

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

**Present Physically:**

Mayor	D. Robinson (Chairperson)
Councillor	L. Malott
Councillor	J. Ryman
Clerk	L. West
CAO/Director of Operations	T. Hunt
Chief Financial Officer	S. Brisbane
Chief Building Official	K. Dixon

**Present Electronically:**

Councillor	L. Gregory
Fire Chief	P. Shoenbottom
Environmental Services Supervisor	S. Goman

**Regrets:**

Councillor	J. Constable
------------	--------------

As a result of the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting was held electronically in accordance with section 238 of the Municipal Act, 2001.

**PUBLIC MEETING**

The regular meeting of Council was preceded by a Public Meeting to consider proposed Zoning By-law Amendment applications pursuant to Section 34 of the Planning Act;

- i) 279056 Ontario Limited (McNabb Lumber), 9 McDougall Road West.  
Re: Z01-2021 Zoning By-law Amendment Application.  
Morgan Planning and Development Presentation.  
Staff Report prepared by Jamie Robinson, and Shayne Connors, MHBC.

Mayor Robinson noted the applicants have applied to rezone the lands from the C1 "Commercial" Zone to a site-specific C1-4 "Commercial exception four" Zone to add a 'Building Supply' use as an additional permitted use, to establish a 20-metre setback across the easterly lot line, and to permit accessory buildings with maximum heights of 12 metres.

Mayor Robinson asked the Clerk if any written correspondence had been received on this file. The Clerk noted that correspondence had been received from Dave Thompson, Director of Development and Protective Services, Town of Parry Sound. Mr. Thompson suggested that the Environmental Studies be completed prior to approval of the Zoning By-law Amendment in order for the Town to have an opportunity to review prior to any approvals. Council was circulated this correspondence in advance of this meeting.

Josh Morgan, Land Use & Planning Consultant joined the meeting virtually noting he is representing the property owners and gave a presentation and overview regarding the proposed by-law amendment.

Mayor Robinson asked if there was anyone else present who wished to make verbal representation either in support of, or in opposition to this zoning by-law amendment.

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

No one else was present.

Jamie Robinson, MHBC joined the meeting virtually and elaborated on the environmental studies requested by the Town of Parry Sound noting he is satisfied that it would be appropriate at this stage to approve the proposed zoning by-law amendment to establish the specific principal of land use and deferring the concerned piece of land to the site plan stage.

Council was in favour of proceeding with the proposed by-law amendment at this stage and deferring the concerned piece of land to the site plan stage.

Council thanked Josh Morgan and Jamie Robinson for their presentations and noted that this concludes the public meeting.

Council proceeded with the regular committee/council meeting.

**1. CALL TO ORDER**

Mayor Robinson called the meeting to order at 7:29 p.m.

**2. DECLARATIONS OF INTEREST**

Councillor Malott declared a conflict regarding one item on the accounts payable.

**3. PRIORITIZATION OF AGENDA**

Nil

**4. ADOPTION OF MINUTES**

**Resolution No. 2022-10**

**Gregory/Malott**

**THAT** the minutes of the Committee/Council Meeting held on January 12, 2022 be adopted as circulated.

**“Carried”**

**5. DEPUTATIONS**

- i) David Bywater, Conservation Program Manager, Georgian Bay Biosphere.  
Re: Integrated Community Energy & Climate Action Plans (ICECAP)-  
McDougall's PCP Milestone 1 Corporate Energy & Emissions Report.  
David Bywater joined the meeting virtually and gave a presentation of the  
Municipality of McDougall's Milestone 1 Corporate Energy & Emissions  
Report.

Council received the presentation as information, and Mayor Robinson requested clarification regarding landfill calculations. Mr. Bywater noted that he would get clarification regarding the waste data.

**Matters Arising.**

Nil

**6. PLANNING/BUILDING**

- i) John Jackson, Parry Sound Area Planning Board.  
Re: Consent Application B48/2021 (McD) Wilke/Stone, Haines Lake  
Road, 1 lot addition and Right-of-Way (ROW).  
**Resolution No. 2022-11** **Malott/Gregory**  
**THAT** the Council for the Corporation of the Municipality of McDougall has  
no objections to the approval of Consent No. B48/2021 (McD), applied for  
Claudia Wilck & Graham Stone, being Part of Lot 10, Concession 2 in the  
Geographic Township of McDougall, now the Municipality of McDougall,  
subject to the following conditions:

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

1. Confirmation from the applicant's solicitor that the lots will merge on title.
2. Payment of any applicable planning fees.

**"Carried"**

- ii) John Jackson, Parry Sound Area Planning Board.  
Re: Consent Application B49/2021 (McD) Litmola, Loch Erne Road, multiple lot additions and 1 new lot.  
**Resolution No. 2022-12** **Ryman/Malott**  
**THAT** the Council for the Corporation of the Municipality of McDougall has no objections to the approval of Consent No. B49/2021 (McD), applied for by Kari Litmola, being Part of Lot 1, Concession 4 in the Geographic Township of Ferguson, now the Municipality of McDougall, subject to the following conditions:

1. That the lot additions are confirmed to merge on title with the intended benefitting lands;
2. That the portion of Loch Erne Road 10 metres from the centre line of the travelled road be conveyed to the Municipality;
3. Payment of a parkland dedication fee satisfactory to the Municipality;
4. That the outstanding taxes be paid to date.
5. That lands zoned RR be rezoned to RU.
6. That the lands zoned Residential (RR) subject to this Consent be rezoned to the Rural (RU) Zone.
7. Receiving adequate 911 addressing; and
8. Payment of any applicable planning fees.

**"Carried"**

- iii) John Jackson, Parry Sound Area Planning Board.  
Re: Consent Application B52/2021 (McD) Murch, 2 new residential lots, Sylvan Drive.  
**Resolution No. 2022-13** **Malott/Ryman**  
**THAT** the Council for the Corporation of the Municipality of McDougall has no objections to the approval of Consent No. B52/2021 (McD), applied for by Cameron Murch, being Parts 1,2,3 & 7 Plan PSR-624, in the Geographic Township of McDougall, now the Municipality of McDougall, subject to the following conditions:

1. That the road allowance centred around Sylvan Drive to the existing turnaround be conveyed to the Municipality of McDougall;
2. That the entire roadway be surveyed, including the turn around, to the satisfaction of the Municipality prior to being transferred to the Municipality;
3. That the North Bay Mattawa Conservation Authority confirm that there are no issues respecting the septic system on proposed lot 1;
4. Payment of a parkland dedication fee satisfactory to the Municipality;
5. Receiving adequate 911 addressing for the new lots.; and
6. Payment of any applicable planning fees.

**"Carried"**

- iv) Jamie Robinson and Patrick Townes, MHBC  
Re: Official Plan Review, First Draft of Official Plan.  
Jamie Robinson gave a presentation and introduction of the first draft of the official plan which consisted of:

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

- Purpose of the meeting.
- Preparation of the New Official Plan.
- Key Updates
- Next Steps & Targets

Mayor Robinson requested further discussion regarding development of backlots on private roads. Jamie Robinson noted that he will conduct some research regarding this and provide some options for Council to decide if they would like to make changes.

Council received the report for information and thanked Jamie Robinson for his presentation.

**Matters Arising.**

The Chief Building Official noted that there was lots of building and planning activity in 2021. He expects the same for 2022.

**7. BY-LAW ENFORCEMENT**

Nil

**Matters Arising.**

Nil

**8. FIRE PROTECTION**

**i) Report of the Fire Chief FC-2022-02**

Re: Inspection Contract with Archipelago.

The Fire Chief gave an overview of this report. Council expressed concerns regarding the standby fee. Mayor Robinson made a friendly amendment to increase the standby fee from \$2,000 to \$10,000.

Council accepted the friendly amendment to the agreement.

By-law 2022-09 was brought forward at this time.

By-law 2022-09.

Re: Being a By-law to authorize the Mayor and Clerk to execute an Agreement between the Municipality of McDougall and the Township of The Archipelago for the Provision of Limited Fire Inspection Services.

**Read a first, Second and Third Time, Passed, Signed and Sealed this 16th day of February, 2022.**

**Matters Arising.**

Mayor Robinson noted that he had been invited by the Province earlier in the day to watch a webinar by the Fire Marshall's office and Solicitor General regarding Firefighter Accreditation. Fire Chief Shoebottom noted that he would be bringing a report forward at a future council meeting regarding this.

**9. EMERGENCY MANAGEMENT**

Nil

**Matters Arising.**

Nil

**10. RECREATION**

Nil

**Matters Arising.**

Nil

**11. PUBLIC WORKS**

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

Nil

**Matters Arising.**

Nil

**12. ENVIRONMENT**

- i) Waste Management.  
Nil

- ii) Report of the Environmental Service Supervisor ENV-1-2022.  
Re: Nobel Distribution system Annual and Summary Reports.  
The Environmental Service Supervisor gave an overview of this report.  
**Resolution No. 2022-14** **Gregory/Ryman**  
**WHEREAS**, the Municipality of McDougall owns and operates the Nobel Drinking Water Distribution system (MOE Designation Number 260079131), which has been categorized as a "Large Municipal Residential" Drinking Water System; and

**WHEREAS** Ontario Regulation 170/03 (as amended – under the Safe Drinking Water Act (SDWA)) requires according to its Schedule 22 – "Summary Reports for Municipalities" that all Large Municipal Residential Drinking Water Systems have a report prepared no later than March 31<sup>st</sup> of each year addressing the items detailed in the Regulation and is given to the members of Municipal Council in the case of a drinking water system owned by a municipality; and

**THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of McDougall hereby acknowledges receipt of the report entitled:

"Municipality of McDougall  
McDougall Nobel Distribution System  
Large Municipal Residential Drinking Water System  
Summary Report for 2021"  
Prepared January, 2022 by the Environmental Services Supervisor  
**"Carried"**

- iii) Report of the Environmental Service Supervisor ENV-2-2022.  
Re: 2021 McDougall Combined Leachate Groundwater Treatment Facility (CLGTF) Report.  
The Environmental Service Supervisor gave an overview noting he was presenting this report to council to accept as information and will be forwarding it to AMCT before the regulated deadline. Council was in favour of accepting this report.
- iv) Report of the Environmental Service Supervisor ENV-3-2022.  
Re: Landfill Monitoring RFP  
The Environmental Service Supervisor gave an overview of this report. It was the recommendation of staff that council accept GHD as the successful bid for the RFP-Env-2022, Landfill Monitoring and reports 2022-2024 at the amount of \$40,793.00.  
**Resolution No. 2022-15** **Ryman/Gregory**  
**THAT** the Council for the Municipality of McDougall approve the Request for Proposal submitted by GHD as per "RFP-ENV-2022 Landfill Monitoring and Reports 2022-2024" in the total amount of \$36,100 plus HST.  
**"Carried"**
- v) Report of the Environmental Service Supervisor ENV-4-2022.

**THE CORPORATION OF THE MUNICIPALITY OF MCDougALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

Re: Tatham Engineering; Municipality of McDougall – Crawford Subdivision Septic System Evaluation Report.

The Environmental Service Supervisor gave an overview of this report. It was the recommendation of staff that council accept the report by Tatham Engineering and consider rehabilitation of the Crawford Septic bed as a priority.

Council approved this recommendation.

**Matters Arising.**

Nil

**13. FINANCE**

- i) Accounts Payable.

**Resolution No. 2022-16**

**Gregory/Malott**

**THAT** the attached lists of Accounts Payable for January 20, 2022 in the amount of \$864,106.32, February 10, 2022 in the amount of \$525,450.09, and February 17, 2022 in the amount of \$152,255.82, and payroll for December 30, 2021 in the amount of \$54,571.57, and January 13, 2022 in the amount of \$46,690.24, January 27, 2022 in the amount of \$52,524.47, and February 10, 2022 in the amount of \$45,971.99 be approved for payment.

**“Carried”**

**Matters Arising.**

Nil

**14. ADMINISTRATION**

- i) Christine Anderson.

Re: Support for Olympic Athlete Banner.

Mayor Robinson gave a brief overview. Council congratulated the athletes on their accomplishments.

- ii) Mac Bain, Executive Director, The Federation of Northern Ontario Municipalities (FONOM).

Re: Call for Debate Questions.

Council received as information.

- iii) The Federation of Northern Ontario Municipalities (FONOM).

Re: 2022 FONOM/MMA Northeastern Ontario Municipal Conference, May 9/10/11, 2022.

Council received as information.

- iv) Mac Bain, Executive Director, The Federation of Northern Ontario Municipalities (FONOM).

Re: Interested in Applying for My Main Street?

Council received as information.

- v) Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing.

Re: Steps to Cautiously and Gradually Ease Public Health Measures While Protecting Hospital and Health Care Capacity.

Council received as information.

- vi) The Federation of Northern Ontario Municipalities (FONOM).

Re: NOMA, FONOM, and NOSDA met jointly with government at ROMA to discuss the Mental Health, Addictions, and Homelessness Crisis in the North.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

Council received as information.

- vii) Jennifer Keyes, Director, Resources Planning and Development Policy Branch, Ministry of Northern Development Mines, Natural Resources and Forestry.  
Re: Proposed Regulatory Changes Under the Aggregate Resources Act.  
Council received as information.

**Matters Arising.**

Nil

**15. REQUESTS FOR SUPPORT**

- i) Township of Perth South.  
Re: "Catch and Release" Justice  
Council reviewed with no action indicated.
- ii) Township of Adjala-Tosorontio.  
Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities.  
Council reviewed with no action indicated.
- iii) Multi-Municipal Wind Turbine Working Group.  
Re: Invitation for New Membership.  
Council reviewed with no action indicated.
- iv) Town of Halton Hills.  
Re: Dissolve Ontario Land Tribunal.  
Council reviewed with no action indicated.

**Matters Arising.**

Nil

**16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

Nil

**17. COMMITTEE REPORTS**

- i) Integrated Community Energy & Climate Action Plans (ICECAP).  
Re: Council Resolution to Join the FCM–ICLEI Partners for Climate Protection Program.  
Resolution No. 2022-17 Malott/Gregory  
**WHEREAS** The Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability (ICLEI Canada) have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;  
**AND WHEREAS** over 350 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;  
**AND WHEREAS** the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

**THEREFORE BE IT RESOLVED** that the Municipality of McDougall reviewed the guidelines on PCP Member Benefits and Responsibilities and will then communicate to FCM and ICLEI Canada its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

**FURTHER BE IT FURTHER RESOLVED** that the Municipality of McDougall appoints the following:

a) Corporate staff person; Sheri Brisbane,  
Chief Financial Officer  
705-342-5252  
[sbrisbane@mcdougall.ca](mailto:sbrisbane@mcdougall.ca)

b) Elected official: Councillor Joe Ryman  
705-342-5252  
[jryman@mcdougall.ca](mailto:jryman@mcdougall.ca)

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

**“Carried”**

- ii) Integrated Community Energy & Climate Action Plans (ICECAP).  
Re: ICECAP January 24, 2022 Winter Newsletter.  
Council received as information.
- iii) Integrated Community Energy & Climate Action Plans (ICECAP).  
Re: ICECAP February 9, 2022 ICECAP Meeting.  
Council received as information.
- iv) Community Policing Advisory Committee, West Parry Sound Ontario Provincial Police.  
Re: January 20th, 2022 7:00 p.m. Meeting  
Council received as information.
- v) North Bay Parry Sound District Health Unit.  
Re: Media Releases and Public Service Announcements.
  - a. News Release - Help Protect Your Children, Have Them Vaccinated Against COVID-19
  - b. News Release - Moderna and Pfizer are Interchangeable, Don't Put Off Your Third Dose
  - c. Public Service Announcement - Book an Appointment or Walk in to COVID-19 Vaccine Clinics This Week
  - d. Public Service Announcement - COVID-19 Vaccine Clinics in North Bay and Sturgeon Falls Accepting Walk-ins
  - e. Public Service Announcement - COVID-19 Vaccine Clinics This Week, By Appointment or Walk-in
  - f. Public Service Announcement - COVID-19 Vaccine Clinics with Available Appointments
  - g. Public Service Announcement - Kids' COVID-19 Vaccine Clinic Coming to Woodlands Public School
  - h. Public Service Announcement - Walk-ins Welcome Today at the COVID-19 Vaccine Clinic in SundridgeCouncil received as information.

**Matters Arising.**



**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

Councillor Gregory gave an update regarding the Parry Sound Library noting that CEO, Rita Orr is resigning and the library will be in search of a new CEO. Mayor Robinson noted that Council wishes Rita all the best in her future endeavors.

Mayor Robinson noted that area Mayors who attended the ROMA conference did present their deputation to the assistant of the Minister of Education. Mayor Robinson requested Councils approval on signing a letter on McDougall's behalf to be forwarded to the Minister of Education regarding growth in the area. Council approved this request.

**18. REPORT OF THE CAO**

The CAO noted the following:

- Update on the proposed pool RFP for a project management team. Noted five proposals were received and are being reviewed.
- CAO noted a lot of good comments have been received on the McDougall Recreation Centre this winter.
- Staff is busy working on the budget and are getting close to completion.
- The Industrial Park budget is also complete and will be coming forward at the Park Board meeting next week.
- The second funding request for the former Nobel Church was unsuccessful. Staff is looking to see if there are any other funding opportunities available.
- The landfill building tender will go out on Tuesday.
- Staff is looking at hiring part time help to assist in the building department for times when the Chief Building Official is away.

**19. GENERAL ITEMS AND NEW BUSINESS**

Nil

**20. BY-LAWS**

- i) By-law 2022-07.  
Re: A By-law to amend By-law No. 2017-05 to rezone 9 McDougall Road West, Geographic Township of McDougall (McNabb Lumber).  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 16th day of February, 2022.**

- ii) By-law 2022-08.  
Re: Being a By-law to appoint area Weed Inspectors for the Municipality of McDougall and to rescind By-law No. 2019-13.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 16th day of February, 2022.**

Council thanked Jeremy Crawford from public works and Ray Gall from the water department for volunteering.

- iii) By-law 2022-09.  
Re: Being a By-law to authorize the Mayor and Clerk to execute an Agreement between the Municipality of McDougall and the Township of The Archipelago for the Provision of Limited Fire Inspection Services.  
**Read a first, Second and Third Time, Passed, Signed and Sealed this 16th day of February, 2022.**

This By-law was forwarded following section 8.i) Fire Protection.

- iv) By-law 2022-10.  
Re: A By-law to authorize the establishment of the West Parry

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL  
COMMITTEE/COUNCIL MEETING**

**HELD WEDNESDAY, FEBRUARY 16, 2022 AT 7:00 P.M.**

**MINUTES**

Sound Joint Election Compliance Audit Committee and to repeal By-law 2018-10.

**Read a first, Second and Third Time, Passed, Signed and Sealed this 16th day of February, 2022.**

**21. CLOSED SESSION**

**Resolution No. 2022-18**

**Ryman/Malott**

**BE IT RESOLVED** that the next portion of the meeting be closed to the public at 9:15 p.m. in order to address a matter pertaining to:

- i) Personal matters about an identifiable individual, including municipal employees or local board employees.

**"Carried"**

**Resolution No. 2022-19**

**Gregory/Ryman**

**THAT** Council reconvene in Open Session at 9:23 p.m.

**"Carried"**

**22. RATIFICATION OF MATTERS FROM CLOSED SESSION**

That as per Council's direction, Staff are to proceed with the community plaque as discussed.

**23. CONFIRMATION BY-LAW**

- i) By-Law No. 2022-11.

Re: To confirm the proceedings of the Committee/Council meeting held on February 16, 2022.

**Read a first, Second and Third Time, Passed, Signed and Sealed this 16th day of February, 2022.**


**24. ADJOURNMENT**


**Resolution No. 2022-20**

**Gregory/Malott**

**THAT** we do now adjourn at 9.24 p.m.

**"Carried"**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk