

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, MARCH 18, 2020 AT 7:00 P.M.

AGENDA

1. CALL TO ORDER

2. DECLARATIONS OF INTEREST

3. PRIORITIZATION OF AGENDA

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Special Budget Meeting held on March 4, 2020 be adopted as circulated. **Rsl.**
- ii) THAT the minutes of the Committee/Council Meeting held on March 4, 2020 be adopted as circulated. **Rsl.**

5. DEPUTATIONS

- i) Laurie Del Net, executive Director and Dan DiNicolo, President, Parry Sound Area Chamber of Commerce. **(attachment)**
Re: Parry Sound Area Chamber of Commerce Update and Request for Support.

Matters Arising.

6. PLANNING/BUILDING

- i) Steve Clark, Minister of Municipal Affairs. **(attachment)**
Re: Provincial Policy Statement, 2020.
- ii) John Jackson, Parry Sound Area Planning Board. **(attachment)**
Consent Application No. B05/2020 (McD) Mercer. Staff comments (2 New Lots, and 1 Lot Addition, Haines Lake Road).

Matters Arising.

7. BY-LAW ENFORCEMENT

- i) Cheryl Ward, Rotary Club of Parry Sound. **(attachment) Rsl.**
Re: Rotary Strikes Against Cancer 3 Pitch Tournament (formerly the RACH) Noise Exemption Request.

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Matters Arising.

8. FIRE PROTECTION

- i) Report of the Fire Chief. **(attachment)**
Re: Monthly Summary Fire Services 2020.
- ii) Report of the Fire Chief FC-2020-03. **(attachment)**
Re: Fire Marque By-Law Amendment.
- iii) Report of the Fire Chief FC-2020-04. **(attachment)**
Re: Naloxone Agreement North Bay Parry Sound District Health Unit.

Matters Arising.

9. EMERGENCY MANAGEMENT

- i) Emergency Management Update.
Re: COVID-19

Matters Arising.

10. RECREATION

Matters Arising.

11. PUBLIC WORKS

Matters Arising.

12. ENVIRONMENT

- i) Waste Management.

Matters Arising.

13. FINANCE

- i) Accounts Payable. **Rsl.**

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- ii) Municipality of McDougall Annual Budget. **(attachment)**
Re: 2020 Final Budget.
- iii) Andre Couture, Manager of the Town of Parry Sound POA Court Services.
(attachment)
Re: 2019 Q4 POA Summary of Operations.

Matters Arising.

14. ADMINISTRATION

- i) Report of the Clerk C-2020-03. **(attachment) Rsl.**
Re: Resignation of Councillor Dixon, Declaration of Council Seat Vacancy
- ii) The District of Parry Sound Municipal Association. **(attachment)**
Re: Fall 2020 District of Parry Sound Municipal Association Host Municipality Request.
- iii) Association of Municipalities Ontario (AMO). **(attachment)**
Re: Ontario's Flooding Strategy Released.
- iv) Association of Municipalities Ontario (AMO). **(attachment)**
Re: Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted.
- v) West Parry Sound Health Centre. **(attachment)**
Re: Issues discussed at the West Parry Sound Health Centre Board of Directors meeting held March 9, 2020.

Matters Arising.

15. REQUESTS FOR SUPPORT

- i) Village of Merrickville-Wolford and Municipality of West Nipissing.
(attachment)
Re: Provincially Significant Wetlands Designation.
- ii) Town of Parry Sound. **(attachment)**
Re: Public Health Funding.

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- iii) Township of Tyendinaga. **(attachment)**
Re: Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Costal GasLink Project.

Matters Arising.

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

17. COMMITTEE REPORTS

- i) North Bay District Health Unit. **(attachment)**
Re: Health Unit Preparing For Covid-19.
- ii) North Bay District Health Unit. **(attachment)**
Re: Health Unit update on Covid-19.
- iii) West Parry Sound Area Recreation and Culture Centre Citizens Advisory Committee. **(attachment)**
Re: Public Information Meetings.

Matters Arising.

18. REPORT OF THE CAO

19. GENERAL ITEMS AND NEW BUSINESS

20. BY-LAWS

- i) By-law 2020-11. **(attachment)**
Re: Being a by-law to authorize cost recovery (fees) with respect to fire department specific response.
- ii) By-law 2020-12. **(attachment)**
Re: Being a By-law to adopt the 2020 Budget estimates of all sums required during the year.
- iii) By-law 2020-13. **(attachment)**
Re: Being a By-law to set tax ratios for municipal purposes for the year 2020.

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- iv) By-law 2020-14. **(attachment)**
Re: Being a By-law to strike the tax rates for the year 2020.

 - v) By-law 2020-15. **(attachment)**
Re: Being a By-law to authorize the execution of an Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing, and the Corporation of the Municipality of McDougall for the transfer of Funds for the Municipal Modernization Program.
21. **TRACKING SHEET**
Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No items on the tracking sheet.**
22. **CLOSED SESSION**
23. **RATIFICATION OF MATTERS FROM CLOSED SESSION**
24. **CONFIRMATION BY-LAW**
- i) By-Law No. 2020-16.
Re: To confirm the proceedings of the Committee/Council meeting held on March 18, 2020.
25. **ADJOURNMENT**

Resolution List for March 18, 2020

THAT the minutes of the Special Budget Meeting held on March 4, 2020 be adopted as circulated.

THAT the minutes of the Committee/Council Meeting held on March 4, 2020 be adopted as circulated.

THAT as per the March 5, 2020 letter (copy attached) from Cheryl Ward, Rotary Club of Parry Sound, requesting a Noise By-law Exemption, regarding The Rotary Strikes Against Cancer 3 Pitch Tournament, and pursuant to By-law No. 97-01, Council of The Corporation of the Municipality of McDougall does hereby grant an exemption to By-law No. 97-01, Being a By-law to prohibit or regulate unusual noises or noises likely to disturb the inhabitants of the Township of McDougall. The said exemption is for The Rotary Strikes Against Cancer 3 Pitch Tournament at the Kinsman Park located at 110 Parry Sound Drive, June 19 and 20, 2020 and the exemption is until 1:00 a.m local time.

THAT the attached lists of Accounts Payable for March ___, 2020 in the amount of \$_____ and payroll for March ___, 2020 in the amount of \$_____ be approved for payment.

THAT Council of the Municipality of McDougall acknowledges receipt of the resignation of Councillor Dixon dated March 5, 2020 from the office of Councillor;

AND THAT in accordance with section 262 of the Municipal Act, 2001, Council of the Municipality of McDougall does hereby declare the office of Councillor to be vacant;

AND THAT Council, in accordance with subsection 263 (1) of the Municipal Act, 2001, hereby fills the vacancy for the office of Councillor by Option _____.

- Option 1 – Appointment of the candidate who ran for the position from the 2018 Municipal Election that holds the next greatest amount of votes.
- Option 2 - Appointment by applications of interest.
- Option 3 – By-Election.

BE IT RESOLVED that the next portion of the meeting be closed to the public at _____ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

THAT Council reconvene in Open Session at _____ p.m.

THAT we do now adjourn at _____ p.m.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

SPECIAL BUDGET MEETING OF COUNCIL

HELD WEDNESDAY, MARCH 4, 2020 AT 5:30 P.M.

MINUTES

Present: Mayor D. Robinson (Chairperson)
Councillor J. Constable
Councillor K. Dixon
Councillor L. Gregory
Councillor J. Ryman

And

Draft

CAO T. Hunt
Clerk L. West
Treasurer E. Robinson
Fire Chief B. Leduc
Public Works Manager N. Thomson
Environmental Services Manager S. Goman
Admin/Treasury Assistant T. Hazzard

Call to Order

Resolution No. 2020-18

Dixon/Gregory

That this Special Meeting of Council be called to order at 5:32 p.m.

“Carried”

1. Declarations of Interest.

Councillor Dixon noted he would not be participating in discussions regarding the Building Department section of the budget report.

2. Prioritization of Agenda.

- i) Addition to Section 4.2 General Discussion – Letter from Steve Clark, Minister of Municipal Affairs and Housing.
Re: Municipal Modernization Program Funding, Transportation Department Service Delivery Review Approval.

3. General Discussion.

- i) Draft 2020 Annual Budget.
The Treasurer gave an overview of the Draft 2020 Annual Budget. Council requested the following changes:
- Norm Miller Golf Tournament was removed from Community Grants Analysis.
 - Municipal Modernization Program Funding was added.

- ii) Letter from Steve Clark, Minister of Municipal Affairs and Housing.
Re: Municipal Modernization Program Funding, Transportation
Department Service Delivery Review Approval.
This was reviewed by Council.

4. General Items and New Business.

Nil

5. Closed Session.

Resolution No. 2020-19

Gregory/Dixon

Be It Resolved that the next portion of the meeting be closed to the public at 6:46 p.m. in order to address a matter pertaining to:

- i) A proposed or pending acquisition or disposition of land by the municipality or local board.

“Carried”

Resolution No. 2020/20

Dixon/Gregory

THAT Council reconvene in Open Session at 6:59 p.m.

“Carried”

6. Ratification of Matters from Closed Session.

Council directed staff to proceed as recommended, by preparing a draft plan and sale of land report.

7. Adjournment

Resolution No. 2020-21

Gregory/Dixon

That this special meeting of Council be adjourned at 7:00 p.m.

“Carried”

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HELD WEDNESDAY, MARCH 4, 2020 AT 7:00 P.M.

MINUTES

Present: Mayor D. Robinson (Chairperson)
Councillor J. Constable
Councillor K. Dixon
Councillor L. Gregory
Councillor J. Ryman

And

Draft

CAO T. Hunt
Clerk L. West
Treasurer E. Robinson
Fire Chief B. Leduc
Public Works Manager N. Thomson
Environmental Services Manager S. Goman
Admin/Treasury Assistant T. Hazzard

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 7:06 pm.

2. DECLARATIONS OF INTEREST

Councillor Dixon declared a conflict regarding item i) under Section 22 Closed Session.

3. PRIORITIZATION OF AGENDA

- i) Addition to Section 14.3 Administration – Letter from Laurie Scott, Minister of Infrastructure.
Re: 2020 Rural Ontario Municipal Association (ROMA) Conference West Parry Sound Area Recreation and Culture Centre Project Delegation.
- ii) Addition to Section 22.1 Closed Session - Labour relations or employee negotiations.
Re: Chief Building Official Position.

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MINUTES

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on February 19, 2020 be adopted as circulated.

Resolution No. 2020-22

Ryman/Constable

- THAT** the minutes of the Committee/Council Meeting held on February 19, 2020 be adopted as circulated.

“Carried”

5. DEPUTATIONS

Nil

Matters Arising.

Nil

6. PLANNING/BUILDING

Nil

Matters Arising.

Nil

7. BY-LAW ENFORCEMENT

Nil

Matters Arising.

Nil

8. FIRE PROTECTION

Nil

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

- i) Douglas Browne, Chief of Emergency Management, Ministry of the Solicitor General.

Re: Emergency Management and Civil Protection Act Compliance.
Chief Leduc gave an overview.

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Matters Arising.

Nil

10. **RECREATION**

Nil

Matters Arising.

Nil

11. **PUBLIC WORKS**

Nil

Matters Arising.

Nil

12. **ENVIRONMENT**

i) Waste Management.
Nil

ii) Report of the Environmental Services Supervisor ENV-2-2020.
Re: Environmental Services Report
Steve Goman gave an overview of this report.

Matters Arising.

Mr. Goman noted that the Nobel Water System has been inspected by the Ministry of Environment and received 100%.

13. **FINANCE**

i) Accounts Payable.
Resolution No. 2020-23 **Constable/Ryman**
THAT the attached lists of Accounts Payable for March 3, 2020 in the amount of \$172,029.97 and payroll for February 27, 2020 in the amount of \$49,476.57 be approved for payment. **“Carried”**

Matters Arising.

Nil

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MINUTES

14. ADMINISTRATION

- i) District of Parry Sound Municipal Association.
Re: 2020 Spring Meeting Registration.
The Clerk noted that Councillor Gregory and Councillor Ryman will be attending, and if any other member of council or staff is interested, please let her know.
- ii) Dan DiNicolo, President, Parry Sound Area Chamber of Commerce.
Re: Request for support 2020.
This was reviewed by Council with no action indicated.
- iii) Letter from Laurie Scott, Minister of Infrastructure.
Re: 2020 Rural Ontario Municipal Association (ROMA) Conference
West Parry Sound Area Recreation and Culture Centre Project
Delegation.
This was reviewed by Council.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

- i) Township of Madoc.
Re: 911 Misdials.
This was reviewed by Council with no action indicated.
- ii) Township of Madoc.
Re: Bill 156: Security From Trespass And Protecting Food Safety Act.
This was reviewed by Council with no action indicated.
- iii) County of Haliburton.
Tourism Oriented Destination Signage Fee Increases.
This was reviewed by Council with no action indicated.
- iv) Township of Puslinch.
Re: Electronic Delegations to Provincial Ministers.
This was reviewed by Council with no action indicated.
- v) Township of Strong.
Re: Public Health Modernization.
This was reviewed by Council with no action indicated.

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MINUTES

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

17. COMMITTEE REPORTS

- i) North Bay Parry Sound District Health Unit.
Re: Board of Health February 26, 2020 Agenda, and Board of Health Personnel Policy, Labour/Employee Relations Committee February 26, 2020 Agenda.
This was reviewed by Council.
- ii) North Bay Parry Sound District Health Unit.
Re: Public Service Announcement – Boil water advisory lifted for Port Loring East Mills water treatment plant.
This was reviewed by Council.
- iii) Wellness Centre and Pool Citizens Advisory Committee.
January 13, 2020 Meeting Minutes.
This was reviewed by Council.
- iv) Wellness Centre and Pool Citizens Advisory Committee.
February 18, 2020 Draft Meeting Minutes.
This was reviewed by Council.

Matters Arising.

Councillor Gregory noted that the Kami Johnson, the new Administrator of Long Term Care for Belvedere Heights Home for the Aged has offered to make a deputation to explain to Council the changes occurring at Belvedere. Council approved this request.

18. REPORT OF THE CAO

- i) Report of the CAO.
Re: General Update.
Nil

19. GENERAL ITEMS AND NEW BUSINESS

Councillor Ryman noted that himself and Chief Leduc had attended a meeting regarding the Great Lakes Waterfront Trail. Councillor Ryman advised that

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support is being requested in order to erect signs along the trail. Council requested staff to look further into this, and report back for future consideration.

20. BY-LAWS

The Mayor advised that Council would now consider Shore Road Allowance Application 2019-1 (Baker/Currie) Seguin River, By-law No. 2020-08.

Mayor Robinson asked if there was any member of the public who believes their land would be prejudicially affected by the closure of this shore road allowance or who wishes to be heard on this road allowance closure and sale?

No one was present

Mayor Robinson asked the Clerk if any written objections have been received?

The Clerk responded that none had been received.

- i) By-law 2020-08.
Re: Being a By-law to declare to be surplus, stop up, close and sell: Part of the Original Shore Road Allowance laid out along the shore of the Seguin River in front of Lot 22 in Concession 4, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21302 (BAKER/CURRIE)
Read a First, Second and Third Time, Passed, Signed and Sealed this 4th day of March 2020.
- ii) By-law 2020-09.
Re: Being a By-law to regulate parks, parkland, Facilities and Municipal owned lands within the Corporation of the Municipality of McDougall and to rescind By-law 2016-51 and 2019-34.
Read a First, Second and Third Time, Passed, Signed and Sealed this 4th day of March 2020.

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No Items on the tracking sheet.**

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MINUTES

22. CLOSED SESSION

Councillor Dixon declared a conflict and left the council chambers.

Resolution No. 2020-24

Ryman/Constable

BE IT RESOLVED that the next portion of the meeting be closed to the public at 7:44 p.m. in order to address a matter pertaining to:

- i) Labour relations or employee negotiations.
Re: Chief Building Official Position.

“Carried”

Resolution No. 2020-25

Constable/Ryman

THAT Council reconvene in Open Session at 8:09 p.m.

“Carried”

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

Council authorized the CAO to carry out labour negotiations as discussed.

24. CONFIRMATION BY-LAW

- i) By-Law No. 2020-10.

Re: To confirm the proceedings of the Special Budget Meeting of Council and the Committee/Council meeting held on March 4, 2020.

Read a First, Second and Third Time, Passed, Signed and Sealed this 4th day of March 2020.

25. ADJOURNMENT

Resolution No. 2020-26

Ryman/Constable

THAT Council reconvene in Open Session at 8:10 p.m.

“Carried”

**Parry Sound
Area Chamber
of Commerce**



2019 Quick Review

- New board formed early in the year
- New Executives including President, Vice President and Treasurer
- New Executive Director
- New Partnerships

Executive Director

- Our former Executive Director left in July 2019, leaving us shorthanded throughout the summer.
- Our search resulted in the hiring on Laurie Del Net as our new full time Executive Director in late August 2019
- In addition to her role as our Chamber's Executive Director, Laurie also plays a key role in a new strategic partnership arrangement...

Building Strategic Partnerships



Helping Businesses Network



Facilitating Civic Engagement





Advocating for Business



Promoting Community Building

Monday December 2nd
Charles W. Stockey Centre
5:30pm Seating \$12.50

5:30pm SOLD OUT!

One Table Bridging Community

A Festive Community Dinner in Celebration of Local
Food Programs

Brought to you by Community Living Parry Sound, Parry Sound Harvest Share, Parry Sound Area Chamber of
Commerce and 18 James Street





Helping to Greenhouse Entrepreneurial Ideas and Innovation



Promoting Collaboration

- Strategic Partnership with The Business Centre Nipissing Parry Sound
- Engaging other local institutions and service providers including Canadore College, YMCA Employment Services, CB&DC, The Labour Market Group and others
- Actively involved with WPS Employment Council and the creation of a local Business Resource Group
- Co-hosted events with neighbouring Chambers.

Coming Soon

- Business Excellence Awards to be held at the Charles W. Stockey Centre on **Thursday April 16th**. More details to follow very shortly!
- Pending approval of a 2-year NOHFC Intern, shared resource between The Business Centre and our Chamber
- A variety of Business After Hours networking events, as well as business education opportunities

The Future of our Chamber



A focus on strengthening the foundation of the Parry Sound Area Chamber through partnerships, collaborations and building a stronger membership base.



To be a tight ship financially, with a focus on running lean. To seek out revenue opportunities and strategic partnerships that will help us to reduce the need for financial assistance from municipal partners.



An increased focus on helping new businesses start, and existing businesses find their collective voice.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



February 28, 2020

Dear Head of Council:

RE: Provincial Policy Statement, 2020

Earlier today, the government of Ontario released the Provincial Policy Statement (PPS), 2020. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction that guides municipal decision-making.

Municipalities play a key role in implementing provincial land use policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" PPS policies.

The PPS, 2020 supports implementation of **More Homes, More Choice**: Ontario's Housing Supply Action Plan and includes key changes to:

- Encourage an increase in the mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater certainty
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The PPS, 2020 works together with other recent changes to the land use planning system – including changes to the Planning Act through Bill 108, More Homes, More Choice Act, 2019 and **A Place to Grow**: Growth Plan for the Greater Golden Horseshoe. Collectively, these changes support key government priorities of increasing housing supply, supporting job creation and reducing red tape – while continuing to protect Ontarians' health and safety and the environment, including the Greenbelt.

The PPS, 2020 policies will take effect on May 1, 2020. It will replace the Provincial Policy Statement, 2014. In accordance with section 3 of the Planning Act, all decisions affecting land use planning matters made after this date shall be consistent with the PPS, 2020. My ministry will be in touch to provide education and training for municipal staff to support implementation of the new policies.

For more information about the PPS, 2020, please visit ontario.ca/PPS where you will find:

- A digital version of the PPS, 2020
- A link to the decision notice on the Environment Registry of Ontario (ERO #019-0279)

If you have any questions about the Provincial Policy Statement, 2020, please contact the ministry at provincialplanning@ontario.ca or by calling 1-877-711-8208.

Sincerely,



Steve Clark
Minister

c: Planning Head, Planning Board Secretary-Treasurer, and/or Clerks



L.U. MAUGHAN company limited

Established 1960 - Area Land Survey Records from 1876

Ontario Land Surveyors
Ontario Land Information Professionals
Geographical Information Systems
Cartographic and Custom Mapping

February 25, 2020

Our File: 2019043

Parry Sound Area Planning Board
70 Isabella Street, Unit #110
Parry Sound ON
P2A 1M3

Attention: John Jackson

MAIL / EMAIL

Dear Sir:

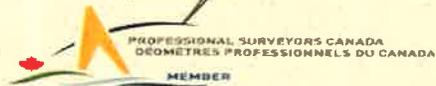
**RE: Proposed Two (2) New Lots & One (1) Lot Addition (Mercer)
Lots 11 - 13, Concession 2
Municipality of McDougall**

Please find enclosed an application for two (2) new lots and one (1) Lot Addition, in the above area, together with coloured prints of a sketch of the proposal. Also, under this cover, a PDF of the sketch is enclosed.

Our cheque in the amount of \$4,250.00 is also enclosed representing the \$1,500.00 application fee, plus two (2) new lots \$750.00 x 2, one (1) Lot Addition \$750.00 and \$500.00 deposit for professional expenses.

Kindly address future correspondence to the writer.

Yours very truly,
L.U. Maughan Company Limited

R.C. Hawkins, O.L.S. O.L.I.P.

RCH/ts
Encl.

PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
70 Isabella Street, Unit #110, Parry Sound, Ontario P2A 1M6 (Phone 705-746-5216 Fax 705-746-1439)

No. B05/2020 (M.D)

1. Applicant Information

- 1.1 Name of Applicant L.V. MAUGHAN CO. LTD - R.C. HAWKINS Home Tel No. ()
Address 5 McMurray St Business Tel No. (705) 746-5805
Parry Sound, ON Home Fax Tel No. ()
Postal Code P2A 1E6 Business Fax Tel No. (705) 746-7276
- 1.2 Name of Owner(s) (if different from the applicant). **An owner's authorization is required in Section 12, if the applicant is not the owner.**
- Name of Owner LYNN MERCER ^{CELL} Home Tel No. (416) 996-2164
Address 75 HAINES LAKE ROAD Business Tel No. ()
M'DOUGALL, ON Home Fax Tel No. ()
Postal Code P2A 0B3 Business Fax Tel No. ()
- 1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)
- Name of Contact "APPLICANT" Home Tel No. ()
Address _____ Business Tel No. ()
Postal Code _____ Home Fax Tel No. ()
Business Fax Tel No. ()

2. Purpose of this Application (check appropriate box)

- 2.1 Type and purpose of transaction for which application is being made
- creation of a new lot (2) lot additions easement right-of-way lease
- correction of title charge other (specify, e.g., partial discharge of mortgage)
- OTHER Explain: _ _ _

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 FOR RESALE Lot 2 FOR RESALE Lot 3 GARTH CHERRY
^{LOT}
^{ADDITION}

4. Location of the Subject Land Fire Route # 75 HAINES Assessment Roll # 4931 0100 0102 700

4.1 Municipality M'DOUGALL Concession No. 2 Lot(s) No.(s) 11-13
Street Name and No. 75 HAINES ROAD M-Plan No. _____ Lot(s) _____
Registered Plan No. Part(s) _____ ^{PIN} Parcel No. 52119-0297

5. Easements or restrictive covenants

- 5.1 Are there any easements or restrictive covenants affecting the subject land? NO YES
If YES, describe the easement or covenant and its effect:

6 Description of Lands to be Divided and Servicing Information (Complete each subsection)

	Retained	Severed (Lot 1)	Severed (Lot 2)	LOT ADDITION Severed (Lot 3)
6.1 Frontage (m)	920± LAKE 170± RD	100 ±	100 ±	200± LAKE
Depth (m)	1000 ±	150 ±	493 ±	70±
Area (ha)	59 ±	3 ±	4.8 ±	0.9 ±
6.2 Existing Use	RESIDENTIAL	VACANT	VACANT	VACANT
Proposed Use	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL	LOT ADDITION

6.3 Buildings or Structure (Attach Separate list if necessary)

	Retained	Severed(Lot 1)	Severed(Lot 2)	LOT ADDITION Severed(Lot 3)
Existing-Type & Size	HOUSE/GARAGE/SHED	NIL	NIL	NIL
Proposed-Type & Size	NIL	UNKNOWN	UNKNOWN	NIL

6.4 Access (check appropriate space)

	Name	Retained	Severed(Lot 1)	Severed(Lot 2)	LOT ADDITION Severed(Lot 3)
Provincial Highway					
Municipal(maintained all year)	HAINES ROAD	✓	✓	✓	✓
Municipal road, seasonal					
Other public road					
Right of way					
Water Access					

IF WATER ACCESS ONLY

Parking and docking facilities to be used
 Approximate distance of these facilities from the subject land
 The nearest public road

N/A

6.5 Water Supply (enter in appropriate space - **E** for Existing or **P** for Proposed)

	Retained	Severed(Lot 1)	Severed(Lot 2)	LOT ADDITION Severed(Lot 3)
Publicly owned and operated piped water system				
Privately owned and operated individual well	E	P	P	E
Privately owned and operated communal well				
Lake or other waterbody				
Other means				

6.6 Sewage Disposal (enter in appropriate space - **E** for Existing or **P** for Proposed)

	Retained	Severed(Lot 1)	Severed(Lot 2)	Severed(Lot 3)
Publicly owned and operated sanitary sewage system				
Privately owned and operated individual septic tank	E	P	P	E
Privately owned and operated communal septic system				
Privy				
Other means				

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: RURAL

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act. If YES, and if known, specify the appropriate file number and status of application and/or Plan No.

YES NO UNKNOWN

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act. If YES, and if known, specify the appropriate file number and status of application.

YES NO UNKNOWN B 50/2009 (MCD) - THREE LOTS FINALIZED

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent. If YES, and if known, specify the appropriate file number and status of application.

YES NO UNKNOWN

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land. If YES, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land.

YES NO UNKNOWN SEE 8.2 ABOVE

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the TOWN of PARRY SOUND this 25th day of FEBRUARY 2020

I, R.C. HAWKINS of the TOWN OF PARRY SOUND in the ~~County~~/District/Regional Municipality of PARRY SOUND solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**



R. C. HAWKINS Signature of Applicant or Agent

ONTARIO LAND SURVEYOR

DECLARED BEFORE ME at the TOWN of PARRY SOUND in the DISTRICT of PARRY SOUND this 25th day of FEBRUARY 2020.


A Commissioner of Oaths

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, LYNN MERCER, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize A.U. MAUGHAN CO. LTD to make this application on my behalf.

Date April 5, 2019 Signature of Owner L. Mercer x

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, LYNN MERCER, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize A.U. MAUGHAN CO. LTD, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date April 5, 2019 Signature of Owner L. Mercer x

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, LYNN MERCER, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date April 5, 2019 Signature of Owner L. Mercer x

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an Ontario Municipal Board Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date April 5/2019 Signature of Owner L. Mercer
LYNN MERCER x

Plans / Sketches	
SKETCHES TO BE SUBMITTED MUST BE BLACK AND WHITE ON PAPER 8 1/2" x 11"	
ONE COPY OF SKETCH, IF REPRODUCABLE	
ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY	
<input checked="" type="checkbox"/>	Key Map
<input checked="" type="checkbox"/>	North Arrow
<input checked="" type="checkbox"/>	clearly defined boundaries of severed and retained lots
<input checked="" type="checkbox"/>	if more than one severed lot, label the severed lots according to the application (Section 6)
<input checked="" type="checkbox"/>	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
<input checked="" type="checkbox"/>	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
<input checked="" type="checkbox"/>	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
<input checked="" type="checkbox"/>	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
<input checked="" type="checkbox"/>	the approximately location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
<input checked="" type="checkbox"/>	the existing uses on adjacent land, such as residential, agricultural and commercial uses
<input checked="" type="checkbox"/>	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
<input type="checkbox"/> N/A	the location and nature of any easement affecting the subject land

PLANNING BOARD

2018 Fees **Base Fee \$1500 + \$750 per lot/lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services Change of Condition / Re-approval Fee (before lapsing) \$750**

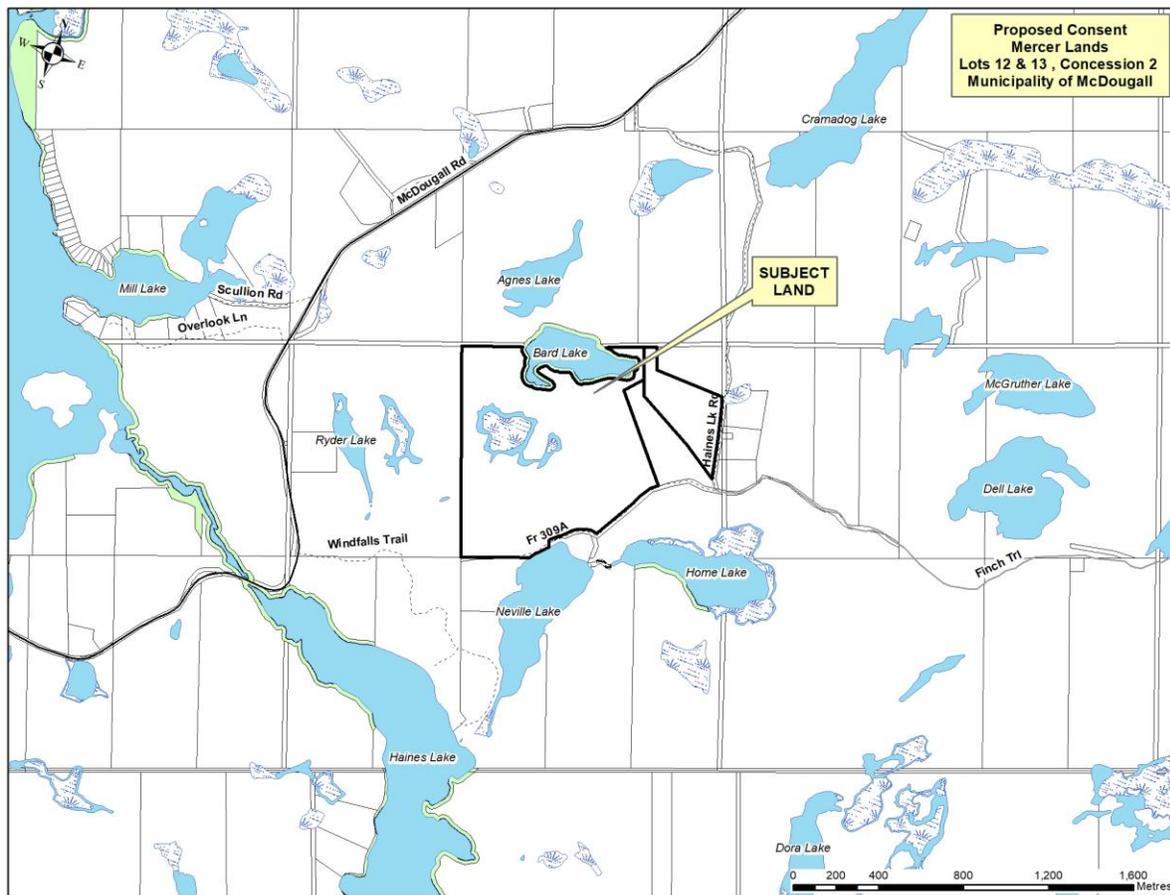
A fee of \$325 (payable to the Town of Parry Sound) is required for any application within Parry Sound.

NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.

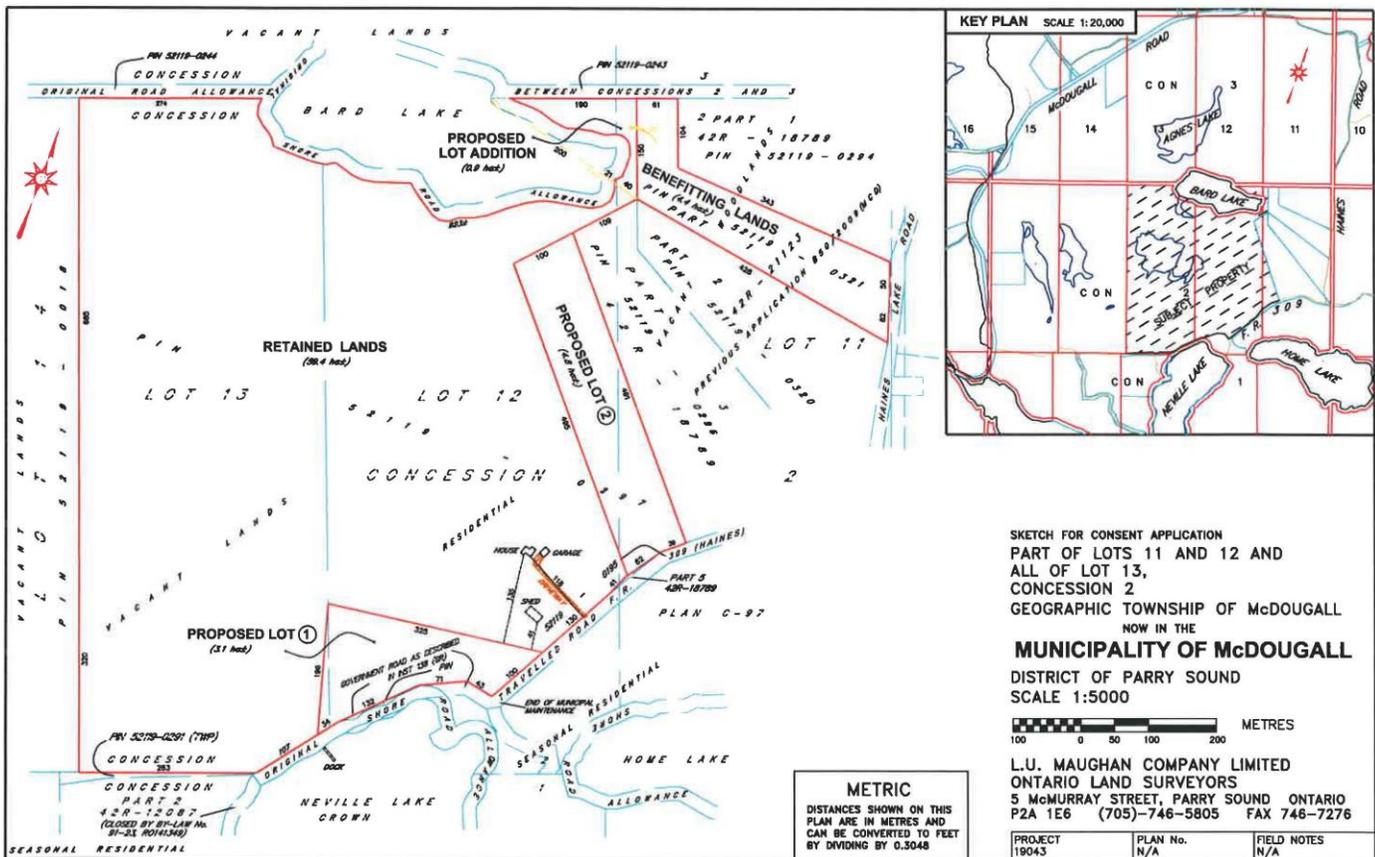
Report to Parry Sound Area Planning Board
Consent Application B05/2020(McD) - Mercer
Applicant(s): Lynn Mercer
Agent: L.U. Maughan Co. Ltd.
Date: February 28, 2020

Background and Property Description

Lynn Mercer owns a large acreage at the south end of Haines Lake Road. She is proposing to create two new residential lots and a lot addition to a neighbouring property.



The lands have frontage on Bard Lake and the most southerly lot will be functionally related to Neville Lake.



Proposed New Lots

Proposed Lot	Lot Frontage	Lot Area	Lot Depth
Lot Addition	± 200 Metres	± 0.9 Hectare	± 70 Metres
Retained Lot	± 170 Metres (Road)	± 59 Hectare	± 1000 Metres
Severed Lot 1	± 250 Metres	± 3.1 Hectare	± 150 Metres
Severed Lot 2	± 100 Metres	± 4.8 Hectare	± 493 Metres

Proposed Neville Lake Lot (Proposed Sever Lot 1)

The proposed lot at the south end of the property is opposite Neville Lake. Technically, the lands do not front on Neville Lake, but are functionally related to the water body.

This proposed lot is currently vacant and fronts on part of the municipally maintained road. The balance of Fire Route 309 A is not maintained but research shows it to have been a public colonization road known as Christie Road. (See attached deed)

Proposed Severed lot 2

This new lot is a road front lot having 100 metres of frontage on Fire Route 309 which is publically maintained by the municipality.

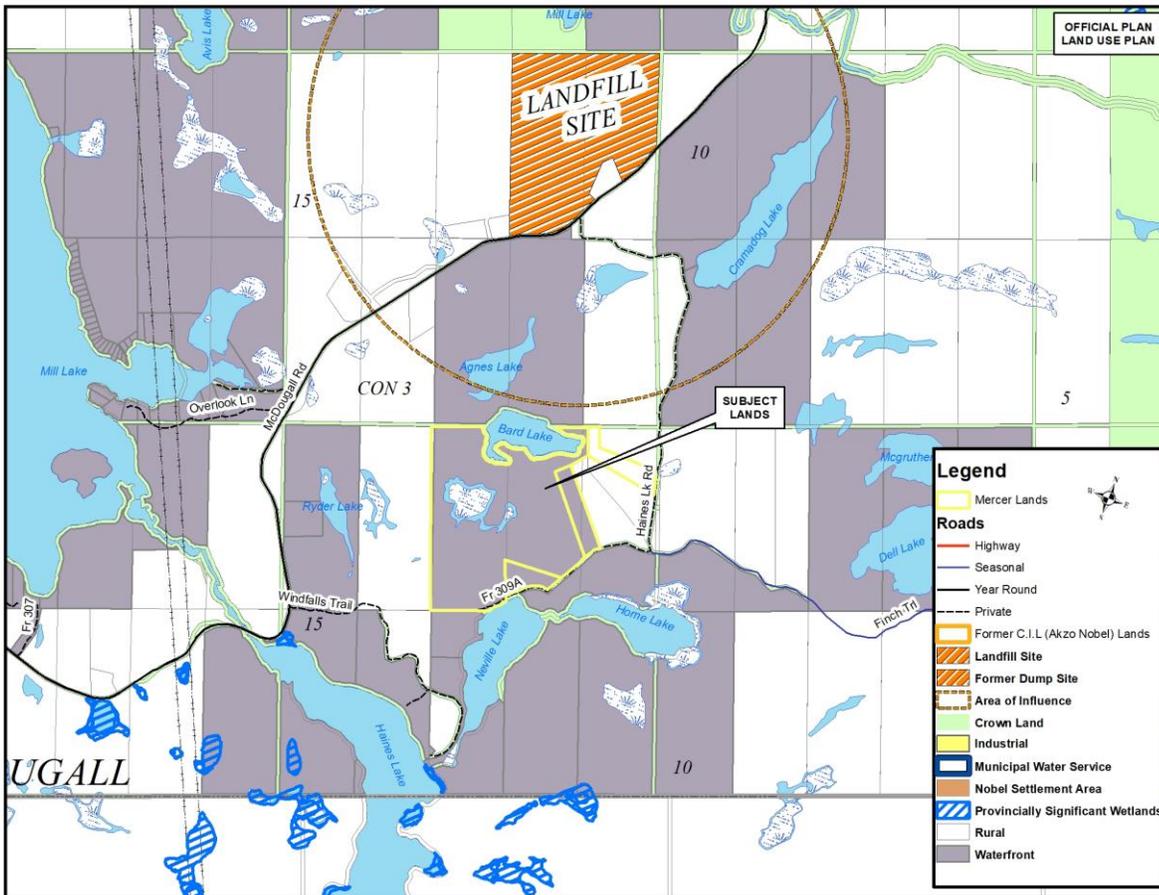
The lot is vacant and the south portion of the lot is cleared with a substantial drainage corridor parallel to the existing road. The balance of the lot is heavily forested.

Proposed Lot Addition

The application also proposes to add a small acreage (0.9ha) to an existing lot on Haines Road that will have the effect of providing water frontage on Bard Lake. The existing lot is close to but does not have direct frontage on this waterbody.

Official Plan

The subject lands are designated Waterfront in the official plan



The

lands are all considered "Waterfront" since they are currently a single parcel and have frontage on Bard Lake on the north end of the property.

Lake Policy

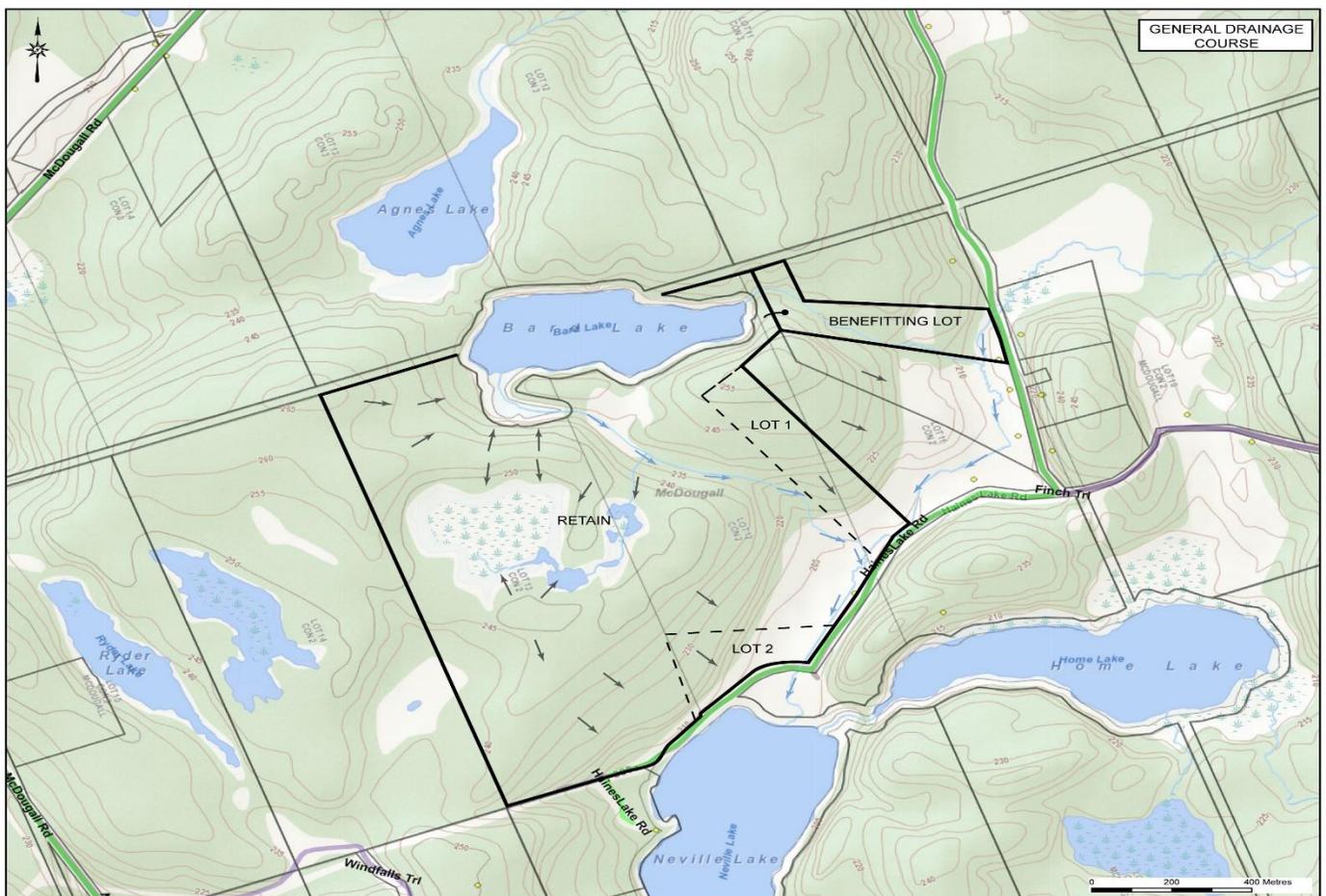
McDougall's official plan has a policy that applies to small lakes

"19.04.7 There are a number of lakes in the municipality that because of some special feature, development constraint or lake capacity issue will not be eligible for land division without some additional assessment. New lot creation in these lakes may not necessarily be prohibited. However, the municipality must be satisfied that the constraint capacity or technical issues have been overcome prior to supporting and further lot creation."

This policy is written such that there is the ability to consider impacts on such water bodies

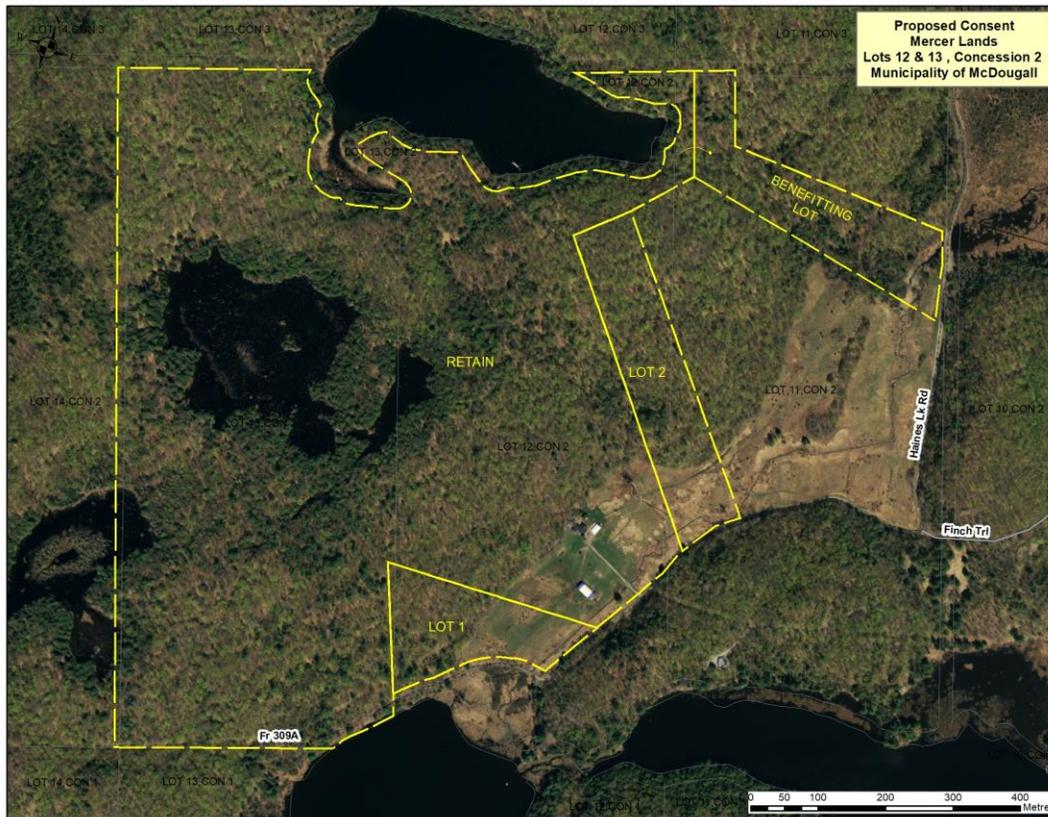
In this application, it is generally believed that there are unlikely to be waterbody being affected is the addition of land to the existing lot at 75 Haines Lake Road where the existing building location is considerable distance from the shoreline.

The drainage plan below shows the general flows from the subject lands.



Natural Heritage Policies

Section 14.0 of the official plan outline the general polices relating to natural heritage features.



There are no provincially significant wetlands on the subject lands.

Fish Habitats are not impacted by the proposed consents.

There are no known significant wildlife habitats.

The localized wetlands are not impacted by the proposed consents.

The lot sizes are substantial with a large portion of both the severed and retained lands to remain as heavily forested.

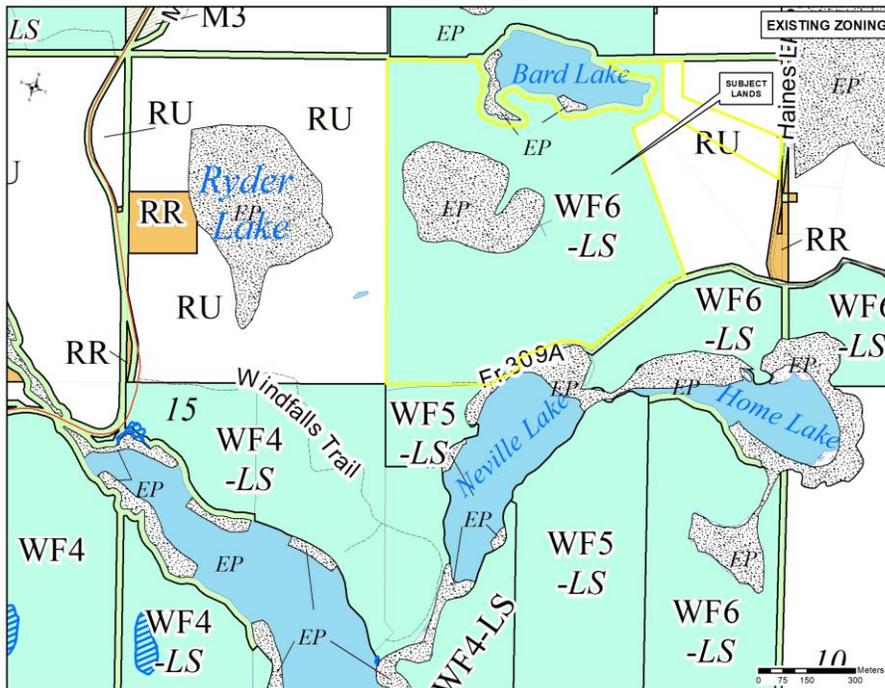
Any threatened or endangered species are now under the protocols of the M.E.C.P. where future development may or may not create concerns respecting endangered species habitats

Provincial Policy Statement (P.P.S)

The P.P.S. contemplates new lot creation in the rural area of municipalities. The natural heritage policies are believed to be assessed similarly to those contained in the official plan.

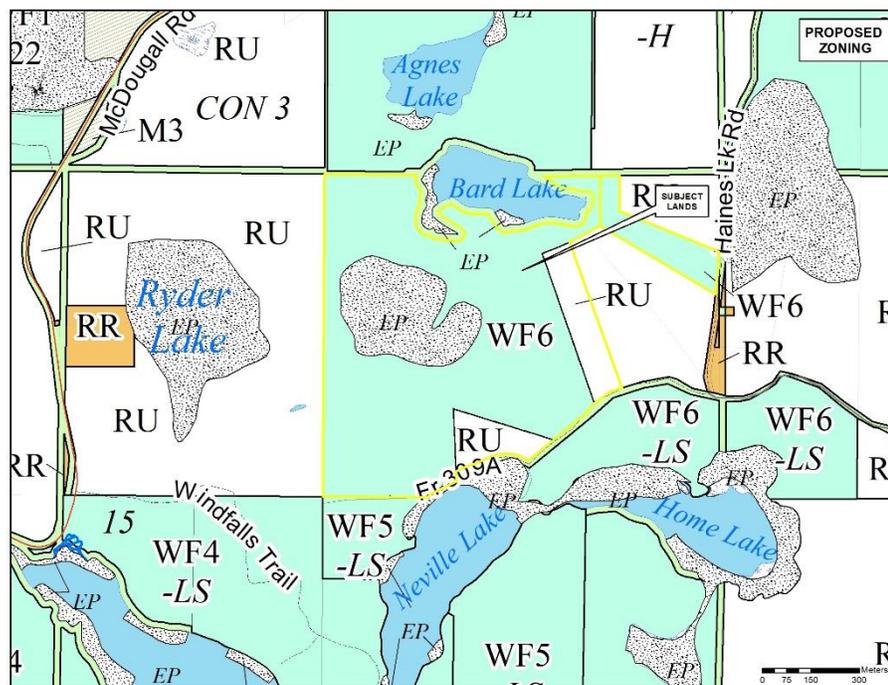
Zoning By-Law

The subject lands are primarily zoned as Waterfront 6 (WF6)-LS



The Waterfront 6 (WF6) zone provides for the existing lot area and frontage for the subject lands

In order to allow for the proposed consents, a zoning by-law amendment would be required to recognize the new circumstances on these lands. The changes to the zoning would need to include those shown on the sketch below.



Conclusions

The subject lands are located in a remote area of the Municipality. The proposed consents would conform to the official plan.

The consents are consistent with the P.P.S

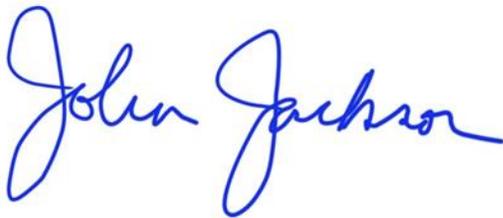
The new proposed severed lots comply with standards of the comprehensive zoning by-law.

Recommendation

It is recommended that the proposed consents as applied for by Lynn mercer in Consent Application No. B05/2020 (McD) be recommended for approval subject to the following conditions;

1. Rezoning the lands to reflect the re-alignment of waterfront lots and rural residential lots;
2. Payment of cash in lieu of parkland in accordance with the requirements of the Municipality;
3. Conveyance of any portion of Haines Lake Road on Fire Route 309 that is under the control of the applicant 10 metres from the centre line of the travelled roads;
4. The applicant enters into a 51(26) consent agreement to provide for a number of details applicable to the severed lots including the indemnification of any liability or responsibility for road use not maintained year round by the Municipality, notices that ensure the protection of any relevant natural heritage matters or habitat of endangered or threatened species and entrance permits; and
5. Payment of any applicable planning fees.

Respectfully submitted,



John Jackson

March 5, 2020

The Corporation of the Municipality of McDougall,
5 Barager Boulevard
McDougall, Ontario
P2A 2W9

Mayor Robinson and Councillors:

**Rotary Strikes Against Cancer 3 pitch tournament (formerly the RACH)
June 19th & 20th, 2020**

The Rotary Club of Parry Sound is proud and honoured to announce that they will host the 2nd annual 3 pitch tournament formerly know as The RACH.

Building on our successes in 2019 and with the continued support of the Higgins family and the RACH founders, Rotary will continue to utilize this wonderful fund raiser to support Cancer Care in our Local Health Centre as well as Rotary Projects.

As in the previous years, we will have a community fish fry on the Friday evening, followed by live entertainment for attendees and any community members to attend. Live entertainment is also planned for Saturday evening as well. Both nights will have a cash bar and we are planning to host a Craft Beer festival on Saturday as well. The entertainment and bar will close at midnight with a goal to have the park cleared by no later than 1am.

The Rotary Club is requesting an extension of any noise bylaws which might be impacted by our weekend event.

OPP will be hired and present on site from 9pm til 1am both nights and parking lots will be patrolled regularly.

Again, the Rotary Club is proud to take on this amazing event and respectfully request the support and assistance of The Township of McDougall with our request for an exception to any noise bylaw that might be affected.

Regards,

Cheryl Ward
Rotary Club of Parry Sound

MUNICIPALITY OF MCDOUGALL FIRE / EMERGENCY SERVICES, 2020

1) FIRE & RESCUE SERVICES	STANDARD ACTIVITY REPORT										2020	2019		
	MONTH	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT			OCT	NOV
1) CALL ANALYSIS														
i) Structure Fire/misc fire/chimney fires		1											1	5
ii) Wildland Fire													0	2
iii) Vehicle Fire													0	0
iv) Motor Vehicle Collision	1												1	15
v) District MVC Response	1												1	1
vi) Rescue (including elevator rescues)		1											1	2
vii) Other Public Emergency													0	11
viii) unauthorized burning	1												1	6
ix) fire / CO/ smoke alarms activated													0	17
x) call cancelled on route													0	2
xi) Mutual Aid		2											2	13
xii) Medical VSA or Suspected Cardiac													0	12
xiii) Tiered Medical	1	1											2	10
xiv) Railway Line Fire													0	2
xv) Total Calls	4	5	0	9	98									
xvi) Dollar Save Value		\$275,000											\$275,000	\$12,200,000
2) STAFF & RESPONSE LEVELS														
Average Dispatch time (sec)	59	48											54	51
Average response time; page to first truck out (min)	5.24	5.17											5.20	4.45
Average response time; page to truck onscene (min)	8	9											8.00	10.28
Average # of personnel responding	12	9											11.00	10.00
Average total call time per call (min)	59	37											48.00	116.00
Total emergency scene person hours accumulated	17	17											34.00	1428.00
3) EDUCATION														
a) General Training (2.5 hour sessions)	3	4											7	48
b) Attendance at Ontario Fire College hrs		40											40	268
c) Fire Pre/Public Ed/Emergency Preparedness hrs	2												2	20
e) Mutual Aid Training in hours	3	5											8	109
f) Health & Safety training & meetings sessions	1	2											3	3
4) FIRE SAFETY INSPECTIONS														
a) request / safety concern inspection													0	7
b) in service smoke alarm inspection													0	91
5) FINANCIAL														
Revenue Fire/Rescue Highway Responses													\$0	\$2,862
Revenue Fire Marque, Insurance Claim Fire Response		\$17,348											\$17,348	\$21,600

REPORT TO COUNCIL



Report No.:	FC-2020-03
Council Date:	March 18, 2020
From:	Fire Chief
Subject:	Fire Marque By-Law Amendment

BACKGROUND

In 2016, Council passed By-law authorizing an agreement between Fire Marque and the Municipality of McDougall. Fire Marque is a company that collects fees from resident's personal insurance companies when they have had a fire loss claim. This money is collected from a clause in most home insurance policies for firefighting services. In the past, fire departments rarely collected from the homeowner's insurance policy.

An issue has become known with some insurance companies not wanting to pay Fire Marque but instead remit payment to the homeowner directly. In most cases, this still is not an issue because the homeowner understands and turns that money back over to Fire Marque through the fire department. However, a case has been brought before the courts in Ontario where the insurance company paid the homeowner directly and then the homeowner refused to turn that money over to Fire Marque or the fire department. The dispute was taken to court where Fire Marque and the department lost. The court decision determined that the Municipalities' bylaw lacked the proper wording around collecting the fees if it was paid directly to the homeowner essentially creating a legal loophole for the insurance company to avoid paying the fire department cost recovery coverage.

REPORT

After gathering some legal opinions, Fire Marque developed a new By-law that we can enact that contains a clause around collecting these funds and also a clause for adding unpaid fire department claims to the tax roll if ever needed. I have attached a copy of the bylaw for review and passing. The proposed new By-law provides wording that better protects the Municipality in cost recovery efforts. The new draft by-law is attached for Council to review.

RECOMMENDATION

It is the recommendation of the Fire Chief that That Council approve a new By-law dealing with Fire Marque for cost recovery and amend the fees schedule bylaw as needed.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW No. 2020-11

**BEING A BY-LAW TO AUTHORIZE
COST RECOVERY (FEES) WITH RESPECT TO
FIRE DEPARTMENT SPECIFIC RESPONSE**

WHEREAS pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the “Municipal Act”), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality’s ability to respond to municipal issues;

AND WHEREAS pursuant to section 391 of the Municipal Act, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to section 398 of the Municipal Act, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

AND WHEREAS Council of the Municipality of McDougall deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

NOW THEREFORE the Council of the Municipality of McDougall hereby enacts as follows:

1. In this By-Law:
 - a. “Council” means Council of the Municipality of McDougall;
 - b. “Fire Department” means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;
 - c. “Fire Department Specific Response Fees” means cost recovery fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
 - d. “Indemnification Technology®” means Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;
 - e. “Municipality” means the Corporation of the Municipality of McDougall ;
 - f. “Owner” means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver,

manager, trustee or trustee in bankruptcy, having control over or possession of the property or any portion

- g. "Property" means any real property located within the geographical boundaries of the Municipality, to which the Fire Department is under a service agreement to provide Fire Department response services, Automatic Aid or Mutual Aid. Property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto and forming part of this By-Law.
4. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
5. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
6. The Owner's insurer may remit payment of the Fire Department Specific Response Fees directly or indirectly to the Municipality on the Owner's behalf. Where Fire Department Specific Response Fees are payable under this By-Law but not remitted to the Municipality, the amount may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
7. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.
8. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

9. Where any by-law passed prior to this by-law conflicts with this bylaw, the terms of this by-law shall prevail.
10. That this by-law comes into force and effect upon third and final reading of Council.

READ a **FIRST** and **SECOND** time this day of March , 2020.

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this day of
March 2020.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW No. 2020-11
Schedule "A"

SCHEDULE OF FEES

1. Fire Department Specific Response Fees

The Fire Department Specific Response Fees shall be the total of:

- a. *Current MTO rate per unit per hour or portion thereof for each unit
- b. rate per person per hour or portion thereof for each firefighter
- c. other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops

*The MTO rate per unit per hour is set by the Ministry of Transportation in given year. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, each firefighter attending and resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.



REPORT TO COUNCIL

Report No.:	FC-2020-04
Council Date:	March 18, 2020
From:	Fire Chief
Subject:	Naloxone Agreement North Bay Parry Sound District Health Unit

BACKGROUND

In past 3-4 years across West Parry Sound District, including McDougall, there has been an increase in opioid overdose cases encountered by EMS and OPP. Much of the problem is determined to be fentanyl added to heroin, cocaine and other illicit drugs. Fentanyl being extremely toxic in tiny amounts causes overdoses in unsuspecting users. Naloxone is proven to counteract the effects of opioids and saves lives.

REPORT

Members of McDougall Fire Department could encounter fentanyl in any number of emergencies we respond too. In the past year, the fire department has responded to 3 overdose emergencies and 1 structure fire where large quantities of drug paraphernalia was scattered throughout the building. Firefighters could have encountered fentanyl at any one of these incidents, thus threatening their lives. After having discussions with the North Bay Parry Sound District Health Unit, McDougall Fire Department can enter into an agreement with NBPSDHU to receive and administer Naloxone to any one of our members (if contact with opioid is made; our priority reason for carrying Naloxone) and secondary to administer to a member of the public in overdose crisis. There is no cost to the supplies of Naloxone kits or the training provided to our Fire Department.

The Naloxone kits are nasal spray administered and thus no needles or injections.

RECOMMENDATION

It is the recommendation of the Fire Chief that That Council enter into an agreement with North Bay Parry Sound District Health Unit. The purpose of partnership agreement is; McDougall Fire Department will carry and administer nasal Naloxone kits for pre-hospital care of Firefighters or members of the public in overdose crisis.

Shared Service Agreement between the North Bay Parry Sound District Health Unit AND McDougall Township Fire Department

Objective of the Agreement

The purpose of this Shared Service Agreement is to outline the collaborative partnership between the *North Bay Parry Sound District Health Unit (Health Unit)* and the *McDougall Township Fire Department (Fire Department)*.

Future reviews and amendments to this Shared Service Agreement

This agreement will be reviewed annually. Any changes will be agreed upon and signed off by both parties.

Objectives of the Shared Service

This Shared Service Agreement outlines the responsibilities of the Health Unit and the Fire Department, pertaining to opioid response and surveillance. The two primary objectives of the shared service are:

1. To equip emergency medical services (EMS) personnel with naloxone.
2. To participate in quarterly reporting, whereby the Fire Department will report naloxone-specific metrics to the Health Unit (see 'Naloxone service quarterly reporting form').

Description of key services

The Health Unit will provide the Fire Department with intranasal naloxone kits (2 doses per kit), at amounts requested by the Fire Department. The Fire Department will use the attached order form to request naloxone from the Health Unit. The use of naloxone will be tracked and reported by the Fire Department on the attached 'Naloxone service quarterly reporting form', and submitted to the Health Unit on a quarterly basis (prior to/on the due dates indicated in the form).

Requirements

The Fire Department will:

- Order naloxone (using attached order form) from the Health Unit.
 - Urgent orders for supplies will be determined by availability.
- Ensure that personnel are trained for proper use.
- Track the amount of personnel trained and the amount of naloxone used (e.g., # of people and # of doses), as per the 'Naloxone service quarterly reporting form' provided by the Health Unit.
- Keep used kits and return them to the Health Unit.
- Return any unused and/or expired kits to the Health Unit.

- Submit the completed ‘Naloxone service quarterly reporting form’ to the designated Health Unit representative on a quarterly basis (due dates indicated in the form). Submit via email or fax.

The Health Unit will:

- Provide intranasal naloxone to the Fire Department at no cost (includes coordination of orders and delivery of naloxone if needed).
- Collect data on a quarterly basis from the Fire Chief on naloxone use by firefighters.
- Collect used naloxone kits, should they become available.
- Provide ongoing assistance and/or education relating to naloxone, as requested by the Fire Department.

Date of Agreement:

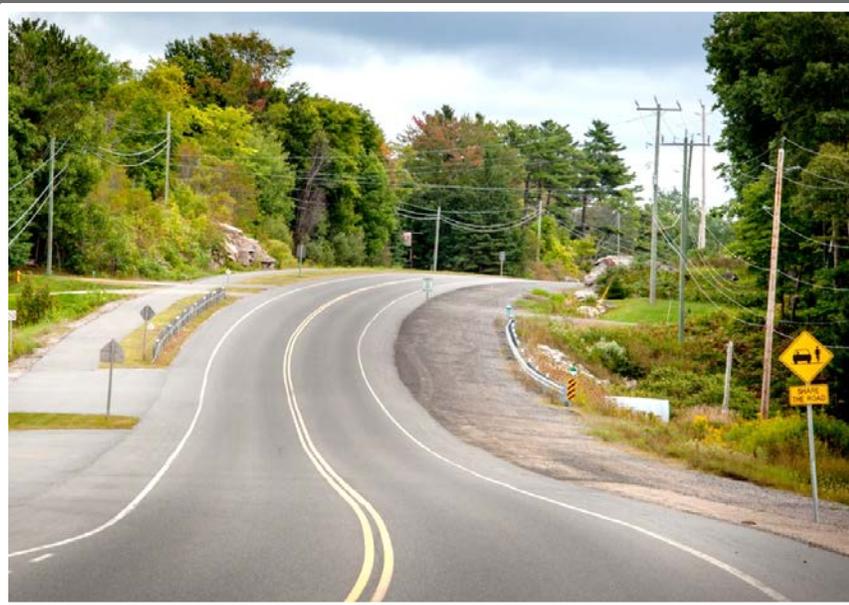
Signatories to Agreement

Katharine O’Connell
Community Health Promoter
Healthy Living Program
North Bay Parry Sound District Health Unit
katharine.oconnell@healthunit.ca

Brian Leduc
Fire Chief
McDougall Township Fire Department
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2020

Municipality of McDougall Annual Budget



Our budget creates the financial capacity to provide quality service to enhance the safety, livability and prosperity of our community.

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Budget Introduction

The 2020 Municipality of McDougall budget focuses on the commitment to providing a vast array of services and programs to build and support a prosperous, growing and sustainable community. The cost to provide our core services while maintaining our aging infrastructure is becoming increasingly difficult. This puts pressure on the property tax base. Staff are continually looking for new ways to support growth, manage and improve our existing assets, and maintain organization sustainability and levels of service.

Elements of McDougall's Budget

- **Operating budget (tax-rate)** is for ongoing programs and services that are funded primarily through a combination of property taxes, user fees, grants and reserves and can be delivered by the Municipality or by one of our service partners (i.e. roads operations, parks, Social Services and OPP).
- **Operating budget (user-rate)** is for ongoing programs and services funded primarily through reserve funds and user fees intended to make the programs and services self-sustaining or near self-sustaining. McDougall currently has three user rate based operating budgets: water, wastewater and landfill.
- **Capital budget** is for projects designed to create, enhance or rehabilitate our network of assets, including infrastructure (roads, bridges, buildings etc.), land, equipment and vehicles. The capital budget is funded from a combination of property taxes, debt issuance, grants and reserves.

Budget & Financial Overview

Tax Based Operating Budget

The following summarizes the components that must be considered when developing the operating budget:

Maintaining Existing Service Levels

- The cost to maintain existing service levels, including the impact of prior decisions
 - Maintaining existing service levels increases every year due to inflationary pressures beyond our control (hydro, diesel, materials).
 - Prior year investments (or non investments) in capital items can impact the ongoing operational costs to maintain existing service levels

- To mitigate these net costs staff look for efficiencies for improvement and focus on capital strategies to help reduce operational costs

Debt & Reserve Management

- Implementing financial practices for debt and reserve management related to financing of capital
 - The provincial limit for debt servicing costs is 25%. McDougall has maintained a limit under the 25% threshold.
 - McDougall contributes annually to various other reserves to provide funding for specific commitments and long term financial projects
 - In order to reduce the reliance on debt and build appropriate capital reserves to support renewal needs and our asset management program, there is a focus to increase the annual contribution to the capital reserve. However, this isn't always a reality every year based on capital needs and renewals.

Service Partners

- Service Partner Requests (OPP, Health Unit, Ambulance, DSSAB, Belvedere, Library, Museum, etc.)
 - These Boards and Agencies have a legislated authority to establish budgets and levy taxes through the Municipality's tax rate. The Municipality has limited ability to revise their requests.
 - These requests comprise 17% of the property tax bill.

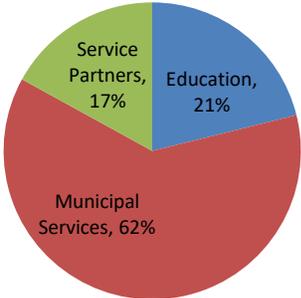
Property Tax Bill

Allocation of Property Tax Bill

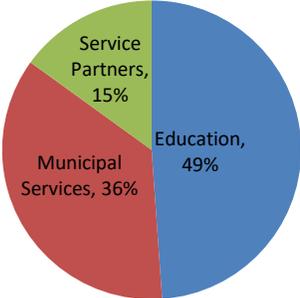
In 2020, for an average home assessed at \$266,664 the proposed residential property tax bill increase of \$5 annually to \$1,932 will fund the following programs: Municipal non-user pay services \$1,196 (62%), Service Partners \$328 (17%) and education \$408 (21%). The education portion is determined by the Province of Ontario and for 2020 this rate decreased by 0.008% for 2020.

The average commercial property owner contributes 49% of their tax dollar to education compared to a 21% contribution from residential. Commercial properties contribute proportionately less of their total tax payment to support municipal services. An industrial property tax bill has the same breakdown as a commercial property tax bill.

Residential Property Tax Bill



Commercial Property Tax Bill



Your Property Tax Dollar

Every day the residents and businesses of McDougall use municipal services and see their tax dollars at work. In a typical day most residents will use or witness most services being provided:

- drive or walk on a municipal road
- play, swim or walk through a municipal park
- borrow a book from the library
- drop off garbage and recycling at the transfer station
- see a fire truck, a police car or an ambulance pass by them, knowing if they need these services they are available 24 hours a day, 7 days a week.
- some residents will use clean water from their taps; use wastewater services by flushing toilets or draining showers;

The Municipality of McDougall delivers many of these valued and essential services.

The municipality funds the service partners for ambulance, OPP, homes for the aged, and social services. McDougall children attend elementary and high schools funded by the education portion of the property tax bill.

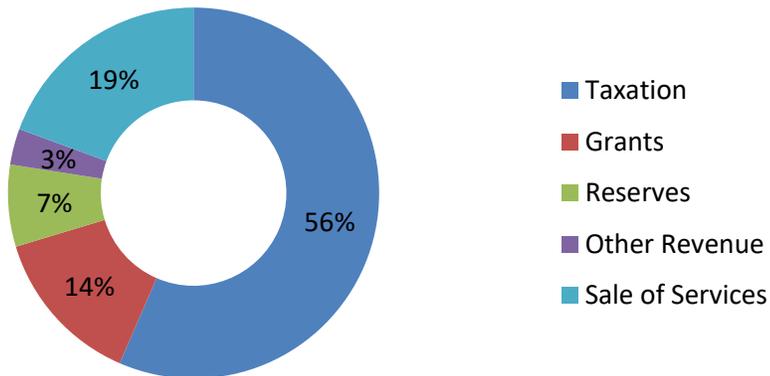
Where Your Property Taxes Go

An average home assessed at \$266,664, the proposed residential municipal property taxes (not including education) are \$1,524. Major services received and the total annual amounts paid per home for each are described on the following pages.

Transportation Services	\$507	<ul style="list-style-type: none"> - Road, bridge & trail maintenance of 130 km's - Snow clearing, ditch maintenance & brushing - Fleet maintenance for vehicles and equipment - Reserve transfer to fund future road investments - Debenture payments for previous road & street lighting projects
General Government & Administration	\$335	<ul style="list-style-type: none"> - Mayor, Council & meeting expenses - Administration and treasury services; including Administration building, Information Technology & Asset Management planning
Protection Services: Fire & By-Law	\$172	<ul style="list-style-type: none"> - The McDougall Fire department responded to 98 total calls for service, with an average dispatch time of 4.45 minutes in 2019. - With a total of 1428 emergency scene person hours accumulated - Department focuses on public education and enforcement programs focused on reducing our community risk
Ontario Provincial Police	\$146	<ul style="list-style-type: none"> - 24 hours a day, 7 days a week availability, 365 days a year - 304 calls responded to in 2018 - levy is set by OPP
District of Social Services	\$92	<ul style="list-style-type: none"> - Provides social service programming such as; Ontario Works, Children & Community Services
Ambulance	\$63	<ul style="list-style-type: none"> - Local ambulance services provided to Municipality of McDougall residents
Parks & Recreation	\$66	<ul style="list-style-type: none"> - 1 community building, 1 natural surface indoor arena, 10 parks, 5 beach facilities, 5.5km recreation trail, 1 Georgian Bay wharf
Waste Management	\$51	<ul style="list-style-type: none"> - 185 tonnes of recyclables diverted from the municipal landfill through the recycling program at the transfer station - Transfer station services all municipal households in McDougall, offers recycling as well as electronics recycling & scrap metal
Home for the aged: Belvedere Heights	\$34	<ul style="list-style-type: none"> - Annual service levy
Health Unit	\$25	<ul style="list-style-type: none"> - Annual service levy
Planning & Economic Development	\$18	<ul style="list-style-type: none"> - Supports planning department services, consultants, GIS & planning board fees - Other levies
Library	\$13	<ul style="list-style-type: none"> - Annual service levy
Museum	\$2	<ul style="list-style-type: none"> - Annual support
Total Municipal Tax	\$1,524	

2020 Operating & Capital Revenue

Sources of Revenue



Revenue Highlights

- Proposed 0.58% residential property tax rate increase for additional tax revenue of \$85,992 (this equates to a 2% tax levy increase)
- OMPF funding at 2020 rate of \$770,900
- Federal Gas Tax at \$163,937
- Ontario Community Infrastructure Fund \$149,179
- Henvey Inlet Community Benefit grant \$50,000
- Municipal Modernization grant \$33,600

2020 Operating Costs (tax rate)

2020: \$1,135,791
2019: \$1,101,500

Fire Department: \$402,762
 Emergency Planning: \$4,050
 Police Services: \$521,187
 Animal Control: \$5,000
 By-Law Enforcement: \$41,600
 Building Department: \$161,192

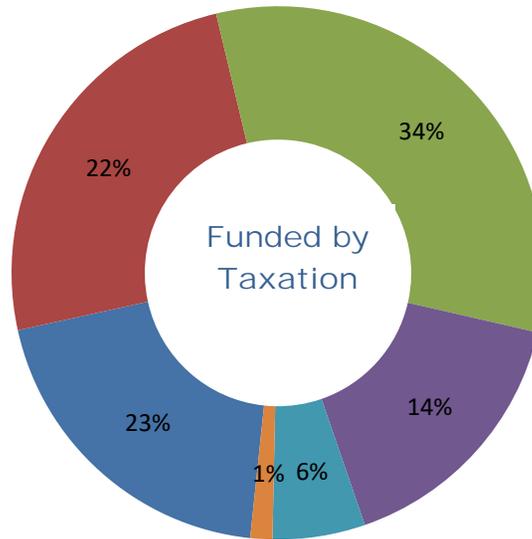


Protection



Transport.
Services

2020: \$1,825,052
2019: \$1,896,721



2020: \$1,198,522
2019: \$1,104,785



General Government



Health,
Family &
Social
Services

2020: \$763,229
2019: \$747,892

Land Ambulance: \$218,635
 Health Unit: \$84,306
 DSSAB: \$327,951
 Belvedere: \$117,000

2020: \$66,000
2019: \$65,780



Planning &
Economic
Develop.

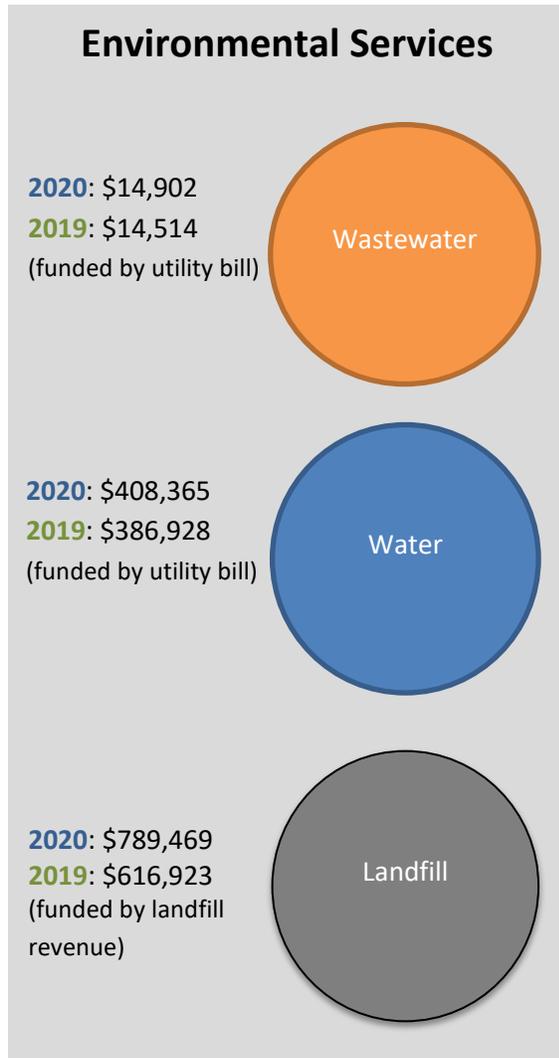


Recreation
& Culture

2020: \$295,615
2019: \$285,861

Recreation: \$228,120
 Museum: \$11,076
 Library: \$47,019

2020 Operating Costs (User rate)



Operating Costs Highlights

- Administration department increase due to wage increases, printing and postage costs.
- Building department increase due to labour negotiations
- Transportation Administration decrease due to decrease in transfer to reserves, large decreases to repairs & maintenance for vehicles & equipment, increases to roadside maintenance and snow & ice due to average expenditure, significant increase for CP & CN rail maintenance contracts.
- Waste management increase due to cost of recycling and repairs & maintenance
- Landfill increase in expenditures largely due to a larger reserve transfer \$125,000

2020 Capital Budget - Summary

Key Infrastructure Projects

Department	Project	Dollar Value
Transportation	Big Sound Road – Asphalt	475,000
	550 Truck with Plow & Sander	105,000
	McDougall Road Culvert	80,000
	George Hunt Rail Crossing	25,000
	Road Needs Study	33,600
	Minor Capital Projects	17,000
Parks & Recreation	Nobel Church Acquisition	46,296
	Nobel Church Renovations	25,000
	Nobel Beach Expansion	20,000
	Parks – Guardrails	15,000
	Minor Capital Projects	12,550
Landfill	Landfill Shop	350,000
General Government	Municipal Office Exterior Renovation	60,000
Water System	Minor Capital Projects	9,000
Fire	SCBA	50,000
	Turnout Gear	10,000
	Minor Capital Projects	8,600
Total Capital Projects		\$1,342,046

Capital Budget Funding

Revenue Stream	Source	Dollar Value
Grants	OCIF (annual)	149,179
	OMPF (annual)	431,330
	Federal Gas Tax (annual)	163,937
	Municipal Modernization Grant (One time)	33,600
Reserves	Transfer to revenue	564,000
Total Capital Revenue		\$1,342,046



Municipality of McDougall 2020 Tax Supported Operating Budget Summary

Description	2019 Budget			2020 Budget			Budget Changes 2020/2019	
	Expenditures	Revenues	Net	Expenditures	Revenues	Net	\$	%
<u>General Revenue</u>	581,513	5,174,292	- 4,592,779	-	4,801,035	- 4,801,035	- 208,256	-4.5%
<u>Education</u>	1,260,032	1,260,032	-	1,230,301	1,230,301	-	-	0.0%
<u>General Government</u>								
Mayor and Council	167,239	3,000	164,239	174,257	3,500	170,757	6,518	4.0%
Elections	4,200	-	4,200	4,400	-	4,400	200	4.8%
Administration	609,753	39,986	569,767	639,235	40,685	598,550	28,783	5.1%
Information Technology	71,500	26,550	44,950	71,500	22,150	49,350	4,400	9.8%
Finance	243,093	173,250	69,843	300,130	228,250	71,880	2,037	2.9%
Asset Management	9,000	9,000	-	9,000	9,000	-	-	0.0%
<u>Protection: Persons and Properties</u>								
Fire Department	405,196	17,000	388,196	402,762	15,000	387,762	- 434	-0.1%
Police Services: OPP contract	520,000	-	520,000	521,187	-	521,187	1,187	0.2%
By-Law Enforcement	41,100	500	40,600	41,600	500	41,100	500	1.2%
Emergency Planning	6,550	-	6,550	4,050	-	4,050	- 2,500	-38.2%
Animal Control	7,500	-	7,500	5,000	-	5,000	- 2,500	-33.3%
Building Department	121,154	98,500	22,654	161,192	96,000	65,192	42,538	187.8%
<u>Transportation Services</u>								
General	771,474	70,500	700,974	687,682	81,000	606,682	- 94,292	-13.5%
Operations	1,125,247	-	1,125,247	1,137,370	-	1,137,370	12,123	1.1%
<u>Environmental Services</u>								
Water System	386,928	386,928	-	408,365	408,365	-	-	0.0%
Wastewater	14,514	14,514	-	14,902	14,902	-	-	0.0%
Waste Management	146,503	-	146,503	183,192	-	183,192	36,689	25.0%
Landfill	616,923	918,000	- 301,077	789,469	943,000	- 153,531	147,546	49.0%



Municipality of McDougall 2020 Tax Supported Operating Budget Summary

Description	2019 Budget			2020 Budget			Budget Changes 2020/2019	
	Expenditures	Revenues	Net	Expenditures	Revenues	Net	\$	%
<u>Health/Social/Family Services</u>								
Land Ambulance	218,635	-	218,635	225,000	-	225,000	6,365	2.9%
Health Unit	84,306	-	84,306	88,522	-	88,522	4,216	5.0%
DSSAB	327,951	-	327,951	329,707	-	329,707	1,756	0.5%
Belvedere	117,000	-	117,000	120,000	-	120,000	3,000	2.6%
<u>Recreation & Culture</u>								
Parks Department	226,192	9,550	216,642	237,520	9,400	228,120	11,478	5.3%
Culture								
Museum	12,650	-	12,650	11,076	-	11,076	1,574	-12.4%
Library	47,019	7,350	39,669	47,019	7,350	39,669	-	0.0%
							-	
<u>Planning & Economic Development</u>	65,780	-	65,780	66,000	-	66,000	220	0.3%
Total Operating Budget	8,208,952	8,208,952	-	7,910,438	7,910,438	-	-	-
Total Capital Budget	1,804,182	1,804,182	-	1,342,046	1,342,046	-	-	-
Total Budget	10,013,134	10,013,134	-	9,252,484	9,252,484	-	-	-

Budget Department by Category



From Category: 300 To Category: 440
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
General Municipal Property Tax						
1-3-00300-0400	Municipal Taxation - Residential	-4,137,355	-4,136,551	-4,301,168	-163,813	3.81
1-3-00300-0401	Municipal Taxation - Commercial	-53,942	-53,942	-55,163	-1,221	2.21
1-3-00300-0402	Municipal Taxation - Industrial	-16,105	-13,157	-17,994	-1,889	10.50
1-3-00300-0403	Municipal Taxation - Farmlands	-1,387	-1,387	-1,717	-330	19.22
1-3-00300-0404	Municipal Taxation - Managed Forests	-8,397	-8,397	-9,423	-1,026	10.89
1-3-00300-0410	Municipal Supplemental - Residential	-25,000	-50,722	-25,000	0	0.00
1-3-00300-0411	Municipal Supplemental - Commercial	0	-703	0	0	0.00
	Total Revenue	-4,242,186	-4,264,859	-4,410,465	168,279	
1-4-00300-0410	Taxes Written Off - Residential	0	1,521	0	0	0.00
	Total Expenditure	0	1,521	0	0	
	General Municipal Property Tax (Surplus)/Deficit	-4,242,186	-4,263,338	-4,410,465	168,279	

Budget Department by Category



From Category: 300 To Category: 440
Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Payments in Lieu						
1-3-00310-0420	PIL - Tax Assistance Program	-15,000	-16,076	-15,000	0	0.00
1-3-00310-0421	PIL - Ontario Hydro	-14,000	-14,313	-14,000	0	0.00
1-3-00310-0422	PIL - Railway Right Of Way	-27,000	-27,386	-27,000	0	0.00
1-3-00310-0423	Education PIL	0	-27,364	0	0	0.00
	Total Revenue	-56,000	-85,139	-56,000	0	
	Payments in Lieu (Surplus)/Deficit	-56,000	-85,139	-56,000	0	

Budget Department by Category



From Category: 300 To Category: 440
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
English Public Education Property Tax						
1-3-00400-0400	English Public Education Taxation - Resi	-1,127,979	-1,108,027	-1,099,163	28,816	-2.62
1-3-00400-0403	English Public Education Taxation - Farm	-376	-393	-390	-14	3.59
1-3-00400-0404	English Public Education Taxation - Mana	-2,426	-2,379	-2,360	66	-2.80
1-3-00400-0410	English Public Education Taxation - Supp	0	-14,178	0	0	0.00
	Total Revenue	-1,130,781	-1,124,977	-1,101,913	-28,868	
1-4-00400-1192	Taxes Written Off - English Public	0	433	0	0	0.00
1-4-00400-2050	School Board Requisitions - English Publ	1,186,618	1,203,177	1,159,704	-26,914	-2.32
	Total Expenditure	1,186,618	1,203,610	1,159,704	-26,914	
	English Public Education Property Tax (Surplus)/Deficit	55,837	78,633	57,791	-1,954	

Budget Department by Category



From Category: 300 To Category: 440
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
English Seperate Education Property Tax						
1-3-00410-0400	English Separate Education Taxation - Re	-65,708	-63,156	-62,651	3,057	-4.88
1-3-00410-0410	English Separate Education Taxation - Su	0	-320	0	0	0.00
	Total Revenue	-65,708	-63,476	-62,651	-3,057	
1-4-00410-1192	Taxes Written Off - English Separate	0	6	0	0	0.00
1-4-00410-2050	School Board Requisitions - English Sepa	73,414	74,323	70,597	-2,817	-3.99
	Total Expenditure	73,414	74,329	70,597	-2,817	
	English Seperate Education Property Tax (Surplus)/Deficit	7,706	10,853	7,946	-240	

Budget Department by Category



From Category: 300 To Category: 440
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
French Public Education Property Tax						
1-3-00420-0400	French Public Education Taxation - Resid	0	-363	0	0	0.00
	Total Revenue	0	-363	0	0	
1-4-00420-2050	School Board Requisitions - French Publi	0	363	0	0	0.00
	Total Expenditure	0	363	0	0	
	French Public Education Property Tax (Surplus)/Deficit	0	0	0	0	

Budget Department by Category



From Category: 300 To Category: 440
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
French Seperate Education Property Tax						
1-3-00430-0400	French Separate Education Taxation - Re:	0	-536	0	0	0.00
1-3-00430-0410	French Separate Education - Supp	0	-56	0	0	0.00
	Total Revenue	0	-592	0	0	
1-4-00430-2050	School Board Requisitions - French Sepai	0	591	0	0	0.00
	Total Expenditure	0	591	0	0	
	French Seperate Education Property Tax (Surplus)/Deficit	0	-1	0	0	

Budget Department by Category



From Category: 300 To Category: 440
 Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
No Support Education Property Taxes						
1-3-00440-0401	No Support Education Taxation - Comm	-51,950	-51,950	-53,114	-1,164	2.19
1-3-00440-0402	No Support Education Taxation - Industri	-11,593	-9,498	-12,623	-1,030	8.16
1-3-00440-0410	No Support Education Taxation - Supp	0	-674	0	0	0.00
	Total Revenue	-63,543	-62,122	-65,737	2,194	
	No Support Education Property Taxes (Surplus)/Deficit	-63,543	-62,122	-65,737	2,194	

Budget Department by Category



From Category: 500 To Category: 1100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Ontario Municipal Partnership Fund						
1-3-00500-0430	Ontario Municipal Partnership Fund	-294,593	-294,593	-334,570	-39,977	11.95
	Total Revenue	-294,593	-294,593	-334,570	39,977	
	Ontario Municipal Partnership Fund (Surplus)/Deficit	-294,593	-294,593	-334,570	39,977	

Budget Department by Category



From Category: 500 To Category: 1100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Ontario Specific Grants						
1-3-00501-0431	Ontario Specific Grants	-534,200	-534,200	0	534,200	0.00
	Total Revenue	-534,200	-534,200	0	-534,200	
1-4-00501-3000	Transfer to Reserves	534,200	534,200	0	-534,200	0.00
	Total Expenditure	534,200	534,200	0	-534,200	
	Ontario Specific Grants (Surplus)/Deficit	0	0	0	0	



Budget Department by Category

From Category: 500 To Category: 1100
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Federal Specific Grants						
1-3-00502-0435	Federal Gas Tax Program - AMO	-47,313	-81,969	0	47,313	0.00
	Total Revenue	-47,313	-81,969	0	-47,313	
1-4-00502-3000	Transfer to Reserves	47,313	47,313	0	-47,313	0.00
	Total Expenditure	47,313	47,313	0	-47,313	
	Federal Specific Grants (Surplus)/Deficit	0	-34,656	0	0	

Budget Department by Category



From Category: 500 To Category: 1100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Interest, Penalties and Commissions						
1-3-00800-0440	Penalties & Interest on Taxes	-70,000	-74,389	-70,000	0	0.00
	Total Revenue	-70,000	-74,389	-70,000	0	
	Interest, Penalties and Commissions (Surplus)/Deficit	-70,000	-74,389	-70,000	0	

Budget Department by Category



From Category: 500 To Category: 1100
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Other Revenue						
1-3-00850-0450	Interest Income	-20,000	-57,474	-45,000	-25,000	55.56
1-3-00850-0455	Tax Certificates	-5,000	-5,438	-5,000	0	0.00
1-3-00850-0456	Lottery Licences	0	-176	0	0	0.00
1-3-00850-0457	NSF Fees	-500	-257	-500	0	0.00
1-3-00850-0460	Shore Road Allowance Admin Fee	-250	-200	-250	0	0.00
1-3-00850-0461	Planning Admin Fee	-2,500	-2,750	-2,500	0	0.00
1-3-00850-0462	P.O.A. Fines Recovered	-30,000	-8,739	-15,000	15,000	-100.00
1-3-00850-0463	Sale Of Municipal Property	-10,000	-1,425	-15,000	-5,000	33.33
1-3-00850-0464	Other Revenues	-35,000	-33,834	-25,000	10,000	-40.00
1-3-00850-0466	Henvey Community Grant	0	0	-50,000	-50,000	100.00
	Total Revenue	-103,250	-110,293	-158,250	55,000	
1-4-00850-3000	Transfer to Reserves - Other Revenue	0	0	50,000	50,000	100.00
	Total Expenditure	0	0	50,000	50,000	
	Other Revenue (Surplus)/Deficit	-103,250	-110,293	-108,250	5,000	

Budget Department by Category



From Category: 500 To Category: 1100
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Mayor & Council						
1-3-01000-0437	Recovery of Expenses - Council	-3,000	-4,083	-3,500	-500	14.29
	Total Revenue	-3,000	-4,083	-3,500	500	
1-4-01000-1115	Remuneration - Council	112,218	112,310	114,250	2,032	1.78
1-4-01000-1116	Special Meetings - Council	2,000	2,004	2,000	0	0.00
1-4-01000-1120	Payroll Overhead Burden Council	6,990	10,126	10,526	3,536	33.59
1-4-01000-1121	OMERS - Council	10,100	8,641	10,281	181	1.76
1-4-01000-1122	Employee Benefits - Council	8,181	7,051	7,450	-731	-9.81
1-4-01000-1131	Telephone - Council	750	947	750	0	0.00
1-4-01000-1137	Memberships/Subscriptions - Council	2,400	2,409	2,400	0	0.00
1-4-01000-1141	Meeting Costs - Council	1,000	648	1,000	0	0.00
1-4-01000-1150	Computer Operation & Supplies - Council	2,100	2,197	2,100	0	0.00
1-4-01000-1160	Workshops/Training Courses - Council	1,000	2,391	2,000	1,000	50.00
1-4-01000-1161	Conferences - Council	5,000	7,475	6,000	1,000	16.67
1-4-01000-1162	Mileage - Council	2,000	1,321	2,000	0	0.00
1-4-01000-1170	Insurance - Council	2,000	2,287	2,000	0	0.00
1-4-01000-1175	Professional Fees Legal - Council	2,500	0	2,500	0	0.00
1-4-01000-1185	Donations - Council	9,000	8,625	9,000	0	0.00
	Total Expenditure	167,239	168,432	174,257	7,018	
	Mayor & Council (Surplus)/Deficit	164,239	164,349	170,757	-6,518	

Budget Department by Category



From Category: 500 To Category: 1100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Elections						
1-4-01100-1184	Compliance Committee	200	400	400	200	50.00
1-4-01100-3000	Transfer to Reserves - Elections	4,000	4,000	4,000	0	0.00
	Total Expenditure	4,200	4,400	4,400	200	
	Elections (Surplus)/Deficit	4,200	4,400	4,400	-200	

Budget Department by Category



From Category: 1200 To Category: 1225
 Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Administration						
1-4-01200-0437	Recovery of Expenses - Administration	-39,986	-39,966	-40,685	-699	1.72
	Total Revenue	-39,986	-39,966	-40,685	699	
1-4-01200-1000	Salaries Full Time - Admin	305,671	303,388	320,526	14,855	4.63
1-4-01200-1002	Wages Overtime - Admin	1,000	154	800	-200	-25.00
1-4-01200-1120	Payroll Overhead Burden - Admin	27,115	27,945	29,129	2,014	6.91
1-4-01200-1121	OMERS - Admin	32,841	32,998	35,153	2,312	6.58
1-4-01200-1122	Employee Benefits - Admin	24,006	24,744	29,006	5,000	17.24
1-4-01200-1130	Office Supplies/Materials - Admin	4,000	2,251	2,500	-1,500	-60.00
1-4-01200-1131	Telephone - Admin	7,000	7,980	8,500	1,500	17.65
1-4-01200-1132	Internet Service - Admin	1,800	1,401	1,600	-200	-12.50
1-4-01200-1133	Postage/Courier - Admin	8,000	11,989	10,000	2,000	20.00
1-4-01200-1134	Printing/Photocopy Costs - Admin	4,500	4,708	7,500	3,000	40.00
1-4-01200-1135	Supplies/Services - Admin	4,000	6,505	4,500	500	11.11
1-4-01200-1136	Advertising - Admin	1,000	1,053	1,000	0	0.00
1-4-01200-1137	Memberships/Subscriptions - Admin	3,000	1,880	3,000	0	0.00
1-4-01200-1138	Food & Beverage - Admin	2,000	2,256	2,000	0	0.00
1-4-01200-1145	Office Equipment - Admin	2,500	191	2,500	0	0.00
1-4-01200-1150	Computer Operation & Supplies - Admin	5,000	5,000	5,000	0	0.00
1-4-01200-1160	Workshops/Training Courses - Admin	5,000	6,762	5,000	0	0.00
1-4-01200-1161	Conferences - Admin	2,000	3,689	2,000	0	0.00
1-4-01200-1162	Mileage - Admin	800	16	500	-300	-60.00
1-4-01200-1163	Health & Safety - Admin	300	822	500	200	40.00
1-4-01200-1170	Insurance - Admin	15,000	14,565	15,000	0	0.00
1-4-01200-1175	Professional Fees Legal - Admin	12,000	7,064	12,000	0	0.00
1-4-01200-1176	Professional Fees Audit - Admin	16,000	16,150	16,000	0	0.00
1-4-01200-1180	Staff Appreciation - Admin	7,000	7,676	7,000	0	0.00
1-4-01200-1183	Miscellaneous - Admin	1,000	269	1,000	0	0.00
1-4-01200-2040	Annual Levy - MPAC	84,745	84,743	85,021	276	0.32
	Total Expenditure	577,278	576,199	606,735	29,457	
	Administration (Surplus)/Deficit	537,292	536,233	566,050	-28,758	
	Report Total -->	537,292	536,233	566,050	-28,758	

Budget Department by Category



From Category: 1200 To Category: 1225
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Admin Buildings						
1-4-01225-2001	Water/Wastewater - Admin Bldg	975	970	1,000	25	2.50
1-4-01225-2002	Hydro - Admin Bldg	14,000	13,737	14,000	0	0.00
1-4-01225-2003	Maintenance Supplies - Admin Bldg	500	17	500	0	0.00
1-4-01225-2004	Maintenance Repairs - Admin Bldg	2,500	4,826	3,000	500	16.67
1-4-01225-2005	Equipment & Repairs - Admin Bldg	5,000	6,396	5,000	0	0.00
1-4-01225-2007	Grounds Maintenance - Admin Bldg	1,000	33	500	-500	-100.00
1-4-01225-2008	Janitorial Cleaning Contracts - Admin BI	8,500	8,609	8,500	0	0.00
	Total Expenditure	32,475	34,588	32,500	25	
	Admin Buildings (Surplus)/Deficit	32,475	34,588	32,500	-25	
	Report Total -->	569,767	570,821	598,550	-28,783	

Budget Department by Category



From Category: 1300 To Category: 1500
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Information Technology						
1-3-01300-0437	Recovery of Expenses - IT	-20,050	-22,150	-22,150	-2,100	9.48
1-3-01300-0575	Transfer from Reserves - IT	-6,500	-2,829	0	6,500	0.00
	Total Revenue	-26,550	-24,979	-22,150	-4,400	
1-4-01300-1150	Computer Operation & Supplies - IT	20,000	43,742	40,000	20,000	50.00
1-4-01300-1151	Consultation Services - IT	45,000	27,293	25,000	-20,000	-80.00
1-4-01300-1152	Website - IT	6,500	2,829	6,500	0	0.00
	Total Expenditure	71,500	73,864	71,500	0	
	Information Technology (Surplus)/Deficit	44,950	48,885	49,350	-4,400	

Budget Department by Category



From Category: 1300 To Category: 1500
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Finance						
1-4-01400-1000	Salaries Full Time - Finance	162,087	161,952	165,000	2,913	1.77
1-4-01400-1002	Wages Overtime - Finance	500	137	500	0	0.00
1-4-01400-1120	Payroll Overhead Burden - Finance	15,742	15,542	15,836	94	0.59
1-4-01400-1121	OMERS - Finance	17,163	17,342	17,649	486	2.75
1-4-01400-1122	Employee Benefits - Finance	12,801	13,458	14,845	2,044	13.77
1-4-01400-1131	Telephone - Finance	1,000	1,421	1,000	0	0.00
1-4-01400-1136	Advertising - Finance	250	0	250	0	0.00
1-4-01400-1137	Memberships/Subscriptions - Finance	2,000	1,804	2,000	0	0.00
1-4-01400-1150	Computer Operation & Supplies - Finance	2,050	2,050	2,050	0	0.00
1-4-01400-1160	Workshops/Training Courses - Finance	3,500	4,268	3,500	0	0.00
1-4-01400-1161	Conferences - Finance	5,000	4,009	5,000	0	0.00
1-4-01400-1162	Mileage - Finance	1,500	2,124	1,500	0	0.00
1-4-01400-1175	Professional Fees - Finance	0	1,851	2,000	2,000	100.00
1-4-01400-1191	Service Charges - Finance	17,000	17,872	17,000	0	0.00
1-4-01400-1192	Taxes Written Off - Finance	2,500	1,083	2,000	-500	-25.00
Total Expenditure		243,093	244,913	250,130	7,037	
Finance (Surplus)/Deficit		243,093	244,913	250,130	-7,037	

Budget Department by Category



From Category: 1300 To Category: 1500
Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Asset Management						
1-3-01500-0575	Transfer from Reserves - Asset Mgmt	-9,000	0	-9,000	0	0.00
	Total Revenue	-9,000	0	-9,000	0	
1-4-01500-1151	Consultation Services - Asset Mgmt	7,000	0	5,500	-1,500	-27.27
1-4-01500-1160	Workshops/Training Courses - Asset Mgr	2,000	0	3,500	1,500	42.86
	Total Expenditure	9,000	0	9,000	0	
	Asset Management (Surplus)/Deficit	0	0	0	0	

Budget Department by Category



From Category: 2000 To Category: 2050

Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Fire - General						
1-3-02000-0437	Recovery of Expenses - Fire	-5,000	-29,274	-5,000	0	0.00
1-3-02000-0495	Firefighting Rescue Response - MTO	-12,000	-2,862	-10,000	2,000	-20.00
Total Revenue		-17,000	-32,136	-15,000	-2,000	
1-4-02000-1000	Salaries Full Time - Fire	73,990	79,487	75,314	1,324	1.76
1-4-02000-1001	Salaries Part Time - Fire	120,000	124,559	120,000	0	0.00
1-4-02000-1120	Payroll Overhead Burden - Fire	22,108	20,113	22,106	-2	-0.01
1-4-02000-1121	OMERS - Fire	8,248	8,387	8,530	282	3.31
1-4-02000-1122	Employee Benefits - Fire	6,200	5,315	6,112	-88	-1.44
1-4-02000-1130	Office Supplies/Materials - Fire	300	430	300	0	0.00
1-4-02000-1131	Telephone - Fire	2,500	2,379	2,500	0	0.00
1-4-02000-1132	Internet Service - Fire	1,100	871	1,000	-100	-10.00
1-4-02000-1135	Supplies/Services - Fire	1,500	1,585	1,500	0	0.00
1-4-02000-1136	Advertising - Fire	450	0	450	0	0.00
1-4-02000-1137	Memberships/Subscriptions - Fire	300	0	300	0	0.00
1-4-02000-1138	Food & Beverage - Fire	500	541	500	0	0.00
1-4-02000-1139	Clothing Allowance - Fire	300	737	300	0	0.00
1-4-02000-1140	Uniforms - Fire	3,000	3,173	3,000	0	0.00
1-4-02000-1145	Office Equipment - Fire	200	0	200	0	0.00
1-4-02000-1150	Computer Operation & Supplies - Fire	1,500	1,500	1,500	0	0.00
1-4-02000-1160	Workshops/Training Courses - Fire	2,000	1,031	1,000	-1,000	-100.00
1-4-02000-1161	Conferences - Fire	750	881	900	150	16.67
1-4-02000-1162	Mileage - Fire	8,000	5,447	8,000	0	0.00
1-4-02000-1163	Health & Safety - Fire	750	402	750	0	0.00
1-4-02000-1170	Insurance - Fire	24,000	24,302	24,000	0	0.00
1-4-02000-1183	Miscellaneous - Fire	500	537	500	0	0.00
1-4-02000-2026	Radio Maintenance - Fire	2,500	1,310	2,000	-500	-25.00
1-4-02000-2027	Radio Licences - Fire	1,550	1,550	1,550	0	0.00
1-4-02000-2060	Safety Equipment/Prot. Clothing - Fire	13,500	13,616	13,500	0	0.00
1-4-02000-2061	Firefighting Tools/Equipment - Fire	18,000	15,095	15,000	-3,000	-20.00
1-4-02000-2062	Mutual Aid Agreement - Fire	1,000	786	1,000	0	0.00
1-4-02000-2063	Fire Prevention - Fire	750	319	750	0	0.00
1-4-02000-2064	Forest Fire Management Fee - Fire	4,550	4,454	4,500	-50	-1.11
1-4-02000-2065	Expendable Supplies - Fire	2,000	1,756	2,000	0	0.00
1-4-02000-2066	Central Communications - Fire	3,800	3,782	4,000	200	5.00
1-4-02000-3000	Transfer to Reserves - Fire	15,000	32,136	15,000	0	0.00
Total Expenditure		340,846	356,481	338,062	-2,784	
Fire - General (Surplus)/Deficit		323,846	324,345	323,062	784	
Report Total -->		323,846	324,345	323,062	784	

Budget Department by Category



From Category: 2000 To Category: 2050
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Fire Building - #1 Nobel						
1-4-02025-2000	Heating - #1 Nobel	2,000	2,589	2,400	400	16.67
1-4-02025-2001	Water/Wastewater - #1 Nobel	950	970	950	0	0.00
1-4-02025-2002	Hydro - #1 Nobel	11,750	12,363	11,750	0	0.00
1-4-02025-2003	Maintenance Supplies - #1 Nobel	350	661	400	50	12.50
1-4-02025-2004	Maintenance Repairs - #1 Nobel	2,000	1,042	1,500	-500	-33.33
1-4-02025-2005	Equipment & Repairs - #1 Nobel	2,150	4,077	2,200	50	2.27
Total Expenditure		19,200	21,702	19,200	0	
Fire Building - #1 Nobel (Surplus)/Deficit		19,200	21,702	19,200	0	
Report Total -->		343,046	346,047	342,262	784	

Budget Department by Category



From Category: 2000 To Category: 2050
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Fire Building - #2 Waubamik						
1-4-02030-2000	Heating - #2 Waubamik	3,100	3,311	3,100	0	0.00
1-4-02030-2002	Hydro - #2 Waubamik	2,000	1,638	2,000	0	0.00
1-4-02030-2003	Maintenance Supplies - #2 Waubamik	500	236	500	0	0.00
1-4-02030-2004	Maintenance Repairs - #2 Waubamik	1,500	2,874	2,000	500	25.00
1-4-02030-2005	Equipment & Repairs - #2 Waubamik	1,200	3,154	2,000	800	40.00
	Total Expenditure	8,300	11,213	9,600	1,300	
	Fire Building - #2 Waubamik (Surplus)/Deficit	8,300	11,213	9,600	-1,300	
	Report Total -->	351,346	357,260	351,862	-516	

Budget Department by Category



From Category: 2000 To Category: 2050
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Fire Vehicles						
1-4-02050-2200	Vehicles - Fire	29,850	30,312	29,700	-150	-0.51
1-4-02050-2203	Fuel - Fire	7,000	6,167	6,200	-800	-12.90
	Total Expenditure	36,850	36,479	35,900	-950	
	Fire Vehicles (Surplus)/Deficit	36,850	36,479	35,900	950	
	Report Total -->	388,196	393,739	387,762	434	

Budget Department by Category



From Category: 2100 To Category: 2400
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Ontario Provincial Police						
1-4-02100-2040	Ontario Provincial Police	520,000	511,096	521,187	1,187	0.23
	Total Expenditure	520,000	511,096	521,187	1,187	
	Ontario Provincial Police (Surplus)/Deficit	520,000	511,096	521,187	-1,187	

Budget Department by Category



From Category: 2100 To Category: 2400
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Bylaw Enforcement						
1-3-02200-0500	Bylaw Enforcement Fines	-500	0	-500	0	0.00
	Total Revenue	-500	0	-500	0	
1-4-02200-1130	Office Supplies/Materials - Bylaw	300	0	300	0	0.00
1-4-02200-1160	Workshops/Training Courses - Bylaw	2,000	509	1,500	-500	-33.33
1-4-02200-1175	Professional Fees Legal - Bylaw	800	1,027	800	0	0.00
1-4-02200-1183	Miscellaneous - Bylaw	1,000	1,077	1,000	0	0.00
1-4-02200-2040	Contracted Services - Bylaw	37,000	31,024	38,000	1,000	2.63
	Total Expenditure	41,100	33,637	41,600	500	
	Bylaw Enforcement (Surplus)/Deficit	40,600	33,637	41,100	-500	

Budget Department by Category



From Category: 2100 To Category: 2400
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Emergency Planning						
1-4-02300-1135	Supplies/Services - Emergency Planning	500	49	500	0	0.00
1-4-02300-2005	Equipment & Repairs - Emergency Planni	4,000	0	0	-4,000	0.00
1-4-02300-2067	Emergency Management	2,000	0	3,500	1,500	42.86
1-4-02300-2202	Fuel - Emergency Planning	50	0	50	0	0.00
	Total Expenditure	6,550	49	4,050	-2,500	
	Emergency Planning (Surplus)/Deficit	6,550	49	4,050	2,500	

Budget Department by Category



From Category: 2100 To Category: 2400
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Animal Control						
1-4-02400-2040	Contracted Services - Animal Control	7,500	3,309	5,000	-2,500	-50.00
	Total Expenditure	7,500	3,309	5,000	-2,500	
	Animal Control (Surplus)/Deficit	7,500	3,309	5,000	2,500	

Budget Department by Category



From Category: 2800 To Category: 2825
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Building - General						
1-3-02800-0464	Compliance - Building	-1,000	-257	-500	500	-100.00
1-3-02800-0510	Building Permits	-95,000	-127,622	-95,000	0	0.00
1-3-02800-0515	Admin Fee - Building	-2,500	-252	-500	2,000	-400.00
Total Revenue		-98,500	-128,131	-96,000	-2,500	
1-4-02800-1000	Salaries Full Time - Building	78,645	78,579	115,000	36,355	31.61
1-4-02800-1120	Payroll Overhead Burden - Building	7,619	7,908	12,558	4,939	39.33
1-4-02800-1121	OMERS - Building	8,090	8,265	6,283	-1,807	-28.76
1-4-02800-1122	Employee Benefits - Building	6,100	4,859	6,401	301	4.70
1-4-02800-1131	Telephone - Building	800	324	800	0	0.00
1-4-02800-1137	Memberships/Subscriptions - Building	1,700	1,323	1,700	0	0.00
1-4-02800-1139	Clothing Allowance - Building	400	61	400	0	0.00
1-4-02800-1145	Office Equipment - Building	300	71	300	0	0.00
1-4-02800-1150	Computer Operation & Supplies - Building	4,600	4,600	4,600	0	0.00
1-4-02800-1160	Workshops/Training Courses - Building	6,000	5,008	6,000	0	0.00
1-4-02800-1161	Conferences - Building	2,000	670	2,000	0	0.00
1-4-02800-1162	Mileage - Building	500	0	500	0	0.00
1-4-02800-1170	Insurance - Building	400	698	650	250	38.46
1-4-02800-1175	Professional Fees - Building	2,000	606	2,000	0	0.00
1-4-02800-1183	Miscellaneous - Building	500	376	500	0	0.00
1-4-02800-3000	Transfer to Reserves - Building	0	12,886	0	0	0.00
Total Expenditure		119,654	126,234	159,692	40,038	
Building - General (Surplus)/Deficit		21,154	-1,897	63,692	-42,538	
Report Total -->		21,154	-1,897	63,692	-42,538	

Budget Department by Category



From Category: 2800 To Category: 2825
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Building - Vehicles						
1-4-02825-2200	Vehicles - Building	0	1,049	0	0	0.00
1-4-02825-2202	Fuel - Building	1,500	848	1,500	0	0.00
	Total Expenditure	1,500	1,897	1,500	0	
	Building - Vehicles (Surplus)/Deficit	1,500	1,897	1,500	0	
	Report Total -->	22,654	0	65,192	-42,538	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Transportation - General						
1-3-03000-0464	Other Revenues - Transportation	-67,000	-66,186	-67,000	0	0.00
1-3-03000-0520	Quarry Revenues - Transportation	-3,500	-13,969	-14,000	-10,500	75.00
	Total Revenue	-70,500	-80,155	-81,000	10,500	
1-4-03000-1000	Salaries Full Time - Transportation	85,145	85,074	90,000	4,855	5.39
1-4-03000-1001	Salaries Part Time - Transportation	0	1,860	0	0	0.00
1-4-03000-1002	Wages Overtime - Transportation	0	170	0	0	0.00
1-4-03000-1120	Payroll Overhead Burden - Transportation	7,951	18,161	8,506	555	6.52
1-4-03000-1121	OMERS - Transportation	9,027	8,504	9,852	825	8.37
1-4-03000-1122	Employee Benefits - Transportation	6,934	4,057	4,064	-2,870	-70.62
1-4-03000-1130	Office Supplies/Materials - Transportati	800	923	800	0	0.00
1-4-03000-1131	Telephone - Transportation	3,500	3,246	3,500	0	0.00
1-4-03000-1132	Internet Service - Transportation	500	952	500	0	0.00
1-4-03000-1133	Postage/Courier - Transportation	250	35	250	0	0.00
1-4-03000-1135	Supplies/Services - Transportation	250	511	250	0	0.00
1-4-03000-1136	Advertising - Transportation	1,000	751	1,000	0	0.00
1-4-03000-1137	Memberships/Subscriptions - Transportati	1,100	2,019	1,800	700	38.89
1-4-03000-1138	Food & Beverage - Transportation	1,250	2,065	1,250	0	0.00
1-4-03000-1139	Clothing Allowance - Transportation	5,000	4,981	3,000	-2,000	-66.67
1-4-03000-1150	Computer Operation & Supplies - Transpc	2,400	2,714	2,400	0	0.00
1-4-03000-1160	Workshops/Training Courses - Transporta	8,000	8,635	8,000	0	0.00
1-4-03000-1161	Conferences - Transportation	2,000	1,529	2,000	0	0.00
1-4-03000-1163	Health & Safety - Transportation	2,500	1,831	2,500	0	0.00
1-4-03000-1170	Insurance - Transportation	16,000	20,880	21,000	5,000	23.81
1-4-03000-1175	Professional Fees Legal - Transportation	500	0	500	0	0.00
1-4-03000-1183	Miscellaneous - Transportation	500	107	500	0	0.00
1-4-03000-1190	Interest on Borrowing - Transportation	54,733	53,740	45,600	-9,133	-20.03
1-4-03000-2255	Loan Payments - Transportation	368,187	368,188	376,500	8,313	2.21
1-4-03000-3000	Transfer to Reserves - Transportation Op	193,947	193,947	103,910	-90,037	-86.65
1-4-03000-5050	Gain/Loss on Disposal of Assets - Transp	0	-54,275	0	0	0.00
	Total Expenditure	771,474	730,605	687,682	-83,792	
	Transportation - General (Surplus)/Deficit	700,974	650,450	606,682	94,292	
	Report Total -->	700,974	650,450	606,682	94,292	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Transportation - Operations						
1-4-03025-1000	Salaries Full Time - Transportation Op.	54,766	66,592	58,899	4,133	7.02
1-4-03025-1001	Salaries Part Time - Transportation Op.	8,833	996	9,025	192	2.13
1-4-03025-1002	Wages Overtime - Transportation Op.	1,000	3,526	0	-1,000	0.00
1-4-03025-1120	Payroll Overhead Burden - Transportation	6,332	7,385	8,078	1,746	21.61
1-4-03025-1121	OMERS - Transportation Op.	4,945	5,452	5,352	407	7.60
1-4-03025-1122	Employee Benefits - Transportation Op.	6,181	5,557	6,516	335	5.14
	Total Expenditure	82,057	89,508	87,870	5,813	
	Transportation - Operations (Surplus)/Deficit	82,057	89,508	87,870	-5,813	
	Report Total -->	783,031	739,958	694,552	88,479	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Transportation - Building						
1-4-03050-2000	Heating - Transportation Bldg	10,000	8,916	10,000	0	0.00
1-4-03050-2001	Water/Wastewater - Transportation Bldg	1,000	970	1,000	0	0.00
1-4-03050-2002	Hydro - Transportation Bldg	11,000	7,093	9,500	-1,500	-15.79
1-4-03050-2003	Maintenance Supplies - Transportation Bl	1,000	1,459	1,000	0	0.00
1-4-03050-2004	Maintenance Repairs - Transportation Bld	7,000	8,632	4,000	-3,000	-75.00
1-4-03050-2005	Equipment & Repairs - Transportation Bld	2,000	2,050	2,500	500	20.00
1-4-03050-2006	Facility Management - Transportation Bld	3,500	3,583	3,500	0	0.00
1-4-03050-2008	Janitorial Cleaning Contracts - Transpor	8,500	6,810	8,500	0	0.00
1-4-03050-2020	Workshop Supplies - Transportation Bldg	15,000	15,747	10,000	-5,000	-50.00
	Total Expenditure	59,000	55,260	50,000	-9,000	
	Transportation - Building (Surplus)/Deficit	59,000	55,260	50,000	9,000	
	Report Total -->	842,031	795,218	744,552	97,479	

Budget Department by Category



From Category: 3000 To Category: 3600
Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Transportation - Vehicles & Equipment						
1-4-03100-1000	Salaries Full Time - Vehicles & Equipmen	29,603	26,512	30,205	602	1.99
1-4-03100-1002	Wages Overtime - Vehicles & Equipment	0	1,933	0	0	0.00
1-4-03100-1120	Payroll Overhead Burden - Vehicles & Eq	3,423	2,985	3,582	159	4.44
1-4-03100-1121	OMERS - Vehicles & Equipment	2,673	2,483	2,745	72	2.62
1-4-03100-1122	Employee Benefits - Vehicles & Equipmer	3,341	2,448	3,341	0	0.00
1-4-03100-2204	Maintenance Costs/Parts - Vehicles & Eq	105,900	183,338	73,600	-32,300	-43.89
1-4-03100-2225	Materials & Supplies - Vehicles & Equipm	5,000	733	0	-5,000	0.00
	Total Expenditure	149,940	220,432	113,473	-36,467	
	Transportation - Vehicles & Equipment (Surplus)/Deficit	149,940	220,432	113,473	36,467	
	Report Total -->	991,971	1,015,650	858,025	133,946	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Transportation - Vehicle Overhead						
1-4-03105-2201	Motor Oil/Grease - Transportation	1,000	4,225	1,000	0	0.00
1-4-03105-2202	Gas - Transportation	7,000	7,791	10,000	3,000	30.00
1-4-03105-2203	Diesel - Transportation	85,000	86,626	85,000	0	0.00
1-4-03105-2204	Maintenance Costs/Parts - Transportation	0	536	0	0	0.00
1-4-03105-2205	Licences & Insurance - Transportation	16,500	20,350	17,000	500	2.94
1-4-03105-2225	Materials & Supplies - Transportation	6,000	7,972	5,000	-1,000	-20.00
	Total Expenditure	115,500	127,500	118,000	2,500	
	Transportation - Vehicle Overhead (Surplus)/Deficit	115,500	127,500	118,000	-2,500	
	Report Total -->	1,107,471	1,143,150	976,025	131,446	

Budget Department by Category



From Category: 3000 To Category: 3600
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Bridges & Culverts						
1-4-03200-1000	Salaries Full Time - Bridges & Culverts	8,881	12,424	9,061	180	1.99
1-4-03200-1001	Salaries Part Time - Bridges & Culverts	0	169	0	0	0.00
1-4-03200-1002	Wages Overtime - Bridges & Culverts	0	341	800	800	100.00
1-4-03200-1120	Payroll Overhead Burden - Bridges & Culverts	1,027	1,569	1,125	98	8.71
1-4-03200-1121	OMERS - Bridges & Culverts	802	1,118	823	21	2.55
1-4-03200-1122	Employee Benefits - Bridges & Culverts	1,002	1,390	1,002	0	0.00
1-4-03200-2225	Materials & Supplies - Bridges & Culvert	30,000	29,460	25,000	-5,000	-20.00
1-4-03200-2250	Contracted Services - Bridges & Culverts	5,500	13,348	5,500	0	0.00
	Total Expenditure	47,212	59,819	43,311	-3,901	
	Bridges & Culverts (Surplus)/Deficit	47,212	59,819	43,311	3,901	
	Report Total -->	1,154,683	1,202,969	1,019,336	135,347	

Budget Department by Category



From Category: 3000 To Category: 3600
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Drainage & Brushing						
1-4-03300-1000	Salaries Full Time - Drainage & Brushing	41,445	32,478	42,287	842	1.99
1-4-03300-1001	Salaries Part Time - Drainage & Brushing	8,833	478	9,026	193	2.14
1-4-03300-1002	Wages Overtime - Drainage & Brushing	800	5,615	800	0	0.00
1-4-03300-1120	Payroll Overhead Burden - Drainage & Br	4,792	3,187	5,065	273	5.39
1-4-03300-1121	OMERS - Drainage & Brushing	3,742	2,969	3,843	101	2.63
1-4-03300-1122	Employee Benefits - Drainage & Brushing	4,678	3,234	4,678	0	0.00
1-4-03300-2225	Materials & Supplies - Drainage & Brush	8,500	9,873	7,000	-1,500	-21.43
1-4-03300-2250	Contracted Services - Drainage & Brushin	20,000	22,447	20,000	0	0.00
	Total Expenditure	92,790	80,281	92,699	-91	
	Drainage & Brushing (Surplus)/Deficit	92,790	80,281	92,699	91	
	Report Total -->	1,247,473	1,283,250	1,112,035	135,438	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Roadside Maintenance						
1-4-03400-1000	Salaries Full Time - Roadside Maintenanc	79,929	69,527	81,553	1,624	1.99
1-4-03400-1001	Salaries Part Time - Roadside Maintenanc	17,666	10,292	9,026	-8,640	-95.72
1-4-03400-1002	Wages Overtime - Roadside Maintenance	2,000	3,280	2,000	0	0.00
1-4-03400-1120	Payroll Overhead Burden - Roadside Mair	10,242	9,551	10,865	623	5.73
1-4-03400-1121	OMERS - Roadside Maintenance	7,217	6,230	7,411	194	2.62
1-4-03400-1122	Employee Benefits - Roadside Maintenanc	9,022	6,829	9,022	0	0.00
1-4-03400-2009	Chemicals - Roadside Maintenance	0	3,245	4,000	4,000	100.00
1-4-03400-2225	Materials & Supplies - Roadside Maintena	55,000	90,726	75,779	20,779	27.42
1-4-03400-2226	Dust Control Materials/Supplies - Roadsi	20,000	22,019	25,000	5,000	20.00
1-4-03400-2250	Contracted Services - Roadside Maintena	0	0	5,000	5,000	100.00
Total Expenditure		201,076	221,699	229,656	28,580	
Roadside Maintenance (Surplus)/Deficit		201,076	221,699	229,656	-28,580	
Report Total -->		1,448,549	1,504,949	1,341,691	106,858	

Budget Department by Category



From Category: 3000 To Category: 3600
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Street Lighting						
1-4-03500-1000	Salaries Full Time - Street Lighting	0	321	0	0	0.00
1-4-03500-1120	Payroll Overhead Burden - Street Lightin	0	39	0	0	0.00
1-4-03500-1121	OMERS - Street Lighting	0	29	0	0	0.00
1-4-03500-1122	Employee Benefits - Street Lighting	0	28	0	0	0.00
1-4-03500-2002	Hydro - Street Lighting	10,000	9,728	10,000	0	0.00
1-4-03500-2225	Materials & Supplies - Street Lighting	2,500	0	2,500	0	0.00
1-4-03500-2250	Contracted Services - Street Lighting	5,000	1,503	3,000	-2,000	-66.67
1-4-03500-2255	Loan Payments - Street Lighting	19,057	17,975	19,378	321	1.66
	Total Expenditure	36,557	29,623	34,878	-1,679	
	Street Lighting (Surplus)/Deficit	36,557	29,623	34,878	1,679	
	Report Total -->	1,485,106	1,534,572	1,376,569	108,537	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Signals						
1-4-03510-2041	Contracted Services - CP Rail	18,000	19,920	26,000	8,000	30.77
1-4-03510-2042	Contracted Services - CN Rail	10,500	10,459	15,500	5,000	32.26
	Total Expenditure	28,500	30,379	41,500	13,000	
	Signals (Surplus)/Deficit	28,500	30,379	41,500	-13,000	
	Report Total -->	1,513,606	1,564,951	1,418,069	95,537	

Budget Department by Category



From Category: 3000 To Category: 3600
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Signs & Safety						
1-4-03520-1000	Salaries Full Time - Signs & Safety	4,440	1,069	1,510	-2,930	-194.04
1-4-03520-1001	Salaries Part Time - Signs & Safety	0	276	0	0	0.00
1-4-03520-1002	Wages Overtime - Signs & Safety	0	11	0	0	0.00
1-4-03520-1120	Payroll Overhead Burden - Signs & Safety	513	165	179	-334	-186.59
1-4-03520-1121	OMERS - Signs & Safety	401	96	137	-264	-192.70
1-4-03520-1122	Employee Benefits - Signs & Safety	501	112	167	-334	-200.00
1-4-03520-2225	Materials & Supplies - Signs & Safety	7,000	9,993	7,000	0	0.00
1-4-03520-2250	Contracted Services - Signs & Safety	25,000	24,232	25,000	0	0.00
	Total Expenditure	37,855	35,954	33,993	-3,862	
	Signs & Safety (Surplus)/Deficit	37,855	35,954	33,993	3,862	
	Report Total -->	1,551,461	1,600,905	1,452,062	99,399	

Budget Department by Category



From Category: 3000 To Category: 3600
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Snow & Ice Removal						
1-4-03600-1000	Salaries Full Time - Snow & Ice Removal	76,969	78,374	78,532	1,563	1.99
1-4-03600-1001	Salaries Part Time - Snow & Ice Removal	0	404	0	0	0.00
1-4-03600-1002	Wages Overtime - Snow & Ice Removal	36,400	42,530	36,400	0	0.00
1-4-03600-1120	Payroll Overhead Burden - Snow & Ice Removal	10,755	13,216	11,234	479	4.26
1-4-03600-1121	OMERS - Snow & Ice Removal	6,949	7,064	7,137	188	2.63
1-4-03600-1122	Employee Benefits - Snow & Ice Removal	8,687	7,365	8,687	0	0.00
1-4-03600-2225	Materials & Supplies - Snow & Ice Removal	135,000	195,370	150,000	15,000	10.00
1-4-03600-2250	Contracted Services - Snow & Ice Removal	0	2,900	0	0	0.00
	Total Expenditure	274,760	347,223	291,990	17,230	
	Snow & Ice Removal (Surplus)/Deficit	274,760	347,223	291,990	-17,230	
	Report Total -->	1,826,221	1,948,128	1,744,052	82,169	

Budget Department by Category



From Category: 4000 To Category: 4050
 Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Water System - General						
1-3-04000-0464	Other Revenues - Water	0	-20	0	0	0.00
1-3-04000-0530	Water Billings	-270,160	-279,275	-288,086	-17,926	6.22
1-3-04000-0531	Water Shut-off/Connection Charges	-2,000	-27,500	-5,000	-3,000	60.00
1-3-04000-0532	Water Penalty & Interest	-1,500	-1,725	-1,500	0	0.00
1-3-04000-0535	New Water Connection Fee	-1,500	0	0	1,500	0.00
1-3-04000-0536	Curb Stop Installation Fees	0	-2,000	0	0	0.00
1-3-04000-0537	Ind. Park Service Fee	-111,768	-111,768	-113,779	-2,011	1.77
	Total Revenue	-386,928	-422,288	-408,365	21,437	
1-4-04000-1000	Salaries Full Time - Water	106,075	92,614	114,165	8,090	7.09
1-4-04000-1001	Salaries Part Time - Water	0	276	0	0	0.00
1-4-04000-1002	Wages Overtime - Water	4,000	3,944	4,000	0	0.00
1-4-04000-1012	Wages Industrial Park - Water	66,875	69,553	71,975	5,100	7.09
1-4-04000-1120	Payroll Overhead Burden - Water	16,026	16,745	17,250	1,224	7.10
1-4-04000-1121	OMERS - Water	17,592	16,064	20,590	2,998	14.56
1-4-04000-1122	Employee Benefits - Water	11,316	13,475	11,785	469	3.98
1-4-04000-1130	Office Supplies/Materials - Water	2,500	870	2,500	0	0.00
1-4-04000-1131	Telephone - Water	2,200	2,414	2,500	300	12.00
1-4-04000-1135	Supplies/Services - Water	5,000	6,384	6,000	1,000	16.67
1-4-04000-1136	Advertising - Water	50	0	50	0	0.00
1-4-04000-1137	Memberships/Subscriptions - Water	100	35	100	0	0.00
1-4-04000-1145	Office Equipment - Water	100	0	100	0	0.00
1-4-04000-1150	Computer Operation & Supplies - Water	1,000	1,000	1,000	0	0.00
1-4-04000-1160	Workshops/Training Courses - Water	8,000	9,781	8,000	0	0.00
1-4-04000-1161	Conferences - Water	1,500	373	1,000	-500	-50.00
1-4-04000-1162	Mileage - Water	250	0	250	0	0.00
1-4-04000-1170	Insurance - Water	13,000	17,023	17,000	4,000	23.53
1-4-04000-1183	Miscellaneous - Water	200	92	200	0	0.00
1-4-04000-1190	Interest on Long Term Debt OIPC - Water	7,000	6,998	7,000	0	0.00
	Total Expenditure	262,784	257,641	285,465	22,681	
	Water System - General (Surplus)/Deficit	-124,144	-164,647	-122,900	-1,244	
	Report Total -->	-124,144	-164,647	-122,900	-1,244	

Budget Department by Category



From Category: 4000 To Category: 4050
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Water System - Building						
1-4-04025-2002	Hydro - Water Bldg	4,000	4,046	4,000	0	0.00
1-4-04025-2003	Maintenance Supplies - Water Bldg	2,500	1,901	2,500	0	0.00
1-4-04025-2004	Maintenance Repairs - Water Bldg	2,500	1,007	2,500	0	0.00
1-4-04025-2005	Equipment & Repairs - Water Bldg	2,000	3,848	2,500	500	20.00
1-4-04025-2069	Chlorine/Chemicals - Water Bldg	600	709	800	200	25.00
1-4-04025-2080	Permits - Water Bldg	100	0	100	0	0.00
1-4-04025-2090	Water Purchases - P.S.	95,000	88,847	95,000	0	0.00
1-4-04025-2126	Monitoring Program	6,000	5,160	6,000	0	0.00
1-4-04025-2250	Contracted Services	2,500	3,671	3,000	500	16.67
1-4-04025-3000	Transfer to Reserves	2,444	46,827	0	-2,444	0.00
	Total Expenditure	117,644	156,016	116,400	-1,244	
	Water System - Building (Surplus)/Deficit	117,644	156,016	116,400	1,244	
	Report Total -->	-6,500	-8,631	-6,500	0	

Budget Department by Category



From Category: 4000 To Category: 4050
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Water System - Vehicles						
1-4-04050-2200	Vehicles - Water	0	4,875	0	0	0.00
1-4-04050-2202	Fuel - Water	3,500	80	3,500	0	0.00
1-4-04050-2204	Maintenance Costs/Parts - Water	3,000	3,676	3,000	0	0.00
	Total Expenditure	6,500	8,631	6,500	0	
	Water System - Vehicles (Surplus)/Deficit	6,500	8,631	6,500	0	
	Report Total -->	0	0	0	0	

Budget Department by Category



From Category: 4100 To Category: 4100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Crawford Septic System						
1-3-04100-0540	Sewer Surcharge on Water Bills	-14,414	-14,414	-14,802	-388	2.62
1-3-04100-0541	Sewer Penalty & Interest	-100	-114	-100	0	0.00
	Total Revenue	-14,514	-14,528	-14,902	388	
1-4-04100-1000	Salaries Full Time - Septic	7,148	3,166	7,455	307	4.12
1-4-04100-1120	Payroll Overhead Burden - Septic	662	340	713	51	7.15
1-4-04100-1121	OMERS - Septic	727	317	817	90	11.02
1-4-04100-1122	Employee Benefits - Septic	467	292	467	0	0.00
1-4-04100-1131	Telephone - Septic	750	531	750	0	0.00
1-4-04100-2002	Hydro - Septic	2,000	783	1,200	-800	-66.67
1-4-04100-2005	Equipment & Repairs - Septic	1,000	476	1,000	0	0.00
1-4-04100-2250	Contracted Services - Septic	1,500	3,538	2,500	1,000	40.00
1-4-04100-3000	Transfer to Reserves - Septic	260	5,085	0	-260	0.00
	Total Expenditure	14,514	14,528	14,902	388	
	Crawford Septic System (Surplus)/Deficit	0	0	0	0	

Budget Department by Category



From Category: 4200 To Category: 4225
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Waste Management						
1-4-04200-1000	Salaries Full Time - Waste Mgmt	49,841	49,169	50,738	897	1.77
1-4-04200-1001	Salaries Part Time - Waste Mgmt	2,450	6,390	5,500	3,050	55.45
1-4-04200-1002	Wages Overtime - Waste Mgmt	4,628	3,216	3,500	-1,128	-32.23
1-4-04200-1120	Payroll Overhead Burden - Waste Mgmt	5,911	6,990	6,810	899	13.20
1-4-04200-1121	OMERS - Waste Mgmt	4,485	4,459	4,566	81	1.77
1-4-04200-1122	Employee Benefits - Waste Mgmt	5,888	6,453	6,878	990	14.39
1-4-04200-1131	Telephone - Waste Mgmt	700	540	700	0	0.00
1-4-04200-1135	Supplies/Services - Waste Mgmt	600	2,317	1,000	400	40.00
1-4-04200-1183	Miscellaneous - Waste Mgmt	500	456	500	0	0.00
1-4-04200-2004	Maintenance & Repairs - Waste Mgmt	0	0	7,000	7,000	100.00
1-4-04200-2125	Hazardous Waste - Waste Mgmt	20,000	25,752	25,000	5,000	20.00
1-4-04200-2250	Contracted Services - Waste Mgmt	500	2,328	1,000	500	50.00
	Total Expenditure	95,503	108,070	113,192	17,689	
	Waste Management (Surplus)/Deficit	95,503	108,070	113,192	-17,689	

Budget Department by Category



From Category: 4200 To Category: 4225
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Waste Disposal						
1-4-04225-2101	Recycling Depot Pick-ups	16,000	40,852	40,000	24,000	60.00
1-4-04225-2250	Contracted Services - Waste Disposal	35,000	27,774	30,000	-5,000	-16.67
	Total Expenditure	51,000	68,626	70,000	19,000	
	Waste Disposal (Surplus)/Deficit	51,000	68,626	70,000	-19,000	

Budget Department by Category



From Category: 4300 To Category: 4375
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
McDougall Landfill - General						
1-3-04300-0550	Tipping Fees - Municipalities	-425,000	-476,647	-425,000	0	0.00
1-3-04300-0551	Tipping Fees - Commercial Users	-400,000	-445,523	-425,000	-25,000	5.88
1-3-04300-0552	Tipping Fee Penalty & Interest	-500	-481	-500	0	0.00
1-3-04300-0553	Tipping Fees - Ratepayers	-30,000	-45,466	-30,000	0	0.00
1-3-04300-0554	Scrap Metal Sales	-20,000	0	-20,000	0	0.00
1-3-04300-0555	Waste Diversion Ontario Funding	-40,000	-69,066	-40,000	0	0.00
1-3-04300-0556	Landfill Miscellaneous	-2,500	-2,876	-2,500	0	0.00
	Total Revenue	-918,000	-1,040,059	-943,000	25,000	
1-4-04300-1000	Salaries Full Time - Landfill	96,898	107,037	102,768	5,870	5.71
1-4-04300-1001	Salaries Part Time - Landfill	10,500	15,439	15,500	5,000	32.26
1-4-04300-1002	Wages Overtime - Landfill	14,000	26,245	14,000	0	0.00
1-4-04300-1120	Payroll Overhead Burden - Landfill	14,807	16,065	13,256	-1,551	-11.70
1-4-04300-1121	OMERS - Landfill	8,885	9,449	9,365	480	5.13
1-4-04300-1122	Employee Benefits - Landfill	12,768	11,869	12,768	0	0.00
1-4-04300-1130	Office Supplies/Materials - Landfill	1,000	1,283	1,000	0	0.00
1-4-04300-1131	Telephone - Landfill	2,000	2,688	2,200	200	9.09
1-4-04300-1132	Internet Service - Landfill	1,500	1,683	1,800	300	16.67
1-4-04300-1134	Printing/Photocopy Costs - Landfill	500	642	800	300	37.50
1-4-04300-1135	Supplies/Services - Landfill	5,000	23,162	7,000	2,000	28.57
1-4-04300-1137	Memberships/Subscriptions - Landfill	250	1,537	1,200	950	79.17
1-4-04300-1138	Food & Beverage - Landfill	500	320	500	0	0.00
1-4-04300-1145	Office Equipment - Landfill	500	91	500	0	0.00
1-4-04300-1150	Computer Operation & Supplies - Landfill	1,500	5,342	1,500	0	0.00
1-4-04300-1151	Consultation Services - Landfill	10,000	779	10,000	0	0.00
1-4-04300-1160	Workshops/Training Courses - Landfill	2,500	2,984	2,500	0	0.00
1-4-04300-1161	Conferences - Landfill	1,000	0	1,000	0	0.00
1-4-04300-1163	Health & Safety - Landfill	1,500	2,538	2,000	500	25.00
1-4-04300-1170	Insurance - Landfill	15,000	9,707	10,000	-5,000	-50.00
1-4-04300-1183	Miscellaneous - Landfill	500	3,590	500	0	0.00
1-4-04300-2002	Hydro - Landfill	40,000	37,641	0	-40,000	0.00
1-4-04300-2003	Maintenance Supplies - Landfill	2,500	3,538	2,500	0	0.00
1-4-04300-2008	Janitorial Cleaning Contracts - Landfill	1,000	303	500	-500	-100.00
1-4-04300-2025	Equipment Rentals - Landfill	500	392	500	0	0.00
1-4-04300-2126	Monitoring Program - Landfill	42,000	42,724	0	-42,000	0.00
1-4-04300-2127	Accounts Written Off - Landfill	4,000	0	3,000	-1,000	-33.33
1-4-04300-2226	Dust Control Materials/Supplies - Landfi	12,000	12,057	12,000	0	0.00
1-4-04300-2250	Contracted Services - Landfill	4,000	6,523	6,000	2,000	33.33
1-4-04300-2251	Property Tax - Landfill	7,500	11,236	11,250	3,750	33.33
1-4-04300-3000	Transfer to Reserves - Landfill	100,000	100,000	225,000	125,000	55.56
	Total Expenditure	414,608	456,864	470,907	56,299	
	McDougall Landfill - General (Surplus)/Deficit	-503,392	-583,195	-472,093	-31,299	
	Report Total -->	-503,392	-583,195	-472,093	-31,299	

Budget Department by Category



From Category: 4300 To Category: 4375
Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
McDougall Landfill - Vehicles & Equip						
1-4-04325-2200	Vehicles - Landfill	5,000	5,660	5,000	0	0.00
1-4-04325-2201	Motor Oil/Grease - Landfill	1,500	2,166	1,500	0	0.00
1-4-04325-2204	Maintenance Costs/Parts - Vehicles	27,700	43,780	48,400	20,700	42.77
	Total Expenditure	34,200	51,606	54,900	20,700	
	McDougall Landfill - Vehicles & Equip (Surplus)/Deficit	34,200	51,606	54,900	-20,700	
	Report Total -->	-469,192	-531,589	-417,193	-51,999	

Budget Department by Category



From Category: 4300 To Category: 4375
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
McDougall Landfill - Vehicle Overhead						
1-4-04330-2201	Motor Oil/Grease - Landfill	1,000	0	500	-500	-100.00
1-4-04330-2202	Gas - Landfill	0	645	0	0	0.00
1-4-04330-2203	Diesel - Landfill	12,000	24,957	20,000	8,000	40.00
	Total Expenditure	13,000	25,602	20,500	7,500	
	McDougall Landfill - Vehicle Overhead (Surplus)/Deficit	13,000	25,602	20,500	-7,500	
	Report Total -->	-456,192	-505,987	-396,693	-59,499	

Budget Department by Category



From Category: 4300 To Category: 4375
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Commercial Recycling						
1-4-04350-2128	Wood Grinding - Landfill	25,000	27,572	25,000	0	0.00
1-4-04350-2129	Shingle Removal - Landfill	15,000	7,834	15,000	0	0.00
1-4-04350-2130	Drywall Removal - Landfill	15,000	10,021	15,000	0	0.00
	Total Expenditure	55,000	45,427	55,000	0	
	Commercial Recycling (Surplus)/Deficit	55,000	45,427	55,000	0	
	Report Total -->	-401,192	-460,560	-341,693	-59,499	

Budget Department by Category



From Category: 4300 To Category: 4375
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Lechate Collection						
1-4-04375-1000	Salaries Full Time - Lechate	50,496	54,588	54,346	3,850	7.08
1-4-04375-1002	Wages Overtime - Lechate	1,500	2,606	1,500	0	0.00
1-4-04375-1120	Payroll Overhead Burden - Lechate	4,679	5,962	5,037	358	7.11
1-4-04375-1121	OMERS - Lechate	5,136	5,479	5,775	639	11.06
1-4-04375-1122	Employee Benefits - Lechate	3,304	4,643	3,304	0	0.00
1-4-04375-1135	Supplies/Services - Lechate	2,500	3,404	2,700	200	7.41
1-4-04375-1183	Miscellaneous - Lechate	500	79	500	0	0.00
1-4-04375-2002	Hydro - Lechate	0	0	40,000	40,000	100.00
1-4-04375-2004	Maintenance Repairs - Lechate	6,500	8,825	7,000	500	7.14
1-4-04375-2005	Equipment & Repairs - Lechate	2,000	3,517	2,500	500	20.00
1-4-04375-2009	Chemicals - Lechate	10,000	10,504	10,000	0	0.00
1-4-04375-2126	Monitoring Program - Lechate	0	0	42,000	42,000	100.00
1-4-04375-2204	Maintenance Costs/Parts - Lechate	8,500	9,733	8,500	0	0.00
1-4-04375-2250	Contracted Services - Lechate	5,000	7,767	5,000	0	0.00
Total Expenditure		100,115	117,107	188,162	88,047	
Lechate Collection (Surplus)/Deficit		100,115	117,107	188,162	-88,047	
Report Total -->		-301,077	-343,453	-153,531	-147,546	

Budget Department by Category



From Category: 5000 To Category: 6100
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Ambulance						
1-4-05000-2040	Ambulance	218,635	217,753	225,000	6,365	2.83
	Total Expenditure	218,635	217,753	225,000	6,365	
	Ambulance (Surplus)/Deficit	218,635	217,753	225,000	-6,365	

Budget Department by Category



From Category: 5000 To Category: 6100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Health Unit						
1-4-05100-2040	Health Unit	84,306	84,306	88,522	4,216	4.76
	Total Expenditure	84,306	84,306	88,522	4,216	
	Health Unit (Surplus)/Deficit	84,306	84,306	88,522	-4,216	

Budget Department by Category



From Category: 5000 To Category: 6100
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
District Social Services						
1-4-06000-2040	District Social Services	327,951	327,951	329,707	1,756	0.53
	Total Expenditure	327,951	327,951	329,707	1,756	
	District Social Services (Surplus)/Deficit	327,951	327,951	329,707	-1,756	

Budget Department by Category



From Category: 5000 To Category: 6100
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Seniors Housing						
1-4-06100-2040	Seniors Housing	117,000	117,006	120,000	3,000	2.50
	Total Expenditure	117,000	117,006	120,000	3,000	
	Seniors Housing (Surplus)/Deficit	117,000	117,006	120,000	-3,000	

Budget Department by Category



From Category: 7000 To Category: 7400
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Parks, Rec & Culture-General						
1-3-07000-0464	Other Revenues - Parks & Rec	-1,000	0	-1,000	0	0.00
1-3-07000-0587	Parkland Dedication Fees - Parks & Rec	0	-15,500	0	0	0.00
	Total Revenue	-1,000	-15,500	-1,000	0	
1-4-07000-1000	Salaries Full Time - Parks & Rec	62,041	76,887	66,851	4,810	7.20
1-4-07000-1001	Salaries Part Time - Parks & Rec	9,600	11,899	12,000	2,400	20.00
1-4-07000-1002	Wages Overtime - Parks & Rec	2,500	2,814	2,500	0	0.00
1-4-07000-1120	Payroll Overhead Burden - Parks & Rec	9,070	10,256	9,575	505	5.27
1-4-07000-1121	OMERS - Parks & Rec	7,235	7,469	7,409	174	2.35
1-4-07000-1122	Employee Benefits - Parks & Rec	8,915	8,628	8,915	0	0.00
1-4-07000-1130	Office Supplies/Materials - Parks & Rec	50	1,248	250	200	80.00
1-4-07000-1131	Telephone - Parks & Rec	175	136	175	0	0.00
1-4-07000-1136	Advertising - Parks & Rec	1,000	709	750	-250	-33.33
1-4-07000-1137	Memberships/Subscriptions - Parks & Rec	730	0	730	0	0.00
1-4-07000-1145	Office Equipment - Parks & Rec	50	0	50	0	0.00
1-4-07000-1160	Workshops/Training Courses - Parks & Rec	5,000	3,956	4,200	-800	-19.05
1-4-07000-1161	Conferences - Parks & Rec	150	0	150	0	0.00
1-4-07000-1170	Insurance - Parks & Rec	9,000	12,176	12,250	3,250	26.53
1-4-07000-1183	Miscellaneous - Parks & Rec	500	781	500	0	0.00
1-4-07000-1187	Cemetery	5,000	0	5,000	0	0.00
1-4-07000-2140	Fireworks Display - Parks & Rec	7,100	7,225	8,500	1,400	16.47
	Total Expenditure	128,116	144,184	139,805	11,689	
	Parks, Rec & Culture-General (Surplus)/Deficit	127,116	128,684	138,805	-11,689	
	Report Total -->	127,116	128,684	138,805	-11,689	



Budget Department by Category

From Category: 7000 To Category: 7400
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Parks, Rec & -Vehicles & Equipment						
1-4-07025-2201	Motor Oil/Grease - Parks & Rec	0	36	50	50	100.00
1-4-07025-2202	Fuel - Parks & Recreation	5,200	5,753	5,000	-200	-4.00
1-4-07025-2204	Maintenance Costs/Parts - Parks & Rec	5,675	1,979	7,200	1,525	21.18
1-4-07025-2225	Materials & Supplies - Parks & Rec	0	128	0	0	0.00
	Total Expenditure	10,875	7,896	12,250	1,375	
	Parks, Rec & -Vehicles & Equipment (Surplus)/Deficit	10,875	7,896	12,250	-1,375	
	Report Total -->	137,991	136,580	151,055	-13,064	

Budget Department by Category



From Category: 7000 To Category: 7400
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Parks & Beaches						
1-4-07100-1135	Supplies/Services - Parks & Beaches	4,200	3,864	4,000	-200	-5.00
1-4-07100-1170	Insurance - Parks & Beaches	2,800	3,882	3,900	1,100	28.21
1-4-07100-2002	Hydro - Parks & Beaches	1,500	676	1,000	-500	-50.00
1-4-07100-2003	Maintenance Supplies - Parks & Beaches	1,500	2,806	2,500	1,000	40.00
1-4-07100-2004	Maintenance Repairs - Parks & Beaches	1,500	1,892	2,000	500	25.00
1-4-07100-2007	Grounds Maintenance - Parks & Beaches	1,500	3,358	2,000	500	25.00
	Total Expenditure	13,000	16,478	15,400	2,400	
	Parks & Beaches (Surplus)/Deficit	13,000	16,478	15,400	-2,400	
	Report Total -->	150,991	153,058	166,455	-15,464	

Budget Department by Category



From Category: 7000 To Category: 7400
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Swim Program						
1-3-07200-0565	Swim Program Registration Fees	-5,300	-5,891	-6,000	-700	11.67
	Total Revenue	-5,300	-5,891	-6,000	700	
1-4-07200-1000	Salaries Full Time - Swim	300	0	0	-300	0.00
1-4-07200-1001	Salaries Part Time - Swim	12,155	14,133	12,515	360	2.88
1-4-07200-1002	Wages Overtime - Swim	1,000	565	750	-250	-33.33
1-4-07200-1120	Payroll Overhead Burden - Swim	1,323	1,522	1,394	71	5.09
1-4-07200-1135	Supplies/Services - Swim	750	1,227	750	0	0.00
	Total Expenditure	15,528	17,447	15,409	-119	
	Swim Program (Surplus)/Deficit	10,228	11,556	9,409	819	
	Report Total -->	161,219	164,614	175,864	-14,645	

Budget Department by Category



From Category: 7000 To Category: 7400
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Waubamik Community Hall						
1-3-07300-0570	Waubamik Hall Rental	-2,500	-2,038	-2,000	500	-25.00
	Total Revenue	-2,500	-2,038	-2,000	-500	
1-4-07300-1131	Telephone - Waubamik Hall	600	515	575	-25	-4.35
1-4-07300-1135	Supplies/Services - Waubamik Hall	250	75	250	0	0.00
1-4-07300-2000	Heating - Waubamik Hall	2,400	2,629	2,400	0	0.00
1-4-07300-2001	Water/Wastewater - Waubamik Hall	2,200	2,891	3,000	800	26.67
1-4-07300-2002	Hydro - Waubamik Hall	1,800	1,690	1,800	0	0.00
1-4-07300-2003	Maintenance & Supplies - Waubamik Hall	500	85	500	0	0.00
1-4-07300-2004	Maintenance Repairs - Waubamik Hall	2,000	468	1,500	-500	-33.33
	Total Expenditure	9,750	8,353	10,025	275	
	Waubamik Community Hall (Surplus)/Deficit	7,250	6,315	8,025	-775	
	Report Total -->	168,469	170,929	183,889	-15,420	

Budget Department by Category



From Category: 7000 To Category: 7400
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
McDougall Recreation Complex						
1-3-07400-0464	MRC - Other Revenues	-250	-75	-150	100	-66.67
1-3-07400-0465	MRC Rental Income	-500	-87	-250	250	-100.00
	Total Revenue	-750	-162	-400	-350	
1-4-07400-1000	Salaries Full Time - Rec. Complex	12,460	13,159	12,684	224	1.77
1-4-07400-1001	Salaries Part Time - Rec. Complex	6,500	4,105	4,500	-2,000	-44.44
1-4-07400-1002	Wages Overtime - Rec. Complex	1,700	1,571	1,700	0	0.00
1-4-07400-1003	Wages Vacation - Rec. Complex	0	38	0	0	0.00
1-4-07400-1120	Payroll Overhead Burden - Rec. Complex	2,048	2,240	2,636	588	22.31
1-4-07400-1121	OMERS - Rec. Complex	1,121	1,109	1,142	21	1.84
1-4-07400-1122	Employee Benefits - Rec. Complex	1,719	1,417	1,719	0	0.00
1-4-07400-1131	Telephone - Rec. Complex	950	999	1,000	50	5.00
1-4-07400-1170	Insurance - Rec. Complex	4,700	5,572	5,500	800	14.55
1-4-07400-1183	Miscellaneous - Rec. Complex	400	239	400	0	0.00
1-4-07400-2001	Water/Wastewater - Rec. Complex	825	830	850	25	2.94
1-4-07400-2002	Hydro - Rec. Complex	12,000	9,854	8,000	-4,000	-50.00
1-4-07400-2003	Maintenance Supplies - Rec. Complex	1,000	1,892	1,000	0	0.00
1-4-07400-2004	Maintenance Repairs - Rec. Complex	2,500	737	2,500	0	0.00
1-4-07400-2005	Equipment & Repairs - Rec. Complex	1,000	2,192	1,000	0	0.00
	Total Expenditure	48,923	45,954	44,631	-4,292	
	McDougall Recreation Complex (Surplus)/Deficit	48,173	45,792	44,231	3,942	
	Report Total -->	216,642	216,721	228,120	-11,478	

Budget Department by Category



From Category: 7500 To Category: 8500
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Museum						
1-4-07500-2040	Museum	12,650	12,650	11,076	-1,574	-14.21
	Total Expenditure	12,650	12,650	11,076	-1,574	
	Museum (Surplus)/Deficit	12,650	12,650	11,076	1,574	

Budget Department by Category



From Category: 7500 To Category: 8500
Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Library Services						
1-3-07600-0431	Ontario Specific Grants - Library	-7,350	-7,349	-7,350	0	0.00
	Total Revenue	-7,350	-7,349	-7,350	0	
1-4-07600-2040	Library Services	47,019	47,019	47,019	0	0.00
	Total Expenditure	47,019	47,019	47,019	0	
	Library Services (Surplus)/Deficit	39,669	39,670	39,669	0	

Budget Department by Category



From Category: 7500 To Category: 8500
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Planning Department						
1-4-08000-1175	Professional Fees Legal - Planning	10,000	2,648	10,000	0	0.00
1-4-08000-2250	Contracted Services - Planning	10,000	311	10,000	0	0.00
	Total Expenditure	20,000	2,959	20,000	0	
	Planning Department (Surplus)/Deficit	20,000	2,959	20,000	0	

Budget Department by Category



From Category: 7500 To Category: 8500
Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
West Parry Sound Geography Network						
1-4-08050-2040	West Parry Sound Geography Network	11,500	11,500	11,500	0	0.00
	Total Expenditure	11,500	11,500	11,500	0	
	West Parry Sound Geography Network (Surplus)/Deficit	11,500	11,500	11,500	0	

Budget Department by Category



From Category: 7500 To Category: 8500
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Committee of Adj/Property Standards						
1-4-08100-1116	Special Meetings - Committees	1,000	308	1,000	0	0.00
	Total Expenditure	1,000	308	1,000	0	
	Committee of Adj/Property Standards (Surplus)/Deficit	1,000	308	1,000	0	

Budget Department by Category



From Category: 7500 To Category: 8500
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Industrial Park Board						
1-4-08200-2040	Industrial Park Board	14,280	14,277	14,500	220	1.52
	Total Expenditure	14,280	14,277	14,500	220	
	Industrial Park Board (Surplus)/Deficit	14,280	14,277	14,500	-220	

Budget Department by Category



From Category: 7500 To Category: 8500
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Planning Board						
1-4-08250-2040	Planning Board	7,000	7,000	7,000	0	0.00
	Total Expenditure	7,000	7,000	7,000	0	
	Planning Board (Surplus)/Deficit	7,000	7,000	7,000	0	

Budget Department by Category



From Category: 7500 To Category: 8500
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Revenue						
Economic Development						
1-4-08300-2040	Economic Development	9,000	0	9,000	0	0.00
	Total Expenditure	9,000	0	9,000	0	
	Economic Development (Surplus)/Deficit	9,000	0	9,000	0	

Budget Department by Category



From Category: 7500 To Category: 8500

Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	2019 FINAL BUDGET	2019 ACTUAL VALUES	2020 FINAL BUDGET	Variance	Var %
General Operating Fund						
Expenditure						
Business Development Centre						
1-4-08500-2040	Business Development Centre	3,000	3,000	3,000	0	0.00
	Total Expenditure	3,000	3,000	3,000	0	
	Business Development Centre (Surplus)/Deficit	3,000	3,000	3,000	0	

Budget Department by Category



From Category: 90000 To Category: 97000
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	CC1	CC2	CC3	2020 FINAL BUDGET
General Operating Fund					
Revenue					
Capital Works - General Government					
Revenue					
1-3-90000-0575	Transfer From Reserves -				-60,000
	Total Revenue				-60,000
Expenditure					
1-4-90000-9000	Capital Works - Office Ext Reno		15006		60,000
	Total Expenditure				60,000
Capital Works - General Government (Surplus)/Deficit					0

Budget Department by Category



From Category: 90000 To Category: 97000
 Account Code: ??-?????-???? To : ??-?????-????

Account Code	Account Description	CC1	CC2	CC3	2020 FINAL BUDGET
General Operating Fund					
Revenue					
Capital Works - Fire					
Revenue					
1-3-91000-0431	Ontario Specific Grants - I				-48,600
1-3-91000-0575	Transfer From Reserves -				-20,000
Total Revenue					-68,600

Expenditure					
1-4-91000-9000	Capital Works - SCBA Reserve		5001		50,000
1-4-91000-9000	Capital Works - Turnout Gear x5		5014		10,000
1-4-91000-9000	Capital Works - Digital Radios		5016		4,600
1-4-91000-9000	Capital Works - Storage Container		5019		4,000
Total Expenditure					68,600

Capital Works - Fire (Surplus)/Deficit					0

Budget Department by Category



From Category: 93000 To Category: 93000
 Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	CC1	CC2	CC3	2020 FINAL BUDGET
General Operating Fund					
Revenue					
Capital Works - Transportation					
Revenue					
1-3-93000-0431	Ontario Specific Grants -				-481,663
1-3-93000-0436	Federal Specific Grants -				-163,937
1-3-93000-0575	Transfer From Reserves -				-90,000
Total Revenue					-735,600
Expenditure					
1-4-93000-9000	Capital Works - McD Culvert Capital		9004		80,000
1-4-93000-9000	Works - CP Rail Crossing Capital		9010		25,000
1-4-93000-9000	Works - Big Sound Rd Capital		9019		475,000
1-4-93000-9000	Works - 550 Truck		9023		105,000
1-4-93000-9000	Capital Works - Storage Container		9024		5,000
1-4-93000-9000	Capital Works - Diesel Packer		9025		12,000
1-4-93000-9000	Capital Works - Rd Needs Study		9026		33,600
Total Expenditure					735,600
Capital Works - Transportation (Surplus)/Deficit					0

Budget Department by Category



From Category: 90000 To Category: 97000
 Account Code: ??-?-?????-???? To : ??-?-?????-????

Account Code	Account Description	CC1	CC2	CC3	2020 FINAL BUDGET
General Operating Fund					
Revenue					
Capital Works - Water System					
Revenue					
1-3-94000-0575	Transfer From Reserves -				-9,000
	Total Revenue				-9,000

Expenditure					
1-4-94000-9000	Capital Works - Storage Container		11006		9,000
	Total Expenditure				9,000

	Capital Works - Water System (Surplus)/Deficit				0

Budget Department by Category



From Category: 90000 To Category: 97000
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	CC1	CC2	CC3	2020 FINAL BUDGET
General Operating Fund					
Revenue					
Capital Works - Landfill					
Revenue					
1-3-96000-0575	Transfer From Reserves -				-350,000
	Total Revenue				-350,000

Expenditure					
1-4-96000-9000	Capital Works - Landfill Shop		13000		350,000
	Total Expenditure				350,000

	Capital Works - Landfill (Surplus)/Deficit				0

Budget Department by Category



From Category: 90000 To Category: 97000
 Account Code: ?-?-?????-???? To : ?-?-?????-????

Account Code	Account Description	CC1	CC2	CC3	2020 FINAL BUDGET
General Operating Fund					
Revenue					
Capital Works - Parks & Recreation					
Revenue					
1-3-97000-0431	Ontario Specific Grants - I				-83,846
1-3-97000-0575	Transfer From Reserves -				-35,000
Total Revenue					-118,846

Expenditure					
1-4-97000-9000	Capital Works - Signage		7006		4,500
1-4-97000-9000	Capital Works - Picnic Table		7013		3,250
1-4-97000-9000	Capital Works - Nobel Beach Exp.		7020		20,000
1-4-97000-9000	Capital Works - Nobel Church + Reno		7021		71,296
1-4-97000-9000	Capital Works - Guardrails		7022		15,000
1-4-97000-9000	Capital Works - MRC Security Car		7032		4,800
Total Expenditure					118,846

Capital Works - Parks & Recreation (Surplus)/Deficit					0



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund			
1002 - Engine 2 - 2012 Pierce Interna			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	4,000	2,769	4,000
Total Expenditure	4,000	2,769	4,000
Surplus/Deficit	4,000	2,769	4,000

General Operating Fund			
1003 - Pumper - 2017 Freightliner			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	2,500	5,139	3,000
Total Expenditure	2,500	5,139	3,000
Surplus/Deficit	2,500	5,139	3,000

General Operating Fund			
1021 - Tanker 1 - 2008 Freightliner M			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	5,600	3,336	4,500
Total Expenditure	5,600	3,336	4,500
Surplus/Deficit	5,600	3,336	4,500

General Operating Fund			
1022 - Tanker 2 - 2002 Freightliner F			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	4,500	4,692	4,500
Total Expenditure	4,500	4,692	4,500
Surplus/Deficit	4,500	4,692	4,500

General Operating Fund			
1031 - Rescue 1 - 1999 Freightliner F			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	5,200	7,752	5,000
Total Expenditure	5,200	7,752	5,000
Surplus/Deficit	5,200	7,752	5,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund			
1032 - Rescue 2 - 2004 Ford F450 4x4			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	3,500	1,691	3,000
Total Expenditure	3,500	1,691	3,000
Surplus/Deficit	3,500	1,691	3,000

General Operating Fund			
1041 - Squad 4 - 2007 Chev 4 x 4 Crew			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	2,500	2,463	2,500
Total Expenditure	2,500	2,463	2,500
Surplus/Deficit	2,500	2,463	2,500

General Operating Fund			
1051 - Boat - 1998 Lowe Jon Boat			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	250	41	250
Total Expenditure	250	41	250
Surplus/Deficit	250	41	250

General Operating Fund			
1061 - ATV - 2005 John Deere Buck EX			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	500	0	500
Total Expenditure	500	0	500
Surplus/Deficit	500	0	500

General Operating Fund			
1062 - ATV - 2013 Polaris 550 X2			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	200	18	300
Total Expenditure	200	18	300
Surplus/Deficit	200	18	300



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund			
1081 - Trailer 1 - 1996 Snowmobile Tr			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	100	1,746	100
Maintenance Costs/Parts - Vehicles & Equ	0	-1,746	0
Total Expenditure	100	0	100
Surplus/Deficit	100	0	100

General Operating Fund			
1082 - Trailer 2 - 1998 Ezlo Boat Tra			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	250	0	250
Total Expenditure	250	0	250
Surplus/Deficit	250	0	250

General Operating Fund			
1083 - Trailer 3 - 2007 Command Rehab			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Fire	750	0	1,800
Maintenance Costs/Parts - Vehicles & Equ	0	1,746	0
Total Expenditure	750	1,746	1,800
Surplus/Deficit	750	1,746	1,800

General Operating Fund			
1201 - #62 2016 GMC Equinox			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Vehicles - Building	0	1,049	0
Fuel - Building	1,500	848	1,500
Total Expenditure	1,500	1,898	1,500
Surplus/Deficit	1,500	1,898	1,500

General Operating Fund			
1402 - #49 - 2006 Sterling Plow Truck			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	10,000	10,015	5,000
Total Expenditure	10,000	10,015	5,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund			
1402 - #49 - 2006 Sterling Plow Truck			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Surplus/Deficit	10,000	10,015	5,000

General Operating Fund			
1403 - #52 - 2010 International Plow			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	8,000	9,939	0
Total Expenditure	8,000	9,939	0
Surplus/Deficit	8,000	9,939	0

General Operating Fund			
1404 - #55 - 2012 International Plow			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	8,000	10,811	0
Total Expenditure	8,000	10,811	0
Surplus/Deficit	8,000	10,811	0

General Operating Fund			
1405 - #59 - 2014 Freightliner Plow T			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	15,550	37,199	8,000
Total Expenditure	15,550	37,199	8,000
Surplus/Deficit	15,550	37,199	8,000

General Operating Fund			
1406 - #63 - 2016 Freightliner Plow T			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	9,550	20,601	6,000
Materials & Supplies - Vehicles & Equipm	0	273	0
Total Expenditure	9,550	20,875	6,000
Surplus/Deficit	9,550	20,875	6,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund			
1407 - #65 - 2019 Freightliner Plow T			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	0	6,930	3,000
Materials & Supplies - Vehicles & Equipm	0	218	0
Total Expenditure	0	7,148	3,000
Surplus/Deficit	0	7,148	3,000

General Operating Fund			
1408 - #66 - 2019 Freightliner Plow T			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	0	6,222	3,000
Materials & Supplies - Vehicles & Equipm	0	218	0
Total Expenditure	0	6,440	3,000
Surplus/Deficit	0	6,440	3,000

General Operating Fund			
1450 - #51 - 2007 Chev.Pick-Up			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	2,000	2,281	1,000
Materials & Supplies - Vehicles & Equipm	0	12	0
Total Expenditure	2,000	2,293	1,000
Surplus/Deficit	2,000	2,293	1,000

General Operating Fund			
1451 - #56 - 2013 Chev Pick-Up			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	6,000	8,094	7,000
Total Expenditure	6,000	8,094	7,000
Surplus/Deficit	6,000	8,094	7,000

General Operating Fund			
1452 - #57 - 2013 Dodge Truck			
	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	12,000	26,058	2,000
Total Expenditure	12,000	26,058	2,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

**General Operating Fund
 1452 - #57 - 2013 Dodge Truck**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Surplus/Deficit	12,000	26,058	2,000
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**General Operating Fund
 1453 - #61 - 2015 Chev Double Cab Pic**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles & Equ	1,000	2,180	1,500
Total Expenditure	1,000	2,180	1,500
Surplus/Deficit	1,000	2,180	1,500

**General Operating Fund
 1455 - #48 - 2005 Chev Silverado**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles & Equ	0	-123	0
Total Expenditure	0	-123	0
Surplus/Deficit	0	-123	0

**General Operating Fund
 1475 - #16 - Steam Jenny**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles & Equ	500	195	500
Total Expenditure	500	195	500
Surplus/Deficit	500	195	500

**General Operating Fund
 1476 - #17 - Bandit Chipper**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles & Equ	0	214	300
Total Expenditure	0	214	300
Surplus/Deficit	0	214	300

**General Operating Fund
 1477 - #19 - 1986 Case International**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund 1477 - #19 - 1986 Case International			
	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	800	548	800
Vehicles - Landfill	0	88	0
Total Expenditure	800	636	800
Surplus/Deficit	800	636	800

General Operating Fund 1478 - #37 - 1997 Champion Grader			
	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	12,000	17,210	6,000
Total Expenditure	12,000	17,210	6,000
Surplus/Deficit	12,000	17,210	6,000

General Operating Fund 1480 - Float			
	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	1,500	1,917	1,500
Total Expenditure	1,500	1,917	1,500
Surplus/Deficit	1,500	1,917	1,500

General Operating Fund 1481 - #53 - 2018 Backhoe			
	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	0	6,449	7,000
Materials & Supplies - Vehicles & Equipm	0	12	0
Maintenance Costs/Parts - Vehicles	0	1,321	0
Total Expenditure	0	7,782	7,000
Surplus/Deficit	0	7,782	7,000

General Operating Fund 1482 - Durapatcher			
	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Expenditure			
Maintenance Costs/Parts - Vehicles & Equ	8,000	4,341	5,000
Materials & Supplies - Vehicles & Equipm	5,000	0	0
Total Expenditure	13,000	4,341	5,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

**General Operating Fund
 1482 - Durapatcher**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Surplus/Deficit	13,000	4,341	5,000
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**General Operating Fund
 1483 - #60 - 2014 JD Excavator**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles & Equ	9,000	9,911	14,000
Total Expenditure	9,000	9,911	14,000

Surplus/Deficit	9,000	9,911	14,000
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**General Operating Fund
 1484 - #64 - Amaco Cold Mix Recycler**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles & Equ	2,000	1,142	2,000
Total Expenditure	2,000	1,142	2,000

Surplus/Deficit	2,000	1,142	2,000
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**General Operating Fund
 1601 - #58 2014 GMC 2500 HD Truck**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Vehicles - Water	0	4,875	0
Maintenance Costs/Parts - Water	3,000	3,528	3,000
Total Expenditure	3,000	8,403	3,000

Surplus/Deficit	3,000	8,403	3,000
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**General Operating Fund
 1651 - #54 2012 Chev**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Water	0	148	0
Vehicles - Landfill	5,000	5,344	5,000
Motor Oil/Grease - Landfill	0	136	0
Maintenance Costs/Parts - Vehicles	0	3,281	0
Total Expenditure	5,000	8,908	5,000

Surplus/Deficit	5,000	8,908	5,000
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Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

**General Operating Fund
 1675 - #07 - 2006 John Deere Gator**

	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET

Expenditure

Motor Oil/Grease - Landfill	0	128	0
Maintenance Costs/Parts - Vehicles	2,500	1,568	2,500
Total Expenditure	2,500	1,696	2,500
Surplus/Deficit	2,500	1,696	2,500

**General Operating Fund
 1676 - #02 - Landfill Compactor**

	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET

Expenditure

Maintenance Costs/Parts - Vehicles	14,000	11,754	30,000
Total Expenditure	14,000	11,754	30,000
Surplus/Deficit	14,000	11,754	30,000

**General Operating Fund
 1677 - 2000 Cat Dozer**

	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET

Expenditure

Motor Oil/Grease - Landfill	0	78	0
Maintenance Costs/Parts - Vehicles	1,500	4,836	6,000
Total Expenditure	1,500	4,914	6,000
Surplus/Deficit	1,500	4,914	6,000

**General Operating Fund
 1678 - John Deere Loader724K**

	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET

Expenditure

Maintenance Costs/Parts - Vehicles & Equ	0	1,204	0
Vehicles - Landfill	0	34	0
Motor Oil/Grease - Landfill	0	1,824	0
Maintenance Costs/Parts - Vehicles	8,500	19,662	8,500
Total Expenditure	8,500	22,724	8,500
Surplus/Deficit	8,500	22,724	8,500

**General Operating Fund
 1680 - Landfill - Garbage Compactor/B**

	2019	2019	2020
	FINAL BUDGET	ACTUAL VALUE	FINAL BUDGET

Expenditure

Maintenance Costs/Parts - Vehicles	600	0	600
Total Expenditure	600	0	600



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

**General Operating Fund
 1680 - Landfill - Garbage Compactor/B**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Surplus/Deficit	600	0	600
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**General Operating Fund
 1681 - John Deere Lawn Tractor**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Vehicles - Landfill	0	194	0
Maintenance Costs/Parts - Vehicles	600	263	800
Total Expenditure	600	457	800
Surplus/Deficit	600	457	800

**General Operating Fund
 1702 - #PR2017 Chev 2500**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Vehicles - Fire	0	646	0
Maintenance Costs/Parts - Parks & Rec	2,500	974	4,000
Materials & Supplies - Parks & Rec	0	82	0
Total Expenditure	2,500	1,702	4,000
Surplus/Deficit	2,500	1,702	4,000

**General Operating Fund
 1725 - 3 1/2 Ton Dump Trailer**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Vehicles	0	1,095	0
Maintenance Costs/Parts - Parks & Rec	1,200	732	1,200
Materials & Supplies - Parks & Rec	0	46	0
Total Expenditure	1,200	1,872	1,200
Surplus/Deficit	1,200	1,872	1,200

**General Operating Fund
 1726 - Mowers/Equipment/Tools**

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
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Expenditure

Maintenance Costs/Parts - Parks & Rec	775	92	1,000
Total Expenditure	775	92	1,000
Surplus/Deficit	775	92	1,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

General Operating Fund
 1727 - Ice Resurfacers

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Expenditure			
Vehicles - Fire	0	19	0
Maintenance Costs/Parts - Parks & Rec	1,200	181	1,000
Total Expenditure	1,200	200	1,000
Surplus/Deficit	1,200	200	1,000



Account Code : ??-?????-???? To : ??-?????-????

Function Type : All

	2019 FINAL BUDGET	2019 ACTUAL VALUE	2020 FINAL BUDGET
Summary Total Revenues	0	0	0
Summary Total Expenses	0	0	0
Summary Surplus/Deficit	183,625	278,545	168,400



Municipality of McDougall
2019 Capital Expenditures

Expenditures		2019 Q4	2019 Budget	Variance	Percentage
				Q4/Budget	Spent
General Government	Office Exterior Renovation	-	40,000	40,000	0%
Protection	RIT Rescue Packs	-	3,500	3,500	0%
	Digital Radio	7,528	8,000	472	94%
	Digital Repeater	8,390	4,000 -	4,390	210%
	Turnout Gear x 5	9,227	8,000 -	1,227	115%
	IRDC Rescue Craft	5,800	6,500	700	89%
Recreation & Culture	Park & Bldg Signage	10,502	12,000	1,498	88%
	Geo Hunt Parking Lot	171,934	40,000 -	131,934	430%
	Nobel Beach Expansion	647	10,000	9,353	6%
	Nobel Church	3,704	50,000	46,296	7%
	Park Guardrails	-	14,000	14,000	0%
	MRC Lighting	8,036	5,000 -	3,036	161%
	Rafts & Docks	2,112	9,500	7,388	22%
	MRC Snow Screen	3,386	7,500	4,114	45%
	Paint Storage Building	-	3,000	3,000	0%
	Parks Truck Sander	8,509	6,000 -	2,509	142%
	Wellness Ctr Study	27,540	36,000	8,460	77%
	George Hunt Lighting	155	15,000	14,845	1%
	Nine Mile Picnic Shelter	5,756	- -	5,756	0%
Transportation Services	McDougall Culvert	-	65,000	65,000	0%
	Lorimer Lk Rs	45,036	- -	45,036	
	Peninsula Shores Rd	202,510	200,000 -	2,510	101%
	Big Ben Rd	122,178	110,000 -	12,178	111%
	Tandem Plow #1	272,846	275,000	2,154	99%
	Tandem Plow #2	272,846	275,000	2,154	99%
	Pineridge Dr Culvert	229,298	125,000 -	104,298	183%
Environmental Services	Water System Looping	124,091	126,182	2,091	98%
	Landfill Shop	6,905	350,000	343,095	2%
Total Capital Expenditures		1,548,936	1,804,182	255,246	86%



Municipality of McDougall Analysis - Projected Reserve Activity 2020 Budget

		Opening Balance	Projected	Projected	Closing
		1-Jan-20	Transfers In	Transfers Out	31-Dec-20
Working Capital Reserve	1-2-00260-0300	-1,276,291			- 1,276,291
General Government Reserve	1-2-00260-0305	-182,805		69,000	- 113,805
Election Reserve	1-2-00260-0306	-8,236	4,000		- 12,236
Legal Reserve	1-2-00260-0307	-38,023			- 38,023
Fire Equipment Reserve	1-2-00260-0310	-28,003	15,000	20,000	- 23,003
Building Dept Reserve	1-2-00260-0311	-45,553			- 45,553
Transportation Equipment Reserve	1-2-00260-0315	-65,000			- 65,000
Transportation Roads Reserve	1-2-00260-0316	-405,311	103,910	25,000	- 484,221
Bridge Reserve	1-2-00260-0317	-65,000		65,000	-
Parks & Recreation Reserve	1-2-00260-0320	-24,561		35,000	10,439
Waubamik Hall Reserve	1-2-00260-0321	-16,253			- 16,253
Water Reserve	1-2-00260-0330	-697,801		9,000	- 688,801
Sewer Reserve	1-2-00260-0331	-67,257			- 67,257
Landfill Closure Reserve	1-2-00260-0332	-1,659,103	225,000	350,000	- 1,534,103
Henvey Community Benefit Reserve	1-2-00260-0308	-15,616	50,000		- 65,616
		-4,594,813	-397,910	573,000	-4,419,723

* Opening balance does not yet include a 2019 year end deficit or surplus

**Municipality of McDougall
Analysis - Community Grants
2020 Budget**

Payor/Vendor	2018 Budget	2019 Budget	2020 Budget
The Rach Fund	300.00	300.00	300.00
Royal Canadian Legion - Wreaths	225.00	225.00	225.00
WPSHC - Doctor Recruitment	5,000.00	5,000.00	5,000.00
Festival of the Sound	1,300.00	1,450.00	1,450.00
FONOM	1,000.00	-	-
Nobel School Breakfast Club		500.00	500.00
McDougall School Breakfast Club		500.00	500.00
Miscellaneous	1,175.00	1,025.00	1,025.00
Total Community Grants	9,000.00	9,000.00	9,000.00

2019 POA Summary of Operations

	2019 Budget	Q1 Gen Ledger	Q1 Adjusted	Q2 Gen Ledger	Q2 Adjusted	Q3 Gen Ledger	Q3 Adjusted	Q4 Gen Ledger
Revenues								
TOTAL	<u>\$ 1,227,600.00</u>	<u>\$ 147,360.11</u>	<u>\$ 201,247.14</u>	<u>\$ 375,134.02</u>	<u>\$ 443,225.87</u>	<u>\$ 644,161.68</u>	<u>\$ 703,738.03</u>	<u>\$ 928,760.87</u>
Expenditures								
Salaries, Benefits & Contracted Services	\$ 238,300.00	\$ 54,853.01	\$ 54,853.01	\$ 111,579.62	\$ 111,579.62	\$ 170,219.36	\$ 187,996.21	\$ 234,627.55
Office Administration & Facilities	\$ 99,325.00	\$ 2,344.44	\$ 17,290.49	\$ 22,358.69	\$ 35,336.76	\$ 40,742.68	\$ 40,742.68	\$ 82,590.01
Partner's Administration Charge	\$ 45,000.00	\$ -	\$ 5,614.02		\$ 22,500.00		\$ 33,750.00	\$ 45,000.00
Prosecution & Justice of Peace	\$ 150,000.00	\$ 32,350.15	\$ 35,476.53	\$ 60,205.43	\$ 70,922.15	\$ 96,998.30	\$ 102,279.69	\$ 147,422.70
Interpreter Costs	\$ 16,000.00	\$ 1,080.64	\$ 1,080.64	\$ 4,583.13	\$ 4,583.13	\$ 11,835.24	\$ 11,835.24	\$ 17,739.82
Court related travel & witness fees	\$ 1,500.00	\$ 385.19	\$ 385.19	\$ 848.40	\$ 848.40	\$ 1,310.87	\$ 1,310.87	\$ 1,997.71
NCO & A1 Collection Costs	\$ 20,000.00	\$ 3,048.51	\$ 3,048.51	\$ 6,173.72	\$ 6,173.72	\$ 14,551.98	\$ 16,905.33	\$ 20,383.55
Amortization of Capital Assets	\$ 2,075.00	\$ -	\$ -	\$ -	\$ -	\$ 541.02	\$ 541.02	\$ 1,081.99
Audit Costs	\$ 2,700.00	\$ -	\$ -	\$ 1,617.98	\$ 1,617.98	\$ 1,617.98	\$ 1,617.98	\$ 1,617.98
Fines & By-Laws to Municipalities	\$ 18,000.00	\$ 1,650.00	\$ 1,650.00	\$ 2,825.00	\$ 2,825.00	\$ 4,085.00	\$ 4,085.00	\$ 6,105.00
Fines paid to other POA Offices	\$ 52,000.00	\$ -	\$ 6,239.37	\$ 6,239.37	\$ 13,418.85	\$ 13,418.85	\$ 23,171.28	\$ 38,669.73
Transfer to Municipal Partners	\$ 367,000.00	\$ -	\$ -		\$ 41,081.58	\$ 52,721.82	\$ 93,803.40	\$ 148,487.06
Certificate of Offence charges	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,324.41
ICON Usage, Relizon & Forms	\$ 16,000.00	\$ 1,417.94	\$ 2,357.84	\$ 3,521.34	\$ 5,771.64	\$ 7,760.69	\$ 8,595.29	\$ 11,268.12
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 938.00	\$ 1,407.00	\$ 1,876.00	\$ 2,814.00	\$ 3,752.00	\$ 4,221.00	\$ 5,628.00
VFS paid to Province	\$ 147,000.00	\$ 10,602.53	\$ 21,155.84	\$ 29,541.19	\$ 49,616.22	\$ 60,193.31	\$ 69,848.31	\$ 108,824.73
Fines paid to Province	\$ 42,000.00	\$ 3,540.00	\$ 11,890.00	\$ 13,665.00	\$ 21,415.00	\$ 27,720.00	\$ 39,775.00	\$ 67,450.00
TOTAL	<u>\$ 1,227,600.00</u>	<u>\$ 112,210.41</u>	<u>\$ 162,448.44</u>	<u>\$ 265,034.87</u>	<u>\$ 390,504.05</u>	<u>\$ 507,469.10</u>	<u>\$ 640,478.30</u>	<u>\$ 940,218.36</u>
		Distribution	<u>\$ 38,798.70</u>	<u>\$ 110,099.15</u>	<u>\$ 52,721.82</u>	<u>\$ 136,692.58</u>	<u>\$ 63,259.73</u>	<u>\$ (11,457.49)</u>

REPORT TO COUNCIL



Report No.:	C-2020-03
Council Date:	March 18, 2020
From:	Lori West, Clerk
Subject:	Resignation of Councillor Dixon, Declaration of Council Seat Vacancy

Background:

Written resignation of office from Councillor Kim Dixon was received by the Municipal Clerk on March 5, 2020.

Section 262 (1) of the *Municipal Act, 2001* (“the Act”) prescribes that if the office of a member of council becomes vacant, the council shall, at its next meeting declare the office to be vacant.

As per subsection 263 (5) of the *Municipal Act, 2001*, within sixty days after the day a declaration of vacancy is made, the municipality shall,

- i. appoint a person to fill the vacancy, or
- ii. pass a by-law requiring a by-election to be held.

Declaring the seat vacant March 18, 2020 would result in a sixty day deadline of May 17, 2020.

Subsection 263 (5) of the Act further notes if a vacancy occurs within ninety days before voting day of a regular election, the municipality is not required to fill the vacancy. The next regular election is to be held October 24, 2022 which is outside the ninety (90) days.

Section 264 of the Act provides that a person appointed or elected to fill a vacancy shall hold the office for the remainder of the term of the person he or she replaced.

Options for filling the vacant position are explained below.

Appointment:

- 1) *Appointment of the candidate who ran for the position from the 2018 Municipal Election that holds the next greatest amount of votes.*

Council may appoint the candidate with their consent to fill the vacancy, and confirmation by the Municipal Clerk on their eligibility to hold office. The runner up for the position of Councillor in the 2018 Municipal Election is Lewis Malott.

Timeline:

Sworn into office at the April 1, 2020 Committee/Council Meeting should the candidate accept.

- 2) *Appointment by application of interest*

Directing the Municipal Clerk to solicit applications from qualified individuals to fill the vacancy, and that they be considered at a Special Council meeting to be held within the legislated timeframe. The Municipal Clerk would confirm their eligibility to hold office, and schedule a meeting for the applicants to address Council. This option would cost approx. \$1,000 to provide an ad in the local paper.

Timeline:

Upon Council direction ads in the paper and on the municipal website will be immediately circulated calling for eligible candidates. A special meeting would be held April 15, 2020 and the successful candidate will immediately be sworn in.

By-Election.

Consider the necessary By-law to hold a By-Election to fill the vacancy.

This option would require an amendment to the 2020 Budget in the amount of approximately \$15,000.

Timeline:

Section 65 (4) of *The Municipal Elections Act, 1996* requires that the Clerk shall fix the date of nomination day to be a day not less than 30 days and not more than 60 days after the By-election By-law is passed. Voting day shall be 45 days after nomination day. Projected completion July 31- Aug 30, 2020.

Recommendation:

THAT Council of the Municipality of McDougall acknowledges receipt of the resignation of Councillor Dixon dated March 5, 2020 from the office of Councillor;

AND THAT, in accordance with section 262 of the Municipal Act, 2001, Council of the Municipality of McDougall does hereby declare the office of Councillor to be vacant.

AND THAT Council, in accordance with subsection 263 (1) of the *Municipal Act, 2001*, hereby fills the vacancy for the office of Councillor by Option _____.

- Option 1 – Appointment of the candidate who ran for the position from the 2018 Municipal Election that holds the next greatest amount of votes.
- Option 2 - Appointment by applications of interest.
- Option 3 – By-Election.

Attachments:

Attachment A: Councillor Kim Dixon March 5, 2020 Letter of Resignation.

Kim Dixon

46 Hammel Ave.

McDougall, ON.

March 5, 2020

Municipality of McDougall
Clerk Planner, CAO, Mayor and Council.

Dear Lori, Tim, Dale, and Council,

It is with heavy heart that I have decided to resign from my seat on McDougall Council. My decision to leave has not been an easy one to make. As you know , I have had the pleasure of sitting at the council table for 18 years and I am sad to say goodbye to that chapter of my life. McDougall has always been my home and where my heart is . I am proud of what I have accomplished alongside my fellow councillors and staff members throughout my years of service. I feel that I have helped make McDougall the best place to live. I would like to take this opportunity to say that I am excited and encouraged by what I have had a part in creating. The ratepayers of McDougall are very fortunate to have such a dedicated group of elected officials and staff members from all departments who continuously put McDougall's well-being front and centre.

To the many staff and councillors I have worked with over the years along with the people who have put their trust in me over numerous elections, I say " thank you", for making my efforts enjoyable and memorable.

Sincerely,

A handwritten signature in black ink, appearing to be 'KD', written over a horizontal line.

Kim Dixon

Lori West

From: Beth Morton <beth.morton@townshipofperry.ca>
Sent: Wednesday, February 19, 2020 1:49 PM
To: Maryann Weaver; Rebecca Johnson; Tammy Wylie; Carling Township (clerksoffice@carling.ca); Craig Jeffery; D McLeod; Lori West; Michelle Hendry
Subject: DPSMA - Host for Fall 2020 Meeting
Attachments: Host Municipalities List 2020.pdf; DPSMA Host Municipality Checklist.docx

Good morning:

This email is being sent out to member municipalities on the west side. The District of Parry Sound Municipal Association is looking for a host for the Fall 2020 DPSMA Meeting which is schedule to be held on Friday, September 25, 2020.

I have attached the host list from previous years', together with the host municipality responsibility checklist for your information and consideration.

I am hoping to place the Fall Meeting location and host on the Agenda for the Spring Meeting, therefore if you could please consider this request and follow up with me by the end of March that would be greatly appreciated.

I look forward to hearing from you soon.

Kindest regards,

Beth Morton, Secretary-Treasurer
District of Parry Sound Municipal Association
c/o Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca



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**DISTRICT OF PARRY SOUND MUNICIPAL ASSOCIATION
LIST OF HOST MUNICIPALITIES**

Spring 2020	McMurrich/Monteith
Fall 2019	Carling
Spring 2019	South River, Machar
Fall 2018	Seguin
Spring 2018	Powassan
Fall 2017	McKellar
Spring 2017	Sundridge, Strong and Joly
Fall 2016	Parry Sound
Spring 2016	Kearney
Fall 2015	Archipelago
Spring 2015	Callander
Fall 2014	Parry Sound
Spring 2014	Nipissing
Fall 2013	Whitestone
Spring 2013	Burks Falls, Armour, Ryerson
Fall 2012	South River and Machar
Spring 2012	Archipelago
Fall 2011	Callander
Spring 2011	McKellar
Fall 2010	Powassan
Spring 2010	Sundridge
Fall 2009	Whitestone
Spring 2009	Nipissing

Fall 2008	Seguin
Spring 2008	Burks Falls, Armour, Ryerson
Fall 2007	Carling
Spring 2007	Callander
Fall 2006	Parry Sound
Spring 2006	South River/Machar
Fall 2005	Whitestone
Spring 2005	Sundridge, Strong, Joly
Fall 2004	McKellar
Spring 2004	Magnetawan
Fall 2003	Nipissing
Spring 2003	Archipelago
Fall 2002	Joly
Spring 2002	Whitestone
Fall 2001	Powassan
Spring 2001	McKellar
Fall 2000	Burks Falls, Armour, Ryerson
Spring 2000	Seguin
Fall 1999	South River/Machar
Spring 1999	Parry Sound
Fall 1998	Kearney
Spring 1998	McKellar
Fall 1997	South Himsworth
Spring 1997	Carling
Spring 1996	Humphrey

DISTRICT OF PARRY SOUND MUNICIPAL ASSOCIATION

Host Municipality Responsibilities

- Provide a meeting room - to accommodate 100 - 110 people (Registration is usually 100 people)
- Arrange catering for noon hour dinner – usually (but doesn't have to be) a roast beef (or turkey) dinner for approx. \$18.00 - \$25.00 (ish! – not more than \$30.00) per plate: (number of delegates attending confirmed as soon as possible by the Association) Association pays for this.

We have had Church groups cater, Legions, Private caterers or restaurants – so the price range varies according to who is catering – for example Church groups are usually less expensive and don't charge HST, but in some communities this option isn't available. It can be buffet serving style, sit down and served –or 'family style' (serving dishes of the food on the table), whatever is the preference of the caterers and/or what suits the meeting room.

- Registration and Morning Coffee break - **host municipality pays for this** (unless we can get a sponsorship for this); some ideas and suggestions - (you don't have to provide all these things) tea, coffee, water, juice. (milk, cream, sugar, sweetener)- You can arrange for the caterers providing lunch to provide this too – they need to break down the price separately – as the host municipality is paying for this:
 - donuts and/or muffins, fruit, sometimes candies and cookies have been provided
 - remember a garbage can by the coffee break area
 - Have coffee and snacks ready for 8:15 – registration time and then refreshed at approximately 10:30 – coffee break time
 - There is no afternoon coffee break
- Two microphones - one at head table, one on the floor, lectern/podium.
- Please have a couple of extension cords (3 prong) and a table and screen available for setting up projectors
- Two people at the door for registration, a small cash float as change may be needed (The Association will provide the name tags, receipt book, voting cards) (garbage can is needed near the registration area)
- Table needed at the registration area for hand-outs, a few tables around the room for agency displays/pamphlets

- Head Table for approximately 10 - 12 people, table cloth with **front skirting required**, flowers/decorations if you want - but not a necessity. Water jugs and glasses.
- **Host Municipality** arranges for a gift for the guest speaker and the “mystery” door prize - quite often it is maple syrup or if there is an interesting gift item produced in your area. The Association will reimburse you for this approximately \$25.00 to \$30.00 range for each gift.
- **Host Municipality** is welcome to add their own “flare’ to the event – extra door prizes, decorations, welcome bags – promoting events/businesses in your community etc. – but this is not a necessity.
- Please call the Secretary-Treasurer – Beth Morton at the Township of Perry Office if you need more information (705) 636-5941
e-mail: beth.morton@townshipofperry.ca

Although the list is long – it really isn’t that onerous to put this event on and I am here to help in your planning!

Beth Morton

From: AMO Communications <Communicate@amo.on.ca>
Sent: Tuesday, March 10, 2020 8:00 AM
To: Lori West
Subject: Ontario's Flooding Strategy Released

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



March 10, 2020

Ontario's Flooding Strategy Released

The Ministry of Natural Resources and Forestry has released [Ontario's Flooding Strategy](#). There are five key areas for action:

- 1) Understanding Flood Risks,
- 2) Strengthening Governance of Flood Risks,
- 3) Enhanced Flood Preparedness,
- 4) Enhance flood response and recovery,
- 5) Invest in Flood Risk Reduction.

Municipal governments can welcome this commitment to enhance mapping and increase public awareness by creating a public education program. There is clear direction that all governments and conservation authorities need to work in greater collaboration. This will include clarifying responsibilities and working groups to tackle specific issues.

A strong investment in science based, defensible data is planned in an effort to improve flooding information. This is not only for mapping but also to improve forecasting and warning systems. The province will be reviewing a large number of regulations and technical guidelines to update them to better reflect recent flooding experiences and climate change projections. As well there is a commitment from the province to enhance flood forecasting in a number of ways including working with the Federal Government. This in turn will improve public warning information.

Of specific interest to municipal governments are the action items pertaining to land use planning decisions and infrastructure. Reliance on structures to mitigate flood hazards has not been as successful as originally intended. As a result, municipalities are called on to evaluate approaches and standards. This will include maintaining wetlands, increasing permeable surfaces, enhancing resiliency through building

infrastructure in anticipation of extreme weather events, and stormwater / wastewater management and reporting.

Many of these actions will impact conservation authorities in terms of their role in mapping, the planning process, monitoring, forecasting and support of emergency management activities. Conservation Authorities could be called on to strengthen the use of hazard regulations under Section 28.

Agricultural and rural drainage may also see revisions to standards.

The strategy speaks to land owners' responsibilities and is supportive of the federal government developing a new low-cost national flood insurance program to protect homeowners at high risk of flooding and to develop a national action plan to assist homeowners with potential relocation for those at the highest risk of repeat flooding. There is a commitment to enhance emergency response by implementing Auditor General recommendations, and review the Disaster Recovery Assistance program. Specific actions are reviewing the build back better pilot, providing clarity on the eligibility of waste management costs, and reviewing program responsiveness.

Finally, there is discussion of better leveraging the existing Ontario Community Infrastructure Fund (OCIF) and Ontario's Asset Management Planning regulations to account for flooding and climate adaptation needs; funding for flooding infrastructure projects through the recent Green Infrastructure Stream intake; Conservation Authority Water Erosion Control Infrastructure (WECI) funds for dam investments; continued funding for core activities of Conservation Authorities; support from federal funding programs and encouraging the use of Local Improvement Charges for shoreline revetment.

Overall, this report will require municipal governments:

- to alter practices for where or under what circumstances development is allowed, including avoiding hazard lands and an emphasis on low impact development.
- to alter expectations of developers to better manage stormwater, maintain wetlands, increase permeable surfaces and require low impact development.
- to be more stringent with development. There will be some developments that may not be able to proceed which may result in some landowners being frustrated.
- to evaluate storm and wastewater management. There may be some costs (depending on how infrastructure funding is provided) to upgrading existing and up sizing future infrastructure designed to manage waste and storm water. Sewer overflow reporting will also require municipal attention.

With any change in approach or standards, there can be time lags which translate into costs. While the document points to municipal governments as the lynchpin in addressing flooding, it does not seem to require new unfunded mandates. The

Strategy does however add pressure to an already challenging infrastructure funding environment where demand far outstrips available funds.

AMO continues to call for additional, dedicated federal and provincial funding for flooding infrastructure to help municipalities adapt to our changing climate. AMO staff will continue to monitor the ways in which this strategy is implemented.

AMO Contact:

Cathie Brown, Senior Advisor, cathiebrown@amo.on.ca, 416-971-9856 ext. 342.

Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

Wish to Adjust your AMO Communication Preferences ? [Click Here](#)



From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, February 28, 2020 1:10 PM
To: Lori West
Subject: Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted

AMO Update not displaying correctly? [View the online version](#)
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February 28, 2020

Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted

Earlier today the Ministry of Municipal Affairs and Housing posted a regulatory proposal for public comment on the [Environmental Registry of Ontario](#). As drafted, the proposal will significantly change the operation of both the new Community Benefit Charge (CBC) and the existing Development Charge (DC) framework. AMO's analysis of key changes is highlighted below.

Key “Soft” Service Costs to be recoverable through Development Charges

Under the proposal, Development Charges would be used to fund growth-related capital costs related to:

- Libraries
- Long-term care
- Park development (eg. playgrounds)
- Public Health, and
- Recreation.

Previous *More Homes, More Choice Act* changes also added waste diversion and ambulance services to the list of eligible services. These costs will be fully recoverable (with no 10% discount). These services remain vital for growth. Their inclusion in the DC framework is a very positive change.

This is a significant amendment from an earlier proposal where the new Community Benefit Charge would have financed these services. The regulatory proposal places the funding of these services into the more established development charge

framework. This provides much greater certainty for the growth-related capital funding of these services. AMO and the municipal sector had expressed significant concern regarding the utility of CBCs to adequately fund growth. On first reading, this represents a significant improvement to advancing the growth paying for growth principle for these services. Further modeling is needed.

Community Benefit Charge Calculation

Affordable housing, child care, land for parks, and other services can be funded through a new Community Benefit Charge. The charge will be assessed as a percentage of land value which will be determined immediately before a building permit is issued (with new zoning in place). The maximum charge is set at 15% of land value for a single-tier municipality. In a two tier situation, 10% of that charge will be for the lower-tier and 5% would be for the upper tier.

Further analysis needs to be conducted on the adequacy of the 15% charge to recover municipal service costs. Further analysis also needs to be conducted on the appropriateness of this split between upper and lower tiers. In addition to the services listed above, the 15% charge is also expected to pay for parkland acquisition and the past practice of density bonusing (previously known as Section 37 agreements).

Other details

The draft regulations provide for a one year transition once in effect. Municipalities would now be required to develop a Community Benefits Charge strategy (in a manner similar to Development Charges) and provide notice regarding a CBC by-law. The draft regulations provide for a 30 day comment period. Municipalities are encouraged to immediately undertake an assessment of these changes and provide feedback to AMO and the government.

The above analysis is preliminary. In the coming days AMO will work with the Municipal Finance Officers Association to assess impacts more thoroughly.

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

Revisions to Provincial Policy Statement Completed

Today the Ministry of Municipal Affairs and Housing also posted the final version of the [Provincial Policy Statement](#). The changes, as a result of consultation, reflect important alterations requested by municipal governments.

Highlights of the changes include:

- In response to municipal concerns, the sections that spoke to “market based” housing have been balanced with the addition of affordable housing.
- The section calling for ‘fast-tracking’ of certain development proposals was removed.
- The changes clarify that where locally appropriate, lot creation is permissible in areas designated as rural lands.

- Planning and serviced land time horizons have been extended.
- The language, regarding wetlands, which would have allowed development with replacement elsewhere has been removed.
- The section that would have allowed aggregate extraction in a natural heritage feature, subject to a no negative impact study, has also been removed.

The new Provincial Policy Statement will come into effect May 1, 2020.

AMO Contact:

Cathie Brown, Senior Advisor, CathieBrown@amo.on.ca, 416-971-9856 ext. 342.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Issues discussed at the West Parry Sound Health Centre

Board of Directors meeting held March 9, 2020

- Board members received a presentation regarding Integrated Risk Management and the new “iReports” which is available in the Meditech expense in reporting system.
- With respect to the Voice of the Patient, the Board received an article in their agenda package entitled Patient vs People-Centred Care: What’s the difference? This article was reviewed, and members were asked to consider.
- The consent agenda was received. This included reports and recommendations from the Quality and Safety Committee, Governance Committee, Property/Finance Committee, and Board Executive Committee.
- The 2019/20 Q3 Balanced Scorecard Report was reviewed in detail.
- Other clinical performance indicators were briefly reviewed for information purposes.
- A COVID-19 update was provided.
- A financial update was provided. Fiscal year-end is March 31st.
- J. Hanna provided an OHT update. J. Hanna recently attended a meeting in East Parry Sound regarding OHTs. Highlights of the meeting were provided.
- The verbal Auxiliary report highlighted:
 - 813 hours of volunteer service was provided in the month of February.
 - A bake sale will be held Thursday, April 9th in the Front Lobby of WPSHC.
- The Patient and Family Advisory Council recently participated in a webinar sponsored by Accreditation Canada. Key messages were shared with the Board. Also, the Governance Committee is actively seeking candidates to fill two expected vacancies on the Board of Directors. If you know of a potential applicant, please direct them to review the Board’s Nomination and Appointment Policy and the application form is available at wpshc.com

Adjournment – 7:28 p.m.

WPSHC CARES

Compassion • **A**ccountability • **R**ights & responsibilities • **E**xcellence • **S**afety

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VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1

Dear Premier Ford:

Re: Provincially Significant Wetlands Designation

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Doug Robertson".

Doug Robertson
CAO/Clerk/Director, Economic Development

c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association
All Ontario municipalities



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;



VILLAGE OF MERRICKVILLE-WOLFORD

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

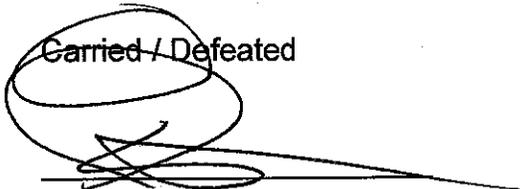
AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated



J. Douglas Struthers, Mayor



West Nipissing Ouest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)
F/TC (705) 753-3950

March 3, 2020

SENT VIA E-MAIL

Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable Premier Ford:

SUBJECT: PROVINCIALY SIGNIFICANT WETLANDS DESIGNATION

At its regular meeting held on February 25, 2020, Council for the Municipality of West Nipissing passed resolution **2020/080**, attached hereto. The resolution supports a request circulated by the Village of Merrickville-Wolford, asking the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries.

We trust the enclosed is self-explanatory.

Respectfully,

Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Natural Resources and Forestry
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
Ontario Municipalities



The Corporation of the Municipality of West Nipissing /
La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2020 / 0 8 0

FEBRUARY 25, 2020

Moved by / *Proposé par* :

Seconded by / *Appuyé par* :

WHEREAS the Municipality of West Nipissing received resolution no. R-029-20 from the Village of Merrickville-Wolford, attached hereto; pertaining to the Ministry of Natural Resources and Forestry’s practices and procedures when designating of Provincially Significant Wetlands;

BE IT RESOLVED THAT Council for the Municipality of West Nipissing supports the Village of Merrickville-Wolford requesting that the Ministry of Natural Resources and Forestry to respectfully provide supporting evidence with respect to the expansion of wetlands designations within their boundaries;

BE IT FURTHER RESOLVED THAT Council for the Municipality of West Nipissing calls upon the Ministry of Natural Resources and Forestry to respectfully review its practices and procedures to include a requirement to provide supporting evidence, to impacted municipalities, when designating Provincially Significant Wetlands within their boundaries;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

	YEAS	NAYS
DUHAIME, Yvon		
FISHER, Christopher		
LARABIE, Roland		
MALETTE, Léo		
ROVEDA, Dan		
SÉGUIN, Jeremy		
SÉNÉCAL, Denis		
SÉNÉCAL, Lise		
SAVAGE, Joanne (MAYOR)		

CARRIED: 

DEFEATED: _____

DEFERRED OR TABLED: _____

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VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1

Dear Premier Ford:

Re: Provincially Significant Wetlands Designation

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

A handwritten signature in black ink, appearing to read 'Doug Robertson'.

Doug Robertson
CAO/Clerk/Director, Economic Development

c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association
All Ontario municipalities



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;

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VILLAGE OF MERRICKVILLE-WOLFORD

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

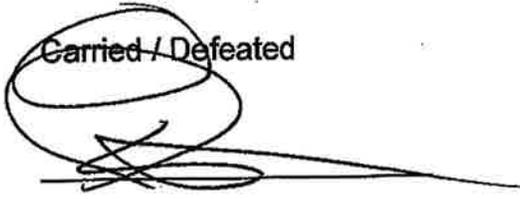
AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated


J. Douglas Struthers, Mayor



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2020 - 016 .

DIVISION LIST	YES	NO	DATE: March 3, 2020
Councillor V. BACKMAN	_____	_____	MOVED BY: 
Councillor P. BORNEMAN	_____	_____	
Councillor R. BURDEN	_____	_____	SECONDED BY:  
Councillor B. HORNE	_____	_____	
Councillor B. KEITH	_____	_____	
Councillor D. McCANN	_____	_____	
Mayor J. McGARVEY	_____	_____	
CARRIED: <input checked="" type="checkbox"/>	DEFEATED: _____	Postponed to: _____	

That Council of the Corporation of the Town of Parry Sound supports the Township of Strong's resolution requesting that public health be funded through regular provincial taxation, not municipal property taxation, per the following:

Whereas the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula:

- change from 25/75 municipal/provincial to 30/70 for mandatory programs, and;
- change from 100% provincial funding to 30/70 for a number of other related programs;

And Whereas these changes will result in a 42% increase in the municipal levy, commencing in 2021, with no increased service delivery;

And Whereas small rural Northern Ontario municipalities do not have the financial resources to fund this 42% increase due to:

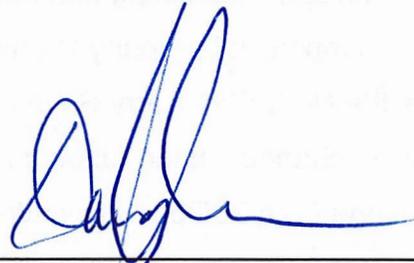
- sparse populations and small tax bases making it difficult to raise the requisite funds, and also provide core mandated municipal services to residents; and
 - residents' annual income being well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;
- hence, the Town of Parry Sound states that it requests the Corporation remain under the auspices of the North Bay Parry Sound District Health Unit, and under the Rural & Northern Ontario designation;

And Whereas the Province of Ontario is currently reviewing the mandate and operations of Public Health Units;

Therefore be it resolved that the Town of Parry Sound requests that Jim Pine, Facilitator of the Public Health Modernization consultations, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions, for the province to implement for 2021;

And that the Town of Parry Sound contends that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;

And Further That this resolution be distributed to all 22 Municipalities in the District of Parry Sound for endorsement with copies forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.



Deputy Mayor ~~Vanessa Backman~~

Doug McCANN.

March 3, 2020

Re: New Business- Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Costal GasLink Project.

At its meeting of March 2, 2020, the Council of the Corporation of the Township of Tyendinaga ratified a motion, regarding the support for a peaceful conclusion to the ongoing rail disruptions and encouragement to find a path a peaceful solution regarding the Costal GasLink Project.

“WHEREAS the dispute regarding the Coastal Gas Link Project in British Columbia is continuing;

AND WHEREAS the dispute has directly affected both the Township of Tyendinaga and the Mohawks of the Bay of Quinte;

AND WHEREAS a resolution of the situation lies in discussion and negotiations with the appropriate parties;

NOWHEREFORE the Corporation of the Township of Tyendinaga calls on those parties to work together to find a successful and peaceful resolution of the pipeline matter as quickly as possible;

AND FINALLY that the Township urges all municipalities and municipal organizations across the Country to support the parties involved in their search for a resolution of this critically important matter.”

Best Regards,



Brad Roach

CAO (Chief Administrative Officer)

Clerk-Treasurer

The Corporation of the Township of Tyendinaga

859 Melrose Road, Shannonville, ON, K0K 3A0

(613) 396-1944 | clerk@tyendinagatownship.com

www.tyendinagatownship.com

NEWS RELEASE

For immediate release: March 6, 2020

HEALTH UNIT PREPARING FOR COVID-19

NORTH BAY, ON – As of March 5, 2020, 45 cases of COVID-19 have been confirmed in Canada, 22 in Ontario, with zero cases in the North Bay Parry Sound District Health Unit's (Health Unit) catchment area. The Public Health Agency of Canada has assessed the public health risk associated with COVID-19 as low for Canada.

The increasing number of cases across the country suggests that there will be more COVID-19 cases confirmed throughout Canada. As a result, local preparedness planning is important in order to minimize the impact on hospitals, to make sure that critical infrastructure continues to work and that day-to-day functions are able to be maintained.

“The Health Unit is working with community stakeholders, such as hospitals, health care providers and municipalities, to ensure that preparations are made in case the risk assessment changes,” explains Dr. Chirico, Medical Officer of Health.

Simple hygiene practices can help you stay healthy:

- regular handwashing or using alcohol-based sanitizer
- not touching your face
- covering your cough or sneeze
- staying home when sick – or making plans with your employer to work from home when sick
- avoiding close contact with people who are sick

It is not recommended that individuals use masks to prevent COVID-19, as moisture can build up in the mask, which makes them not effective.

Risk in our community is low, but it is good practice for households to be prepared for any emergency, such as a power outage or an infectious disease. Having supplies on hand for shorter (under 72 hours) and longer (above 72 hours) periods of time is a good practice all the time. Examples of ways to prepare would include:

- Have a supply of easy to prepare food.
- Check your regular prescription drugs to ensure you have enough supply in your home.
- Have any nonprescription drugs and other health supplies on hand, including pain relievers, stomach remedies, cough and cold medicines, hygiene products and vitamins.
- For pets, ensure you have enough food and supplies on hand.
- Talk with family members and loved ones about how they would be cared for if they got sick, or what will be needed to care for them in your home.

For more information on what to include in your preparedness kit visit myhealthunit.ca/emergencykits.

For more information please visit myhealthunit.ca/COVID-19.

Quick links:

- [Novel Coronavirus \(COVID-19\) Ontario](#)
- [Health Canada](#)
- [Public Health Ontario](#)
- [World Health Organization](#)
- [Centers for Disease Control and Prevention \(USA\)](#)
- [Johns Hopkins Situation Reports](#)
- [Johns Hopkins](#)
- [European Union](#)

-30-

For more information:

Alex McDermid, Public Relations Specialist

P: 705-474-1400, ext. 5221 or 1-800-563-2808

E: communications@healthunit.ca

NEWS RELEASE

For immediate release: March 11, 2020

HEALTH UNIT UPDATE ON COVID-19

NORTH BAY, ON - The risk to individuals for COVID-19 in the Health Unit's district remains low. For individuals who attended the Prospectors & Developers Association of Canada conference (PDAC), held between March 1 and 4, 2020, it is recommended that you monitor your health. If you do not have symptoms you do not need to separate yourself from others. Should you develop a fever, cough or have difficulty breathing, you need to separate yourself immediately and call the Health Unit at 1-800-563-2808 ext. 5229 to speak with a public health nurse, or call your health care provider. This will help keep the emergency room resources available for trauma and emergent care patients. If you do need immediate medical attention, such as severe difficulty breathing, you should call 911 and mention your travel history, your presence at PDAC and symptoms.

The recommendations are the same for individuals who in the last 14 days have been to a COVID-19 infected area, been in close contact with a confirmed or probable case of COVID-19 or been in close contact with a person with difficulty breathing, cough and/or fever, who has been to a COVID-19 infected area.

The best way for the public to protect themselves is through simple hygiene practices such as, regular handwashing or using alcohol-based sanitizers, not touching your face, covering your cough or sneeze and staying home when sick.

Employers are encouraged to use the World Health Organization's [guidance for getting your workplace ready for COVID-19](#), encourage and support employees who attended PDAC to work from home and to visit myhealthunit.ca/COVID-19 for more information.

-30-

For more information:

Alex McDermid, Public Relations Specialist
P: 705-474-1400, ext. 5221 or 1-800-563-2808
E: communications@healthunit.ca



West Parry Sound Area Recreation and Culture Centre



PUBLIC INFORMATION MEETINGS



Presented by the Citizens Advisory Committee The C.A.C. is Seeking Residents Input

Please plan to attend at one of the following sessions:

BOBBY ORR COMMUNITY CENTRE 17 Mary Street, Parry Sound	Tues. March 31st	7:00 PM
POINTE AU BARIL COMMUNITY CENTRE 70 South Shore Road, Pointe au Baril	Thurs. April 2nd	7:00 PM
McDOUGALL MUNICIPAL OFFICE 5 Barager Blvd, Nobel	Tues. April 7th	7:00 PM
CARLING COMMUNITY CENTRE 2 Carling Bay Road W, Carling	Thurs. April 9th	7:00 PM
McKELLAR COMMUNITY CENTRE 701 Hwy 124, McKellar	Tues. April 14th	7:00 PM
HUMPHREY COMMUNITY CENTRE 15 Humphrey Drive, Seguin	Tues. April 21st	7:00 PM

Meeting duration targeted at 1½ to 2 hours

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW No. 2020-11

BEING A BY-LAW TO AUTHORIZE
COST RECOVERY (FEES) WITH RESPECT TO
FIRE DEPARTMENT SPECIFIC RESPONSE

WHEREAS pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the "Municipal Act"), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS pursuant to section 391 of the Municipal Act, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to section 398 of the Municipal Act, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

AND WHEREAS Council of the Municipality of McDougall deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

NOW THEREFORE the Council of the Municipality of McDougall hereby enacts as follows:

1. In this By-Law:
 - a. "Council" means Council of the Municipality of McDougall;
 - b. "Fire Department" means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;
 - c. "Fire Department Specific Response Fees" means cost recovery fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
 - d. "Indemnification Technology®" means Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;
 - e. "Municipality" means the Corporation of the Municipality of McDougall ;
 - f. "Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver,

manager, trustee or trustee in bankruptcy, having control over or possession of the property or any portion

- g. "Property" means any real property located within the geographical boundaries of the Municipality, to which the Fire Department is under a service agreement to provide Fire Department response services, Automatic Aid or Mutual Aid. Property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto and forming part of this By-Law.
4. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
5. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
6. The Owner's insurer may remit payment of the Fire Department Specific Response Fees directly or indirectly to the Municipality on the Owner's behalf. Where Fire Department Specific Response Fees are payable under this By-Law but not remitted to the Municipality, the amount may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
7. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.
8. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

9. Where any by-law passed prior to this by-law conflicts with this bylaw, the terms of this by-law shall prevail.
10. That this by-law comes into force and effect upon third and final reading of Council.

READ a **FIRST** and **SECOND** time this day of March , 2020.

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this day of
March 2020.

Mayor

Clerk

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW No. 2020-11
Schedule "A"

SCHEDULE OF FEES

1. Fire Department Specific Response Fees

The Fire Department Specific Response Fees shall be the total of:

- a. *Current MTO rate per unit per hour or portion thereof for each unit
- b. rate per person per hour or portion thereof for each firefighter
- c. other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops

*The MTO rate per unit per hour is set by the Ministry of Transportation in given year. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, each firefighter attending and resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

CORPORATION OF THE MUNICIPALITY OF McDOUGALL

BY-LAW NO. 2020-12

Being a By-law to adopt the 2020 Budget estimates of all sums required during the year

WHEREAS the Municipal Council of the Corporation of the Municipality of McDougall, in accordance with Section 312 of the Municipal Act, 2001, c. 25 as amended, has prepared and provisionally adopted the estimates of all sums required during the Year 2017 for the purposes of the Municipality.

NOW THEREFORE the Council of the Corporation of the Municipality of McDougall hereby ENACTS AS FOLLOWS:

1. THAT the estimates of the Corporation of the Municipality of McDougall be adopted for the year 2020 as shown on Schedule "A" attached to and forming part of this By-law; and
2. THAT this By-law shall come into force and take effect on the final date of passing thereof.

READ a FIRST and SECOND TIME this day of , 2020.

Mayor

Clerk

READ a THIRD TIME, PASSED, SIGNED and SEALED this day of , 2020.

Mayor

Clerk

SCHEDULE "A" to By-law No. 2020-12

Description	2020 Budget		
	Expenditures	Revenues	Net
<u>General Revenue</u>	-	4,801,035	- 4,801,035
<u>Education</u>	1,230,301	1,230,301	-
<u>General Government</u>			
Mayor and Council	174,257	3,500	170,757
Elections	4,400	-	4,400
Administration	639,235	40,685	598,550
Information Technology	71,500	22,150	49,350
Finance	300,130	228,250	71,880
Asset Management	9,000	9,000	-
<u>Protection: Persons and Properties</u>			
Fire Department	402,762	15,000	387,762
Police Services: OPP contract	521,187	-	521,187
By-Law Enforcement	41,600	500	41,100
Emergency Planning	4,050	-	4,050
Animal Control	5,000	-	5,000
Building Department	161,192	96,000	65,192
<u>Transportation Services</u>			
General	687,682	81,000	606,682
Operations	1,137,370	-	1,137,370
<u>Environmental Services</u>			
Water System	408,365	408,365	-
Wastewater	14,902	14,902	-
Waste Management	183,192	-	183,192
Landfill	789,469	943,000	- 153,531
<u>Health/Social/Family Services</u>			
Land Ambulance	225,000	-	225,000
Health Unit	88,522	-	88,522
DSSAB	329,707	-	329,707
Belvedere	120,000	-	120,000
<u>Recreation & Culture</u>			
Parks Department	237,520	9,400	228,120
Culture			
Museum	11,076	-	11,076
Library	47,019	7,350	39,669
<u>Planning & Economic Development</u>	66,000	-	66,000
Total Operating Budget	7,910,438	7,910,438	-
Total Capital Budget	1,342,046	1,342,046	-
Total Budget	9,252,484	9,252,484	-

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

BY-LAW # 2020-13

**Being a By-Law to Set Tax Ratios for
Municipal Purposes for the Year 2020**

WHEREAS Section 308 (4) of the Municipal Act, 2001 Chapter 25, as amended, provides the authority for a Municipality to establish Tax Ratios for the current year;

AND WHEREAS the Tax Ratios determine the relative amount of taxation to be borne by each property class;

NOW THEREFORE THAT the Council of the Corporation of the Municipality of McDougall **ENACTS AS FOLLOWS:**

1. THAT for the taxation year 2020, the tax ratio for property is:

- a) The Residential property class is 1.000000
- b) The Multi-Residential property class is 1.100000
- c) The Commercial Occupied property class is 1.406023
- d) The Commercial Vacant property class is 0.984216
- e) The Commercial Excess property class is 0.984216
- f) The Industrial Occupied property class is 2.603808
- g) The Industrial Vacant property class is 1.692475
- h) The Industrial Excess property class is 1.692475
- i) The Farm property class is 0.250000
- j) The Managed Forest property class is 0.250000
- k) The Landfill property class is 1.100000

2. THAT this by-law shall come into force and take effect on the date of its final passing.

READ a **FIRST** and **SECOND** time, this _____ day of _____, 2020.

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this _____ day of _____, 2020.

Mayor

Clerk

CORPORATION OF THE MUNICIPALITY OF McDOUGALL

BY-LAW NO. 2020-14

Being a By-law to strike the tax rates for the year 2020

WHEREAS Section 312 of The Municipal Act, 2001, as amended, provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class;

AND WHEREAS all property assessment rolls on which the 2020 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS "Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Farm Assessment", and "Managed Forest Assessment" as defined in the Assessment Act, as amended by the Fair Municipal Finance Act, 1997 and further amended by Regulations thereto have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios on the aforementioned property for the 2020 taxation year have been set out in By-law 2020 -13 of the Municipality of McDougall;

AND WHEREAS Section 312 of the said Act require tax rates to be established in the same proportion to tax ratios;

NOW THEREFORE the Council of the Corporation of the Municipality of McDougall hereby ENACTS AS FOLLOWS:

1. THAT there shall be levied and collected upon the assessable lands, buildings and businesses within the Corporation of the Municipality of McDougall, the following municipal tax rates for the year 2020 as shown on Schedule "A" attached to and forming part of this By-law; and
3. THAT there shall be levied and collected upon the assessable lands, buildings and businesses within the Corporation of the Municipality of McDougall the following education tax rates for the year 2020 as shown on Schedule "A" attached to and forming part of this By-law; and
4. THAT every owner of land shall be taxed according to the tax rates in this by-law and such tax shall become due and payable on the 20th day of July, 2020 but may be paid in two installments on the 11th day of September, 2020 and the 16th day of October, 2020; or the pre-authorized monthly payment method as set out by the Municipality of McDougall; and
5. THAT a penalty of one and one quarter percent (1 1/4%) of the amount of taxes due and unpaid may be imposed for the non-payment of taxes on the first day of default. Interest charges of one and one quarter percent (1 1/4%) of the amount of taxes due and unpaid will be imposed for the non-payment of taxes on the first day of each calendar month thereafter in which the default continues, under the provisions of Section 345 (3) of the Municipal Act, 2001, as amended; and
6. THAT penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy; and
7. THAT the Treasurer is hereby authorized to mail or cause to be mailed to the residence or place of business of such person indicated on the last

revised assessment roll, a written or printed notice specifying the amount of taxes payable; and

8. THAT the Treasurer is hereby empowered to accept part payment from time to time on account of any taxes due; and
9. THAT taxes are payable at the Municipality of McDougall Municipal Office, 5 Barager Boulevard, McDougall, Ontario, P2A 2W9 or through telephone, pre-authorized payment program, or internet banking at the following chartered banks:

Canadian Imperial Bank of Canada; TD-Canada Trust; Royal Bank of Canada; Bank of Montreal; Bank of Nova Scotia and Credit Union Central.

READ a FIRST and SECOND TIME this day of , 2020.

Mayor

Clerk

READ a THIRD TIME, PASSED, SIGNED and SEALED this day of , 2020

Mayor

Clerk

DRAFT

SCHEDULE "A" to By-law No. 2020-14

	Municipal	Education	TOTAL
Residential	0.00571488	0.00153000	0.00724488
Multi-residential	0.00628637	0.00153000	0.00781637
Commercial Occupied	0.00803525	0.00764924	0.01568449
Commercial Excess Land	0.00562468	0.00764924	0.01327392
Commercial Vacant Land	0.00562468	0.00764924	0.01327392
Industrial Occupied	0.01488045	0.00980000	0.02468045
Industrial Excess Land	0.00967229	0.00980000	0.01947229
Industrial Vacant Land	0.00967229	0.00980000	0.01947229
Pipelines	0.00628637	0.00000000	0.00628637
Farm	0.00142872	0.00038250	0.00181122
Managed Forests	0.00142872	0.00038250	0.00181122

DRAFT

**THE CORPORATION OF THE MUNICIPALITY
OF MCDougALL**

BY-LAW NO. 2020-15

Being a By-law to authorize the execution of an Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing, and the Corporation of the Municipality of McDougall for the transfer of Funds for the Municipal Modernization Program.

WHEREAS the Corporation of the Municipality of McDougall, being a Municipal Corporation, has the authority to enter into agreements and contracts as it deems necessary; and

AND WHEREAS Council deems it necessary to enter into an agreement with Her Majesty The Queen In Right of Ontario as represented by the Minister of Municipal Affairs and Housing for funding for the Municipal Modernization Program, as per the attached agreement.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MCDougALL ENACTS AS FOLLOWS:

1. That the Mayor and Clerk are hereby authorized and directed to execute this Ontario Transfer Payment Agreement for the Municipal Modernization Program as in Schedule A attached hereto.
2. Schedule A shall form part of this by-law.
3. That this By-law shall come into force and take effect upon the final passing thereof.

READ a **FIRST** and **SECOND** time this day of , 2020.

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this day of , 2020.

Mayor

Clerk

ONTARIO TRANSFER PAYMENT AGREEMENT

The Agreement is effective as of the ____ day of _____, 20__

B E T W E E N

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Municipal Affairs and Housing**

(the "Province")

- and -

The Corporation of the Municipality of McDougall

(the "Recipient")

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Project Specific Information and Additional Provisions
- Schedule "C" - Project Summary
- Schedule "D" - Budget
- Schedule "E" - Payment Plan
- Schedule "F" - Reports

any amending agreement entered into as provided for in section 4.1

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds, it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including *the Broader Public Sector Accountability Act, 2010 (Ontario)*, *the Public Sector Salary Disclosure Act, 1996 (Ontario)*, and *the Auditor General Act (Ontario)*;
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010 (Ontario)*;
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996 (Ontario)*;
- (d) the Province is not responsible for carrying out the Project; and

- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the Minister of Municipal Affairs
and Housing**

Date

Name: The Honourable Steve Clark
Title: Minister of Municipal Affairs and Housing

The Corporation of the Municipality of McDougall

Date

Name:
Title:

I have authority to bind the Recipient.

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all the schedules listed in section 1.1, and any amending agreement entered pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

"Maximum Funds" means the maximum Funds set out in Schedule "B".

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Project" means the undertaking described in Schedule "C".

"Reports" means the reports described in Schedule "F".

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (b) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (c) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and

- (b) taken all necessary actions to authorize the execution of the Agreement, including passing a municipal by-law authorizing the Recipient to enter into the Agreement.

A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) procedures to enable the Recipient to manage Funds prudently and effectively;
- (b) procedures to enable the Recipient to complete the Project successfully;
- (c) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (d) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (e) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 **TERM OF THE AGREEMENT**

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0, Article A12.0, or Article A13.0.

A4.0 **FUNDS AND CARRYING OUT THE PROJECT**

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides evidence satisfactory to the Province that the Recipient's council has authorized the execution of this Agreement by the Recipient by municipal by-law;
- (b) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (c) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (d) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (e) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds;

or

(b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 **Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 **Disposal.** The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

(a) the Recipient; or

(b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 **Disclosure to Province.** The Recipient will:

(a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and

(b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedule "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any **rights** provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and

(d) a 30-day written notice of cancellation.

A10.2 **Proof of Insurance.** The Recipient will:

(a) provide to the Province, either:

- (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
- (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and

(b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 **Termination on Notice.** The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 **Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 **Termination Where No Appropriation.** If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 **Consequences of Termination Where No Appropriation.** If the Province terminates the Agreement pursuant to section A12.1, the Province may take

one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 **No Additional Funds.** If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 **EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT**

A13.1 **Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A13.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 Opportunity to Remedy. If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 Recipient not Remediating. If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or

the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province, the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 When Termination Effective. Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 **Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province

A16.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing

under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A17.0 NOTICE

A17.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A17.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A17.3 Postal Disruption. Despite section A17.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 Consent. When the Province provides its consent pursuant to the Agreement it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 Waiver Request. Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 Waiver Applies. Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and

(b) apply only to the specific obligation referred to in the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A28.0 SURVIVAL

A28.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(e), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$33,600.00
Expiry Date	December 31, 2020
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	\$5,000.00
Insurance	\$2,000,000.00
Contact information for the purposes of Notice to the Province	<p>Name: Helen Collins</p> <p>Position: Manager, Municipal Programs and Outreach Unit</p> <p>Address: 777 Bay Street, Toronto, Ontario M7A 2J3, 16th Floor</p> <p>Fax: 416-585-7292</p> <p>Email: helen.collins@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Name:</p> <p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Name:</p> <p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>

Additional Provisions:

B1 Section 4.3 of Schedule "A" is amended by adding the following subsection:

(e) use the Funds only for the purpose of reimbursement for the actual amount

paid to the independent third-party reviewer in accordance with the Project;
and,

- (f) Not use the Funds for the purpose of paying the salaries of the Recipient's employees.

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SCHEDULE "C"
PROJECT SUMMARY

Objectives

The objectives of the Project are to:

1. Investigate and understand the current services and service delivery models of the Recipient's Transportation Department;
2. Assess alternative service delivery methods, possible changes to the level of service, and organizational structure; and
3. Determine opportunities to be more efficient and effective in the sustainable delivery of the Recipient's services.

Description

The Recipient will retain an independent third-party to conduct a service delivery and modernization review of the Transportation Department.

The independent third-party will investigate current services and their delivery approach, identify potential changes to service delivery methods and/or service levels and recommending changes that will improve efficiency and effectiveness. The independent third-party will focus on:

1. Cost analysis of pavement versus surface treatment roads;
2. Condition and inventory of road network assets. The inventory will determine the buried infrastructure costs as well as surface/base costs required for the entire transportation network;
3. Analysis of winter sand and salt materials and will provide strategies to help reduce excessive usage.

Independent Third-Party Reviewer's Report

The Recipient will retain the independent third-party reviewer to compile the findings and recommendations in the Independent Third-Party Reviewer's Report.

The Recipient will submit a draft of the Independent Third-Party Reviewer's Report to the Province by August 31, 2020. The draft will summarize the reviewer's preliminary findings and recommendations for cost savings and improved efficiencies.

The Recipient will submit the Independent Third-Party Reviewer's Report to the Province and publish the report on their publicly accessible website by September 18, 2020.

The report will summarize the reviewer's findings and identify specific, actionable recommendations based on the analysis and findings that aim to identify cost savings and improved efficiencies.

SCHEDULE "D"
BUDGET

ITEM	AMOUNT
Reimbursement for payments to independent third-party reviewer	Up to \$33,600.00

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**SCHEDULE "E"
PAYMENT PLAN**

Milestone	Scheduled Payment
<ul style="list-style-type: none"> • Execution of the Agreement 	<p>Initial payment of \$25,200.00 made to Recipient no more than thirty (30) days after the execution of the Agreement</p>
<ul style="list-style-type: none"> • Submission of Interim Progress Report to the Province • Submission of draft Independent Third-Party Reviewer's Report to the Province • Submission of Independent Third-Party Reviewer's Report to the Province • Publishing of Independent Third-Party Reviewer's Report on the Recipient's publicly accessible website • Submission of Final Report to the Province 	<p>Final payment of up to \$8,400.00 made to Recipient no more than thirty (30) days after the Province's approval of the Final Report</p>

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SCHEDULE "F" REPORTS

Name of Report	Reporting Due Date
1. Interim Progress Report	June 15 th , 2020
2. Final Report	September 18 th , 2020

Report Details

1. Interim Progress Report

The Recipient will submit an Interim Progress Report to the Province by June 15th, 2020 using the reporting template provided by the Province. The Interim Progress Report will include:

- An update to the estimated cost of the Project, and
- A statement indicating whether the Recipient has retained the independent third-party reviewer.

2. Final Report

The Recipient will submit a Final Report to the Province by September 18th, 2020 using the reporting template provided by the Province. The Final Report will include:

- A hyperlink to the Independent Third-Party Reviewer's Report on the Recipient's publicly accessible website,
- A 250-word abstract of the Project and its findings,
- The actual amount paid by the Recipient to the independent third-party reviewer in accordance with the Project with supporting documentation, such as invoices or receipts, showing actual costs incurred, and
- A statement indicating the percentage of the total amount of service delivery expenditures reviewed that are identified as potential cost savings in the Independent Third-Party Reviewer's Report, which will be the performance measure for the Project.