

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
COMMITTEE/COUNCIL MEETING**

HELD WEDNESDAY MAY 5, 2021 AT 6:00 P.M.

MINUTES

Present Physically:

Mayor	D. Robinson (Chairperson)
CAO	T. Hunt
Clerk	L. West

Present Electronically:

Councillor	J. Constable
Councillor	L. Gregory
Councillor	L. Malott
Councillor	J. Ryman
Fire Chief	B. Leduc
Chief Building Official	K. Dixon

IMPORTANT NOTE:

As a result of the declaration of emergency issued by the Municipality of McDougall for the COVID-19 pandemic, as well as the requirements for social distancing, this Committee/Council meeting will be held electronically in accordance with section 238 of the Municipal Act, 2001.

It should be noted that social distancing measures were implemented for the Mayor, and staff physically attending the meeting. Members of the public are able to view the Council proceedings through the municipal website and YouTube Channel.

The Municipal Clerk took a roll call of Council and determined that quorum was established for the meeting to proceed.

PUBLIC MEETING PURSUANT TO SECTION 34 OF THE PLANNING ACT

Mayor Robinson called to order at 6:00 p.m. a public meeting to consider a proposed zoning by-law amendment under Section 34 of the Planning Act, and an Open House for a proposed by-law to allow and regulate the keeping of backyard hens in the Residential (RR) Zone.

The purpose and effect of the proposed zoning by-law amendment is to amend "Section 3.52 Prohibited Uses" of Comprehensive Zoning By-law 2017-05, to permit backyard hens on residential lots within the Municipality of McDougall in the Residential "RR" Zone, subject to a municipal licensing by-law.

The purpose of the open house is for Council to receive information and feedback from McDougall residents prior to Council considering the proposed licensing by-law to allow and regulate the keeping of backyard hens in the Residential "RR" Zone.

The Clerk provided a brief presentation and gave an overview of the proposed by-laws.

Mayor Robinson asked the Clerk if any written correspondence had been received on this file. The Clerk noted the following correspondence had been received:

- i) Written correspondence received from Jim and Brenda Smith; opposed to the proposed by-law. Mr. and Mrs. Smith feel that the proposed by-law needs to apply only to properties larger than 0.18 hectares, and should not include people who have close neighbours on either side.
- ii) Written Correspondence received from Julie Haist, questions/concerns regarding licensing fees, the number of chickens permitted, not allowing for hatching chicks from eggs, and provisions relating to euthanasia.
- iii) Written Correspondence received from Jennine Krieger; Support the by-law to allow backyard chickens, but feels that the by-law, as written is too restrictive, and asks that some requirements be changed as it applies to vet care, euthanasia, licensing, number of hens, and location of coop.

Council received all written correspondence in advance of the meeting.

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Mayor Robinson requested that those that wish to speak to this matter, turn on their video and raise their hand, or, they can use the raise hand function in Zoom under "more" on the toolbar of their screen. Mayor Robinson noted that he would call upon each person one at a time.

Mayor Robinson asked if there was anyone present who wished to make verbal representation either in support of or in opposition to the proposed zoning by-law amendment or licensing by-law.

The following McDougall residents were present via zoom:

Jordon Larson, 75 Pinewood Road

- Requested clarification regarding chickens at large.
- Expressed concerns regarding the number of chickens allowed on a property.
- Requested clarification on selling of eggs.

Christie-Lynn Constable, 143 Hammel Avenue

- Expressed concerns regarding vet availability for euthanasia.

Blair Clements, 84 Pineridge Drive

- Expressed concerns regarding licensing fees & By-Law Enforcement.

Mark Pearson, 72 Pinewood Road

- Noted he is in support of allowing chickens.
- Expressed concerns regarding the placement of a chicken coop for residents with no or very little back yard.

Bill Smyth, RR 3 McDougall

- Thanked Council for legitimizing this issue and is in support of allowing chickens.
- Expressed concerns regarding the number of chickens allowed.

Diana Clements, 84 Pinewood Rd

- Expressed concerns regarding storage and disposal of manure.

Mayor Robinson asked if Council have any questions.

Councillor Ryman requested clarification regarding chickens at large.

Mayor Robinson noted that this meeting is a gathering of information and the proposed by-law is in draft form at this time. Council will have further discussion when the By-Law comes back to Council. Mayor Robinson thanked everyone for their input.

Mayor Robinson noted if anyone wishes to be notified of the decision of the Municipality of McDougall on the proposed zoning by-law amendment, they must make a written request to the Municipality of McDougall; and

If a person or public body would otherwise have an ability to appeal the decision of the Council for the Municipality of McDougall to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of McDougall before the by-law is passed, the person or public body is not entitled to appeal the decision; and

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of McDougall before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Mayor Robinson thanked those who participated in the public meeting and open house, and noted that the public meeting is now closed.

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Mayor Robinson noted that Council will take a short break, and reconvene to its regular meeting at 7:00 p.m.

Present Physically:

Mayor	D. Robinson (Chairperson)
CAO	T. Hunt
Clerk	L. West

Present Electronically:

Councillor	J. Constable
Councillor	L. Gregory
Councillor	L. Malott (Joined at 7:05 p.m.)
Councillor	J. Ryman
Fire Chief	B. Leduc
Chief Building Official	K. Dixon
Environmental Services Supervisor	S. Goman

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It should be noted that social distancing measures were implemented for the Mayor, and staff physically attending the meeting. Members of the public are able to view the Council proceedings through the municipal website and YouTube Channel.

The Municipal Clerk took a roll call of Council and determined that quorum was established for the meeting to proceed.

1. CALL TO ORDER

Mayor Robinson called the regular meeting to order at 7:04 p.m.

2. DECLARATIONS OF INTEREST

Nil

3. PRIORITIZATION OF AGENDA

- i) Addition to Section 21. Closed Session; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;

4. ADOPTION OF MINUTES

Resolution No. 2021-59

Constable/Gregory

THAT the minutes of the Committee/Council Meeting held on April 21, 2021 be adopted as circulated.

“Carried”

5. DEPUTATIONS

Nil

Matters Arising.

Nil

6. PLANNING/BUILDING

- i) Official Plan 5 Year Review.
Resolution No. 2021-60

Malott/Ryman

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WHEREAS the Planning Act, the legislated authority that regulates land use planning in Ontario, requires that municipalities update their Official Plans through a formal review every five (5) years;

AND WHEREAS the Council of The Corporation of the Municipality of McDougall last completed and adopted Official Plan Amendment (OPA) #2 being an Official Plan review, September 3, 2014, and subsequently approved by the Ministry of Municipal Affairs and Housing (MMAH) April 9, 2015;

NOW THEREFORE BE IT RESOLVED THAT the council for the Corporation of the Municipality of McDougall hereby commences a review of the Municipality's Official Plan under Section 26 of the Planning Act;

AND THAT the Council of The Corporation of the Municipality of McDougall does hereby accept the proposal from MHBC Planning, Urban Design & Landscape Architecture for the Municipality of McDougall Request for Proposal (RFP) – "The Municipality of McDougall Official Plan Five-Year Review and Comprehensive Zoning By-law Update";

AND THAT the Council of The Corporation of the Municipality of McDougall awards the RFP to MHBC Planning, Urban Design & Landscape Architecture in the amount of \$84,271.88 plus taxes.

"Carried"

Matters Arising.

The Clerk gave an update regarding the Official Plan Review and Zoning By-law Update, and noted a Special meeting of Council is planned to discuss revisions that may be required. The Clerk is hoping to schedule the meeting for June 9th, this date may change depending on notification requirements. The Clerk will keep Council informed.

7. BY-LAW ENFORCEMENT
Nil

Matters Arising.
Nil

8. FIRE PROTECTION
Nil

Matters Arising.
Nil

9. EMERGENCY MANAGEMENT

- i) COVID-19 Emergency Response.
Re: Declaration of Emergency.
Mayor Robinson noted that McDougall will remain under Declaration of Emergency.
- ii) Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing.
Re: Declaration of Provincial Emergency under the Emergency Management and Civil Protection Act and Amendments to the Reopening Ontario Act.

Matters Arising.

Council received as information. Chief Leduc provided an update from the CEMC's regarding area enforcement.

10. RECREATION
Nil

Matters Arising.

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Chief Leduc noted that the Parks staff have completed cleanup of the Nobel Cemetery and the Nobel Beach. Damaged head stones in the cemetery will continue to be repaired.

Parks staff will move forward with cleanup of other facilities.

11. PUBLIC WORKS

Nil

Matters Arising.

Nil

12. ENVIRONMENT

i) Waste Management.
Nil

ii) Report of the Environmental Services Supervisor ENV-4-2021.
Re: General Update.
The Environmental Services Supervisor gave an overview of this report.
Council received as information.

Matters Arising.

Nil

13. FINANCE

i) Accounts Payable.
Resolution No. 2021-61 **Gregory/Constable**
THAT the attached lists of Accounts Payable for May 6, 2021 in the amount of \$436,042.00 and payroll for May 6, 2021 in the amount of \$48,602.25 be approved for payment.

“Carried”

ii) Report of the CAO 2021-05.
Re: 2021 Draft Budget.
The CAO gave an overview and noted revisions have been made in order to decrease the tax rate.
Council requested that the ICECAP line be added to the budget with an amount of \$2500.00.

iii) Phil Whitton, Superintendent, Bureau Commander, Municipal Policing Bureau, Ontario Provincial Police.
Re: 2022 Municipal Policing Billing Statement Property Count.
Council received as information.

Matters Arising.

Nil

14. ADMINISTRATION

i) James Cox, Regional Economic Development Officer.
Re: WPSEDC Terms of Reference.
Resolution No. 2021-62 **Ryman/Malott**
WHEREAS the West Parry Sound Economic Development Collaborative (WPSEDC) is a partnership between the seven municipalities of West Parry Sound, originally created in 2018 with a mandate to improve the region's business environment;
AND WHEREAS member municipalities approved the WPSEDC Terms of Reference in early 2018, which created a collaborative governance model

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involving a Board of Municipal Stakeholders, a Core Group of Advisors, a Steering Committee, and a Regional Economic Development Officer (EDO);

AND WHEREAS the Steering Committee and the Regional EDO are the only elements of this model had have been implemented to date;

AND WHEREAS FedNor approved funding for a period ending November 2023 to hire a Regional Economic Development Officer for a three (3) year term, with contributing funding coming from member municipalities;

AND WHEREAS all member municipalities passed resolutions of Council in October 2020 confirming their commitment to the WPSEDC;

AND WHEREAS the Steering Committee and the Regional EDO have recommended amendments to the WPSEDC Terms of Reference in order to reflect current operating procedures and economic development priorities;

AND WHEREAS the WPSEDC structure requires a Board of Stakeholder Municipalities, comprised of the Heads of Council (or designate) of the member municipalities, to provide high-level strategic direction to the WPSEDC;

THEREFORE BE IT RESOLVED that the Municipality adopts the updated WPSEDC Terms of Reference;

AND FURTHER that the Municipality hereby appoints Dale Robinson to the Board of Stakeholder Municipalities.

“Carried”

- ii) Federation of Northern Ontario Municipalities (FONOM).
Re: May 18, 2021 Conference Promotion.
Council received as information.
- iii) Steve Clark, Minister of Municipal Affairs and Housing.
Re: Invitation to Northern Ontario – Municipal Code of Conduct Consultation.
Council received as information.
- iv) The Association of Municipalities of Ontario (AMO).
Re: Request for AMO Conference Delegation Meetings Now Open.
Council received as information.

Matters Arising.

Nil

15. REQUESTS FOR SUPPORT

- i) Town of Plympton-Wyoming, and Town of Caledon.
Re: Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.
Council reviewed with no action indicated.
- ii) Township of The Archipelago.
Re: West Parry Sound Area Recreation and Culture Centre.
Council reviewed with no action indicated.
- iii) Town of Fort Erie.
Re: Province Investigating and Updating Source Water Protection Legislation.
Council reviewed with no action indicated.
- iv) Township of The Archipelago, and Town of Fort Erie.
Re: Road Management Action on Invasive Phragmites.
Council reviewed with no action indicated.
- v) City of Brantford.

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Re: Request - Province of Ontario withdraws its prohibition on golfing and any other outdoor recreational activities.
Council reviewed with no action indicated.

- vi) Town of Shelburne.
Re: Support for Universal Paid Sick Days.
Council reviewed with no action indicated.

Matters Arising.

Nil

16. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

Nil

17. COMMITTEE REPORTS

- Councillor Ryman provided an update regarding the requirement for an OPP Detachment Board, and noted he should have more information for Council in the near future.
- Councillor Gregory provided an update regarding Belvedere Heights, and Campus of Care project.

- i) North Bay Parry Sound District Health Unit.
Re: News Releases and Public Service Announcements.
- a) Health Unit Booking COVID-19 Vaccine Appointments for Individuals 55-59.
 - b) Closure Order Issued for Stewarts Decorating 1370 Regina Street North Bay Ontario.
 - c) COVID-19 Vaccine Appointment Booking Opens to Child Care Workers in Licensed Child Care Settings and Individuals with High Risk Health Conditions.
 - d) Only One Appointment Per Dose, Reminds Health Unit.
 - e) Update COVID-19 Vaccine Appointments Available for Highest-Risk Individuals with Health Conditions and their Essential Caregiver.
 - f) Everyone is a Key Player in the Fight Against COVID-19 Says Health Unit.
- Council received as information.

- ii) Sylvia Jones, Solicitor General.
Re: OPP Detachment Boards.
Council received as information.

- iii) North Bay Parry Sound District Health Unit.
Re: April 28, 2021 Board of Health, and Finance and Property Committee Agendas.
Council received as information.

Matters Arising.

Nil

18. REPORT OF THE CAO

- i) Report of the CAO 2021-06.
Re: General Update.
The CAO gave an overview of this report and requested Councils input regarding the new Municipality of McDougall sign.
Council were all in favour of the new sign as proposed.

19. GENERAL ITEMS AND NEW BUSINESS

Nil.

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20. BY-LAWS

- i) By-law 2021-16.
Re: Being a By-Law to create and appoint a position of Interim Treasurer for the Municipality of McDougall, and repeal By-law 2017-73.
Read a first, Second and Third Time, Passed, Signed and Sealed this 5th day of May, 2021.

21. CLOSED SESSION

Resolution No. 2021/63

Constable/Gregory

BE IT RESOLVED that the next portion of the meeting be closed to the public at 7:43 p.m. in order to address a matter pertaining to:

- i) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, the receiving of advice which is subject to solicitor/client privilege, including communications necessary for that purpose;

"Carried"

Resolution No. 2021-64

Malott/Ryman

THAT Council reconvene in Open Session at 7:58 p.m.

"Carried"

22. RATIFICATION OF MATTERS FROM CLOSED SESSION

That Council gives direction to the Clerk/Planner to proceed with changing the requirement on the development in question from a condominium road to a right-of-way with the normal limited service requirements attached to that right-of-way.

23. CONFIRMATION BY-LAW

- i) By-Law No. 2021-17.
Re: To confirm the proceedings of the Committee/Council meeting held on May 5, 2021.
Read a first, Second and Third Time, Passed, Signed and Sealed this 5th day of May, 2021.

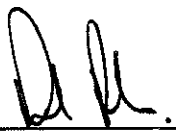
24. ADJOURNMENT

Resolution No. 2021-65


Gregory/Constable

THAT we do now adjourn at 7:59 p.m.

"Carried"



Mayor



Clerk