

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY MAY 6, 2020 AT 7:00 P.M.

MINUTES

| | | |
|---------------------|-------|---------------------------|
| Present Physically: | Mayor | D. Robinson (Chairperson) |
|---------------------|-------|---------------------------|

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|-------------------------|------------|--------------|
| Present Electronically: | Councillor | J. Constable |
| | Councillor | L. Gregory |
| | Councillor | L. Malott |
| | Councillor | J. Ryman |

And

| | | |
|---------------------|-------|---------|
| Present Physically: | CAO | T. Hunt |
| | Clerk | L. West |

| | | |
|-----------------------------------|-------------------------|-------------|
| Present Electronically: | Treasurer | E. Robinson |
| | Fire Chief | B. Leduc |
| | Chief Building Official | K. Dixon |
| Environmental Services Supervisor | | S. Goman |
| Manager of Public Works | | N. Thomson |

It should be noted that social distancing measures were implemented for the Mayor and staff members physically attending the meeting. Members of the public are able to view the Council proceedings through the municipal website.

IMPORTANT NOTE:

As a result of the Order in Council recently issued by the Province of Ontario, and the Municipality of McDougall declaring an emergency for the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

The Municipal Clerk took a roll call and determined that all members of Council were in attendance, either in person or electronically and that quorum was established for the meeting to proceed.

The Clerk then took a roll call of staff to advise who was participating in the Council meeting.

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 6:56 p.m.

2. DECLARATIONS OF INTEREST

The Clerk advised that she received a Declaration of Interest from Councillor Malott regarding items 7.1 Report of the Municipal Law Enforcement Chief MLEO-2020-05, Municipal Law Enforcement Officer's Contract Renewal 2020, and item 20.2 By-law 2020-23 being a by-law to appoint and enter into a service contract with Michael Malott for the services of Municipal Law Enforcement Officer/Animal Control Officer.

The Clerk noted that Councillor Malott would remain on the electronic meeting but withhold from participating in any discussions, debate, or voting on the items.

3. PRIORITIZATION OF AGENDA

Nil

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on April 15, 2020 be adopted as circulated.

Resolution No. 2020-47

Constable/Ryman

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THAT the minutes of the Committee/Council Meeting held on April 15, 2020 be adopted as circulated.

“Carried”

5. DEPUTATIONS

Matters Arising.
Nil.

6. PLANNING/BUILDING

- i) Report of the Chief Building Official CBO-2020-01
Re: Building Permit Activity Update.
The Chief Building Official (CBO) provided an update on the building permit activity, noting that we are up from this time last year. Council received this report as information.

Matters Arising.
Nil.

7. BY-LAW ENFORCEMENT

- i) Report of the Municipal Law Enforcement Chief MLEO-2020-05.
Re: Municipal Law Enforcement Officer's Contract Renewal 2020.
The Municipal Law Enforcement Chief provided an overview of the report, with the recommendation that Council renew Municipal Law Enforcement Officer Contracts with the existing four officers. It was noted that the by-laws would follow later on the agenda. Council received this report as information.
- ii) Report of the Municipal Law Enforcement Chief MLEO-2020-06.
(attachment)
Re: Parks and Road By-law Amendments.
The Municipal Law Enforcement Chief provided an overview of the report, with the recommendation that Council amend By-laws 2020-09 and 2018-32 to limit use of the George Hunt Memorial Boat Launch to McDougall residents only. It was noted that the by-laws would follow later on the agenda. Council received this report as information.

Matters Arising.
Nil.

8. FIRE PROTECTION

Matters Arising.
Nil.

9. EMERGENCY MANAGEMENT

- i) Report of the CAO
Re: COVID-19 Update.
The CAO provided an overview of the report, Council received this report as information.
- ii) Emergency Response.
Re: Declaration of Emergency
Mayor Robinson requested Council's input on the status of the declaration of Emergency. Council agreed that we should stay the course, and remain under the declaration.

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Matters Arising.

10. RECREATION

- i) Report of the Director of Parks and Recreation DPR-2020-02.
Re: General Update.
Chief Leduc provided an overview of the report, noting that the 50th Victoria Day Fireworks show has been postponed, and that a report will come forward with options regarding the swim program. Council received this report as information.

Matters Arising.

Chief Leduc informed Council of a break and enter at the McDougall Recreation Centre, resulting in theft of an item valued at approximately \$150.00.

11. PUBLIC WORKS

- i) Report of the Public Works Manager PW-2020-02.
Re: Big Sound Road Tender Recommendation.
Resolution No. 2020-48 **Malott/Constable**
THAT the Council for the Municipality of McDougall approve the Tender to supply/apply Hot Mix Asphalt (HMA) to Big Sound Road in accordance with Tender Contract No. 2020-002 submitted by Fowler Construction in the amount of \$399,348.60 plus HST.
“Carried”
- ii) Report of the Public Works Manager PW-2020-03.
Re: Monthly Report.
The Manager of Public Works provided an overview of the report, Council received this report as information.

Matters Arising.

Nil.

12. ENVIRONMENT

- i) Waste Management.
- ii) Report of the Environmental Services Manager ENV-2020-03.
Re: Environmental Services Monthly Report.
The Environmental Services Manager provided an overview of the report, Council received this report as information.

Matters Arising.

Nil.

13. FINANCE

- i) Accounts Payable.
Resolution No. 2020-49 **Malott/Constable**
THAT the attached lists of Accounts Payable for May 5, 2020 in the amount of \$100,569.75 and payroll for April 23, 2020 in the amount of \$49,401.31, and May 7, 2020 in the amount of \$42,202.20 be approved for payment.
“Carried”
- ii) O.P.P

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Re: Q1 Calls for Service Billing Summary Report, January to March 2020.

Council received the correspondence as information.

Mayor Robinson noted that he participated in a teleconference with the Premier and noted that all COVID-19 related expenditures including OPP services should be tracked. Staff confirmed that all COVID-19 expenditures are being recorded.

- iii) Dr. Rebecca Pollock, Executive Director, Georgian Bay Biosphere Reserve.

Re: Growing Together Gardening Program.

Council received the correspondence as information, with no action indicated.

Matters Arising.

Nil.

14. ADMINISTRATION

- i) Report of the Clerk C-2020-05.

Re: Proposed Sale and Disposition of Land Policy.

The Clerk provided an overview of the report, and recommended that By-law 2015-16 being a by-law to establish policies and procedures regarding the sale and disposition of land be repealed, and that Council approve the updated Sale and Other Disposition of Lands Policy. Council directed staff to bring forward the proposed by-law at a future meeting of Council for consideration.

- ii) Report of the Clerk C-2020-06.

Re: Application to Purchase Shore Road Allowance: SRA-2019-05 (de Boer).

The Clerk provided an overview of the report, and recommended that the application move forward and staff proceed with the application to stop up, close and transfer the subject shore road allowance to the de Boer's, subject to the removal of the illegal structure. Council directed staff to proceed as recommended.

- iii) Township of The Achipelago.

Re: Resolution 20-049; North Bay Parry Sound District Health Unit. Request for COVID-19 Confirmed Cases Statistics in West Parry Sound. Council received the correspondence as information.

- iv) Township of The Achipelago.

Re: Resolution 20-050; North Bay Parry Sound District Health Unit. Public Health Funding.

Council received the correspondence as information.

- v) The Federation of Northern Ontario Municipalities (FONOM).

Re: Resolution to Minister Elliott, support concerns regarding the request by the District of Parry Sound Social Services Administration Board and the District of Parry Sound Ontario Health Team.

Council received the correspondence as information.

- vi) Ministry of Natural Resources and Forestry, and Westwind Forest Stewardship Inc.

Re: Inspection of Approved 2020-2021 Annual Work Schedule French-Severn Forest.

Council received the correspondence as information

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Matters Arising.

Nil.

15. REQUESTS FOR SUPPORT

- i) City of Hamilton.
Re: Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants.
This was reviewed by Council with no action indicated.
- ii) Town of Gravenhurst.
Re: Request that the Province of Ontario add Community Gardens, Garden Centres and Nurseries as essential services.
This was reviewed by Council with no action indicated.
- iii) Township of Armour.
Re: High Speed Internet Connectivity in Rural Ontario.
Council requested that a resolution be brought forward at a future meeting for Council's consideration.
- iv) Township of Armour.
Re: Post-Secondary Education Students in Health Care Placements.
Council requested that a resolution be brought forward at a future meeting for Council's consideration.

Matters Arising.

Nil.

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

17. COMMITTEE REPORTS

- i) Committee Appointments.
Resolution No. 2020-50 **Constable/Ryman**
THAT the Council for the Corporation of the Municipality of McDougall approve the appointment of Lewis Malott to the following Municipal Boards and Committees for the remainder of the 2018-2022 term of Council:
 - 1. Committee of Adjustment
 - 2. Parry Sound Industrial Park Board

“Carried”
- ii) North Bay Parry Sound District Health Unit.
Re: April 22, 2020 Board of Health and Finance and Property Committee Agendas.
Council received as information.
- iii) North Bay Parry Sound District Health Unit.
Re: January 22, 2020 Board of Health and Finance and Property Committee Minutes.
Council received as information.
- iv) Community Policing Advisory Committee.
Re: Police Service Board Reports.
 - February 6, 2020 Minutes
 - Police Services Board Reports Q1, January to March
 - Collision Report, January to March.

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- Calls for Service/Foot Patrol/CSO/Citizen Self Reporting/911 calls

Council received as information.

- v) Township of McKellar. (**attachment**)
Re: Request to Postpone Proposed Public Meetings.
Council received as information.

Matters Arising.

Councillor Ryman advised Council he received a complaint of speeding on Nobel Road, noting there will be additional enforcement on Nobel Road for speeding.

Councillor Gregory provided Council with an update from the Library Board and Belvedere Heights.

Mayor Robinson advised that he attended a virtual Heads of Council meeting, and participated in a call with the Premier and Cabinet, and Mayors of Ontario's cottage municipalities regarding how and when to open restrictions.

18. REPORT OF THE CAO

The CAO provided an update regarding;

- Health and Safety protocols for staff returning to work.
- OPP and Ministry of Natural Resources and Forestry presence in McDougall.

19. GENERAL ITEMS AND NEW BUSINESS

- i) Boating Ontario Association.
Re: Request to Premier Ford and Ministers for phased in return to work actions for marina facilities.
Resolution No. 2020-51 **Malott/Constable**
THAT the Council for the Corporation of the Municipality of McDougall supports the attached letter from Boating Ontario Association, requesting that Premier Ford and Ministers permit phasing in structured return to work actions for marina facilities;

AND FURTHER THAT a copy of this resolution be sent to Hon. Premier Doug Ford, Hon. Rod Phillips, Hon. Lisa MacLeod, Hon. Vic Fedeli, Hon. Caroline Mulroney, and Hon. Peter Bethlenfalvy.

“Carried”

20. BY-LAWS

- i) By-law 2020-22.
Re: Being a by-law to appoint and enter into a service contract with Gary Kloetstra for the services of Municipal Law Enforcement Officer/Animal Control Officer.
Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.
- ii) By-law 2020-23.
Re: Being a by-law to appoint and enter into a service contract with Michael Malott for the services of Municipal Law Enforcement Officer/Animal Control Officer.
Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.
- iii) By-law 2020-24.

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Re: Being a by-law to appoint and enter into a service contract with Earl Smallwood for the services of Municipal Law Enforcement Officer/Animal Control Officer.

Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.

iv) By-law 2020-25.

Re: Being a by-law to appoint and enter into a service contract with Philip West for the services of Municipal Law Enforcement Officer/Animal Control Officer.

Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.

v) By-law 2020-26.

Re: Being a by-law to amend By-law No. 2020-09, a by-law to regulate parks, parkland, facilities and municipal owned lands within the Corporation of the Municipality of McDougall.

Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.

vi) By-law 2020-27.

Re: Being a by-law to amend by-law No. 2018-32, a by-law to regulate traffic and to govern and control the parking of vehicles in the Municipality of McDougall.

Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.

21. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **No items on the tracking sheet.**

22. CLOSED SESSION

23. RATIFICATION OF MATTERS FROM CLOSED SESSION

24. CONFIRMATION BY-LAW

i) By-Law No. 2020-28.

Re: To confirm the proceedings of the Committee/Council meeting held on May 6, 2020.

Read a First, Second and Third Time, Passed, Signed and Sealed this 6th day of May 2020.

25. ADJOURNMENT

Resolution No. 2020-52

THAT we do now adjourn at 7:79 p.m.

Constable/Ryman

"Carried"



Mayor



Clerk