

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY, APRIL 17, 2019 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	J. Constable
	Councillor	K. Dixon
	Councillor	J. Ryman

And

CAO	T. Hunt
Clerk	L. West
Treasurer	E. Robinson
Deputy Treasurer	K. Schneider

Regrets:	Councillor	L. Gregory
	Fire Chief	B. Leduc
	Admin/Treasury Assistant	T. Hazzard

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 6:59 p.m.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

Nil

4. ADOPTION OF MINUTES

- i) THAT the minutes Committee/Council Meeting held on April 3, 2019, be adopted as circulated.
Resolution No. 2019/40 **Ryman/Dixon**
THAT the minutes of the Committee/Council meeting held April 3, 2019 be adopted as circulated.

“Carried”

5. DEPUTATIONS

- i) Derek D'Angelo, KPMG LLP.
Re: Draft Financial Statement for 2018.
Mr. D'Angelo took Council through the Draft Financial Statement. He noted that there were no difficulties encountered during the course of the audit procedures, that there were no unadjusted audit differences above the posting threshold, and there were no internal control weaknesses to be noted.
Council requested that KPMG provide further information regarding Municipal reserves and future reserve funding.

Resolution No. 2019/41 **Dixon/Ryman**
THAT Council of The Corporation of the Municipality of McDougall does hereby receive the Financial Statements for the Year Ended December 31st, 2018, and the Audit Findings Report to the Members of Council for the Year Ended December 31st, 2018, as presented at the regular meeting of Council on April 17th, 2019 by the firm KPMG.

“Carried”

Matters Arising.

Nil

6. PLANNING/BUILDING

Nil

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MINUTES

Matters Arising.

The Clerk advised Council that she has been working with the Chief Building Official reviewing the building by-laws and reviewing the tariff and fees by-laws. By-law proposals will be brought forward at the next meeting.

7. BY-LAW ENFORCEMENT

Nil

Matters Arising.

Nil

8. FIRE PROTECTION

- i) Chief Cynthia Ross Tustin, President, Ontario Association of Fire Chiefs
(attachment)
Re: The Municipal Official Seminar: The Essentials of Firefighting and Firefighting 101.
This was reviewed by Council.

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

Nil

Matters Arising.

Nil

10. RECREATION

Nil

Matters Arising.

Nil

11. PUBLIC WORKS

- i) Alan Smith, 137 Hammel Avenue.
Re: Hammel Ave.
The CAO spoke to this matter, advising that washouts on the edge of pavement is normal for this time of year and repairs will be made. He noted that the base of Hammel Avenue does not currently enable a sidewalk to be added alongside the road. He added that an edging white line could be added to the road which could help with the corners.
- ii) Randy Bell, 5 Riverview Drive.
Re: Spring Flooding Issues.
The CAO spoke to this matter. He noted that the Municipality has done a lot of work to try to help with this situation, including increasing the ditches, increasing the size of culverts and increasing the ability to provide natural runoff. There is nothing more that the Municipality can do.

Matters Arising.

Nil

12. ENVIRONMENT

- i) Waste Management.

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MINUTES

Matters Arising.

Mayor Robinson told Council that he has received many complaints about the current municipal sticker system and having to affix the stickers to windshields. He suggested that ratepayers be able to trade one of their stickers for a hanging tag, which would allow them to switch that between vehicles.

Council agreed and staff was directed on a forward going basis, to allow rate payers to trade one of their blue municipal stickers for a hanging tag. Staff is to keep a log of the hanging tag numbers assigned to the roll numbers as they are given out.

13. FINANCE

- i) Accounts Payable.
Resolution No. 2019/42 **Ryman/Dixon**
THAT the attached lists of Accounts Payable for April 17, 2019 in the amount of \$326,608.63 and payroll for April 11 and 12, 2019 in the amount of \$69,598.53 be approved for payment.

“Carried”

- ii) Report of the Treasurer T-2019-01.
Re: IT Server Project.
The Treasurer advised Council that Microsoft will no longer provide security updates or support for PCs running Windows 7, Windows Server 2008 R2 and Small Business Server (SBS) 2011 starting in 2020. IT was recommended that migration to a new server is critical to ensure we are keeping our software, data and records secure. The main operating systems will be down while work is being done from May 2nd to May 6th. Staff has been advised to put a notice on the website advising that municipal emails will be down for this time.
- iii) David Pearce, Stewardship Ontario, Thinking Beyond the Box.
Re: Industry funding for Municipal Blue Box Recycling for the fourth quarter of the 2018 Program Year.
The Treasurer provided an overview of this payment.

Councillor Dixon left the Council Chambers at 7:57 p.m.

- iv) Marc Bedard, Superintendent, Commander, Municipal Policing Bureau, Ontario Provincial Police.
Re: 2020 Municipal Policing Billing Statement Property Count.
This was reviewed by council. Councillor Ryman noted a Community Policing Advisory Committee meeting is scheduled for the next day.

Councillor Dixon returned to his seat at 7:59 p.m.

- v) The Honourable Francois-Philippe Champagne, Minister of Infrastructure and Communities.
Re: 2019 Gas Tax Fund.
The Treasurer advised that this was a onetime funding received, and was not in the previous draft budget.

Matters Arising.

The Treasurer advised Council that education rates have now been set and that the tax rate, tax ratio and budget by-laws will be brought forward.

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The Treasurer requested Council direction for the one time Gas Tax Funding and the one time Provincial Small Rural Efficiencies Funding to be placed into reserves. Council agreed and did direct that the funds be put into reserves.

14. ADMINISTRATION

- i) Jocelyn Shipman & Wayne Cormier.
Re: Copy of letter to Honourable Norm Miller, MPP Parry Sound Muskoka regarding concerns with the rental of the Canadore College West Parry Sound Campus to the Conseil scolaire public du Nord-Est. This was reviewed by Council.
Council requested that a resolution be brought forward to the next committee/council meeting to support Ms. Shipman and Mr. Cormier's concerns.
- ii) West Parry Sound Health Centre.
Re: Issues discussed at the West Parry Sound Health Centre Board of Directors meeting held April 8, 2019.
This was reviewed by Council.
- iii) Ina Watkinson, Township of McKellar.
Re: Establish New Accommodation Review Committee to Review Nobel & McDougall Schools.
This was reviewed by Council.
- iv) Mike Konoval, Mayor, Township of Carling.
Re: Invitation to Carling Community Centre Grand Opening, June 8, 2019.
This was reviewed by Council.

Matters Arising.
Nil

15. REQUESTS FOR SUPPORT

- i) Ontario Public Works Association (OPWA).
Re: 2019 National Public Works Week, May 19 - 25.
This was reviewed by Council
- ii) Jerri-Lynn Levitt, Deputy Clerk, Grey Highlands.
Re: Resolution petitioning the Provincial government to complete the Ontario Municipal Partnership Fund (OMPF) review in an expeditious manner.
This was reviewed by Council

Matters Arising.
Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN
Nil

17. COMMITTEE REPORTS

Mayor Robinson noted that at the Heads of Council meeting the letter of support for Smart Community was signed by the heads of council

Matters Arising.
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MINUTES

18. REPORT OF THE CAO

- i) April 3rd, 2019 Report of the CAO.
Re: Pool Wellness Center.
The CAO provided Council with an update regarding the pool study Request for proposal (RFP).

The CAO advised that the bridge report for the infrastructure funding application should be complete for next week. The design is done, and it is recommended that a 2 lane bridge is applied for.

The CAO also advised Council that someone drove through the wooden fence at Nobel Beach and left deep ruts in the grass. Steel guardrails will be installed to prevent this from happening again.
The CAO noted that he had not heard back from the Snowmobile Club regarding funding for a wooden bridge at Sly's creek.

Resolution No. 2019/43

Dixon/Ryman

WHEREAS an interest in the development of a recreation complex/community pool exists in West Parry Sound, and Council for the Corporation of the Municipality of McDougall think that a recreation complex/community pool in the area would be a great asset for the economic, social and health benefits of area residents;

AND WHEREAS at the July 18, 2018 regular meeting, Council for the Corporation of the Municipality of McDougall approved Resolution 2018/91 directing the CAO to collectively meet with the CAO's of the surrounding interested Municipalities and First Nations, and prepare a common package for future deliberation by Councils;

AND WHEREAS the CAO's have recommended the completion of a pool study on behalf of the area municipalities to identify detailed information and costs that are needed to select an appropriate site, design, and operating structure;

AND WHEREAS as the host municipality, the Town of Parry Sound has agreed to issue a Request for Information (RFI) or Request for Quotations (RFQ) for a "Pool Study".

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of McDougall authorize an expenditure of up to 15% for the pool study cost, to a maximum amount of \$30,000.00.

AND FURTHER THAT this resolution be forwarded to the participating West Parry Sound Municipalities, First Nations, and the Recreational Complex Advisory Committee.

"Carried"

GENERAL ITEMS AND NEW BUSINESS

19. BY-LAWS

- i) By-law 2019-18.
Re: Being a By-law to authorize the borrowing of money to meet current operating expenditures during the fiscal year ending December 31, 2019.
Read a First, Second and Third Time, Passed, Signed and Sealed this 17th day of April 2019.
- ii) By-law 2019-19.

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MINUTES

Re: Being a by-law to enter into an agreement with Timothy McGuire as a condition of approval of Consent No. B21-2018 (McGuire).
Read a First, Second and Third Time, Passed, Signed and Sealed this 17th day of April 2019.

20. TRACKING SHEET

Please be advised that items on the tracking sheet may be discussed during scheduled meetings.

There were no changes to the tracking sheet.

21. CLOSED SESSION at 8:23 p.m.

Resolution No. 2019/44

Ryman/Dixon

Be It Resolved that the next portion of the meeting be closed to the public at 8:23 p.m. in order to address a matter pertaining to:

- i) A proposed or pending acquisition or disposition of land by the municipality or local board.

"Carried"

Resolution No. 2019/45

Dixon/Ryman

THAT Council reconvene in Open Session at 8:42 p.m.

"Carried"

22. RATIFICATION OF MATTERS FROM CLOSED SESSION

Council received and directed Staff to proceed with the recommendation to amend the policies and procedures regarding the sale and disposition of land.

23. CONFIRMATION BY-LAW

- i) By-law 2019-20.

Re: Being a by-law to confirm the proceedings of the Committee/Council meeting held on April 17, 2019.

Read a First, Second and Third Time, Passed, Signed and Sealed this 17th day of April 2019.

24. ADJOURNMENT

Resolution No. 2019/46

Ryman/Dixon

THAT we do now adjourn at 8:43 p.m.

"Carried"



Mayor



Clerk