

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, JULY 14, 2021 AT 7:00 P.M.**

**MINUTES**

**Present Physically:**

Mayor	D. Robinson (Chairperson)
CAO	T. Hunt
Clerk	L. West

**Present Electronically:**

Councillor	J. Constable
Councillor	L. Gregory
Councillor	L. Malott
Councillor	J. Ryman
Fire Chief	B. Leduc
Environmental Services Supervisor	S. Goman

As a result of the Municipality of McDougall declaration of emergency for the COVID-19 pandemic, as well as the requirements for physical distancing, this Committee/Council meeting was held electronically in accordance with section 238 of the Municipal Act, 2001.

**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 7:00 p.m.

**2. DECLARATIONS OF INTEREST**

Councillor Constable declared a conflict regarding Items 6.3 and 20.3.

**3. PRIORITIZATION OF AGENDA**

Mayor Robinson introduced via zoom, Sheri Brisbane, McDougall's new Head of Finance.

**4. ADOPTION OF MINUTES**

- i) **Resolution No. 2021-92** **Ryman/Malott**  
THAT the minutes of the Committee/Council Meeting held on June 16, 2021, and the Special Meeting of Council held on June 23, 2021 be adopted as circulated.

**"Carried"**

**5. DEPUTATIONS**

Nil

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

- i) John Jackson, Parry Sound Area Planning Board  
Re: Consent Application B15/2021 (McD) Knapton, 2 new lots fronting on Hammel Ave, and Nobel Road.

**Resolution No. 2021-93**

**Malott/Ryman**

THAT the Council for the Corporation of the Municipality of McDougall has no objections to the approval of Consent No. B15/2021 (McD), applied for by Benjamin and Peter Knapton on Part of Lot 3, Concession A in the Geographic Township of McDougall, now the Municipality of McDougall, subject to the following conditions:

1. That the Municipality of McDougall confirm a suitable driveway location for the retained and severed lands;
2. Payment of a parkland dedication fee satisfactory to the Municipality;

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3. Receiving adequate 911 addressing for the new lot;
4. That any portion of Hammel Avenue that encroaches 10 metres from the centre line of the road on the applicant's lands be conveyed to the Municipality
5. That the severed lands hook up to the municipal water system and the applicant pay the applicable connection fees; and
6. Payment of any applicable planning fees.

**“Carried”**

- ii) Christopher Brown, Senior Planner, Municipal Services Office North, Ministry of Municipal Affairs and Housing.  
Re: Regulatory Registry Proposal Notice (Parry Sound).  
The Clerk gave a brief overview of this notice. Council received as information.
- iii) Report of the Clerk/Planner C-2021-06.  
Re: Premium Docks & Marine Systems Site Plan Agreement.  
Councillor Constable declared a conflict regarding this report.  
The Clerk gave an overview of the report, and noted that a By-law will be presented to Council later on the agenda. Council received the report for information.

**Matters Arising.**

Nil

**7. BY-LAW ENFORCEMENT**

Nil

**Matters Arising.**

Chief Leduc noted that the Fire Department is currently working on a higher level of operations due to the summer and also an increase of zoning infractions based on cottage rentals.

**8. FIRE PROTECTION**

- i) Report of the Fire Chief.  
Re: 2021 Year to Date Service Report.  
Council reviewed as information.

**Matters Arising.**

Chief Leduc gave an update with regard to succession planning within the Fire Department. A report will come forward at the August Committee/Council meeting regarding replacement of empty spots within the Captains ranks and the Deputy Chief replacement due to retirement.

**9. EMERGENCY MANAGEMENT**

- i) COVID-19 Emergency Response.  
Re: Declaration of Emergency.  
The Clerk noted she will review the procedural by-law with regards to lifting the Declaration of Emergency and procedure of future meetings.

**Matters Arising.**

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**10. RECREATION**

Nil

**Matters Arising.**

Chief Leduc noted that the floating barrier has been installed at the Nobel Beach.

**11. PUBLIC WORKS**

i) Report of the CAO, CAO-2021-08.

Re: Lake Forest Drive Tender Recommendation.

**Resolution No. 2021-94**

**Gregory/Constable**

**THAT** the Council for the Municipality of McDougall approve the Tender to supply/apply Hot Mix Asphalt (HMA) to Lake Forest Drive in accordance with Tender Contract No. 2021-001 submitted by Fowler Construction in the amount of \$415,933.65 plus HST.

**“Carried”**

ii) Justin Samson, Lorimer Lake Road.

Re: Snow removal on Lorimer Lake Road.

The CAO gave an overview of this request. It was the direction of Council that this remain a seasonal summer maintenance road, and denied this request.

**Matters Arising.**

Nil

**12. ENVIRONMENT**

i) Waste Management.

Nil

ii) Report of the Environmental Services Supervisor ENV-6-2021.

Re: Environmental Services general update.

The Environmental Services Supervisor gave an overview of this report. Council received the report for information.

**Matters Arising.**

Nil

**13. FINANCE**

i) Accounts Payable.

**Resolution No. 2021-95**

**Constable/Gregory**

**THAT** the attached lists of Accounts Payable for July 6, 2021 in the amount of \$341,257.68 and July 14, 2021 in the amount of \$189,713.92 and payroll for July 1, 2021 in the amount of \$37,053.41 be approved for payment.

**“Carried”**

ii) Introduction of Sheri Brisbane, new Treasurer for the Municipality of McDougall.

Mayor Robinson welcomed Sheri Brisbane as the new Treasurer on behalf of Council and the Municipality.

iii) O.P.P.

Re: Calls for Service (CFS) Billing Summary Report, McDougall, April to June 2021.

This was reviewed by Council.

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**Matters Arising.**

Nil

**14. ADMINISTRATION**

- i) Report of the Clerk C-2021-05.  
Re: 2022 Municipal Election – Alternative Voting Methods and Changes to the Municipal Election Act.  
The Clerk gave an overview and noted a by-law will come forward later in The meeting. Council received the report for information.
- ii) Sylvia Jones, Solicitor General.  
Re: Responding to Animals Left in Motor Vehicles.  
Council received as information.
- iii) Ministry of Northern Development, Mines, Natural Resources and Forestry.  
Re: Watershed Conditions Statement - Water Safety Parry Sound District Including Muskoka River Watershed and Magnetawan River Watershed.  
Council received as information.
- iv) Donna McLeod, Clerk's Department, Seguin Township.  
Re: Resolution No. 2021-178 – Parry Sound Mega School, and request for the Near North District School Board to convene a new Accommodation Review Committee.  
Council received as information.
- v) Annamaria Cross, Director, Environmental Assessment Modernization, Ministry of the Environment, Conservation and Parks.  
Re: Updating environmental assessment requirements for transmission lines.  
Council received as information.
- vi) Michelle Hendry, CAO/Clerk, Municipality of Whitestone.  
Re: Request to join the West Parry Sound Joint Election Compliance Audit Committee.  
The Clerk gave an overview, and recommended that Whitestone join the West Parry Sound Joint Election Compliance Audit Committee. Council gave direction that McDougall is in favour of this recommendation.

**Matters Arising.**

Nil.

**15. REQUESTS FOR SUPPORT**

- i) Township of Rideau Lakes.  
Re: Request for the Government of Ontario to Provide Funding for Abandoned Cemeteries.  
**Resolution No. 2021-96** **Ryman/Malott**  
**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of McDougall supports the attached resolution from Township of Rideau Lakes requesting the Government of Ontario provide funding for abandoned cemeteries; and  
**FURTHER** that this resolution be forwarded to the Bereavement Authority of Ontario, the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association (ROMA), and MPP Norm Miller.

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- ii) Township of The Archipelago.  
Re: Burial of Children at the Kamloops Indian Residential School.  
Council requested a resolution to be brought forward.
- iii) Town of Cochrane.  
Re: Motion to Include the PSA Test for Men into the Medical Care.  
Council requested a resolution to be brought forward.
- iv) City of Vaughan.  
Re: raising the legal age for a licensed driver from 16 to 18.  
Reviewed by Council with no action indicated.
- v) City of St. Catharines.  
Re: Lyme Disease Awareness Month.  
Reviewed by Council with no action indicated.
- vi) Town of Fort Erie.  
Re: Licensing of Cannabis Operations – Previously Operating Illegally.  
Reviewed by Council with no action indicated.
- vii) City of Mississauga.  
Re: Resolution to mark Canada Day virtually in a manner that provides an opportunity for reflection on our shared history and commitment to a better future.  
Reviewed by Council with no action indicated.

**Matters Arising.**

Nil

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**17. COMMITTEE REPORTS**

- i) Report by Councillor Gregory.  
Re: Moving Belvedere Heights to a Campus of Care at the West Parry Sound Health Centre.  
Councillor Gregory gave an overview and noted a by-law will come forward later in the meeting. Mayor Robinson thanked the Board for all the hard work being done.
- ii) EMS Advisory Committee.  
Re: June 16, 2021 EMS Advisory Committee Meeting Agenda.  
Council received as information.
- iii) EMS Advisory Committee  
Re: June 16, 2021 EMS Advisory Committee Meeting Minutes.  
Council received as information with Councillor Malott noting that he is hoping to be able to attend a meeting in the near future.
- iv) North Bay Parry Sound District Health Unit.  
Re: Public Health Funding for 2022.  
Council received as information.
- v) North Bay Parry Sound District Health Unit.  
Re: Public Service Announcements and Media Releases.

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- a) Being Fully Vaccinated Against COVID-19 is About More Than Just You.
  - b) Get the First COVID-19 Vaccine Available to You for Your First and Second Dose
  - c) Health Unit Declares COVID-19 Outbreak at Faith Chapel
  - d) Health Unit Declares COVID-19 Outbreak at the North Bay Jail
  - e) Health Unit Encourages People Eligible for Their Second Dose to get the First Vaccine Available to Them
  - f) Health Unit Provides Update on North Bay Jail Outbreak
  - g) Health Unit Reports a Sixth COVID-19 Related Death in District
  - h) Health Unit Reports Fifth COVID-19 Related Death in District
  - i) Public Health Measures COVID-19 Vaccine Are Your Best Line of Defence Against COVID-19
  - j) Stick to the Youth Vaccine Schedule for a Safer Return to School Says the Health Unit
  - k) Youth 12-17 Eligible for Accelerated Second Dose, Additional COVID-19 Vaccine Appointments Available
  - l) Update on North Bay Jail Outbreak
  - m) COVID-19 Outbreak Declared Over at Faith Chapel Christian Center in North Bay  
Council received as information.
- vi) Community Policing Advisory Committee, West Parry Sound Ontario Provincial Police.  
Re: July 15, 2021 CPAC Meeting Agenda.  
Councillor Ryman noted that there is a meeting scheduled for tomorrow evening. Councillor Ryman also noted the application has been submitted regarding the new structure of the police board and hopefully there will be more concrete information in the fall.

**Matters Arising.**

Nil

**18. REPORT OF THE CAO**

- i) Report of the CAO, CAO-2021-07.  
Re: General Update.  
The CAO noted the following:
  - Two new equipment operators have been hired for the public works division and will start July 19<sup>th</sup>.
  - The new Treasurer, Sheri Brisbane will be joining the staff on July 19<sup>th</sup>.
  - Staff are starting to see a little more traffic at the Municipal office now that doors are open to the public, but generally people are conducting Municipal business on line.
  - Quotes have been requested on having some painting done on the outside of the Municipal Office building, hoping to have the painting completed by fall.
  - Public works are preparing to start the reconstruction on Lake Forest Drive on Monday and are hoping to have it completed by mid-September.
  - The pool project is coming together cautiously. A draft municipal service board agreement should be before all councils in August.
  - There are two more businesses looking at moving into the Parry Sound & Area Industrial Park. This will reduce the number of available serviced lots to 3.

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- Have been working with FEDNOR to submit an application to expand services lots in the Parry Sound & Area Industrial Park with regards to funding for economic development.
- Generally things are going well in the Municipality. We are heading into holiday season so staff will be reduced at times until September. Council received as information.

**19. GENERAL ITEMS AND NEW BUSINESS**

Nil

**20. BY-LAWS**

- i) By-law 2021-26.  
Re: Being a by-law to amend By-law No. 2017-05 to allow of backyard hens in the Rural Residential (RR) Zone.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- ii) By-law 2021-27.  
Re: Being a by-law to allow and regulate the keeping of backyard hens in the Residential (RR) Zone.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- iii) By-law 2021-28.  
Re: Being a By-Law to authorize the execution of a Site Plan Agreement between The Corporation of the Municipality of McDougall and 2328928 Ontario Limited (Premium Dock & Marine Systems), 147 Hammel Ave, (File No. S01-2021)  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- iv) By-law 2021-29.  
Re: Being a By-law to authorize electors to use an alternative voting method, namely voting by internet and by telephone, for municipal elections in the Municipality of McDougall.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- v) By-law 2021-30.  
Re: Being a By-law to Confirm to appoint an on call Building Official.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- vi) By-law 2021-31.  
Re: Being a by-law to return management of 101 long term care beds to ministry of long-term care to be relocated into a campus of care at West Parry Sound Health Centre site.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- vii) By-law 2021-32.  
Re: Being a By-Law to Set Tax Ratios for Municipal Purposes for the Year 2021.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**
- viii) By-law 2021-33.

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Re: Being a By-law to strike the tax rates for the year 2021, and repeal By-law 2021-25.

**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**

ix) By-law 2021-34.

Re: Being a By-Law to appoint a Treasurer and Tax Collector for the Municipality of McDougall and to repeal By-law 2021-1

**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**

**21. CLOSED SESSION**

**Resolution No. 2021-97**

**Malott/Ryman**

**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 9:02 p.m. in order to address a matter pertaining to:

i) A proposed or pending acquisition or disposition of land by the municipality or local board

Re: Part Lot 5 Concession A.

ii) Personal matters about an identifiable individual, including municipal employees or local board employees, labour relations or employee negotiations, and the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose.

Re: Human Resource Matter.

**“Carried”**

**Resolution No. 2021-98**

**Gregory/Constable**

**THAT** Council reconvene in Open Session at 9:02 p.m.

**“Carried”**

**22. RATIFICATION OF MATTERS FROM CLOSED SESSION**

That Staff proceed with the direction for Council regarding the acquisition or disposition of land, and that Council receive the verbal report regarding human resource matters as information.

**23. CONFIRMATION BY-LAW**

i) By-Law No. 2021-35.

Re: To confirm the proceedings of the Special Meeting of Council held June 23, 2021, and the Committee/Council meeting held on July 14, 2021.

**Read a first, Second and Third Time, Passed, Signed and Sealed this 14th day of July, 2021.**


**24. ADJOURNMENT**

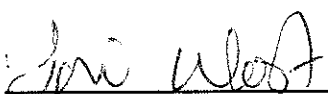
**Resolution No. 2021-99**

**Constable/Gregory**

**THAT** we do now adjourn at 9:04 p.m.

**“Carried”**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk