

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, SEPTEMBER 15, 2021 AT 7:00 P.M.

AGENDA

1. CALL TO ORDER

2. DECLARATIONS OF INTEREST

3. PRIORITIZATION OF AGENDA

4. ADOPTION OF MINUTES

- i) THAT the minutes of the Committee/Council Meeting held on September 1, 2021, and the Special Meeting of Council held on September 2, 2021 be adopted as circulated. **(attachment) Rsl.**

5. DEPUTATIONS

- i) Shawn Martin, and Maryann Weaver, Lake Forest Drive. **(attachment)**
Re: Drainage issues.

Matters Arising.

6. PLANNING/BUILDING

- i) Jamie Robinson, Partner, and Patrick Townes, Associate, MHBC Planning Urban Design and Landscape Architecture. **(attachment)**
Re: Draft Background Report, Municipality of McDougall Official Plan Review.

Matters Arising.

7. BY-LAW ENFORCEMENT

Matters Arising.

8. FIRE PROTECTION

Matters Arising.

9. EMERGENCY MANAGEMENT

Matters Arising.

10. RECREATION

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, SEPTEMBER 15, 2021 AT 7:00 P.M.

AGENDA

Matters Arising.

11. PUBLIC WORKS

Matters Arising.

12. ENVIRONMENT

- i) Waste Management.

Matters Arising.

13. FINANCE

- i) Accounts Payable. **Rsl.**
- ii) Bob Griffiths, Chair, Parry Sound Area Community Business & Development Centre Inc. **(attachment)**
Re: Municipality of McDougall Contribution to the Parry Sound Area CB&DC - 2021.

Matters Arising.

14. ADMINISTRATION

- i) Report of the Clerk C-2021-07. **(attachment)**
Re: Application to Purchase the Original Shore Road Allowance: Deane et al Shore Road Allowance Application, Portage Lake, Municipality of McDougall.
- ii) Report of the Clerk C-2021-08. **(attachment)**
Re: Deeming By-Law Application D-2021-01 (Parejo)
- iii) Federation of Northern Ontario Municipalities (FONOM). **(attachment)**
Re: August 17, 2021 Media Release: FONOM discusses Homelessness, Mental Health, and Addictions (Opioid Crisis) with the Provincial Government.
- iv) Marcelo Levy, Principal, Responsible Forestry Solutions. **(attachment)**
Re: Independent Forest Audit – French-Severn Forest.

Matters Arising.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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AGENDA

15. REQUESTS FOR SUPPORT

Matters Arising.

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

17. COMMITTEE REPORTS

- i) Joint Municipal Service Board for the West Parry Sound Recreation and Cultural Centre. **Rsl**
Re: Appointments.
- ii) North Bay Parry Sound District Health Unit. **(attachment)**
Re: News Releases and Public Service Announcements.
 - a. News Release - Health Unit Reports Increase in COVID-19 Vaccination Rates, Rates Exceed 90 Per Cent in Individuals 60 Years and Older.
 - b. News Release - Kale and Chopped Salad Kits Recalled due to Potential Listeria Contamination.
 - c. News Release - Rapid Antigen Screening Tests Not For Symptomatic Use.
 - d. Public Service Announcement - COVID-19 Vaccine Clinics to be Held August 31 to September 4 Walk-ins Welcome.
 - e. Public Service Announcement - Mobile COVID-19 Vaccine Clinics to be Held September 7 to September 11.

Matters Arising.

18. REPORT OF THE CAO

- i) Report of the CAO.
Re: General Update.
- ii) Association of Municipalities of Ontario (AMO). **Rsl.**
Re: Municipal Recognition of September 30th as National Day for Truth and Reconciliation – Draft Resolution.

19. GENERAL ITEMS AND NEW BUSINESS

20. BY-LAWS

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, SEPTEMBER 15, 2021 AT 7:00 P.M.

AGENDA

- i) By-law 2021-41. **(attachment)**
Being a By-law to authorize the execution of a West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement for the purpose of acting as an agent on behalf of the Municipalities, in the constructing, maintaining, and operating of the West Parry Sound Recreation and Cultural Center.
- ii) By-law 2021-42. **(attachment)**
Re: Being a By-law to declare to be surplus, stop up, close and sell: Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabing in front of Lot 1 in Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21677 (STAAB).

21. CLOSED SESSION

- i) Part Lot 5, Concession A
Re: A proposed or pending acquisition or disposition of land by the municipality or local board;

22. RATIFICATION OF MATTERS FROM CLOSED SESSION

23. CONFIRMATION BY-LAW

- i) By-Law No. 2021-43.
Re: To confirm the proceedings of the Special Meeting of Council held on September 2, 2021, and the Committee/Council meeting held on September 15, 2021.

24. ADJOURNMENT

Resolution List for September 15, 2021

THAT the minutes of the Committee/Council Meeting held on September 1, 2021, and the Special Meeting of Council held on September 2, 2021 be adopted as circulated.

THAT the attached lists of Accounts Payable for September __, 2021 in the amount of \$_____ and payroll for September __, 2021 in the amount of \$_____ be approved for payment.

THAT the Council of The Corporation of the Municipality of McDougall does hereby appoint Mayor Dale Robinson as the Municipality of McDougall representative on the Joint Municipal Service Board for the West Parry Sound Recreation and Cultural Centre, effective September 10, 2021.

AND THAT Councillor Joel Constable is hereby appointed as the alternate Municipality of McDougall representative on the Joint Municipal Service Board for the West Parry Sound Recreation and Cultural Centre.

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of McDougall does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

BE IT RESOLVED that the next portion of the meeting be closed to the public at _____ p.m.
in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

THAT Council reconvene in Open Session at _____ p.m.

THAT we do now adjourn at _____ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 P.M.

MINUTES

Present Physically:

Mayor	D. Robinson (Chairperson)
Councillor	J. Constable
Councillor	L. Gregory
Councillor	L. Malott
Councillor	J. Ryman
Clerk	L. West
CAO/Director of Operations	T. Hunt
Chief Financial Officer	S. Brisbane

As a result of the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001

1. CALL TO ORDER

Mayor Robinson called the meeting to order at 7:00 p.m.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

- i) Addition to Section 10 Recreation, item 1.
Brad Siegel, Lorimer Lake Association Board Member.
Re: Request municipal support for a boat access solution on Lorimer Lake.
- ii) Addition to Section 18 CAO Report, item 3.
Wellness Centre & Pool Committee
Re: Revised West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement.

4. ADOPTION OF MINUTES

Resolution No. 2021-109

Malott/Constable

- i) THAT the minutes of the Committee/Council Meeting held on August 11, 2021 be adopted as circulated.

“Carried”

5. DEPUTATIONS

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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HELD WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 P.M.

MINUTES

Matters Arising.

Nil

6. PLANNING/BUILDING

- i) John Jackson, Parry Sound Area Planning Board
Re: Consent Application B29/2021 (McD) Lucas, 2 new lots fronting on Lorimer Lake.
Comments from the Lorimer Lake Cottage Association
The Clerk gave an overview of the comments received by the Lorimer Lake Cottage Association and noted that John Jackson, Parry Sound Area Planning Board is in receipt of these comments and will be attending at the September 15th Committee/Council meeting to review with Council.
Council received as information.

Matters Arising.

The Clerk gave an update regarding the Official Plan Review and noted a report from the consultant will be circulated to Council in advance of the next Committee/Council meeting.

7. BY-LAW ENFORCEMENT

Nil

Matters Arising.

Nil

8. FIRE PROTECTION

- i) Sylvia Jones, Solicitor General.
Re: Condolences for the loss of Fire Chief Brian Leduc.
Council received as information.
- ii) Mario Di Tommaso, Deputy Solicitor General, Community Safety.
Re: Condolences for the loss of Fire Chief Brian Leduc.
Council received as information.
- iii) Linda West, The Rotary Club of West Parry Sound.
Re: Letter of appreciation for the assistance from Fire Chief Brian Leduc.
Council received as information.

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MINUTES

Mayor Robinson noted the above 3 items have been shared with Mrs. Leduc, and shows how far and wide Chief Brian Leduc was appreciated.

- iv) Captain Competition.

Re: Appointments.

Resolution No. 2021-110

Ryman/Constable

THAT the Council for the Corporation of the Municipality of McDougall approve the recommendation of the Deputy Fire Chief to promote Neil Carruthers, Michael Ferris, and Joe DeBruge to the rank of Acting Captain, effective August 11, 2021.

“Carried”

Matters Arising.

Nil

9. EMERGENCY MANAGEMENT

Nil

Matters Arising.

Nil

10. RECREATION

- i) Brad Siegel, Lorimer Lake Association Board Member.

Re: Request municipal support for a boat access solution on Lorimer Lake

Council received as information, and referred the request to staff for further investigation with a report to follow.

Mayor Robinson thanked Mr. Siegel and the association for bringing this matter to Council's attention.

Matters Arising.

Nil

11. PUBLIC WORKS

Nil

Matters Arising.

Nil

12. ENVIRONMENT

- i) Waste Management.

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HELD WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 P.M.

MINUTES

Nil

Matters Arising.

Nil

13. FINANCE

- i) Accounts Payable.
Resolution No. 2021-111
THAT the attached lists of Accounts Payable for August 26, 2021 in the amount of \$102,288.48 and September 2, 2021 in the amount of \$122,452.85, and payroll for August 26, 2021 in the amount of \$67,313.84 be approved for payment.

Malott/Constable

“Carried”

Matters Arising.

Nil

14. ADMINISTRATION

- i) The Federation of Northern Ontario Municipalities (FONOM).
Re: Media Release – FONOM had a productive meeting with members of Premier Ford’s Cabinet during the AMO Conference.
Council received as information.
- ii) Gravel Watch Ontario.
Re: Comments regarding the proposed Land Use Compatibility Guidelines.
Council received as information.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

Nil

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
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HELD WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 P.M.

MINUTES

17. COMMITTEE REPORTS

- i) North Bay Parry Sound District Health Unit.
Re: News Releases, and Public Service Announcements.
a) Dr. Chirico Revokes Class Order Under Section 22 of the Ontario Health Protection and Promotion Act
b) Health Unit Applauds Community Efforts in Slowing the Spread of COVID-19
c) Health Unit Reports Increase of Lyme Disease in District
d) Bring the COVID-19 Vaccine to You with the Mobile Clinic Request Form
e) COVID-19 Vaccine Clinics Cancelled at Sturgeon Falls Farmer's Market Location and Omischl Field in North Bay
f) COVID-19 Vaccine Clinics to be Held August 10 to 14 Walk-Ins Welcome
g) COVID-19 Vaccine Clinics to be held August 16 to 22, Walk-ins Welcome
h) Mobile Vaccine Clinic is on the Move
Council received as information.
- ii) District of Parry Sound Social Services Administration Board.
Re: 2020-2021 District of Parry Sound Housing and Homelessness Plan Report.
Council received as information.
- iii) Belvedere Heights.
Re: Planning for the Future! Update August 9, 2021.
Council received as information.
- ii) North Bay Parry Sound District Health Unit.
Re: Cost Sharing Resolution
Resolution No. 2021-112 **Gregory/Ryman**
WHEREAS, the Government of Ontario in its budget of April 11, 2019, initiated a Public Health Modernization process which included a change in municipal cost-sharing from 25% of mandatory public health programs covered by municipalities to 30% of almost all public health programs based on 2018 third quarter spending levels; and
WHEREAS, on August 21, 2020, the Ministry of Health (Ministry) announced that provincial mitigation funding would be provided to offset the increase to municipal cost-sharing for 2020 and 2021; and
WHEREAS the COVID-19 pandemic, which started in early 2020, has further affected municipalities' ability to pay levy increases, has stalled

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MINUTES

modernization processes, increased the cost-of-living, and affected the health and well-being of the public, and more specifically, public health clients and staff;

THEREFORE, BE IT RESOLVED, that the Council for the Corporation of the Municipality of McDougall supports the North Bay Parry Sound District Health Units call per letter and resolution attached, to return to the 2018 cost-sharing formulas at 25% - 75%, with 100% provincially funded program; and

FURTHERMORE, be it Resolved that the Municipality of McDougall supports mitigation funding continue for 2022 to eliminate the additional financial burden of a 42-50% levy increase to the 31 member municipalities of the North Bay Parry Sound District Health Unit, if it is not possible to return to the 2018 cost-sharing formula with 100% provincially funded programs; and

FURTHERMORE, be it Resolved, that the Municipality of McDougall requests the 2022 public health funding include increases to reflect cost-of-living increases, public health program changes related to ongoing COVID-19 response, and funding to assist with program and community recovery efforts; and

FURTHERMORE, be it Resolved, that the Municipality of McDougall requests a base funding increase to fund an Associate Medical Officer of Health to support the Medical Officer of Health with the continual demands of 24/7 on call coverage that have been highlighted throughout the COVID-19 pandemic; and

FURTHERMORE, be it Resolved, that the Municipality of McDougall sends a copy of this resolution to the Minister of Health, MPP Norm Miller, North Bay Parry Sound District Health Unit, and member municipalities within the said Health Unit.

“Carried”

Matters Arising.

Councillor Ryman gave an update on the Blue Box program.

18. REPORT OF THE CAO

- i) Report of the CAO.
Re: General Update.

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HELD WEDNESDAY, SEPTEMBER 1, 2021 AT 7:00 P.M.

MINUTES

The CAO noted the following:

- Lake Forest Drive reconstruction is going well
- The outside of the Municipal Office building is being painted this week.
- Been busy with requests of 5 more lot sales in the Parry Sound & Area Industrial Park.

- ii) Association of Municipalities of Ontario (AMO).
Re: Municipal Recognition of September 30th as National Day for Truth and Reconciliation – Draft Resolution.
The Clerk noted that a resolution will come forward at the next Committee/Council meeting.

- iii) Wellness Centre & Pool Committee
Re: Revised West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement
The CAO noted that the Municipality of Whitestone has been removed from the agreement which leaves 6 surrounding municipalities remaining. It was requested that the amendment be made and the Municipality of McDougall continue to support the Wellness Centre & Pool and enter into the Municipal Service Board Agreement.
The following resolution was brought forward with a recorded vote.

Resolution No. 2021-113

Malott/Constable

WHEREAS the Council for the Corporation of the Municipality of McDougall at their regular meeting held December 2, 2020 approved Resolution 2020-116, being a resolution to accept the recommendations of the Wellness Centre & Pool Committee for the purpose of constructing, maintaining, and operating the West Parry Sound Recreation and Cultural Center; and

WHEREAS the Wellness Centre & Pool Committee recommendations included entering into a Joint Municipal Service Board Agreement, and approval of the cost sharing formula; and

WHEREAS there have been changes to the West Parry Sound Recreation and Cultural Centre Municipal Service Board Agreement since December 2020;

THEREFORE, BE IT RESOLVED that Council for the Municipality of McDougall hereby amends Resolution 2020-116, to hereby approve the Mayor and Clerk to authorize and execute the revised West Parry Sound

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MINUTES

Recreation and Cultural Centre Municipal Service Board Agreement, substantially in the form attached, subject to all area municipalities with the exception of Whitestone participating; and

FURTHERMORE that the cost sharing formula be approved for the allocation of operating and capital costs, where the Municipality of McDougall commits of funding 17.2%.

	<u>For</u>	<u>Against</u>
Councillor Constable	x	
Councillor Gregory	x	
Councillor Malott	x	
Councillor Ryman	x	
Mayor Robinson	x	

“Carried”

19. GENERAL ITEMS AND NEW BUSINESS
Nil

20. BY-LAWS

- i) By-law 2021-37.
Re: Being a By-law to authorize the execution of an Ontario Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, and the Corporation of the Municipality of McDougall for the transfer of funds for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake Stream Projects.
Read a first, Second and Third Time, Passed, Signed and Sealed this 1st day of September, 2021.
- ii) By-law 2021-38.
Re: Being a By-Law to appoint a Deputy Fire Chief for the Municipality of McDougall, and repeal By-law 2019-50.
Read a first, Second and Third Time, Passed, Signed and Sealed this 1st day of September, 2021.
- iii) By-law 2021-39.
Re: Being a By-law to amend By-law No. 2017-75, a by-law Governing the calling, place, and proceedings of meetings of the Municipal Council and Committees of Council for the Corporation of the Municipality of McDougall.

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MINUTES

The Clerk noted that the amendments to this by-law will allow Council to continue to participate electronically indefinitely.

**Read a first, Second and Third Time, Passed, Signed and Sealed this
1st day of September, 2021.**

21. CLOSED SESSION

Nil

22. RATIFICATION OF MATTERS FROM CLOSED SESSION

Nil

23. CONFIRMATION BY-LAW

i) By-Law No. 2021-40.

Re: To confirm the proceedings of the Committee/Council meeting held on , 2021.

**Read a first, Second and Third Time, Passed, Signed and Sealed this
1st day of September, 2021.**

24. ADJOURNMENT

Resolution No. 2021-114

THAT we do now adjourn at 7:42 p.m.

Gregory/Ryman

“Carried”

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
SPECIAL MEETING OF COUNCIL
HELD MONDAY SEPTEMBER 2, 2021, AT 6:00 P.M.
MUNICIPAL OFFICE, 5 BARAGER BLVD. MCDOUGALL ON, P2A 2W9

MINUTES

Present Physically:

Mayor	D. Robinson (Chairperson)
Councillor	J. Constable
Councillor	L. Malott
Councillor	J. Ryman
CAO/Director of Operations & Acting Clerk	T. Hunt

Regrets:

Councillor	L. Gregory
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1. Call to Order.

Resolution No. 2021-115

Constable/Ryman

THAT this Special Meeting of Council be called to order at 6:03 p.m.

“Carried”

2. Declarations of Interest.

Nil

3. Prioritization of Agenda.

Nil

4. General Items and New Business.

Nil

5. Closed Session.

Resolution No. 2021-116

Constable/Malott

Be It Resolved that the next portion of the meeting be closed to the public at 6:04 p.m. in order to address a matter pertaining to:

i) Human Resource Matter.

Re: Personal matters about an identifiable individual, including municipal employees or local board employees, and labour relations or employee negotiations

“Carried”

Resolution No. 2021-117

Ryman/Constable

THAT Council reconvene in open session at 6:40 p.m.

“Carried”

6. Ratification of Matters from Closed Session.

That the CAO is to proceed with the positions of Fire Chief, Director of Public Works and Lead Hand as directed by Council.

7. Adjournment

Resolution No. 2021-118

Malott/Constable

THAT we do now adjourn this special meeting of Council at 6:41 p.m.

“Carried”

DRAFT



Council Deputation Request Form

In accordance with the Procedure By-law, deputations to Council are limited to 10 minutes in length, a completed "*Council Deputation Request*" form and all supporting material must be received by the Clerk no later than 9:00 a.m. on the Thursday prior the Council meeting in order that the deputations and the subject may be identified on the agenda.

Submission of this form prior to the deadline does not guarantee that your request for deputation is granted. The Clerk shall have discretion to limit the number of deputations in order to facilitate an orderly and timely meeting.

REQUEST TO APPEAR BEFORE MUNICIPALITY OF McDOUGALL COUNCIL	
Name:	
Address:	
Postal code:	telephone #:
E-mail address:	
Please indicate the date of the council meeting you wish to attend for deputation	
Date requested: _____	
<p>Please provide a brief outline of the topic/issue you wish to speak about. Attach a separate sheet if necessary. (please provide full presentations, handouts, information sheets etc. to be included in agenda package)</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>Please be advised that if an individual appears as a deputation before Council, a further deputation from the same individual concerning the same topic(s) will not be permitted unless there is <i>significant</i> new information to be brought forward, subject to approval by the Mayor and Clerk. Specific new information must be identified on this form and/or attached for approval.</p> <p>I have spoken on this issue before. Specific new information I wish to submit is as follows: (please provide full presentations, handouts, information sheets etc.)</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>All requests must include a copy of the presentation materials. Failure to provide the required information on time will result in a deferral or denial. Deputations are limited to 10 minutes.</p> <p>I have read and understand the information contained on this form, including any attachments, will become public documents and be listed on the Council Meeting Agenda and on the municipal website.</p> <p>I also understand that presentation materials must be submitted with this deputation form. Electronic presentations must be e-mailed to lwest@mcdougall.ca in accordance with the deadlines outlined above.</p>	
Signature _____	Date _____

DRAFT BACKGROUND **REPORT**

MUNICIPALITY OF MCDougALL
OFFICIAL PLAN REVIEW

Date:

September 2021

Prepared by:

MacNaughton Hermsen Britton Clarkson Planning Limited (MHBC)

113 Collier Street

Barrie ON L4M 1H2

T: 705 728 0045 Ext. 222

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Our File 18249F

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1.0

INTRODUCTION

The purpose of this Draft Background Report is to provide an overview of the comments received by the community and the comments received of the Province's "One Window" meeting with the various Ministries. This Draft Background Report will also explore possible options for revised and new policy areas for the new Municipality of McDougall Official Plan.

The intention is to use the comments and ideas collected through consultation on this Draft Background Report to further develop an approach to the detail of policy options which have been identified, ensure no critical policy areas are considered in the preparation of the first draft of the new Official Plan. The objective is to complete a comprehensive review of the Municipality's Official Plan to ensure that is consistent with the Provincial Policy Statement (PPS), appropriately implements the statutory requirements of the *Planning Act*. It is important to note that other public consultation sessions will be held following the release of this Draft Background Report, and the Report will remain in draft form until such time it is adopted by Council.

The Official Plan includes policies on how land in the Municipality can be used and deals with a broad range of issues including how, when and where the Municipality will grow, which lands should be protected from development and preserved for their natural character, what lands should be preserved for farmland and natural heritage protection, what services like roads, water and parks will be needed, and how and where land can be subdivided.

The existing McDougall Official Plan was adopted in 2005, was approved in 2006, and was consolidated in 2015. The existing Official Plan was based on eleven guiding objectives:

- To maintain, protect and enhance the natural environment within the Municipality.
- To preserve and improve, the water quality of the numerous recreational water bodies including the Georgian Bay.
- Promoting additional growth in all sectors including residential, commercial and industrial that is sustainable, responsible and in appropriate locations to meet the growing demand that exists in the Municipality.
- To promote the health, safety, convenience and welfare of the inhabitants of McDougall.
- Provide a level of service that is consistent with the basic needs and financial capabilities of the Municipality.
- Ensuring that the provision of services recognizes the principle of "user pay" so that those beneficiaries of any service are responsible for its cost.
- Ensuring the compatibility of land uses.
- Encouraging a road system that is appropriate and efficient for the safe and convenient travel for inhabitants of the Municipality.
- Preserving those elements of the rural character of the Municipality along the major rural roadways.
- Having regard to Section 2 of the Planning Act and be consistent with the PPS.
- Providing directions and principles that protect the features of the Georgian Bay coastline while allowing the promotion of appropriate facilities and programs.

The following sections describe why a new Official Plan is being prepared; the process and work plan for how the Plan will be drafted; an overview of the results of the Provincial “One Window” meeting with various Ministries; and, how the community will be consulted and engaged throughout the process.

DRAFT

2.0

OVERVIEW OF OFFICIAL PLAN REVIEW

2.1 Why a New Official Plan

An Official Plan is the primary tool for guiding land use planning in a municipality. A municipal Official Plan sets out policies regarding how land in a community will be used and developed by establishing a framework of goals and objectives that direct growth for a 25-year horizon. Although it is focused primarily on land use, the Official Plan must be holistic in its direction by including policy direction pertaining to economic, environmental and cultural themes within the goals and objectives. The goals, objectives and policies that are contained in an Official Plan provide direction to Municipal Council, Staff, landowners, developers and the community.

A number of changes to Provincial policies have occurred since the Municipality's existing Official Plan was approved in 2006. The most notable changes include updates to the *Planning Act*, PPS, and the Growth Plan for Northern Ontario (Growth Plan). Modifications to the Official Plan will be made to bring the new Official Plan into conformity with these documents, where necessary. The Municipality is required to be consistent with the PPS and conform to:

- PPS – Provides policy direction on matters relating to municipal planning that are of Provincial interest, and sets the policy foundation for regulating the development and use of land. The main themes of the PPS include building strong communities, the wise management and use of resources, and protecting health and safety. The PPS was updated in 2020.
- The Growth Plan - Is a planning document that promotes economic development, protection and management of resources and the establishment of community hubs for service delivery. The Growth Plan does not provide details regarding minimum density requirements for people and jobs or the specific growth details that are found in the Province's other Growth Plan.

2.2 Official Plan Update Process

The Official Plan update commenced when a start-up meeting was held with staff on April 22, 2021. The Province's "One Window" meeting coordinated by the Ministry of Municipal Affairs and Housing (MMAH) was held on June 2, 2021 and the first required statutory Public Meeting under Section 26 of the *Planning Act* was held on June 23, 2021. The Section 26 Public Meeting is required by the *Planning Act* to provide members of the public an opportunity to provide comments on revisions that may be required to the Official Plan. A presentation was provided to Council and a further

opportunity was provided to members and the public to provide comments on the Official Plan update.

Following the review of the Draft Background Study, further opportunities for review comment will be provided. The release of the Draft Background Study will be followed by the preparation of the Draft Official Plan. Opportunities for public review and comment will be provided throughout the preparation of the Official Plan. A project timeline that outlines key milestones is below.



DRAFT

3.0

WHAT WE HEARD AND WHAT HAS BEEN COMPETED

3.1 What We Heard – “One Window” Meeting

The Province’s “One Window” meeting was held on June 2, 2021. The purpose of the meeting was to engage with MMAH and other partner Ministries to ensure various provincial interests are considered and incorporated into the new Official Plan. The Province’s “One Window” meeting was held with several ministries, which are outlined below.

The material and comments provided by the above noted Ministries will be considered and incorporated into the Official Plan update. Overall, the comments from the meeting can be summarized as follows:

- Update policy references and terminology in the existing Official Plan to reflect the latest amendments to the PPS.
- Include wildland fire risk mapping on the new Official Plan schedules.
- New Fisheries Management Plan and two new Forest Management Plans available for reference.

The comments received at the meeting are summarized in the following paragraphs.

Ministry of Energy, Northern Development and Mines (ENDM)

The ENDM’s planning interests are related to the protection of long-term resource mineral supply as set out in Section 2.4 of the PPS and to ensure the protection of human health and safety as it related to human-made hazards as prescribed by Section 3.2 of the PPS.

The PPS states that mineral mining operations, known mineral deposits and significant areas of mineral potential be identified on an Official Plan schedule. The information provided by ENDM will help form the basis of the content of the Official Plan with respect to ENDM’s planning interests. The maps provided by ENDM included the following:

- Mineral Deposit Inventory & Bedrock Geology
- Mining Lands Tenure and Abandoned Mines Information System (AMIS)
- Metallic Mineral Potential Estimation Tool (MMPET) Index

- Aggregate Resources of Ontario (Sand and Gravel)

The information included in the maps listed above will be included in the updated the Municipality's Official Plan schedules to ensure consistency with the Province's most up to date information.

Ministry of the Environment, Conservation and Parks (MECP)

The MECP is responsible for ensuring clean and safe air, land, and water in Ontario; the care and management of Ontario's provincial parks and conservation reserves; and protection of Species at Risk in the province

The MECP interests in land use planning are contained in the PPS which include the following:

- servicing (including potable water, sewage disposal, stormwater management, and solid waste management)
- water quality and quantity (including surface drainage);
- air quality and climate change;
- land use compatibility (including noise, vibration, dust, and odour);
- contaminated sites;
- provincial parks and conservation reserves; and
- species at risk considerations.

While updated policies are required for each of the items listed in the section, particular attention will be given to updating the land use compatibility policies and ensuring policies related to species at risk and water quality are refined to ensure protection of these important resources.

Ministry of Heritage, Sport, Tourism and Cultural Industries (MHSTCI)

The MHSTCI aims to improve quality of life and promoting economic growth by supporting and delivering tourism and cultural experiences, supporting the arts and cultural industries and championing participation in sport and recreation activities across Ontario.

The MHSTCI seeks to bolster Ontario's economy by working with the tourism industry and regional tourism organizations to bring international investment, investing in festivals and events across the province, protecting cultural heritage resources, promoting the arts and the creative economy funding public libraries, supporting community projects and engagement and promoting active lifestyles and participation in sport, recreation and physical activity.

The Municipality is part of Tourism Region 12. The Regional Tourism Organization for the area is RTO12 – Explorers' Edge. Regional Tourism Organizations are funded by the Province to provide services to the tourism industry in the following areas: research, product development, workforce development, investment attraction, marketing and partnerships.

Due to its location along the Highway 400 corridor, McDougall is well positioned for tourism. There are multiple outdoor activity assets including the Georgian Bay Biosphere Reserve, the Park to Park Trail, the Georgian Nordic Outdoor Activity Centre, Parry Sound Golf & Country Club, as well as beaches, parks and several inland lakes.

The MHSTCI has an interest in this review under its mandate to develop policies and programs for the conservation of Ontario's cultural heritage, and in stimulating tourism growth and investment, sport and recreational activities and facilities in Ontario. As an outcome of the Province's "One Window" meeting with the MHSTCI representative, a provided suggested edits and comments from a cultural heritage perspective on the existing Official Plan and the tourism profile. These comments will be reviewed and incorporated into the through the Official Plan update.

Ministry of Municipal Affairs and Housing (MMAH)

The MMAH seeks to work with municipal partners and communities to promote the planning, management and investment in community futures. The Ministry also helps to ensure that the land-use planning system is constructed in a way that manages future growth of municipalities.

The MMAH provided the most recent data for the 2019 household incomes, affordable housing prices and rents, and market prices and rents. The information provided will be used to inform policy direction in the Municipality's Official Plan.

Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNF)

The MNDMNF oversees a variety of sectors including natural heritage features, non-renewable resources, natural hazards, crown land management, forest management and site assessments.

As part of the Province's "One Window: meeting with the MNDMNF, an information package was received from the Ministry's representative. The information package received included comments and policy direction on deer habitat assessment, fish habitat mapping, potential hazardous forest types mapping and natural resource values mapping. The mapping provided by the Ministry is intended to be incorporated into the Municipality's Official Plan schedules.

Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)

OMAFRA aims to support the growth of Ontario's agri-food sector, provide business support to farmers, ensure sustainability of agriculture through research and innovation, expand agriculture in the north, enforce and improve food safety and strengthens Ontario's rural communities.

Through the engagement process, OMAFRA indicated that there are no significant agricultural resources within the Municipality. OMAFRA provided some high level considerations from the Ministry's perspective regarding the McDougall Official Plan, which include ensure Minimum Distance Separation is accounted for in areas outside of settlement areas and ensuring appropriate permitted uses are allowed outside of settlement areas such as agriculture, agriculture-related, on-farm diversified uses, normal farm practices. One additional minor textual change that will be incorporated through the Official Plan update will be renaming "secondary uses" to "on-farm diversified uses" in order to be consistent with the PPS.

Public Comments

At the time of this Draft Background Report, there have been written comments received on the Municipality's Official Plan update. The Municipality received comments from the Lorimer Lake Association, which in general, seek to request policy direction relating to lot creation on Lorimer Lake and the inclusion of lot standard provisions for new lots fronting onto Lorimer Lake. These comments will be taken into consideration and discussed further with Municipal Staff.

3.2 Public Consultation and Engagement

We welcome your suggestions and comments on the proposed policy directions identified throughout this Draft Background Report. Your comments and ideas will help inform the preparation of the new Official Plan for the Municipality of McDougall.

A review period of four (4) weeks will be provided to review the Draft Background Report prior to taking a further report to Council summarizing what we have heard. As mentioned above, this Report will remain in draft form and comments are encouraged throughout the process.

Please refer to the Municipality's Official Plan update website for further details on the submission of comments and the deadline for submissions.

The link to the website is: <https://www.mcdougall.ca/p/official-plan-review>

As the Official Plan update process progresses, there will be additional opportunities for you to participate in the preparation of the Municipality's new Official Plan. Other opportunities include the following:

- Public comment period;
- Public open house meeting; and,
- Statutory Public Meeting.

4.0

THE PLANNING ACT

4.1 Background

The *Planning Act* is Provincial legislation that sets out the ground rules for land use planning in Ontario. It describes how land uses may be controlled, and who may control them. The *Planning Act* provides basis for considering provincial interests, establishing local planning administration, preparing Official Plans, community improvement, regulating and controlling land uses through various tools, the subdividing of land, and more.

The *Planning Act* requires Council to regularly update the Official Plan to ensure that the Plan implements any changes to the PPS or Provincial plans. The Official Plan update is also an opportunity to ensure the Official Plan continues to address local priorities and changing community needs. The new Official Plan will guide all land use planning and development decisions in the Municipality for the next 25 years.

Before updating the Official Plan, the Municipality must consult with the approval authority and with the prescribed public bodies regarding the revisions that may be required. The Municipality must hold a special meeting of Council, open to the public, to discuss the revisions that may be required (the Province's "One Window" meeting and the Section 26 Public Meeting have been completed).

The Municipality must also host an open house information session and at least one Public Meeting with respect to the proposed new Official Plan. The Municipality has considered a public engagement strategy that goes above and beyond the minimum requirements of the *Planning Act*. Furthermore, the Municipality must engage with Indigenous communities throughout the process of preparing the new Official Plan.

Once Council adopts the Official Plan, it is submitted to the MMAH for final review and approval.

Some examples of sections within the *Planning Act* that have been updated since the current Official Plan was adopted and approved, are discussed in the following sections.

5.0

PROVINCIAL POLICY STATEMENT (2020)

The PPS was most recently updated in 2020 and contained several modifications related to land supply, housing and environmental protections, among other matters.

The following amendments have been made to the PPS as it relates to land supply:

- Long Term Planning Horizon: Increased from 20 to 25 years
- Housing Land Supply: Increased from 10 to 15 years
- Serviced Residential Land Supply: 3-year supply continued with new policy enabling single tier municipalities to increase requirement to up to 5 years

Consistent with recent modifications to the *Planning Act*, several changes have been made to the PPS with respect to addressing the need for market-based and affordable housing options. Additionally, enhancements to various policies within the PPS have been made directing planning authorities to prepare for the impacts of a changing climate.

As it relates to stormwater management, new policy has been incorporated into the PPS requiring planning authorities to integrate stormwater planning with planning for sewage and water services, ensure optimization, feasibility and financial viability of systems, and prepare for the impacts of a changing climate. Further policy direction has also been incorporated into the PPS with respect to locating infrastructure and public service facilities near natural hazards and the role of existing technical guidelines when directing development from hazardous lands.

Additionally, new policy for planning authorities to engage with Indigenous communities and consider their interests when identifying, protecting, and managing cultural heritage and archaeological resources.

As part of the Official Plan update, each section of the PPS has been reviewed to ensure consistency is achieved. Furthermore, it is noted that several definitions in the PPS have also been updated. Existing terminology and definitions within the Official Plan will also be reviewed, and updated where required, to ensure consistency with the PPS.

6.0

GROWTH PLAN FOR NORTHERN ONTARIO (2011)

The Growth Plan is a planning document that promotes economic development, protection and management of resources and the establishment of community hubs for service delivery. The Growth Plan does not provide details regarding minimum density requirements for people and jobs or the specific growth details that are found in the Province's other Growth Plan.

The new Official Plan will form the foundation for decision makers in protecting the environment, and guiding future development, public works, and capital investment. The decisions of Municipal Council must conform to the Official Plan.

Through the Municipality's Official Plan update, conformity with the Growth Plan must also be reviewed. The Growth Plan was released in March 2011 and is intended to provide guidance to align provincial decision-making and investment for economic and population growth in Northern Ontario.

The Growth Plan is a 25-year plan that provides policies and guidance around key growth management goals including:

- Diversifying of traditional resource-based industries.
- Workforce education and training.
- Integration of infrastructure investments and planning.
- Tools for Indigenous peoples' participation in the economy.

The Growth Plan also encourages the development or service hubs in the north so that housing and service delivery can occur in a coordinated manner.

7.0

PLANNING ISSUES AND RECOMMENDED PLANNING APPROACH

7.1 Growth Management

The PPS and the Growth Plan provide directions on a range of policy matters that impact how the Municipality should grow and/or change and how that growth and change should be managed by the new Official Plan.

Growth and development in McDougall, like that in the broader Parry Sound District and northeastern Ontario has been slow, focused and reflective of the broader economic trends. West Parry Sound specifically, as noted on the WPSEDO website, *"has nearly 2000 businesses; and 30 of those businesses employ 50 people or more. With a population that swells from 20K to 100K seasonally there are people to build for, and a large, competitive construction workforce to help you build, with over 20% of the workforce employed in trades in the West Parry Sound District."* As noted in the Parry Sound CFDC report, while demographic growth and change may have remained steady, there has been regular and consistent investment in the community as evidenced by building permits and construction values over the past six years. A total of over \$55,000,000 in construction and development has taken place in McDougall over the past six years, with a yearly average of \$9.3 Million in construction occurring. While demographic change has been limited, significant investment and development has occurred in McDougall and will continue to occur during the life of the new Official Plan.

The population of McDougall has held steady from 2006 to the 2016 Census at just over 2,700 full time residents. Parry Sound District overall has grown from 35,226 persons in 2006 to 42,824 persons in 2016. Growth rates between the three most recent census dates were +1.6% and +3.0% respectively.

Ministry of Finance's latest population forecasts for Ontario to 2046 continues to tell the story of significant growth in southern Ontario and slow and steady growth in the Parry Sound District. The Greater Toronto Area (GTA) is projected to be the fastest growing region of the Province, accounting for over 55% of Ontario's net population growth to 2046. The GTA's population is projected to increase from 7.1 million in 2020 to 10.0 million in 2046. The region's share of total Ontario population is projected to rise from 48% in 2020 to 49.8% in 2046.¹ The population of Northern Ontario is projected to grow slowly over the projection horizon, with a slight increase of 3.7%, from

811,000 in 2020 to 841,000 by 2046. Within the North, Northeastern Ontario (including Parry Sound District) is projected to see population growth of 23,000 or 4%, from 569,000 to 592,000 to 2046. Northern Ontario's positive natural increase offset part of the losses it experienced through net migration. However, while the North has recently seen modest net migration gains, its natural increase has turned negative.

So, what does this mean for McDougall? Investment and development will continue to occur in the Municipality throughout the life of the new Official Plan, likely focused in the community of Nobel, the smaller community of Waubamik, and in the many waterfront areas located on Georgian Bay and on the many inland lakes and river systems. How the Municipality plans for and manages this growth and change in the main areas of human settlement in the community and as defined by the land use structure and policies of the new Official Plan will be critical to delivering the quality of life and a quality natural environment that residents and property owners expect. Strong growth and settlement policies will be required in the new Official Plan. Strong shoreline development policies and water quality guidelines will also need to be considered. Other forms of development, including resource based development such as aggregate extraction operations, will also require close review and scrutiny to ensure the limitation on land use conflicts and impacts through careful planning and mitigation.

The following policy directions are intended to encompass the Municipality's Growth Management Strategy, including housing and employment, as well as supporting infrastructure.

- Update the Goals and Objectives of the Municipal Official Plan
 - The goals and objectives for the new Official Plan should be updated and refined regarding protecting resource and rural area by managing growth and development and directing the majority to the defined Settlement Areas while permitting local appropriate rural development.
 - Strengthen the objectives to support Settlement Areas as complete communities and directing commercial and industrial development to the settlement areas.
 - Consider refining the residential lot creation policies in the rural areas of the Municipality to ensure that they continue to support a strong settlement growth management strategy but permit limited lot creation opportunities within a prescribed policy framework.
- Update housing policies within new Official Plan
 - The new Official Plan should incorporate a separate policy framework regarding housing choice and options, housing targets and housing affordability.
 - Intensification policies regarding second and accessory units within single, semi and townhouse dwellings should be considered for incorporation in the new Official Plan.
 - The new Official Plan should consider policy incentives to encourage and promote affordable housing projects within the defined settlement areas.
- Review existing employment lands and areas to ensure properly identified and designated in the new Official Plan
 - All employment areas and employment lands should be confirmed and identified in the schedules to the new Official Plan.

- Policies for rural employment and rural-resource based recreational employment uses should be enhanced
 - Enhance policies to guide the development and redevelopment of existing rural employment uses.
 - Enhance land use compatibility policies to limit and/or mitigate impacts on sensitive land uses and restrict such uses adjacent to existing employment areas and uses.
- Review and update policy framework for stormwater management matters
 - Provide policy support for best practices in stormwater including green infrastructure and low impact development that considers the impacts of climate change and extreme weather events.
 - Ensure that policies are provided that focus on building sustainable and resilient infrastructure, including full life cycle costs, and options to pay for these costs over the long-term.

7.2 Rural Areas

The policy directions for the Rural Area are intended to provide guidance related to rural lands, the rural economy and aggregate resources.

- Broadening the permitted uses in rural areas to support and serve the rural and agricultural community.
 - Permitted uses should be reviewed and refined to ensure they are consistent with and reflective of the language used in the PPS; definitions have been provided in the PPS to clarify the meaning of agricultural uses, agricultural-related uses, and on-farm diversified uses.
 - Policies will also be required to implement the permitted uses and identify what criteria must be met in order to establish an agricultural-related use or on-farm diversified use.
- Continued focus of rural and agricultural land uses in the 'Rural' designation.
 - The permitted uses in the 'Rural' designation should be reviewed, consideration for environmentally compatible recreational and tourism uses should be contemplated in accordance with the PPS.
 - Consistent with provincial guidance, the policies of the Municipal Official Plan should be reviewed and updated to provide clear circumstances under which appropriately scaled industrial and commercial uses could be contemplated in the 'Rural' designation.
- Residential development should continue to be limited on 'Rural' designated lands.
 - Focusing development in the Municipality's Settlement Areas will promote their vitality and protect the rural economy through the preservation of rural lands.

- Limited opportunities for rural infill development should be reviewed.
- Review and update consent policies to permit local appropriate rural residential lot creation.
 - As part of establishing a hierarchy for residential development, the consent policies should be reviewed to ensure that new multiple lot creation is directed to settlement areas and that consents permitted in the 'Rural' designation are limited and subject to a prescriptive set of criteria.
- Development of a supportive agri-tourism and eco-tourism framework
 - Provincial policies permit the establishment of agri-tourism and eco-tourism uses in the Rural area that are resource-related and are compatible with rural land uses.
 - Enabling policies should be developed to promote opportunities to diversify the local economy through the development of agri-tourism and eco-tourism opportunities in Rural areas.
- Continued recognition of the importance of aggregate resources in the Municipality.
 - Protection of aggregate and potential aggregate resource areas for existing and future extraction from incompatible land uses will be important in ensuring the continued availability of this economic resource for the Municipality, as well as contribute towards minimizing short and long term land use conflicts.
 - Development of more comprehensive land use compatibility policies to ensure that existing and future operations are suitably buffered from adjacent land uses.
 - Consideration of additional policies for facilities secondary to aggregate uses, as well as a detailed policy framework for site rehabilitation, should be undertaken as part of the new Official Plan.
- Review areas in the Municipality with aggregate potential.
 - Review aggregate operations to ensure that all lands with aggregate potential are captured through the new Official Plan.
 - Official Plan update should confirm the requirements for aggregate extraction to be realized on lands designated aggregate potential.
 - Aggregate Resource potential overlay designation should be reviewed and refined to ensure it does not extend into existing built-up areas or areas where sensitive uses predominate.
 - Refinement of the aggregate potential overlay should also be considered as part of the new Official Plan. Use of an overlay designation would enable recognition of an underlying land use designation in the absence of aggregate uses.
- Identify areas where aggregate extraction is not permitted in the Municipality in accordance with Provincial policies.
 - The PPS contains provisions that outline where new and/or expansions to mineral aggregate operations are not permitted. New policies will need to be implemented in the new Official Plan to ensure consistency with these policies.

- Require an Official Plan Amendment for all proposed new aggregate operations. Require a Zoning By-law Amendment for expansions to exiting operations.

7.3 Protection of Natural Heritage Features

As it relates to the natural environment, the PPS broadly seeks to protect natural features and areas for the long-term. Accordingly, provincial policy directs for the long-term ecological function and biodiversity of natural heritage systems should be maintained, restored, or where possible improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features. In accordance with the above directions, development is restricted in certain features, and their adjacent lands, unless it can be demonstrated that there will be no negative impacts on the natural features or their ecological functions.

Within the PPS, “natural heritage features and areas” mean significant wetlands, significant coastal wetlands, other coastal wetlands, fish habitat, significant woodlands and significant valleylands, habitat of endangered species and threatened species, significant wildlife habitat, and significant areas of natural and scientific interest, which are important for their environmental and social values as a legacy of the natural landscapes of an area.

“Natural heritage system” is defined as a system made up of natural heritage features and areas, and linkages intended to provide connectivity (at the regional or site level) and supports natural processes which are necessary to maintain biological and geological diversity, natural functions, viable populations of native species, and ecosystems. These systems can include natural heritage features and areas, federal and provincial parks and conservation reserves, other natural heritage features, lands that have been restored or have the potential to be restored to a natural state, areas that support hydrologic functions, and working landscapes that enable ecological functions to continue. The Province has a recommended approach for identifying natural heritage systems, but municipal approaches that achieve or exceed the same objective may also be used.

The current approach in the Municipal Official Plan broadly seeks to protect and enhance natural heritage features. While the current Municipal Official Plan recognizes the importance of natural heritage features, there is opportunity to strengthen policies and ensure consistency in accordance with the policies of the PPS and to create a natural heritage system as required by the PPS.

- Update language in New Official Plan for policy consistency with the PPS.
 - Consistency in identifying and naming natural heritage features should be applied in the new Official Plan. The language and policies of the Growth Plan regarding protecting what is valuable in the water resource and natural heritage systems, and in key hydrologic features and areas and key natural heritage features should be reflected in the New Official Plan. A review of the Province’s Natural Heritage Reference Manual, which provides guidance on the identification and significance of natural heritage features and areas is being undertaken as part of this review.

- Review and update Environmental Impact Study requirements and policies.
 - A review and update of the Environmental Impact Study requirements should be undertaken to ensure consistency with provincial directions.
- Review and update hazard provisions to ensure consistency with provincial policy.
 - While the current Official Plan generally restricts development on hazardous lands, further clarity and consideration should be given to the provisions established in the PPS, which provide instances in which development can be contemplated and certain uses which are prohibited from development in hazardous lands and sites.
- Consideration of the impacts of climate change and the risks associated with natural hazards.
 - The current Official Plan makes no reference to climate change. Policies should be implemented in the new Official Plan which acknowledge climate change and the potential for increased risk associated with natural hazards including managing wildland fire risk.

7.4 Approach to Water Quality

Water quality is an important consideration when it comes to updating the Official Plan. The Official Plan should include policies that require the consideration of water quality impacts in the review of all development applications. The Official Plan should promote the replacement of historic septic systems with modern systems and encourage vegetation retention in shoreline areas.

7.5 Shoreline Structures

Shoreline structures (docks and boathouses/boatports) are important as they provide access to shoreline lots. When carefully placed and designed, they can fit into the landscape with minimal impact to shoreline views, vistas and character.

It is important that the Official Plan provide policies to be considered in evaluating *Planning Act* applications to permit larger shoreline structures than permitted by the Zoning By-law.

Additional policies may be provided to address minimum setbacks for new septic systems on shoreline properties. The Municipality has the ability to include a policy framework that only permits new septic systems that are a minimum setback from the shoreline.

It is recommended that policy direction be provided in the Official Plan to require the implementing Zoning By-law to include a minimum setback for the treatment components of new septic systems from the shoreline, which it currently does not include. Common minimum setbacks for new septic systems is between 20 and 30 metres from a shoreline. The new Official Plan should also include policies that promote the replacement of existing septic systems recognizing that new systems enhance water quality.

7.6 Short Term Rentals

Short term rentals have become a point of contention for municipalities throughout Ontario. In some cases, land owners rent out their residential properties on a short term basis. In some cases neighbours have expressed concerns related to the intensity of use and nuisances, such as noise, garbage and parking.

The Official Plan should provide policy direction that encourages the Municipality to undertake a review of Short Term Rentals. The Official Plan Review should also establish enabling policies that enable the Municipality to develop a licencing program, and zoning program to distinguish between dwellings that are purpose built or purpose used Short Term Rentals and those instances where individuals rent their cottage out periodically through the course of the year.

7.7 Cannabis

Since the legalization of cannabis there is a need for municipalities to establish a land use planning framework to ensure cannabis operations are compatible with surrounding land uses. Cannabis production can occur indoors or outdoors; in industrial areas or in rural areas.

Cannabis production facility buildings generally contain the following components:

- a controlled entrance providing reception and security;
- an office;
- growing areas;
- processing areas;
- a lab for testing the quality of the product;
- packaging;
- secure storage;
- shipping;
- mechanical facilities; and,
- facilities for staff including change rooms, washrooms.

It is recommended that the Official Plan include policy direction that recognizes cannabis production facilities as an agricultural use where they occur in Rural areas (indoor or outdoor) and as an industrial use when they occur in an industrial building.

The new Official Plan should also provide direction to the Zoning By-law to establish locational and operational requirements such as minimum separation distances from sensitive land uses, minimum lot sizes, site plan requirements, dark sky lighting requirements and buffering and screening requirements.

7.8 Site Plan Control

Section 21.05 of the current Official Plan contains a policy that provides some direction on Site Plan Control. It is recommended that this section be updated to provide additional direction to the Municipality to update the Site Plan Control By-law to identify additional categories of uses where site plan control is to be applied.

Additionally, the Official Plan should identify the site considerations to be included in a site plan control agreement and provide direction on securities in order to ensure that agreements are appropriately implemented.

7.9 Partial Servicing

The Municipality has areas that are partially serviced with municipal water systems and individual on-site sewage systems. The Official Plan should include policies requiring new development in these areas to be connected to municipal services and provide policies for the expansion of these systems.

7.10 Cultural Heritage

Section 16 of the existing Official Plan includes policies regarding Cultural Heritage. Updated policies should be implemented to ensure that the Official Plan conforms to the cultural heritage policies found in the PPS. In addition, policies should be included that encourage engagement and consultation with local Indigenous communities on land use planning matter and applications.

8.0 NEXT STEPS

A number of tasks have been completed to date since the start of the Official Plan update process in April, 2021. The intent is to collect comments on this Draft Background Report and to summarize those comments in a subsequent document. The information received through this process and then at the proposed open house will contribute to the formation of policies within the new Official Plan.

Respectfully submitted,

DRAFT

Jamie Robinson, BES, MCIP, RPP
Partner

MHBC

DRAFT

Patrick Townes, BA, BEd
Associate

DRAFT

Parry Sound Area

COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.

A Community Futures Development Corporation



Municipality of McDougall,
5 Barager Blvd.,
McDougall, Ontario.
P2A 2W9

January 25, 2021

Attention: Mayor Dale Robinson

Municipality of McDougall
Contribution to the Parry Sound Area CB&DC – 2021

Dear Mayor Robinson:

On behalf of our Board volunteers and the staff of the CB&DC please share with Council our sincere appreciation for its past tangible support to our annual operating budget. In support of our request for a 2021 contribution of \$3,000.00 I have attached the following:

- 1.) September 30, 2020 year end financial statements
- 2.) Investment Fund Municipal Concentration list as at December 31, 2020
- 3.) Summary of past Municipal support
- 4.) CBDC Board resolution #2021-3892 authorizing this request
- 5.) Press Release introducing our new General Manager Janice Heidman

It goes without saying that 2020 was a year like no other. All of those who provide service to the public have had to develop new, innovative programs and the methodology to deliver them in a manner that protects both the staff charged with that delivery and the recipients of same.

The CB&DC office was 'closed' mid March thru early August during which time we invested in the equipment necessary to allow our staff to continue working from home. While not without its hiccups, I'm pleased to say that full client service was maintained throughout this original lockdown. Since August the office has been open to pre arranged appointment only, staff are alternating days in the office and have utilized a number of on line video tools to otherwise maintain contact with the Board, our public sector partners and our clients.

In recognition of the dire implications Covid was having on local entrepreneurs we shut off all interest calculations, we didn't defer them, we shut the clock off until March 31, 2021. We also waived monthly payments, again these are not deferred, they are waived until March 31, 2021 resulting in a 42% reduction in our Investment Fund earnings for the last fiscal year. We feel this to be a small price to pay in our on going efforts to retain a healthy business base in our community.

This past summer the Federal Government created the Regional Recovery Relief Fund (RRRF) providing SME's up to \$40,000 interest free until December 2022 with the proviso that should full repayment be made at that time 25% (\$10,000) would be a non repayable grant. Through FedNor the Community Futures organizations (CB&DC) were charged with delivering this loan/ grant program in their service area's. To date the CB&DC has advanced some \$1,700,000 to over 50 SME's in West Parry Sound. We have recently been advised the RRRF #2 is about to be launched, a further \$20,000 / entrepreneur with a 50% non repayable portion. We are earmarked to receive a further \$1.0mill for local distribution.

Over and above the RRFR programs our regular loan portfolio remained very active. The Board invested a further \$1.2mill across our Community to entrepreneurs in need of capital and operating funding.

This year also saw the wind down of the initial WPS CiiNO program, a partnership of seven municipalities, the CBDC and FedNor. While the CBDC is not a signator to CiiNO #2, the West Parry Sound Economic Development Collaborative, we remain active supporters of regional economic development through the investment we continue to make in employers throughout our Community. We look forward to working with Councils and Regional EDO James Cox as together we enhance employment opportunities in WPS.

Finally, please join me in welcoming our new General Manager Janice Heidman. Janice comes to us with a wide variety of experience and fulsome knowledge of the West Parry Sound area. She is a welcome addition to our very dedicated team.

Thank you for your consideration of this request and as always we remain available to have further dialogue with Council at your convenience.

Yours Truly


Bob Griffiths - Chair



PARRY SOUND AREA
COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.
General Resolution

RESOLUTION #	CB&DC – 2021-3892
DATE:	January 25, 2021
MOVED BY:	his McWalter
SECONDED BY:	Linda West
THAT:	the Board of the Parry Sound Area Community Business & Development Centre Inc. does hereby direct the General Manager to apply to the Township of McDougall's Donations / Grants Program for a 2021 contribution of \$3,000.00.

Carried ☒

Defeated ☐

Deferred ☐


Chair

Municipal Concentration
As at Dec 31, 2020

Parry Sound Community Business & Development Centre
1A Church St. Parry Sound, ON P2A 1Y2
705-746-4455



Municipality	Amount	Number of Loans	Percentage by Dollar
Archipelago	\$ 398,668.23	3	5.50
Carling	\$ 149,850.41	1	2.07
Magnetawan	\$ 606,502.42	11	8.37
McDougall	\$ 335,930.00	6	4.64
McKellar	\$ 150,560.13	2	2.08
Mowat	\$ -	0	0.00
Seguin	\$ 1,507,525.77	18	20.80
Town of Parry Sound	\$ 3,129,720.94	47	43.19
Wallbridge	\$ 179,866.43	1	2.48
Whitestone	\$ 126,088.03	3	1.74
Regional	\$ 661,774.52	9	9.13
Total	\$ 7,246,486.88	101	100.00

MUNICIPAL CONTRIBUTIONS									
	2012	2013	2014	2015	2016	2017	2018	2019	2020
Archipelago	\$1,000	\$4,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Carling	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	
McDougall	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
McKellar	\$1,000	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
Parry Sound	\$2,918	\$2,468	\$3,123	\$4,021	\$2,613	\$1,585	\$2,233	\$2,000	
Seguin	\$7,000	\$7,000	\$7,000	0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Whitestone	\$550	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$550	\$1,100	\$1,100
Magnetawan	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	\$1,000
Total	\$17,968	\$20,568	\$18,223	\$13,121	\$15,713	\$13,685	\$14,783	\$15,100	\$11,600

Parry Sound Area
COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.



A Community Futures Development Corporation

1A Church Street, Parry Sound, Ontario P2A 1Y2

Phone: 705-746-4455 Fax: 705-746-4435

Email: info@cbdc.parrysound.on.ca Website: www.cbdc.parrysound.on.ca

TO: Press Release

FROM: Bob Griffiths-Chair

DATE: January 4, 2021

RE: New General Manager

The Board of the Parry Sound Area Community Business & Development Centre (CBDC) is very pleased to announce that Ms. Janice Heidman has accepted their offer to become the new General Manager at the CBDC effective January 11, 2021.

Janice comes to the CBDC with a wealth of experience in our community having owned and operated her own business, managed our regional newspaper network with Metroland Media, volunteered with several not for profits and most recently working with a national financial institution. Janice is proud to have raised her three children in the Parry Sound area and as an avid boater, she and her husband Terry Clark can be found spending as much time as possible enjoying the beauty of Georgian Bay.

The CBDC is a part of the Community Futures Program (CFP) a federal initiative with 268 offices located in small, rural communities across Canada. They work with local, federal and provincial partners in support of Regional Economic development primarily through their small business lending portfolio, a portfolio valued today at some \$9.2 million.

The CBDC is governed by a group of 12 volunteers, people recruited from the Community at large that bring a variety of small business, financial / accounting and community service skills to the table.

“Janice is truly and firmly embedded in our Community, a factor that the Recruitment Committee weighed heavily in their selection. She is familiar with the Community Futures Program and the principles of development lending. Our dedicated Board volunteers and staff are very much looking forward to working with Janice going forward” said CBDC Board Chair Bob Griffiths.

Please join us in welcoming Janice to her new position. On January 11, 2021 she can be reached at janice@cbdc.parrysound.on.ca 705-746-4455

**PARRY SOUND AREA COMMUNITY
BUSINESS & DEVELOPMENT
CENTRE INC.**

Financial Statements

For the year ended September 30, 2020

Parry Sound Area Community Business & Development Centre Inc.
Financial Statements
For the year ended September 30, 2020

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Supplementary Information

Location	1A Church Street, Parry Sound, Ontario
Bank	Kawartha Credit Union

GINGRICH & HARRIS Chartered Professional Accountants

1-7 William Street
Parry Sound ON
P2A 1V2

STEPHEN L. GINGRICH, CPA, CA, CFP
BRANDY L. HARRIS-GREEN, CPA, CA

TELEPHONE: (705) 746-5828
FAX: (705) 746-9693
E-MAIL: ghcpa@vianet.ca
WEBSITE: www.ghcpa.ca

Independent Auditors' Report

**To the Directors of
Parry Sound Area Community Business & Development Centre Inc.**

Qualified Opinion

We have audited the accompanying financial statements of Parry Sound Area Community Business & Development Centre Inc. (the "entity"), which comprise the statement of financial position as at September 30, 2020 and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at September 30, 2020, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

Loans and mortgage receivables have been recorded at amortized cost at inception as market value was not determined. We were unable to determine the adjustment to fair market value that would be necessary. Therefore, we were not able to determine whether any adjustments might be necessary to excess of revenue over expenses, and cash flows from operation for the years ended September 30, 2020 and September 30, 2019, current assets as at September 30, 2020 and September 30, 2019, and net assets as at October 1 and September 30 for both years. Our audit opinion on the financial statements for the year ended September 30, 2020 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

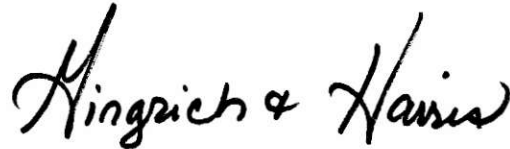
Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- * Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- * Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- * Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- * Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- * Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Parry Sound, Ontario
December 14, 2020

Chartered Professional Accountants
Licensed Public Accountants

Parry Sound Area Community Business & Development Centre Inc.
Statement of Financial Position

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>		2020	2019
September 30							
Assets							
Current							
Cash	\$ 177,247	\$ -	\$ -	\$ -	\$ 177,247	\$ 52,774	
Contributions receivable	14,170	-	-	-	14,170	1,210	
Other receivables (Note 4)	11,045	-	-	-	11,045	6,673	
	<u>202,462</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>202,462</u>	<u>60,657</u>	
Capital assets (Note 3)	9,397	-	-	-	9,397	1,649	
Restricted							
Cash	-	3,725,501	16,955	43,905	3,786,361	2,992,344	
Contributions receivable	-	-	-	-	-	29,357	
Other receivables (Note 4)	-	2,107	1,263	565	3,935	3,560	
Interfund balances (Note 13)	-	52,294	-	-	52,294	58,858	
Interfund balance - long-term (Note 13)	-	12,000	-	-	12,000	18,000	
Loans and mortgages receivable (Note 5)	-	5,410,996	-	-	5,410,996	6,317,475	
	<u>-</u>	<u>9,202,898</u>	<u>18,218</u>	<u>44,470</u>	<u>9,265,586</u>	<u>9,419,594</u>	
Total Assets	\$ 211,859	\$ 9,202,898	\$ 18,218	\$ 44,470	\$ 9,477,445	\$ 9,481,900	

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Parry Sound Area Community Business & Development Centre Inc.
Statement of Financial Position

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiiNO Fund</i>		2020	2019
September 30							
Liabilities and Fund Balances							
Current							
Accounts payable and accrued liabilities (Note 7)	\$ 12,109	\$ 4,673	\$ 1,557	\$ 1,559	\$ 19,898	\$ 19,728	
Interfund balances (Note 13)	52,294	-	-	-	52,294	58,858	
Interfund balance - long-term (Note 13)	12,000	-	-	-	12,000	18,000	
	<u>76,403</u>	<u>4,673</u>	<u>1,557</u>	<u>1,559</u>	<u>84,192</u>	<u>96,586</u>	
Deferred revenue							
Deferred operating contributions (Note 8)	109,938	-	718	42,911	153,567	93,477	
Commitments and contingencies (Note 9)							
Fund Balances							
External restrictions	-	9,198,225	-	-	9,198,225	9,294,995	
Internal restrictions	-	-	15,943	-	15,943	20,245	
Unrestricted	25,518	-	-	-	25,518	(23,403)	
	<u>25,518</u>	<u>9,198,225</u>	<u>15,943</u>	<u>-</u>	<u>9,239,686</u>	<u>9,291,837</u>	
Total Liabilities and Fund Balances	<u>\$ 211,859</u>	<u>\$ 9,202,898</u>	<u>\$ 18,218</u>	<u>\$ 44,470</u>	<u>\$ 9,477,445</u>	<u>\$ 9,481,900</u>	

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.
Statement of Operations and Changes in Fund Balances**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>		2020	2019
For the year ended September 30							
Revenues							
Industry Canada - FedNor							
- Operating funds - current year	\$ 300,000	\$ -	\$ -	\$ 28,059	\$ 328,059	\$ 376,071	
- Special funding	-	1,422,285	-	-	1,422,285	-	
Government and other grants (Note 11)	38,740	-	-	13,381	52,121	57,681	
Investment income	6,127	62,219	488	1,189	70,023	81,061	
Loan interest income	-	252,244	-	-	252,244	434,720	
Sales income (events, tickets etc.)	-	-	14,457	-	14,457	6,864	
Other income	10,931	-	-	-	10,931	8,581	
	355,798	1,736,748	14,945	42,629	2,150,120	964,978	
Expenses							
Amortization	3,244	-	-	-	3,244	825	
Loan loss provision (recovery)	-	1,711,554	-	-	1,711,554	36,430	
Loan forgiveness - COVID 19	-	10,000	-	-	10,000	-	
Decline in value of investment (recovery)	-	-	-	-	-	(206)	
Salaries and benefits (see schedule)	293,710	-	-	35,168	328,878	345,498	
Occupancy and equip. (see schedule)	30,595	-	-	586	31,181	29,524	
Director's expenses	2,885	-	-	-	2,885	3,832	
Community development (see schedule)	20	-	17,897	374	18,291	22,301	
Administration (see schedule)	82,097	6,290	1,350	6,501	96,238	70,833	
	412,551	1,727,844	19,247	42,629	2,202,271	509,037	
Excess of Revenue (Deficiency) over Expenses	(56,753)	8,904	(4,302)	-	(52,151)	455,941	
Fund Balances							
Beginning of year	(23,403)	9,294,995	20,245	-	9,291,837	8,835,896	
Interfund transfers (Note 13)	105,674	(105,674)	-	-	-	-	
End of year	\$ 25,518	\$ 9,198,225	\$ 15,943	\$ -	\$ 9,239,686	\$ 9,291,837	

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Parry Sound Area Community Business & Development Centre Inc.
Schedule of Expenditures

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiiNO Fund</i>		2020	2019
For the year ended September 30							
Salaries and Benefits							
Salaries	\$ 216,721	\$ -	\$ -	\$ 32,777	\$	249,498	\$ 292,662
Benefits	41,064	-	-	2,391		43,455	51,492
Intern - wages & benefits	35,925	-	-	-		35,925	1,344
	<u>\$ 293,710</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,168</u>	<u>\$</u>	<u>328,878</u>	<u>\$ 345,498</u>
Occupancy & Equipment							
Insurance	\$ 5,248	\$ -	\$ -	\$ -	\$	5,248	\$ 4,879
Rent (net of recovery)	17,981	-	-	-		17,981	17,837
Telephone, fax, internet & IT	7,366	-	-	586		7,952	6,808
	<u>\$ 30,595</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 586</u>	<u>\$</u>	<u>31,181</u>	<u>\$ 29,524</u>
Community Development & Other							
Digital strategy	\$ -	\$ -	\$ -	\$ 374	\$	374	\$ 3,679
Projects							
Projects	20	-	-	-		20	110
Women's Network	-	-	17,897	-		17,897	6,213
Business Growth and Competitiveness	-	-	-	-		-	12,299
	<u>\$ 20</u>	<u>\$ -</u>	<u>\$ 17,897</u>	<u>\$ 374</u>	<u>\$</u>	<u>18,291</u>	<u>\$ 22,301</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Parry Sound Area Community Business & Development Centre Inc.
Schedule of Expenditures

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiiNO Fund</i>		2020	2019
For the year ended September 30							
Administration							
Advertising and promotion	\$ 4,879	\$ -	\$ -	\$ 2,381	\$ 7,260	\$ 601	
Bank charges and interest	-	22	-	-	22	24	
Conventions, subscriptions, fees & dues	11,277	1,560	-	1,041	13,878	14,144	
Employee training	4,039	-	-	-	4,039	824	
Meetings	-	-	-	-	-	52	
Office supplies and general	10,363	-	-	27	10,390	13,780	
Postage	456	-	-	-	456	620	
Professional fees	3,531	4,708	1,350	2,079	11,668	12,297	
Staff travel and expenses	10,938	-	-	973	11,911	14,165	
Transition expenses	4,440	-	-	-	4,440	14,326	
Special operations expenses	32,174	-	-	-	32,174	-	
	\$ 82,097	\$ 6,290	\$ 1,350	\$ 6,501	\$ 96,238	\$ 70,833	

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Parry Sound Area Community Business & Development Centre Inc.
Statement of Cash Flows

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	<i>CiINO Fund</i>	2020	2019
For the year ended September 30						
Cash provided by (used in)						
Operating activities						
Revenue in excess of expenditures	\$ (56,753)	\$ 8,904	\$ (4,302)	\$ -	\$ (52,151)	\$ 455,941
Interfund transfer	105,674	(105,674)	-	-	-	-
Items not involving cash						
Amortization of capital assets	3,244	-	-	-	3,244	825
Loan loss provision	-	1,711,554	-	-	1,711,554	36,430
Decline in value of investment (recovery)	-	-	-	-	-	(206)
Changes in non-cash working capital balances						
Contributions receivable	(12,960)	-	-	29,357	16,397	(672)
Other receivables	(4,372)	(1,069)	308	386	(4,747)	(5,784)
Interfund balances	(12,564)	12,564	-	-	-	-
Accounts payable and accruals	3,257	(45)	(2,330)	(711)	171	3,372
	<u>25,526</u>	<u>1,626,234</u>	<u>(6,324)</u>	<u>29,032</u>	<u>1,674,468</u>	<u>489,906</u>
Investing activities						
Purchase of capital assets	(10,991)	-	-	-	(10,991)	-
Redemption of investments	-	-	-	-	-	5,625
Loans and mortgages advances	-	(2,898,503)	-	-	(2,898,503)	(2,619,704)
Loans and mortgages repaid	-	2,093,426	-	-	2,093,426	1,994,441
	<u>(10,991)</u>	<u>(805,077)</u>	<u>-</u>	<u>-</u>	<u>(816,068)</u>	<u>(619,638)</u>
Financing activities						
Deferred operating contributions	109,938	-	(12,426)	(37,422)	60,090	5,379
	<u>109,938</u>	<u>-</u>	<u>(12,426)</u>	<u>(37,422)</u>	<u>60,090</u>	<u>5,379</u>
Increase (decrease) in cash during the year	<u>124,473</u>	<u>821,157</u>	<u>(18,750)</u>	<u>(8,390)</u>	<u>918,490</u>	<u>(124,353)</u>
Cash, beginning of year	<u>52,774</u>	<u>2,904,344</u>	<u>35,705</u>	<u>52,295</u>	<u>3,045,118</u>	<u>3,169,471</u>
Cash, end of year	<u>\$ 177,247</u>	<u>\$ 3,725,501</u>	<u>\$ 16,955</u>	<u>\$ 43,905</u>	<u>\$ 3,963,608</u>	<u>\$ 3,045,118</u>
Represented by						
Unrestricted cash (bank indebtedness)	\$ 177,247	\$ -	\$ -	\$ -	\$ 177,247	\$ 52,774
Restricted cash	-	3,725,501	16,955	43,905	3,786,361	2,992,344
	<u>\$ 177,247</u>	<u>\$ 3,725,501</u>	<u>\$ 16,955</u>	<u>\$ 43,905</u>	<u>\$ 3,963,608</u>	<u>\$ 3,045,118</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2020

1. The Corporation

The Corporation is incorporated without share capital under the laws of Ontario as a not-for-profit organization with the principal purpose to encourage job creation in the Parry Sound Area. If the corporation were to dissolve and after the payments of all debts, the remaining assets of the corporation would be distributed or disposed of to another organization with similar goals and objectives as approved by Industry Canada. The Corporation is exempt from Income Taxes under the Income Tax Act of Canada.

2. Significant Accounting Policies

a) Basis of Accounting

Fund accounting

The Corporation follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Corporation's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating contributions.

The Community Futures Investment Fund was established to provide financing for new and existing enterprises in order to protect or create new jobs. The contributions to the Investment Fund are externally restricted for use in achieving those objectives.

The CiiNO Fund (Community Investment Initiative for Northern Ontario) includes externally restricted contributions to carry out this program.

The Project Fund includes externally restricted contributions for miscellaneous projects carried out by the Corporation.

- b) Cash and Cash Equivalents The Corporation's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

- c) Contributions Receivable Contributions receivable are recognized as an asset when the amounts to be received can be reasonably estimated and ultimate collection is reasonably assured.

Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2020

d) Capital Assets

Capital assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided at the following rates and methods. They are also tested for impairment.

Furniture and equipment	- 10 years straight line method
Computer equipment	- 4 years straight line method
Leasehold improvements	- 10 years straight line

A capital asset is written off as an expense in the year of acquisition if the acquisition is less than \$1,000.

e) Revenue Recognition

The Corporation follows the restricted fund method whereby restricted contributions for the corresponding restricted fund are recognized as revenue of that fund in the current period. Operating Contributions and other restricted contributions are recognized in the general fund in accordance with the deferral method. All other unrestricted contributions are recognized as revenue of the general fund in the current period.

Operating Contributions from Industry Canada/FedNor are recognized as revenue of the General Fund in the year of receipt except for the following:

- i) Contributions relating to capital assets are credited to deferred capital contributions and recognized as revenue on the same basis as amortization on the related asset is charged against operations.
- ii) Contributions relating to approved expenditures not yet incurred are credited to deferred operating contributions only if costs are to be incurred within a multi-year operating agreement and the deferral has been approved by IC/FedNor.
- iii) Unexpended funds at the end of the year from contributions by IC/FedNor to the General Fund reduce contribution revenue and are reported as amounts due to IC/FedNor. Over expenditures may not be reimbursed by Industry Canada.
- iv) Unused funds from unrestricted revenues can be retained if approval to retain has been received by FedNor; otherwise unrestricted revenues reduce contribution revenue and are reported as amounts due to IC/FedNor.

Parry Sound Area Community Business & Development Centre Inc.

Notes to Financial Statements

September 30, 2020

- Interest revenue on short-term investments, loans and mortgages receivable and dividends from preferred shares are recognized on the accrual basis. The Corporation accrues interest on loans and mortgages in arrears until collection becomes doubtful.
- Other revenue is recorded in income when earned and measurable.
- Private sector contributions are recorded in the period received except for when they relate to upcoming expenditures.
- f) Contributed Services Volunteers contribute time to the Board of Directors and various sub-committees. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.
- g) Financial Instruments *Measurement of financial instruments*
The entity initially measures its financial assets and financial liabilities at fair value.
- The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost.
- Financial assets measured at amortized cost include cash, accounts receivable, and loans and mortgages receivable.
- Financial liabilities measured at amortized cost include accounts payable and deferred contributions.
- Impairment*
Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.
- Transaction costs*
Transaction costs related to financial assets measured at fair value are expensed as incurred. Transaction costs related to other financial assets and financial liabilities are included or deducted in the initial measurement of the asset or liability.
- The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Parry Sound Area Community Business & Development Centre Inc.
Notes to Financial Statements

September 30, 2020

h) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the reporting date, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates. These estimates are reviewed periodically and adjustments made as appropriate, in the statement of operations in the year they become known.

3. Capital Assets

			2020		2019
	Cost	Accumulated Amortization	Net Book Value		Net Book Value
General Fund					
Furniture and fixtures	\$ 32,508	\$ 30,535	\$ 1,973	\$ -	
Computer equipment	96,132	88,708	7,424		1,649
Leasehold improvements	16,928	16,928	-		-
	\$ 145,568	\$ 136,171	\$ 9,397	\$ 1,649	

4. Other Receivables

	2020		2019	
Trade	\$ 302	\$	224	
HST recoverable	13,205		10,009	
Other	1,473		-	
	\$ 14,980	\$	10,233	

The carrying value of accounts receivable approximates their fair value due to the short maturity of the instruments and the fact that they are subject to normal credit terms.

Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2020

5. Loans and Mortgages Receivable

The loans and mortgages receivable bear various interest rates from 4.50% to 8.50% and are generally fixed for terms of up to three years with amortization periods from one to fifteen years (shorter terms and longer amortization periods are occasionally approved by board of directors).

	Access to capital loans			2020	2019
	Loans	Host	Non-host		
Principal	\$ 6,179,341	\$ 873,448	\$ 1,260,646	\$ 8,313,435	\$ 7,525,784
Interest	21,444	-	3,742	25,186	39,073
	6,200,785	873,448	1,264,388	8,338,621	7,564,857
Allowance	2,280,874	260,245	386,506	2,927,625	1,247,382
	\$ 3,919,911	\$ 613,203	\$ 877,882	\$ 5,410,996	\$ 6,317,475

The activity for the year of the principal loan balance is as follows:

Beginning	\$ 5,150,309	\$ 1,085,483	\$ 1,329,065	\$ 7,564,857	\$ 7,148,820
Loans					
- advanced	2,586,965	150,000	161,538	2,898,503	2,619,704
- repaid	(1,530,489)	(362,035)	(200,902)	(2,093,426)	(1,994,441)
- written off	(6,000)	-	(27,535)	(33,535)	(210,889)
- recovery	-	-	2,222	2,222	1,663
Ending	\$ 6,200,785	\$ 873,448	\$ 1,264,388	\$ 8,338,621	\$ 7,564,857

The activity for the year in the Allowance for Doubtful Loans account is as follows:

Beginning	\$ 704,971	\$ 169,505	\$ 372,906	\$ 1,247,382	\$ 1,420,178
Loans					
- written off	(6,000)	-	(27,535)	(33,535)	(210,889)
- recovery	-	-	2,222	2,222	1,663
- provision	1,581,903	90,740	38,913	1,711,556	36,430
Ending	\$ 2,280,874	\$ 260,245	\$ 386,506	\$ 2,927,625	\$ 1,247,382

The Corporation determines the Allowance for Doubtful Loans by reviewing outstanding loans on a loan-by-loan basis plus the use of an estimated percentage based on past experience for all loans for which no specific provision has been established.

The Corporation's contract with FedNor enables them to provide loans up to \$250,000.

Access to capital loans are provided by the North East Network consisting of fifteen Community Futures Development Corporations (CFDC). The originating CFDC provides the first \$150,000 and the remaining fourteen Centres provide their share of the remaining amount up to a total of \$500,000 per loan.

Parry Sound Area Community Business & Development Centre Inc.
Notes to Financial Statements

September 30, 2020

6. Long-term Investments

Investments in preferred shares represent equity investments made in eligible investees. The preferred shares provide for cumulative dividends that yield returns similar to the interest rates on the Corporation's portfolio of loans and mortgages receivable.

The investment in preferred shares is comprised of the following:

	Access to capital loans				
	Loans	Host	Non-host	2020	2019
Beginning	\$ -	\$ -	\$ -	\$ -	\$ 5,419
Loans					
- purchased	-	-	-	-	-
- redeemed	-	-	-	-	(5,419)
- written off	-	-	-	-	-
	-	-	-	-	-
- provision	-	-	-	-	-
Ending	\$ -	\$ -	\$ -	\$ -	\$ -

This information is provided by the company administer the loans.

7. Accounts Payable and Accrued Liabilities

	2020	2019
Trade accounts payable	\$ (143)	\$ 2,713
Wage accrual	7,685	5,073
Government remittances	923	301
Accrued liabilities	11,433	11,641
	\$ 19,898	\$ 19,728

The carrying value of other liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

Parry Sound Area Community Business & Development Centre Inc.
Notes to Financial Statements

September 30, 2020

8. Deferred Operating Contributions

	<u>2020</u>	<u>2019</u>
General Fund		
Industry Canada - FedNor		
- General Operating Contract	<u>\$ 109,938</u>	<u>\$ -</u>
Project Fund		
Industry Canada - FedNor		
Memberships		
- Women's Network	-	12,426
Trillium Grant		
Parry Sound Area Community Business		
& Development Centre		
- Youth Camp	<u>718</u>	<u>718</u>
	<u>718</u>	<u>13,144</u>
CiiNO Fund		
Industry Canada - FedNor	-	36,540
Municipal Contributions	<u>42,911</u>	<u>43,793</u>
	<u>42,911</u>	<u>80,333</u>
	<u>\$ 153,567</u>	<u>\$ 93,477</u>

9. Commitments and Contingencies

Commitment

The Corporation has entered into an operating lease for the rental of its office premises. Future rental payments on this lease amount to \$17,000 plus H.S.T. per year.

Contributions

The Corporation receives contributions for its operations from Industry Canada. Pursuant to the related agreements, if the corporation does not meet established objectives, Industry Canada is entitled to seek refunds. Should any amounts become refundable, the refunds would be charged to operations in the period in which the refund is determined to be payable.

As a result of the global pandemic COVID 19, the Corporation received additional FedNor funding to provide emergency business loans.

Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2020

10. Economic Dependence

Approximately 81% of the Corporation's revenue for the year ended September 30, 2020 (2019 - 39%) is received from Industry Canada - FedNor. The Corporation is dependent on annual contributions from Industry Canada/FedNor in order to finance its general fund operations. Should these contributions cease, the Corporation would be unable to continue its operations.

11. Government and Other Grants

	2020	2019
General Fund		
Municipal contributions		
Town of Parry Sound	\$ -	\$ 2,000
Seguin Township	4,000	4,000
Township of the Archipelago	2,000	2,000
Municipality of McDougall	3,000	3,000
Municipality of Whitestone	1,100	1,100
Carling Township	-	1,500
McKellar Township	500	500
Municipality of Magnetawan	1,000	1,000
	11,600	15,100
NOHFC - Intern	27,140	1,210
	38,740	16,310
CiINO Fund		
Municipal contributions		
Town of Parry Sound	12,500	12,500
Seguin Township	-	12,500
Municipality of McDougall	-	6,250
Municipality of Whitestone	-	6,250
Carling Township	-	6,250
McKellar Township	-	9,375
Deferred	881	(11,754)
	13,381	41,371
	\$ 52,121	\$ 57,681

12. Comparative Figures

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year's financial statements.

Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

September 30, 2020

13. Interfund Transfer

Interfund balance

Funds were temporarily borrowed from the investment fund to help with cash flow. Per FedNor agreement the balance is to be repaid over 10 years.

In 2019, \$25,000 was borrowed from the investment fund to provide temporary cash to pay for the intern until funding claims are received from NOHFC.

In 2018/19, \$20,000 was transferred from the investment fund to the operating fund to cover transition costs. Of which only \$14,326 was used for the purpose it was intended and the balance was repaid. In 2019/20, FedNor approved the remaining \$5,674 to remain in operations to cover additional transition costs. In 2019/20, FedNor approved a transfer of \$100,000 from the investment fund to the operating fund to cover special costs related to COVID 19.

Interfund balance - long-term

The funds to loan to the GBCTA were borrowed from the investment fund. Per FedNor agreement, \$60,000 is to be repaid to the investment fund over 10 years. At year-end, \$6,000 was repaid to the investment fund by the general fund to reduce the loan to \$12,000 (2019-\$18,000).

14. Financial Assets and Financial Liabilities

Liquidity risk

Liquidity risk is the risk that the Corporation will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Corporation's cash requirements.

Credit risk

The Corporation is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable, secured loans and mortgages receivable and investments. Accounts receivable arise primarily from government funding agreements. The maximum exposure to credit risk is the carrying value of accounts receivable, loans and mortgages receivable and investments on the balance sheet.

Interest rate risk

The Corporation's interest-bearing assets and liabilities include loans and mortgages receivable.

REPORT TO COUNCIL



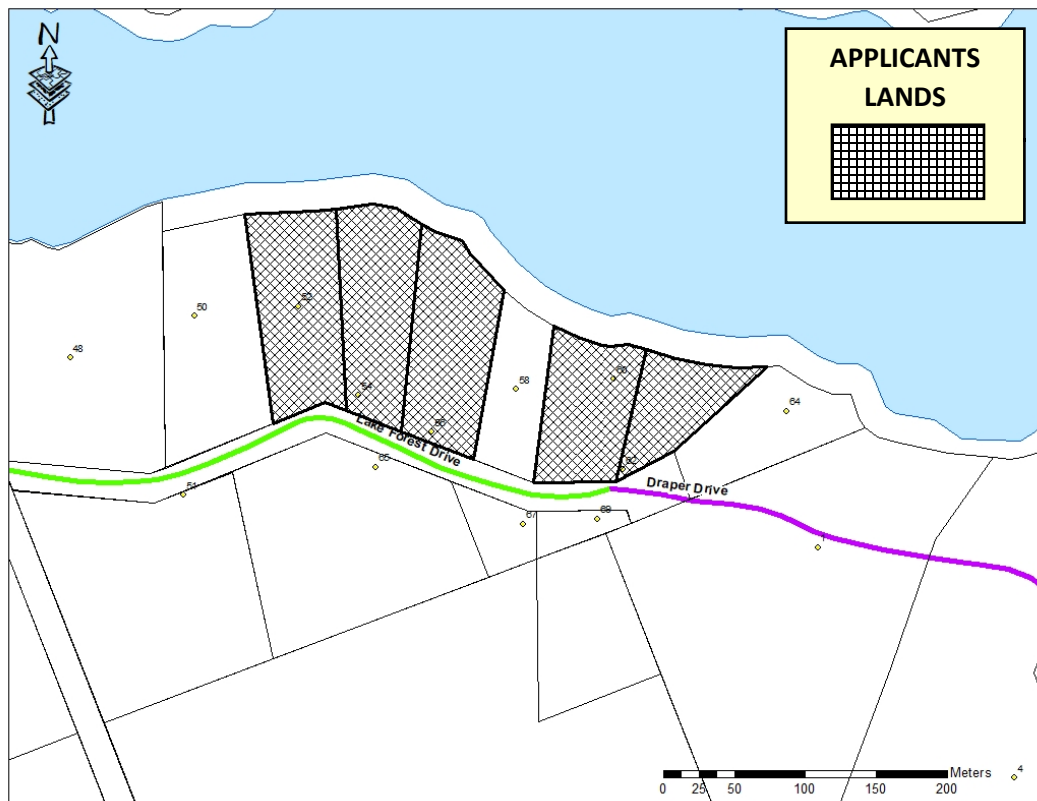
Report No.: C-2021-07
Council Date: September 15, 2021
From: Lori West, Clerk/Planner
Subject: Application to Purchase the Original Shore Road Allowance:
Deane et al Shore Road Allowance
Application, Portage Lake, Municipality of
McDougall

Background:

Application has been made by Kenneth and Josephine Fair (52 Lake Forest Drive), Peter and Mary Deane (54 Lake Forest Drive), Bernard and Annemarie Krudwig (56 Lake Forest Drive), Jeffery and Katherine Hamer (60 Lake Forest Drive), and Robert Deane (62 Lake Forest Drive) to purchase the Original Shore Road Allowance (SRA) laid out along the shores of Portage Lake, in front of their lands described as Part Lot 25, Concessions 7 and 8, in the geographic Township of McDougall.

It is my understanding that the neighbours that are not party to this application have been made aware of the intention to stop-up, close and transfer the shore road allowance. The group has scheduled a surveyor to survey the shore road lands. Once the draft plan has been prepared the neighbours will be provided a copy of the draft reference plan for approval of the lot line projections.

Staff have no concerns with the proposal, subject to the neighbour sign-ff.



Recommendation:

Staff recommend that Council approve the request in principle, and direct staff to proceed with the application to stop up, close, and transfer of the subject SRA to the adjacent applicants Lands. Notice of the application and public meeting will be held in accordance with the municipal policy.

REPORT TO COUNCIL

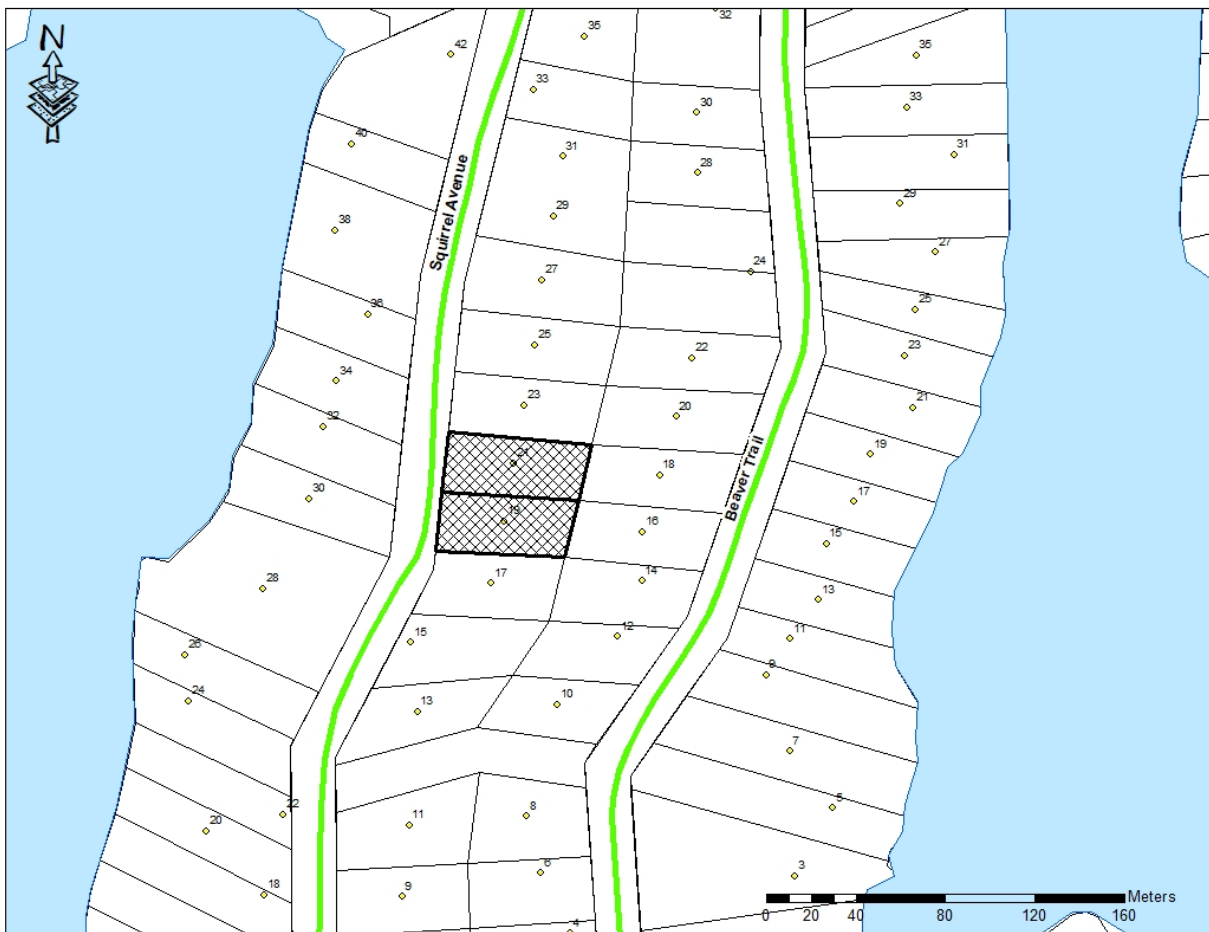


Report No.: C-2021-08
Council Date: September 15, 2021
From: Lori West, Clerk/Planner
Subject: Deeming By-Law Application D-2021-01 (Parejo)

Background:

The municipality has received an application to pass a “deeming” by-law pursuant to Section 50(4) of the Planning Act. The application proposes to merge Lots 128 and 130 on Registered Plan M215 (17 and 21 Squirrel Avenue) into one parcel of land.

The lots are assessed as being 1618 m² and 1659 m², the Comprehensive Zoning By-law requires that 1800 m² is the minimum lot size to benefit from a building permit. Merging the two parcels will result in a lot area of 3277 m² and would therefore meet the minimum requirement to build on.



Zoning: Residential (RR) Zone

Official Plan Designation: Rural

Deeming by-laws, passed under Section 50(4), require that the plan of subdivision have been registered for more than 8 years. From a policy perspective, deeming of plans or parts of a plan not to be part of a subdivision is considered good planning when the original lots on the plan no longer conform with current zoning standards. In this case, the resulting lot will be enhanced by the merging of Lots 128 and 130 on Registered Plan M215. As a result of a deeming by-law the subject lands will merge into one contiguous parcel.

Recommendation:

That Deeming Application D-2021-01 be approved, and that a by-law brought forward to Council to deem Lots 128 and 130 on Registered Plan M215 as not being registered lots within a plan of Subdivision.

August 17, 2021

Media Release

The Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association, and the Northern Ontario Service Deliverers Association jointly discussed the crisis of Homelessness, Mental Health, and the Opioid Crisis with the Provincial Government. FONOM President Danny Whalen, NOMA Executive Member Rick Dumas, and NOSDA Vice-Chair Mark King shared with the seven Provincial Minister, Associate Minister, and a Parliamentary Assistant the experiences in our communities during the Annual AMO Conference. The Municipal organizations believe the three topics are intertwined, and our presentation clarified that to the ministries. Danny Whalen commented, ***“this was the first time our three Organizations have collaborated on any issue,”*** and ***“with the impact these issues are having in our communities, working together is imperative.”***

The organizations appreciate the efforts, of all the agencies working to help and support those addicted to opioids. In some districts, over 30 agencies are providing some assistance. But we would like to see more coordination with Municipalities/DSSAB’s or consolidation of these agencies with the input of Municipalities/DSSAB’s and local stakeholders. As we believe, a streamlined agency would be able to put the combined funds to better use. We hope these agencies would willingly work this out between themselves. Danny Whalen commented, ***“But if not, we would ask that our local Ontario Health Teams, in consultation with Municipalities/DSSAB’s and local stakeholders, support a province-wide strategy that supports such consolidation.”***

Mayor Dumas shared, ***“The province must apply a rural and northern lens and work in collaboration with ministries to construct a plan for affordable and supportive housing”*** and asked, ***“for the province to develop a housing strategy for the North and capital funding to address the shortage of affordable housing.”***

Councillor King thanked the Province for the significant commitment this government has made in allocating 3.8 billion dollars over the next ten years. But the organizations called on the Province to take an all of government approach, to manage and find made in the North solutions to the Mental Health and Addictions Crisis. They called on the Premier to establish a Northern Ontario Joint Partnership table to manage the Mental Health and Addictions Crisis in Northern Ontario. King commented, ***“we want to work with this government to ensure the right resources are put in the right communities to reach people who need the resources where they live”***, further ***“above all, we ask that this government recognize municipalities and NOSDA as a partner in our collective efforts to address the growing mental health and addiction challenges.”***



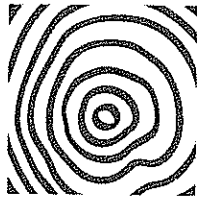
FONOM President
Danny Whalen
705-622-2479



NOMA President
Wendy Landry
807- 626-6686



NOSDA Chair
Michelle Boileau
705-465-5026



Responsible Forestry Solutions

49 Myrtle Avenue
Toronto ON M4M 2A4, Canada
Tel: +1-647-897-6995
info@responsibleforestry.com
www.responsibleforestry.com

September 1, 2021

Re: Independent Forest Audit – French-Severn Forest

Responsible Forestry Solutions (RFS) has been retained by the Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) to conduct an Independent Forest Audit on the French Severn Forest and provide an independent/unbiased assessment of forest management and operations during the period April 1, 2016 to March 31, 2021.

Independent forest audits (IFA) assess license holder and NDMNRF compliance with the Forest Management Planning Manual (FMPM) and the Crown Forest Sustainability Act (CFSA) in conducting forest management planning, operations, monitoring and reporting activities. The audit also assesses the effectiveness of forest management activities in meeting the objectives set out in the forest management plan (FMP). The IFA provides an opportunity to improve Crown forest management in Ontario through adaptive management.

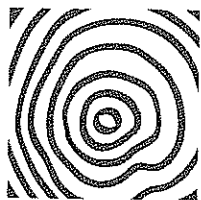
You have been identified as a stakeholder for this audit and your participation in this process is very important. If you have any comments regarding the management of the French-Severn Forest, we would greatly appreciate your input. The enclosed standard public comment sheet is an opportunity for you to provide input into the audit.

You can also contact Marcelo Levy by e-mail (mlevy@responsibleforestry.com) or by phone (647-220-5234) and we can arrange for an in-person interview or phone call. All comments received will be considered by the audit team and treated as confidential.

The audit includes an office visit and document review as well as a field inspection to be conducted on September 29-30, 2021 with three auditors on site. During the field assessment we will be visiting harvesting and renewal sites, water crossings, areas of concern, as well as other areas to assess the standards of forest management activities.

Sincerely,

Marcelo Levy
Principal

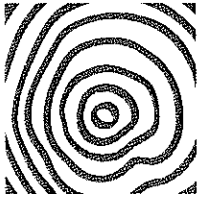


Responsible Forestry Solutions

Preservation of biodiversity	
Landscape planning	
Protection of representative areas of each forest type	
Health and safety of employees	
Employment of local people	
Relationship with the local community	
Relationship with indigenous communities	
Contribution to local development	
Investment in local infrastructure	
Other aspects	

Please return to:
Marcelo Levy
Principal
Responsible Forestry Solutions
49 Myrtle Avenue
Toronto Ontario M4M 2A4

Or by e-mail to: mlevy@responsibleforestry.com



Responsible
Forestry
Solutions

Standard Public Comment Sheet

Activities	Comments
Planning	
Operations (harvesting, planting, silviculture, etc.)	
Road building and maintenance	
Protection of special sites	
Waste management	
Use of chemicals	
Transportation	
Protection of rare and endangered species	
Protection of water (streams, rivers, lakes etc.)	
Protection of soil and prevention of soil erosion	

NEWS RELEASE

For immediate release: September 9, 2021

Health Unit Reports Increase in COVID-19 Vaccination Rates, Rates Exceed 90 Per Cent in Individuals 60 Years and Older

NIPISSING & PARRY SOUND, ON – As anticipated with the return to school and the announcement of Ontario's vaccine certificate program, the North Bay Parry Sound District Health Unit (Health Unit) is reporting an increase in COVID-19 vaccination uptakes, particularly among those aged 29 and younger. In fact, in the last seven days, there has been a 128 per cent increase in first doses compared to the week prior and there has been a 293 per cent increase compared to the same week in August. The Health Unit has also seen rates exceeding 90 per cent in individuals aged 60 years and older who are fully vaccinated.

"I want to highlight this milestone and celebrate these groups of individuals who have gone above and beyond to get vaccinated against COVID-19," acknowledges Dr. Jim Chirico, Medical Officer of Health. "I continue to encourage every individual eligible to receive their first or second dose of the COVID-19 vaccine to do so. With the fourth wave of COVID-19 upon us and the increase in cases locally, vaccination remains a safe and effective defence against the virus."

Currently, 82 per cent of individuals 12 years of age or older in the district have received at least one dose of the COVID-19 vaccine, and 75 per cent have received both doses.

The Health Unit continues to offer vaccination against COVID-19 through scheduled clinics and its newest Mobile Vaccination Clinic bus initiative. Workplaces, community organizations, places of worship and other groups may also request a COVID-19 vaccine clinic through our Mobile Clinic Request Form on our website.

For more information, visit www.myhealthunit.ca.

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Media Inquiries:

Catherine Levac-Lafond, Bilingual Media Relations Coordinator

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

News Release

For immediate release: August 28, 2021

Kale and Chopped Salad Kits Recalled due to Potential Listeria Contamination

NIPISSING & PARRY SOUND, ON – The North Bay Parry Sound District Health Unit (Health Unit) is informing residents of a recall warning issued by the Canadian Food Inspection Agency on Curation Foods and Eat Smart brand kale salad and chopped salad kits. The following products have been recalled due to possible Listeria monocytogenes contamination:

- Curation Foods Kale Salad Blend (unlabeled) sold in a 907 gram bag; Code: 2 0 B 221
- Curation Foods Kale Salad Blend (unlabeled) sold in a 907 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 B 221
- Eat Smart Chili-Lime Crunch Chopped Salad Kit sold in 283 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 B 221
- Eat Smart Homestyle Ranch Chopped Salad Kit sold in 283 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 A 221
- Eat Smart Hot Honey Chopped Salad Kit sold in 311 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 A 221
- Eat Smart Mexican Fiesta Chopped Salad Kit sold in 283 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 A 221
- Eat Smart Salt & Vinegar Chopped Salad Kit sold in 283 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 A 221
- Eat Smart Southwest Chopped Salad Kit sold in 283 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 A 221
- Eat Smart Sweet Kale Chopped Salad Kits sold in a 567 gram bag; Code: AUG 24 2021, 2021 AU 24, 2 0 B 221

The Health Unit is advising individuals who have these products not to eat them. The products should be thrown away or returned to the store where they were purchased. After handling the products, individuals should wash their hands with warm soapy water for 20 seconds. It is also recommended that individuals sanitize any surfaces that the package may have come in contact with.

Consuming food or drinks contaminated with Listeria may result in a human illness known as Listeriosis. Symptoms can occur from 3 to 70 days after eating contaminated food or drinks, and may include muscle aches, diarrhea, cramps, severe headache, constipation, persistent fever and sometimes vomit and nausea.

The list of recalled products is subject to change based on the investigation. For up to date recall information, please visit the [Government of Canada's Food Recall Warning and Allergy Alerts Website](https://www.inspection.gc.ca/food-safety/food-recall-warning-and-allergy-alerts-website).

If you suspect you may be at risk of listeria as a result of consuming one of these products, call the Health Unit Monday to Friday at 1-800-563-2808 ext. 5229 to speak to a public health nurse, or contact your family doctor.

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Media Inquiries:

Catherine Levac-Lafond, Bilingual Media Relations Coordinator

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

NEWS RELEASE

For immediate release: September 2, 2021

Rapid Antigen Screening Tests Not For Symptomatic Use

NIPISSING & PARRY SOUND, ON - The North Bay Parry Sound District Health Unit (Health Unit) has recently received a number of reports of individuals using rapid antigen tests to assess whether their symptoms or those of a family member are a result of COVID-19. The Health Unit would like to remind the public that this type of testing is used for COVID-19 screening only and is **not** to be used to determine whether someone with symptoms or a close contact of a case has COVID-19.

If you would like to be screened for COVID-19 and do **not** have any symptoms of illness and you have **not** been in contact with someone who has COVID-19, you may choose to seek Rapid Antigen Point of Care Testing at [participating pharmacies and community laboratories](#).

“Although Rapid Antigen Screening Tests are a good tool for those who are not symptomatic, we do not recommend their use for symptomatic individuals. If someone tests positive on a rapid antigen screening test for COVID-19 they must then book a COVID-19 laboratory-based molecular test (PCR test) at a local COVID-19 Assessment Centre to confirm the rapid screening tool’s result,” explains Dr. Jim Chirico, Medical Officer of Health.

If you think you may have COVID-19 symptoms or have been in close contact with someone who has tested positive, first self-isolate and then use [Ontario's Self-Assessment Tool](#) to see if you need to seek further care and contact a [COVID-19 assessment centre](#) if you require testing.

For further assistance, call your health care provider or the Health Unit at [1-844-478-1400](tel:1-844-478-1400). If you have severe symptoms, such as difficulty breathing, you should call 911 and mention your symptoms.

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Media Inquiries:

Alex McDermid, Public Relations Specialist

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

PUBLIC SERVICE ANNOUNCEMENT

For immediate release: August 31, 2021

COVID-19 Vaccine Clinics to be Held August 31 to September 4, Walk-ins Welcome

NIPISSING & PARRY SOUND, ON – The North Bay Parry Sound District Health Unit (Health Unit), in collaboration with community partners, will be holding COVID-19 vaccine clinics this week throughout the Health Unit district. Individuals may walk in without booking an appointment. Clinics will offer both Pfizer and Moderna vaccines.

Clinics this week include:

Parry Sound:

- Tuesday, August 31 at Bobby Orr Community Centre (7 Mary St., Parry Sound) from 5 p.m. to 6 p.m.

Kearney:

- Saturday, September 4 at the Royal Canadian Legion (58 Park Road, Kearney) from 2 p.m. to 4 p.m.

Sundridge:

- Wednesday, September 1 at Sundridge Strong Joly (SSJ) Arena (14 Albert St. N, Sundridge) from 5 p.m. to 6 p.m.

West Nipissing:

- Thursday, September 2 at Marcel Noel Hall (219 O'Hara St., Sturgeon Falls) from 4:45 p.m. to 6 p.m.

North Bay:

- Friday, September 3 at Elks Lodge from 10 a.m. to 2 p.m.
- Saturday, September 4 at Nipissing University's Robert J. Surtees Student Athletics Centre (100 College Dr., North Bay) from noon to 4 p.m.

For appointment availability, go to [Ontario.ca/BookVaccine](https://ontario.ca/BookVaccine) or contact the Health Unit COVID-19 Call Centre at [1-844-478-1400](tel:1-844-478-1400). For a complete list of upcoming clinics, visit myhealthunit.ca.

-30-

Media Inquiries:

Catherine Levac-Lafond, Bilingual Media Relations Coordinator

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

PUBLIC SERVICE ANNOUNCEMENT

For immediate release: September 7, 2021

Mobile COVID-19 Vaccine Clinics to be Held September 7 to September 11

NIPISSING & PARRY SOUND, ON – The North Bay Parry Sound District Health Unit (Health Unit) will be holding mobile COVID-19 vaccine clinics this week throughout the Health Unit district. Individuals who wish to receive a first or second dose are invited to walk in without an appointment, and should bring a health card or other identification, if possible. Clinics will offer both Pfizer and Moderna vaccines.

Clinics this week include:

North Bay:

- Tuesday, September 7 at Northgate Shopping Centre Parking Lot (1500 Fisher Street, North Bay) from 2:30 p.m. to 7 p.m.
- Friday, September 10 at Canadore College Aviation Campus (55 Aviation Avenue, North Bay) from 9 a.m. to 10:30 a.m.
- Friday, September 10 at Canadore College Commerce Court (60 Commerce Crescent, North Bay) from 1 p.m. to 2:30 p.m.

Callander:

- Saturday, September 11 at Callander Waterfront from 9 a.m. to 10:30 a.m.

East Ferris:

- Saturday, September 11 at East Ferris Community Centre and Arena (1267 Village Road, Astorville) from 11:30 a.m. to 1 p.m.
- Saturday, September 11 at East Ferris Municipal Office (390 Hwy 94, Corbeil) from 2:30 p.m. to 4 p.m.

COVID-19 vaccine clinics are also taking place at schools for staff and students only. Staff, students, parents and guardians can contact their school for more information.

-30-

Media Inquiries:

Catherine Levac-Lafond, Bilingual Media Relations Coordinator

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca

**THE CORPORATION OF THE
MUNICIPALITY OF MCDOUGALL
BY-LAW NO. 2021-41**

Being a By-law to authorize the execution of a West
Parry Sound Recreation and Cultural Centre Joint
Municipal Service Board Agreement for the purpose
of acting as an agent on behalf of the Municipalities,
in the constructing, maintaining, and operating of the
West Parry Sound Recreation and Cultural Center.

WHEREAS, it is deemed expedient to enter into a West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement between the participating West Parry Sound Area Municipalities for the purpose of acting as an agent on behalf of the Municipalities, in the constructing, maintaining, and operating of the West Parry Sound Recreation and Cultural Center.

**THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF MCDOUGALL ENACTS AS FOLLOWS:**

1. **THAT** the Council of The Corporation of the Municipality of McDougall does hereby authorize and direct the Mayor and the Clerk to execute, under the Seal of The Corporation, the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement.
2. **THAT** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to give effect to this By-law.
3. **THAT** this by-law shall come into force and take effect on the 10th day of September, 2021.

READ a **FIRST** and **SECOND** time, this 15th day of September, 2021.

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this this 15th day of September, 2021.

Mayor

Clerk

**West Parry Sound Recreation and Cultural Centre
Joint Municipal Service Board Agreement**

BETWEEN:

The Corporation of the Township of the Archipelago

and

The Corporation of the Township of Carling

and

The Corporation of the Municipality of McDougall

and

Corporation of the Township of McKellar

and

The Corporation of the Town of Parry Sound

and

The Corporation of the Township of Seguin

(collectively referred to herein as “Municipalities”)

WHEREAS sections 196 of the Municipal Act, 2001, (“Act”) grants the power to establish a municipal service board;

AND WHEREAS section 197 of the Act states that a municipal service board is a body corporate unless the municipality provides otherwise, and further that a municipal service board is an agent of the municipality, and further that a municipal service board is a local board of the municipality for all purposes;

AND WHEREAS section 198 of the Act provides that a municipality may give a municipal service board the control and management of such services and activities of the municipality as the municipality considers appropriate and shall do so by delegating the powers and duties of the municipality to the board in accordance with this Act;

AND WHEREAS section 202 of the Act provides that two or more municipalities may enter into agreements to establish a joint municipal service board and to provide for those matters which,

in the opinion of the participating municipalities, are necessary or desirable to facilitate the establishment and operation of the joint municipal service board, and further that the provisions of the Act that apply to municipal service boards also apply with necessary modifications to joint municipal service boards;

AND WHEREAS a partnership of various municipalities of West Parry Sound and the Shawanaga First Nation and the Wasauksing First Nation communities submitted a joint application under Investing in Canada Infrastructure Program (ICIP) for a West Parry Sound Area Recreation and Culture Centre;

AND WHEREAS the Municipalities have committed financial resources towards the establishment and operation of the West Parry Sound Area Recreation and Culture Centre and are granted voting member status as described herein;

AND WHEREAS the Shawanaga First Nation and Wasauksing First Nation are not financial partners towards the establishment and operation of the West Parry Sound Area Recreation and Culture Centre and are granted non-voting participant status as described herein;

AND WHEREAS the Municipalities now wish to enter into an agreement for the purposes described above;

NOW THEREFORE, IN CONSIDERATION of the terms and conditions herein:

Joint Municipal Services Board

1. A joint municipal services board ("Board") is hereby established by the Municipalities, for the purpose of acting as an agent on behalf of the Municipalities, in the constructing, maintaining, and operating the West Parry Sound Recreation and Cultural Center ("Centre") and confirm that the Board is a body corporate and a local board of the Municipalities.

- (a) The council of each Municipality may appoint one member of council as a voting Member (collectively "Members") to the Board.
- (b) The council of each Municipality may appoint an alternative council member, who in the absence of the Member, is entitled to attend meetings of the Board and vote.
- (c) Members on the Board will have no fixed term of appointment, and will serve at the pleasure of their respective municipal council, but appointments shall not exceed the term of Municipal Council.
- (d) Members will not receive any remuneration, other than for expenses. This does not prevent a member who is also a member of a municipal council or other board from receiving remuneration as a councillor or board member.

- (e) Members have weighted votes. The Board will make decisions by a weighted majority vote, unless specified otherwise in this Agreement. In calculating whether a vote has been carried, only the votes of those present and voting shall be considered according to the following:
 - i. The vote of the Members of the Town of Parry Sound and the Township of Seguin each has a weight of three (3);
 - ii. The vote of the Members of the Township of the Archipelago and the Municipality of McDougall each has a weight of two (2);
 - iii. The vote of the Members of the Township of Carling and the Township of McKellar each has a weight of one (1).
- (f) The councils of the Shawanaga First Nation and the Wasauksing First Nation may each appoint one member of their council to the Board as a non-voting participant.
- (g) The Chair and Vice-Chair of the Board may be elected for up to 2 years from amongst the Members. Voting for the positions of Chair and Vice-Chair of the Board will take place at the final meeting of the applicable calendar year with the Chair and Vice-Chair taking office effective January 1 of the following applicable year.

OR

Alternatively, the Board may choose to elect a resident of one of the Municipalities or First Nations as a non-political, non-voting Chair and/or Vice-Chair who is not a Member of any Council. The term of this Chair and/or Vice-Chair may vary in length as determined by the Board from time to time and may extend across electoral terms of Municipal Councils in an effort to provide continuity.

- (h) In the absence of the Chair, the Vice-Chair shall act as the Chair of the Board.
- (i) Regular meetings of the Board will be held at a time and place as determined by the Board. Special meetings may be held, as requested by a majority of the Members, or at the call of the Chair. A minimum of five (5) working days notice shall be provided, unless the meeting has been called on an emergency basis.
- (j) A quorum of the Board is a simple majority of Members.
- (k) Members to the Board shall act in the best interest of the Centre as a whole and shall operate in a prudent financial manner.
- (l) The Board shall pass a procedure by-law for governing the calling, place and proceedings of meetings as required by section 238 of the Act and all meetings shall be open to the public, or as otherwise provided for in section 239 of the Act.

Delegated Authority

2. The Board has full authority and necessary powers to manage the construction, operation and maintenance of the Centre including:

- (a) initiating the design and construction of the Centre;
- (b) obtaining approvals;
- (c) issuing requests for proposals and contracting for services;
- (d) entering into agreements with individuals, corporations and other levels of government, including but not limited to, the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Community, Culture and Recreation Stream;
- (e) fundraising and obtaining sponsorships;
- (f) acquiring ownership and/or leasehold interest in property;
- (g) operating bank accounts and other transactions;
- (h) receiving funding from upper levels of government;
- (i) approving the annual Operating and Capital Budget;
- (j) setting public user fees; and
- (k) executing conveyances of any surplus property.

- 3. The capital costs for the design and construction of the Centre shall not exceed \$32 Million (the amount of Municipal and ICIP funding available at the time of signing this agreement), but this figure shall not include any additional proceeds raised through fund raising, additional grants, etc.
- 4. The Board is authorized to add capital improvements (i.e. new projects) to the Centre from time to time up to a limit of \$350,000 per budget year, as adjusted by the annual building construction price index (BCPI) for Ontario. The \$350,000 plus BCPI limit has reference only to the cost to be funded by the Municipalities and does not include any other source of funds acquired by the Board such as government grants, fundraising, or sponsorships.
- 5. Agreements and conveyances entered into by the Board shall be executed by the Chair and one (1) other Member, or as otherwise directed by the Board. The proceeds of the disposition of any surplus property will be used for the Centre, unless otherwise determined by the Board.

Effective Date

- 6. The Municipalities and First Nations may appoint Members to the Board prior to the execution of this Agreement, and the Board may make administrative arrangements so that it is able to commence functioning on the effective date of this Agreement.

Insurance Coverage

7. The Board shall maintain sufficient insurance coverage at all times throughout the construction and operation periods of the Centre.

Administering Body

8. The Board may appoint one or more Municipalities, individuals or other agencies, as the Administering Body that, subject to any operating agreement between the Board and an Operating Agent, will be responsible for any or all of the administrative functions for the operation of the Centre on behalf of the Board. The Administering Body may execute agreements on behalf of the Board that are within its authority under this section. Operating Agent means anyone with whom the Board enters into an operating agreement, from time to time. The administrative functions that may be delegated include:
 - a. keeping books, records and accounts;
 - b. liaison with the Operating Agent;
 - c. negotiating agreements with the Operating Agent, individuals, or other persons, subject to the approval of the Board;
 - d. preparing capital and operating budgets;
 - e. preparing user fees;
 - f. billing and receiving payments from Municipalities;
 - g. making payments to the Operating Agent, other individuals, or persons;
 - h. making payments on any debt and other financing payments;
 - i. raising capital financing;
 - j. preparing and keeping minutes of Board meetings, circulating in a timely manner the minutes to the Members, and making the minutes available to the public;
 - k. holding reserve funds;
 - l. operating bank accounts;
 - m. making day-to-day operation and maintenance decisions and implementing or providing for the implementation of those decisions, where they are not being implemented by the Operating Agent, up to a maximum value of \$5,000, or any other value as determined by the Board from time to time; and,
 - n. such other functions that are determined by the Board.
9. The Board or the Administering Body may charge interest at prime (as charged by the bank used by the Board or Administering Body) plus 2.5% on outstanding amounts past due if amounts due to them are not paid when due.
10. The records of the Board and the Administering Body with respect to the Centre shall be audited on a regular basis. Municipalities and their auditors will have access to administrative and financial records related to the Centre upon request.

Annual Budgets & Capital Reserve Fund

11. Each year the Board shall prepare an Operating Budget, a Capital Budget, and public user fees on or before November 15th of the year preceding the year for which the Budget or user fees are prepared.
12. Operating Budgets shall include both direct and indirect costs normally associated with operating and maintaining the Centre, including routine and minor replacement parts, and the costs incurred in administering the Centre. Operating costs will exclude those items agreed by the Board to be capital.
13. The Capital Budget shall project capital replacement and rehabilitation expenditures for the upcoming ten (10) year period which shall be determined by an asset management plan prepared within two (2) years of this Agreement coming into effect to address future capital requirements for the Centre over a ten (10) year period. The asset management plan should be updated from time to time as determined necessary by the Board or as legislated.
14. The Board shall have no authority to borrow funds, save and except in the event that an urgent replacement or rehabilitation expenditure has to be made during the course of the year that is not provided for in the Capital Budget. In this event, the Board may arrange for one or more Municipalities to finance the expenditure (and not from any other source) and shall provide in the Board's future budgets for the repayment of such financing in one or more subsequent years, to the extent that it is not provided for in the Capital Reserve Fund.
15. A Capital Reserve Fund shall be held by the Board for the purpose of ensuring that sufficient funds are deposited annually and held to properly maintain the Centre according to the asset management plan.

Annual Municipal Payments

16. The Municipalities shall share the burden of the annual contributions to the operating budget and the capital budget (including contributions to the capital reserve as determined by the asset management plan) according to the following percentages:

i. Archipelago	12.8
ii. Carling	10.5
iii. McDougall	17.6
iv. McKellar	8.5
v. Parry Sound	26.7
vi. Seguin	23.9
Total	100.0

17. These percentages were calculated using the formula in Schedule "A", as adjusted for the municipal shortfall. These percentages shall be recalculated at least every 10 years using updated data and the percentage of annual contributions shall be adjusted among the Municipalities accordingly.
18. The Board will deliver to each Municipality a statement twice yearly based on the approved budgets. The Municipalities shall make payments to the Board in accordance with the statement.
19. Joint municipal contributions to fund the annual operating deficit shall be capped at \$350,000, annually, indexed to CPI. Any deficit larger than this amount, to be covered by municipal contributions, shall require approval of the Municipalities.

Dispute Mechanism

20. Where a dispute arises between a Municipality(s) and the Board, the Municipality may pass a Resolution outlining the nature of the dispute and request the Board hold a special meeting to consider the matter in dispute. Upon receiving such request, the Board shall hold a special meeting within 45 days to consider the dispute.
21. The Board has authority to settle all disputes put forward by a Municipality(s) save and except for matters concerning the authority granted under this Agreement and/or the interpretation of the terms of this Agreement. Where the Board has held a special meeting to consider a dispute concerning an authority or interpretation matter, and the disputing Municipality remains unsatisfied, the Municipality may refer the matter to arbitration.
22. A dispute may be referred to arbitration pursuant to the provisions of the Arbitration Act, 1991, as amended, and in accordance with the following unless otherwise agreed to by the parties to the arbitration:
 - a. reference to arbitration shall be to a single Arbitrator who shall be selected by agreement of all of the parties to the arbitration and failing such agreement shall be selected by agreement between counsel for each of the parties to the arbitration;
 - b. the Arbitrator shall have the power to award interim and interlocutory injunctions and other equitable relief;
 - c. the Arbitrator shall make its determination in writing within four calendar months of being appointed;

- d. the Arbitrator shall have the power to award the costs of the Arbitrator's services and related costs against either party, however, each party will bear the costs of their own counsel and witness fees; and
- e. either party may appeal the award of the Arbitrator to the Ontario Superior Court of Justice, only on a question of law, with leave of the court. No appeal lies on a question of fact or of mixed law and fact.

Amendments to this Agreement

23. Any term in this Agreement may be changed upon a two-thirds vote of the Municipalities, save and except where another municipality wishes to join the Board and enter into this Agreement, or where a municipality wishes to withdraw from the Board and this Agreement, or where the funding formula is to be changed, in which case all Municipalities to this Agreement must give their consent.

24. Where there is a dispute among the Municipalities concerning an authority or interpretation matter, and the disputing Municipality remains unsatisfied, the Municipality may refer the matter to arbitration as per section 22.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf as of the 10th day of September, 2021.

The Corporation of the Township of the Archipelago

By: _____
Name:
Title:


By: _____
Name:
Title:

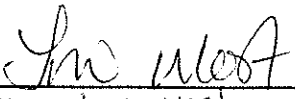
The Corporation of the Township of Carling

By: _____
Name:
Title:

By: _____
Name:
Title:

The Corporation of the Municipality of McDougall

By: 
Name: Dale Robinson
Title: Mayor

By: 
Name: Lori West
Title: Clerk

Corporation of the Township of McKellar

By: _____
Name:
Title:

By: _____
Name:
Title:

The Corporation of the Town of Parry Sound

By: _____
Name:
Title:

By: _____
Name:
Title:

The Corporation of the Township of Seguin

By: _____
Name:
Title:

By: _____
Name:
Title:

Schedule A to the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1															
2	Option approved for Funding Application														
3															
4															
5	A - 1/3 pop, 1/3 assessment, 1/3 household														
6		Assessment	Households	Population											
7	Archipelago	14.51%	\$ 2,042,804,609	3379	531										
8	Carling	9.03%	\$ 988,581,854	1812	1125										
9	McDougall	11.51%	\$ 735,361,100	1998	2702										
10	McKellar	7.33%	\$ 650,276,300	1634	1051										
11	Parry Sound	19.83%	\$ 705,586,476	2775	6321										
12	Seguin	29.96%	\$ 3,465,463,718	5023	4303										
13	Whitestone	7.84%	\$ 589,612,218	1985	1100										
14	Wasauksing	0.00%													
15	Shawanaga	0.00%													
16		100.00%	\$ 9,177,686,275	18,606	17,133										
17															
18	B - Driving Distance - Number of Households														
19			0-15km	15-30km	>30km										
20		weighting	80%	50%	10%										
21	Archipelago	8.2%	185	321	2873										
22	Carling	9.3%	225	834	753										
23	McDougall	20.9%	1702	296	0										
24	McKellar	11.2%	0	1613	21										
25	Parry Sound	30.7%	2775	0	0										
26	Seguin	15.4%	550	1200	750										
27	Whitestone	4.4%	0	295	1690										
28	Wasauksing	0.0%													
29	Shawanaga	0.0%													
30		100%	5437	4559	6087										
31															
32	C - MODIFIED OPTION based on Combination of A & B														
33															
34	Archipelago	11.4%													
35	Carling	9.2%													
36	McDougall	16.2%													
37	McKellar	9.3%													
38	Parry Sound	25.3%													
39	Seguin	22.5%													
40	Whitestone	6.1%													
41	Wasauksing	0.0%													
42	Shewanaga	0.0%													
43		100%	1												
44															
45															
46		A	B	C	D	E	Capital Share Unfunded		Funding Grant		Municipal Funded				
47		1/3,1/3,1/3	Driving	(A+B)/2		# of Votes	\$ 32,000,000		32,000,000		32,000,000				
48	Archipelago	14.5%	8.2%	11.4%		1.00	\$ 3,648,000		\$ 2,663,040		\$ 984,960				
49	Carling	9.0%	9.3%	9.2%		1.00	\$ 2,944,000		\$ 2,149,120		\$ 794,880				
50	McDougall	11.5%	20.9%	16.2%		2.00	\$ 5,184,000		\$ 3,784,320		\$ 1,399,680				
51	McKellar	7.3%	11.2%	9.3%		1.00	\$ 2,976,000		\$ 2,172,480		\$ 803,520				
52	Parry Sound	19.8%	30.7%	25.3%		3.00	\$ 8,096,000		\$ 5,910,080		\$ 2,185,920				
53	Seguin	30.0%	15.0%	22.5%		3.00	\$ 7,200,000		\$ 5,256,000		\$ 1,944,000				
54	Whitestone	7.8%	4.4%	6.1%		1.00	\$ 1,952,000		\$ 1,424,960		\$ 527,040				
55															
56							\$ 32,000,000		\$ 23,360,000		\$ 8,640,000				
57	Each Municipality will pay their share based on the % in column C														

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2021-42

Being a By-law to declare to be surplus, stop up, close and sell:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabing in front of Lot 1 in Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21677 (STAAB).

WHEREAS pursuant to Sections 8, 9, 11 and 35 of the Municipal Act, 2001 S.O. 2001, Chapter 25, (the "Act") The Corporation of the Municipality of McDougall is empowered to stop up and close any part of a highway over which it has jurisdiction;

AND WHEREAS pursuant to Sections 8, 9 and 11 of the said Municipal Act, 2001, ante, The Corporation of the Municipality of McDougall is empowered to sell any part of a highway that is legally stopped up and closed;

AND WHEREAS the Clerk of The Corporation of the Municipality of McDougall, did cause a Notice in the prescribed form of the proposed by-law to declare to be surplus, stop up and authorize the sale of that highway part described in this by-law ("the highway") to be published for four consecutive weeks in the "North Star", a newspaper of local circulation, and to be posted on the bulletin board in the municipal offices and on the municipal web site;

AND WHEREAS the permanent closing of the highway will not result in any person being deprived of his, her or its sole means of motor vehicle access to and from the person's land over any highway;

AND WHEREAS Council has determined that the highway proposed to be closed is surplus to the needs of the Municipality and deems it expedient to sell the highway as closed to the abutting owner or owners;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL AS FOLLOWS:

1. This Council does hereby permanently stop up and close:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabing in front of Lot 1 in Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21677.

2. This Council does hereby declare that the land comprised of the closed highway is surplus to the needs of the Municipality.
3. This Council does hereby authorize the sale of Part 2 on 42R-21677 for the sum of \$5,520.00 subject to any easements that may be required by Bell Canada or Hydro One as Council in its discretion may determine, provided that any portion of the closed highway that is covered by water shall be retained by the Municipality.
4. The Mayor and Clerk are hereby authorized to execute all documents in connection with the closing of the highway and the subsequent transfer of title.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO. 2021-42

Page 2

5. There shall be attached to this By-law as Schedule “A” an Affidavit of the Clerk to affirm that to the best of her knowledge and belief the requirements of the Act and municipal by-laws that apply to the stopping up and closing of highways and the giving of public notice thereof and of the Act and municipal by-laws that apply to the sale of municipal land and the giving of public notice thereof have been complied with.
6. Schedule “A” referred to above shall form part of this By-Law.
7. This By-law shall come into effect upon final passing.

READ a **FIRST** and **SECOND** time this 15th day of September, 2021.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

Mayor

Clerk

READ a **THIRD** time, **PASSED, SIGNED** and **SEALED** this 15th day of September, 2021.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW NO. 2021-42

SCHEDULE “A”

PROVINCE OF ONTARIO) IN THE MATTER OF the stopping up,
DISTRICT OF PARRY SOUND) closing and selling of that part of the
MUNICIPALITY OF MCDOUGALL) Original Shore Road Allowance laid out
) along the shore of Lake Manitouwabing in
) front of Lot 1 in Concession 11, in the
) geographic Township of McDougall,
) now in the Municipality of McDougall,
) in the District of Parry Sound,
) designated as Part 2 on Plan
) 42R-21677.

TO WIT:

A F F I D A V I T

I, Lori West, of the Municipality of McDougall, in the District of Parry Sound, make oath and say as follows:

1. I am the Clerk of the Municipality of McDougall, and as such have knowledge of the facts herein deposed to.
2. Pursuant to a municipal by-law that prescribes methods and procedures for giving public notice, duly passed by the Council of the Corporation of the Municipality of McDougall pursuant to the provisions of the *Municipal Act*, I did cause there to be published in the “North Star”, a newspaper of local circulation and posted on the bulletin board in the municipal office and on the municipal web site, a Notice in the prescribed form of the proposed by-law to stop up, close and authorize the sale of:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabing in front of Lot 1 in Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21677;

more particularly described in the attached Exhibit "A".

3. Attached to this Affidavit, as Exhibit “A” is a copy of the actual Notice as it appeared in the “North Star”, and as it was posted on the bulletin board in the municipal office and on the municipal web site.
4. The first publication in the North Star was on the 19th day of August, 2021, and it continued thereafter for four consecutive weeks, the last publication being on the 9th day of September, 2021. The posting on the bulletin board in the municipal offices and on the municipal web site took place on the 19th day of August, 2021, and such Notices remained on the said sites for at least one calendar month prior to passage of By-law No. 2021- of the Corporation of the Municipality of McDougall.
5. Notice of the proposed road closing was sent to Bell Canada, Hydro One Networks Inc. and the Department of Public Works, and none of them has raised any objection or given any notice of any objection they have to the road closing.
6. The proposed By-law came before the Municipal Council for consideration at its regular meeting September 15, 2021 and at that time, Council considered all objections, if any, received regarding passage of the By-Law and it heard all persons in attendance before it claiming that he or she or it or his or her or its land would be prejudicially affected by the By-law and who applied to be heard.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
BY-LAW NO. 2021-42

SCHEDULE “A”
Page 2

-
- 7. At a properly constituted meeting held on September 15, 2021, Council read and Passed By-Law No. 2021- in open Council.
 - 8. To the best of my knowledge and belief the requirements of the *Municipal Act* and of a municipal by-law passed under the said *Act*, which apply to the stopping up, closing and sale of highways and the giving of public notice thereof have been complied with.

SWORN before me at the Municipality)	
of McDougall, in the District of Parry)	
Sound, this day of September,)	<hr/>
2021.)	Lori West
		Clerk

A Commissioner for Taking Oaths, etc.

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

BY-LAW NO. 2021-42

EXHIBIT "A"

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

PUBLIC NOTICE

TAKE NOTICE that the Council for the Corporation of the Municipality of McDougall proposes to enact a by-law to declare to be surplus and to stop up, close and sell part of an Original Shore Road Allowance set out and described as follows:

Part of the Original Shore Road Allowance laid out along the shore of Lake Manitouwabing in front of Lot 1, in Concession 11, in the geographic Township of McDougall, now in the Municipality of McDougall, in the District of Parry Sound, designated as Part 2 on 42R-21677 received and deposited July 29, 2021 in the Land Registry Office for the Land Titles Division of Parry Sound.

The proposed By-Law will come before the said Council for consideration at its regular meeting to be held at the Municipal Office, in the Municipality of McDougall at 5 Barager Boulevard, McDougall, Ontario, P2A 2W9, on the 15th day of September, 2021 at the hour of 7:00 o'clock in the evening, and at that time, the Council will consider the comments, submitted in writing, of any person or by his, her or its Counsel, solicitor, or agent regarding any person who claims that his, her or its land will be prejudicially affected.

Written comments must be submitted to the person named below at the address indicated below by the 13th day of September, 2021 at 4:30 o'clock in the afternoon.

Dated at the Municipality of McDougall this 16th day of August, 2021.

Lori West, Clerk
Municipality of McDougall
5 Barager Blvd
McDougall, Ontario
P2A 2W9
lwest@mcdougall.ca

THIS IS EXHIBIT "A" MENTIONED AND
REFERRED TO IN THE AFFIDAVIT OF
LORI WEST, SWORN BEFORE ME
THIS DAY OF SEPTEMBER,
2021.

A Commissioner for Taking Oaths, etc.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

TO BE HELD WEDNESDAY, SEPTEMBER 15, 2021 AT 7:00 P.M.

ADDENDUM

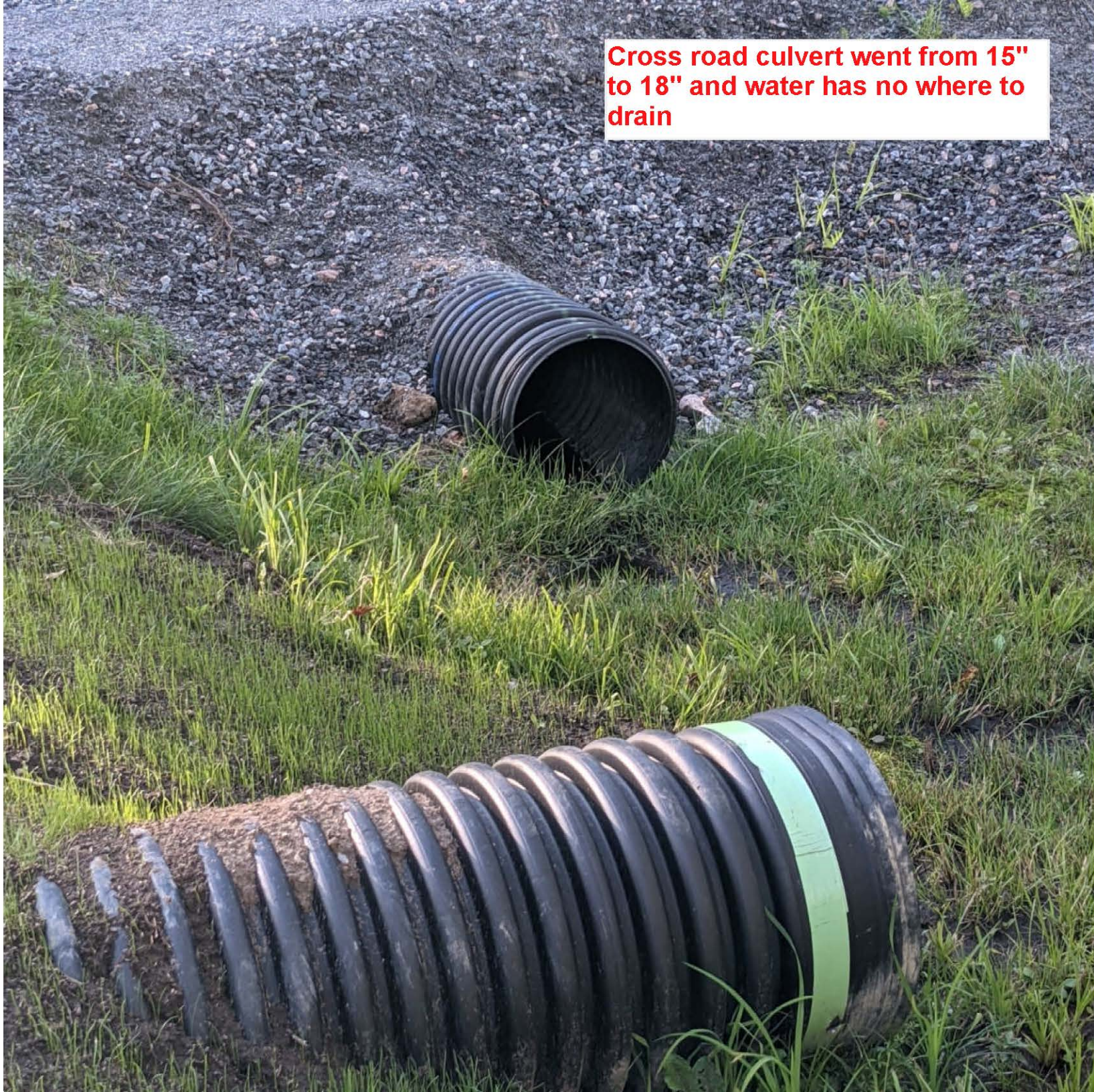
5. DEPUTATIONS

- i) Shawn Martin, and Maryann Weaver, Lake Forest Drive. **(attachment)**
Re: Drainage issues. – Additional Photos/Information

13. FINANCE

- iii) Report of the Chief Financial Officer CFO-2021-9. **(attachment)**
Re: Community Building Fund Capital Stream Application.

**Cross road culvert went from 15"
to 18" and water has no where to
drain**



Cross road culvert (blue) draining uphill, water has no where to go





Water can not
drain toward
natural
drainage
water way in
front of
neighbours -
uphill

**Inlet to first entrance
culvert, 4" higher
that ditch, no gabien
was added.**



**We take all
ditch water
from 9 Lake
Forest to
second
entrance
culvert. 200 ft
of ditch
water, and it
has no where
to go. Also
upsided to
15" to 18"**



**Entrance
culvert at 14
Lake Forest
showing 200ft
of ditch
coming to
that inlet too**



**View of inlet
cross culvert
showing
ditch from 10
Lake Forest.
Another 200ft
of water**



**Culvert 4"
higher than
ditch**



**Culvert
installed
crooked,
original
culvert was
straight**





REPORT TO COUNCIL



Report No.:	CFO-21-9
Council Date:	September 15, 2021
From:	Sheri Brisbane, Chief Financial Officer
Subject:	Community Building Fund Capital Stream Application

Background:

The Community Building Fund - Capital stream provides support for non-profits, Indigenous communities and Municipalities in the community sport and recreation sectors. The fund will help strengthen communities by supporting the repair, renovation or retrofitting of existing sport and recreation facilities to address local community need or public health requirements identified through COVID-19. The application deadline is September 29, 2021.

Organizations can apply for up to 100% of their total project cost from a minimum request of \$10,000 up to a maximum of \$500,000. There is a limit of one application per organization, however organizations can request multiple capital improvements within one facility or organizations can request the same capital improvements at multiple facilities.

All projects must 1. Occur in the Province of Ontario and be completed within one year following Ontario Trillium Foundation approval; 2. Occur at facilities that are open to the public for sport or recreation use; and 3. Be for the repair, renovation or retrofitting of sport or recreation facilities operated by the applicant, which could include, but are not limited to playgrounds, sport and recreation facilities, trails, and outdoor fitness space.

Applicants will need to demonstrate the following in their applications:

- the facility has community significance (it is important to the community, serves the public at-large, and contributes to the social and economic well-being of the community)
- the facility positively impacts populations experiencing socio-economic, geographic, cultural and/or racial barriers
- the project will address local community need (maximize use of facility, extend life of facility, or improve accessibility of facility) and/or public health requirements identified through COVID-19 (increase physical distancing, improve air quality, and/or reduce physical contact)

Discussion:

There are a number of project ideas raised by staff and/or Council that would fit the requirements of this funding stream. The projects and their estimated costs are laid out in the chart below for consideration:

Project Description	Estimated Capital Cost	Estimated Additional Annual Operating Costs
Trail extension from McDougall Trail to Kinsmen Park	\$450,000	\$10,000
Extending paved shoulders from Kinsmen to McDougall/Parry Sound border to allow for safe cycling	\$200,000	\$10,000
Additional/upgraded playground equipment at Waubamik Community Hall, Nobel Beach, Taylor Subdivision & Beaver Trail Park	\$300,000	None

Financial Implications:

As the Ontario Trillium Foundation will fund 100% of the capital cost of an approved project up to a maximum of \$500,000, McDougall could provide one of these options to our residents within twelve months without having to use our own capital funds, thereby leaving the capital funds available for other municipal priorities. The incremental ongoing operating costs of any of these projects would need to be built into the 2023 budget.

Recommendation:

That council receive this report for information/discussion and provide direction on which project the municipality should submit a funding application for.