year has had a negative impact on their bottom-line revenue⁸. Adding additional costs and burden to local businesses is to us, unreasonable, and should be taken into consideration
- 8) As a local business owners, landowners, landlord and ratepayers, we request the Municipality seriously consider how they opt to manage their increasing costs in ways other than simply setting fixed increases. We are, in the private sector, needing to manage our costs creatively as well - while still providing services, keeping people employed, remaining competitive and seeking to plan for future in an unpredictable, more volatile economic environment.

We respectfully request Council re-consider their increases or consider pausing the increases in light of the events and challenges that this past year has brought to all of us – not just the municipality.

Sincerely, as individuals and on behalf of the following companies based in McDougall;


Weeks Construction Inc.; 1061400 Ontario Inc.; 2046067 Ontario Ltd.; 1632127 Ontario Inc.; & KDC


Darcy Weeks


Chris Weeks


Spencer Weeks


Ken Weeks


Shannon Burrows

1. Ministry of Municipal Affairs and Housing (October 1, 2020). Residential rent increases: Rent freeze for 2021. Retrieved November 20, 2020 from <https://www.ontario.ca/page/residential-rent-increases>
2. Ontario Teachers Pension Plan: Retirement Life Inflation Protection
3. Bank of Canada (August 13, 2020). Understanding inflation. Retrieved November 23, 2020 from <https://www.bankofcanada.ca/2020/08/understanding-inflation/>
4. Statistics Canada (October, 2020). Consumer Price Index, October 2020. Retrieved November 23, 2020 from <https://www150.statcan.gc.ca/n1/daily-quotidien/201118/dq201118a-eng.htm>
5. North Bay Parry Sound District Health Unit (June 3, 2020). Basic Income Letter. Retrieved November 23, 2020 from <https://www.myhealthunit.ca/en/health-topics/resources/Food-insecurity/Basic-Income-Letter-2020-06-03.pdf>
6. Statistics Canada (September, 2020). Regional unemployment rates used by the Employment Insurance Program: Three month moving average, seasonally adjusted. Retrieved November 23, 2020 from <https://www150.statcan.gc.ca/n1/daily-quotidien/200904/t012a-eng.htm>
7. Ministry of Labour, Training, Skills & Development (October 1, 2020). Employment Standards Act: Minimum Wage. Retrieved November 23, 2020 from <https://www.ontario.ca/document/your-guide-employment-standards-act-0/minimum-wage>
8. Morneau Shepell (September 29, 2020). Pandemic-related uncertainty leads one third of Canadian organizations to freeze salaries in 2020. Retrieved November 23, 2020 from <https://morneaushepell.mediaroom.com/2020-09-29-Pandemic-related-uncertainty-leads-one-third-of-Canadian-organizations-to-freeze-salaries-in-2020>

cc. Norm Miller, MPP, Parry Sound Muskoka
Scott Aitchison, MP, Parry Sound Muskoka

2021 MUNICIPAL HOLIDAY SCHEDULE

	HOLIDAY	MUNICIPAL OFFICE	TRANSFER STATION	LANDFILL	PUBLIC WORKS	WATER WORKS
	New Years Day Friday, January 1	Closed	Closed	Closed	Closed	Closed
	Family Day Monday February 15	Closed	Closed	Closed	Closed	Closed
EASTER WEEKEND	Good Friday April 2	Closed	Closed	Closed	Closed	Closed
	Easter Saturday April 3	Closed	Open	Open	Closed	Closed
	Easter Sunday April 4	Closed	Closed	Closed	Closed	Closed
	Easter Monday April 5	Closed	Open	Open	Closed	Closed
	Victoria Day Monday May 24	Closed	Open	Closed	Closed	Closed
	Canada Day Thursday July 1	Closed	Closed	Closed	Closed	Closed
	Civic Holiday Monday August 2	Closed	Open	Closed	Closed	Closed
	Labour Day Monday September 6	Closed	Open	Closed	Closed	Closed
	Thanksgiving Day Monday October 11	Closed	Open	Closed	Closed	Closed
	Remembrance Day Thursday November 11	Closed	Closed	Closed	Closed	Closed
CHRISTMAS SHUTDOWN	Christmas Eve Friday December 24	Closed	Open	Open	Closed	Closed
	Christmas Day Saturday December 25	Closed	Closed	Closed	Closed	Closed
	Boxing Day Sunday December 26	Closed	Closed	Closed	Closed	Closed
	Monday December 27	Closed	Open	Closed	Closed	Closed
	Tuesday December 28	Closed	Open	Open	Closed	Closed
	Wednesday December 29	Closed	Closed	Open	Open	Open
	Thursday December 30	Closed	Closed	Open	Open	Open
	Friday December 31	Closed	Open	Open	Open	Open
	New Year's Day Saturday January 1, 2022	Closed	Closed	Closed	Closed	Closed

Lori West

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Thursday, December 10, 2020 6:19 PM
Subject: Fwd: Municipal Waste Update - December 10, 2020
Attachments: Letter From Registrar to Municipalities re OES-09DEC2020.pdf; Municipal Comments on ECCC Discussion Paper - Proposed Integrated Management Approach to Plastic Products to Prevent Waste and Pollution 2020-12-09.pdf

Good evening

FONOM wishes to share this important message with you.

Talk soon, Mac

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-478-7672

P.S. FONOM GoNorth Promotional Videos
<https://www.youtube.com/watch?v=X81-vtsgs0w>

<https://www.youtube.com/watch?v=LUEGyXL2AXk>

-

Please find attached correspondence from Pat Moran, Registrar, Resource Productivity and Recovery Authority (RPRA) about a recent inspection undertaken by RPRA of Ontario Electronic Stewardship (OES) and Electronic Products Recycling Association (EPRA) activities related to the wind up of the Waste Electrical and Electronic Equipment (WEEE) program.

As the letter states, “municipalities may have received communications from persons identifying themselves as OES or EPRA personnel advising that OES is being rebranded as EPRA Ontario and that it would continue to operate Ontario’s electronics recycling program. The communications may have also advised municipalities to sign a new contract with EPRA Ontario to ensure continuity in service.”

“These communications are incorrect, contravene the conflict-of-interest guidelines that are part of the OES Wind-Up Plan, are inconsistent with the Minister’s Directions and non-compliant with the requirements of the *Waste Diversion Transition Act, 2016* (WDTA) and the *Resource Recovery and Circular Economy Act, 2016* (RRCEA).”

We encourage all municipalities to read the letter in its entirety. If you have any questions about this or require further details, please either:

- Contact Dave Gordon or Amber Crawford at AMO, or
- Follow up directly with RPRA’s compliance team at (647) 496-0530 or toll free at (833) 600-0530 or registry@rprra.ca.

On a completely separate track, the M3RC submitted comments on the federal consultation on single-use plastics. The letter is attached in this email or available at this link: <http://www.amo.on.ca/AMO-PDFs/Waste-Management/Waste-Diversion/2020/Municipal-Comments-on-ECCC-Discussion-Paper-Propos.aspx>

Sincerely,

Dave Gordon, Senior Advisor

416-389-4160

dgordon@amo.on.ca

Amber Crawford, Policy Advisor

289-983-9232

acrawford@amo.on.ca



The contents of this e-mail message and any attachments are the sole and exclusive intellectual property of the sender and are confidential and are intended solely for the intended recipient. The information may also be legally privileged and contain information that is a trade secret, technical in nature or that is scientific, commercial or financial information. This transmission is sent in trust, for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, review, retransmission, conversion to hard copy, circulation, reproduction, dissemination or other use of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail or phone and delete this message and its attachments, if any. If you are the intended recipient, this email message and any attachments are being transmitted to you in strict confidence and you must maintain such strict confidentiality and only use the contents of this email and any attachments for your own internal purposes. Disclosure of the contents of this email or of any of the attachments would give rise to a reasonable expectation of harm to the sender.



December 9, 2020

Association of Municipalities of Ontario and City of Toronto

I am writing to advise municipalities of the results of a recent inspection undertaken by the Resource Productivity and Recovery Authority of Ontario Electronic Stewardship (OES) and Electronic Products Recycling Association (EPRA) activities related to the wind up of the Waste Electrical and Electronic Equipment (WEEE) Program.

As service providers to the WEEE Program, municipalities may have received communications from persons identifying themselves as OES or EPRA personnel advising that OES is being rebranded as EPRA Ontario and that it would continue to operate Ontario's electronics recycling program. The communications may have also advised municipalities to sign a new contract with EPRA Ontario to ensure continuity in service.

These communications are incorrect, contravene the conflict-of-interest guidelines that are part of the OES Wind-Up Plan, are inconsistent with the Minister's Directions and non-compliant with the requirements of the *Waste Diversion Transition Act, 2016* (WDTA) and the *Resource Recovery and Circular Economy Act, 2016* (RRCEA).

Please be advised of the following:

- OES is not being rebranded. It is being liquidated and will completely cease to operate soon after the wind up of the WEEE Program on December 31, 2020.
- EPRA will not operate a new provincial electronics recycling program. It is one of many producer responsibility organizations (PRO) that will be providing resource recovery services in a competitive marketplace under the new Electrical and Electronic Equipment Regulation.

Following the wind up of the WEEE Program operated by OES under the WDTA on December 31, 2020, a new program will begin on January 1, 2021 under the EEE Regulation issued by the government on September 21, 2020 under the RRCEA. The EEE Regulation establishes a competitive market for service providers such as PROs and processors to provide resource recovery services to electronics producers. More information on Ontario new regulatory framework for resource recovery, including Electrical and Electronic Equipment is available [here](#).

Under the EEE Regulation, there is no requirement for municipalities to collect waste electronics from residents. However, a municipality may continue to do so, in which case it should enter into a contractual agreement with an electronics processor or PRO registered with the Authority to

ensure the waste electronics collected are picked up. Municipalities have the right to enter into an agreement with any PRO or processor registered with the Authority. Contact information for registered PROs is provided on the Authority's website [here](#) and for registered processors [here](#).

OES has utilized the services of EPRA to administer the program and EPRA is paid for those services out of the trust fund held by OES. As part of the OES Wind-Up Plan that was approved by the Authority on August 16, 2019, OES was required to implement conflict-of-interest measures to ensure EPRA does not gain an unfair advantage in the new competitive marketplace based on its special relationship as a service provider to OES. As part of these measures, OES was required to identify EPRA staff that are dedicated to the OES program and ensure they are firewalled from the rest of the EPRA organization. Additionally, an independent manager was retained under a contract with an advisory firm to manage the OES program wind up.

The Authority's inspection found evidence that OES-dedicated EPRA staff engaged in activities aimed at advancing EPRA's commercial interests in the new competitive marketplace established under the EEE Regulation, in contravention of the conflict-of-interest measures. These activities are also prohibited under s. 35 of the WDTA, which requires funds held in trust by OES are to be used for the purposes of delivering and winding up the WEEE program. Additionally, s. 2 of the RRCEA requires the Authority to promote competition in the provision of resource recovery services in order to achieve the Provincial Interests in reducing waste and litter, spurring innovation through competition in the waste management and resource recovery sectors, and advancing Ontario's circular economy.

As a result of the Authority's inspection findings, OES has agreed to cease using the trust fund to support activities promoting EPRA's commercial interests and has taken the following additional steps:

- The OES Program Wind-Up Oversight Manager has written to OES-dedicated staff to formally remind them:
 - "to adhere to the conflict of interest requirements as reviewed together previously",
 - to ensure that they "are not communicating with OES Program participants regarding EPRA's future role in the new program under the EEE Regulations", and
 - "if a program participant inquires about the transition...to refer that person to RPRA, or RPRA's website, and not to EPRA".
- The OES Board Chair has written to EPRA to:
 - remind EPRA of "the conflict of interest requirements outlined within the OES Wind-Up Plan", and
 - "request that EPRA ensures that non-OES dedicated employees will not engage with OES-dedicated employees for any purpose other than the administration of the OES Program and related OES Program Wind-Up requirements".
- The OES Program Wind-Up Oversight Manager has confirmed expenses incurred for the retention of counsel on this matter will not be reimbursed from the OES trust fund.

A competitive marketplace is a key contributor to achieving the objectives of the EEE Regulation. That marketplace will drive innovation in the design of products, as well as in the ability to recover resources from those products when they reach end of life. In this context, businesses entering the Ontario marketplace to compete with EPRA seek a level playing field, so that innovation can be introduced into that marketplace, while creating jobs in Ontario and contributing to the Ontario economy.

As the provincial regulator mandated to enforce the requirements of Ontario's circular economy regulatory framework, the Authority is committed to ensuring a level playing field for all market participants and will continue to monitor the marketplace for anti-competitive activities and will take immediate steps to ensure compliance with all legislated requirements.

If you have questions or concerns, please contact the Authority's compliance team at (647) 496-0530 or toll free at (833) 600-0530 or registry@rpra.ca.

A handwritten signature in black ink, appearing to read 'Pat Moran', with a stylized, flowing script.

Pat Moran
Registrar

Cc: Ontario Waste Management Association

Sent via email to: ec.plastiques-plastics.ec@canada.ca

December 9, 2020

Jacinthe Séguin
Director, Plastics and Marine Litter Division
Environment and Climate Change Canada
Gatineau, QC K1A 0H3

RE: Discussion Paper on a Proposed Integrated Management Approach to Plastic Products to Prevent Waste and Pollution

Dear Ms. Séguin,

Thank you for the opportunity to provide input on the *Proposed Integrated Management Approach to Plastic Products to Prevent Waste and Pollution*. We commend the Government of Canada for making the reduction of plastic pollution a priority and bringing this issue to the forefront of the agenda at both the Group of 7 (G7), and the Canadian Council of Ministers of the Environment (CCME).

We are writing to you on behalf of the Municipal Resource Recovery & Research Collaborative (M3RC). M3RC is comprised of representatives from:

- Association of Municipalities of Ontario (AMO);
- City of Toronto;
- Regional Public Works Commissioners of Ontario (RPWCO); and
- Municipal Waste Association (MWA).

The purpose of M3RC is to develop and promote policies and programs on behalf of all municipalities in Ontario to support the transition to a circular economy. We understand the importance of this transition to protect our environment and support economic growth. M3RC does not usurp or replace the autonomy of individual municipalities but provides advice and recommendations to staff and municipal councils for consideration and action.

Plastic pollution is becoming an increasing area of concern for municipal governments. Costs are steadily increasing; household recycling performance has plateaued; and there is little emphasis being placed on recycling of industrial, commercial and institutional sources despite representing a larger amount of materials in the waste stream. Municipal governments are increasingly dealing with issues related to more material ending up in our environment, including our waterways, parks and communities; and many municipal governments are faced with limited landfill capacity.

There is a lot of important work being undertaken by municipal governments but in general we lack the necessary levers to affect fundamental change. Most of the solutions that we have the ability to control are either end of the pipe solutions or lack regional and national scale that national initiatives would offer. Our solid waste infrastructure and increasingly our wastewater infrastructure cannot keep up with the pace of change related to the packaging and products placed into the market and their end-of-life management requirements.

We believe the Government of Canada has an important role to play including:

- Supporting a national framework for producer responsibility;
- Supporting end markets for recycled commodities (e.g., mandatory minimum content requirements, tax incentives and procurement practices);
- Setting national targets and allowing for proper measurements; and
- Taking targeted action where problems remain.

National Framework for Producer Responsibility

Shifting responsibility for end-of-life management of products and packaging is essential to the *Proposed Integrated Management Approach to Plastic Products to Prevent Waste and Pollution*. Producers are in the best position to communicate directly with consumers about whether their products and packaging can be recycled and how to best collect them. They are also best informed to invest in the recycling collection and processing system necessary and to create markets to support their end use. This means making producers directly responsible for ensuring accessibility, continually improving both collection and recycling outcomes, allowing for competition to drive innovation both at the service provider and producer level, and ensuring transparency and direct accountability.

The Government of Canada has an important leadership role in helping to facilitate producer responsibility policies across the country. The goal would be to create a common framework upon which producer responsibility policies are established and managed. This common framework would establish:

- Definitions for the classes of products, packaging and materials to be regulated under provincial and territorial implementation and administration;
- Performance standards / measurement protocols for plastic management practices (e.g., measurement and reporting); and
- Administrative protocols for registration and reporting of plastic products and packaging supplied into the market, including a means to better centrally track e-commerce and on-line sales.

The framework is not meant in any way to usurp the provincial/territorial role in establishing what is designated and establishing specific targets. Common definitions, performance standards, measurement protocols, and administrative protocols that respect the role of the provinces and territories will:

- Create administrative efficiency and reduce transaction costs for all parties;

- Ensure better oversight, and enforcement (e.g., free-riders); and
- Allow for greater transparency and a better understanding of the effectiveness of various programs.

Supporting End Markets & Establishing Performance Standards

Municipal governments support the Government of Canada establishing minimum recycled content requirements as they help to create stable markets for recycled commodities. Municipal governments understand all too well the issues that are created when oil prices are low and companies revert to the use of virgin plastic resins.

Canada should follow the lead of US states¹ and the European Union² that have already established recycled content requirements for items like garbage bags, beverage containers, rigid non-food containers, etc. These requirements have the opportunity to drive increased investment in recycling and collection infrastructure by ensuring the steady demand for these resources.

Municipal governments also support the creation of national targets, that at a minimum match those already agreed to in other leading jurisdictions. By 2025, Canada should transform the plastic packaging sector by meeting the following targets:

1. Along with reduction efforts, all plastic packaging should be reusable or recyclable;
2. A 70% target for all plastic packaging to be effectively reused or recycled; and
3. A target of 50% average recycled content across all plastic packaging.

AMO and many municipalities (with some variations) have endorsed a position to adhere to the waste hierarchy and the premise that recovery be considered a higher use in the waste hierarchy than disposal. It is recognized that this is not equivalent to reduction, reuse or recycling, but this could be used to better manage materials than disposal while the supply chain adjusts to achieve the targets listed above.

In order to measure these targets, the Government of Canada should be working to ensure provincial and territorial governments produce annual data on packaging reuse, waste generation, disposal, diversion, related processing capacity and project current capacities against future demand to ensure continued progress to meet provincial targets.

¹ For example California requires recycled content to be used in garbage bags.(<https://www.calrecycle.ca.gov/buyrecycled/trashbags>), checkout bags (<https://www.calrecycle.ca.gov/plastics/carryoutbags>), rigid plastic packaging containers (<https://www.calrecycle.ca.gov/plastics/rppc>) and beverage containers (<https://www.calrecycle.ca.gov/bevcontainer/bevdismen/plasticcontent/>). Other examples can be found in Oregon (<https://www.oregon.gov/deq/recycling/Pages/Rigid-Plastic-Containers.aspx>),

² European Union *Directive on the reduction and impact of certain plastic products on the environment*. Link: https://www.consilium.europa.eu/en/press/press-releases/2019/05/21/council-adopts-ban-on-single-use-plastics/?utm_source=dsms-auto&utm_medium=email&utm_campaign=Council+adopts+ban+on+single-use+plastics# has established minimum recycled requirements for beverage containers. In the UK, the dairy industry with assistance WRAP from has significantly increased recycled content in their HDPE bottles plans to reach 50%.(<https://www.wrap.org.uk/content/hdpe-plastic-bottles>).

Managing Single-Use Plastics

Municipal governments understand the important role unavoidable single-use plastics play in our communities. They do, however, need to be able to be collected and managed properly at the end-of-life. As mentioned, producer responsibility policies and other mechanisms like minimum mandatory recycled content requirements will help to ensure this. Where single-use products and packaging items cannot be managed properly and where alternatives can be used, municipal governments support the use of restrictions, bans or requirements that reduce the risk of plastic pollution (e.g., tethered lids). These tools tend to be strong levers and regulatory instruments so they should be used cautiously to avoid unintended consequences or create new challenges (i.e. do not want alternatives that result in greater harm).

The Government of Canada should also consider other mechanisms to reduce the use of other single-use plastics that are not listed in the Discussion Paper as the proposed items and restrictions are insufficient to achieve the desired outcomes of the zero-plastic waste strategy.

Advertising Claims

Municipal governments remain extremely concerned about the claims companies are making in the market and the direct impact these claims have on municipal infrastructure and in turn property taxpayer costs. There is wide-spread use of "recyclable," "compostable," and "flushable" on products and packaging that cannot be properly managed by existing municipal infrastructure, including integrated waste management systems and facilities and is leading to major cost increases for municipal governments. We simply do not have the same advertising budgets as large multi-national brand holders and companies.

We note that the Ellen MacArthur Foundation has addressed some of these claims related to compostable packaging:

A packaging or packaging component is compostable if it is in compliance with relevant international compostability standards, and if its successful post-consumer collection, sorting, and composting is proven to work **in practice and at scale**.³ (emphasis added).

The guidance is clear that "Compostable packaging needs to go hand in hand with appropriate collection and composting infrastructure in order for it to be composted in practice. Therefore, when claiming compostability in the context of a specific geographical area (e.g., on-pack recycling labels, public communications), it is important to take into account the local context and available systems in place as outlined in ISO 14021 ..."⁴ Therefore to be reported as compostable, it must be proven to work in practice and at scale.

The Government of Canada has a key role to play in enforcing its own rules (e.g., Canadian Standards Association's environmental claims: A guide for industry and

³ Ellen MacArthur Foundation. *New Plastics Economy Global Commitment*, page 15. Link:

<https://www.ellenmacarthurfoundation.org/assets/downloads/13319-Global-Commitment-Definitions.pdf>

⁴ Ibid.

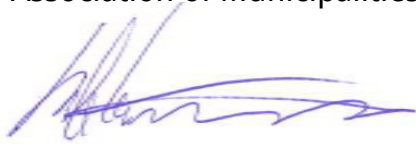
advertisers from 2008). We would urge the Government of Canada to undertake an investigation related to misleading practices about the proper management of products and packaging at the end-of-life.

Thank you for the opportunity to provide comments on the *Proposed Integrated Management Approach to Plastic Products to Prevent Waste and Pollution*. We look forward to continuing to participate in this important initiative and assisting where possible.

Sincerely,



Dave Gordon
Senior Advisor, Waste Diversion
Association of Municipalities of Ontario



Mark Winterton
Chair, Regional Public Works
Commissioners of Ontario



Annette Synowiec
Director, Policy, Planning & Outreach
Solid Waste Management Services
City of Toronto



Melissa Kovacs-Reid
Chair, Municipal Waste Association

November 24, 2020

The Honourable Greg Rickford
Minister of Energy, Northern Development
& Mines and Minister of Indigenous Affairs
Whitney Block, Room 5630
5th Floor, 99 Wellesley St. W.
Toronto, ON M7A 1W1

Dear Minister Rickford:

At its meeting of November 11, 2020, Hamilton City Council approved Item 10 of the General Issues Committee Report 20-018, which reads as follows:

10. Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation (Item 10.2)

WHEREAS, the Government of Ontario is planning to increase reliance on gas-fired electricity generation from Ontario's gas-fired power plants, which is anticipated to increase greenhouse gas (GHG) pollution by more than 300% by 2025 and by more than 400% by 2040;

WHEREAS, Canada's temperature is rising more than double the rate of the rest of the world (which is in alignment with climate models and projections impacting northern climates most significantly);

WHEREAS, the Province of Ontario will adversely impact more than a third of the greenhouse gas reductions it achieved by phasing-out its dirty coal-fired power plants, due to a power plan built around ramping up gas-fired generation to replace the output of the Pickering Nuclear Station (scheduled to close in 2024);

WHEREAS, alternative options are available to reversing short sighted cuts to energy efficiency programs and stop under-investing in this quick to deploy and low-cost resource, which include maximizing our energy efficiency efforts by paying up to the same price per kilowatt-hour (kWh) for energy efficiency measures as we are currently paying for power from nuclear plants (e.g., up to 9.5 cents per kWh);

WHEREAS, the Province of Ontario should continue to support renewable energy projects that have costs that are below what we are paying for nuclear power and work with communities to make the most of these economic opportunities;

WHEREAS, the Province of Ontario has alternative options to increasing gas-fired electricity generation, such as the Province of Quebec's offer to receive low-cost 24/7 power from its water powered reservoir system as a possible alternative;

WHEREAS, a fossil-free electricity system is critically important to Hamilton's efforts to reduce GHG emissions by replacing fossil fuel use with electric vehicles, electric buses, electric heat pumps, and other steps dependent on a fossil-free electricity supply; and,

WHEREAS, our staff have noted this problem in their report on Updated Timelines and SMART Corporate Goals and Areas of Focus for Climate Mitigation and Adaptation where they warn that "Unless the Province of Ontario changes direction on Ontario's fuel supply mix, it is expected natural gas, and therefore GHG emissions, may continue to increase as the nuclear facilities are refurbished and the Province of Ontario further supplements the electricity grid with natural gas inputs";

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton request the Government of Ontario to place an interim cap of 2.5 mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and,
- (b) That a copy of this resolution be sent to the Premier of Ontario, to the local MPP's, to the Region of Waterloo and local area municipalities.

Therefore, the City of Hamilton respectfully requests your consideration of this matter and looks forward to your response.

Sincerely,

Fred Eisenberger
Mayor

Copied: The Honourable Doug Ford, Premier of Ontario
Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario,
M.P.P Hamilton Centre
Monique Taylor, M.P.P. Hamilton Mountain
Paul Miller, M.P.P. Hamilton East-Stoney Creek
Donna Skelly, M.P.P. Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Region of Waterloo
Ontario Municipalities
Association of Municipalities of Ontario

November 24, 2020

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Paul Miller
M.P.P. Hamilton East-Stoney Creek
289 Queenston Road
Hamilton, Ontario L8K 1H2

Andrea Horwath
Opposition Party Leader
New Democratic Party of Ontario
M.P.P. Hamilton Centre
20 Hughson St. S., Suite 200
Hamilton ON L8N 2A1

Donna Skelly
M.P.P. Flamborough-Glanbrook
2000 Garth Street, Suite 104
Hamilton, ON L9B 0C1

Monique Taylor
M.P.P. Hamilton Mountain
2-555 Concession Street
(Royal Bank Building)
Hamilton, Ontario L8V 1G2

Sandy Shaw
M.P.P. Hamilton West-Ancaster-Dundas
177 King Street West
Dundas, ON L9H 1V3

Dear Premier Ford and Members of Provincial Parliament,

At its meeting of November 11, 2020, Hamilton City Council approved Item 8 of the General Issues Committee Report 20-018, which reads as follows:

9. Temporary Cap on Food Delivery Service Charges (Item 10.1)

WHEREAS, the restaurant industry plays a crucial role in the City's economy, as well as the livelihoods of residents, families and communities;

WHEREAS, the restaurant industry has been severely impacted throughout the COVID-19 pandemic, particularly due to substantially decreased indoor dining;

WHEREAS, restaurant owners have become increasingly dependent on delivery and take-out services for the viability of their businesses;

WHEREAS, restaurants are under pressure from high commission fees being charged by the major food delivery service apps;

WHEREAS, major cities throughout the United States have implemented temporary caps on the fees charged by food delivery service apps, as an option to assist the restaurant industry throughout the COVID-19 pandemic; and,

WHEREAS, the City of Hamilton does not have the authority to regulate food delivery service company fees or cap the fees that they charge;

THEREFORE, BE IT RESOLVED:

- (a) That the Mayor correspond with the Premier of Ontario, and local Members of Provincial Parliament to ask that the Province implement a temporary cap on commissions for food service delivery companies; and,
- (b) That a copy of that request be sent to other municipalities in Ontario and the Association of Municipalities of Ontario for their endorsement.

Therefore, the City of Hamilton respectfully requests your timely consideration to this matter.

Sincerely,

Fred Eisenberger
Mayor

Copied: Municipalities of Ontario
Association of Municipalities of Ontario

Nando Iannicca
Regional Chair & CEO

10 Peel Centre Dr.
Suite A, 5th Floor
Brampton, ON L6T 4B9
905-791-7800 ext. 4310

November 26, 2020

The Honourable Rod Phillips
Minister of Finance
95 Grosvenor St.
Toronto, ON M7A 1Y8

Dear Minister Phillips:

Re: Motion Regarding Property Tax Exemptions for Veteran Clubs

Each year on November 11th we pause to remember the heroic efforts of Canadians who fought in wars and military conflicts and served in peacekeeping missions around the world to defend our freedoms and secure our peace and prosperity. One way that the Province and Ontario municipalities have recognized veterans and veteran groups is by exempting their properties from property taxation.

In late 2018, your government introduced a change to the *Assessment Act* that exempted Royal Canadian Legion Ontario branches from property taxes effective January 1, 2019. Veterans clubs however were not included under this exemption. While veterans' clubs in Peel are already exempt from Regional and local property taxes, they still pay the education portion of property taxes.

To address this gap, your government has proposed in the 2020 budget bill (*Bill 229*) to amend the *Assessment Act* that would provide a full property tax exemption to veterans' clubs retroactive to January 1, 2019. The Region of Peel thanks you for introducing this change in recognition of our veterans.

At its November 12, 2020 meeting, Peel Regional Council approved the attached resolution regarding this exemption and look forward to this change coming into effect as soon as possible after Bill 229 is passed. This would ensure that veteran clubs benefit from the exemption in a timely way.

I thank your government for moving quickly to address this gap and for your support of veterans.

Kindest personal regards,



Nando Iannicca,
Regional Chair and CEO

CC: Peel-area MPPs
Ontario Municipalities
Stephen Van Ofwegen, Commissioner of Finance and CFO

Resolution Number 2020-939

Whereas each year on November 11, Canadians pause to remember the heroic efforts of Canadian veterans who fought in wars and military conflicts, and served in peacekeeping missions around the world to defend our freedoms and democracy so that we can live in peace and prosperity;

And whereas, it is important to appreciate and recognize the achievements and sacrifices of those armed forces veterans who served Canada in times of war, military conflict and peace;

And whereas, Section 6.1 of the Assessment Act, R.S.O. 1990, c. A31 as amended, Regional Council may exempt from Regional taxation land that is used and occupied as a memorial home, clubhouse or athletic grounds by persons who served in the armed forces of His or Her Majesty or an ally of His or Her Majesty in any war;

And whereas, through By-Law Number 62-2017 Regional Council has provided an exemption from Regional taxation to Royal Canadian Legions and the Army, Navy and Air Force Veterans Clubs that have qualified properties used and occupied as a memorial home, clubhouse or athletic grounds;

And whereas, local municipal councils in Peel have provided a similar exemption for local property taxes;

And whereas, Royal Canadian Legion branches in Ontario are exempt from all property taxation, including the education portion of property taxes, under Section 3 (1) paragraph 15.1 of the Assessment Act, and that a municipal by-law is not required to provide such an exemption;

And whereas, the 2020 Ontario Budget provides for amendments to the Assessment Act to apply the existing property tax exemption for Ontario branches of the Royal Canadian Legion, for 2019 and subsequent tax years, to Ontario units of the Army, Navy and Air Force Veterans in Canada;

Therefore, be it resolved, that the Regional Chair write to the Minister of Finance, on behalf of Regional Council, to request that upon passage of the 2020 Ontario Budget, the amendment to the Assessment Act be implemented as soon as possible;

And further, that copies of this resolution be sent to Peel-area Members of Provincial Parliament as well as to all Ontario municipalities for consideration and action.

NEWS RELEASE

For immediate release: December 11, 2020

COVID-19 Recommendations for the Holidays

NORTH BAY, ON – The holidays are fast approaching and decisions on how to celebrate are coming up fast. The North Bay Parry Sound District Health Unit (Health Unit) is reminding the public to plan for this holiday season to look different this year. The [safest way](#) to spend the holidays this year is by only celebrating in-person with the people you live with and celebrating virtually with everyone else.

“We’ve all made a lot of sacrifices this year and it is understandable the people will want to spend time with their loved ones, but we ask that this be done at a safe distance. We have seen an increase in the number of individuals testing positive for COVID-19 locally and throughout the province. Making the sacrifice to celebrate differently this year can help to slow the spread of COVID-19 and save lives,” explains Dr. Jim Chirico, Medical Officer of Health.

The Health Unit is recommending that the public practice the following:

- Do not travel out of district unless for urgent or medical reasons.
 - If you choose to travel, isolate for 14 days prior to leaving the district and isolate for 14 days upon return.
- Only celebrate in-person with individuals you live with. If you live alone, you may consider joining one other home.
- Celebrate virtually with individuals outside your home.
- Support local businesses and opt for curbside pickup when available rather than shopping in-store or outside the district.
- If you feel unwell, stay home and arrange to be tested for COVID-19.
- Keep your plans flexible. As the situation changes your plans might need to change too.

Please remember that having a “bubble” or a social circle is no longer recommended by the province, and you are asked to only come into close contact with individuals from your home.

For more information on COVID-19 and the holidays visit myhealthunit.ca/COVID-19Holidays.

-30-

Media Inquiries:

Alex McDermid, Public Relations Specialist

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-54

Being a By-law to declare to be surplus, stop up, close and sell:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabin(g) in front of Lot 1 in Concession 12, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Parts 3 and 4 on 42R-21517 (TAYLOR-BUSHEY).

WHEREAS pursuant to Sections 8, 9, 11 and 35 of the Municipal Act, 2001 S.O. 2001, Chapter 25, (the "Act") The Corporation of the Municipality of McDougall is empowered to stop up and close any part of a highway over which it has jurisdiction;

AND WHEREAS pursuant to Sections 8, 9 and 11 of the said Municipal Act, 2001, ante, The Corporation of the Municipality of McDougall is empowered to sell any part of a highway that is legally stopped up and closed;

AND WHEREAS the Clerk of The Corporation of the Municipality of McDougall, did cause a Notice in the prescribed form of the proposed by-law to declare to be surplus, stop up and authorize the sale of that highway part described in this by-law ("the highway") to be published for four consecutive weeks in the "North Star", a newspaper of local circulation, and to be posted on the bulletin board in the municipal offices and on the municipal web site;

AND WHEREAS the permanent closing of the highway will not result in any person being deprived of his, her or its sole means of motor vehicle access to and from the person's land over any highway;

AND WHEREAS Council has determined that the highway proposed to be closed is surplus to the needs of the Municipality and deems it expedient to sell the highway as closed to the abutting owner or owners;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL AS FOLLOWS:

1. This Council does hereby permanently stop up and close:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabin(g) in front of Lot 1 in Concession 12, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Parts 3 and 4 on 42R-21517.

2. This Council does hereby declare that the land comprised of the closed highway is surplus to the needs of the Municipality.
3. This Council does hereby authorize the sale of Parts 3 and 4 on 42R-21517 for the sum of \$2,450 subject to any easements that may be required by Bell Canada or Hydro One as Council in its discretion may determine, provided that any portion of the closed highway that is covered by water shall be retained by the Municipality.
4. The Mayor and Clerk are hereby authorized to execute all documents in connection with the closing of the highway and the subsequent transfer of title.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-54

Page 2

- 5. There shall be attached to this By-law as Schedule “A” an Affidavit of the Clerk to affirm that to the best of her knowledge and belief the requirements of the Act and municipal by-laws that apply to the stopping up and closing of highways and the giving of public notice thereof and of the Act and municipal by-laws that apply to the sale of municipal land and the giving of public notice thereof have been complied with.
- 6. Schedule “A” referred to above shall form part of this By-Law.
- 7. This By-law shall come into effect upon final passing.

READ a **FIRST** and **SECOND** time this 16th day of December, 2020.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this 16th day of December, 2020.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

Mayor

Clerk

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW NO. 2020-54

SCHEDULE “A”

PROVINCE OF ONTARIO) IN THE MATTER OF the stopping up,
DISTRICT OF PARRY SOUND) closing and selling of that part of the
MUNICIPALITY OF MCDOUGALL) Original Shore Road Allowance laid out
) along the shore of Lake Manitouwabin(g) in
) front of Lot 1 in Concession 12, in the
) geographic Township of McDougall,
) now in the Municipality of McDougall,
) in the District of Parry Sound,
) designated as Parts 3 and 4 on Plan
) 42R-21517.

TO WIT:

A F F I D A V I T

I, Lori West, of the Municipality of McDougall, in the District of Parry Sound, make oath and say as follows:

1. I am the Clerk of the Municipality of McDougall, and as such have knowledge of the facts herein deposed to.
2. Pursuant to a municipal by-law that prescribes methods and procedures for giving public notice, duly passed by the Council of the Corporation of the Municipality of McDougall pursuant to the provisions of the *Municipal Act*, I did cause there to be published in the “North Star”, a newspaper of local circulation and posted on the bulletin board in the municipal office and on the municipal web site, a Notice in the prescribed form of the proposed by-law to stop up, close and authorize the sale of:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabin(g) in front of Lot 1 in Concession 12, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Parts 3 and 4 on 42R-21517;

more particularly described in the attached Exhibit "A".
3. Attached to this Affidavit, as Exhibit “A” is a copy of the actual Notice as it appeared in the “North Star”, and as it was posted on the bulletin board in the municipal office and on the municipal web site.
4. The first publication in the North Star was on the 12th day of November, 2020, and it continued thereafter for four consecutive weeks, the last publication being on the 3rd day of December, 2020. The posting on the bulletin board in the municipal offices and on the municipal web site took place on the 12th day of November, 2020, and such Notices remained on the said sites for at least one calendar month prior to passage of By-law No. 2020-20 of the Corporation of the Municipality of McDougall.
5. Notice of the proposed road closing was sent to Bell Canada, Hydro One Networks Inc. and the Department of Public Works, and none of them has raised any objection or given any notice of any objection they have to the road closing.
6. The proposed By-law came before the Municipal Council for consideration at its regular meeting December 16, 2020 and at that time, Council considered all objections, if any, received regarding passage of the By-Law and it heard all persons in attendance before it claiming that he or she or it or his or her or its land would be prejudicially affected by the By-law and who applied to be heard.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW NO. 2020-54

SCHEDULE “A”
Page 2

-
- 7. At a properly constituted meeting held on December 16, 2020, Council read and Passed By-Law No. 2020-54 in open Council.
 - 8. To the best of my knowledge and belief the requirements of the *Municipal Act* and of a municipal by-law passed under the said *Act*, which apply to the stopping up, closing and sale of highways and the giving of public notice thereof have been complied with.

SWORN before me at the Municipality)	
of McDougall, in the District of Parry)	
Sound, this day of December,)	<hr/> Lori West
2020.)	Clerk

A Commissioner for Taking Oaths, etc.

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2020-54

EXHIBIT "A"

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

PUBLIC NOTICE

TAKE NOTICE that the Council for the Corporation of the Municipality of McDougall proposes to enact a by-law to declare to be surplus and to stop up, close and sell part of an Original Shore Road Allowance set out and described as follows:

Part of the Original Shore Road Allowance laid out along the shore Lake Manitouwabin(g) in front of Lot 1, in Concession 12, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Parts 1 to 5 on 42R-21517 received and deposited October 28, 2020 in the Land Registry Office for the Land Titles Division of Parry Sound.

The proposed By-Law will come before the said Council for consideration at its regular meeting to be held at the Municipal Office, in the Municipality of McDougall at 5 Barager Boulevard, McDougall, Ontario, P2A 2W9, on the 16th day of December, 2020 at the hour of 7:00 o'clock in the evening, and at that time, the Council will consider the comments, submitted in writing, of any person or by his, her or its Counsel, solicitor, or agent regarding any person who claims that his, her or its land will be prejudicially affected.

Written comments must be submitted to the person named below at the address indicated below by the 9th day of December, 2020 at 4:30 o'clock in the afternoon.

Dated at the Municipality of McDougall this 9th day of November, 2020.

Lori West, Clerk
Municipality of McDougall
5 Barager Blvd
McDougall, Ontario
P2A 2W9
lwest@mcdougall.ca

THIS IS EXHIBIT "A" MENTIONED AND
REFERRED TO IN THE AFFIDAVIT OF
LORI WEST, SWORN BEFORE ME
THIS DAY OF DECEMBER, 2020.

A Commissioner for Taking Oaths, etc.

**THE CORPORATION OF THE MUNICIPALITY
OF MCDOUGALL
BY-LAW NO. 2020-55**

Being a by-law to establish a Sewer Service Charge for
the Crawford Subdivision Sewer System and to amend
By-law No. 2002-42 and rescind By-law No. 2016-66.

WHEREAS section 11 of the Municipal Act S.O. 2001, c. 25 as amended, provides that a Council of a Municipality may pass by-laws respecting public utilities;

AND WHEREAS Section 391 of the Municipal Act S.O. 2001, c. 25 as amended, provides that a Council of a Municipality may impose fees or charges respecting public utilities;

AND WHEREAS Council deems it desirable to impose such fees or charges against the users of the Crawford Subdivision Sewer System;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL AS FOLLOWS:

1. That those lands in the area served by the Crawford Subdivision Sewer System, be charged a sewer service rate calculated as follows:
 - a) A charge on bi-monthly water billings equal to the bi-monthly billing charges as described in Schedule A.
2. That By-Law No. 2002-42 section 3.2 be amended to read as follows:

3.2 Structure of Sewage Service Rate: The costs included in the Sewage Service Rate are deemed by the Municipality to have been incurred for the benefit of each Owner equally and the Sewage Service Rate shall be calculated on the basis of an equal contribution by each Owner. The amount of the Sewage Service Rate to be assessed against each Owner as per Schedule A every two months, commencing on January 1, of each year until varied by further by-law of Council.
3. That the fees or charges shall be billed in advance on a bi-monthly basis. Payment is due 30 days from the billing date. Bi-monthly rates are subject to a 10% penalty for late payments received after the due date.
4. That all fees or charges shall be charged to and payable by the owner of the premises as shown on the last revised assessment roll of the municipality, and unless paid, shall become a charge against the property concerned and shall be recoverable by distress or otherwise as a debt due to the municipality.
5. Nothing in the foregoing shall be construed as prohibiting a tenant or occupant from being billed directly for sewer services provided written authority for so doing is filed with the Treasury Department by the owner of the premises.
6. That by-law No. 2002-42 is hereby amended and that by-law No. 2016-66 is hereby rescinded.
7. That this by-law shall come into force and take effect on January 1st, 2021.

READ a **FIRST** and **SECOND** time this day of 2020.

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this day of 2020.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY
OF MCDOUGALL

BY-LAW NO. 2020-55

SCHEDULE “A”

Year	2021	2022	2023
Percentage Increase	2.48%	2.64%	2.57%
Bi-monthly Rate	\$90.28	\$92.67	\$95.05

DRAFT

**THE CORPORATION OF THE MUNICIPALITY
OF MCDOUGALL**

BY-LAW NO. 2020-56

Being a By-law to establish the rates to be charged for
the use of water within the Municipality of
McDougall and rescind By-law No. 2016-67.

WHEREAS section 11 of the Municipal Act S.O. 2001, c. 25 as amended, provides that a Council of a Municipality may pass by-laws respecting public utilities;

AND WHEREAS Section 391 of the Municipal Act S.O. 2001, c. 25 as amended, provides that a Council of a Municipality may impose fees or charges respecting public utilities;

AND WHEREAS water rates are established to produce sufficient revenue to cover the operating and capital cost of the system.

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL AS FOLLOWS:

1. That the rates, rents or charges to be paid for the supply of water from the Municipal Waterworks System of the Municipality of McDougall are to be according to Schedule "A" attached hereto and forming part of this by-law.
2. That the rates, rents or charges as shown on Schedule "A" attached hereto shall be the rents, rates or charges to be paid for the supply of water in the Municipality of McDougall until such rates, rents or charges are altered by by-law of Council or as hereinafter provided.
3. That fixed flat rates may be set by by-law of Council at any time for service to buildings other than private dwellings should such a flat rate be deemed warranted by Council.
4. That the rates, rents or charges as shown in Schedule "A" shall be billed in advance on a bi-monthly basis. Payment is due 30 days from the billing date.
5. That no discount shall be allowed in any case when a rate has been fixed without provision for discount.
6. That no water service shall be turned on unless the arrears have been paid in full.
7. If any account remains unpaid for a period of ninety (90) days, the Treasurer shall notify the owner by registered mail that the Municipal Water Supply may be turned off by the Municipality. If the owner has opted to direct bills to the tenant, a copy of the notice shall be sent to the tenant and a copy sent to the owner. The Notice shall provide the owner with twenty-one (21) days from the date of the notice to make suitable arrangements for payment of the account. If the owner/tenant fails to pay the account or make suitable arrangements for the payment thereof within the twenty-one (21) days, the Treasurer may direct the Public Works Supervisor to shut off the Municipal Water Supply to the subject unit or the building subject to a disconnection fee of \$100.00
8. Water connections can be shut off at the request of the property owner (to protect properties) and will be subject to turn off and turn on fees of \$100.00

page -2-

each for a total of \$200.00. Turning off the connection does not cancel the bi-monthly billing amount.

9. That alterations in the above method of collection may be made by by-law of Council in special cases when deemed warranted or advisable.
10. That all rates, rents or charges, whether fixed or flat, and whether or not subject to discount as shown on Schedule "A" attached hereto, shall be charged to and payable by the owner of the premises as shown on the last revised assessment roll of the municipality, and unless paid, shall become a charge against the property concerned and shall be recoverable by distress or otherwise as a debt due to the municipality.
11. Nothing in the foregoing shall be construed as prohibiting a tenant or occupant from being billed directly for water services provided written authority for so doing is filed with the Water Department by the owner of the premises.
12. That by-law No. 2016-67 is hereby rescinded.
13. That this by-law shall come into force and take effect on January 1st, 2021.

10. That all rates, rents or charges, whether fixed or flat, and whether or not subject to discount as shown on Schedule "A" attached hereto, shall be charged to and payable by the owner of the premises as shown on the last revised assessment roll of the municipality, and unless paid, shall become a charge against the property concerned and shall be recoverable by distress or otherwise as a debt due to the municipality.

11. Nothing in the foregoing shall be construed as prohibiting a tenant or occupant from being billed directly for water services provided written authority for so doing is filed with the Water Department by the owner of the premises.

12. That by-law No. 2016-67 is hereby rescinded.

13. That this by-law shall come into force and take effect on January 1st, 2021.

READ a **FIRST** and **SECOND** time this day of 2020.

Mayor

Clerk

READ a THIRD time, PASSED, SIGNED and SEALED this day of 2020.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY
OF MCDOUGALL

BY-LAW NO. 2020-56

SCHEDULE “A”

This being Schedule “A” of By-law No. 2020-56 of the Municipality of McDougall respecting bi-monthly rates or charges to be made for users of water within the municipality of McDougall for use of water.

Bi-monthly rates are subject to a 10% penalty for late payments received after the due date.

Class	2021	2022	2023
Percentage Increase	2.48%	2.64%	2.57%
Residential Fixed	\$ 145.62	\$ 149.47	\$ 153.31
Non Metered Commercial	\$ 170.07	\$ 174.56	\$ 179.04
Special Commercial/ Institutional	\$ 1,135.58	\$ 1,165.56	\$ 1,195.52
Metered Commercial			
First 12,000 Imp. Gallons	\$ 483.19	\$ 495.95	\$ 508.70
12,001 to 100,000 Imp. Gallons	\$ 9.63	\$ 9.89	\$ 10.14
100,001 Imp. Gallons +	\$ 4.97	\$ 5.10	\$ 5.23