

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY DECEMBER 4, 2019 AT 5:30 P.M.**

**AGENDA**

1. **CALL TO ORDER**
2. **DECLARATIONS OF INTEREST**
3. **PRIORITIZATION OF AGENDA**
4. **ADOPTION OF MINUTES**
  - i) THAT the minutes of the Committee/Council Meeting held on November 20, 2019 be adopted as circulated. **Rsl.**
5. **DEPUTATIONS**
  - i) OTT (**attachment**)  
Re: Former Akzo Nobel Lands.  
  
**Matters Arising.**
6. **PLANNING/BUILDING**  
  
**Matters Arising.**
7. **BY-LAW ENFORCEMENT**  
  
**Matters Arising.**
8. **FIRE PROTECTION**  
  
**Matters Arising.**
9. **EMERGENCY MANAGEMENT**  
  
**Matters Arising.**
10. **RECREATION**  
  
**Matters Arising.**
11. **PUBLIC WORKS**  
  
**Matters Arising.**

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COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY DECEMBER 4, 2019 AT 5:30 P.M.**

**AGENDA**

**12. ENVIRONMENT**

- i) Waste Management.

**Matters Arising.**

**13. FINANCE**

- i) Accounts Payable. **Rsl.**
- ii) 2019 Third Quarter Financial Report. **(attachment)**
- iii) The Municipality of McDougall Accomplishments and Highlights of 2019. **(attachment)**
- iv) Council Statement of Priorities and Direction. **(attachment)**
- v) Review of 2020 Preliminary Budget Outlook. **(attachment)**
- vi) Council Committee 2020 Budget Forecasts.
- vii) Council 2019 Capital Project Discussion.

**Matters Arising.**

**14. ADMINISTRATION**

- i) Rural Ontario Municipal Association (ROMA) and Ontario Good Roads Association (OGRA). **(attachment)**  
Re: ROMA and OGRA Discuss Future Opportunities.
- ii) Climate Action Parry Sound (CAPS). **(attachment)**  
Re: November 2019 Newsletter.

**Matters Arising.**

**15. REQUESTS FOR SUPPORT**

- i) Town of Whitchurch-Stouffville. **(attachment)** Re: Ban of Single-Use Disposable Wipes.
- ii) The Township of Larder Lake. **(attachment)**  
Re: Main Street Revitalization Grant – Extension Request.

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**AGENDA**

**Matters Arising.**

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

**17. COMMITTEE REPORTS**

- i) Parry Sound Public Library. **(attachment)**  
Re: The Next Page.
- ii) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: Health Unit Launches Campaign to Encourage Needle Exchange.
- iii) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: Ontario Seniors Dental Care Program Now Accepting Applications.
- iv) North Bay Parry Sound District Health Unit. **(attachment)**  
Re: Food Safety Certificate Course.

**Matters Arising.**

**18. REPORT OF THE CAO**

- i) Report of the CAO  
Re: General Update.

**19. GENERAL ITEMS AND NEW BUSINESS**

**20. BY-LAWS**

**21. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings. **(attachment)**

**22. CLOSED SESSION**

- i) Labour relations or employee negotiations

**23. RATIFICATION OF MATTERS FROM CLOSED SESSION**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**TO BE HELD WEDNESDAY DECEMBER 4, 2019 AT 5:30 P.M.**

**AGENDA**

**24. CONFIRMATION BY-LAW**

- i) By-Law No. 2019-62.  
Re: To confirm the proceedings of the Committee/Council meeting held  
on December 4, 2019.

**25. ADJOURNMENT**



### **Resolution List for December 4, 2019**

**THAT** the minutes of the Committee/Council Meeting held on November 20, 2019 be adopted as circulated.

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**THAT** the attached lists of Accounts Payable for November \_\_, 2019 in the amount of \$\_\_\_\_\_ and payroll for November \_\_, 2019 in the amount of \$\_\_\_\_\_ be approved for payment.

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**BE IT RESOLVED** that the next portion of the meeting be closed to the public at \_\_\_\_\_ p.m. in order to address a matter pertaining to:

1. the security of the property of the municipality or local board;
2. personal matters about an identifiable individual, including municipal employees or local board employees;
3. a proposed or pending acquisition or disposition of land by the municipality or local board;
4. labour relations or employee negotiations;
5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
6. the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;
7. a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act;
8. an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ontario Ombudsman appointed under the Ombudsman Act, or a Municipal Ombudsman;
9. subject matter which relates to consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.
10. the meeting is held for the purpose of educating or training the members and no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of the Council, Board or Committee.
11. information provided in confidence by another level of government or Crown agency
12. a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence which, if released, could significantly prejudice the competitive position of a person or organization
13. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value
14. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried, or to be carried, on by the municipality or local board

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**THAT** Council reconvene in Open Session at \_\_\_\_\_ p.m.

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**THAT** we do now adjourn at \_\_\_\_\_ p.m.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M.**

**MINUTES**

Present:	Mayor	D. Robinson (Chairperson)
	Councillor	J. Constable
	Councillor	K. Dixon
	Councillor	L. Gregory
	Councillor	J. Ryman

And

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CAO	T. Hunt (Acting Clerk)
Fire Chief	B. Leduc
Treasurer	E. Robinson
Admin/Treasury Assistant	T. Hazzard

Regrets:	Clerk	L. West
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**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 7:00 p.m.

**2. DECLARATIONS OF INTEREST**

Nil

**3. PRIORITIZATION OF AGENDA**

- i) Addition to 20.1 By-laws  
By-law 2019-57.  
Re: Being a By-law to control and regulate Sanitary Sewer and Drainage in Crawford Sub-division.
- ii) Addition to 22.1 Closed Session  
Personal matters about an identifiable individual, including municipal employees or local board employees.  
Re: Belvedere Heights Long Term Care.

**4. ADOPTION OF MINUTES**

- i) THAT the minutes of the Committee/Council Meeting held on November 6, 2019 be adopted as circulated.

**Resolution No. 2019/127**

**Ryman/Dixon**

**THAT** the minutes of the Committee/Council Meeting held on November 6, 2019 be adopted as circulated.

**“Carried”**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M.**

**MINUTES**

**5. DEPUTATIONS**

Nil

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

Nil

**Matters Arising.**

Nil

**7. BY-LAW ENFORCEMENT**

Nil

**Matters Arising.**

Chief Leduc noted that the new Municipal By-Law Enforcement Officer, Phillip West has started.

**8. FIRE PROTECTION**

Nil

**Matters Arising.**

Chief Leduc gave an update regarding a structure fire on Big Sound Road and commended the Fire Department on a full structure save.

Chief Leduc also noted that the Jenny Jones Hero application has been emailed with hopes of a drone being added to the list of Fire Department equipment.

**9. EMERGENCY MANAGEMENT**

Nil

**Matters Arising.**

Nil

**10. RECREATION**

Nil

**Matters Arising.**

Chief Leduc gave an update regarding vandalism that took place at the McDougall Recreation Centre in October.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M.**

**MINUTES**

**11. PUBLIC WORKS**

- i) John Maheau, M.A.Sc., P.Eng. Executive Director, Association of Ontario Road Supervisors.  
Re: Nick Thomson's Successful Completion AORS Public Works Leadership Development Program.  
This was reviewed with Council passing on congratulations to the Public Works Manager, Nick Thomson.

**Matters Arising.**  
Nil

**12. ENVIRONMENT**

- i) Waste Management.  
Nil

**Matters Arising.**  
The CAO noted that a request had been received from Wahta First Nations regarding consideration to use the McDougall landfill. It was the recommendation of staff that this request be denied at this time.

**13. FINANCE**

- i) Accounts Payable.  
**Resolution No. 2019/128** **Dixon/Ryman**  
**THAT** the attached lists of Accounts Payable for November 19, 2019 in the amount of \$154,665.70 and payroll for November 21, 2019 in the amount of \$53,244.97 be approved for payment. **“Carried”**

**Matters Arising.**  
Nil

**14. ADMINISTRATION**

- i) Ministry of Municipal Affairs.  
Re: Municipal Delegations at ROMA 2020 Conference.  
Council requested a deputation be made at the ROMA 2020 Conference to the appropriate Ministers regarding the proposed recreation pool complex funding.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**HELD WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M.**

**MINUTES**

- ii) Giles Gherson, Deputy Minister, Small Business and Red Tape Reduction  
Ministry of Economic Development, Job Creation and Trade.  
Re: Job Site Challenge.  
This was reviewed by Council
- iii) 2020 Municipal Holiday Schedule.  
This was reviewed by Council.
- iv) Association of Municipalities Ontario (AMO).  
Re: Fall Economic Statement Contains Minor Development  
Charge/Community Benefit Charge Changes.  
This was reviewed by Council.
- v) Rebecca Pollock, Chair, Parry Sound Area Active Transportation.  
Re: Letter to the Honourable Norm Miller; Cycling routes on provincial  
highways.  
This was reviewed by Council.
- vi) Nicole Mullen, Programming & Events Manager, Charles W. Stockey  
Centre for the Performing Arts.  
Re: Donation Request – Charles W. Stockey Centre for the Performing  
Arts.  
This was reviewed with Council noting this request will be forwarded to  
budget discussions.
- vii) Canadian Transportation Agency.  
Re: Application by the Canadian Pacific Railway Company against the  
Municipality of McDougall. Decision No. 77-R-2019  
This was reviewed by Council.
- viii) Report of the Clerk C-2019-16.  
Re: Application to Purchase Shore Road Allowance: SRA-2019-4  
(Freethy).  
This was reviewed by Council. Staff is to proceed with this application.
- ix) Ministry of Municipal Affairs and Housing.  
Re: Better for People, Smarter for Business Act, 2019 (Bill 132).  
This was reviewed by Council.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
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**MINUTES**

**Matters Arising.**

Nil

**15. REQUESTS FOR SUPPORT**

- i) The Municipality of West Elgin.  
Re: Resolution No. 2019-520 – Provincial Policy Statement Review; Support proposed policies that would direct large ground-mounted solar facilities away from prime agricultural and specialty crop areas.  
**Resolution No. 2019/129** **Ryman/Dixon**  
**THAT** the Municipality of McDougall supports Resolution 2019-520 of the Municipality of West Elgin regarding proposed changes to the Provincial Policy Statement (PPS) relating to large ground-mounted solar facilities as attached. **“Carried”**
  
- ii) Jennifer Astrologo, Director of Corporate Services/Clerk, Town of Kingsville.  
Re: Resolution No. 533-2019 - Local Health Care Services; calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes.  
**Resolution No. 2019/130** **Dixon/Ryman**  
**THAT** the Municipality of McDougall supports Resolution 533-2019 of the Town of Kingsville regarding local health care services as attached. **“Carried”**
  
- iii) Township of Perry.  
Re: Transforming and Modernizing the Delivery of Ontario’s Building Code.  
This was reviewed by Council with no action indicated.
  
- iv) Niagara Region.  
Re: Proposed Cuts to Legal Aid Ontario Budget.  
This was reviewed by Council with no action indicated.
  
- v) Township of Ramara.  
RE: Conservation Authority Exit Clause.  
This was reviewed by Council with no action indicated.
  
- vi) The Municipality of Prescott.  
Re: Consultation Request by the Ministry of Municipal Affairs and Housing on Transformation of Building Services.  
This was reviewed by Council with no action indicated.

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**HELD WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M.**

**MINUTES**

**Matters Arising.**

Nil

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**17. COMMITTEE REPORTS**

- i) North Bay Parry Sound District Health Unit.  
Re: Local Partnership Launches Two Gambling and Casino Impact Surveys.  
This was reviewed by Council.
- ii) Ontario Provincial Police, News Release.  
Re: Non-Emergent 911 Calls on the Increase.  
This was reviewed by Council. The CAO noted that a copy of this news release would be posted on the McDougall website.
- iii) North Bay Parry Sound District Health Unit.  
Re: Health Unit Launches Campaign to Encourage Needle Exchange.  
This was reviewed by Council.
- iv) North Bay Parry Sound District Health Unit.  
Re: Protect Yourself, Protect Others – Get the Flu Shot.  
This was reviewed by Council.

**Matters Arising.**

Councillor Gregory expressed her thoughts and concerns regarding an article in the Parry Sound North Star pertaining to Belvedere Heights Home for the Aged.

**18. REPORT OF THE CAO**

- i) Report of the CAO.  
Re: George Hunt Boat Launch Parking Facilities.  
The CAO gave an overview. Council gave direction to move forward with the printing and pairing of transfer station permit sticker numbers to property roll numbers.
- ii) ICIP: Community, Culture and Recreation Stream –Multi-Purpose Intake.  
Re: "West Parry Sound Area Recreation and Culture Centre" joint project between 7 Municipalities and 2 First Nations Communities.  
The CAO gave an overview.

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**MINUTES**

- iii) The CAO requested Council's consideration to make application in regards to cell #3 for the McDougall landfill site. Council directed staff to move forward with this application.
- iv) The CAO also gave updates regarding CP Rail, the Pineridge Drive Culvert cost and the Highway 400 wrap at the landfill site.

**19. GENERAL ITEMS AND NEW BUSINESS**

Nil

**20. BY-LAWS**

- i) By-law 2019-57.  
Re: Being a By-law to control and regulate Sanitary Sewer and Drainage in Crawford Sub-division.  
**Read a Third Time, Passed, Signed and Sealed this 20th day of November 2019.**
- ii) By-law 2019-60.  
Re: Being a by-law to enter into an agreement with the West Parry Sound Health Centre and Her Majesty The Queen in right of the Province of Ontario as Represented by the Minister of Health and Long-Term Care. (Fire Dispatch Agreement)  
**Read a First, Second and Third Time, Passed, Signed and Sealed this 20th day of November 2019.**

**21. TRACKING SHEET**

Please be advised that items on the tracking sheet may be discussed during scheduled meetings.

There were no changes to the tracking sheet.

**22. CLOSED SESSION**

**Resolution No. 2019/131**

**Dixon/Gregory**

**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 8:06 p.m. in order to address a matter pertaining to:

- i) Personal matters about an identifiable individual, including municipal employees or local board employees.  
Re: Belvedere Heights Long Term Care.



**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, NOVEMBER 20, 2019 AT 7:00 P.M.**

**MINUTES**

**Resolution No. 2019/132**

**Dixon/Gregory**

**THAT** Council reconvene in Open Session at 8:35 p.m.

**“Carried”**

**RATIFICATION OF MATTERS FROM CLOSED SESSION**

Council received the information provided by Council Gregory regarding Belvedere Heights Home for the Aged.

**i) CONFIRMATION BY-LAW**

**i) By-Law No. 2019-61.**

Re: To confirm the proceedings of the Committee/Council meeting held on November 20, 2019.

**Read a First, Second and Third Time, Passed, Signed and Sealed this  
20th day of November 2019.**

**ii) ADJOURNMENT**

**Resolution No. 2019/133**

**Gregory/Dixon**

**THAT** we do now adjourn at 8:36 p.m.

**“Carried”**

## **OTT PLANS FOR THEIR NOBEL LANDS**

**The formerly owned Akzo Nobel land is approximately 2600 acres and Simmes Lake is about 200 acres.**

OTT Purchased to lands with a view to creating and operating a high quality year round resort which would include most of their lands west of Nobel Road and south of Hwy 559

OTT is currently working with world class resort and club planners and designers who will shape and design the Nobel Resort. Below is simply the preliminary vision prior to complete analysis of the “lay of the land” and all of the natural environmental site conditions.

### **GEORGIAN BAY**

Early considerations are that the water frontage on Georgian Bay will be developed with high end cottages but providing access to the back lots so that they can use the advantages of Lake Frontage Those cottages will be part of the resort and will have access to all of the facilities.

### **SIMMES LAKE**

The intent will be to leave the lake frontage completely open with all development having a set back with views and access.

The Resort Center will include the kind of facilities that will make this an outstanding destination year round. It is planned that the resort center will be available for non residents on a pay for use basis. This will include Event and Banquet facilities.

All of the owned and rented units will participate in the resort facilities.

### **GOLF COURSE**

An 18 hole golf course will be a significant element of the resort. In conjunction with the MOE and Golder, the long time Environmental Consultants, the course can be constructed over the area currently designated CIL providing environmental benefits as well as the opportunity for a high quality golfing experience. Again, in cooperation with MOE, some estate lots can be created adjacent to the golf course.

### **HUNTING AND FISHING**

There has been a tradition of controlled access to the property for “locals” for fishing and seasonal hunting on the property. Some consideration will be given as to how there may be some provision to provide for this situation to continue. These activities will already be part of the resort program planning.

### **COMMERCIAL**

At the junction of Hwy 400 and Hwy 559 there may be some viability for a future highway type mini plaza. It will depend much on the traffic to Killbear as well other highway traffic and any local demand.



OTT Financial Canada Inc. | OTT Capital Corp. | OTT Financial Inc. | OTT Pay Inc.



Head office at 1123 Leslie Street, Toronto, Ontario, Canada

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Our services include securities and derivatives trading, portfolio and investment fund management, foreign exchange and international remittance, and smart payment solutions.

Since 2006, OTT Group has been dedicated to delivering positive and trusted value to our clients and communities we serve. Powered by the application of Internet technologies, OTT is building a platform to provide convenient, secure and professional financial services to connect markets in North America and China.



OTT Family



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Markham Office | 96 Steelcase Road West, Markham



Montreal Office | 1250 Boulevard René-Lévesque Ouest, Montréal





OTT head office located near Sunnybrook Park



Markham Mayor and city councillors visiting OTT Markham office



OTT Pay & WeChat Pay signing ceremony



Launch of OTT Pay in Canada



OTT Pay & Niagara Parks Commission signing ceremony



OTT event



**ENJOY YOUR LIFE**

WHILE WE TAKE CARE OF YOUR NEEDS

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OTT Pay Inc. partners with Tencent Cloud, the Chinese tech giant's cloud platform, to build Fountain Tech Hub in Canada. This helps grow the FinTech business in Canada while opening markets for both Canadian and Chinese entrepreneurs.



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## FOUNTAIN TECH HUB

OTT Pay Inc. partners with Tencent Cloud, the Chinese tech giant's cloud platform, to build Fountain Tech Hub in Canada. The Fountain Tech Hub is housed at OTT Financial Group's property at 1123 Leslie Street in Toronto. In addition to a shared workspace, it provides startups and growth companies with access to capital, resources, support and solutions they need to thrive.

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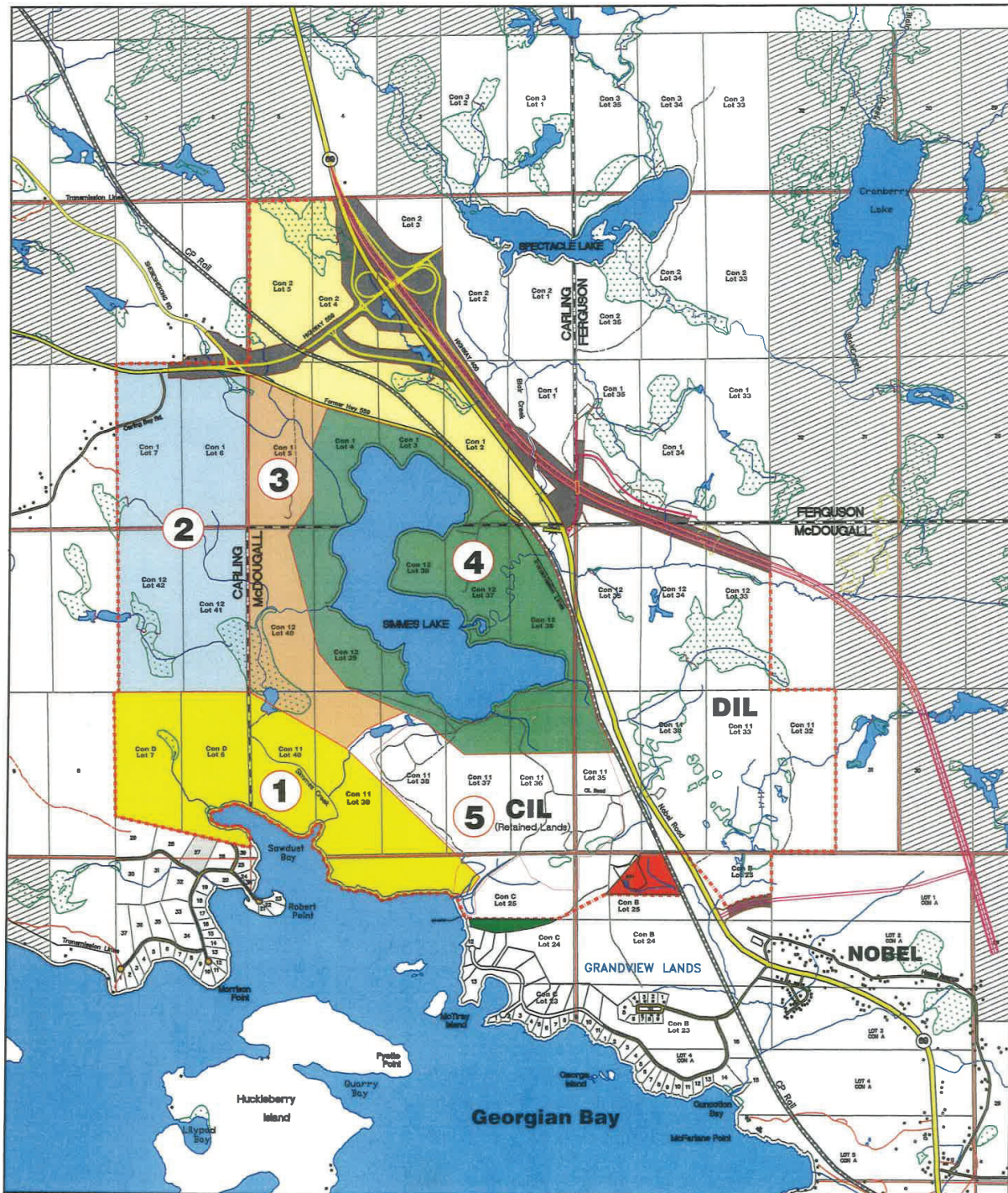


# AKZO NOBEL COATINGS LTD, NOBEL SITE

## 1 Environmental Assessment and Peer Reviewed Parcels

-  Georgian Bay Waterfront
-  Carling Woodlands
-  Simmes Lake Woodlands
-  Simmes Lake Waterfront
-  Former CIL Main Plant Area (Retained Lands)
-  Lands to be swapped with Grandview

0 500 1000  
Metres



## **SOME PRELIMINARY NOTES ON THE DEVELOPMENT OF THE OTT NOBEL LANDS**

### **Services**

#### **Access**

It is likely that the main entrance to the resort will be from Hwy 559 in the location of the current farm road. An impressive entry would be built

#### **Water**

Municipal Water is available in Nobel and the engineering will be made to provide sufficient supply and pressure for the whole resort

#### **Sewage**

It is planned that the sewage will be managed by using “mini” plants so as to obviate the need for septic beds.

#### **Hydro**

Ample hydro is available for the whole project

#### **Environmental**

Golder Environmental are one of the top consultants world wide and were retained and engaged in every aspects of the soil and water conditions on the Akzo Noble property.

Most of the acreage is pristine and has never had any contamination beyond that which occurs naturally throughout the geographical area. The areas on which Golder have been consistently involved over the last 30 plus years are those where manufacturing and storage was conducted. There is also a very small area containing a mini landfill which used for domestic garbage.

The DIL area had some small manufacturing that related to the Avro Arrow project. A part of the CIL area as designated now on the plan shown contains the area where previous manufacturing had contaminated the soil. All of the buildings that were used for that work have been demolished long ago and great deal of surface material was removed far from the Nobel area.

Subsequently the soils and ground water have been consistently monitored and there are thousands of pages created over the years and which were thoroughly reviewed by OTT due diligence. Recently completed is the land fill cover that has been MOE approved for the process used and is awaiting seeding in the spring.

OTT have continued to retain Golder on a 5 year contract to ensure that nothing arises that will restrict the resort development. As part of their contract they will work with the OTT environmental lawyers to satisfy all approvals by the MOE (and MNR if applicable)

Already recognized is that the CIL area embraces a much larger area than was ever contaminated. Golder will work to establish the real required boundary for the CIL lands so that it can be surveyed for resort planning purposes.

### **Level and extent of contaminated soils**

It needs to be clearly understood that subsequent to all of remediation that was done decades ago the level of contamination is so low such that by Ontario Standards industrial and even commercial development would be permitted on those lands. It would not allow for residential and OTT would not be proposing such a use for those confined areas

### **Air-born**

There is no evidence of any air-born contamination from or in the site.

### **Ground water**

This is the main focus of the monitoring of the property.

There are wells in place to monitor the ground water and the surface run off water as it relates to migration to other properties or parts of the OTT lands.

Golder have no concerns with respect to any flows into Georgian Bay, Simmes Lake has never been in question at all in that regard.



# THIRD QUARTER FINANCIAL REPORT

FOR THE PERIOD ENDED September 30, 2019

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The Municipality of McDougall

Prepared by:  
Erin Robinson B.Comm., CPA, CGA  
Treasurer

## INTRODUCTION

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Quarterly financial reporting is being prepared by the Municipality of McDougall as a means of providing the community and council with a regular overview of financial information. Quarterly financial reporting is a priority identified by the Treasury Department as it demonstrates prudent fiscal responsibility and accountability.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments and projects. All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date. This is particularly evident with projects as the project activity may not have commenced or little actual expenditures may be incurred at the end of the reporting period.

This quarterly report provides information in three parts:

**Commentary, pages 3-7**

**Statement of Operational Results, pages 8-10**

**Statement of Capital Expenditures, page 11**

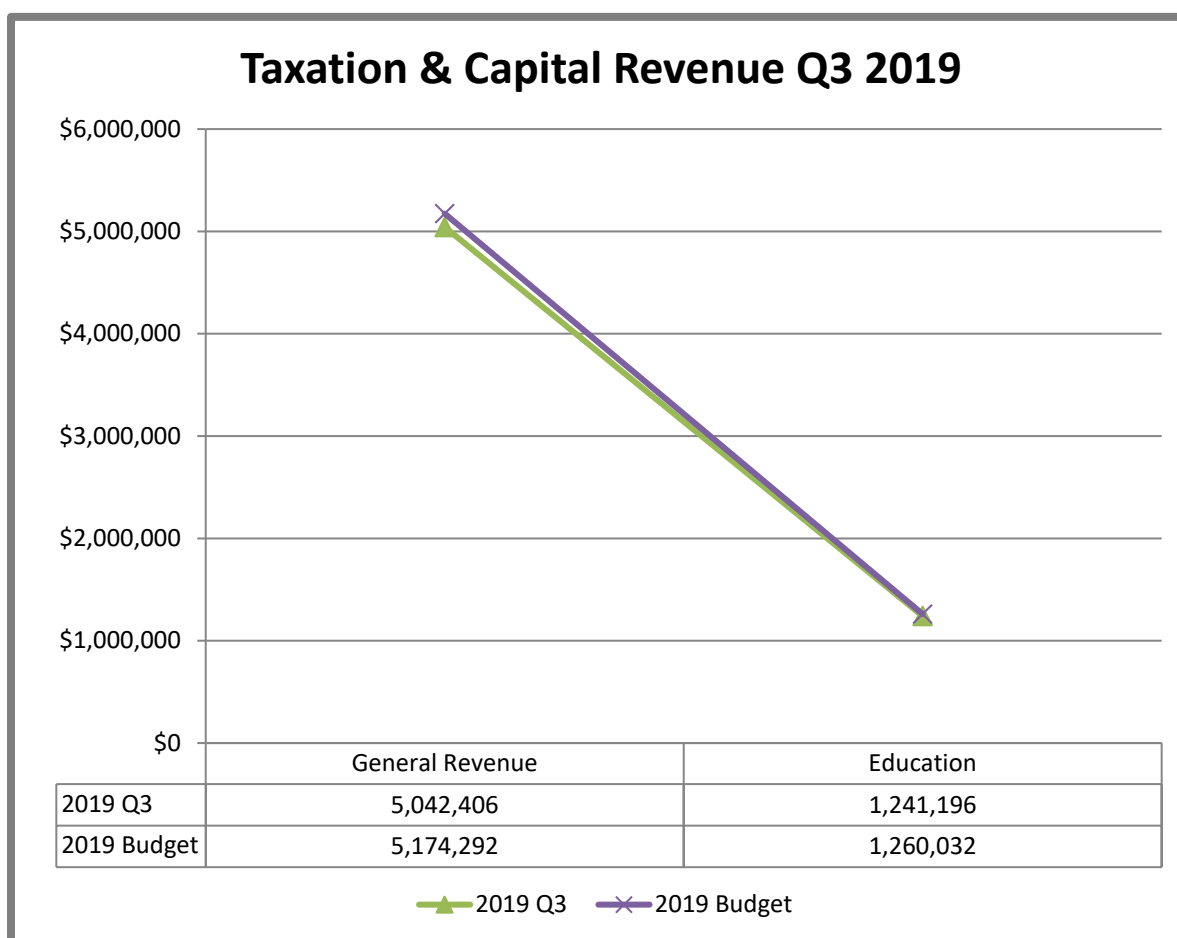
Questions or comments regarding this report can be made by:  
email: [erobinson@mcdougall.ca](mailto:erobinson@mcdougall.ca)  
Phone: (705) 342-5252



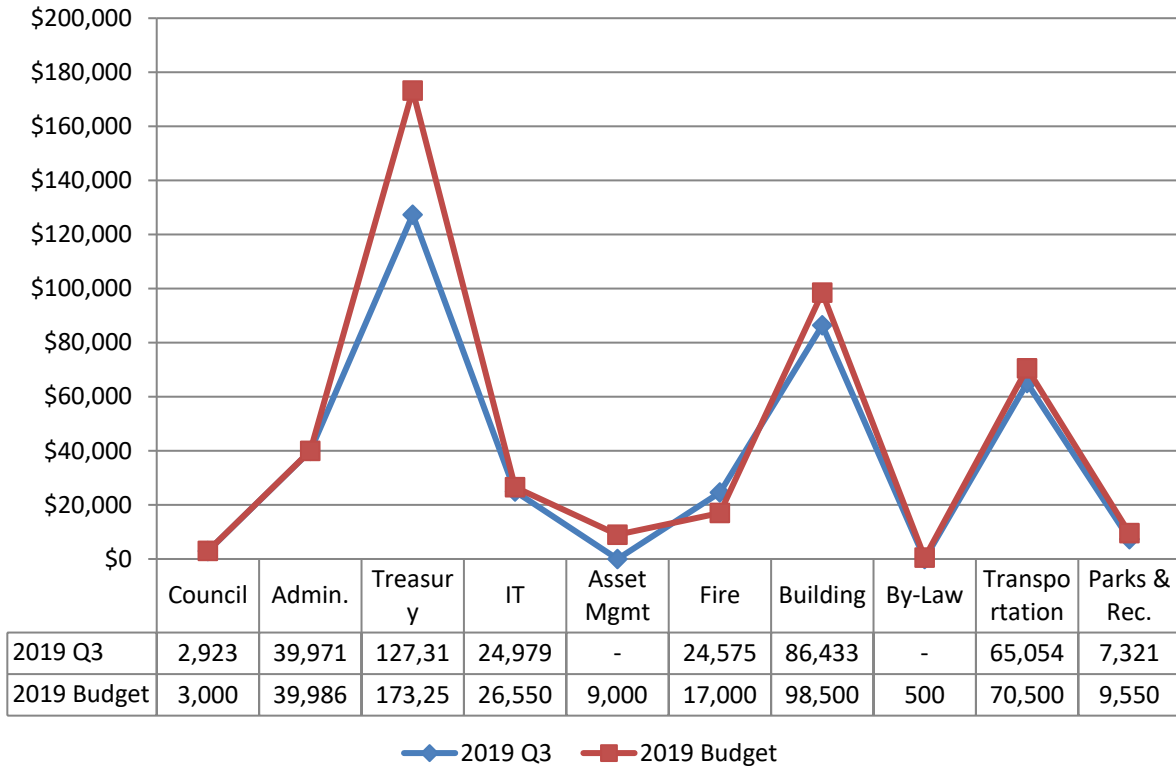
## COMMENTARY

At the end of the third quarter (Q3) of the 2019 fiscal year, total municipal revenues are at 89% of the annual budget. For comparison purposes, at the end of the third quarter of the 2018 fiscal year, municipal revenues were 88% of the annual budget. Thus we are tracking quite well for 2019 revenues and should reach our budgeted targets by year end. Taxation revenue accounted for 65% of the revenue up to this point. Total expenses are tracking at 73% of the annual budget, which is low and is due to the timing of completing large capital projects in Q4 2019.

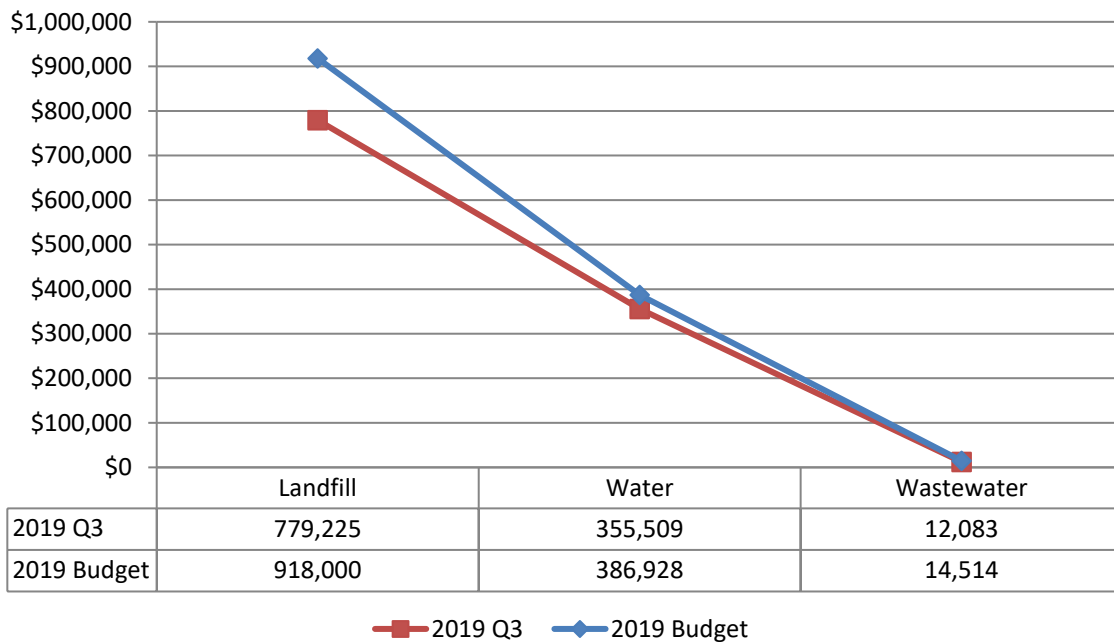
Capital expenses as of the third quarter were \$851,812 which represents 47% of the annual capital budget. The discrepancy is due to the timing of completion of large capital projects.



### Departmental Revenue Q3 2019



### Environmental Services Revenue Q3 2019



The majority of the revenues in the third quarter are taxation revenues that arose from the 2019 interim & final tax billing. \$575,934 was received from the OMPF for the first three quarterly payments, \$81,969 for the Federal Gas Tax (first of two installments), Federal Gas Tax one time top up of \$172,314, \$100,770 was received from the Ontario Community Infrastructure Fund (OCIF) and \$534,200 from the Provincial One Time Efficiency Fund.

Other seasonal variations and factors that impact a significant proportion of revenue achieved as of the end of the reporting period are:

#### Grant Revenue

OMPF grant funding is received in equal portions on a quarterly basis. The Federal Gas Tax funding is received in two equal payments receivable in the second quarter and the third quarter. Other Provincial and Federal grant funding is received upon completion of the funded project. The Provincial Library grant can be expected in Q4 2019.

One time 2019 Provincial efficiency fund \$534,200 was reserved as per budget and one time federal gas tax top up \$172,314 a portion will be transferred to reserve in Q4 once final totals for Pineridge culvert are known (will fund overage budget to actual).

#### Other Revenue

Other revenue is based on fines and miscellaneous sales and penalties, including penalties on unpaid taxes. Timing of these revenue amounts is less certain than other areas. Capital revenue reserve transfers for completed projects were transferred in Q3 2019.

#### Supplemental Tax Revenues

Supplemental tax revenues from new assessment (e.g., new construction, additions & renovations) billed year to date are \$51,426 compared to an annual budget of \$25,000. With recent growth and new development as well as home renovations; our supplemental tax billing reflects these positive changes. As per MPAC stipulations; these changes can be reflective two years prior (i.e. 2017-2019).

#### Building Permit Revenue

Revenue Source	YTD Q3 2017	YTD Q3 2018	YTD Q3 2019
<b>Total Building Permit Revenue</b>	<b>\$107,812</b>	<b>\$117,230</b>	<b>\$86,433</b>

#### Landfill Revenue

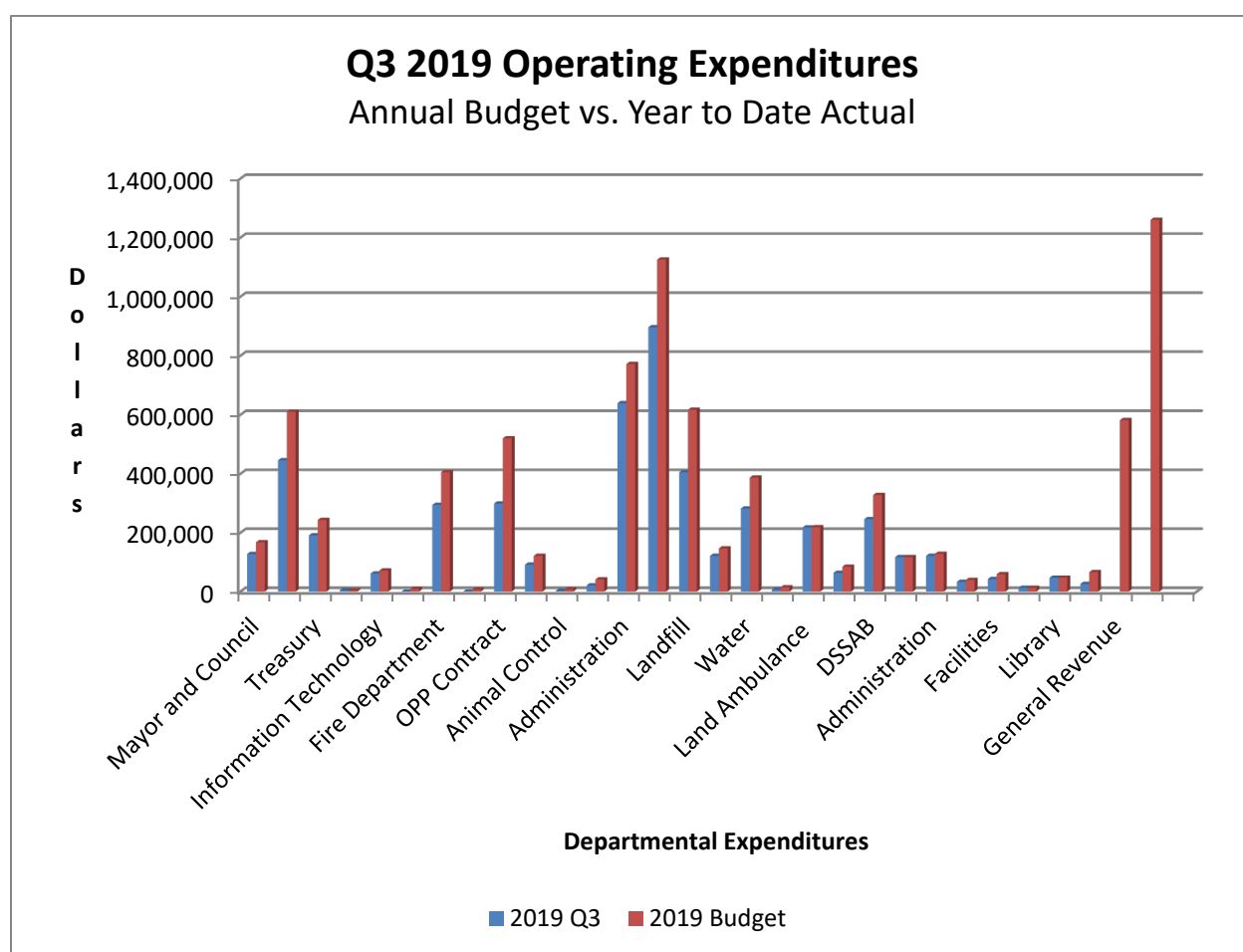
This source of revenue is strongly impacted by seasonality and typically experiences an increase throughout Q2 and Q3. It is strongly reliant on the construction industry and the general economic outlook. For information purposes, the Seguin Township contract began in March 2015. Municipality tipping fees have increased by 1.17% from Q3 2018; commercial tipping fees are lower by 6.34%. Scrap metal revenue will be reflected in Q1 or Q2 2020 due to a current market downturn for the price of metal. In total, landfill revenues as at Q3 2019 have decreased by \$21,486 or 2.72%.

Revenue Source	YTD Q3 2017	YTD Q3 2018	YTD Q3 2019
Tipping fees - Municipalities	364,609	364,853	369,180
Tipping fees - Commercial	316,262	360,500	337,879
Tipping fee - Penalty & Interest	329	945	382

Scrap Metal Sales	0	0	0
WDO Funding	21,962	48,519	34,533
Landfill Misc	2,136	2,456	1,904
Tipping fees - Ratepayers	23,737	23,438	35,348
<b>Total Landfill Revenue</b>	<b>\$729,035</b>	<b>\$800,711</b>	<b>\$779,225</b>

### Municipal Service Charges

These revenues are specifically related to the level and timing of property development applications. The expected level and timing of development applications is difficult to determine. Water service revenues are received on a bi-monthly basis thus six times per annum. The annual water operator billing to the Parry Sound Industrial Park occurred in Q2 2019. Operating revenues and expenditures for individual departments can be found on the Statement of Operational Results.



At the end of the third quarter in 2019, total expenditures are tracking at 73% of the annual budget, compared to 64% reported at the end of Q3 2018. The variation is largely due to the timing of capital spending/payments. Operating expenditures in each department are generally consistent per quarter in reference to: wages, administrative costs, supplies and utilities. Operating expenses excluding capital

expenditures are at 78% (2018 – 74%) of budget, which is ideal given there is a quarter (25%) of the year remaining.

#### Seasonal & Variable Expenditures

There are various operating expenditures that are seasonal and/or difficult to determine their timing. For example; repairs and maintenance, courses and conferences, overtime wages, professional fees, contracted services (dust control, brushing & trimming, bridges, professional studies) and recreational programs.

#### External Levy Expenditures

Annual basis: Land Ambulance, Parry Sound Planning Board

Semi-Annual basis: Belvedere Heights

Quarterly basis: Near North District School Board, District of Social Services Administration Board, Municipal Property Assessment Corporation

Monthly basis: North Bay Parry Sound District Health Unit

## STATEMENT OF OPERATIONAL RESULTS - REVENUE

Municipality of McDougall  
2019 3rd Quarter Statement of  
Operational Results

Revenue		2018 Q3	2019 Q3	2019 Budget	Variance Q3/Budget	Percentage Collected
<b><u>General Government</u></b>	Mayor and Council	2,125	2,923	3,000	77	97%
	Administration	39,125	39,971	39,986	15	100%
	Treasury	112,952	127,313	173,250	45,937	73%
	Elections	-	-	-	-	
	Information Technology	20,050	24,979	26,550	1,571	94%
	Asset Management	-	-	9,000	9,000	0%
<b><u>Protection</u></b>	Fire Department	17,474	24,575	17,000	- 7,575	145%
	Building Department	117,230	86,433	98,500	12,067	88%
	By-Law Enforcement	2,500	-	500	500	0%
<b><u>Transportation Services</u></b>	Administration	66,033	65,054	70,500	5,446	92%
<b><u>Environmental Services</u></b>	Landfill	800,710	779,225	918,000	138,775	85%
	Water	341,397	355,509	386,928	31,419	92%
	Wastewater	11,765	12,083	14,514	2,431	83%
<b><u>Recreation &amp; Culture</u></b>						
Parks Department	Administration	2,825	-	-	-	
	Operations	5,299	5,891	6,300	409	94%
	Facilities	2,296	1,430	3,250	1,820	44%
Culture	Library	-		7,350	7,350	0%
<b><u>Planning &amp; Economic Dev.</u></b>				-	-	
<b><u>General Revenue</u></b>		4,630,763	5,042,406	5,174,292	131,886	97%
<b><u>Education</u></b>		1,212,226	1,241,196	1,260,032	18,836	99%
<b><u>Capital Revenue</u></b>		1,316,536	1,057,391	1,804,182	746,791	59%
<b>Total Operating Revenues</b>		<b>7,384,770</b>	<b>7,808,988</b>	<b>8,208,952</b>	<b>399,964</b>	<b>95%</b>
<b>Total Revenues</b>		<b>8,701,306</b>	<b>8,866,379</b>	<b>10,013,134</b>	<b>1,146,755</b>	<b>89%</b>

### Q3 2019 Revenue Variances

Treasury revenues are slightly lower than budget due to the timing of POA revenues received and a decrease in planning revenues. However; still comparable to 2018 3<sup>rd</sup> quarter revenues. The fire department revenue for 2019 vs. 2018 has increased due to fire responses on MTO roadways and Fire Marquee revenues received. Building department permits have decreased 2019 vs. 2018, yet year to date we expect to be close to the 2019 budgeted amounts. Landfill revenues have decreased slightly vs. 2018, please see discussion on page 5. Water revenues have increased in 2019 due to the number of new service connections as well as the slight increase in the water rate. YTD water revenues are projected to meet 2019 budgeted targets. General taxation revenues are on budget, and expected to meet 2019 targets. Capital revenues are on budget, we will receive our final OMPF payment in the 4<sup>th</sup> quarter and the remainder of our OCIF top up funding as well as our CWWF funding (water looping project).

## STATEMENT OF OPERATIONAL RESULTS - EXPENDITURES

Municipality of McDougall  
2019 3rd Quarter Statement of  
Operational Results

Expenditures		2018 Q3	2019 Q3	2019 Budget	Variance Q3/Budget	Percentage Spent
<b><u>General Government</u></b>	Mayor and Council	109,773	127,524	167,239	39,715	76%
	Administration	544,273	445,397	609,753	164,356	73%
	Treasury	177,921	190,780	243,093	52,313	78%
	Elections	14,754	4,400	4,200	- 200	105%
	Information Technology	33,957	60,986	71,500	10,514	85%
	Asset Management			9,000	9,000	0%
<b><u>Protection</u></b>	Fire Department	294,231	294,098	405,196	111,098	73%
	Emergency Planning	776	49	6,550	6,501	1%
	OPP Contract	344,989	298,799	520,000	221,201	57%
	Building Department	90,040	91,096	121,154	30,058	75%
	Animal Control	520	2,592	7,500	4,908	35%
	By-Law Enforcement	17,086	20,986	41,100	20,114	51%
<b><u>Transportation Services</u></b>	Administration	707,448	638,932	771,474	132,542	83%
	Operations	789,140	896,035	1,125,247	229,212	80%
<b><u>Environmental Services</u></b>	Landfill	360,740	404,677	616,923	212,246	66%
	Waste Management	95,789	121,133	146,503	25,370	83%
	Water	273,828	281,899	386,928	105,029	73%
	Wastewater	12,078	6,401	14,514	8,113	44%
<b><u>Health/Social/Family</u></b>	Land Ambulance	213,301	217,753	218,635	882	100%
	Health Unit	66,140	63,318	84,306	20,988	75%
	DSSAB	243,402	245,963	327,951	81,988	75%
	Belvedere	116,094	117,006	117,000	- 6	100%
<b><u>Recreation &amp; Culture</u></b>					-	
Parks Department	Administration	115,151	121,097	128,116	7,019	95%
	Operations	32,209	32,936	39,403	6,467	84%
	Facilities	42,815	42,513	58,673	16,160	72%
Culture	Museum	10,648	12,650	12,650	-	100%
	Library	45,864	47,019	47,019	-	100%
<b><u>General Revenue</u></b> (trf to reserves)		-	581,513	581,513	-	100%
<b><u>Planning &amp; Economic Dev.</u></b>		24,526	25,725	65,780	40,055	39%
<b><u>Education</u></b>		991,484	1,017,818	1,260,032	242,214	81%
<b><u>Capital Expenses</u></b>		538,780	851,812	1,804,182	952,370	47%
<b>Operating Expenditures</b>		5,768,977	6,411,095	8,208,952	2,508,013	78%
<b>Total Expenditures</b>		<b>6,307,757</b>	<b>7,262,907</b>	<b>10,013,134</b>	<b>2,750,227</b>	<b>73%</b>
<b>Q3 Surplus</b>		<b>2,393,549</b>	<b>1,603,472</b>	<b>-</b>	<b>-1,603,472</b>	

Q3 2019 Expenditure Variances

General Government, Protection, Health/Social/Family, Parks & Recreation, Planning & Economic Development, Water & Wastewater expenditures are tracking well versus the budget. We are on track to meet 2019 budget projections. The landfill reserve transfer which is dependent on tonnes for the year, will be made in Q4. The water and waste water transfer to reserves will also occur in Q4 2019.


Notable overages as compared to budget are discussed below. Total operating & capital expenditures are at 73% of budget. We currently have an operating surplus of \$1,603,472.

## Notable Overages:

Department	Item	2019 Actual	Variance vs Budget	Corrective Measure
All	Insurance	\$105,064	\$9,193	2020 RFP
Waste Management	Cost of Recycling	\$21,524	\$5,524	Awaiting provincial recycling amendments
Transportation	Snow & Ice Removal (Jan-Mar 2/3 Budget Nov-Dec 1/3 Budget)	Jan-Mar allocation \$183,173	\$25,341	Review current level of service and consider future budget implications, winter control reserve



## STATEMENT OF CAPITAL EXPENDITURES

		Municipality of McDougall							
		2019 3rd Quarter Capital Expenditures						On Track	Project Statuses:
								Possible Delay	A - Not Started
								Delayed/Cancelled	B - Planning/Request for Proposal/ Design
									C - In Construction/ In Progress
									D - Completed / In Use
									X - Cancelled
								Z - Delayed Until Next Year	
Expenditures			2019 Q3	2019 Budget	Variance	Percentage	Project	Comments	
				Q3/Budget	Spent	Status			
<u>General Government</u>	Office Exterieur Renovation		0	40,000	40,000	0%	Z	2020 Carry Forward	
<u>Protection</u>	RIT Rescue Packs		-	3,500	3,500	0%	C	Cancelled due to budget overages	
	Digital Radio		7,528	8,000	472	94%	D	Completed	
	Digital Repeater		8,390	4,000	- 4,390	210%	D	Completed	
	Turnout Gear x 5		9,227	8,000	- 1,227	115%	D	Completed	
	IRDC Rescue Craft		5,800	6,500	700	89%	D	Completed	
<u>Recreation &amp; Culture</u>	Park & Bldg Signage		10,303	12,000	1,697	86%	C	On track to be competed in 2019	
	Geo Hunt Parking Lot		46,734	40,000	- 6,734	117%	C	On track to be competed in 2019	
	Nobel Beach Expansion		138	10,000	9,862	1%	Z	2020 Carry Forward	
	Nobel Church		2,835	50,000	47,165	6%	Z	2020 Carry Forward	
	Park Guardrails		-	14,000	14,000	0%	Z	2020 Carry Forward	
	MRC Lighting		8,036	5,000	- 3,036	161%	D	Completed	
	Rafts & Docks		2,112	9,500	7,388	22%	D	Completed	
	MRC Snow Screen		-	7,500	7,500	0%	C	On track to be competed in 2019	
	Paint Storage Building		-	3,000	3,000	0%	Z	2020 Carry Forward	
	Parks Truck Sander		-	6,000	6,000	0%	C	On track to be competed in 2019	
	Wellness Ctr Study		-	36,000	36,000	0%	C	On track to be competed in 2019	
	George Hunt Lighting		158	15,000	14,842	1%			
	Nine Mile Picnic Shelter		5,756	-	- 5,756	0%	D	Completed & in use	
<u>Transportation Services</u>	McDougall Culvert		-	65,000	65,000	0%	Z	2020 Carry Forward	
	Lorimer Lk Rs		45,036	-	- 45,036		D	Prior year carry forward work	
	Peninsula Shores Rd		6,698	200,000	193,302	3%	C	On track to be competed in 2019	
	Big Ben Rd		122,178	110,000	- 12,178	111%	D	Completed	
	Tandem Plow #1		272,846	275,000	2,154	99%	D	Completed & in use	
	Tandem Plow #2		272,846	275,000	2,154	99%	D	Completed & in use	
	Pineridge Dr Culvert		11,120	125,000	113,880	9%	C	On track to be competed in 2019	
<u>Environmental Services</u>	Water System Looping		7,166	126,182	119,016	6%	C	On track to be competed in 2020	
	Landfill Shop		6,905	350,000	343,095	2%	Z	2020 Carry Forward	
Total Capital Expenditures			851,812	1,804,182	952,370	47%			

*The Municipality of*  
**McDougal**  
EST. 1872

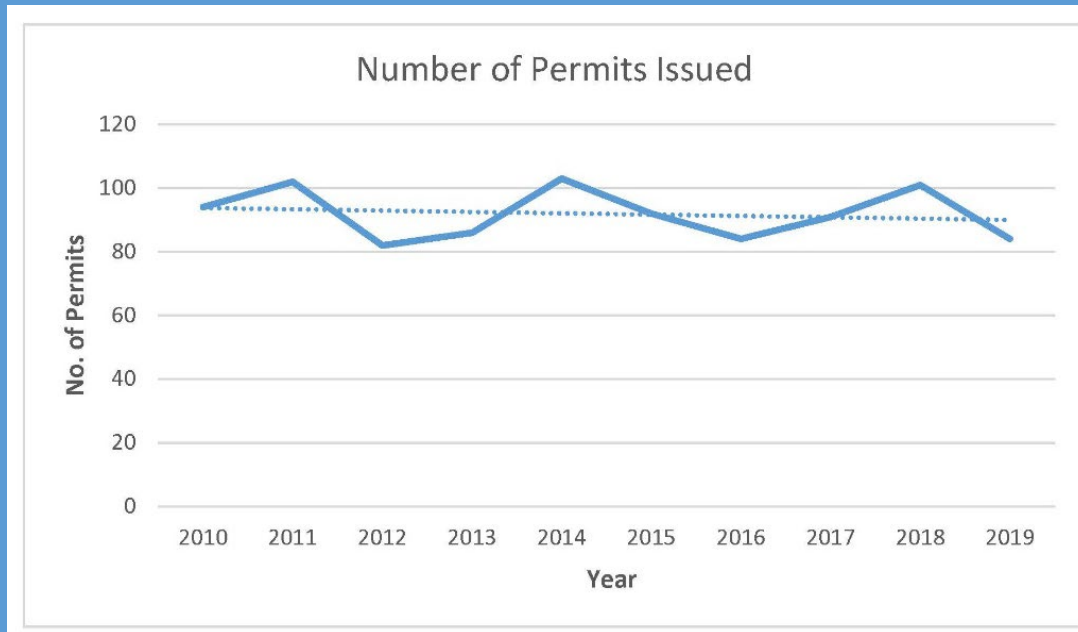


**Accomplishments and  
Highlights of 2019**

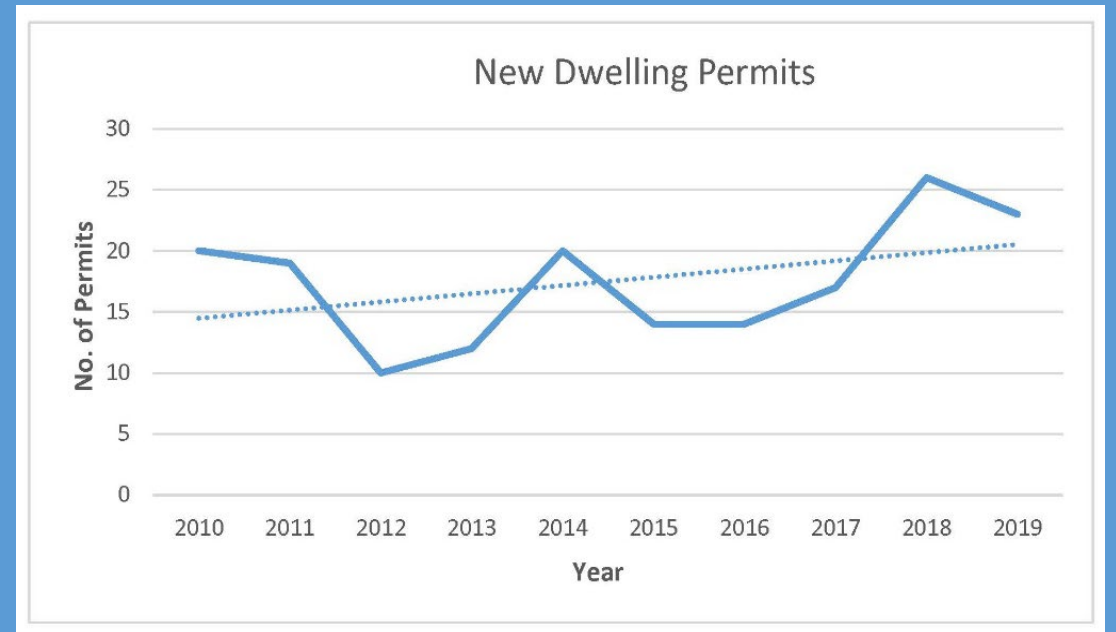
**Building**

# Building

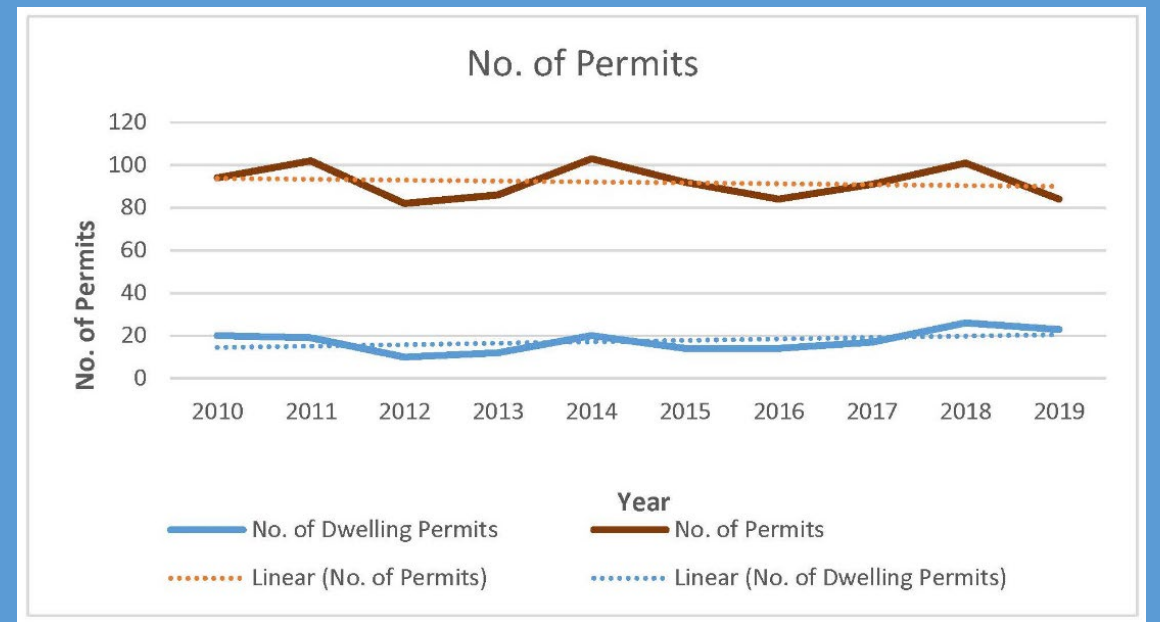
## Number of Permits Issued



## New Dwelling Permits



# Building



# Training



- We have done limited training this year as we completed the training requirements to maintain staff qualifications for the cycle ending at the end of December 2019. A new 3-year cycle commences in January 2020.
- Monitoring proposed changes to the delivery of building code services in order to determine what training requirements will be necessary.

# 2019 Accomplishments



- The building department has had another successful year where it has generated sufficient revenue to cover the cost of the department.
- Updated Building By-law and fees

# 2020 Objectives



- Continue to look for ways to improve customer service and efficiencies.
- Meg will be completing building code training in 2020 in order to provide additional building services especially when the CBO is unavailable.
- Reviewing best practice options to deal with old outstanding building permits.
- The new statute of limitations is now in effect for permits older than 15 years. Once this has been tested in the courts we will be able to better determine the best way to deal with these outstanding permits.



# **Municipal Enforcement**

# 2019 Highlights



- The loss of one experienced Municipal Law Enforcement Officer and the subsequent hiring of 2 new Municipal Law Enforcement Officers.
- Our 2 new MLEO's do not have previous experience and will be trained in house by the Chief MLEO through December.
- A review of the George Hunt Parking lot capacity was conducted throughout August and the results were submitted to Council in September.
- The Crawford drainage By-Law was updated and converted to allow POA Part I Offence Notices to be written and issued when a non-compliance is discovered. The fines range from \$300-\$500-\$750. This By-Law was passed on November 20<sup>th</sup> and is forwarded to the Attorney General for short form wording and set fine approval.
- The issuance of an Order To Comply enforcement action under property standards by-law was completed in May, with compliance achieved
- The issuance of an Order To Comply enforcement action under our comprehensive zoning was completed in September with compliance achieved.

**Fire Department**

# 2019 Highlights



- Fire crews have responded to 85 emergencies as of this writing on NOV 26<sup>th</sup>
- Fire crews have maintained a less than 5 minute response time, from time of first page to time of first truck responding.
- Fire crew participated in the Killbear Provincial Park Emergency Exercise day in April
- 3 recruit firefighters have completed their Firefighter I training and have graduated to Firefighters
- 2 new recruit firefighters have just joined the ranks and will be completing their training over the next 6 months
- A long serving District Chief (Clarence Krieger 35 years of service) was promoted to Deputy Fire Chief
- 1 member achieved her certification as a Fire and Life Safety Educator

# 2019 Highlights



- 2 members achieved their certification as Fire Inspector I
- 1 member achieved his Fire Investigator I
- The crew has been trained in Mental Health First Aid Awareness
- The crew has responded to 3 structure fires as of NOV 26<sup>th</sup>, all were saves and total more than 7 million dollars in saved property value
- A new open air burning By-Law was drafted and adopted. This new By-Law allows for POA Part I set fines. This By-Law is now certified by the Attorney General and registered with the Parry Sound POA court
- A new OCEANID RDC rescue craft was purchased and placed into the FD ice water rescue program. Training on the new rapid deployment craft has just begun and will be completed in December
- McDougall Fire Fighters Association together with receiving Jenny's Heroes Canada 2019 Ontario Fire Services Equipment Grant acquired a fire fighter emergency response drone, equipped with two way communication, as well as imagery and infrared capabilities

# **Parks and Recreation**

# 2019 Highlights



- Another very successful skating season at the MRC. The recreation opportunities included 1134 hours of available recreation ice time provided; 4925 persons visited; 13,617 person hours of recreation provided; 81-day operational season
- A new Municipal Alcohol Policy was drafted and adopted to control the legal use of alcohol in our facilities
- The completion of the Nine Mile Lake gazebo project in May.
- Parks staff completed the ORFA Ice Making and Painting Technologies course
- New accessible picnic tables were added to our parks system. More will be added in 2020. The new tables will be used in the MRC for the winter skating season for our concession customers



# 2019 Highlights



- Another successful swim program was facilitated this year with 134 children trained in vital life safety swim skills. Further, with the continued training of children to completion of Bronze Cross levels, it is our continuing legacy to promote children from the program to become our future instructors
- In August, an emotional Parks re-naming and dedication ceremony was held by the Nobel Volunteer Group for KARS Park. It was a somber but also happy day where the community came together to play, visit and share food and drink
- New facility identification and entry welcome signs were added to Nobel Beach, George Hunt Memorial Boat Launch, Taylor Beach, Bell Lake Beach, Nine Mile Lake Beach and KARS Park

# Public Works

# Training



- Spring Road School: S. Martin and R. Verstraten
- T.J Mahoney J. McEwen completed a two day training session on shop computer for trucks program
- All staff complete/update first aid training
- Nick Thomson completion of;
  - Advanced Contract Law
  - Fleet Management
  - Leadership and Development Program
  - Applied for Senior level, C.R.S-S accreditation

# 2019 Accomplishments



## Capital Projects

- Big Ben Road reconstruct and pave
- Station #2 reconstruct parking lot and improve drainage issues and pave
- Peninsula Shores Road reconstruct and pave
- Frontier Trail (seasonal)
  - remove wooden bridge and minimize all risk and potential liability
  - Replace with 1600mm Boss 3000 60' Culvert
  - rebuild sections of Frontier Trail (seasonal) due to section of the road fully washing out
- Pineridge Road multi-plate culvert was the largest project of the year
- Nobel water looping project completed
- Approximately 25,000.00 Tonnes of reclaim material was delivered to our landfill from Highway #400
- Regular operations throughout the municipality.

# 2020 Objectives



- Continue with winter operations
- Early spring training to bring staff up to date for the following;
  - fuel handling
  - defensive driving
  - fall arrest
  - grader and backhoe
  - winter maintenance and road patrol school
- Prepare a pad at the landfill for the new shop
- Big Sound Road and Nobel Beach parking lot
- Bridge needs study
- Replacement of our 550 Dodge work truck complete with plow and sander
- Install power backup system at the transfer station and an air-conditioning unit in the building
- continue on with regular public works maintenance throughout the municipality

# Environmental Services

# Training



<b>Steve Goman, ORO, Level 2 Water Certificate and Level 2 Wastewater Certificates.</b> <ul style="list-style-type: none"> <li>• Hach Turbidity, tu5300</li> <li>• Emergency Management</li> <li>• Procedure, SOP &amp; Operational Plan</li> <li>• BMP review and training</li> <li>• Internal &amp; SAI Audit Updates/Review - DWQMS</li> <li>• First Aid CPR/AED level C</li> <li>• Performing service Taps on Watermain's, WCWC</li> <li>• SDWA &amp; related regs , WCWC</li> <li>• Maintenance fest 2019, WCWC</li> <li>• WHIMIS</li> <li>• BW Gas alert Max training</li> </ul>	<b>Carly Chantler, Level 2 Water Certificate and Level 2 Wastewater Certificates.</b> <ul style="list-style-type: none"> <li>• Hach Turbidity, TU5300</li> <li>• Emergency Management Training - DWQMS</li> <li>• Procedure, SOP, Operational Plan Training - DWQMS</li> <li>• BMP Review &amp; Training - DWQMS</li> <li>• First Aid &amp; CPR/AED Level C - Red Cross</li> <li>• Safe DW Operator Essentials - Mandatory</li> <li>• Internal &amp; SAI Audit Updates/Review - DWQMS</li> <li>• Geo. Bay Water Fall 2019</li> <li>• WHMIS Refresh</li> <li>• BW Gas alert Max training</li> </ul>	<b>Ray Gall, Level 2 Water Certificate and Level 2 Wastewater Certificates.</b> <ul style="list-style-type: none"> <li>• Hach Turbidity, tu5300</li> <li>• Basic Chemistry-WCWC</li> <li>• Emergency Management</li> <li>• Procedure, SOP &amp; Operational Plan</li> <li>• BMP review and training</li> <li>• SCADA, WCWC</li> <li>• DWQMS Intro. WCWC</li> <li>• DWQMS Internal Audit- WCWC</li> <li>• Geo. Bay Water Fall 2019</li> <li>• WHIMIS Refresh</li> <li>• BW Gas alert Max training</li> </ul>	<b>Tyler Edington, Level OIT Water Certificate and Level OIT Wastewater Certificates.</b> <ul style="list-style-type: none"> <li>• BW Gas alert Max training</li> </ul>
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**All Environmental Staff must take a minimum requirement of training to obtain and maintain their License and Certificates, renewals are on a 3 year basis. All staff met this requirement in 2019.**

**Tyler Edington has begun cross training with the Environmental Staff and did obtain his Operator in Training (OIT) Certificates.**



# 2019 Accomplishments



## Nobel Water System

- **Reports, Inspections and Audits:**
- January 23, 2019, MECP Inspection of Drinking Water System. Items reviewed included the distribution systems Operations Manual, Log Books, Records, Security, Certification, Training, Water Quality Monitoring and Assessment. The inspector found no items out of Compliance since the previous inspection in 2018. We received a Final Inspection Rating of 100%
- Annual and Summary Reports were completed ahead of schedule and identified no Adverse Water Quality Indicators (AWQI). Also the system continues to provide a safe and abundant supply of Drinking Water
- June 19, 2019, Remote DWQMS Audit. Performed by SAI Global, this audit was a preliminary review of the Systems DWQMS 2.0 compliance. Several administrative items were identified and corrected
- July 5, 2019, DWQMS Internal Audit. Performed by Environmental Staff, this is a mandatory self-audit of the Drinking Water Quality Management System (DWQMS). Several administrative items were found, and dealt with in a timely manner
- November 8, 2019, On-site DWQMS Audit. Performed by SAI Global this audit was a complete review of the Systems DWQMS 2.0 compliance. All items that were identified were easily corrected to meet the standard and the Inspector has verbally notified us that we will receive our Re-Accreditation Certificate, which will be valid for 3 years

# 2019 Accomplishments



- Operational Review
  - The Distribution system continues to function as designed and Environmental Staff complete any required or preventative maintenance as identified
- Nobel/Parkway water main Looping Project. The first stage of looping the watermain from the end of Nobel rd. with Parkway ave. was completed

# 2020 Objectives



- Complete Nobel/Parkway Looping Project
- Halo Acetic Acids (HAA's) become reportable, keep MECP and Town of Parry Sound in conversation to maintain anticipated compliance with the new standard

# 2019 Accomplishments



## **Landfill Combined Leachate and Groundwater Treatment Facility (CLGTF)**

- The facility has been operating well with only routine maintenance of the mechanical systems
- A SCADA system failure was caught in time and replacement equipment was installed with help from NLS Engineering
- Monthly summary's show the CLGTF to be on track for meeting or exceed the Environmental Compliance Approvals (ECA)
- No MECP inspections were completed in 2019
- The Annual reports for the site and the CLGTF were completed and filed on time with the MECP

# 2020 Objectives



- Update aging SCADA components as identified

# 2019 Accomplishments



## **Crawford Subdivision Septic and Collection System:**

- A complete inspection of the Collections System found no users in violation of the Sewer use By-Law. Flows to the septic bed have been reduced compared to recent years

# 2020 Objectives



- Continue with spring inspections of Collection system to maintain low flows to the Septic bed



**Treasury**

# Training



- E. Robinson & K. Schneider attended 2019 AMCTO Conference & workshops
- K. Schneider attended OMTRA (Ontario Municipal Tax & Revenue Association) Conference & workshops
- E. Robinson attended two Chartered Professional Accountants of Ontario workshops
  - Evaluating & Improving Internal Controls
  - Risk Management Fundamentals
- E. Robinson approached by AMCTO to present at the 2019 Finance Forum & attend conference

# 2019 Accomplishments



- Successful 2018 Financial Audit
- Recipient of 2018 Financial Information Return Award
- Moving forward with consultants recommendations in regards to our Asset Management Plan
- Completion of grant reporting requirements (WDO, OCIF, Federal Gas Tax, CWWF)
- Completion of year end financial requirements (OMERS reconciliation, WSIB reconciliation, Source deductions reconciliation, financial information return, Provincial energy reporting)
- Ministry of Infrastructure requesting use of our Asset Management Plan as a good example for training purposes
- Implementation of Commercial Visa program
- Increased functionality & training using RBC Express

# 2020 Objectives



- Internal financial controls testing
- Develop HR Manual
- Asset Management training and compliance requirements as per our report from the consultants
- Continue tax sale and tax arrears reduction strategies
- Formal investment strategy & plan
- Continue debt repayment initiatives and not assume any new debt
- Develop and release an RFP for our Municipal Insurance Program
- Legal review regarding public tenders and construction act requirements

# Administration

# Training



- M. Moore – Certified Member of the Joint Health and Safety Committee (JHSC)
  - Part 1 General and
  - Part 2 Government and Municipalities
- L. West Projected Completion of AMCTO's Municipal Administration Program December 2019
  - MAP Unit #3 Municipal Finance – complete fall 2019
  - MAP Unit #4 Management in the Municipality (completion December 2019)
- L. West - AMCTO Conference and Workshops
- L. West - Municipal Affairs Annual Clerks' Forum

# 2019 Accomplishments



- Successful launch of the new municipal website
- New logo and branding throughout the municipality
- Continue to support the Parry Sound Industrial Park
- Work with the West Parry Sound Economic Development Office to advance our Economic Region
- Work with area CAO's to complete due diligence, decision making model, terms of reference, cost sharing model, and submit ICIP funding application.
- Updated planning application forms
- Updated Tariff of Fee By-law
- Planning Applications Processed

	Site Plan	Minor Variance	Rezoning	Deeming
Total Applications (10)	1	2	6	1

# 2019 Accomplishments



- Parry Sound Area Planning Board Consent Applications Received

Right-of-Way	Lot Addition	Severance
3	2	4

- Shore and Concession Road Allowance Applications = 8
- Renewed Agreement with Elizabeth Island Cottagers' Association
- Adoption of required policies prescribed by Bill 68, Modernizing Ontario's Municipal Legislation Act
  - Council-Staff Relations Policy
  - Pregnancy Leave and Parental Leave For Members Of Council
  - Tree Canopy and Natural Vegetation Preservation Policy



# 2020 Objectives



- Begin preparation of McDougall Official Plan 5 year review
- Complete Nobel Church and Cemetery Acquisition
- Complete road closures i.e. Spadzinski Lane and Former Hwy 124
- Renovations of Municipal Office Exterior
- Continue to work with the surrounding municipalities towards a Community Pool and Recreation facility
- Make ICIP application for completion of Cell #3 at McDougall Landfill

# COUNCIL STATEMENT OF PRIORITIES AND DIRECTION

**2015-2018**

*Revised November 2019*



	COUNCIL GOALS	TIMING	PROPOSED ACTION PLANS	REQUIRED RESOURCES & OTHER	% COMPLETE
1	Improve communication between the municipality, taxpayers and general public	2015 2015-2018 2015	a) Upgrade web page, improve timing of updates, current issues section, use of colour banner for important notices b) Compile email list for E-News. c) Place bulletin board at Transfer Station for Municipal use only – approval of items required from the Public Works Supervisor or the Manager of Municipal Law Enforcement	Obtain pricing and forward to budget	<del>75</del> 100 <del>20</del> 80 <del>40</del> 100
2	Council Policies & By-laws and Administration	<u>2019</u> <u>2019</u>	<u>Succession Planning</u> <u>Human Resource Policies</u>		
3	Recreation	2015-2018 2015-2018 2015-2018 2015-2018 <u>2019</u> <u>2019-2022</u>	a) Continue to liaison with the public on recreation opportunities and to develop community programming and add at least 2 programs within two years. b) Create a plan for bike corridors in the Municipality – incorporate the requirement for a one metre corridor on new road developments, added to the Official Plan/ continue to work with MTO, the Honourable Norm Miller and the Active Transportation Group Lobby for Highway #124 paved shoulders. c) investigate potential boat launch at Harris Lake. d) look into a Lorimer Lake boat launch access. e) <u>Nobel Church and Cemetery Acquisition</u> f) <u>Establish a McDougall Recreation Committee</u>	<u>Pickle Ball, Ice surface schedule, swim program</u> <u>Pick-up sports ie Ball Hockey basketball etc.</u>  <u>Review potential vacant lands</u>  <u>Review potential vacant lands</u>	<del>20</del> 80 <del>40</del> 75 30 20 <del>45</del>
4	Fire Safety & Emergency Services	2015-2018	a) Complete construction of dry fire hydrants through the Municipality – addition of two more hydrants b) Maintain fire equipment replacement program, install a defibrillator at the Municipal Office.		<del>25</del> 100 <del>20</del> 100
5	Public Works, Roads and Bridges	2015-2018 2015-2018 <u>2019-2022</u>	a) Maintain existing level of road service including maintenance of the ditching program and prioritize road projects. Investigate economics of resurfacing and comparison of costing and research costing to do away with all gravel roads. b) Investigate strategic locations for streetlights. c) <u>Continue to apply for funding (ICIP) for Bridge Projects (i.e. Sequin Bridge)</u>		<del>20</del> 100/on-going <del>40</del> 100

# COUNCIL STATEMENT OF PRIORITIES AND DIRECTION

## 2015-2018

Revised November 2019



	COUNCIL GOALS	TIMING	PROPOSED ACTION PLANS	REQUIRED RESOURCES & OTHER	% COMPLETE
6	Environment	2015-2018	a) Promote septic system re-inspection program by ratepayers b) <u>Crawford Septic Replacement</u> c) <u>ICIP Funding application for completion of Cell #3 at the landfill</u>	Continue with education program via web page, newsletters <u>Commission study to determine best action for replacement/construction of individual systems</u> <u>Make appropriate applications</u>	20
7	Finance/Budget Process	2015-2018	a) I T strategy within first quarter. b) <u>Asset Management</u>	<u>Follow Legislated requirements and implement as needed</u>	<del>40</del> <u>100</u>
8	Education, Health & Social Services	2015-2018	a) Monitor external board costs	Appoint Councillors to Committee	<del>75</del> <u>100</u>
9	Economic Vitality	2015-2018	a) Continue supporting <del>REDAC-CiINO</del> – need to address area wide expenses, how to participate and how much. Look for opportunities for economic development inside and outside the Municipality.	<u>Continue to work with Ministries to ensure appropriate use of the schools</u>	<del>40</del> <u>70</u>
		2015-2018	b) Zoning By-Law review.		<del>40</del> <u>100</u>
		<u>2020</u>	<u>Official Plan Review</u>		<u>10</u>
		2015-2018	c) Review lands available for development / sale / purchase.		75
		2015-2018	d) Look into potential future use of existing school sites		10
10	Promote Co-operation with other Municipalities & Boards	2015-2018	a) Continue looking for partnership opportunities		66
		2015-2018	b) Promote what we currently support in the area publish in the newsletter on web page, support of EDS, <del>REDAC-CiINO</del> , Industrial Park, Museum, Library, WPSHC, Joint Emergency Planning, DSSAB, Health Unit, Home for the Aged, Canadore College and WPSGN.	Participating in area wide municipal and heads of Council meetings >>>	20
		<u>2018-</u>	c) <u>West Parry Sound Area Recreation and Culture Centre/Pool and Wellness Committee.</u>	<u>Due diligence and ICIP Application complete</u>	<u>25</u>

# MUNICIPALITY OF MCDOUGALL

2020 Preliminary Budget Outlook

Presented By:

ERIN ROBINSON

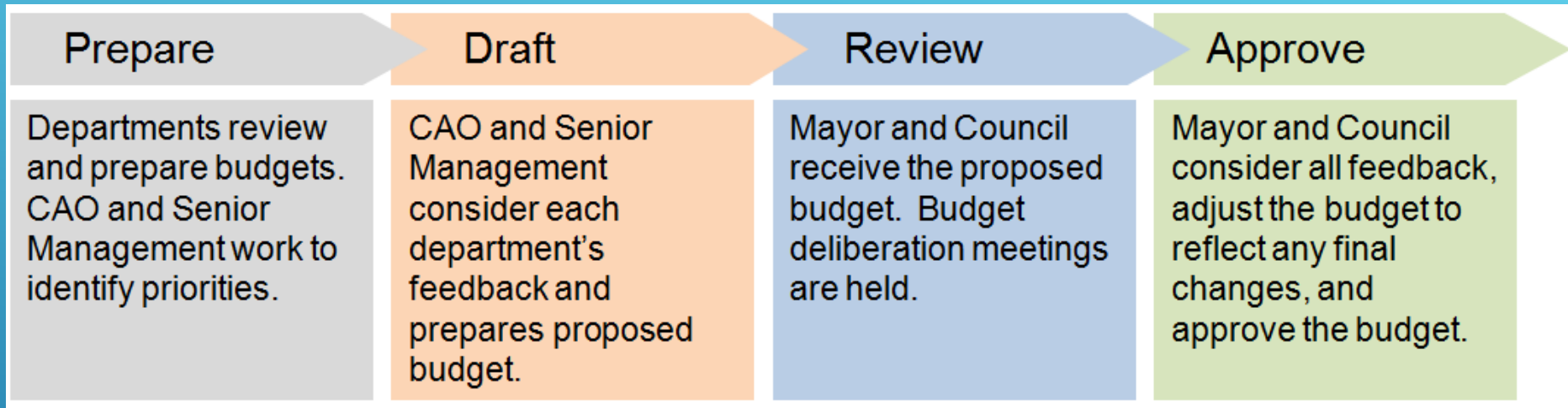
BCOMM., CPA, CGA

Treasurer

# 2020 BUDGET GUIDELINES

- ▶ Requesting Council Direction for Budget Guidelines
  - ▶ To plan for similar levels of service as provided in the 2019 fiscal year
  - ▶ To plan for a municipal tax increase to cover inflationary pressures
  - ▶ To continue to support core services (Policing, DSSAB, Health Unit, EMS, Belvedere, Planning Board)
  - ▶ To continue to support non-core services (Library, Museum, Industrial Park, Econ. Development, CBDC)
  - ▶ To fund mandatory reserves for future capital expenditures
  - ▶ To explore cost reduction strategies while maintaining service levels
  - ▶ To explore capital grant and funding opportunities
    - ▶ Have planned capital projects ready for grant opportunities with upper levels of government

# 2020 BUDGET TIMELINE



- ▶ Prepare – December 2019
- ▶ Draft – January/February 2020
- ▶ Review – March 2020
- ▶ Approve – March/April 2020

# ECONOMIC OUTLOOK

- ▶ Unemployment Rate: Holding consistent over the year at approximately 5.5% (2018 – 5.8%)
- ▶ Inflation: CPI September 2018 to September 2019 at 1.8%.
- ▶ Bank of Canada Interest Rates: currently holding at 1.75%
  - ▶ Bank of Canada wary of global slowdown due to trade conflicts and uncertainty
  - ▶ Rate cuts are a definite possibility if exports & investment continue to decrease and contractions of the market are experienced
- ▶ Canadian Dollar: We now expect the Canadian dollar to end 2019 at 76 US cents.

- Economic Outlook data gained from RBC Economics Research; September 2019 Provincial Outlook & September 2019 Economic and Financial Market Outlook; [www.bankofcanada.ca/rates](http://www.bankofcanada.ca/rates); [www.statcan.gc.ca](http://www.statcan.gc.ca)
- <https://www.cbc.ca/news/business/bank-of-canada-interest-rate-oct-30-1.5340613>

# MPAC OUTLOOK

- ▶ In the summer & fall of 2016, MPAC mailed Property Assessment Notices to every property owner in Ontario. The 2016 Notices provided the classification and updated assessed value for property as of January 1, 2017.
- ▶ The property valuation is phased in over four years (2017-2020). Thus a 25% realization of the new assessment value decrease/increase each year.
- ▶ The phase-in program does not apply to decreases in assessed value, which are applied immediately (2017).
- ▶ In 2020, we will be entering the final year of the phased in approach



# MCDougall 2020 Tax Rate Projections

Percentage Increase	Current Rate	Proposed Rate	Assessment Value	Annual Municipal Tax Bill Increase
1.00%	0.568208%	0.573890%	\$ 250,000	\$ 14.21
2.00%	0.568208%	0.579572%	\$ 250,000	\$ 28.41
3.00%	0.568208%	0.585254%	\$ 250,000	\$ 42.62
4.00%	0.568208%	0.590936%	\$ 250,000	\$ 56.82
5.00%	0.568208%	0.596618%	\$ 250,000	\$ 71.03

Percentage Increase	Current Rate	Proposed Rate	Assessment Value	Annual Municipal Tax Bill Increase
1.00%	0.568208%	0.573890%	\$ 400,000	\$ 22.73
2.00%	0.568208%	0.579572%	\$ 400,000	\$ 45.46
3.00%	0.568208%	0.585254%	\$ 400,000	\$ 68.18
4.00%	0.568208%	0.590936%	\$ 400,000	\$ 90.91
5.00%	0.568208%	0.596618%	\$ 400,000	\$ 113.64

## Impact on Municipal Taxation Revenue

Percentage Increase	Projected 2019 Municipal Tax Revenue	Proposed Municipal Tax Revenue Increase	Proposed Municipal Tax Revenue
1.00%	\$ 4,299,473	\$ 42,995	\$ 4,342,468
2.00%	\$ 4,299,473	\$ 85,989	\$ 4,385,462
3.00%	\$ 4,299,473	\$ 128,984	\$ 4,428,457
4.00%	\$ 4,299,473	\$ 171,979	\$ 4,471,452

# 2020 REVENUE PROJECTIONS

Revenue Source	2019 Revenue	2020 Projection	Percent Change	Rationale
Taxation	\$4,213,433	\$4,299,473	+2.04%	Year three phase in CVA & new growth
OMPF	\$767,600	\$770,900	+0.43%	Received Allocation Notice
<b>OCIF</b>	<b>\$151,156</b>	<b>Unknown</b>	<b>Unknown</b>	<b>Program currently under review</b>
Federal Gas Tax	\$163,937	\$163,937	0.00%	Schedule of Fund Payments Apr 1, 2019 – November 1, 2023 agreement
Blue Box Funding	\$69,066	\$67,000	+0.00%	Estimate - 2021 program changing to full producer responsibility
Henvey Inlet	Unknown	\$50,000	+100.00%	As per agreement

## Assessment at Risk

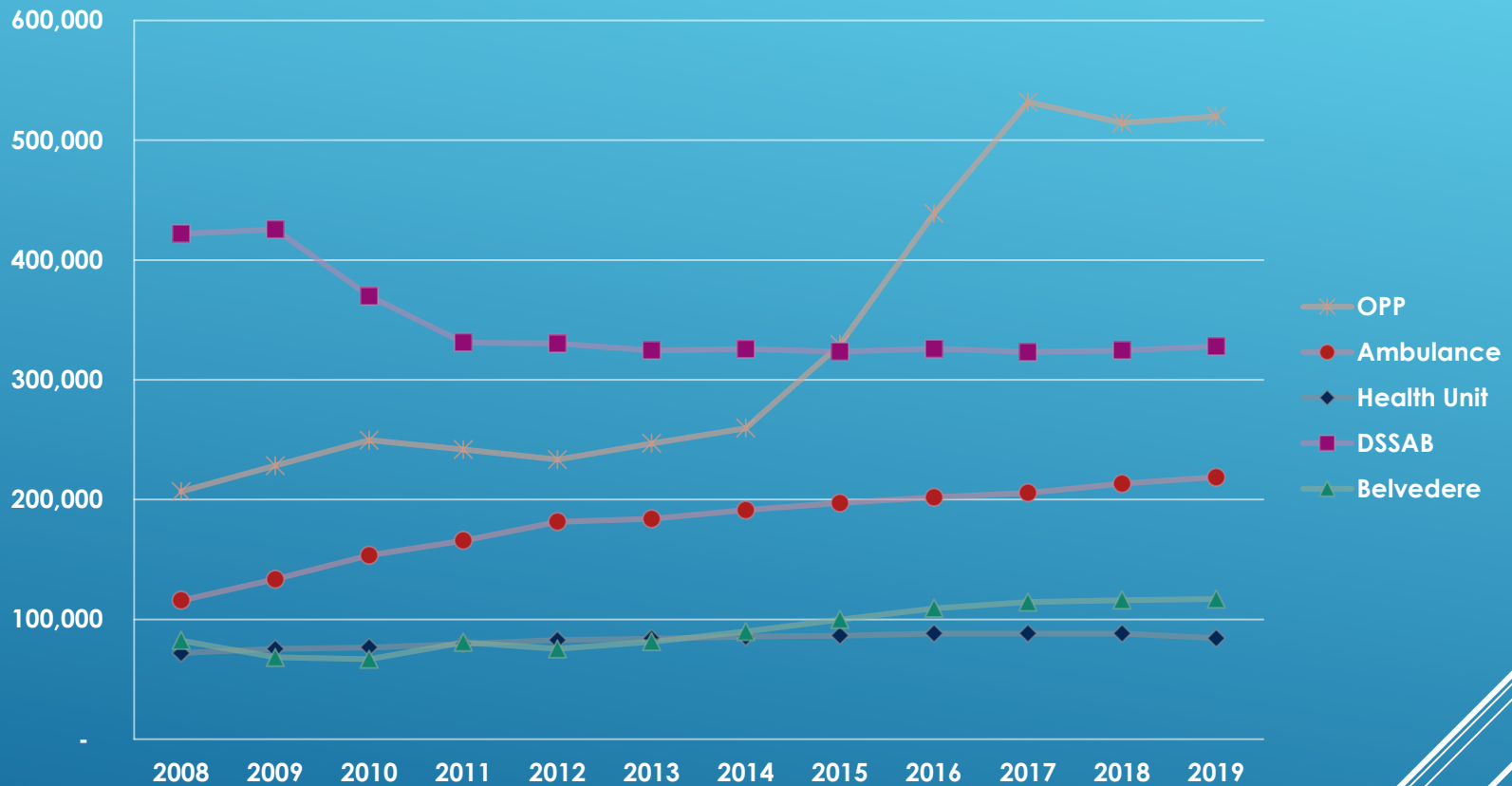
- 3 open Requests for Reconsideration or ARB Appeals
- CVA tax revenue at risk \$6,481

User fees and all other sources of revenue to be discussed during February's Budget Meeting

# 2020 EXPENSE PROJECTIONS

- ▶ We are expecting the majority of operational expenses to remain steady in comparison to 2019 predictions for larger expenses mentioned below:
  - ▶ OPP costs to decrease by 0.6% (~ \$3,351)
  - ▶ Hydro One rates to remain consistent to 2019
  - ▶ Possibility of small increases due to inflationary predictions of 2.0%
  - ▶ Capital Roads Infrastructure Ontario loan & debenture payments consistent to 2019
  - ▶ Analytical forecasts suggest crude prices to remain consistent to 2019
  - ▶ Current cost of recycling program

# CORE SERVICE LEVY TRENDS



# HOW ARE THE LEVY'S CALCULATED?

External Agency	Calculation Factors	Details
MPAC	Current Value Assessment (A) Property Count (B) MPAC Cost Recovery( C)	$[(A+B)/2] \times C$
EMS	Weighted Assessment (Current Year)	
Belvedere Heights	Weighted Assessment (2 years prior from FIR)	
DSSAB	Current Value Assessment	
Health Unit	Population	
OPP	Property Count/Calls for Service	
POA	Population/Households	

# 2019 CAPITAL PROJECTS CARRIED FORWARD TO 2020

- ▶ There are a few capital projects being carried forward to 2020:
  - ▶ Office Exterior Renovation \$40,000
  - ▶ Nobel Beach Expansion \$9,862
  - ▶ Nobel Church acquisition \$47,165
  - ▶ Parks guardrails \$14,000
  - ▶ Paint storage building \$3,000
  - ▶ Landfill shop - \$343,095

**Total Projects to Carry Forward: \$457,122**

# PRELIMINARY 2020 CAPITAL PROJECTS

- ▶ Big Sound Road (Asphalt)
- ▶ Dodge F550 Replacement
- ▶ Water Department truck replacement
- ▶ Crawford Septic Study
- ▶ Office Exterior Renovations
- ▶ Landfill Shop
- ▶ Nobel Beach Pavilion
- ▶ Nobel Beach expansion
- ▶ Permanent dock at Nobel Beach
- ▶ Guardrail fence protection at Nobel Beach & Nine Mile
- ▶ Nobel United Church Purchase
- ▶ SCBA Replacement

THANK YOU

A series of several thin, white, parallel diagonal lines extending from the bottom right towards the top right of the slide.





November 26, 2019

## ROMA and OGRA Discuss Future Opportunities

Representatives of the Ontario Good Roads Association (OGRA) met with the Rural Ontario Municipal Association Board on November 15, 2019 to discuss how the two organizations can collaborate in the future.

Both groups agreed to look for opportunities to work together on shared policy priorities that will support and strengthen Ontario's rural municipalities.

The discussion also covered the matter of joint conferences. It was agreed that it would make sense to revisit this conversation in the future, given current commitments of both ROMA and OGRA related to their individual conferences.

"We look forward to working with OGRA on ways to strengthen our collective advocacy," said ROMA Chair Allan Thompson. "Ontario's rural community faces a broad range of challenges and it is important to work with others to advance our goals. It's also critical to keep the spotlight on rural issues and ensure the sector has a strong and effective voice."

"The opportunity to have a constructive dialogue with ROMA reminded us that the strength of OGRA is directly linked with our ability to work with like-minded organizations like ROMA to advance the interests of our members," OGRA President, Rick Kester. "We are excited to continue this discussion".

A handwritten signature in black ink, appearing to read "Allan Thompson".

Allan Thompson  
ROMA Chair

A handwritten signature in black ink, appearing to read "Rick Kester".

Rick Kester  
President, OGRA

# Climate Action Parry Sound

---

November 2019

## To Whom It May Concern:

We would like to introduce ourselves. We are a grassroots organization of concerned citizens who are committed to limiting and mitigating the effects of human-caused global warming. We aim to raise awareness and motivate people in the Parry Sound area to become involved in our ongoing local-to-global efforts, and to join us in demanding that our governments take science-based action on climate change.

## Goals of "Climate Action Parry Sound" (CAPS)

1. **Act** – raise awareness locally, solicit petition signatures, and support youth commitment with multi-generational demonstrations, in support of "Fridays for Future" as started by Greta Thunberg.
2. **Collaborate** – work with other groups to lower our carbon footprint in the areas of transportation, food and building efficiency in our communities.
3. **Network** – with local organizations, churches and other groups; coordinate our activities with national and international movements; and be a source of information for interested citizens on what they can do.

## Standing Behind the Science:

We stand behind the science and we see the effects of global warming. Many people around the world are suffering and there are more dire consequences to come. Based on a global scientific consensus and reports of the United Nations, we urge you to see GLOBAL WARMING AS AN URGENT PRIORITY. It is bigger than Parry Sound and even human interest. It is an emergency.

Our global temperature is rising to a catastrophic level, as never before seen by human civilizations. Current economic development patterns and use of fossil fuels are unsustainable and require immediate alternatives. Scientists around the world agree continued warming will escalate the mass extinction of species which is already underway. How will we pass on a living world to future generations?

## Our Story:

The core group of concerned citizens now called 'Climate Action Parry Sound' first came together on Friday, March 15, 2019 in front of our MP and MPP Constituency office. It was Frank Thompson, then 89 years old, who wanted to show support for the 'Fridays for Future' campaign started by Greta Thunberg. We have been holding weekly demonstrations since then.

'Fridays for Future' has spread all over the world, with millions of ordinary people calling for government action and leadership on what we know is a **climate emergency** – and one which many governments have now declared it to be. Our Friday demonstrations in support of "Fridays for Future" grew in numbers despite rain, snow or high winds, and continued until the federal election on October 21, 2019. We encouraged people to sign both our provincial and federal petitions, obtaining almost **1,000 names in our community of 6,500**.

### **What You Can Do:**

- **JOIN US** – to speak out, demonstrate, and support other concerned citizens
- **SIGN A PETITION** - sign ours or take a copy to get signed in your networks
- **EXPRESS YOUR CONCERNS** - to your elected officials, talk about climate change with others, share your personal actions: you have power!
- **VOLUNTEER YOUR SKILLS** – to help organize grassroots actions that will lower greenhouse gas emissions from transportation, food, and buildings.

**Follow Us Facebook - @ClimateActionParrySound**

**Website – [www.climateactionparrysound.org](http://www.climateactionparrysound.org)**

**VIA Email** <[justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)>

November 19, 2019

Justin Trudeau  
House of Commons  
Ottawa, ON  
K1A 0A6

**RE: Ban of Single-Use Disposable Wipes**

Please be advised that the above-noted matter was placed before Council at its meeting held on November 5, 2019, and the following resolution was passed:

WHEREAS Single-use wipes are a \$6 billion industry and growing, and are now being advertised as a clean alternative to toilet paper that is safe to flush; and

WHEREAS Single-use wipes accumulate in the sewer system and eventually clog the sanitary sewer system, requiring significant additional repair and maintenance; and

WHEREAS the Municipal Enforcement Sewer Use Group estimates non-flushable materials cause \$259 million in annual repairs across Canada; and

WHEREAS a 2019 study released by Ryerson University tested 101 types of single-use disposable wipes and found that all of the wipes failed basic requirements of flushable products; and

WHEREAS there is no one standard for what the word “flushable” means; and

WHEREAS there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact; and

WHEREAS Single-use wipes, even when properly disposed of as waste, are an inefficient and unsustainable use of resources that contribute significantly to environmental degradation.

NOW THEREFORE BE IT RESOLVED THAT the Town of Whitchurch-Stouffville lobby the Provincial and Federal Governments to ban single-use disposable wipes; and



TOWN OF  
**WHITCHURCH-STOUFFVILLE**

111 Sandiford Drive, Stouffville, ON L4A 0Z8

**Customer Service Centre:** 905-640-1900

Toll Free: 1-855-642-TOWN (8696)

**Automated:** 905-640-1910

Toll Free: 1-855-642-TOWS (8697)

**Fax:** 905-640-7957

**[www.townofws.ca](http://www.townofws.ca)**

THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada, the Honourable Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Local Members of Provincial Parliament, York Region and all Municipalities within the Province of Ontario.

Yours truly,

Kristina Soolepp, Council Coordinator  
(905) 640-1910 x 2463

cc. Honourable Premier of Ontario,  
Minister of the Environment, Conservation and Parks,  
Minister of Municipal Affairs and Housing,  
Association of Municipalities of Ontario,  
Local Members of Provincial Parliament,  
York Region  
All Municipalities within the Province of Ontario



**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**

**69 FOURTH AVENUE, P. O. BOX 40, LARDER LAKE, ON P0K 1L0**

**PH: 705-643-2158 FAX: 705-643-2311**

**LARDERLAKE.CA**

November 12, 2019

Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West, Guelph, ON N1G 4Y2  
[minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Dear Mr. Ernie Hardeman:

**Re: Main Street Revitalization Grant – Extension request**

In the summer of 2018, we were advised that we were allocated main street revitalization funding. On September 4<sup>th</sup>, 2019 Municipal senior staff reached out to the representative of the distributing agency of these funds (AMO) to request an extension on the spending of the funds. Staff were told that we are not the only Municipality that has enquired about an extension but that no formal response has been received from OMAFRA to AMO about allowing an extension.

An email follow-up was sent to AMO on October 7<sup>th</sup> to see if any progress had been made on granting extensions. The email also included the following list of reasons why an extension is REQUIRED:

- We were advised of the funding in summer of a Municipal election year
- Council not knowing if they were going to be re-elected did not want to choose a project for the funds
- An entirely new Council was elected in October and sworn in in early December.
- Council orientation and 2019 budget took precedence on choosing a project
- Council has recently (end of August 2019) chosen a project.
- The project requires work outside in reasonable temperatures.
- The temperatures in Northern Ontario are not stable enough till may to perform the project.

The response from AMO, which was received on the same day, was the following:

“Thanks for this, Julie. We’ve outlined several these reasons in our letter to OMAFRA. I’m hopeful that I’ll have some more information soon.”

We have been also been told to select an alternative project that would be eligible. In small towns there are certain items that are more critical than others. In our case having our landmark refurbished is the main project we would like to get done with this funding. An alternative project will not have the same visual impact. We are pleading that you provide an extension to this funding soon as possible. The request is that the project funding be extended till end of July 2020.

If you require more information please do not hesitate to contact our office at 705-643-2158.

Yours truly,

*Julie Bouthillette*

Julie Bouthillette, CAO /Clerk-Treasurer

Cc: Adam Garcia [AGarcia@amo.on.ca](mailto:AGarcia@amo.on.ca)  
Lorna Ruder [lruder@amo.on.ca](mailto:lruder@amo.on.ca) (Please share with AMO board)



**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**

**69 Fourth Avenue, Larder Lake, ON**

Phone: 705-643-2158 Fax: 705-643-2311



**MOVED BY:**

\_\_\_ ☐ Thomas Armstrong  
\_\_\_ ☐ Patricia Hull  
P.H. ☐ Paul Kelly  
\_\_\_ ☐ Lynne Paquette

**SECONDED BY:**

\_\_\_ ☐ Thomas Armstrong  
\_\_\_ ☐ Patricia Hull  
\_\_\_ ☐ Paul Kelly  
P.H. ☐ Lynne Paquette

Motion #: 24

Resolution #: 24

Date: November 12, 2019

WHEREAS Council has discussed and edited the letter to the Ministry of Agriculture, Food and Rural Affairs; And

THEREFORE, Council directs staff to send the letter with this attached resolution as endorsement to the letter; And

FURTHER that the letter also be sent to Premier Doug Ford, Our local MPP and all other Municipalities in Ontario.

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

**Disclosure of Pecuniary Interest\***


I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Chair:

Patricia Hull

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.





## *Thank-you to our 2019 volunteers and sponsors! Happy holidays!*

A Black Tie Affair & Pardon My Garden  
Abbey Dudas - Library Board Rep.  
Abe Kamerman  
Alan Wade  
Alex O'Brien  
Allen Hillcoat  
Amanda Miller  
Bearly Used Books  
Betty White Colbourne  
Big Sound Scuba Club  
Bob Ryckman  
Boston Pizza  
CAA North East  
Canadore College  
Carla Blough  
Carling Market  
Carling Township  
Casandra Hart  
Charles W. Stockey Centre  
Colleen O'Hare - Library Board Rep.  
Conseil Scholaire Public du Nord-Est de l'Ontario  
Cottage Country Radio  
Country Cottage Massage & Wellness  
Crafts n' Things Hobbies and Games  
Crofters  
District of Parry Sound Social Services  
Downtown Business Association  
Early ON  
Edward Jones Financial Advisor  
Ellen Koennecke, Yoga in the Sound



Festival of the Sound  
Georgian Bay Biosphere Reserve  
Georgian Bay Master Gardeners  
Georgian Lanes  
Gord Harrison  
Gustav Richar  
Harry's No Frills  
Hometown Hearing Centre  
Jacqui Morrison  
Jim & Kim Marshall  
JoAnne Richards  
Joseph Boyden  
Karen Hodgkinson  
Kevin Norrie  
Leslie Norrie  
Linda Woodard  
Lisa Taylor Bushey  
Mackenzie Taylor  
Mark Kuhne  
Martha Attema  
Michael Brenn  
Minuteman Press  
Moose FM  
Municipality of McDougall  
Museum on Tower Hill  
Muskoka Embroidery  
Near North District Schools  
Nicole Jalonen  
Nora Alexander  
Ontario Library Services North



Parry Sound Chamber of Commerce  
Parry Sound Festival of Authors  
Parry Sound Muskoka Impact Awards  
Parry Sound North Star  
Peter Scully  
PSHS Student Volunteers  
Qais Abboud  
Rebekah Hardie  
Reel Canada  
Reptilia  
Robert Dickie  
Science North  
Shannon Richards  
Shear Perfection  
Sophia Arts  
Spiral Stained Glass  
St. John Ambulance  
Steven Duff  
Sue Ostertag  
Susan Hogeboom  
TD Summer Reading Club  
Town of Parry Sound  
Town of Parry Sound Parks & Rec.  
Township of Archipelago  
Tyanna Jones  
Waubgeshig Rice  
West Carling Association  
White Squall  
YMCA  
YMCA Employment Centre

## *Library Board*

Tom Lundy.....Chair and Archipelago Rep.  
Susan Murphy.....Vice-Chair and Carling Rep.  
Lynne Gregory.....McDougall Council Rep.  
Vanessa Backman.....Parry Sound Council Rep.  
Doug McCann.....Parry Sound Council Rep.  
Abbey Dudas.....Parry Sound Rep.  
Stephen Heder.....Parry Sound Rep.  
Colleen O'Hare.....Parry Sound Rep.

## *Holiday Hours*

Saturday, December 21.....10 - 3  
December 22 - 26.....CLOSED  
Friday, December 27.....10 - 5  
Saturday, December 28.....10 - 3  
December 29 - January 1.....CLOSED  
Thursday, January 2.....10 - 5  
Friday, January 3.....10 - 5  
Saturday, January 4.....10 - 3



# FROSTY FILMS



**Join us for free movies over the holidays!**

Located in the downstairs auditorium, snacks welcome!  
(the auditorium is not wheelchair accessible)

**Aladdin (2019)**

January 2nd, from 1:00 - 2:30pm

**Toy Story 4 (2019)**

January 3rd, from 1:00 - 2:30pm

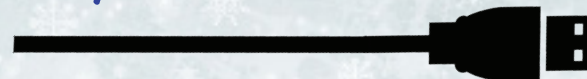
**The Lion King (2019)**

January 4th, from 12:00 - 1:30pm



**ARE YOU LOOKING FOR TECHNOLOGY ASSISTANCE?**

Call the library at (705) 746-9601 to book your  
**January one-on-one session!**



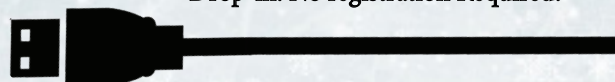
**Group sessions returning! Feb 6th - 27th.**

Join us in the auditorium for technology tutorials!

**Thursdays from 2:30-3:30pm**

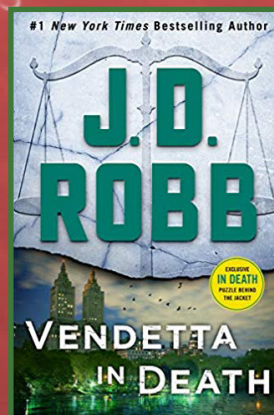
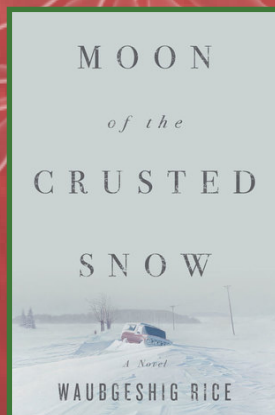
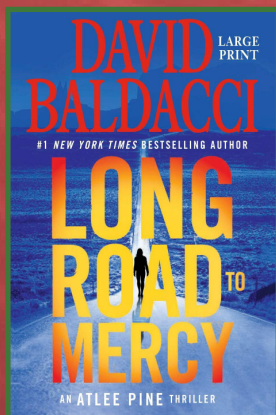
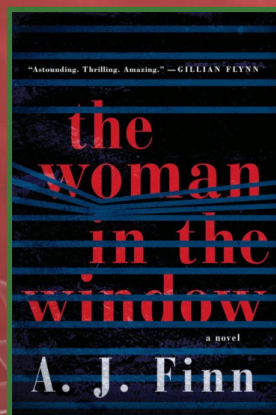
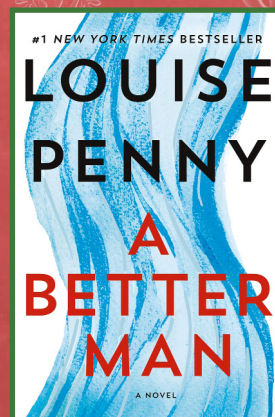
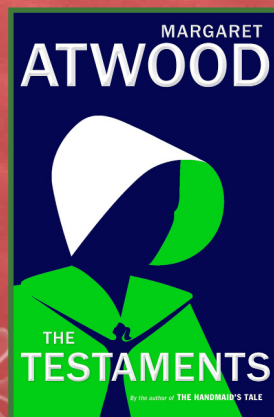
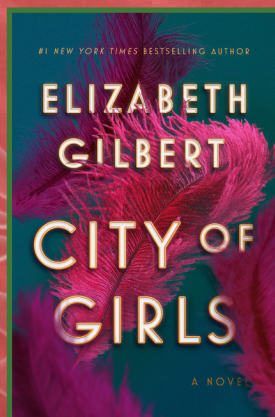
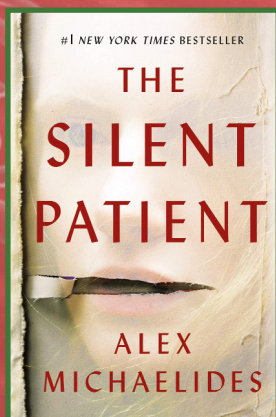
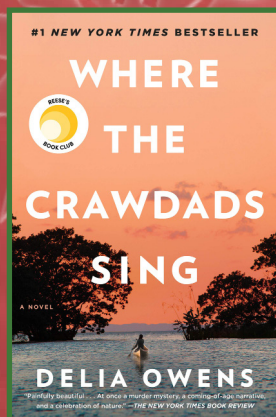
30-minute lesson and 30-minute Q&A.

Drop-in. No registration Required!



Note: the auditorium is not wheelchair accessible

## Our Top 10 Books of 2019





# *Did you know? Your library will be 135 years old!*

People have been able to borrow books in Parry Sound since before 1885! Mr. J. A. Prentice charged a dollar per year for a membership in order to borrow books from his personal lending library. In 1885, the year his wife passed away, the books were transferred to Fawn's Dress Shop on James Street and another family took over the lending library.

By 1887 interest was growing in town for the establishment of a Mechanics' Institute. These were the precursors of modern public libraries. Mechanics' Institutes had been popular in England since the 1820s and were seen as a way to promote education to working class labourers. It was also believed that reading rooms would provide an alternative to drinking in pubs as a recreational activity for labourers. At the time, Parry Sounders were living under the terms of the Beatty Covenant, forbidding the sale of alcohol within the town limits. It's not hard to imagine the early town up-and-comers also being drawn to the ideas of the Mechanics' Institute movement.

By 1895 there was declining interest in Mechanics' Institutes. Along with other factors, this led to the Provincial Legislature taking responsibility for adult education across the province through the formation of Public Libraries. Rather than charging a membership, these libraries would be open and available to everyone. Given the societal norms of the time, the idea was embraced slowly. However, the growing popularity of the library was undeniable.

George Moore became the first librarian in Parry Sound. Along with his library duties, Mr. Moore owned and operated a stationery store and the Canada Atlantic Express Office in the I.O.O.F. building. In 1900, Miss Ansley joined as librarian and had charge of the reading room.

Kate Kirkman was secured as librarian in 1916. Under her care, the library continued to flourish and grow popularity. By 1918, membership had grown to 600; three times higher than 1908. That same year there were approximately 3,424 books in circulation, and by the end of 1928, 27,417 books were borrowed. Today, the library continues to grow, serving permanent residents and cottagers, both in Parry Sound and the contracting areas: Archipelago, Carling and McDougall.

## ELEVATING MINDS

**We raised a total of \$4,882**

Thank-you for all contributions towards the Elevating Minds Campaign, raising funds for accessibility needs in your public library!



## Silly Saturdays!

Join us in the children's section of  
Parry Sound Public Library on Saturdays!

**11:00 - 11:45 am**

Stories, songs and self-led crafts!

**January 18 - February 8**



# NEWS RELEASE

For immediate release: November 19, 2019

## HEALTH UNIT LAUNCHES CAMPAIGN TO ENCOURAGE NEEDLE EXCHANGE

PARRY SOUND, ON – Starting November 19, 2019, the North Bay Parry Sound District Health Unit (Health Unit) is launching Sharps Buy Back for the duration of November, or until supplies last. During this initiative, the Health Unit will provide a \$5 gift card for every 100 used sharps (e.g. needles or syringes) brought to the Health Unit's Parry Sound location. One hundred sharps is the approximate equivalent to two small sharps containers (about 50 sharps in each), one large sharps container, or a similar puncture proof container (like a 2L pop bottle). Sharps Buy Back targets individuals who would benefit from using needle exchange services.

"Sharps Buy Back is an initiative launched by the Health Unit to collect used sharps while teaching individuals about our needle exchange services and how to pick up sharps safely," says Joanna Han, Community Health Promoter.

If a sharp is found in the community, follow these instructions to pick it up safely:

- Do not walk while holding the sharp object.
- Bring a puncture-proof, hard-sided, leak-proof container with a lid, such as a pickle jar or bleach container, to the area where the sharp was found.
- Do not recap, bend, break the needle or manipulate it by hand in any way.
- Place the object in the container using tongs if available. If tongs are not available pick up the needle/sharp from the blunt end and place it in the puncture-proof container. Secure the lid.
- Wash hands thoroughly with soap and water.
- Label the container "hazardous waste" and bring to the Health Unit for proper disposal.

Though the campaign is only running through November, or until supplies last, the Health Unit provides needle exchange services year round. The needle exchange program is part of the Health Unit's harm reduction programming, which recognizes that a certain percentage of the population will use drugs; however, the goal is to reduce the harm that might result from drug use. Those who use drugs are at risk of transmitting HIV, hepatitis and other blood borne infections. Needle exchange services are proven to reduce the spread of infection without increasing intravenous drug use.

In addition to a needle exchange program, the Health Unit also offers naloxone, safer inhalation kits, safer crystal meth kits, and a variety of other health services like free dental care for eligible adults and children, free or low-cost birth control options, and Hepatitis C, HIV, and STI testing.

For more information on the Sharps Buy Back campaign, visit [www.myhealthunit.ca/sharps](http://www.myhealthunit.ca/sharps) or call 1-800-563-2808.

### Media Inquiries

Alex McDermid, Public Relations Specialist  
P: 705-474-1400, ext.5221 or 1-800-563-2808  
E: [communications@healthunit.ca](mailto:communications@healthunit.ca)

## NEWS RELEASE

For immediate release: November 25, 2019

### Ontario Seniors Dental Care Program Now Accepting Applications

Seniors who meet the financial qualifications can now apply for extended dental coverage through the Ontario Seniors Dental Care Program (OSDCP). The North Bay Parry Sound District Health Unit's (Health Unit) North Bay office is proud to offer the program to eligible seniors across the Health Unit's region.

Ontario residents aged 65 and older with an income of \$19,300 or less, or couples with a combined annual income of \$32,300 or less, who do not have dental benefits, will qualify for the program. Individuals can apply online at [www.ontario.ca/seniorsdental](http://www.ontario.ca/seniorsdental) or pick up an application in-person at the Health Unit's North Bay (345 Oak St. W.) and Parry Sound (70 Joseph St. Unit 302) offices.

The Health Unit will continue to work with community partners to expand the program over the coming year. The OSDCP will provide preventative, routine, emergency and other dental services free of charge, for those who meet the financial qualifications.

"There is a clear need in our community for dental programs. The OSDCP will help individuals 65 and older, who meet the financial requirements, to have extended health care and reduce issues such as gum disease, infections and chronic pain," said Julie Patenaude-Bouffard, Interim Program Manager, Oral Health.

For more information, call the Health Unit at 705-474-1400 or 1-800-563-2808.

- 30 -

### Media Inquiries

Alex McDermid, Public Relations Specialist

P: 705-474-1400, ext. 5221 or 1-800-563-2808

E: [Communications@healthunit.ca](mailto:Communications@healthunit.ca)



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## FOOD SAFETY CERTIFICATE COURSE

*Presented by the North Bay Parry Sound District Health Unit*

The Food Handler Certificate Course is designed to teach food handlers the general principles of safe food handling. Participants will have a basic understanding of how to identify risk factors associated with foodborne illness and the skills necessary to handle food in a manner that will prevent illness from occurring. Topics of discussion include public health legislation, food microbiology, food protection and preparation, introduction to HACCP (Hazard Analysis Critical Control Point) procedures, cleaning /sanitizing and personal hygiene.

Upon successful completion of a 6 ½ hour program and an examination, the North Bay Parry Sound District Health Unit will issue a Food Safety Certificate. This certificate meets the Ontario Ministry of Health mandatory food safety training requirements and is recognized by health units in Ontario.

PRE-REGISTRATION IS REQUIRED	
<b>Call to register:</b> North Bay area: 705-474-1400 ext. 5553/5354 Parry Sound area: 705-746-5801 ext. 3201	<b>Hours:</b> All Food Safety Certification courses are from 9:00 a.m. - 4:30 p.m. (unless noted otherwise)
<b>Cost:</b> \$45.00 per student	<b>Class size:</b> Not to exceed 25 participants

### Please note:

- Pre-registration is required with payment at least one week prior to course date.
- Payment by cash or cheque (*cheque to be made out to: North Bay Parry Sound District Health Unit*)
- Courses may be cancelled if there are not enough students enrolled.
- Registrants who cannot attend on course day can have their fee refunded if 24 hours' notice in advance of the course date is received by this Health Unit.
- Registrants are responsible for providing their own lunch.

Date	Location	Address
Thursday, January 16, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, January 30, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, February 6, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, February 20, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, February 27, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, March 5, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Wednesday, March 11, 2020	Lakeland Long Term Care - auditorium	6 Albert St., Parry Sound
Thursday, March 19, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, April 9, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Wednesday, May 6, 2020	Lakeland Long Term Care - auditorium	6 Albert St., Parry Sound
Thursday, May 7, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, September 17, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, October 22, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Tuesday, November 10, 2020	Lakeland Long Term Care - auditorium	6 Albert St., Parry Sound
Thursday, November 19, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay
Thursday, December 3, 2020	North Bay Parry Sound District Health Unit	345 Oak St. W., North Bay

## COMMITTEE/COUNCIL TRACKING LIST

DECEMBER 4, 2019

**Please be advised that items on the tracking sheet may be discussed during scheduled meetings**

Meeting Date	Subject for Action	Assigned Department	Requested/Anticipated Response Date	Comments
January 10, 2018	The CAO to look into any available bike lane funding, and contact the Ministry of Transportation on behalf of the Municipality to investigate any other available options such as a joint funding application.	CAO		
February 21, 2018	Staff to investigate opportunities for long term revenue streams for when the landfill is closed	CAO		