

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY, February 6, 2019 AT 7:00 P.M.**

**AGENDA**

1. **CALL TO ORDER**
2. **DECLARATIONS OF INTEREST**
3. **PRIORITIZATION OF AGENDA**
4. **ADOPTION OF MINUTES**
  - i) THAT the minutes of the Committee/Council Meeting held on January 9, 2019 be adopted as circulated. **Rsl.**
5. **DEPUTATIONS**

**Matters Arising.**
6. **PLANNING/BUILDING**
  - i) Report of the Chief Building Official CBO-2019-01. **(attachment)**  
Re: Building Permit Activity for 2018.

**Matters Arising.**
7. **BY-LAW ENFORCEMENT**
  - i) Report of the Municipal Law Enforcement Chief **(attachment)**  
Re: 2019 Municipal Law Enforcement Officer Contracts

**Matters Arising.**
8. **FIRE PROTECTION**

**Matters Arising.**
9. **EMERGENCY MANAGEMENT**

**Matters Arising.**
10. **RECREATION**

**Matters Arising.**
11. **PUBLIC WORKS**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**AGENDA**

**Matters Arising.**

**12. ENVIRONMENT**

- i) Waste Management.
- ii) 2019-2021 Landfill Monitoring and Annual Report Tender. **Rsl**

**Matters Arising.**

**13. FINANCE**

- i) Accounts Payable. **Rsl.**
- ii) West Parry Sound OPP. **(attachment)**  
Re: October to December 2018 Calls For Service Billing Summary Report.

**Matters Arising.**

**14. ADMINISTRATION**

- i) Report of the Clerk C-2019-03. **(attachment)**  
Re: Bill 68, Modernizing Ontario's Municipal Legislation Act – March 1, 2019 Legislated Requirements.
- ii) Township of McKellar. **(attachment)**  
Re: Representative Appointments for 2019-2022 Term of Council.
  - a) Resolution 19-42 Parry Sound District Social Services Administration Board
  - b) Resolution 19-43 Parry Sound District Emergency Medical Service Advisory Committee
- iii) Seguin Township. **(attachment)**  
Re: Resolution 2019-009 Appointment of Don Brisbane to the Board of Health for the North Bay Parry Sound District Health Unit.
- iv) Municipality of Whitestone. **(attachment)**  
Re: Appointment to District of Parry Sound Municipal Association – Member Ward 4.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**AGENDA**

- v) Steve Clark, Minister of Ministry of Municipal Affairs and Housing. **(attachment)**  
Re: Future Joint and Several Liability Consultation.
- vi) West Parry Sound Health Centre. **(attachment)**  
Re: January 14, 2019 Board of Directors Meeting.
- vii) Liz McWalter, Chair, West Parry Sound SMART Community Network, Inc. **(attachment)**  
Re: Submission to Ministry of Finance re: 2019 Budget.
- viii) Barry Bell, Bell Transportation. **(attachment)**  
Re: Winter Maintenance.
- ix) Cecilia Parkes, Lake Steward, Lorimer Lake Association. **(attachment)**  
Re: Proposed Bill 66, Schedule 10.
- x) Ontario Farmland Trust. **(attachment)**  
Re: 2019 Farmland Forum.
- xi) West Parry Sound Joint Election Compliance Audit Committee. **Rsl.**  
Re: Appointment.

**Matters Arising.**

**15. REQUESTS FOR SUPPORT**

- i) Town of Orangeville. **(attachment)**  
Re: Bill 66 – Schedule 10.
- ii) Niagara Falls. **(attachment)**  
Re: Opting In to Allow Retail Cannabis Stores/Requesting Province to give municipalities greater regulatory controls over retail cannabis stores.
- iii) Township of McKellar. **(attachment)**  
Re: Resolution 19-44 Requesting Support of Rotational Appointments System for Parry Sound District Social Services and the Town of Parry Sound's Emergency EMS Advisory.

**Matters Arising.**

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY, February 6, 2019 AT 7:00 P.M.**

**AGENDA**

**17. COMMITTEE REPORTS**

- i) Chris Bowes, Program Manager, Healthy Living, North Bay Parry Sound District Health Unit. **(attachment)**  
Re: Smoke-Free Ontario Act, 2017 – Changes effective October 17, 2018.
- ii) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: January 23, 2019 Board of Health Meeting Agenda/Finance and Property Committee Agenda.
- iii) West Parry Sound Economic Development Officer. **(attachment)**  
Re: West Parry Sound EDO Report January 28<sup>th</sup>, 2019.
- iv) District of Parry Sound Social Services Administration Board.  
**(attachment)**  
Re: February 26, 2019 Homelessness Objectives Maximizing Efforts (HOME) Network Meeting.
- v) West Parry Sound Community Policing Advisory Committee.  
**(attachment)**  
Re: January 24, 2019 Community Policing Advisory Committee Meeting.

**18. REPORT OF THE CAO**

- i) Report of the CAO. **(attachment)**  
Re: General Update.

**19. GENERAL ITEMS AND NEW BUSINESS**

**20. BY-LAWS**

- i) By-law 2019-04.  
Re: Being a by-law to appoint and enter into a service contract with Tom Evans for the services of Municipal Law Enforcement Officer/Animal Control Officer.
- ii) By-law 2019-05.  
Re: Being a by-law to appoint and enter into a service contract with Earl Smallwood for the services of Municipal Law Enforcement Officer/Animal Control Officer.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY, February 6, 2019 AT 7:00 P.M.**

**AGENDA**

- iii) By-law 2019-06  
Re: Being a by-law to appoint and enter into a service contract with Michael Malott for the services of Municipal Law Enforcement Officer/Animal Control Officer.
- 21. **TRACKING SHEET**  
Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(attachment)**
- 22. **CLOSED SESSION**
  - i) A proposed or pending acquisition or disposition of land by the municipality or local board.
- 23. **RATIFICATION OF MATTERS FROM CLOSED SESSION**
- 24. **CONFIRMATION BY-LAW**
  - i) By-Law No. 2019-07.  
Re: To confirm the proceedings of the Committee/Council meeting held on February 6, 2019.
- 25. **ADJOURNMENT**

### **Resolution List for February 6, 2019**

**THAT** the minutes of the Committee/Council meeting held January 9, 2019 be adopted as circulated.

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**THAT** the Council for the Corporation of the Municipality of McDougall approve the 2019-2021 Landfill Monitoring and Annual Report Tender (RFP-ENV-2019) submitted by \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

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**THAT** the attached lists of Accounts Payable for January \_\_, 2019 in the amount of \$ \_\_\_\_\_ and January \_\_, 2019 in the amount of \$ \_\_\_\_\_ and payroll for January \_\_, 2019 in the amount of \$ \_\_\_\_\_ and January \_\_, 2019 in the amount of \$ \_\_\_\_\_ be approved for payment.

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**WHEREAS** Peter Spadzinski, Sandy Edington, Larry Simmons and Judy Keown were appointed to the West Parry Sound Joint Election Compliance Audit Committee in March 2018;

**AND WHEREAS** Sandy Edington has reported that she is no longer able to fulfill her duties and has therefore resigned from the Committee;

**NOW THEREFORE BE IT RESOLVED** that Council for the Municipality of McDougall hereby supports the appointment of Barb Cribbett to the West Parry Sound Joint Election Compliance Audit Committee, as Sandy Edington's replacement.

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**Be It Resolved** that the next portion of the meeting be closed to the public at p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;

7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical , commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

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**THAT** Council reconvene in Open Session at \_\_\_\_\_ p.m.

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**THAT** we do now adjourn at \_\_\_\_\_ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**DRAFT**

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	J. Constable
	Councillor	K. Dixon
	Councillor	L. Gregory
	Councillor	J. Ryman

And

Clerk	L. West
Treasurer	E. Robinson
Fire Chief	B. Leduc
Admin/Treasury Assistant	T. Hazzard

Regrets:	CAO	T. Hunt
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**PUBLIC MEETING PURSUANT TO SECTION 283(7) OF THE MUNICIPAL ACT**

The regular meeting of Council was preceded by a Public Meeting to review a proposed by-law under Section 283(7) of the Municipal Act: By-law 2019-01 being a By-law to establish remuneration and expenses for members of Council and Local Boards and Committees and Employees on authorized municipal business.

Mayor Robinson called to order at 6:59 p.m. a public meeting to consider a proposed by-law to establish remuneration and expenses for members of Council and Local Boards and Committees and Employees on authorized municipal business under Section 283(7) of the Municipal Act:

As per the requirements of the Municipal Act, Council for The Corporation of the Municipality of McDougall shall review its remuneration paid to elected members of the council and its local boards at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

Mayor Robinson then asked the Clerk if any written correspondence had been received on this matter. The Clerk responded that none had been received. Mayor Robinson then asked if there was anyone present who wished to make verbal representation either in support of, or in opposition to this proposed by-law.

No one was present.

He then declared the meeting closed at 7:00 p.m.



**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 7:00 p.m.

**2. DECLARATIONS OF INTEREST**

Nil

**3. PRIORITIZATION OF AGENDA**

- i) Addition of item 20.ii) By-law 2019-03 Being a By-law to provide for an interim tax levy, to provide for the payment of taxes and to provide for penalty and interest.

**4. ADOPTION OF MINUTES**

- i) THAT the minutes of the Committee/Council Meeting held on December 19, 2018 be adopted as circulated.

**Resolution No. 2019/01**

**THAT** the minutes of the Committee/Council meeting held December 19, 2018 be adopted as circulated.

**Ryman/Dixon**

**“Carried”**

**5. DEPUTATIONS**

Nil

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

Nil

**Matters Arising.**

Nil

**7. BY-LAW ENFORCEMENT**

- i) Report of the Municipal Law Enforcement Chief MLEC 2019-01.  
Re: General Update.  
Chief Leduc gave an overview of this report.

**Matters Arising.**

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDougALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**8. FIRE PROTECTION**

- i) Report of the Fire Chief.  
Re: 2018 Year to date service report.  
Chief Leduc gave an overview of this report and noted the dedication and quick response times of the McDougall Fire Department.  
Council thanked Chief Leduc and the McDougall Fire Department for their dedication and service.

**Matters Arising.**

Nil

**9. EMERGENCY MANAGEMENT**

Nil

**Matters Arising.**

Nil

**10. RECREATION**

- i) Report of the Director of Parks and Recreation DPR 2019-01.  
Re: General Update  
Chief Leduc gave an overview and noted ice making operation in December was a slow process due to fluctuating temperatures. However, staff persisted and the target ice depth was met on December 30<sup>th</sup>.  
Council thanked the Parks & Recreation Staff for a job well done.

**Matters Arising.**

Chief Leduc also noted that the gazebo project is currently at 80% completion. Expected completion date is January 20, 2019.

**11. PUBLIC WORKS**

Nil

**Matters Arising.**

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**12. ENVIRONMENT**

- i) Waste Management.  
Nil

**Matters Arising.**  
Nil

**13. FINANCE**

- i) Accounts Payable.  
**Resolution No. 2019/02** **Dixon/Ryman**  
**THAT** the attached list of Accounts Payable for January 8, 2019 in the amount of \$130,799.91 and payroll for January 3, 2019 in the amount of \$42,243.57 be approved for payment. **“Carried”**
- ii) Thinking Beyond the Box, Stewardship Ontario.  
Re: Industry funding for Municipal Blue Box Recycling for the third quarter of the 2018 Program Year.  
This was reviewed by Council.
- iii) Vic Fedeli, Minister of Finance.  
Re: 2019 Ontario Municipal Partnership Fund (OMPF) Update.  
The Treasurer gave an overview and noted she is waiting on OMPF funding figures. She is hoping to bring these figures forward to budget discussions in early March.

**Matters Arising.**

The Treasurer noted that administration staff is currently busy with year end. She is also working on OMERS reporting, T4's and the 2019 budget.

**14. ADMINISTRATION**

- i) Cannabis Retail Store Licensing.  
**Resolution No. 2019/03** **Ryman/Dixon**  
**WHEREAS** Council for the Corporation of the Municipality of McDougall received information as it pertains to legalized cannabis, and cannabis retail stores within the jurisdiction of the Municipality of McDougall;

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**AND WHEREAS** the *Cannabis Licence Act, 2018* provides that “a municipality may, by resolution passed no later than January 22, 2019, prohibit cannabis retail stores from being located in the municipality.”;

**NOW THEREFORE BE IT RESOLVED THAT:**

- 1) Council for the Corporation of the Municipality of McDougall wishes to “opt out” from allowing cannabis retail stores within the jurisdiction of the Municipality of McDougall.;
- 2) Council for the Corporation of the Municipality of McDougall direct staff to advise the Alcohol and Gaming Commission of Ontario (AGCO) of their decision to “opt out” from allowing cannabis retail stores within the jurisdiction of the Municipality of McDougall.;
- 3) That in one year staff conduct a review of the implementation of private cannabis retail stores in surrounding municipalities, and provide a report to Council.

**“Carried”**

- ii) Report of the Clerk C-2019-01.  
Re: 2018 Municipal and School Board Election Post-Election Accessibility Report.  
The Clerk gave Council a brief summary of the report.
- iii) Report of the Clerk C-2019-02.  
Re: 2018 Municipality of McDougall Election Statistics.  
The Clerk gave an overview of this report.
- iv) The Elizabeth Island Area Cottagers’ Association Inc.  
Re: Docking Space at the George Hunt Memorial Beach Agreement.  
The Clerk noted that the Elizabeth Island Cottager’s Association Docking Agreement was due for renewal.  
Council requested that staff review the fees for the agreement, and that the liability portion be increased to two million dollars. A report will be brought back for Council’s consideration.
- v) Lisa MacLeod, Ministry of Children, Community and Social Services.  
Re: District Social Service Administration Board (DSSAB) Governance and Accountability Review, Final Report.  
This was reviewed by Council.

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

- vi) Georgian Bay Biosphere Reserve.  
Re: Community Climate Change Planning Workshop, January 21, 2019.  
This was reviewed by Council.
- vii) Greg Mason, Georgian Bay Biosphere Reserve.  
Re: Creating a Monarch Butterfly Garden in your Community.  
Council recognized that a private individual in the municipality successfully maintains a Butterfly Garden.

**Matters Arising.**

The Clerk noted the following:

- She received an email from the District of Parry Sound Social Services, Housing and Community Services regarding an update to their housing and homelessness plan update. A questionnaire will be completed by staff and forwarded to Council for information. An offer was also made for a member of the Social Services and Housing to come to a future Committee/Council meeting and provide Council an update on the Housing Services department. There was no action indicated from Council.
- The new McDougall website is now live. The website has the capability to offer micro-sites. This is an idea to offer to the Parry Sound Industrial Park as it would provide the Park Board with a new up to date site at a reduced rate. The update to the Parry Sound and Area Industrial Park Website would cost approximately \$2500 per year. Mayor Robinson with Council's approval noted that he would take this request to the January 10<sup>th</sup> Park Board meeting for discussion. The Treasurer noted she would forward a report regarding the cost to Mayor Robinson.
- The Clerk noted that there were no items of business for the January 16, 2019 Committee/Council meeting, and requested the consent of Council to cancel the meeting. Council approved this request.
- The Ministry of Municipal Affairs and Housing is offering the area Municipalities a Council orientation session scheduled for 7:00 p.m. January 10<sup>th</sup>, 2019 at the Stockey Centre.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**15. REQUESTS FOR SUPPORT**

- i) Mary Lynn Standen, Municipality of Northern Bruce Peninsula.  
Re: The Creation, Maintenance and General Quality of the Municipal Voters' List.

**Resolution No. 2019/04**

**Dixon/Ryman**

**THAT** Council for the Corporation of the Municipality of McDougall supports the attached resolution #28-07-2018 of the Municipality of Northern Bruce Peninsula in regards to the creation, maintenance and general quality of the municipal voters' list.

**"Carried"**

**Matters Arising.**

Nil

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**17. COMMITTEE REPORTS**

- i) North Bay Parry Sound District Health Unit.  
Re: News Release: Vaccinations Required for Students.  
This was reviewed by Council.

Councillor Gregory reported that she had attended the first Belvedere Heights Home For The Aged meeting of the year.

Councillor Ryman noted that he had received a notice from the OPP regarding cyber attacks. He has forwarded this to the Clerk to provide copies to Council and staff for information.

**18. REPORT OF THE CAO**

Nil

**19. GENERAL ITEMS AND NEW BUSINESS**

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JANUARY 9, 2019 AT 7:00 P.M.**

**MINUTES**

**20. BY-LAWS**

- i) By-law 2019-01.  
Re: Being a By-law to establish remuneration and expenses for members of Council and Local Boards and Committees and Employees on authorized municipal business, and to repeal By-law 2017-72.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 9<sup>th</sup> day of January 2019.**
- ii) By-law 2019-03  
Re: Being a By-law to provide for an interim tax levy, to provide for the payment of taxes and to provide for penalty and interest.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 9<sup>th</sup> day of January 2019.**

**21. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings.  
There were no changes to the tracking sheet.

**22. CLOSED SESSION**

Nil

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

Nil

**24. CONFIRMATION BY-LAW**

- i) By-Law No. 2019-02.  
Re: To confirm the proceedings of the Committee/Council meeting held on January 9, 2019.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 9<sup>th</sup> day of January 2019.**

**25. ADJOURNMENT**

**Resolution No. 2019/05**  
**THAT we do now adjourn at 7:57 p.m.**

**Ryman/Dixon**

**“Carried”**

## **REPORT TO COUNCIL**

**REPORT # CBO 2019-01**

**DATE: Jan. 3, 2019**

**TOTAL # OF PAGES: # 4**

**TO: COMMITTEE OF COUNCIL Feb. 6, 2019**

**FROM: DEBBIE SWIM,**

**CHIEF BUILDING OFFICIAL**

**SUBJECT: Building Permit Activity for 2018**

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**PURPOSE:** To update Council on Permit Activity to the end of 2018

Attached is the building permit activity by Permit Type for 2018. The number of building permits issued increased in 2018 compared to the same time in 2017. The permit fees collected to the end of 2018 were \$131,162.00 compared to \$119,560.00 in 2017.

The number of permits issued to the end of 2018 was 101 permits compared to 91 in 2016. The estimated construction value for permits issued to the end 2018 is \$10,945,466.00 compared to \$9,199,862.00 in 2017.

In 2017 permits were issued to construct 17 new residential units. In 2018 permits were issued to construct 25 new residential units. This represents a 47% increase from 2017 to 2018 in residential units.

**Attachments:**

1. Building Permit Summary Report to the end of 2018
2. Building Permit Summary Report to the end of 2017
3. Annual Permit Activity by Month

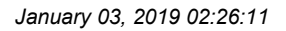


## ***Building Permit Summary Report***

	<i>Permits Issued</i>	<i>PermitFeeTotal</i>	<i>ConstValue</i>
<b>2018</b>			
1.5 Storey Garage	1	\$678.00	\$57,689.00
Accessory Building Other	1	\$150.00	\$5,000.00
Carport	1	\$274.00	\$29,220.00
Cottages	16	\$38,410.00	\$3,562,220.00
Decks & Porches	9	\$1,911.00	\$136,600.00
Docks	11	\$1,650.00	\$120,403.00
Garage	12	\$8,771.00	\$666,050.00
Guest Cabin	1	\$150.00	\$5,000.00
Municipal	1	\$0.00	\$25,000.00
Non-Vacant	3	\$240.00	\$0.00
Single Family Residence	34	\$77,710.00	\$6,280,904.00
Storage	6	\$828.00	\$55,880.00
Temporary Structure	1	\$150.00	\$1,500.00
Vacant Land	4	\$240.00	\$0.00
<b>Totals for 2018:</b>	<b>101</b>	<b>\$131,162.00</b>	<b>\$10,945,466.00</b>
<b>REPORT TOTALS:</b>	<b>101</b>	<b>\$131,162.00</b>	<b>\$10,945,466.00</b>

## ***Building Permit Summary Report***

	<i><b>Permits Issued</b></i>	<i><b>PermitFeeTotal</b></i>	<i><b>ConstValue</b></i>
<i><b>2017</b></i>			
1.5 Storey Garage	1	\$1,026.00	\$89,220.00
Accessory Building Other	2	\$441.00	\$24,060.00
Carport	1	\$398.00	\$5,000.00
Commercial	4	\$1,458.00	\$119,880.00
Cottages	8	\$13,234.00	\$1,137,135.00
Decks & Porches	13	\$2,290.00	\$129,877.00
Docks	5	\$750.00	\$52,000.00
Garage	7	\$5,288.00	\$358,500.00
Guest Cabin	4	\$2,672.00	\$128,440.00
Hunt Camp	2	\$1,053.00	\$91,600.00
Industrial	2	\$11,452.00	\$848,000.00
Municipal	2	\$0.00	\$50,000.00
Non-Vacant	6	\$691.00	\$25,290.00
Single Family Residence	29	\$78,231.00	\$6,111,960.00
Solid Fuel Appliance Only	1	\$150.00	\$4,500.00
Storage	1	\$166.00	\$14,400.00
Temporary Structure	1	\$100.00	\$10,000.00
Vacant Land	2	\$160.00	\$0.00
<i><b>Totals for 2017:</b></i>	<i><b>91</b></i>	<i><b>\$119,560.00</b></i>	<i><b>\$9,199,862.00</b></i>
<i><b>REPORT TOTALS:</b></i>	<i><b>91</b></i>	<i><b>\$119,560.00</b></i>	<i><b>\$9,199,862.00</b></i>



## Municipality of McDougall

## 2017 Permit Activity

Month	Count	Work Value	Fees
January	2	\$20,420.00	\$316.00
February	3	\$302,000.00	\$4,496.00
March	8	\$712,555.00	\$9,928.00
April	8	\$1,131,150.00	\$13,803.00
May	12	\$1,528,690.00	\$18,139.00
June	14	\$1,567,569.00	\$24,385.00
July	7	\$1,359,695.00	\$13,088.00
August	10	\$761,280.00	\$11,142.00
September	7	\$1,062,213.00	\$12,430.00
October	11	\$639,310.00	\$9,390.00
November	7	\$99,480.00	\$1,895.00
December	2	\$15,500.00	\$548.00
	91	\$9,199,862.00	\$119,560.00

# REPORT TO COMMITTEE OF COUNCIL

REPORT # MLEC 2019-02

DATE: January 25, 2019

REFERENCE: STAFF REPORT

TOTAL # PAGES: 1

FROM: BRIAN LEDUC, MUNICIPAL LAW ENFORCEMENT CHIEF

SUBJECT: 2019 Municipal Law Enforcement Officer Contracts

COUNCIL MEETING DATE: FEBRUARY 6, 2019

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## BACKGROUND

The corps of 3 Municipal Law Enforcement Officers is currently working under expired contracts. All 3 Officers wish continue working as Municipal Law Enforcement Officers for the Corporation.

## ANALYSIS

Since all 3 Officers want to sign new contracts and there is no reason operationally to require new Officers, thus I want to move forward with new contracts for 2019. Attached is the contract to be entered into with each Officer. The contracts are identical to the expired contracts with the exception of Section 5; remuneration, in which the remuneration amounts have been increased by 2% (already approved by Seguin Township).

Further, there is still a shortage of one MLEO for the tri-partnership group. The strategy is to advertise in March for the vacant position with a hiring and contract to begin May 1, 2019.

## RECOMMENDATION

It is the recommendation of the Chief of Municipal Law Enforcement that Tom Evans, Michael Malott and Earl Smallwood be signed to new contracts as a Municipal Law Enforcement Officers for the period of January 1, 2019 – December 31, 2019.

**SCHEDULE "A" to By-Law 2019-XX Agreement**

**THIS AGREEMENT made in duplicate, this 6<sup>th</sup> day of February, 2019.**

**B E T W E E N:**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
- hereinafter referred to as the "Corporation"**

**- and –**

**XXXXXXXXXX**

**- hereinafter referred to as a "Municipal Law Enforcement Officer/Animal Control Officer"**

**WHEREAS** the Corporation desires to enter into a Service Contract for Municipal Law Enforcement Officer/Animal Control Officer Services;

**AND WHEREAS XXXXXX** has agreed to provide these services on the terms and conditions as set out in this Agreement;

**NOW THEREFORE** in consideration of the premises and the mutual Agreements hereinafter contained, the Parties mutually agree as follows:

1. **APPOINTMENT:** The Corporation agrees to appoint **XXXXXXXX** as a Municipal Law Enforcement Officer/Animal Control Officer for the Corporation and to engage the services of the Municipal Law Enforcement Officer/Animal Control Officers to perform the duties, as outlined in the "Services Description" attached hereto as Schedule "B". The Municipal Law Enforcement Officer/Animal Control Officers agrees to provide the services conscientiously and faithfully throughout the term of contract.
2. **TERM:** The term of this contract shall be for one (1) year, commencing the 1st day of January, 2019 and may be extended at anytime by mutual written agreement of both Parties.
3. **DUTIES:** The Municipal Law Enforcement Officer/Animal Control Officer shall provide 24 hour "on-call" service to the Corporation as per the agreed upon rotation schedule. Complaints received by the Corporation will be directed to the Municipal Law Enforcement Officer/Animal Control Officer by the Corporation or its representatives or by the Ontario Provincial Police.
4. **TRAINING:** The Municipal Law Enforcement Officer/Animal Control Officer agrees to take any training that the Municipality deems expedient and where the Municipal Law Enforcement Officer/Animal Control Officer can schedule in to personal and work commitments. The Corporation agrees to provide a minimum of 1 MLEOA (Municipal Law Enforcement Officers Association) accredited training within the 2 year term; this is to be

arranged in conjunction with Township of Seguin and cost to be split and shared evenly between the Municipalities.

5. **REMUNERATION:** An Administration Fee of Twenty dollars (\$20.73) seventy-three per day for each scheduled day on call shall be due and payable together with the sum of Thirty dollars (\$30.57) fifty-seven per hour for each hour worked during active by-law enforcement or patrol duties, Twenty-two dollars (\$22.80) eighty per hour for training or administrative duties including court time, and the Municipal per kilometer mileage rate for vehicle used. The Administration Fee will be paid after approval at the first Council Meeting of each month. All other remuneration shall be paid as soon as practical after submission of a detailed invoice.
6. **SIMILAR SERVICES:** In the event that the Municipal Law Enforcement Officer/Animal Control Officer wishes to provide similar services to a West Parry Sound Municipality that is not in the Municipal partnership agreement, the Municipal Law Enforcement Officer/Animal Control Officer must inform and obtain the consent from the Municipal partners prior to doing so; and must assure the Corporation that in doing so does not jeopardize the service level of the Officers duties with the Corporation.
7. **CONFIDENTIALITY:** The Municipal Law Enforcement Officer/Animal Control Officer hereby agrees to be bound by the confidentiality policies of the Corporation.
8. **TERMINATION:** The Municipal Law Enforcement Officer/Animal Control Officer may terminate this contract on sixty (60) days written notice to the Corporation. The Corporation may terminate this contract prior to the end of the term, on sixty (60) days written notice.
9. **NOTICE:**
  - 1) Any notice required to be given by one Party or the other pursuant to the terms of the Agreement shall be given:
    - i. To the MLEO/ACO at:
      1. XXXXXXXX  
XXXXXXX  
XXXXXXX
    - ii. To the Corporation at:
      1. Municipality of McDougall  
5 Barager Blvd  
McDougall, ON P2A 2W9
  - 2) The above address may be changed at any time by either Party providing (10) days written notice to the other Party

- 3) Any notice given by one Party or the other in accordance with the provisions of this Agreement shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed by regular mail.

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement.

THE CORPORATION OF THE MUNICIPALITY OF McDOUGALL

Per:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

WITNESS:

\_\_\_\_\_  
XXXXXXX

## **SCHEDULE 'B' to By-Law 2019-XX Services**

**Between the Municipality of McDougall and XXXXXXX**

### **THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

#### **SERVICES DESCRIPTION**

##### **REPORTING RELATIONSHIP:**

Reports to and works under the direction of the Fire Chief/Chief of Municipal Law Enforcement Services

##### **PURPOSE OF THE POSITION:**

To provide a variety of enforcement services, pertaining to the By-Laws of the Corporation and applicable provincial and federal legislation.

##### **SCOPE OF THE POSITION:**

- As Municipal Law Enforcement Officer/Animal Control Officer is designated as the Provincial Offences Officer under legislation for legal action on By-Laws; is designated as a Peace Officer under the Police Services Act for while performing duties of By-law enforcement.
- Maintains confidentiality of ratepayers, fellow employees and Council in the spirit of the Municipal Freedom of Information and Protection of Privacy Act and individual rights and privileges.

##### **RESPONSIBILITIES:**

- Responds to complaints regarding alleged violations
- Conducts investigations into allegations (All canine complaints will be responded to immediately)
- Provides information on By-Laws and enforcement conditions to ratepayers in both verbal and written form
- Enforces By-Laws through Court Action when required
- Performs such other related duties as may be reasonably required
- Attends meetings of Council, as requested
- Reviews and makes necessary recommendations to existing By-Laws

##### **WORKING CONDITIONS:**

- Nature and variety of duties place this position in a high public profile
- Timely and accurate Progress Reports are required by the Fire Chief/Chief of Municipal Law Enforcement Services or his delegate
- Stress is a factor because of the reality of conflict with citizens about enforcement
- Required to work outdoors in all weather conditions
- Maintain an on-call schedule to ensure availability of By-Law Enforcement as required.



**WORKING RELATIONSHIPS:**

- With Council and CAO and the Fire Chief/Chief of Municipal Law Enforcement Services
  - Receives assignments in response to citizens enquires as well as direction and guidance as required
- With other staff
  - Maintains harmonious relationship as a member of the Municipal Team
- With external agencies
  - Exchanges technical information on the inspection and enforcement codes and By-Laws
- With the public
  - Explains the content of legislation and By-Laws
  - Promotes self-compliance

**KNOWLEDGE AND SKILL:**

- Relevant and responsible experience in By-Law enforcement
- Exhibits a high initiative and self-direction
- Good knowledge of Corporation's By-Laws and Provincial legislation
- Good knowledge of municipal operations
- Good analytical, organization and communication skills
- Ability to persuade people to comply with statutes and By-Laws

**IMPACT OF ERROR:**

Errors in judgment and in the conduct of duties could result in the inequitable application of By-Laws and possible liability and/or costly insurance claims. At minimum, errors could result in lost credibility and poor public relations.



# Calls For Service (CFS) Billing Summary Report

## McDougall October to December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	1	6	15.1	90.6	0	1	15.1	15.1
	Sexual Interference	0	2	15.1	30.2	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	0	1	15.1	15.1	0	1	15.1	15.1
	Assault-Level 1	3	12	15.1	181.2	1	3	15.1	45.3
	Criminal Harassment	1	2	15.1	30.2	0	3	15.1	45.3
	Utter Threats -Master code	0	1	15.1	15.1	1	1	15.1	15.1
	Utter Threats to Person	0	2	15.1	30.2	1	1	15.1	15.1
	<b>Total</b>	<b>5</b>	<b>26</b>	<b>15.1</b>	<b>392.6</b>	<b>3</b>	<b>10</b>	<b>15.1</b>	<b>151.0</b>
Property Crime Violations	Break & Enter	0	7	7.6	53.2	0	5	7.6	38.0
	Theft Over - Other Theft	0	1	7.6	7.6	0	1	7.6	7.6
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	7.6	7.6
	Theft Over - Mine Equipment/Property	0	1	7.6	7.6	0	0		0.0
	Theft of - Automobile	0	0		0.0	0	1	7.6	7.6
	Theft Under -master code	1	2	7.6	15.2	0	1	7.6	7.6
	Theft under - Bicycles	0	1	7.6	7.6	0	0		0.0
	Theft under - Persons	0	0		0.0	0	1	7.6	7.6
	Theft under - Other Theft	0	1	7.6	7.6	0	4	7.6	30.4
	Theft Under - Gasoline Drive-off	1	7	7.6	53.2	1	1	7.6	7.6
	Theft FROM Motor Vehicle Under \$5,000	0	4	7.6	30.4	0	0		0.0
	Theft Under \$5,000 [SHOPLIFTING]	0	1	7.6	7.6	0	0		0.0
	Fraud -Master code	0	1	7.6	7.6	0	0		0.0
	Fraud - Steal/Forge/Poss./ Use Credit Card	0	0		0.0	1	2	7.6	15.2
	Fraud - False Pretence <= \$5,000	0	1	7.6	7.6	0	1	7.6	7.6
	Fraud -Money/ property/security > \$5,000	0	1	7.6	7.6	1	2	7.6	15.2
	Fraud -Money/ property/security <= \$5,000	1	4	7.6	30.4	1	2	7.6	15.2
	Fraud - Other	1	5	7.6	38.0	1	3	7.6	22.8



## Calls For Service (CFS) Billing Summary Report

### McDougall October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Identity Fraud	0	0		0.0	0	1	7.6	7.6
	Mischief - master code	0	3	7.6	22.8	0	4	7.6	30.4
	Interfere with lawful use, enjoyment of property	0	0		0.0	0	1	7.6	7.6
	Property Damage	0	1	7.6	7.6	0	1	7.6	7.6
	<b>Total</b>	<b>4</b>	<b>41</b>	<b>7.6</b>	<b>311.6</b>	<b>5</b>	<b>32</b>	<b>7.6</b>	<b>243.2</b>
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	0	2	7.6	15.2	1	2	7.6	15.2
	Breach of Probation	1	3	7.6	22.8	0	1	7.6	7.6
	Contraband Tobacco	1	1	7.6	7.6	0	0		0.0
	<b>Total</b>	<b>2</b>	<b>6</b>	<b>7.6</b>	<b>45.6</b>	<b>1</b>	<b>3</b>	<b>7.6</b>	<b>22.8</b>
Drug Possession	Possession Cannabis	0	0		0.0	1	2	6.2	12.4
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>1</b>	<b>2</b>	<b>6.2</b>	<b>12.4</b>
Drugs	DRUG Operation - Rural Grow	0	0		0.0	1	1	33.9	33.9
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>1</b>	<b>1</b>	<b>33.9</b>	<b>33.9</b>
Statutes & Acts	Landlord/Tenant	2	13	3.1	40.3	1	5	3.1	15.5
	Mental Health Act	1	6	3.1	18.6	1	4	3.1	12.4
	Mental Health Act û Threat of Suicide	0	1	3.1	3.1	1	2	3.1	6.2
	Mental Health Act - Voluntary Transport	1	2	3.1	6.2	1	2	3.1	6.2
	Mental Health Act - Placed on Form	0	0		0.0	0	2	3.1	6.2
	Trespass To Property Act	0	1	3.1	3.1	1	8	3.1	24.8
	<b>Total</b>	<b>4</b>	<b>23</b>	<b>3.1</b>	<b>71.3</b>	<b>5</b>	<b>23</b>	<b>3.1</b>	<b>71.3</b>
Operational	Animal -Master code	1	1	3.4	3.4	0	0		0.0
	Animal - Bear Complaint	0	1	3.4	3.4	0	2	3.4	6.8
	Animal - Left in Vehicle	0	1	3.4	3.4	0	0		0.0
	Animal Stray	0	0		0.0	0	1	3.4	3.4
	Animal Injured	0	4	3.4	13.6	0	2	3.4	6.8
	Animal - Other	0	1	3.4	3.4	0	0		0.0
	Alarm -Master code	0	2	3.4	6.8	0	0		0.0
	Alarm -Others	0	0		0.0	0	1	3.4	3.4
	Domestic Disturbance	5	13	3.4	44.2	4	20	3.4	68.0
	Suspicious Person	0	11	3.4	37.4	2	4	3.4	13.6
	Phone -Nuisance - No Charges Laid	1	3	3.4	10.2	2	2	3.4	6.8



## Calls For Service (CFS) Billing Summary Report

### McDougall October to December - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Phone -Obscene - No Charges Laid	0	0		0.0	1	2	3.4	6.8
	Phone -Other - No Charges Laid	0	0		0.0	0	2	3.4	6.8
	Fire - Building	0	0		0.0	0	1	3.4	3.4
	Fire - Vehicle	0	1	3.4	3.4	0	0		0.0
	Fire - Other	0	1	3.4	3.4	0	0		0.0
	Insecure Condition - Building	0	1	3.4	3.4	1	1	3.4	3.4
	Missing Person under 12	0	2	3.4	6.8	0	1	3.4	3.4
	Missing Person 12 & older	0	1	3.4	3.4	1	3	3.4	10.2
	Missing Person Located Under 12	0	2	3.4	6.8	0	1	3.4	3.4
	Missing Person Located 12 & older	1	3	3.4	10.2	0	2	3.4	6.8
	Noise Complaint - Residence	0	2	3.4	6.8	0	4	3.4	13.6
	Noise Complaint - Animal	0	1	3.4	3.4	0	0		0.0
	Noise Complaint - Others	0	2	3.4	6.8	0	0		0.0
	Found Property - Master code	0	4	3.4	13.6	0	2	3.4	6.8
	Found-Household Property	1	1	3.4	3.4	0	1	3.4	3.4
	Found-Bicycles	0	0		0.0	1	2	3.4	6.8
	Found-Others	0	0		0.0	1	4	3.4	13.6
	Lost Property -Master code	0	2	3.4	6.8	0	0		0.0
	Lost-Others	0	0		0.0	1	3	3.4	10.2
	Sudden Death - Natural Causes	0	2	3.4	6.8	1	2	3.4	6.8
	Sudden Death - Others	0	0		0.0	0	1	3.4	3.4
	Suspicious Vehicle	1	5	3.4	17.0	1	5	3.4	17.0
	Trouble with Youth	1	11	3.4	37.4	0	8	3.4	27.2
	Vehicle Recovered - Automobile	0	0		0.0	0	1	3.4	3.4
	Unwanted Persons	0	0		0.0	0	1	3.4	3.4
	Neighbour Dispute	2	7	3.4	23.8	1	10	3.4	34.0
	Noise By-Law	0	0		0.0	0	1	3.4	3.4
	Other Municipal By-Laws	0	1	3.4	3.4	0	1	3.4	3.4



## Calls For Service (CFS) Billing Summary Report

### McDougall October to December - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Assist Fire Department	1	2	3.4	6.8	2	2	3.4	6.8
	Assist Public	6	18	3.4	61.2	4	18	3.4	61.2
	Family Dispute	4	12	3.4	40.8	1	8	3.4	27.2
	<b>Total</b>	<b>24</b>	<b>118</b>	<b>3.4</b>	<b>401.2</b>	<b>24</b>	<b>119</b>	<b>3.4</b>	<b>404.6</b>
Operational2	False Alarm-Accidental Trip	0	3	1.2	3.6	0	1	1.2	1.2
	False Alarm-Malfunction	0	1	1.2	1.2	2	2	1.2	2.4
	False Alarm - Cancelled	0	2	1.2	2.4	2	4	1.2	4.8
	Keep the Peace	0	1	1.2	1.2	1	7	1.2	8.4
	911 call / 911 hang up	6	40	1.2	48.0	10	34	1.2	40.8
	911 hang up - Pocket Dial	0	3	1.2	3.6	0	3	1.2	3.6
	911 call - Dropped Cell	0	3	1.2	3.6	1	5	1.2	6.0
	<b>Total</b>	<b>6</b>	<b>53</b>	<b>1.2</b>	<b>63.6</b>	<b>16</b>	<b>56</b>	<b>1.2</b>	<b>67.2</b>
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	8	3.4	27.2	1	4	3.4	13.6
	MVC - Prop. Dam. Non Reportable	4	8	3.4	27.2	2	6	3.4	20.4
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	4	14	3.4	47.6	4	15	3.4	51.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	0		0.0
	MVC - Others (MOTOR VEHICLE COLLISION)	0	0		0.0	2	2	3.4	6.8
	<b>Total</b>	<b>9</b>	<b>31</b>	<b>3.4</b>	<b>105.4</b>	<b>9</b>	<b>27</b>	<b>3.4</b>	<b>91.8</b>
<b>Total</b>		<b>54</b>	<b>298</b>		<b>1,391.3</b>	<b>65</b>	<b>273</b>		<b>1,098.2</b>

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.



## Calls For Service (CFS) Billing Summary Report

**McDougall**  
**October to December - 2018**

### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

#### McDougall Q4

159 total calls for service (includes 48 record checks)

Sexual assault: Unfounded. Youth advised of unwanted touching by a male adult. Investigated by Crime Unit, no grounds for charges, but the adult has been removed from his position at the local camp.

Assault X3: 1- Family dispute where the parents declined charging their daughter. 1- fight between intoxicated parties, assault charges laid. 1- Family dispute, daughter charged with assault.

Criminal Harassment: Unfounded. Complainants felt she was being harassed by a male party, her allegations did not meet criminal threshold.

Theft X2 : 1-Gasoline drive off, video evidence obtained, male charged. 1- unlocked vehicle rummaged through approx.. 3 weeks earlier and sunglasses stolen. No suspects

Fraud: Complaint of disposed licence plates ( in a scrap metal bin) being used on hwy 407. 407 contacted, investigation on-going.

Fraud – other: On line scam in which the complainant deposited 4000\$ over a period of time. Became suspicious over the activity and called police. No suspects at this time.

Landlord and Tenants: 2 – both mediated/referred to Landlord and Tenant board

Mental Health Act: 2 – 1- male party voluntarily to hospital. 1- after speaking with police and CMH worker, no grounds for apprehension.

Domestic: 5 – Actual 6: All non criminal in nature, mediation or “keep the peace” during child exchange/ retrieval of property.

Missing Person: Lost hunter, 2 ERT members on foot located and returned him to his vehicle safely.

Collisions: 10 – 1 Injury involved, charges laid. 1- youth driving ATV involved in a collision. No charges laid, turned over to parents. 1- car vs deer. Remainder (7) minor in nature. No charges.

911 – 6 (actual 9) 8 – mis or pocket dials. 1- homeowner called 911 to determine why hydro was on across the street, but not at his house.

RIDE: 16 incidents: 1 highway traffic offence, no roadside tests.



## REPORT TO COUNCIL

**Report No.:** C-2019-03  
**Date:** January 28, 2019  
**Council Date:** February 6, 2019  
**From:** Lori West, Clerk/Planner  
**Subject:** Bill 68, Modernizing Ontario's Municipal Legislation Act – March 1, 2019 Legislated Requirements

### **Background:**

Bill 68, Modernizing Ontario's Municipal Legislation Act, prescribe that as of March 1, 2019 all municipalities in Ontario are required to establish the following municipal policies;

- Council Code of Conduct  
*Policy adopted by Council by By-2018-56*
- provide the public with access to an Integrity Commissioner  
*Council appointed Harold Elston as the Municipal Integrity Commissioner by By-law 2018-40*
- the relationship between members of Council and the employees of the municipality
- Pregnancy leaves and parental leaves for members of Council
- Manner in which the tree canopy and natural vegetation will be protected and enhanced

Council appointed an Integrity Commissioner August 1, 2018, and adopted the Code of Conduct November 7, 2018. The remaining Policies include; Staff-Council Relations, Council Pregnancy/Parental Leave, and the Tree Canopy Preservation Policy.

### **The relationship between members of Council and the employees of the municipality**

Section 270 of the Municipal Act, 2001, as amended by Bill 68 requires Council to adopt and maintain a policy with respect to the relationship between members of Council and the officers and employees of the corporation. The Council-Staff Relations Policy identifies the legislation, policies, procedures and practices that the Municipality complies with in order to promote a respectful relationship between members of Council and the officers and employees of the Municipality of McDougall.

The draft policy developed by staff titled "Council-Staff Relations Policy" is attached as Schedule A to this report.

### **Pregnancy leaves and parental leaves for members of Council**

Bill 68 included an amendment that requires the municipality to adopt and maintain a policy on pregnancy and parental leave for members of Council. Prior to Bill 68, a Member was required to obtain a resolution of Council for an extended leave of absence due to pregnancy, the birth of a child or adoption of a child. This policy prevents a council member's seat from becoming vacant due to absences from pregnancy, or the birth or the adoption of the member's child for a period of 20 consecutive weeks or less.

The draft policy developed by staff titled "Pregnancy Leave and Parental Leave for Members of Council" is attached as Schedule B to this report.



## **Manner in which the tree canopy and natural vegetation will be protected and enhanced**

Bill 68 further amends Section 270 of the Municipal Act, 2001, requiring all municipalities to adopt and maintain policies with respect to the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.

The draft "Tree Canopy and Natural Vegetation Preservation Policy" is attached as Schedule C to this report.

## **Recommendation:**

In order to ensure that the municipality is compliant with the new regulations, it is the recommendation of staff that Council adopt the new policies attached as Schedule A – Council-Staff Relation Policy, Schedule B – Pregnancy Leave and Parental Leave for Members of Council, and Schedule C – Tree Canopy and Natural Vegetation Preservation Policy.

## **Attachments:**

Schedule "A" – Council-Staff Relations Policy

Schedule "B" – Pregnancy Leave and Parental Leave for Members of Council

Schedule "C" – Tree Canopy and Natural Vegetation Preservation Policy

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# Municipality of McDougall

## COUNCIL-STAFF RELATIONS POLICY

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### 1. Coverage

In accordance with Section 270 of the Municipal Act, 2001, this policy applies to all Members of Council, and the Municipal Officers and Staff of the Corporation of the Municipality of McDougall.

### 2. Purpose

The intent of this Policy is to ensure that the relationship between Members of Council and the Officers and Staff of the Municipality is co-operative and supportive with a clear understanding of the respective roles and responsibilities.

Guided by the Municipality of McDougall's Code of Conduct for Members of Council and Local Boards, the Personnel By-law, Respect in the Workplace Policy, the Procedural By-law, and this policy, the Municipality of McDougall will promote a respectful, tolerant and harassment-free relationship and workplace between Members of Council and the officers and staff of the corporation.

### 3. Definitions

**Chief Administrative Officer:** the head of municipal staff, manages the day-to-day work of Municipal staff as directed by Municipal Council.

**Clerk:** shall mean an employee authorized to act as the Clerk of the Municipality of McDougall.

**Council Members:** shall mean the members elected as the legislative body of the Municipality of McDougall Council.

**Mayor:** the head of Council and the Chief Executive Officer of the Municipality.

**Staff:** means all officers and employees of the Corporation of the Municipality of McDougall, including full-time and part-time persons hired by the Municipality, the Chief Administrative Officer, Directors, Managers, Supervisors, Salaried Employees, Administrative Staff, contract and temporary employees, students and co-op placement staff.

**Municipal/Municipality:** shall mean The Corporation of the Municipality of McDougall.

### 4. Roles

#### 4.1. Roles and Accountabilities:

The role of Council is to govern. The role of staff is to advise, implement and manage public service delivery. Council and staff work in partnership with one another, while performing their respective roles. Although the roles of Council and staff are distinct, they are interdependent, each one requiring the other to fulfill the

Municipality's mandate and purpose.

#### **4.1.1 Role of Members of Council (Mayor and Councillors):**

Members of Council are expected to:

- a) Represent the public and to consider the well-being and interests of the Municipality;
- b) Develop and evaluate policies and programs of the Municipality;
- c) Determine which services the Municipality provides;
- d) Ensure the administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;
- e) Ensure the accountability and transparency of the operations of the Municipality, including the activities of senior management of the Municipality;
- f) Maintain the financial integrity of the Municipality; and
- g) Carry out the duties of Council under the Municipal Act, 2001 or any other Act.

It Is Expected That Council Members Will:

- a) Acknowledge that only Council as a whole has the capacity to direct staff members to carry out specific tasks or functions;
- b) Refrain from using their position to improperly influence members of staff in their duties or functions or to gain an advantage for themselves or others;
- c) Refrain from publicly criticizing individual members of staff in a way that casts aspersions on their professional competence and credibility;
- d) Direct questions or concerns regarding departmental activities to the Mayor, CAO and/or department manager;
- e) Discuss issues with the CAO and advise senior management of questions that may arise prior to Committee or Council meetings whenever possible;
- f) Understand that their discussions with staff may be communicated and that a member of Council cannot compel a member of staff to confidentiality;
- g) Consult with the CAO prior to making commitments to agencies, groups, citizens, or likewise.

#### **4.1.2 Role of Municipal Staff:**

Municipal staff is expected to:

- a) Implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;
- b) Undertake research and provide advice to Council on the policies and programs of the Municipality; and

- c) Carry out other duties required under the Municipal Act, 2001 or any Act and other duties assigned by the Municipality.

It Is Expected That Staff Members Will:

- a) Ensure the Council members are aware of any issues that may impact upon their decision making process;
- b) Management will ensure that the CAO is aware of any issues that may impact upon the municipality and of ongoing activities in each department;
- c) The CAO will ensure that managers are aware of any issues that may impact upon their departments;
- d) Respond to inquiries from Council members (through the CAO or Mayor) in a timely fashion, when appropriate during business hours with the exception of emergencies.
- e) Present professional reports in writing or in person, at Council meetings or Committee meetings.
- f) Notify Council members of changes to legislation and any unexpected impacts of policy decisions through written material circulated electronically or at a Council or Committee meeting; and
- g) Through the CAO, convey feedback to Council members who may be unaware of existing policies or staff workload demands, and other related issues.

#### **4.2 Respectful Reporting Relationship**

The formal relationship between Council Members and Staff must be respected to ensure equal treatment. There is a chain of command in place to deal with significant issues, Council Members and Staff are encouraged to primarily direct questions and concerns to the Mayor and/or CAO for their consideration.

#### **4.3 Respect for Time Priorities**

Timelines must be respected by all Council Members and staff. It is expected that all participants will be well prepared for meetings and will prioritize appropriately, and according to direction given by management or Council. Staff will spend time on significant projects only once direction is given by Council to do so.

#### **4.4 Professionalism**

Members of Council, Staff, and Officers must treat each other with professionalism. Staff and Officers shall treat Council as a collective decision-making body. When Council requests that Staff and Officers appear before Council, they must comply and be prepared for any questions Council has.

#### **4.5 Politics Vs. Management**

Members of Council are not elected to be managers or technical experts. Where a member of Council is a technical expert, it is expected that the Member will work in a productive, cooperative and courteous fashion with Staff, including those who share the Members' expertise or profession. Where a Member of Council has questions or opinions, advance notice to Staff provides an opportunity for Staff to provide quality

reports and advice.

Staff are not hired to play a political role. Staff are required to research policy issues, to give Council their best professional judgment, and to accept and implement effectively whatever council decides, even if it is something staff did not recommend. Staff and Officers shall stay out of political lobbying.

## **5. Exclusions**

There are no exclusions to this policy except as required by law or for matters that are restricted to Closed Meetings as per the Municipal Act.

## **6. References and Related Policies**

This Policy shall be read and applied in conjunction with the following Municipality of McDougall documents, as updated from time to time:

Code of Conduct for Members of Council and Local Boards

Workplace Harassment Policy

Procedural By-law

Personnel By-law

Use of Corporate Resources for Election Purposes

## **7. Complaints**

In the interest of strengthening staff and Council relationships both staff and Council are encouraged to consider informal discussions and/or mediation prior to the submittal of a formal complaint.

The Municipal Clerk shall be responsible for receiving complaints and/or concerns related to this policy. Upon receipt of a complaint and/or concern the Clerk shall notify:

1. In the case of staff and officers other than the CAO of the corporation, the CAO
2. In the case of the CAO, Council; or
3. In the case of a Member of Council, the Integrity Commissioner.

Handling of complaints shall be done in the manner set out in the applicable Code of Conduct policy.

Where there is a discrepancy between the Council-Staff Relations Policy and the Code of Conduct for Members of Council and Local Boards, the applicable Code of Conduct prevails.

## **8. Review Cycle**

This policy will be reviewed once per term of Council or as required due to legislative change.

---

# Municipality of McDougall

## PREGNANCY LEAVE AND PARENTAL LEAVE FOR MEMBERS OF COUNCIL

---

### 1. Coverage

In accordance with Section 270 of the *Municipal Act, 2001*, this policy applies to all Members of Council.

### 2. Purpose

The Municipality of McDougall recognizes a Member of Council's right to take leave for the Members' pregnancy, the birth of the Member's child or the adoption of a child by the Member in accordance with the *Municipal Act, 2001*.

This policy provides guidance on how the Municipality of McDougall addresses a Member's pregnancy or parental leave in a manner that respects a Member's statutory role as an elected representative.

### 3. Definitions

**Pregnancy and/or Parental Leave:** an absence of 20 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by the Member in accordance with Section 259 (1.1) of the *Municipal Act, 2001*.

### 4. Procedures

Municipal Council supports a Member of Council's right to pregnancy and/or parental leave in keeping with the following principles:

- i. A Member of Council is elected to represent the interests of their constituents.
- ii. A Member's pregnancy and/or parental leave does not require Council approval and their office cannot be declared vacant as a result of the Pregnancy and/or Parental Leave.
- iii. The Member is entitled to continue to receive communication from the Municipality (Council packages, email, meeting invitations), as if the Member were not on Leave, in accordance with the wishes of the Member.
- iv. A Member of Council on Pregnancy and/or Parental Leave reserves the right to participate as a Member at any time during their leave.
- v. A Member of Council on Pregnancy and/or Parental Leave shall continue to be paid and continue to have expenses paid in accordance with any Council expense policy.

Where a Member of Council will be absent due to a Pregnancy and/or Parental Leave the Member shall provide written notice to the Municipal Clerk outlining the expected duration of leave including a potential start date and return date.

It is understood that under emergent circumstances, a Member may not be able to

submit the appropriate notice before the Leave commences. Each Member shall nonetheless endeavour to provide the appropriate notice in advance of any Leave or as soon as possible after commencing the Pregnancy and/or Parental Leave. The Municipal Clerk will provide the Mayor/Designate and Human Resources with a copy of any written notice.

Council shall make temporary appointments to fill any vacancies of the Member to Committees, Boards, Task Force, Project Teams or other meetings or activities of the Member.

Notwithstanding, at any point in time during a Member's Pregnancy and/or Parental Leave, the Member can provide written notice to the Municipal Clerk of their intent to lift any of the Council- approved, temporary appointments. The Member shall inform the Municipal Clerk, with proper notice, on any changes regarding their return date.

**5. Exclusions**

This policy does not apply to Municipal Staff, or Members of Local Boards/Committees.

**6. Related Policies**

Municipality of McDougall Code of Conduct for Members of Council and Local Boards

**7. Consequences of Non-Compliance**

The Municipal Clerk shall be responsible for monitoring the application of this policy.

**8. Review Cycle**

This policy will be reviewed in each term of Council or as required due to legislative changes.

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# Municipality of McDougall

## TREE CANOPY AND NATURAL VEGETATION PRESERVATION POLICY

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### 1. Coverage

In accordance with Section 270 of the Municipal Act, 2001, this policy applies to all Settlement Areas, shoreline and rural residential properties and development on public and private lands within the Municipality of McDougall. This policy is intended to be used as a resource which can be referred to and utilized as a guide for residential, commercial and public purposes.

### 2. Purpose

Section 270 (1) (7) of the Municipal Act, 2001, S.O. 2001, c. 25 requires a municipality to adopt a plan which describes how to protect and enhance the tree canopy and natural vegetation. The purpose of this policy is to provide a brief understanding of local vegetation, planting considerations and promote best practices.

### 3. Definitions

**Tree Canopy:** the uppermost trees, or branches of the trees, in a forest, forming a more or less continuous layer of foliage. A canopy is the topmost layer of bioactivity in a forest setting.

**Shoreline Vegetative Buffer:** means the natural area maintained in its predevelopment state abutting and running parallel to the high water mark of a natural body of water.

### 4. Tree Canopy

#### 4.1 Native Plantings

When planting any vegetation, the use of local species and native vegetation is recommended. The benefits of Native Vegetation include improving groundwater recharge and baseflow, prevention of stream erosion and flooding, protecting water quality, and providing habitat for native species. Schedule A includes a list of native plants.

#### 4.2 Location for Plantings

Consideration should be given to size of the tree/planting at maturity as it relates to property lines, utilities, and a building foundation or roof.

#### 4.3 Shoreline Vegetation

Shoreline vegetative buffers protect water from pollutants by filtering contaminants, providing habitat for native species, and preventing shoreline erosion.

Shoreline buffers should:

- i) Be at least 15 metres upland from the shore or greater as recommended



by the Ministry of Natural Resources and Forestry;

- ii) Be composed of natural vegetation with a broad corridor of undisturbed vegetation;
- iii) Not be grassed;
- iv) Avoid shoreline hardening.

#### **4.4 Maintenance and Preservation**

Trees and vegetation require special care and treatment. Dead, dying, diseased, and dangerous material can be removed in order to improve the health, safety and aesthetics of your property. A professional such as a certified forester, horticulturalist, and/or arborist can help you in this process.

#### **4.5 Commercial/Industrial Uses**

In addition to this policy applying to single detached homes and smaller residential uses, it can also provide guidance to larger commercial, multiple residential, and industrial developments. Increased vegetative buffers help beautify commercial and industrial properties as well as provide a screen between uses.

### **5. References and Related Policies**

The Municipality of McDougall Official Plan (a policy document) contains Natural Heritage policies specific to Forestry, as well as Water Quality Protection Policies that require the area between the shoreline and development to be maintained in its natural state in order to preserve a vegetative buffer.

### **6. Disclaimer**

This policy does not take priority over any By-laws, Resolutions or Agreements of the Municipality of McDougall, including but not limited to any agreement made under the Planning Act, R.S. O. 1990, c. P. 13.

### **7. Review Cycle**

This policy will be reviewed as required.

## Tree Canopy and Natural Vegetation Preservation Policy Schedule "A"

Trees	Shrubs	Partial Shade	Full Sun	Shoreline
<b>Riparian Zone</b> Balsam Fir Red Maple Tamarack Black Spruce Eastern Hemlock Yellow Birch Silver Maple  <b>Medium Sized</b> Chokecherry Pin Cherry Serviceberry Striped Maple Ironwood Eastern White Cedar  <b>Large Sized</b> Bur Oak Red Oak White Oak Trembling Aspen Balsam Poplar Large-tooth Aspen White Birch Red Spruce Eastern White Pine Sugar Maple American Basswood Black Cherry	Black Chokeberry Nannyberry Northern Bush Honeysuckle Pagoda Dogwood Red Osier Dogwood Smooth Wildrose Swamp Rose Sweet Gale Winterberry Holly Common Elderberry Highbush Cranberry Lowbush Blueberry Meadowsweet Serviceberry Steeplebush	Bearberry Bloodroot Bunchberry False Solomons Seal Jack-in-the-pulpit Wild Columbine Foamflower Ostrich Fern	Black-eyed Susan Big Bluestem Grass Canada Goldenrod Common Milkweed Flat-topped Aster New England Aster Pearly Everlasting	Blue Flag Iris Blue Vervain Boneset Cardinal Flower Swamp Milkweed Joe Pye Weed White Turtlehead Woolgrass



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

January 22, 2019

Ms. Janet Patterson, CAO  
District of Parry Sound  
Social Services Administration Board  
1 Beechwood Drive  
Parry Sound, ON P2A 1Z1

**COPY**

Dear Ms. Patterson

**Re: Resolution 19-42 - Representative Appointments for 2019-2022 Term of Council**

---

Please be advised that at its regular meeting held, Monday January 21, 2019 the Council of the Township of McKellar passed the following resolution:

19-42 That the Township of McKellar support the appointments of the following persons as representatives for the Parry Sound District Social Services Administration Board (Area 3) for the 2019-2022 Term of Council:

Councillor Joel Constable – Municipality of McDougall  
Councillor Steve Crookshank – Township of Carling

And further that the Township of McKellar request a copy of the meeting minutes and written reports from the representative, on a quarterly basis.

Sincerely,

Ina Watkinson

Administrative/Treasury Assistant  
Township of McKellar

cc Township of Carling  
Municipality of McDougall  
Municipality of Whitestone



# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

January 22, 2019

**COPY**

Mr. Dave Thompson, Director  
District of Parry Sound Emergency & Protective Services  
Town of Parry Sound  
4 Church Street  
Parry Sound, ON P2A 1Y3

Dear Mr. Thompson

**Re: Resolution 19-43 - Representative Appointment for 2019-2022 Term of Council**

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Please be advised that at its regular meeting held, Monday January 21, 2019 the Council of the Township of McKellar passed the following resolution:

19-43            That the Township of McKellar support the appointment of the following person as representative for the Parry Sound District Emergency Medical Service Advisory Committee for the 2019-2022 Term of Council:

Councillor Kim Dixon – Municipality of McDougall

And further that the Township of McKellar request a copy of the meeting minutes and written reports from the representative, on a quarterly basis.

Sincerely,

Ina Watkinson

Administrative/Treasury Assistant  
Township of McKellar

cc Township of Carling  
Municipality of McDougall  
Municipality of Whitestone



# Seguin Township

5 Humphrey Drive,  
Seguin, Ontario P2A 2W8

Tel: (705) 732-4300  
Toll Free: (877) 473-4846  
Fax: (705) 732-6347  
[www.seguin.ca](http://www.seguin.ca)

**SENT VIA EMAIL: [sheribeaulieu@healthunit.ca](mailto:sheribeaulieu@healthunit.ca)**

January 21<sup>st</sup>, 2019

Sheri Beaulieu  
345 Oak Street, West  
North Bay, ON P1B 2T2

Dear Ms. Beaulieu:

At the regular meeting of the Township Seguin Council held January 14<sup>th</sup>, 2019, Council passed Resolution No. 2019-009 (copy enclosed) supporting the nomination and appointment of Don Brisbane as the representative for the Township of Seguin, Township of The Archipelago, Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound and the Municipality of Whitestone on the North Bay Parry Sound District Health Unit Board of Health.

Assuming the above mentioned municipalities support Mr. Brisbane's appointment as well, please forward all information regarding Board meetings dates, times and locations to Mr. Brisbane

Yours truly,

*Donna McLeod*

Donna McLeod  
Clerk's Department

cc: Don Brisbane  
Clayton Harris, Town of Parry Sound  
Jackie Boggs, Town of Parry Sound  
John Fior, Township of The Archipelago  
Tim Hunt, Municipality of McDougall  
Tammy Wylie, Township of McKellar  
Michelle Hendry, Municipality of Whitestone  
Kevin McIlwain, Township of Carling



Resolution No. 2019- 009

**The Corporation of  
the Township of Seguin**

Moved by

[Signature]

Seconded by

[Signature]

Date January 14<sup>th</sup>, 2019

**THAT** Council of The Corporation of the Township of Seguin does hereby approve the appointment of Don Brisbane to the Board of Health for the North Bay Parry Sound District Health Unit as the joint Municipal Representative for the Township of Carling, the Municipality of McDougall, the Township of McKellar, the Town of Parry Sound, the Township of Seguin, the Township of The Archipelago and, the Municipality of Whitestone.

**DIVISION LIST**   Yea   Nay   Absent

Coles	___	___	___
Collins	___	___	___
Fellner	___	___	___
Finnson	___	___	___
Moffatt	___	___	___
Osborne	___	___	___
MacDiarmid	___	___	___

CARRIED [Signature]

DEFEATED



General Delivery, 21 Church Street  
Dunchurch, Ontario P0A 1G0  
Phone 705-389-2466 ~ Fax 705-389-1855

www.whitestone.ca  
E-mail: info@whitestone.ca

January 11<sup>th</sup>, 2019

Delivered by email to [beth.morton@townshipofperry.ca](mailto:beth.morton@townshipofperry.ca)

District of Parry Sound Municipal Association  
c/o Township of Perry  
1695 Emsdale Road  
Emsdale, Ontario  
P0A 1J0

Attention: Beth Morton, Clerk Administrator

Dear Beth Morton:

Re: **Appointment to District of Parry Sound Municipal Association – Member Ward 4**

Please be advised that the Corporation of the Municipality of Whitestone, at its Regular Council meeting on January 7, 2019 passed the following resolution:

**Appointment to District of Parry Sound Municipal Association – Member Ward 4**

2019-21 Moved by Councillor Beth Gorham-Matthews  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby recommend the appointment of the following person as representative for the District of Parry Sound Municipal Association, Member Ward 4 for the 2019-2022 Term of Council:

Councillor Don Carmichael (Township of McKellar)

**AND THAT** continued support of this recommendation is contingent upon receiving quarterly written reports from the representative, in addition to the meeting minutes. **Carried**

If you have any questions or would like further information, please feel free to contact me.

Yours truly,

Michelle Hendry, C.E. T.  
Chief Administrative Officer / Clerk  
**THE MUNICIPALITY OF WHITESTONE**

cc by email Township of Carling - [kmcllwain@carling.ca](mailto:kmcllwain@carling.ca)  
Municipality of McDougall - [LWest@mcdougall.ca](mailto:LWest@mcdougall.ca)  
Township of McKellar - [clerk@township.mckellar.on.ca](mailto:clerk@township.mckellar.on.ca)

**“WHITESTONE, A PERFECT PLACE TO LIVE, WORK & PLAY”**

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-6500

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-6500



January 31, 2019

Dear Head of Council:

On Monday at the ROMA conference, Premier Doug Ford announced the Ministry of Municipal Affairs and Housing and the Ministry of the Attorney General intend to launch a consultation on the long-standing issues surrounding joint and several liability.

We have listened to our municipal partners across the province and have heard the concerns about insurance costs and a “liability chill” affecting the delivery of everyday public services.

We want to gather the facts, so we are going to consult with you. We’ll need to look at the evidence and develop solutions that make sense for the people and ensure that vulnerable, injured Ontarians are compensated fairly. This will be an honest conversation, and our decisions must be based on hard facts and evidence.

Minister Mulroney and I look forward to these important discussions. Details related to the consultation process and timing will be shared in the near future.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark  
Minister



## Issues discussed at the West Parry Sound Health Centre

Board of Directors meeting held January 14, 2019

- The meeting commenced with hearing the Voice of the Patient. D. Sanderson read an accolade received in July 2018, regarding EMS personnel through to discharge from the Acute Care department. Conversely, another letter was read from April 2019, relaying dissatisfaction with ED wait times.
- The consent agenda was received. This included reports and recommendations from the Quality and Safety Committee, Governance Committee, Property/Finance Committee, Community Engagement, Board Executive, Auxiliary and the WPSHC Foundation.
- The draft Board In-Camera Policy was removed from the consent agenda for discussion.
- M. Simpson presented information regarding prevention of violence in the workplace.
- The 2019/20 Hospital Accountability Planning Submission (HAPS) was approved for submission to the North East LHIN.
- H. Stephenson presented information regarding the financial status of WPSHC.
- An EHR project status report was provided. It has been determined that WPSHC will go-live in October 2019.
- Planning for the new strategic plan commenced.
- The Foundation report highlighted:
  - Since April 1, 2018, the Foundation has transferred \$2.65 million in donations to WPSHC.
  - The Foundation Donor Recognition Policy was reviewed for information.
  - Three new Directors have been elected to the Foundation Board.
- The Auxiliary report highlighted:
  - It was anticipated that the \$60,000 dishwasher for the Dietary Department will arrive in February 2019.
  - The annual Christmas bake sale raised \$1000.00.
  - Auxiliary members provided 12,196 hours of service in the month of December. This works out to \$170,744 if paid minimum wage. Thank you, Auxiliary Members!
- The Lakeland report highlighted:
  - The Dietary Department provided 350 meals to LLTC residents and family members at the Christmas dinner. The Dietary Department, S. White and his team were acknowledged.
  - A front-loading washer and dryer has been donated to the Georgian Bay home area.
- The CEO report made reference to the health care priorities of the new provincial government. The Premier has directed a focus toward balancing the Provincial budget in a responsible manner and improving the health care system by embracing change and innovation, deploying technology more effectively, and committing to new models of collaboration and patient care.

Adjournment – 8:06 pm.



January 22, 2019

The Honourable Bernadette Jordan  
Minister of Rural Economic Development  
House of Commons  
Ottawa, ON K1A 0A6  
Email: [Bernadette.jordan@parl.gc.ca](mailto:Bernadette.jordan@parl.gc.ca)

Dear Minister Jordan:

Congratulations on your recent appointment as Minister of Rural Economic Development. I enjoyed your interview on CBC's "The House" on Saturday morning and was encouraged by your understanding of the criticality of rural high-speed internet to the future of Canada.

By way of introduction, I am Chair of West Parry Sound SMART Community Network, Inc. (WPS SMART), a not for profit organization that is focused on bringing high speed internet into our area. (See [www.smartnow.ca](http://www.smartnow.ca)). We also advocate on internet related issues, concerns, and opportunities ie. WPS SMART has participated in several of CRTC's request for submissions.

Recently we were invited by the Finance Ministry to participate in a discussion on the 2019 Ontario Budget and to give testimony at their local event. Attached is WPS SMART's written submission. The content of this submission is applicable for Federal Government consideration as well, so we wanted to share this with you.

We recently contacted Minister Bains office offering our assistance with preparation of a Canadian Broadband Strategy as covered in the media in late October.

WPS SMART would welcome the opportunity to provide assistance and input to your initiatives in relation to rural internet.

Again, congratulations on your appointment.

Sincerely,

A handwritten signature in black ink, appearing to read "Lis McWalter".

Lis McWalter  
Chair, West Parry Sound SMART Community Network, Inc.  
[lis@smartnow.ca](mailto:lis@smartnow.ca)

cc: West Parry Sound Area Heads of Council, Norm Miller, MPP,

Attachment: Submission to Ministry of Finance re 2019 Budget



## Submission to Ministry of Finance re 2019 Budget

The West Parry Sound SMART submission focuses on high speed rural internet. Our submission comprises two perspectives:

- The first portion answers the question WHY, looking at current and future trends and the impact these will have on our economy and why high-speed internet is so critical to our future,
- The second portion provides a list of recommendations on what we believe needs to be done now,

High speed rural internet will drive tax savings in the near term and ensure relevant jobs and economic growth in Ontario. The benefits and cost savings of building out the infrastructure for high speed internet will be clearly evident and measurable within 3-4 years.

According to the World Economic Forum, internet will be the primary driver of economic growth in the coming years. The economy is an ecosystem comprised of jobs, healthcare, education, investment attraction, business opportunity, social interactions, entertainment, tourism, service delivery, industry, etc. All are interconnected. Not one can be looked at individually as a stand-alone entity. Internet connectivity is critically important and central to this ecosystem. It drives innovation, productivity, cost reduction, and enhanced service delivery. High speed internet connectivity is the common denominator that we cannot ignore and desperately need in rural Ontario.

Cost savings derived from high speed internet can be attributed to all segments of the ecosystem. Take healthcare for example. Consider the savings from the provision of services such as remote and robotic surgeries, video consultations, remote monitoring, interconnectivity amongst healthcare providers, reduced travel costs, and the reduced exposure to illness, etc. It has been projected that these savings in healthcare alone would cover the cost of building the internet infrastructure required.

The near-and-long term cost of NOT investing in rural high-speed internet is very high. Consider for instance the cost of having to maintain a 2 tier service delivery method by the Province - with the digital divide becoming larger and larger between rural and urban, there will be no option but for Ontario tax payers to pay the incremental costs for service delivery to rural areas where slow connectivity will not allow the low cost methods.

Ontario's economic future will be determined by our actions now. The world is in the Fourth Industrial Revolution. The rate of change enabled by technology is unprecedented. The impact of robotics, driverless cars, implantable technologies, 3D printing, blockchain in government, blockchain in banks, artificial intelligence, and the internet of things (IOT) are and will continue to be transformational. Each will have a significant impact on all components of the ecosystem

and specifically jobs (current and future). We are already seeing the technological shifts of these and many will start to hit mainstream in the next 3-5 years.

Investing in high speed internet will enable rural educators to offer the relevant technology-based curriculum desperately needed in rural communities. The resulting skills will create the jobs, (current and new to replace those that will be lost due to the technological shifts)!

High speed internet requires federal and provincial government funding, at least for the fibre backbone (backhaul) required. Even 5G is highly dependent on internet backhaul. There are many excellent plans and projects that are on hold because funding is not available or too difficult to access. Even the \$750M promised by CRTC will leave many rural areas out due to the restrictive eligibility criteria. Approx. 30% of Ontario's population live in rural communities. High speed internet is more critical to the future of rural Ontario than public transportation is in urban areas.

We believe that the key factor that has constrained the build out of high-speed internet infrastructure is that there has not been a national or provincial strategy. We have outlined some key facts and recommendations that we hope the Province of Ontario will take into consideration in preparation of the 2019 budget (see Appendix 1).

Finally, we ask the Ministry to allocate funding for rural high-speed internet infrastructure and make this funding available in 2019. Our future depends on it! Groups like WPS SMART are here to help.

Lis McWalter  
West Parry Sound SMART Connected Community Inc.  
[lis@smartnow.ca](mailto:lis@smartnow.ca)  
416 402-4190

Attachments:

1. Appendix 1 – Recommendations and What Needs to be Done

2. Recommended Reading:

- The Fourth Industrial Revolution, Klaus Schwab:  
<https://luminariaz.files.wordpress.com/2017/11/the-fourth-industrial-revolution-2016-21.pdf>
- Digital Communications Inter-relationships/Dependencies: Illustration by World Economic Forum
- Deep Shift – Technology Tipping Points and Social Impact: Excerpt from World Economic Forum

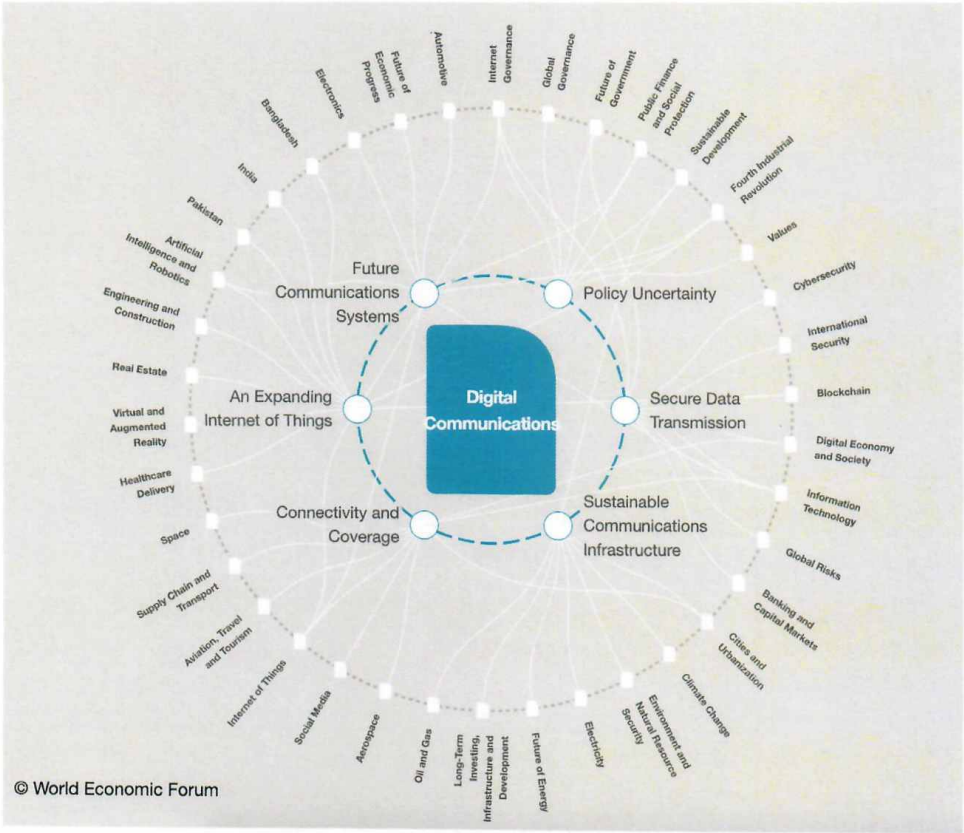
## **Appendix 1**

### **Recommendations, What Needs to be Done**

1. Develop a strategy for rural internet – with all the information available today, that should not be a long process – in other words let's not re-invent the wheel
  - Set a timeline and allocate budget
  - Focus on fibre backbone and evolving transmission technology to build capacity for local distribution
  - Engage rural communities (they can tell you first hand what speeds and service they are getting – not just what is promised by the ISPs) - those communities that currently have organizations like WPS SMART focused on internet can help
  - Act fast, the digital divide is ever increasing and Canada as a whole is slipping every year in global ranking (yet internet will be the primary driver of economic growth in the future)
  - Simplify the application process, make it quick and responsive – a six-month application intake to decision timeframe is reasonable
2. Set up an immediate fund in the 2019 budget to fund projects that are ready to go but awaiting funding.
3. Promote the growth of smaller regional internet service providers (ISPs). They understand rural communities and collaborate well with communities to address local priorities.
4. Establish incentives and policies that promote multi-purpose projects. For instance, lay conduit (or equivalent) along new roadways, gas lines, energy projects for future fibre optic cable runs.
5. Urge the Federal Government to Act Quickly to make the necessary changes to:
  - The eligibility rules set out by the CRTC for the promised \$750M funding will leave much of rural Canada ineligible to apply for this funding
  - Ensure all funding provided to internet service providers (ISP) protects tax payer's investment. Millions and millions of tax payer's dollars have been granted to the "Big Three" for the purpose of internet for rural communities and yet these tax payers are still getting less than 5 Mbps download and 1 Mbps upload. Compare that with the standard set by CRTC of 50 Mbps download and 10 Mbps upload. Even worse, the networks built are often not shared with other providers or priced out of range to be competitive. The funding approach from the Canadian government to the "Big Three" has contributed to the lack of competition in the marketplace. For instance, Canada is a global outlier for wireless data – no other country has wireless carriers that generate more revenue with less usage per SIM than Canada! (Obviously, data is too expensive for Canadian consumers – consider where that places the Canadian consumer in relation to those in other countries)
  - Ensure that CRTC's policies are consumer centric, not ISP centric as is the current trend
  - Simplify and speed up the application process

Illustration of Inter-relationship/Dependencies by World Economic Forum

Digital Communications Inter-relationships/Dependencies: Illustration



## 2.2 Tipping Points

When these megatrends are discussed in general terms, they seem rather abstract. They are, however, giving rise to very practical applications and developments.

A World Economic Forum report published in September 2015 identified 21 tipping points – moments when specific technological shifts hit mainstream society – that will shape our future digital and hyper-connected world.<sup>14</sup> They are all expected to occur in the next 10 years and therefore vividly capture the deep shifts triggered by the fourth industrial revolution. The tipping points were identified through a survey conducted by the World Economic Forum's Global Agenda Council on the Future of Software and Society, in which over 800 executives and experts from the information and communications technology sector participated.

Table 1 presents the percentage of respondents who expect that the specific tipping point will have occurred by 2025.<sup>15</sup> In the Appendix, each tipping point and its positive and negative impacts are presented in more detail. Two tipping points that were not part of the original survey – designer beings and neurotechnologies – are also included but do not appear on Table 1.

These tipping points provide important context as they signal the substantive changes that lie ahead - amplified by their systemic nature - and how best to prepare and respond. As I explore in the next chapter, navigating this transition begins with awareness of the shifts that are going on, as well as those to come, and their impact on all levels of global society.



## Tipping Points, Expected to occur by 2025 (World Economic Forum)

	%
10% of people wearing clothes connected to the internet	91.2
90% of people having unlimited and free (advertising-supported) storage	91.0
1 trillion sensors connected to the internet	89.2
The first robotic pharmacist in the US	86.5
10% of reading glasses connected to the internet	85.5
80% of people with a digital presence on the internet	84.4
The first 3D-printed car in production	84.1
The first government to replace its census with big-data sources	82.9
The first implantable mobile phone available commercially	81.7
5% of consumer products printed in 3D	81.1
50% of the population using smartphones	80.7
90% of the population with regular access to the internet	78.8
Driverless cars equalling 10% of all cars on US roads	78.2
The first transplant of a 3D-printed liver	76.4
30% of corporate audits performed by AI	75.4
Tax collected for the first time by a government via a blockchain	73.1
Over 50% of internet traffic to homes for appliances and devices	69.9
Globally more trips/journeys via car sharing than in private cars	67.2
The first city with more than 50,000 people and no traffic lights	63.7
10% of global gross domestic product stored on blockchain technology	57.9
The first AI machine on a corporate board of directors	45.2

Source: *Deep Shift – Technology Tipping Points and Societal Impact*, Global Agenda Council on the Future of Software and Society, World Economic Forum, September 2015.



**From:** [Tim Hunt](#)  
**To:** [Lori West](#)  
**Subject:** FW: Winter maintenance  
**Date:** Wednesday, January 23, 2019 2:19:16 PM

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[Send to next council agenda for correspondence](#)

Tim Hunt  
Chief Administration Officer  
Director of Operations  
Municipality of McDougall  
705-342-5252  
[thunt@mcdougall.ca](mailto:thunt@mcdougall.ca)

---

**From:** Barry Bell  
**Sent:** Wednesday, January 23, 2019 11:47 AM  
**To:** Tim Hunt <[THunt@mcdougall.ca](mailto:THunt@mcdougall.ca)>  
**Cc:** Nick Thomson <[NThomson@mcdougall.ca](mailto:NThomson@mcdougall.ca)>  
**Subject:** Winter maintenance

Sorry to bother you Mr Hunt, I just wanted to take a moment to clarify a point.

As you may know there has been a disheartening and distressing amount of school bus cancellations this year. I just wanted to make clear with you that absolutely NONE of them were due to a substandard road condition or level of service in your township.

For these long months I am at the mercy of Mother Nature and Environment Canada's never ending warnings, statements and advisories. That is why we get cancelled - not because of road conditions.

The same can't be said for some other operators in other parts of the district. When I am on these conference calls to determine if we are shut down or not, there are many from over in the East and towards North Bay, who do not enjoy the same dedicated levels of service I experience here. Listening to them complain of unplowed roads during bus time, certainly makes me appreciate how fortunate I am to not have that worry.

Thanks for the continued great service, and again, please don't let these cancellations reflect poorly on your roads department.

In Relentless Pursuit,

Barry Bell

---

**From:** Cecilia Parkes <[cecilia.parkes@rogers.com](mailto:cecilia.parkes@rogers.com)>  
**Date:** January 17, 2019 at 11:52:50 AM EST  
**To:** "[drobinson@mcdougall.ca](mailto:drobinson@mcdougall.ca)" <[drobinson@mcdougall.ca](mailto:drobinson@mcdougall.ca)>  
**Subject:** from a long time resident of McDougall

Hi Dale, you probably remember me since I have attended various counsel meetings and am the Lake Steward of the Lorimer Lake Association. I wanted to send you an email to see if you could do anything to stop the passing of Schedule 10 of Bill 66. We are so lucky to have such great members of council in McDougall, including yourself, however, many other communities across Ontario do not have that luxury. This bill would remove the planning barriers to expedite major business investments and speed up approvals, as I am sure you are aware.

Many citizens drink the water from the lakes in Ontario and eat the fish, and if we are not careful we could be further harming not only the wildlife but ourselves. Our environment is suffering at present. We are experiencing global warming at an alarming rate. We need to take action now which will enable a more pro active team oriented approach to making decisions regarding rapid development.

More information about this bill can be found on the following website:

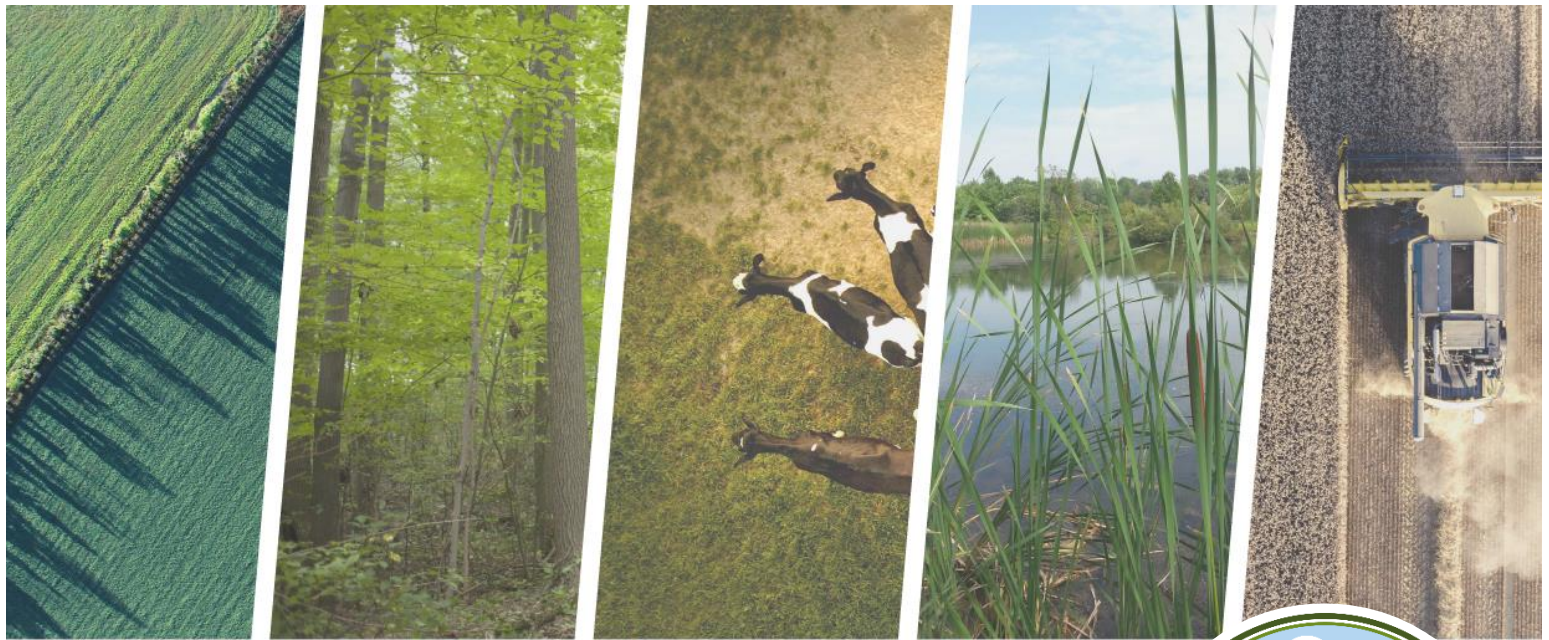
[Bill 66, Restoring Ontario's Competitiveness Act, 2018 | Environmental Registry of Ontario](#)

Bill 66, Restoring Ontario's Competitiveness Act, 2018 |  
Environmental ...

Is there anything you can do to help spread the word about this bill and to make more people aware of its implications? I am also very interested in hearing your comments about the passing of schedule 10 of this bill.  
I really appreciate your help with this.

Best regards,

Cecilia Parkes



# 2019 Farmland Forum

## A Natural Systems Approach to Farmland Protection



**A day of sharing, networking, and exploring policy innovation and land-use planning for whole-farm systems in Ontario**

### Join us for presentations & discussion on:

- Public-private partnerships in New York that use farmer-driven approaches to promote water quality protection and agricultural viability
- Planning strategies/tools that take a farm-first approach to farmland and environmental feature protection
- Whole-farm and broader system approaches and land use planning policy in Ontario and beyond

### Forum Details

**Date:** March 28, 2019

**Time:** 8:30 am – 4:05 pm

**Place:** Balls Falls Centre for Conservation,  
Lincoln, ON

#### **Cost (includes breakfast & lunch):**

- \$125 early-bird rate by March 7<sup>th</sup>
- \$140 after March 7<sup>th</sup>
- \$100 farmer rate  
(w/ valid OFA, CFFO, or NFU card)
- \$60 student rate  
(w/ valid student ID)

### Who should attend?

Farmers  
Land Use Planners  
Researchers  
Land Conservation Enthusiasts  
Provincial Policy Makers  
Municipal Councillors

### Tickets

To purchase your ticket:  
[www.ontariofarmlandtrust.ca](http://www.ontariofarmlandtrust.ca)  
519-824-4120 x 52654  
[heather@ontariofarmlandtrust.ca](mailto:heather@ontariofarmlandtrust.ca)

**Thank you to our 2019 Farmland Forum Supporters**



**ONTARIO AGRICULTURAL COLLEGE**  
SCHOOL OF ENVIRONMENTAL DESIGN  
AND RURAL DEVELOPMENT

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Corporate Services

January 17, 2019

Via Email

The Honourable Doug Ford, M.P.P., Premier of Ontario, [doug.ford@pc.ola.org](mailto:doug.ford@pc.ola.org)  
The Honourable Christine Elliott, M.P.P., Deputy Premier of Ontario, Minister of Health and Long Term Care, [christine.elliott@pc.ola.org](mailto:christine.elliott@pc.ola.org)  
The Honourable Steve Clark, M.P.P., Minister of Municipal Affairs and Housing, [steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)  
The Honourable Sylvia Jones, M.P.P., Minister of Community Safety and Correctional Services, [sylvia.jones@pc.ola.org](mailto:sylvia.jones@pc.ola.org)  
Andrea Horwath, M.P.P., [ahorwath-q@ndp.on.ca](mailto:ahorwath-q@ndp.on.ca)

Dear Sir/Madam:

At the Town of Orangeville Council Meeting on January 14, 2019 Council passed the following resolution:

*Whereas the protection of the integrity of the Green Belt is a paramount concern for our residents;*

*And whereas the continued legislative protection of our water – groundwater, surface water and waterways – is vitally important for the current and future environmental health of our community;*

*And whereas significant concerns have been raised by residents, community leaders and environmental organizations such as the Canadian Environmental Law Association (CELA), that provisions within Bill 66 will weaken environmental protections as it "...will enable municipalities to pass "open-for business" zoning by-laws that do not have to comply with..." important provincial environmental statutes;*

*And whereas an "Open for Business" by-law may be approved without public consultation;*

*And whereas provisions within Bill 66 may allow exemptions from municipal Official Plans;*

And whereas the Town of Orangeville's Official Plan represents not only a significant investment of taxpayer resources but reflects our community's collective vision for current and future planning;

And whereas our Official Plan clearly designates land that is environmentally protected;

And whereas our Official Plan also provides clearly designated land to meet future employment land needs;



Now therefore be it hereby resolved:

1. That Orangeville Town Council opposes planned changes to the Planning Act in the proposed Bill 66 that may allow for an "open for business" planning by-law.
2. That the Government of Ontario be requested to reconsider the proposed changes to the Planning Act included in Bill 66 which speak to the creation of the open-for- business planning by-law.
3. That notwithstanding the future adoption of Bill 66, the Town of Orangeville will not exercise the powers granted to it in Schedule 10 or any successor sections or schedules to pass open-for-business planning by-laws.
4. That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Christine Elliott, Deputy Premier of Ontario, the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services, MPP Dufferin-Caledon and Andrea Horwath, MPP, Leader of the New Democratic Party.
5. That a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours truly,



**Susan Greatrix | Clerk**

**Town of Orangeville** | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

[sgreatrix@orangeville.ca](mailto:sgreatrix@orangeville.ca) | [www.orangeville.ca](http://www.orangeville.ca)

TM

cc The Honourable François-Philippe Champagne, M.P., Minister of Infrastructure and Communities,  
[Francois-Philippe.Champagne@parl.gc.ca](mailto:Francois-Philippe.Champagne@parl.gc.ca)  
The Honourable Patricia A. Hajdu, M.P., Minister of Employment, Workforce Development and Labour,  
[Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)  
The Honourable Lawrence MacAulay, M.P., Minister of Agriculture and Agri-Food,  
[lawrence.macaulay@parl.gc.ca](mailto:lawrence.macaulay@parl.gc.ca)  
The Honourable Catherine McKenna, M.P., Minister of Environment and Climate Change,  
[Catherine.McKenna@parl.gc.ca](mailto:Catherine.McKenna@parl.gc.ca)  
The Honourable Amarjeet Sohi, M.P., Minister of Natural Resources, [Amarjeet.Sohi@parl.gc.ca](mailto:Amarjeet.Sohi@parl.gc.ca)  
David Tilson, M.P., Dufferin-Caledon, [david.tilson.c1@parl.gc.ca](mailto:david.tilson.c1@parl.gc.ca)  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



January 22, 2019

Ministry of Municipal Affairs and Housing  
Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto, ON M5G 2E5

Minister Steve Clark:

Sent via E-mail

**Re: Opting In to Allow Retail Cannabis Stores**

Please be advised that at the January 15, 2019 meeting of Niagara Falls City Council, the following motion was passed:

- ORDERED** on the motion of Councillor Ioannoni, seconded by Councillor Campbell, that Council opt in to the Provincial Retail Cannabis Store program;
- AND ALSO**, that Council adopt the attached Municipal Policy Statement on Cannabis for the purpose of reviewing and commenting on licence applications;
- AND ALSO**, that City Council harmonize its anti-smoking by-law with amendments to the Regional anti-smoking by-law and work with Regional Health in public consultation regarding additional public areas where tobacco, cannabis and related products can be smoked or consumed;
- AND ALSO**, that City Council send a resolution to the Province requesting that municipalities in Ontario be given greater regulatory controls over the location, distance separations and numbers of Retail Cannabis Stores within a municipality;
- AND ALSO**, that a copy of this motion of Council be sent to all municipalities in Ontario.

If you have any questions, please contact me directly.

Attach.

c. The Honourable Doug Ford, Premier of Ontario  
All Municipalities in Ontario

Sincerely,

Bill Matson  
Acting City Clerk

**APPENDIX 2**

<b>CORPORATE POLICY</b>  <b>PLANNING, BUILDING &amp; DEVELOPMENT</b>	<b>DATE EFFECTED</b> December 11, 2018 <b>DATE OF REVISION</b>	<b>PROCEDURE 500.22</b> Municipal Policy Statement on Cannabis Report: PBD-2018-76
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**1.0 Purpose & Vision**

- a) The purpose of this policy statement is to provide a format for the City of Niagara Falls to provide input to the Alcohol and Gaming Commission of Ontario (AGCO), as well as help prospective recreational cannabis retailers in their consideration of location of cannabis retail stores in Niagara Falls.
- b) It is recognized the AGCO is the provincial authority responsible for licensing cannabis retail operators, authorizing cannabis retail locations and licensing senior store staff. Municipal governments have no licensing authority. The AGCO regulates and reviews all aspects of the retail operation including municipal and public input, that the proposed store location is consistent with the public interest as defined in the regulations.
- c) The City of Niagara Falls has chosen to allow retail sales of recreational cannabis within commercial zones.

**2.0 Principles for Cannabis Retail Store Locations**

- a) For the purposes of this policy statement, a cannabis retail store shall mean a store licensed or under application to be licensed by the AGCO.
- b) Land Use Planning: The provincial licensing process does not remove the requirement to comply with the zoning by-law and other municipal planning documents. The definitions within the municipality's Official Plan and Zoning By-law are applicable to all retail, including cannabis retail stores. Retail sale of cannabis from a provincially licensed store is legal and is a permitted use in the retail zones.
- c) Municipal Building Inspections: The Ontario Building Code applies to cannabis retail store locations. Therefore, where a building or sign permit is required, applications together with appropriate fees shall be submitted to the Niagara Falls Building Division. The building inspector will undertake duties as usual. Fire Code compliance is mandatory.

**3.0 Cannabis Retail Stores and Sensitive Activities**

- a) The goal is to help ensure public health and safety, protect of youth and reduce illegal sales, retail cannabis stores are discouraged where nearby

properties are designed to serve youth, or the potential for illegal sales or health risk exist. It is recommended that a 150m distance be maintained from:

- i) Schools as outlined in O. Reg 468.18;
  - ii) Facilities such as nursery schools, day care centres and municipal libraries, parks, trailheads and recreational facilities including community centres and arenas; and
  - iii) Facilities that serve persons with mental health or addiction challenges.
- b) Attached is a map showing the retail/commercial zones of the municipality and the activities identified in i), ii) and iii) above.

#### **4.0 Comment Preparation & Submission**

- a) Planning Staff when preparing comments to be submitted to the AGCO, shall have regard for:
- i) ensuring zoning allows a retail use as a permitted use and whether the zone provisions and regulations of the zone can be satisfied;
  - ii) the separation distances listed for uses in 3.0 i), ii) and iii) of this Policy are met; and
  - iii) the goal of 3.0 is met.
- b) Where time limits do not allow a report to be brought before City Council, the Director of Planning, Building & Development is delegated the responsibility to submit comments to the AGCO on behalf of the Corporation.





# Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

January 22, 2019

**COPY**

Hon. Lisa McLeod, Minister  
Ministry of Children, Community & Social Services  
Hepburn Block, 6<sup>th</sup> Floor  
80 Grosvenor Street  
Toronto, ON M7A 1E9

Dear Minister McLeod

**Re: Resolution 19-44 - Requesting Support of Rotational Appointments System for Parry Sound District Social Services and the Town of Parry Sound's Emergency EMS Advisory Committee**

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Please be advised that at its regular meeting held, Monday January 21, 2019 the Council of the Township of McKellar passed the following resolution:

**19-44**      **WHEREAS** the Council of the Corporation of the Township of McKellar passed Resolution No. 2018-431(copy attached) requesting support of a rotational joint appointments system for the Parry Sound District Social Services Board and the Town of Parry sound's Emergency EMS Advisory Committee;

**AND WHEREAS** the Township of Carling, the Municipality of McDougall and the Municipality of Whitestone have supported the appointment of the previous term of Council representatives;

**AND WHEREAS** the Township of Carling, the Municipality of McDougall and the Municipality of Whitestone have either not reviewed or supported the request;

**AND WHEREAS** the Ministry of Children, Community & Social Services' DSSAB Governance & Accountability Review Final Report does not address the concern of the Township of McKellar in regards to equal representation;

**AND WHEREAS** the Township of McKellar has given support to the nominations put forward and jointly supported by the Township of Carling, the Municipality of McDougall and the Municipality of Whitestone so as not to further delay representation;

**NOW THEREFORE BE IT RESOLVED** that the Township of McKellar formally request the Ministry of Children, Community & Social Services and the Town of Parry sound to address the unfairness of the present process for joint representation and enact a rotational system for joint appointments;

AND FURTHER that this resolution be forwarded to Lisa McLeod, Minister of Children, Community & Social Services, Norm Miller, MPP and the Township of Carling, the Municipality of McDougall, the Municipality of Whitestone, the Town of Parry Sound and the District of Parry Sound Social Services Administration Board.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ina Watkinson', written over a horizontal line.

Ina Watkinson  
Administrative/Treasury Assistant  
Township of McKellar

cc Norm Miller, MPP Parry Sound Muskoka  
Township of Carling  
Municipality of McDougall  
Municipality of Whitestone  
Town of Parry Sound  
District of Parry Sound Social Services Administration Board

# TOWNSHIP OF MCKELLAR

DATE: December 3, 2018

RESOLUTION No. 18- 43 /

Moved by Mike Kellar

Seconded by [Signature]

**WHEREAS** the Township of McKellar, the Township of Carling, the Municipality of McDougall and the Municipality of Whitestone jointly share representation on the District Social Services Administration Board (DSSAB) and the Parry Sound District Emergency Medical Service Advisory Committee (EMS);

**AND WHEREAS** the Township of McKellar financially supports DSSAB (\$284,151 in 2018) and EMS (\$186,803 in 2018) annually;

**AND WHEREAS** the Township of McKellar's direct representation was for one term 1999-2002;

**AND WHEREAS** the Township of Carling has had direct representation for three terms 2002-2018, the Municipality of McDougall has had direct representation for three terms 1999-2018 and the Municipality of Whitestone has had direct representation for three terms 2003-2014;

**AND WHEREAS** the Township of McKellar has attempted to have DSSAB and EMS revise their representation system;

**AND WHEREAS** the current system does not inform non-participating municipalities as to when they meet, what is on the agenda, allow for input on the agenda and is slow in circulating the minutes – a lack of inter representation to supporting municipalities;

**AND WHEREAS** a new rotational system will allow new voices, new people with some expertise to be heard on DSSAB and EMS, as well as keeping the spirit of equal opportunity and municipal participation;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Township of McKellar request the Township of Carling, the Municipality of McDougall and the Municipality of Whitestone to support a 20 year rotational system of representation on DSSAB and EMS beginning in 2018.

**AND FURTHER** that a copy of this resolution be forwarded to the District Social Services Administration Board (DSSAB) and to the Parry Sound District Emergency Medical Service Advisory Committee (EMS).

Carried ✓      Defeated       

  
\_\_\_\_\_  
Peter Hopkins, Reeve

**DIVISION VOTE**

	<b>YEA</b>	<b>NAY</b>
Councillor Marco Ancinelli	_____	_____
Councillor Don Carmichael	_____	_____
Councillor Morley Haskim	_____	_____
Councillor Mike Kekkonen	_____	_____
Reeve Peter Hopkins	_____	_____

January 22, 2019

Lori West, Clerk/Planner  
Township of McDougall  
5 Barager Boulevard  
McDougall, ON P2A 2W9

Dear Lori West:

**Subject: *Smoke-Free Ontario Act, 2017* – Changes effective October 17, 2018**

We are writing to inform you of important changes to the *Smoke-Free Ontario Act, 2017 (SFOA, 2017)* that came into effect October 17, 2018. The *SFOA, 2017* includes changes relevant to you as a workplace and municipality.

In addition to prohibiting smoking and holding lighted tobacco in specified places, the legislation now includes smoking or holding lighted cannabis and using an electronic cigarette (i.e., inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette). **This means that smoking cannabis and using electronic cigarettes are no longer permitted wherever smoking is not permitted.**

*In addition, the following prohibited places were included:*

- Public areas within 9 metres of any restaurant or bar patio
- School property and public areas within 20 metres of the perimeter of the school grounds
- **The outdoor grounds of a community recreation facility, and public areas within 20 metres of the perimeter of the grounds (e.g., municipal community centres, hockey arenas).**

Under the revised *Smoke-Free Ontario Act, 2017*, no smoking in addition to no vaping signs must be posted at all entrances and exits and in washrooms. In the next several weeks, we will be preparing packages for your municipality with these signs. We are asking that you post them where appropriate as well as have them available for any workplace in your municipality to pick up.

In addition, updated signage will be required for all municipal playgrounds, sporting areas, spectator areas and community and recreational facilities. Signage is currently being developed for municipalities within our Health Unit district. When signage becomes available, the Health Unit Tobacco Enforcement Officers will be in contact with you to coordinate orders and delivery.

We would also like to remind you that existing municipal smoke-free by-laws only restrict tobacco usage and do not cover vaping and cannabis use. We recommend that municipalities who do have by-laws, review them, and add restrictions on vaping and cannabis use to align with the regulations in the *SFOA, 2017*. Furthermore, we encourage your municipality to consider creating new by-laws for smoke-free/vape-free social housing, municipal properties, and public spaces (e.g., parks, trails and beaches). By-laws to implement or increase retail licensing fees for tobacco, electronic cigarette and cannabis products should also be considered, as well as restricting new retail licenses based on proximity to schools, playgrounds and other areas where high risk populations reside.

Please see attached fact sheets for more information about the *Smoke-Free Ontario Act, 2017*. If you have any further questions, contact one of our Tobacco Enforcement Officers:

- Paula Benoit – 705-474-1400 Ext. 5324 or [paula.benoit@healthunit.ca](mailto:paula.benoit@healthunit.ca)
- Bill Clark – 705-474-1400 Ext. 5323 or [bill.clark@healthunit.ca](mailto:bill.clark@healthunit.ca)
- John Nolan – 705-474-1400 Ext. 3227 or [john.nolan@healthunit.ca](mailto:john.nolan@healthunit.ca)

For more information about the *SFOA, 2017* and Regulations please visit: <https://www.ontario.ca/laws/statute/17s26>. We look forward to working with you, and we appreciate your continued support in helping to create more smoke-free outdoor spaces in our community.

Sincerely,



Chris Bowes  
Program Manager, Healthy Living



# **Smoke-Free Ontario Act, 2017**

## **How the Act Affects: Community Recreational Facilities**

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### **The Basics**

The *Smoke-Free Ontario Act, 2017* (SFOA, 2017) prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette, or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

### **Community Recreational Facilities**

Smoking and vaping is not permitted on the outdoor grounds of community recreational facilities or in public spaces within 20 metres of the perimeter of the grounds.

A community recreational facility is an enclosed public place or an enclosed workplace where:

1. The place is owned or operated by a charity, non-profit or government.
2. The place is primarily used for the purposes of providing athletic or recreational programs or services to the local community, including children and youth, whether or not a fee is paid for the use.

For example:

- a) Sports programs;
  - b) Children's play programs; or
  - c) Fitness programs.
3. The public is normally allowed access.
  4. The place is not primarily a private dwelling.

## Owner Responsibilities

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking and vaping laws are followed.

They are required to:

- Give notice to the public that smoking is prohibited in the smoke-free and vape-free areas.
- Post “No Smoking”, and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances, exits and washrooms of the smoke and vape-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the smoke-free and vape-free areas.
- Ensure that no one smokes or vapes in the smoke-free and vape-free areas.
- Ensure that someone who refuses to comply with Ontario's smoking and vaping laws does not remain in the smoke-free and vape-free areas.

## Enforcement

Local public health units will carry out inspections and respond to complaints of smoking and vaping on the outdoor grounds and public spaces within 20 metres of the perimeter of the grounds of community recreational centres.

## Penalties

Any individual who violates the prohibition on smoking or vaping in smoke-free and vape-free areas may be charged and if convicted, may face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An owner that fails to fulfill their responsibilities under the law may be charged and if convicted, may face a maximum fine:

### Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence) ; \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).



## Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking or vaping laws applicable to community recreational centres, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>

For more information on the *Smoke-Free Ontario Act, 2017*, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree).



# **Smoke-Free Ontario Act, 2017**

## **How the Act Affects: Children's Playgrounds**

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### **The Basics**

The Smoke-Free Ontario Act, 2017 prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

### **Children's Playgrounds**

Smoking and vaping is not permitted on children's playgrounds or in public spaces within 20 metres of the perimeter of a playground.

A children's playground is:

- An area open to the public at no cost or for a fee, primarily used for children's recreation and equipped with children's play equipment, such as:
  - Slides;
  - Swings;
  - Climbing apparatuses;
  - Splash pads;
  - Wading pools; and
  - Sandboxes.

These restrictions include playgrounds at hotels, motels and inns. It does not apply to playgrounds intended for residents of apartments, condominiums or campgrounds.

**Note:** Additional restrictions on smoking and vaping may exist in municipal or condominium bylaws; lease agreements, and the policies of employers and property owners.

## **Owner Responsibilities**

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking and vaping laws are followed.

They are required to:

- Give notice to the public that smoking and vaping is prohibited in the place.
- Post "No Smoking" and "No Vaping" signs, or a dual "No Smoking and No Vaping" sign at entrances and exits to the smoke- and vape-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the place.
- Ensure that no one smokes or vapes in the place.
- Ensure that someone who refuses to comply with Ontario's smoking and vaping laws do not remain in the place.

## **Enforcement**

Local public health units will carry out inspections and respond to complaints regarding smoking and vaping on and around children's playgrounds.

## **Penalties**

An individual who violates the prohibition on smoking or vaping on and around children's playgrounds may be charged and if convicted, may face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An owner that fails to fulfill their responsibilities under the law may be charged and if convicted, may face a maximum fine:

### **Signage responsibilities**

- For individuals: \$2,000 (for a first offence); \$5,000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

## Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws applicable to playgrounds, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/location.aspx>

For more information on the Smoke-Free Ontario Act, 2017, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree)



# Smoke-Free Ontario Act, 2017

## How the Act Affects: Sporting Areas

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### The Basics

The Smoke-Free Ontario Act, 2017 prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

### Sporting Areas

Smoking and vaping is not permitted at publicly-owned outdoor sporting areas, spectator areas next to sporting areas and public areas within 20 metres of any point of the edge of the sporting or spectator areas.

This applies to sporting areas:

- Owned by the province, a municipality, colleges or universities;
- Used primarily for sports, such as soccer, football, basketball, beach volleyball or skateboarding; and
- Open to the public whether or not a fee is charged to enter.

**Note:** This does not apply to golf courses.

### Owner Responsibilities

The Act requires owners and operators of these sporting areas to ensure that smoking and vaping laws are respected. They are required to:

- Give notice to the public that smoking and vaping is not allowed in smoke-free and vape-free areas.

- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances and exits to the smoke-free areas, in appropriate locations and in sufficient numbers to ensure that the public is aware that smoking and vaping is not allowed.
- Ensure that people do not smoke or vape in the smoke-free and vape-free areas.
- Ensure that no ashtrays or similar equipment remain in the smoke-free and vape-free areas.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws does not remain in the smoke-free and vape-free area.

## **Enforcement**

Local public health units will carry out inspections and respond to complaints regarding smoking and vaping on or around sporting areas.

## **Penalties**

Anyone caught smoking or vaping on or around these sport areas may be charged with an offence, and if convicted could face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

The owner or operator of a sporting area who fails to fulfill their responsibilities under the law may be charged with an offence, and if convicted, could face a maximum fine:

### **Signage responsibilities**

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

### **Other responsibilities**

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local [Public Health Unit](#).

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws in and around sporting areas, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at: Smoke-Free Ontario Act, 2017 How the Act Affects: <http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>

For more information on the Smoke-Free Ontario Act, 2017, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree)

## BOARD OF HEALTH NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

### Nipissing District:

Central Appointees

Dave Butti  
Nancy Jacko  
Stuart Kidd  
Scott Robertson  
Tanya Vrebosch  
Dean Backer  
Dan Roveda

Eastern Appointee

Western Appointee

### Parry Sound District:

North Eastern Appointee

South Eastern Appointee

Western Appointee

### Public Appointees:

Blair Flowers  
Marianne Stickland  
Don Brisbane  
John D'Agostino  
Gary Guenther  
Mike Poeta  
Dr. Jim Chirico

### Medical Officer of Health/Executive Officer

### Attending by Invitation:

Master of Public Health Student

Dr. Carol Zimbalatti

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held in the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, January 23, 2019**

**Time: 5:40 p.m. to 7:00 p.m.**

## A G E N D A

### 1.0 CALL TO ORDER

### 2.0 ELECTIONS

2.1 Election of Chairperson

➤Notice of Motion

2.2 Election of Vice-Chairperson

➤Notice of Motion

### 3.0 APPROVAL OF THE AGENDA

➤Addition of New Agenda Items

➤Notice of Motion

### 4.0 CONFLICT OF INTEREST DECLARATION

### 5.0 APPROVAL OF THE PREVIOUS MINUTES

5.1 Board of Health Minutes – November 28, 2018

➤Notice of Motion



**6.0 DATE OF NEXT MEETING**

2019 Meeting Schedule

➤ *Notice of Motion*

**7.0 APPOINTMENT OF STANDING COMMITTEES FOR 2019**

➤ *Notice of Motion*

**8.0 APPOINTMENT OF SIGNING OFFICERS FOR 2019**

➤ *Notice of Motion*

**9.0 APPOINTMENT OF LEGAL ADVISORS FOR 2019**

➤ *Notice of Motion*

**10.0 BUSINESS ARISING**

**11.0 REPORT OF MEDICAL OFFICER OF HEALTH**

**12.0 BOARD COMMITTEE REPORTS**

12.1 Finance and Property Committee Report

**13.0 CORRESPONDENCE**

**14.0 NEW BUSINESS**

14.1 Requests for Proposal 2018 – Report to the Board

14.2 Corporate Sponsorships and Donations 2018 – Report to the Board

14.3 alPHa Winter Symposium

➤ *Notice of Motion*

**15.0 IN CAMERA**

**16.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Shari McMillan at 705-474-1400, extension 5552. Thank you.

*Approved by,*

Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer

**BOARD OF HEALTH  
FINANCE AND PROPERTY COMMITTEE  
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

**Nipissing District:**

Central Appointees

Dave Butti  
Nancy Jacko  
Stuart Kidd  
Scott Robertson  
Tanya Vrebosch  
Dean Backer  
Dan Roveda

Eastern Appointee

Western Appointee

**Parry Sound District:**

North Eastern Appointee

South Eastern Appointee

Western Appointee

**Public Appointees:**

Blair Flowers  
Marianne Stickland  
Don Brisbane  
John D'Agostino  
Gary Guenther  
Mike Poeta  
Dr. Jim Chirico

**Medical Officer of Health/Executive Officer**

**Also Attending by Invitation:**

Executive Director, Finance  
BDO Canada LLP Chartered Accountant  
Master of Public Health Student

Isabel Churcher  
Dean Decaire  
Dr. Carol Zimbalatti

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A meeting of the **Finance and Property Committee** for the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held in the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

**Date: Wednesday, January 23, 2019**

**Time: 5:00 p.m. to 5:40 p.m.**

**A G E N D A**

**1.0 CALL TO ORDER**

**2.0 ELECTIONS**

2.1 Election of Chairperson

➤ *Notice of Motion*

2.2 Election of Vice-Chairperson

➤ *Notice of Motion*

**3.0 APPROVAL OF THE AGENDA**

➤ *Addition of New Agenda Items*

➤ *Notice of Motion*

**4.0 CONFLICT OF INTEREST DECLARATION**

**5.0 PRESENTATION: BDO CANADA LLP – PRE-AUDIT UPDATE**

➤ *Dean Decaire, CPA, CA, Partner, BDO Canada LLP*

**6.0 APPROVAL OF PREVIOUS MINUTES**

6.1 Finance and Property Committee Minutes – November 28, 2018

➤ *Notice of Motion*

6.2 Finance and Property Committee In Camera Minutes – November 28, 2018

➤ *Notice of Motion*

**7.0 DATE OF NEXT MEETING**

Date: To be Determined

Time: To be Determined

Location: Main Office, Nipissing Room, 345 Oak Street West, North Bay

**8.0 BUSINESS ARISING**

**9.0 NEW BUSINESS**

9.1 One-Time Funding Requests

➤ *Notice of Motion*

**10.0 IN CAMERA**

10.1 Proposed or Pending Acquisition of Land for Board Purposes or Disposition, and Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Board

➤ *Notice of Motion to Move In Camera*

➤ *Notice of Motion to Rise and Report*

**11.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Shari McMillan at 705-474-1400, extension 5552. Thank you.

Yours sincerely,

*Approved by*

Jim Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer



## **West Parry Sound EDO Report January 28th<sup>th</sup> 2019**

This monthly summary of key activities and insights includes portions of December 2018 due to the CiiNO Steering committee not meeting in that month.

### **Executive Summary**

I am pleased to report with thanks to the Reeve and Council of McKellar Township that as of January 7<sup>th</sup> 2019 The Township of McKellar has joined the CiiNO initiative and look forward to encouraging economic growth through the WPSEDO.

Having all 7 municipalities contributing to Economic Development will go a long way to creating vibrant sustainable communities for the citizens of West Parry Sound.

### **Key Issues:**

- **Accommodation** – I am in the process of planning a Housing Summit to be held at Grand Tappattoo April 24<sup>th</sup> and 25<sup>th</sup>. Budget for the event will be forthcoming.  
The focus will be on employee accommodation solutions and will bring together, politicians, municipal, provincial and federal staff, concerned business owners, land owners, developers, architects, builders among other stakeholders. The next step will be to create a group to plan and orchestrate the event.
- **Regional Branding and Identity Awareness**

Biosphere reserves are used in model projects to test ways of life and forms of economic activity that are both economically viable and serve in protecting the natural environment and its associated flora and fauna. For this reason, biosphere reserves are needed to sensitise local populations to nature and the landscape, and to encourage them to adopt development practices that are compatible with nature and the environment. Biosphere reserves are also areas in which research can be conducted on the complexities of human-environment relations.

The reserves typically focus on marketing regional products, revitalising rural areas that people are leaving to go elsewhere and examining ways in which regions can adapt to climate change. At the same time, biosphere reserves place particular emphasis on education for sustainable development, be it through exhibitions, panel discussions or guided tours.

<http://www.europarc-deutschland.de/wp-content/uploads/2012/10/In-touch-with-nature-Biosphere-Reserves-in-Germany.pdf>

As we develop Economic and Community Economic initiatives what kind of businesses would we wish to attract to our region?

What local businesses are early adaptors and currently lead the pack with innovative conservation technologies incorporated into their business production processes. ie Crofters, Lakeland Power.

What is our readiness to attract electric vehicles for recharging?

Do we have multi day trips planned to showcase Biosphere flora and fauna along with Facts and Figures relating to specific locations. How many jobs can we create to provide guided tours? What associated accommodations, tents/yurts, bikes, transportation services, rentals etc? Packaged trips?

Do we have local businesses utilizing new building materials less harmful to the environment? Or innovative construction techniques. Pre-fab houses components etc. Fad Architects, CoolEarth architecture, passive housing development.

We have a lot of dock manufacturers. Do they use environmentally friendly materials?

What is the state of our Biosphere when it comes to locally produced power supply? Can a survey be utilized to find out? ie Solar on how many homes/cottages?

All these findings need to be communicated back to students and citizens of our communities.

**We need to create a culture around this knowledge. An understanding of what and who we are and a vision for sustainability living with and valuing nature.**

- **Climate Change** – transitioning to a low-carbon society marks a paradigm shift in the energy sphere. However, decarbonization and economic growth are not mutually exclusive. The most prosperous societies of the future will also be the ones that are the most sustainable. **What is our Local climate change Action Plan?**
- **Cluster Development** – West Parry Sound is not alone in transforming to higher value goods and services. In Europe clusters account for one in three jobs and over half of Europe's wage bill. Strong regional economies have specializations that attract wealth and become go-to knowledge centres on a global scale. They are well connected internally and globally.

**We need to aim at establishing high value knowledge centres for specific knowledge, products and services within our region.**

We have the beginnings of such clusters. Marine and Seasonal Services products, Manufacturers, Importers/Exporters. WPSEDO can assist in developing and supporting these clusters.

- **Youth Retention and Industry Sustainability** – I met with Vince Kulchycki, Chief Operating Officer Lakeland Holding Ltd. with 2 potential parties interested in developing an innovation hub.

I am working on Coding in the Curriculum through a second Robotics/ Coding event Late Spring. More details to follow.

I met with the Parry Sound Muskoka Regional Innovation Strategy Group on December 11<sup>th</sup>, to announce the upcoming Housing Summit, and discuss Ecosystem mapping and Key Performance indicators for Innovation resources/services for new and existing businesses and non-profits for the Parry Sound Muskoka areas.

- **The Holly Grail of Economic and Community Economic Development – The *Happiness factor*.**

The Northern Policy institute has released a Well Being Indicator for specific communities.

Median of All Communities measured	47.5
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Provincial Indicator Value	58.2
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Our communities;

McDougall	57.2
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Sequin	54.9
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Parry Sound	54.5
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Carling	52.8
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The Archipelago	46.3
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McKellar	46.0
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Whitestone	40.1
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(For details on criteria for evaluation go to [www.northernpolicy.ca](http://www.northernpolicy.ca))

We can do better and I know how..... Opportunity, Shelter, Food.

## ***West Parry Sound EDO Activity Report January 2019***

### **Economic Development**

Nov 26 – Met with Mike Kalfus, Ron Begin, regarding New Business, 'The Cooler Place'

Nov 27 – Met with Mike Reeves and Bill Spinney regarding property update.

Nov 29 - Attended CERBA economic Tour introduction and discussions.

Dec 13 – Met with Managers of Jolly Rodger to discuss possible business acquisition and development of the Jolly Rodger Restaurant/Bar facility.

Dec 14 – Discussed possible development options with Colin Watson regarding Ahmic Harbour Hotel. Agreed to visit property with Christy from the Chamber of Commerce to determine possible business use.

Dec 17 – Presentation to McKellar Council with Kevin McIlwain on current status of WPSEDO CiiNO and next steps towards regional EDO development.

Jan 8 - Discuss Housing Summit plan with Stuart Morley PMCN

Jan 22 - Discuss new business and business expansion for gas station/ food cluster with Outside investor. Shabbir Dossa. Sent traffic flow stats and currently arranging meeting with FedNor, NOHFC, CB&DC to discuss business plan. Prospective 30-40 new employees.

### **Community Economic Development**

#### **Diversify the Local Economy**

Jan 9 - Discuss business plan submission with Maurizio Pizza expansion.

Jan 15 - Meeting with airport commission to discuss expansion plans timelines new tenant businesses.

Jan 15 - Note to ProSafe regarding possible expansion space.

Jan 17 -Discussed with GBBR possible partners to manufacture and test electric boats.

Jan 18 - Discussed business plan with April Dymont to rezone her farm in order to provide a Barn Wedding Venue in McKellar. Barn weddings have grown in popularity from 2% to 15% since 2009 for wedding venue choices. This will have spin-off benefits to local event services. Wrote letter of support for presentation to McKellar council.

Jan 24 - Meeting with Jean Marques to discuss Middle Eastern Food outlet.

#### **Reduce Economic Vulnerability**

Jan 18 - Discuss Manufacturing Association development and successes with Bay of Quinte EDO.

#### **Improve Existing Infrastructure**

Discuss solar farm development with Kurt Robertson of AMP.

Discuss fibre internet solutions with Lakeland Power to Wausauksing.

### **Make Community More Sustainable**

Jan 15 - Continued discussions with Ambassador group, Boston Pizza, Parry Sound Bikes, 18 James St., Island Queen, Trestle Brewery, Chamber of Commerce, DBA, Stockey Ctr, iSparksSolutions to create Summer market at the harbour. Meeting for further discussions is set for Feb 4<sup>th</sup> at the Chamber Office.

Jan 16 - Organized and met with 9 neighbouring EDO's including 2 First Nations to discuss current projects, opportunities, needs/wants, support/ collaboration. Very informative and plan to meet again June 26<sup>th</sup>.

Jan 17 - discuss with iSparksSolutions business profile videos and mainstreet digitization.

Jan 17 - discuss with Linda Marshall potential rental space and possible tenants at St. James Anglican Church.

### **Enhance the Investment and Entrepreneurial Environment**

Dec 11 – Attended Regional Innovation Strategy Session with PMCN in Bracebridge to discuss new portal for support services to new and existing businesses and entrepreneurs.

Jan 8 - Discuss creating Founders Circle initiative in Parry Sound and possible members that may wish to participate.

Jan 17 - Meeting with iSparksSolutions to provide enhanced WPSEDO website content, maintenance and support.

Jan 22 - Attended presentation to Rotary Club regarding Founders Circle Parry Sound.

### **Build Capacity for Change**

Dec 20 – Conference call with GBBR to discuss regional branding, regional update meetings.

### **Build Quality of Life – Social, Economic and Environment**

Jan 18 - Discuss Ardeleana Chamber Music Society development, accommodation space, for cultural centre Hub with Brenda Muller, Kelly Haak and Sherry Keown.

Jan 21 - Attended GBBR meeting in Bala at the Wahta Administrative building to discuss Climate Change with regional stakeholders, planners, leaders, green energy providers etc. Purpose to build awareness networking relationships and share best practices in communities.

Jan 21 - further discussions with Linda Marshall to propose prospective tenant for St. James Church lower floor space.

Jan 22 - met with Reeve Hopkins to discuss possible business development ideas.



## **New Business Start-ups and Expansion 2018**

List of clients that participated in the Business Centre Starter Company Plus Program in 2018.

- Meg Wallace – Meg Wallace Photography/Georgian Bay Boudoir, number of employees 1
- Sonya Felsman – iSparks Solutions, number of employees 2
- Emily Corbett - North Shore Apothecary and Goods, number of employees 1
- Myrhanda McKay – EGB Studios, number of employees 1
- Aimee McChesney – The Mad Batter, number of employees 1
- Barry Suomo – AeroSisu, number of employees 1
- Chrystal Tabobanbug – RAISE, number of employees 1
- David Ennis – Faithful Fishing, number of employees 1
- Luke Farley – Big Top Productions, number of employees 1
- Marie Halloch – Ice Palace Golf Simulator, number of employees 2
- Nicholas Roche & Taisia Krohmali – Banana Leaf Studio, number of employees 2
- Ryan Shields – The Den Strength and Conditioning, number of employees 1
- Rhonda Jessop – Jessop Farm & Produce, number of employees 3
- Kyle Maunchner – Tree Removal, number of employees 1
- Donna Kurfiss – Homestead Wellness Footcare, number of employees 1

### **Additional New start ups in 2018:**

Ace Armour- Aaron Schiffert

Jimmy's at the Duck Rock- Jimmy McMurder

Ares Law- Bernard Keeting

Hometown Hearing- Took over Parry Sound Audiology- Mark Houseleader

JF fitness- Jacquelin Frias

Lakeside Contracting- Mitch Joiner

No place like HOme Care- Laurie Burns

Northern Pavement Markings- Tim Donovan

Lakeside Cottage Care- Julie Taylor

To Your Defense Paralegal Service- Teresa Hunt

Georgian Bay Airways – Flight Deck Grill is new

Canadian Clouds (Vape Shop 78 Church Street) husband of one of our clients Tiffany McKinnon –  
Sungoddess Hair Salon

Jess's Fusion of Food – Food Stand in Mactier

Trestle Brewery -

The Concilio Group

Shelby's Hair Salon

Milano Pizza & Wings

Stylish Tailoring and Professional Alterations

Luminous Esthetics

Anytime Fitness

Algonquin Fine Foods

Rainbow Sound

**Expansions to Existing Businesses:**

Meridith McCaffery had an expansion last year that now includes The Linen Closet

Live, Love, Lake – Rachel and Lori Auld (Seasonal Gift Boxes)

The Gardens of Parry Sound

Maurizio Pizza

Laurence Aero

Georgian Bay Trailers

SiSi Georgian Bay

## District of Parry Sound



Social Services  
Administration Board



### Homelessness Objectives Maximizing Efforts

The H.O.M.E Network is a group of community partners and stakeholders who meet three times per year to discuss housing & homelessness issues. Information surrounding ministry programs, housing projects and potential funding is shared.

#### **You are invited to join our H.O.M.E Network Meeting**

**Where:** Killbear Room (Parry Sound DSSAB office)  
1 Beechwood Drive,  
Parry Sound

**When:** Tuesday, February 26, 2019

10:00am-12:00pm

**R.S.V.P:** [jyoung@psdssab.org](mailto:jyoung@psdssab.org) or  
(705) 746-7777 ext. 286

**No later than Friday, February 22, 2019**

To: Members of the Community Policing Advisory Committee  
West Parry Sound Ontario Provincial Police  
Meeting Date: 24 January 2019 7:00 p.m.  
Location: Ministry of Natural Resources Boardroom, 7 Bay Street, Parry Sound, Ontario

### AGENDA

1. Attendance

Present	Absent	CPAC Member
		Grant Walker – Archipelago Township
		Debbie Crocker - Carling Township
		Mike Kekkonen – McKellar Township
		Bonnie Keith – Town of Parry Sound
		Joe McEwen – Municipality of Whitestone
		Lionel Fox – Henvey Inlet First Nation
		Joe Ryman – McDougall Township
		Rod Osborne – Seguin Township
		Al O'Brien – Byng Inlet/Britt
		A/S/Sgt.Dominic Lalonde – OPP
		Sgt. Rick MacKay– OPP
		Pam Stoneman – OPP

2. Welcome and Introductions – A/S/Sgt. Lalonde

3. Minutes of 18 Oct 2018 meeting

Moved by:

Seconded by:

**Resolved That:** The Minutes of the Community Policing Advisory Committee meeting held on the 18 Oct 2018 be approved as presented

4. Business Arising From Minutes/Questions

5. Reports:

- 2018 Q4 Detachment Accountability Report: CPAC member comments/questions
- 2018 Q4 Municipal Narratives. Member comments/ questions
- 2018 Q4 Focused patrol.

6. New Business:

- CPAC Member Requests
- Staffing Update

7. Correspondence:

8. Other Matters:

9. Meeting Date(s) 2019: 18 April, 18 July, 17 October – 1900hrs

To: Members of the Community Policing Advisory Committee  
Meeting Date: October 18, 2018  
Meeting Time: 7:00 p.m.  
Location: West Parry Sound OPP Detachment – 7 Bay Street, Parry Sound

## **MINUTES**

**PRESENT WERE:** Mike Kekkonen                      Township of McKellar  
                         Bonnie Keith                      Town of Parry Sound  
                         Rod Osborne                      Township of Seguin  
                         Grant Walker                      Township of the Archipelago  
                         Joe McEwen                      Municipality of Whitestone  
                         Sgt. R. Mackay                      Ontario Provincial Police  
                         Sgt. J. McDonald                      Ontario Provincial Police  
                         Pam Stoneman                      Ontario Provincial Police

**ABSENT WERE:** Lynne Gregory                      Municipality of McDougall  
                         Terry Gilbert                      Township of Carling  
                         Lionel Fox                      Henvey Inlet First Nation  
                         Al O'Brien                      Britt/Byng Inlet  
                         S/Sgt Mike Gordon                      Ontario Provincial Police

### **GUESTS:**

The meeting was called to order at 7:00 p.m.

### **WELCOME**

Sgt. McDonald welcomed the members to the meeting, and advised everyone of Staff Sgt Gordon's pending retirement. Everyone at the meeting wished him well.

### **MINUTES**

The meeting package, including draft Minutes and reports, was forwarded to CPAC members by e-mail prior to the meeting.

The Minutes of the meeting held on 17 July 2018 were presented.

Moved by:                      G. Walker  
Seconded by:                      B. Keith

*Resolved that:* The Minutes of the Community Policing Advisory Committee meeting held on 17 July 2018 be approved as presented.

Carried;

## **BUSINESS ARISING FROM MINUTES**

- a) B. Keith advised that next meeting date was wrong and should have reflected Oct. 18, 2018,
- b) B. Keith advised that agenda was incorrect and the next meeting date should be Jan. 24, 2019 and not Jan. 25, 2019

## **REPORTS**

- a) ***Accountability Report (01Aug 2018- 31Oct2018)***: Short Discussion;
- b) ***Municipal Chart*** : Sgt J. McDonald and Sgt. Mackay presented the report.
- c) ***Municipal Statistics (01 April 2018 – 31 July 2018)***: Sgt J. McDonald and Sgt. Mackay reported on the 3<sup>rd</sup> quarter municipal statistics. The specific details of the reports were not delivered orally, but each member reviewed their own.

***Municipality of Whitestone:*** J. McEwen commented that Cst. Loach attended Whitestone and gave the seniors a presentation on Fraud.

Sgt. Mackay advised all members that the Canadian Anti-Fraud information is given when these calls come in as there is generally nothing that can be done at a local level with them. Members were advised to encourage the public to spread the word to their peers about scams that they encounter.

Discussion regarding recent 'ransomware' that other municipalities had experienced. Sgt. Mackay advised that Municipalities should be ensuring that they have the proper firewalls in place. Sgt. McDonald was going to review and bring back any information that he has found.

J. McEwen wondered if officers always attend Noise Complaints? Sgt. McDonald advised that not always, but when a Call for Service (CFS) is generated if we can attend we do, if not referred to by-law. R. Osborne questioned if CFS is billed for? Sgt. McDonald advised yes and suggested the communities be better educated about who to call, in what circumstance ie. OPP, By-law etc.

***Township of Seguin:*** See above re: CFS for by-law matters; Concerns regarding Missing Person S. Mullen, advised still active; Questions regarding the difference between the CFS billing and the Q3 narrative- Sgt Mackay advised that between the CFS billing and the narrative further calls are cleared and or corrected (in circumstances where the location code was found to be incorrect) the CFS billing will always be correct.

***Township of McKellar:*** M. Kekkonen had concerns about the # of alarm calls (9 in total, 3 at businesses) Sgt. McDonald advised unknown what business this was, difficult to keep track of these, the businesses are contacted and made aware that this is happening.

***Township of Archipelago:*** No concerns

***Township of McDougall:*** No one in attendance

***Township of Carling :*** No one in attendance

***Town of Parry Sound:*** B. Keith wondered if there was any theory why the increase in violent crime over 2017. Sgt. McDonald advised this was the busiest summer he could remember since coming here in 2008. His personal theory is the heat. In addition, crime trends in general are up, so would make sense that violent crime was up too.

B. Keith Discussion re: seizure of Cocaine, reflects 70% of drug seizures. Concerns over opioid use and marijuana. (See Cannabis Act below)

***Britt/Byng Inlet:*** No one in attendance

## **FOCUSED PATROLS**

Marine Focus Patrol: Sgt. Mackay discussed the Marine Focus Patrol, included commitments from the marine unit to do more 'after hours' patrols, which included amending schedules to allow for members to start later in the morning and finish later in the evening to give some deterrence to Impaired boating.

This started last year, and will continue to expand in the coming summer months. Sgt. McDonald advised that we are continuing to use more and more analytics to track when the majority of the concerning incidents are happening and will continue to review the scheduling of these units accordingly.

G. Walker questioned if there were any stats on reckless boating, and was advised by Sgt. Mackay that there were none currently, but will look into it further for January's meeting. G. Walker advised that he had lots of concerns in this regard. Sgt. McDonald referred to the Narratives, indicating there was only one marine collision in Carling, driver charged with Careless Boating. In addition, there were 3-3 day warnings given for boating and many Liquor License Act charges laid.

## **MOBILIZATION**

***Situation Table Follow up:*** This is working really well, weekly or bi-weekly meeting have occurred, depending on the level of crisis. This process has engaged other stakeholders in the community (Mental Health, Nurses, etc) CFS have decreased when an individual is engaged with the proper resources. Individuals are referred to the table with the hopes that this process will stop people from 'falling through the cracks'.

## **CYBER CRIME**

Sgt. McDonald spoke about the OPP Cyber Strategy, provided handouts to members. This started in 2014 and deals with:

- Internet Investigations
- Cyber Security
- Lawful and Unlawful internet use

Members were encouraged to read the hand out and email Sgt. McDonald with any questions prior to the Jan. meeting.

## **STAFFING**

Staff Retirements: Cst. Bob Hall, retiring from the Courts; Karen Virgo, retiring from Administrative staff; Staff Sgt. Mike Gordon, retiring.

Staffing levels are ok for now, but this changes regularly

## **AWARDS**

Cst. Frank Gardell, Cst. Justin Taylor of the Anishanabek Police Service and 3 civilians received the Exemplary Performance of Duty;

Sgt. McDonald, Cst.'s Jason Bridle, Jon Woods, and Frank Gardell along with Britt Fire members, received letters of commendation and bravery from St. John's Ambulance;

Cst. Bob Hall and members of the Offender Transport Unit received letters of commendation and bravery from St. John's Ambulance;

## **CPAC MEMBER COMMENTS**

***Grant Walker – Township of Archipelago:*** Mr. Walker advised that they borrowed a radar from the Town to monitor speeds on Healey Lake Road and results were provided to WPS OPP. Sgt. Mackay advised that upon receipt of these 'shocking' results, focus patrols were developed for this area. Mr. Walker advised the other members that this was a great tool for other municipalities to consider when they have identified speed issues on specific corridors.

***Bonnie Keith – Town of Parry Sound:*** Ms. Keith commented that foot patrol hours were down in the Town, Sgt. McDonald confirmed that we have been too busy. Ms. Keith also noted an increase in MHA billing, and Sgt. McDonald confirmed this and advised the situation table has been assisting with this.

Ms. Keith provided OPP with a list of streets where she has been receiving complaints from the public with regard to speed, it was suggested that Ms. Keith have the camera's set up to get accurate speeds etc., Ms. Keith advised that the camera is a good tool, but wanted to see OPP presence in the area.



Ms. Keith also had concerns regarding the Railway crossings and people using them as shortcuts or walkways.

Sgt. McDonald advised that this falls under the Railway Safety Act and that the railways have their own police forces. These police forces do attend our area a few times a year and do patrols and issued tickets. When OPP get a CFS or see someone on the railway, they do stop them and have issued Trespassing PON's accordingly.

**Joe McEwen- Municipality of Whitestone:** Concerns about possible drinking and driving and speeding when people were travelling leaving the cottage on Sunday night to return to their homes, and concerned about the lack of OPP presence due to Whitestone being the "outer boundary" Sgt. McDonald agreed regarding the speed and possibility of impaired driving and advised that there were suggestions that joint RIDE could be set up with Almaguin Highlands.

## **NEW BUSINESS**

### **CANNIBIS ACT (CA) (FED)AND CANNIBIS CONTROL ACT (CCA) 2017 (PROV)**

B. Keith questions the new Cannabis controls being introduced 17Oct2018. Sgt. McDonald advised that there will be new Provincial Offence Notices (PON's) for provincial charges and Criminal charges under the (CA) and any drug, other than the marijuana, will still be dealt with under the CDSA (Controlled Drugs and Substances Act).

R. Osborne questioned whether the acts dovetailed each other, Sgt. McDonald advised that like other statutes the Federal would be the primary, then provincial then municipal. Municipalities will have the opportunity to develop their own by-laws, everything is in the CCA 2017. Sgt. McDonald encouraged Municipalities to get together and try to mimic each other, and G. Walker was suggesting the same. Sgt. McDonald advised that the Provincial legislation was going to allow for the smoking of cannabis anywhere that you can smoke cigarettes. The CCA would then allow Municipalities to come up with by-laws about where they can smoke, where they can sell/buy etc., and encouraged the Municipalities to come up with concise rules in this regard.

Municipalities have until Jan. 19, 2019 to Opt-in or Opt-out of the sale of cannabis in their communities or they are able to defer (Opt-out 'for now').

Question regarding how the OPP would be handling 'cannabis use' it was explained that it would follow the 'fit for duty', if you are unfit for duty, you cannot work.

## **CORRESPONDENCE**

None

## **OTHER MATTERS**

Sgt. Mackay advised that the Municipal Policing Bureau will only be sending the Municipal Billing by email, no hard copy.

***Municipal Elections:***

Members were advised that Ms. Stoneman would send out lists to the Municipalities asking them to confirm the new councils and the new members of the CPAC committee.

Sgt. McDonald advised that once we were aware who was on the new committee, then Narratives, Billing Summaries and agendas would be sent prior to the next meeting.

**NEXT MEETING**

The next meeting of the CPAC will be on 24 January 2019 commencing at 7:00 p.m.

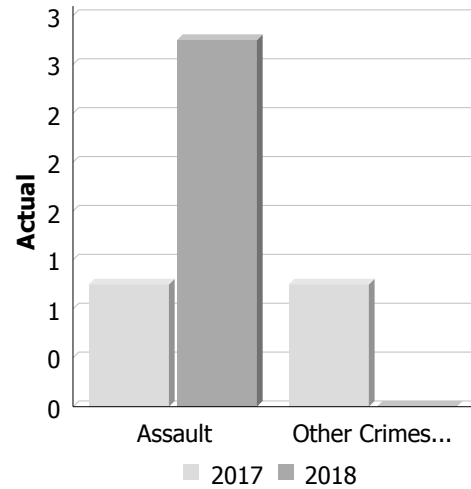
**ADJOURNMENT**

The meeting adjourned at 8:30 p.m.

**Police Services Board Report for McDougall Township**  
**Records Management System**  
**October to December - 2018**

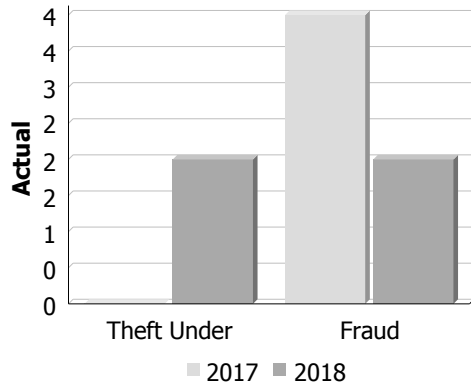
**Violent Crime**

Actual	October to December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	1	8	700.0%
Assault	1	3	200.0%	4	13	225.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	1	0	-100.0%	4	2	-50.0%
<b>Total</b>	<b>2</b>	<b>3</b>	<b>50.0%</b>	<b>9</b>	<b>23</b>	<b>155.6%</b>



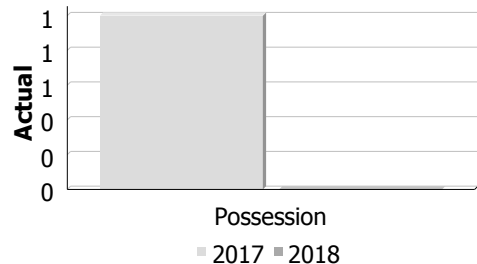
**Property Crime**

Actual	October to December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	2	6	200.0%
Theft Over	0	0	--	2	2	0.0%
Theft Under	0	2	--	3	12	300.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	4	2	-50.0%	10	11	10.0%
Mischief	0	0	--	5	2	-60.0%
<b>Total</b>	<b>4</b>	<b>4</b>	<b>0.0%</b>	<b>22</b>	<b>33</b>	<b>50.0%</b>



**Drug Crime**

Actual	October to December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Possession	1	0	-100.0%	2	0	-100.0%
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>	<b>2</b>	<b>0</b>	<b>-100.0%</b>



**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4079 - McDougall  
**Data source date:** 2018/12/29

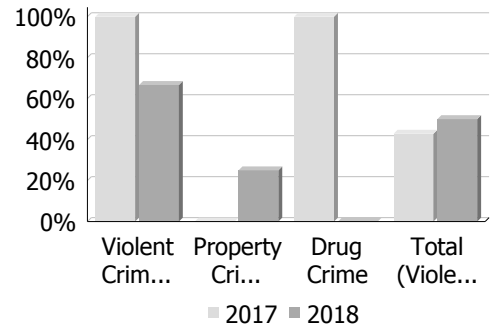
**Report Generated by:**  
Mackay, Richard

**Report Generated on:**  
Jan 4, 2019 9:35:56 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for McDougall Township**  
**Records Management System**  
**October to December - 2018**

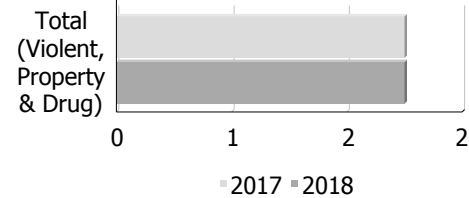
**Clearance Rate**

Clearance Rate	October to December			Year to Date - December		
	2017	2018	Difference	2017	2018	Difference
Violent Crime	100.0%	66.7%	-33.3%	100.0%	87.0%	-13.0%
Property Crime	0.0%	25.0%	25.0%	13.6%	30.3%	16.7%
Drug Crime	100.0%	--	--	100.0%	--	--
<b>Total (Violent, Property &amp; Drug)</b>	<b>42.9%</b>	<b>50.0%</b>	<b>7.1%</b>	<b>45.7%</b>	<b>55.9%</b>	<b>10.2%</b>



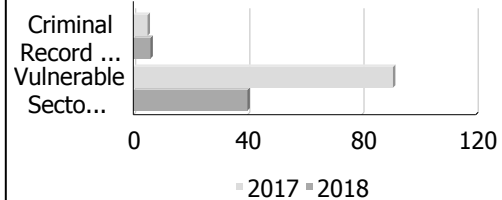
**Unfounded**

Unfounded	October to December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Total (Violent, Property & Drug)	2	2	0.0%	10	12	20.0%



**Criminal Record and Vulnerable Sector Screening Checks**

Actual	October to December			Year to Date - December		
	2017	2018	% Change	2017	2018	% Change
Criminal Record Checks	5	6	20.0%	28	25	-10.7%
Vulnerable Sector Screening Checks	91	40	-56.0%	167	190	13.8%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4J - WEST PARRY SOUND  
**Location code(s):** 4J00 - WEST PARRY SOUND  
**Area code(s):** 4079 - McDougall

**Data source date:**  
 2018/12/29

**Report Generated by:**  
 Mackay, Richard

**Report Generated on:**  
 Jan 4, 2019 9:35:56 AM  
 PP-CSC-Operational Planning-4300

**Calls for Service/Foot Patrol/CSO/Citizen self Reporting/911 calls**

2018 Q4 total calls for service 2495 vs 2594 in 2017 Q4

Q4- Total Foot Patrol Hours for the Detachment: \*\*see Accountability Report\*\*

Q4- Town of Parry Sound Foot patrol : 199 hrs vs 194.25 hrs in Q4 2017

**CSO**

**Pc Miles Loach**

DARE: Nobel, McDougall, St. Peters and PSPS. 45 total classes

Parry Sound District Social Services – Housing and Homeless, Early on Program, OPP Job Fair

**Drug Seizures/ Type: Q4 2018**

Marihuana/ Cocaine account for 63% of seizures/ charges. The remainder are various types of prescription or manufactured controlled substances, as well as several unknown substances (yet to be analyzed). 10 Provincial Offence tickets and related seizures made under the Cannabis Act, for Marihuana readily available to driver.

**Citizen Self Reporting(CSR)**

1 on file for Q4- 2018 vs 2 2017 Q4

**911 calls**

175 Q4 2018 vs 150 in Q4 2017 . False 911 calls are increasing with 96% in 2018 vs 79% same quarter of 2017.

911 YTD: 2018 – 881 vs 2017 YTD 706

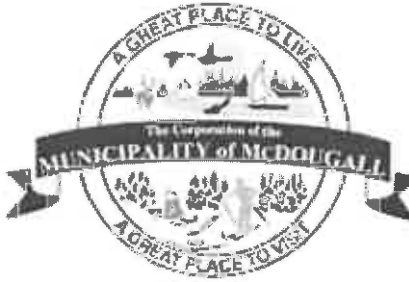
**BUSINESS PLANNING**  
**WEST PARRY SOUND ACCOUNTABILITY**  
**2018**

COMMITMENTS	Benchmark Year	Target Qtr	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Current Year to Date	Accountable Member	Achieved Y N
<b>LOCAL INITIATIVES</b>									
<b>Commitment # 1 Crime prevention and reduced victimization in our communities</b>									
Drug charges	100							Ref. WPS overall	
Meetings with VCARS / VWAP / etc.	8		9	4	12	5		S/Sgt / D.C Hansen	
Violent crime clearance rate (Note 1)	exceed	95%						Ref.WPS Overall	
Property crime clearance rate (Note 2)	exceed	29%						Ref.WPS Overall	
Ontario's Mobilization & Engagement Model			1- Domestic	2-Domestic & H	3- Domestic, hwy 69 and Marine			S/Sgt	
Focused Patrol			1- 69/400	2-Hwy 69 & 141				S/Sgt	
Community Policing Awareness Sessions on Crime Prevention	4		2	3(fraud's)		1	6	PC Loach	
Situation Table Meetings					12	4	16	D/C Hansen	
Liase with Youth Criminal Justice Committee	4		0	0 (in Q3)	1	0	1	S/Sgt /PC Loach	
Liase with schools	150		37	46	21	58	162	PC Loach	
<b>Commitment # 2 Investigative excellence through Intelligence-Led Policing</b>									
Intelligence checks			57	49	13	11	130	Supervisors	
<b>Commitment # 3 Excellence in the response to &amp; management of major investigations, critical incidents &amp; emergencies</b>									
Business Continuity Plans updated	4		1 COOP	1 COOP	0	1	3	S/Sgt	
Emergency Management training courses attendance including IMS for NCO's	1		0	0	0	0	0	S/Sgt	
Review & participate in municipal/Detachment emergency planning	2		0	1-snowbirds	1- Parry Sound	1 -coop	3	S/Sgt	

<b>Commitment # 4 Save lives and reduce crime on our highways, waterways and trails</b>									
Enforcement Contacts	4500	1125	1384	1220	1346	662	4612	Supervisors	
Impaired/Over 80	60	15	19	22	21	10	72	Supervisors	
Number of Collisions	680							Ref.WPS Overall	
Seatbelt enforcement and RIDE enforcement (hours) Cumulative	360	90	219.75	183.75	145.5	371.25	920.25	Supervisors	
Marine Enforcement Contacts ( Small vessel Reg's)	180		0	8	36	0	44	Sgt.MacKAY	
Marine (patrol hours)	1200		0	351.5	397	35.75	784.25	Sgt.MacKAY	
Visibility Patrol Hours	360	90	44.5	24.75	9.75	13	92	Supervisors	
Foot Patrol hours-Detachment Total			399.5	310.25	237.75	369.75	1317.25	Supervisors	
Plans for Provincial Road Safety Initiatives	HSD Mandated 12/yr		2	5	3	2	12	Sgt.MacKAY	
MSV / ATV Enforcement Contacts	60		47	5	0	1	53	Sgt.MacKAY	
MSV / ATV patrol (hours combined)	100		265.25	0	0	18.5	283.75	Sgt.MacKAY	
Pro-Active Media releases (ie:water safety,etc)	CSO report	3 (weather related)	14(fraud/CRA, etc)	4 traffic campaigns/PowerTe			36	PC Loach	
Criminal Interdiction Program- maintain one trained member	1		0	0	0	0	0	S/Sgt	
Initiatives with MTO, Municiplities, Community Partners	4		0	0	0	2	2	Sgt.MacKAY	
<b>Commitment # 5 Develop &amp; implement a coordinated approach to internal communications</b>									
NCO Meetings	4		1	1	1	1	4	S/Sgt	
Debriefings following all major events	100%		100%	100%	100%	100%	100%	S/Sgt	
<b>Commitment #6 Focus external communications, including awareness of OPP's mandate to our Communities &amp; Stakeholders</b>									
Meetings with identified groups (Mental Health, Alzheimers Society etc)	4		1		8		9	S/Sgt	
Outreach events (Esprit, Hands,Opiod Comm))	4		1	2	2	1	4	D/C Hansen	
Senior complexes receive two visits per year	2		1	1	1	0	3	PC Loach	
report total number of complexes // total visits									
Presentations to seniors groups	2		2	3	1	0	6	PC Loach	
<b>Commitment # 7 Advocate for and support First Nations policing &amp; safe communities</b>									
Meet with each First Nations Police Chief /Outreach to FN Communiti	4		4	11	4	3	22	PC Loach	
OPP Assisitance Hours for APS policed First Nations			284.5	254.5	448	415.75	1402.75	Sgt.MacKAY	
All members to read Aboriginal Framework (note 4)	100%		100%	100%	100%	100%	100%	S/Sgt	
Number of incidents where PLT attended in N.E.R.			0	11	6	8	25	PC Loach	







## REPORT TO COUNCIL

Report No#: 002

Date: February 6 2019

From: CAO/Director of Operations

Subject: General Update on Operations

### Administration:

The budget process is coming together and the first draft of the operations and capital budgets will be ready for staff review later this month. Budget dates will be Feb 21 for staff review, March 13 for council review and hoping final budget deliberations on March 20.

The 2019/20 municipal permits have been ordered and will be placed in the FEBRUARY TAX BILL as per council discussions. There will be two permits in each tax bill that will have to be fixed to the windshield.

In addition to the two stickers, properties with multiple registered owners can come into the office and register for one additional mirror permit. Replacement permits will have a fee of \$25.00. Replacement permits will also be registered for tracking purposes. It is anticipated that the misuse of permits will be significantly reduced by having the renewal annually.

I have prepared two parking plans for the George Hunt Parking Lots for council review. Due to the size I will have the plans available at the meeting to show the options for parking.

The Canadian Transportation Agency still has not made a decision on the George Hunt Crossing costs. We have sent a letter asking for a timeline and have not received a response to date. CP Rail has sent another invoice for the crossing at CIL for 178,302.10. This was the crossing that the Municipality denied any expenditure on, due to the fact it was not required for public access and suggested closing it or offering the use and expenditure to the current land owner. The municipal lawyer has requested an explanation of why the expenditure proceeded without approval, and is asking for the authority CP has to spend municipal funds without approval. Next step is to notify CTA that we dispute the costs for the CIL crossing.

The landfill Capacity report is complete and (ATTACHED) .This survey is done every 5 years to confirm that the volumes tracked by the municipality match the air space consumed. This reports gives a

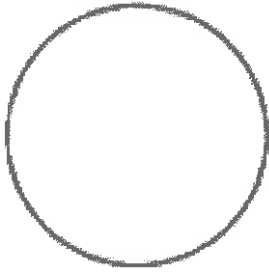
complete analysis of capacity used and capacity left remaining. The report prepared by GHD compares almost identically to the municipal calculations, so I will continue to monitor the volumes and prepare an annual volume calculation for council. At the current annual volume the landfill capacity has another 32 years.

Crews have been busy with snow removal, and have done a great job keeping roads safe. Despite having some break downs the service level stayed consistent. Crew is cutting banks down and pushing intersections and turn arounds back. At the current rate of sanding, we will need to order more sand in the near future. This not unusual, in fact it's becoming the norm with winters today.

I have attached a copy of the sign options for the municipal sites, and have marked the sign selected by council. This is to confirm the selection so I can start the process to have them ready for installation this spring.

CAO / Director of Operations

Tim Hunt

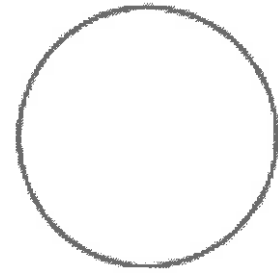


# 001

# 2019 Municipal Permit

REMOVE WHILE DRIVING

# 001 - 250



**DISPLAY ON  
REAR-VIEW MIRROR**  
while parked at any  
**McDOUGALL  
MUNICIPAL SITES**  
or upon entering our  
**WASTE SITES**

If no rear-view mirror exists,  
ensure the permit is displayed  
and clearly visible on the  
driver's side of the vehicle

**NO EXCEPTIONS**

**VALID UNTIL MARCH 1, 2020**

**Remove permit from  
mirror while driving**

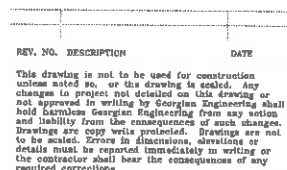
**Municipality of  
McDougall  
Municipal Permit**

**# 0001**

**Expires March 1, 2020**

**#0001 - 6,000**

12/11/23



McDOUGALL TOWNSHIP  
GEORGE HUNT MEMORIAL  
PARKING LOTS

SHEET DESCRIPTION		
PARKING LOT LAYOUTS		
SCALE	DATE	DRAWING NO.
1" = 300'	DECEMBER, 2018	
DRAWN	PROJECT NO.	1
RM	GE18-535	



December 21, 2018

Reference No. 031807

Mr. Tim Hunt  
Supervisor of Public Works  
Municipality of McDougall  
5 Barager Boulevard, R.R. #3  
Parry Sound, Ontario  
P2A 2W9

Dear Mr. Hunt:

**Re: 2018 Landfill Capacity Update  
McDougall Landfill**

GHD completed a topographic survey of the McDougall Landfill on September 5, 2018. The survey included surveying existing topographic conditions for Landfill Cell 1, 2 and 3, the Existing Landfill Area and a soil stockpile located north of Cell 3.

The purpose of the survey was to determine the volume of waste placed within the landfill since completing construction of the Cell 1 and 2 landfill base in September 2008. The survey also allows for determining the remaining capacity of the approved landfill footprint and final contours. Site life estimates are then made using the volume of landfill airspace consumed during the September 2008 to September 2018 time period and the remaining approved capacity.

#### ***Landfill Volumes***

Attached to this letter is Table 1, (the Volume Data Sheet) providing the various landfill volumes calculated using the as-constructed landfill base, the September 5, 2018 ground surface elevations and the approved top of waste final contours.

The landfill volume for waste and daily cover under the approved final cover is 698,160 m<sup>3</sup>. The landfill volume consumed during the 10-year period of September 2008 to September 2018 is 171,756 m<sup>3</sup> of which 170,062 m<sup>3</sup> is waste and daily cover (subtract the Cell 3 fill volume of 1,694 m<sup>3</sup> which is soil the will be excavated for constriction of cell 3 landfill base). The remaining landfill volume for waste and daily cover is 528,277 m<sup>3</sup> (526,583 +1,694).

Using the above volumes, the average annual landfill airspace consumption rate is 17,006 m<sup>3</sup>. This consumption rate results in a remaining site life estimate of 31.1-years (528,277/17,006).

Figure 1 presents the September 2018 contours for the Landfill footprint. Figure 2 presents the landfill footprint in plan view with the remaining volume for each landfill cell. Figure 3 presents a cross-section illustrating the September 2018 ground elevations and the approved final contours.

#### ***Soil Quantities***

Soil quantities required for completion of the Landfill to closure are as follows:



**Daily Cover:** 106,000 m<sup>3</sup> of common fill preferably granular in nature, based on a 4:1 ratio (1 part soil to 4 parts waste in each cubic metre of landfill airspace). Alternate cover materials may be used

**Interim Cover:** 21,700 m<sup>3</sup> of common fill, preferably granular in nature to construct the base layer below the final cover

**Final Cover:** 47,600 m<sup>3</sup> of clayey soil, containing minimum of 15% clay, 60% silt and clay, compacted to achieve a hydraulic conductivity of  $1 \times 10^{-5}$  cm/sec. The compacted clay layer may be substituted by bentonite GCL layer with common fill.

**Topsoil:** 11,900 m<sup>3</sup> of topsoil over the final cover to establish the vegetative cover over the completed Landfill. Alternate materials containing organic matter may be used in combination with topsoil to reduce the topsoil volume.

The soil stockpile located north of cell 3 was also surveyed in September 2018. From the survey the volume of soil contained within the stockpile is 18,100 m<sup>3</sup>.

Any substitutions of the materials prescribed in the approved Design and Operation Plan (CRA 2008) must be approved by the Ministry of the Environment prior to implementation.

We trust the above summarizes the landfill volumes at this time. Please advise if further information is required:

Sincerely,

GHD

A handwritten signature in black ink, appearing to read 'Gregory D. Ferraro', is positioned below the printed name.

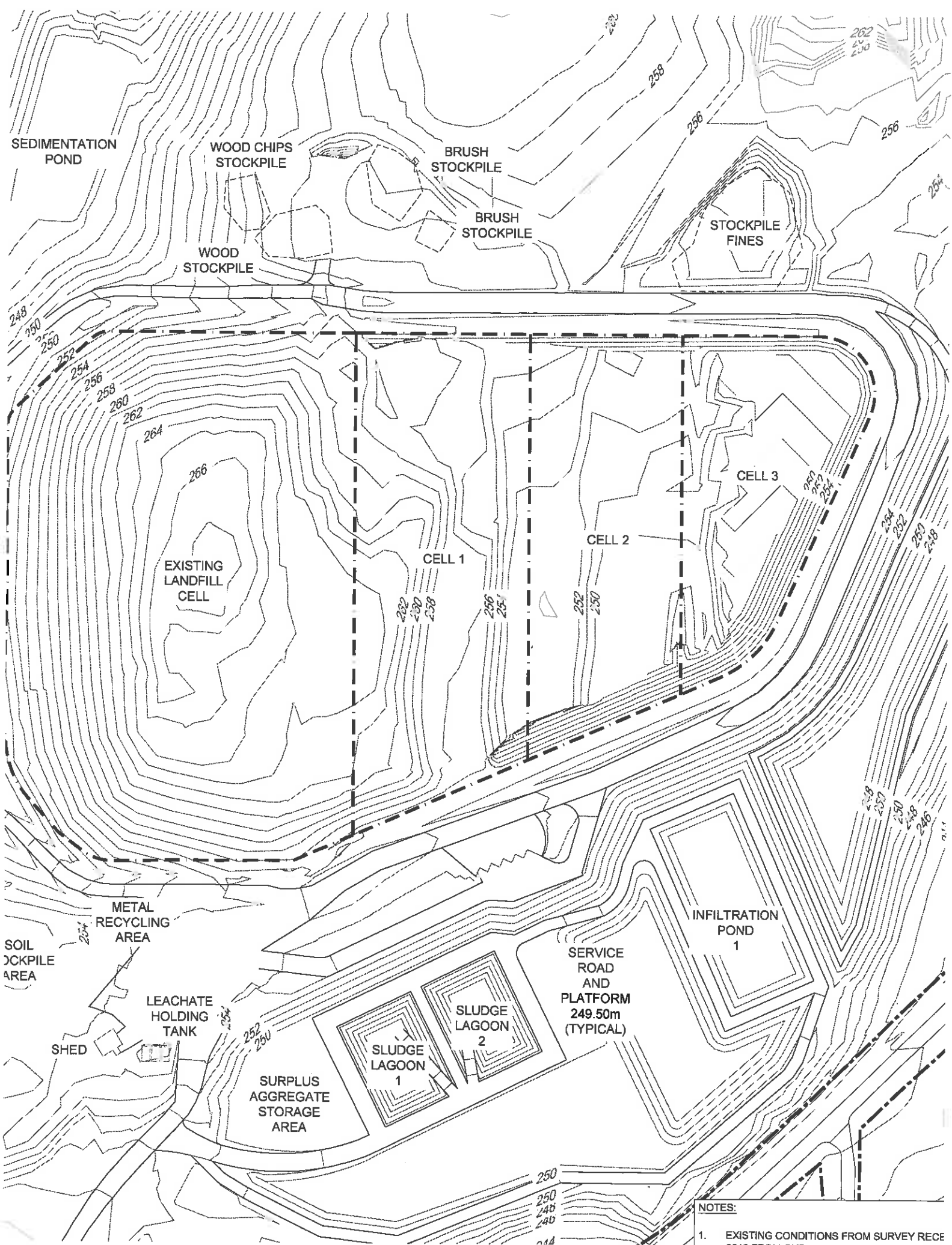
Gregory D. Ferraro, P. Eng.

GDF/mg/43

Encl.

cc: Tyler Wagstaff GHD  
Dan Turner GHD

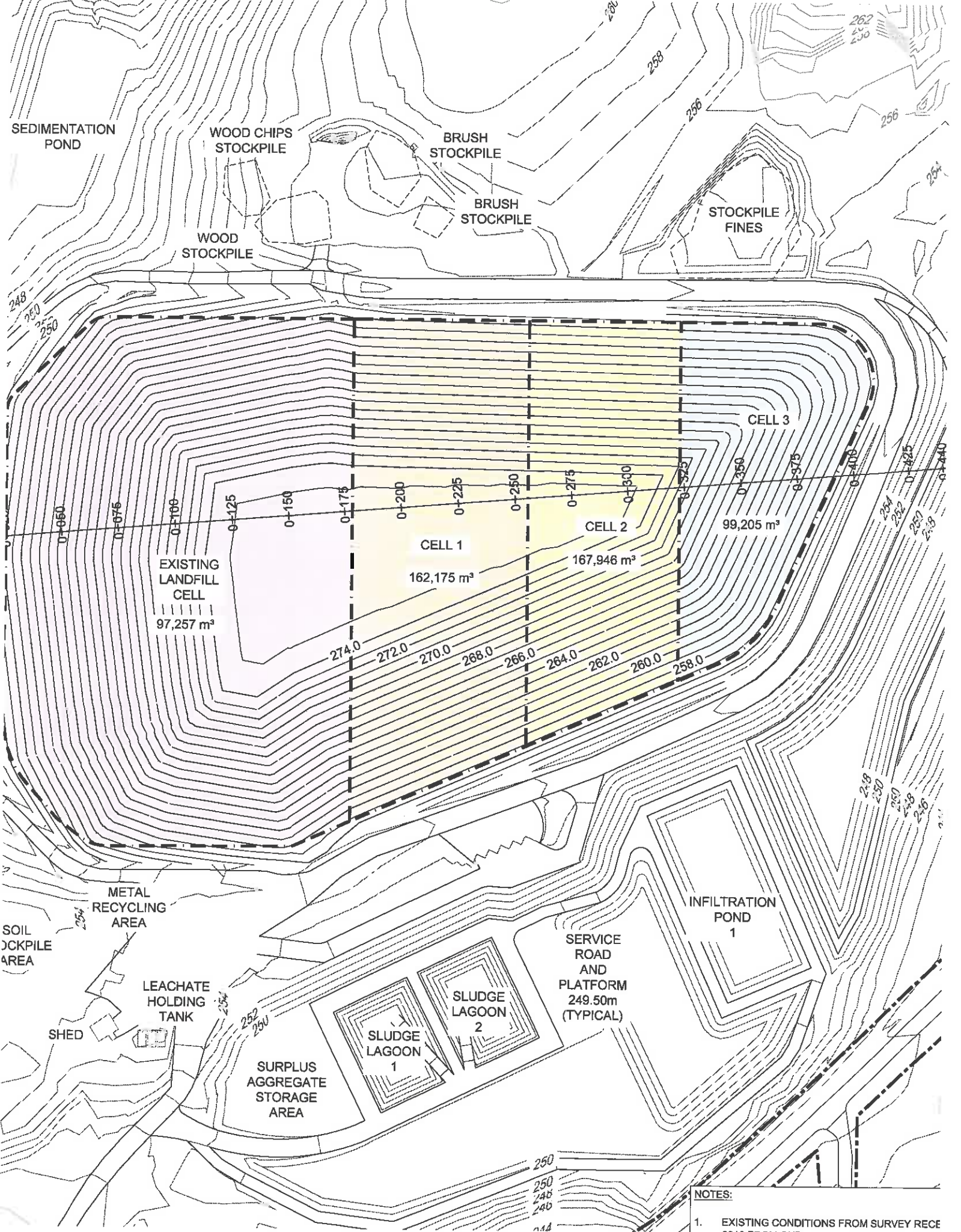




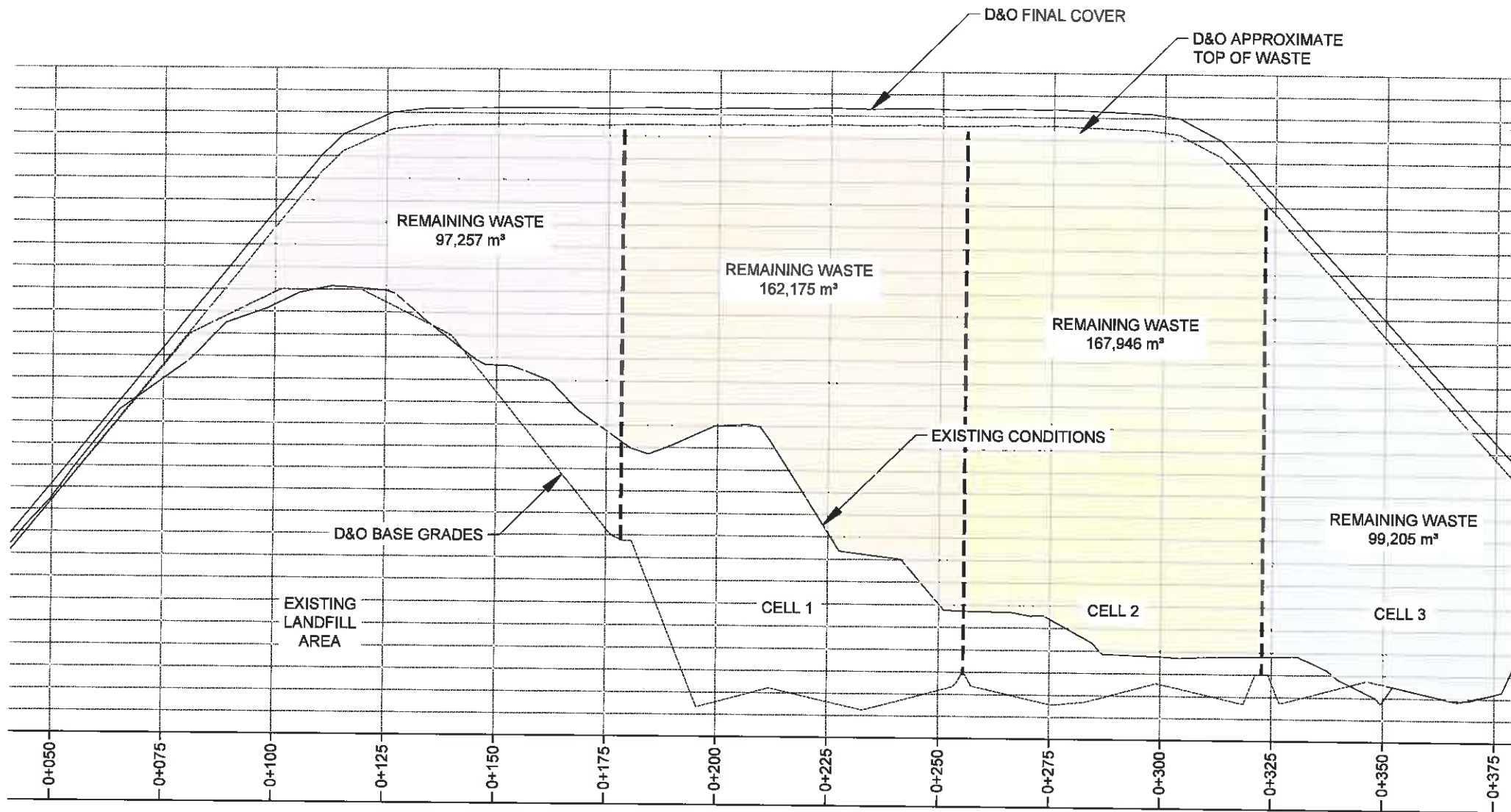
NOTES:

1. EXISTING CONDITIONS FROM SURVEY RECD 08/10/2011





NOTES:  
1. EXISTING CONDITIONS FROM SURVEY RECEIVED FROM CLIENT



PROFILE A-A'  
HOR. SCALE 1:1250  
VERT. SCALE 1:250  
FIG. 2

CUT:	1,000.00	CUT:	10,211.70	CUT:	17,000.00
FILL:	534,227.65	FILL:	181,967.81	FILL:	716,195.46
NET(FILL):	526,583.18	NET(FILL):	171,756.08	NET(FILL):	698,339.26

**SURFACE NAME:** 31807(VOLUME)2018-10-16 BASE TO TOP OF FINAL WASTE

BASE: 31807(DESIGN)2018-09-26 BASE GRADES - RELOCATED  
TOP (COMPARISON SURFACE): 31807(DESIGN)2018-10-10 APPROXIMATE TOP OF WASTE

Volume (Cubic Meter)  
CUT: 7.30 cu. m  
FILL: 698,160.29 cu. m  
NET (FILL): 698,152.99 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 REMAINING AIR SPACE WITHIN CELL 1

BASE: 31807(SURVEY)2018-10-16 EXISTING CONDITIONS SURVEYED SEPT-5-2018 w. CELL 1 BOUNDARY  
TOP (COMPARISON SURFACE): 31807(DESIGN)2018-10-10 APPROXIMATE TOP OF WASTE

Volume (Cubic Meter)  
CUT: 91.46 cu. m  
FILL: 162,266.18 cu. m  
NET (FILL): 162,174.72 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 REMAINING AIR SPACE WITHIN CELL 2

BASE: 31807(SURVEY)2018-10-16 EXISTING CONDITIONS SURVEYED SEPT-5-2018 w. CELL 2 BOUNDARY  
TOP (COMPARISON SURFACE): 31807(DESIGN)2018-10-10 APPROXIMATE TOP OF WASTE

Volume (Cubic Meter)  
CUT: 0.00 cu. m  
FILL: 167,945.64 cu. m  
NET (FILL): 167,945.64 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 REMAINING AIR SPACE WITHIN CELL 3

BASE: 31807(DESIGN)2018-09-27 EXISTING CONDITIONS w SEPT-5-2018 CELL AND STOCKPILE SURVEY W. CELL 3 BOUNDARY  
TOP (COMPARISON SURFACE): 31807(DESIGN)2018-10-10 APPROXIMATE TOP OF WASTE

Volume (Cubic Meter)  
CUT: 0.00 cu. m  
FILL: 99,205.51 cu. m  
NET (FILL): 99,205.51 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 REMAINING AIR SPACE WITHIN EXISTING LANDFILL AREA

BASE: 31807(VOLUME)2018-09-27 EXISTING CONDITIONS w SEPT-5-2018 SURVEY W. boundary for ACTIVE FILLING AREA  
TOP (COMPARISON SURFACE): 31807(DESIGN)2018-10-10 APPROXIMATE TOP OF WASTE

Volume (Cubic Meter)  
CUT: 7,553.01 cu. m  
FILL: 104,810.32 cu. m  
NET (FILL): 97,257.31 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 Current Waste Placed CELL 1

BASE: 31807(DESIGN)2018-09-26 BASE GRADES - RELOCATED  
TOP (COMPARISON SURFACE): 31807(SURVEY)2018-10-16 EXISTING CONDITIONS SURVEYED SEPT-5-2018 w. CELL 1 BOUNDARY

Volume (Cubic Meter)  
CUT: 5.71 cu. m  
FILL: 122,247.37 cu. m  
NET (FILL): 122,241.66 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 Current Waste Placed CELL 2

BASE: 31807(DESIGN)2018-09-26 BASE GRADES - RELOCATED  
TOP (COMPARISON SURFACE): 31807(SURVEY)2018-10-16 EXISTING CONDITIONS SURVEYED SEPT-5-2018 w. CELL 2 BOUNDARY

Volume (Cubic Meter)  
CUT: 222.81 cu. m  
FILL: 27,814.48 cu. m  
NET (FILL): 27,591.67 cu. m

**SURFACE NAME:** 31807(VOLUME)2018-10-16 Current Waste Placed CELL 3

BASE: 31807(DESIGN)2018-09-26 BASE GRADES - RELOCATED  
TOP (COMPARISON SURFACE): 31807(DESIGN)2018-09-27 EXISTING CONDITIONS w SEPT-5-2018 CELL AND STOCKPILE SURVEY W. CELL 3 BOUNDARY

Volume (Cubic Meter)  
CUT: 790.62 cu. m  
FILL: 2,485.23 cu. m  
NET (FILL): 1,694.62 cu. m



Selected







## COMMITTEE/COUNCIL TRACKING LIST

February 6, 2019

**Please be advised that items on the tracking sheet may be discussed during scheduled meetings**

Meeting Date	Subject for Action	Assigned Department	Requested/Anticipated Response Date	Comments
January 10, 2018	The CAO to look into any available bike lane funding, and contact the Ministry of Transportation on behalf of the Municipality to investigate any other available options such as a joint funding application.	CAO		
February 21, 2018	Staff to investigate opportunities for long term revenue streams for when the landfill is closed	CAO		