

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, SEPTEMBER 4, 2019 AT 7:00 P.M.**

**MINUTES**

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	J. Constable
	Councillor	L. Gregory
	Councillor	J. Ryman

And

CAO	T. Hunt
Clerk	L. West
Fire Chief	B. Leduc
Treasurer	E. Robinson
Public Works Manager	N. Thomson
Admin/Treasury Assistant	T. Hazzard
Environmental Services Supervisor	S. Goman

Regrets:	Councillor	K. Dixon
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**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 7:00 p.m.

**2. DECLARATIONS OF INTEREST**

Nil

**3. PRIORITIZATION OF AGENDA**

Nil

**4. ADOPTION OF MINUTES**

- i) THAT the minutes of the Committee/Council Meeting held on August 21, 2019 be adopted as circulated.

**Resolution No. 2019/97**

**Ryman/Gregory**

THAT the minutes of the Committee/Council Meeting held on August 21, 2019 be adopted as circulated.

**"Carried"**

**5. DEPUTATIONS**

Nil

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

- i) John Jackson, Parry Sound Area Planning Board.  
Re: Consent Application No. B22-2019 (McD) Lutyk.  
(Right-of-Way, Hwy. 124/Bell Lake) /Staff Comments.  
John Jackson gave an overview. Council gave direction to proceed with this application.
- ii) John Jackson, Parry Sound Area Planning Board.  
Re: Consent Application No. B23-2019 (McD) 5019534 Ontario Inc.  
(1 new lot, Hwy. 124/Bell Lake)/Staff Comments.  
John Jackson gave an overview. Council gave direction to proceed with this application.

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**Matters Arising.**

Nil

**7. BY-LAW ENFORCEMENT**

Nil

**Matters Arising.**

Chief Leduc noted the final tally regarding parking at the George Hunt Lot has been completed and a report will be brought forward to the next Committee/Council meeting.

**8. FIRE PROTECTION**

Nil

**Matters Arising.**

Nil

**9. EMERGENCY MANAGEMENT**

Nil

**Matters Arising.**

Nil

**10. RECREATION**

- i) April McNamara, Manager of Parks & Recreation, Town of Parry Sound.  
Re: Regional Recreation Master Plan.  
Chief Leduc gave an overview. Council approved staff's recommendation to not participate in this process.

**Matters Arising.**

Nil

**11. PUBLIC WORKS**

- i) Report of the Public Works Manager PW 2019-3  
Re: Monthly Update.  
Mr. Thomson noted the following:
- Public Works Department continues to work on the 2019 capital projects.
  - Peninsula Shores Road is near completion.
  - Fire Station 2 drainage improvements are scheduled for completion by early to mid-September.
  - General road maintenance consisting of culvert replacement where needed etc.
  - Public Works Crew is preparing and have completed a site plan for the Pineridge Drive multi plate culvert project.
  - Two new plow trucks have been delivered, and the old trucks are being prepared for auction.

The Treasurer and the Public Works Manager gave an update on the Pineridge Drive Culvert cost.

**Matters Arising.**

Nil

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**12. ENVIRONMENT**

- i) Waste Management.  
Nil
- ii) Environmental Services Supervisor.  
Re: Nobel Water System Standard of Care Training Operation Plan and Statement.  
This resolution was deferred until the next Committee/Council meeting.
- iii) Report of the Environmental Services Supervisor.  
Re: Monthly Update.  
Mr. Goman noted the following:
  - The landfill leachate treatment plant has been operating at low flow rates and all criteria has met the ECA requirements.
  - Thank you to council for participating in "Standard of Care" training last month.
  - Crawford septic flows are low.

**Matters Arising.**

Nil

**13. FINANCE**

- i) Accounts Payable.  
**Resolution No. 2019/98**  
**Ryman/Gregory**  
**THAT** the attached lists of Accounts Payable for September 4, 2019 in the amount of \$187,388.82 and payroll for August 29, 2019 in the amount of \$53,207.13 be approved for payment.  
**"Carried"**
- ii) Report of the Treasurer.  
Re: Second Quarter Financial Report for the Period Ended June 30, 2019.  
The Treasurer gave an overview of this report. Council thanked the Treasurer for a report well done.
- iii) Hemson Consulting Ltd.  
Re: Asset Management Municipal Action Plan.  
The Treasurer gave an overview noting she will meet with the department managers to proceed with the next step. The Treasurer also noted there will be some upcoming training.

**Matters Arising.**

The Treasurer noted there will be some upcoming tax sale properties which will be posted on the website and advertised in the newspaper.

**14. ADMINISTRATION**

- i) The Honourable Bernadette Jordan, P.C., M.P. Minister of Rural Economic Development.  
Re: Response to West Parry Sound Municipalities Regarding High-Speed Internet.  
This was reviewed by Council.
- ii) Paul Dubé, Ombudsman of Ontario.  
Re: 2018-2019 Annual Ombudsman Report. (*Report on file*)  
This was reviewed by Council.

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- iii) Report of the Clerk C-2019-12.  
Re: Spadzinski Lane – Proposed Closure.  
The Clerk gave an overview. It was the recommendation of staff to proceed to a public consultation process regarding a proposed by-law restricting motor vehicle use on Spadzinski Lane, while maintaining a pedestrian link/trail for recreational users.  
Council gave direction to proceed with this recommendation.
- iv) Draft 2020 Committee/Council Meeting Schedule.  
Council reviewed and approved the Draft 2020 Committee/Council Meeting Schedule.
- v) Town of Parry Sound.  
Re: Notice of Refusal of a One Year Temporary Use Zoning By-Law Z/19//08 – 1 College Drive (Canadore College Board of Governors)  
This was reviewed by Council.

**Matters Arising.**

The Clerk provided an update on the Stewart Road closure.

**15. REQUESTS FOR SUPPORT**

- i) Tammy Wylie, Clerk Administrator, Township of McKellar.  
Re: Resolution 19-355, Regarding Municipal Amalgamation.  
This was reviewed by Council with no action indicated.
- ii) Suzanne Huschilt, Municipal Clerk, Municipality of Hastings Highlands.  
Re: Resolution 533-19, Regarding Municipal Amalgamation/Supporting Resolution of the Township of McKellar.  
This was reviewed by Council with no action indicated.
- iii) Suzanne Huschilt, Municipal Clerk, Municipality of Hastings Highlands.  
Re: Resolution 534-19, Reducing Litter and Waste in Our Communities.  
This was reviewed by Council with no action indicated.

**Matters Arising.**

Nil

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**17. COMMITTEE REPORTS**

- i) District of Parry Sound Social Services Administration Board (DSSAB).  
Re: District of Parry Sound Housing and Homelessness Plan Report 2018-2019.  
This was reviewed by Council.
- ii) North Bay Parry Sound District Health Unit.  
Re: Harmful Blue-Green Algae in Wasi Lake.  
This was reviewed by Council.

**Matters Arising.**

Councillor Constable gave an update regarding his deputation with the Minister of Education at the AMO Conference. Councillor Constable also gave updates regarding Ministry of Transportation and DSSAB deputations.

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**18. REPORT OF THE CAO**

- i) Report of the CAO.  
Re: General Update.

The CAO noted the water main looping has been organized with staff and contractors. The municipality requested tenders for the water main and it was the recommendation of staff to award the tender to Tower Excavating.

**Resolution No. 2019/99**

**Gregory/Ryman**

That the Council for the Municipality of McDougall approves the Hammel-Parkway Watermain Connection Tender No. Es-2019-002 submitted by 837480 o/a Tower Excavating in the amount of \$110,220.00 plus HST.

**“Carried”**

The CAO also reported on the following:

- Will bring back McDougall Facility use of non-ratepayers for discussion at a future meeting.
- Grandview Estates Subdivison Agreement is very close to being completed and signed by the developer.
- The Pool and Wellness Center project is progressing slowly and cautiously, but moving forward.
- The Ryder Drive Condo septic bed is in need of some repair. Staff will be looking into the work required, and the reserve funds being held by the Condo Corporation to be sure all repairs are done in a timely manner.
- MTO has started repaving on the Highway 400 project and the recycled asphalt will start being delivered to the McDougall Landfill site.
- A plan has been put in place for the Pineridge Drive culvert replacement.
- The Nobel Beach area has been greatly reduced due to the high water level this year. Staff will look at addressing this next spring by cleaning the balance of Municipal property and bringing in some fill. This will be forwarded to the 2020 budget discussions. Work on the additional parking lot will resume this fall.
- Due to the late spring and a very busy schedule for public works department the landfill building construction will be postponed until spring of 2020.
- The CAO and the Clerk will bring comments forward to Council regarding the Provincial Service Policy.
- The CAO will be away on Friday for approximately two weeks.
- The Clerk and the CAO will bring comments forward to Council regarding review of the Provincial Policy Statement.

**19. GENERAL ITEMS AND NEW BUSINESS**  
Nil

**20. BY-LAWS**  
Nil

**21. TRACKING SHEET**  
Please be advised that items on the tracking sheet may be discussed during scheduled meetings.  
There were no changes to the tracking sheet.

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**22. CLOSED SESSION**

**Resolution No. 2019/100**

**Ryman/Gregory**

**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 8:06 p.m. in order to address a matter pertaining to:

- i) Report of the CAO/Director of Operations.  
Re: Wellness and Pool Center Report
- ii) Report of the Municipal Law Enforcement Chief MLEC-2019-04.  
Re: Update on Occurring Investigations.

**"Carried"**

**Resolution No. 2019/101**

**Gregory/Ryman**

**THAT** Council reconvene in Open Session at 8:47 p.m.

**"Carried"**

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

- i) That Council accepts the recommendation of Chief Leduc regarding on-call staff, and regarding a by-law enforcement incident.
- ii) That Council proceed with the recommendation of the CAO/Director of Operations regarding the Wellness Centre and Pool Committee.

**Resolution No. 2019/102**

**Gregory/Ryman**

**WHEREAS** Council for the Municipality of McDougall approved resolution 2018-91 on July 18, 2018 that directed the CAO to meet with the CAO's of the surrounding interested Municipalities and First Nations to work towards the preparation of a common development proposal package for future deliberation by all of the Councils;

**AND WHEREAS** the CAO's have prepared a report to be considered by the respective Councils individually, that includes a preferred governance/operations model, Terms of Reference, and Funding Model;  
**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of McDougall hereby;

- 1) approves the Decision Making Model attached as Schedule A,
  - 2) approves the wellness Centre and Pool Committee Terms of Reference attached as Schedule B;
  - 3) amends resolution 2019-43 by authorizing an expenditure of up to 16.2% based on the funding formula attached as Schedule C, for the purposes of funding the due diligence and governance work covered by the RFP, to a maximum amount of \$32,400.00;
  - 4) amends resolution 2018-146 by replacing "Recreational Complex Advisory Committee" with "Wellness Centre and Pool Committee" effectively appointing Mayor Robinson to the Wellness Centre and Pool Committee;  
appoints Deputy Mayor Constable as an alternate member of Council to the Wellness Centre and Pool Committee in the event the designate cannot attend a meeting;
- AND FURTHER THAT** this resolution be forwarded to the participating West Parry Sound Municipalities, First Nations, and the Recreational Complex Advisory Committee.
- "Carried"**

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**24. CONFIRMATION BY-LAW**

- i) By-Law No. 2019-49.  
Re: To confirm the proceedings of the Committee/Council meeting held on September 4, 2019.  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 4th day of September 2019.**


**25. ADJOURNMENT**

**Resolution No. 2019/103**

**THAT** we do now adjourn at 8:53 p.m.

**Ryman/Gregory**

**"Carried"**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

